



1. Agenda Outline

Documents:

[2020 10 06 BOC ZOOM PRE-AGENDA AGENDA OUTLINE.PDF](#)

2. Agenda Full Version

Documents:

[2020 10 06 BOC ZOOM PRE-AGENDA AGENDA FULL VERSION.PDF](#)

In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.



Burke County
Board of Commissioners
Pre-Agenda Meeting
Zoom Virtual Meeting
Tuesday, October 6, 2020
ID: 834 1970 5437
PC: 458290
3:00 PM

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. PRESENTATIONS

1. AS - Pet of the Month - Presented by Lindsay Stump, Interim Animal Services Director
2. TMPM - National Hunger & Homelessness Awareness Week - Presented by Charlotte Eidson, Executive Director, The Meeting Place Mission
3. EMS - Recognition of Receiving the American Heart Association Mission Lifeline EMS Gold Plus Award - Presented by Greg Curry, Emergency Medical Services Director
4. Comm. Dev. - Jonas Ridge Convenience Site Update - Presented by Scott Carpenter, Deputy Co. Mgr./Planning Director

4. SCHEDULED PUBLIC HEARINGS

5. CONSENT AGENDA

1. Clerk - Reappointment to Drexel Planning Board ETJ - Presented by Kay Draughn, Clerk to the Board
2. Comm. Dev. - Approve Purchase of Fonta Flora/ OVT Easements - Presented by Shane Prisby, Community Development Operations Manager
3. Comm. Dev. - Resolution Concerning No Wake Zone on Lake Rhodhiss (Catawba River) – (Place Holder) - Presented by Scott Carpenter, Deputy Co. Mgr./Planning Director
4. JCPC - Reappointment to Seat No. 1 - Presented by Kay Draughn, Clerk to the Board
5. Tax Dept. - Tax Collection Report for September 2020 (Place Holder) - Presented by Danny Isenhour, Tax Administrator
6. Tax Dept. - Release Refund Report for September 2020 (Place Holder) - Presented by Danny Isenhour, Tax Administrator

6. ITEMS FOR DECISION

7. REPORTS

8. OTHER DISCUSSION ITEMS

9. ADJOURN

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Burke County, North Carolina
Agenda Abstract
Meeting Date: October 6, 2020



PRESENTATIONS

Subject Title: AS - Pet of the Month

Presented By: Lindsay Stump

Summary of Information: Animal Services staff will present a dog or cat in need of its “forever” home at the regular meeting.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: None. Encourage citizens to adopt an animal from the Burke Co. Animal Services Center.

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 6, 2020



PRESENTATIONS

Subject Title: TPM - National Hunger & Homelessness Awareness Week

Presented By: Charlotte Eidson

Summary of Information: Charlotte Edison, Executive Director of The Meeting Place Mission (TPM), will present a proclamation proclaiming November 15 - 22, 2020 as National Hunger and Homelessness Awareness Week in Burke County.

Budgetary Effect: NA

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve Proclamation No. 2020-07.

**Burke County
North Carolina**

**A PROCLAMATION PROCLAIMING NOVEMBER 15-22, 2020 AS NATIONAL
HUNGER AND HOMELESSNESS AWARENESS WEEK IN BURKE COUNTY,
NORTH CAROLINA**

WHEREAS, for over 27 years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless including the shortage of affordable housing in Burke County for very low-income residents; and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

WHEREAS, there are many organizations committed to sheltering and providing supportive services as well as meals and food supplies to people experiencing homelessness including: The Meeting Place Mission, Burke United Christian Ministries, Partners Behavioral Health Management, The Outreach Center, Burke County United Way, The House of Refuge, Options, Inc., Christ Centered Recovery Program, North Carolina Vocational Rehabilitation, Burke Recovery, Veteran's representatives and many more community partners; and

WHEREAS, the County Commissioners recognize that hunger and homelessness continues to be a serious problem for many individuals and families in Burke County.

NOW, THEREFORE BE IT PROCLAIMED that the Burke County Board of Commissioners hereby declares November 15 - 22, 2020 as National Hunger and Homelessness Awareness Week.

BE IT FURTHER PROCLAIMED that the County Commissioners encourages all citizens to recognize that many people do not have housing and need support from citizens, and private/public nonprofit service entities.

Approved the 20th day of October 2020.

Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

Burke County, North Carolina
Agenda Abstract
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PRESENTATIONS

Subject Title: EMS - Recognition of Receiving the American Heart Association Mission Lifeline EMS Gold Plus Award

Presented By: Greg Curry

Summary of Information: Burke County EMS was awarded the American Heart Association (AHA) Mission Lifeline EMS GOLD PLUS Award for the third time. This award is earned by providing state-of-the-art cardiac care over a 24-month period by meeting and exceeding the AHA's strict guidelines.

Budgetary Effect: N.A.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: Recognize and congratulate the EMS Department on this prestigious accomplishment.



2020 Mission: Lifeline® EMS Recognition

The American Heart Association proudly recognizes

Burke County EMS Morganton, NC

Mission: Lifeline®-EMS – GOLD PLUS
Achievement Award – EMS Agency

The American Heart Association/American Stroke Associations recognizes this EMS provider organization for demonstrating continued success in using the **Mission Lifeline®** program. Thank you for applying the most up-to-date evidence-based treatment guidelines to improve patient care and outcomes in the community you serve.*



Nancy Brown
Chief Executive Officer
American Heart Association

John Warner, MD
Chairperson, Quality Oversight Committee

Robert A. Harrington, MD
President American Heart Association

*For more information, please visit Heart.org/MissionLifeline

Attachment: Burke County EMS ML EMS Gold Plus 2020 (3167 : EMS Recognition American Heart

Burke County, North Carolina
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PRESENTATIONS

Subject Title: Comm. Dev. - Jonas Ridge Convenience Site Update

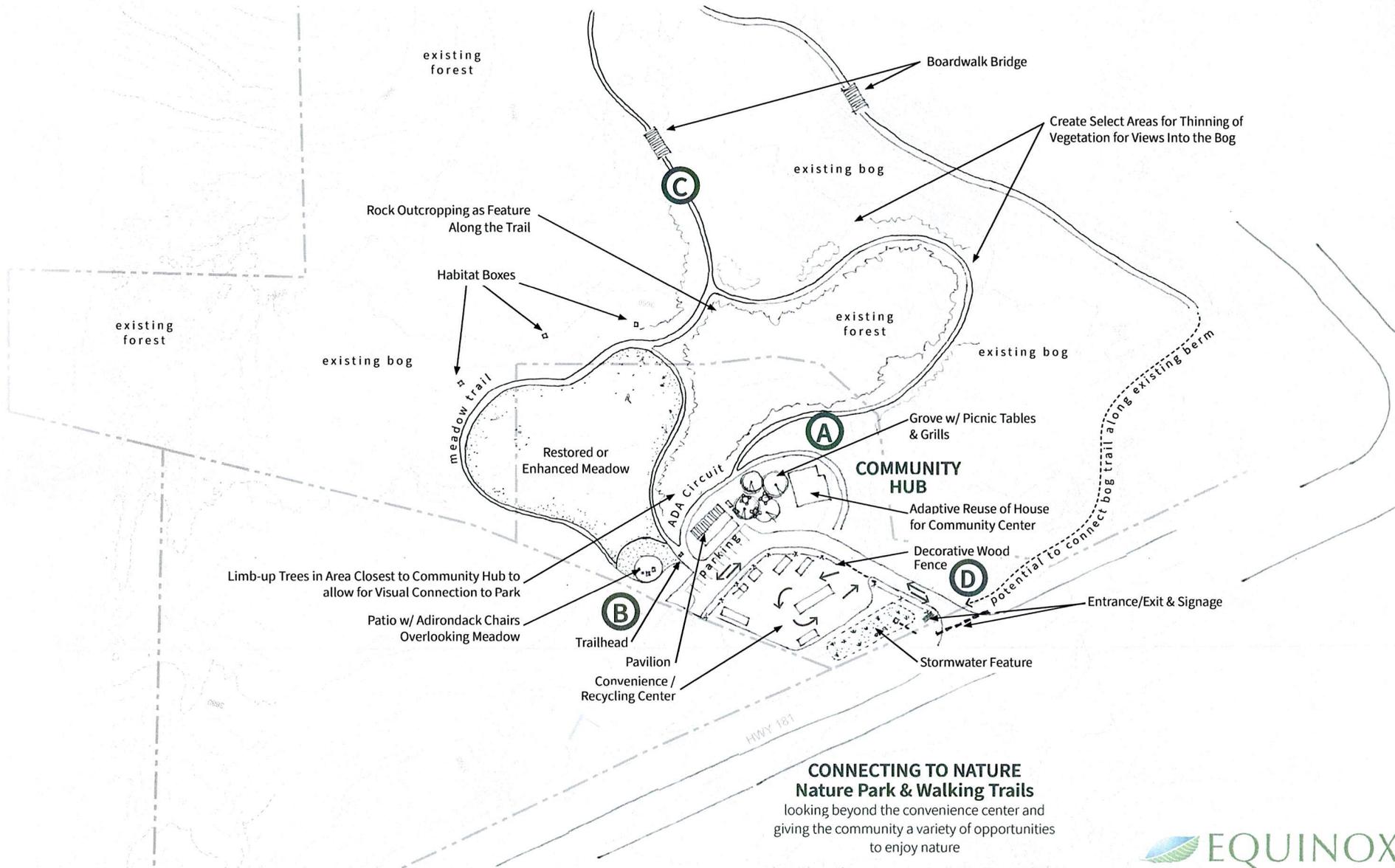
Presented By: Scott Carpenter

Summary of Information: The Community Development Department has been working with the General Services Department and Foothills Conservancy on the Master Plan for the new Jonas Ridge Convenience Site and Cranberry Bog Nature Park. The Design team of Equinox Environmental and McGill Associates have completed two (2) concept plans for different scenarios for the property. The design plans will be posted to the County Website and at two (2) location in Jonas Ridge for public comment during the end of September/early October.

Budgetary Effect: N.A.

County Manager's Recommendation: N.A.

Suggested Motion: No action required.



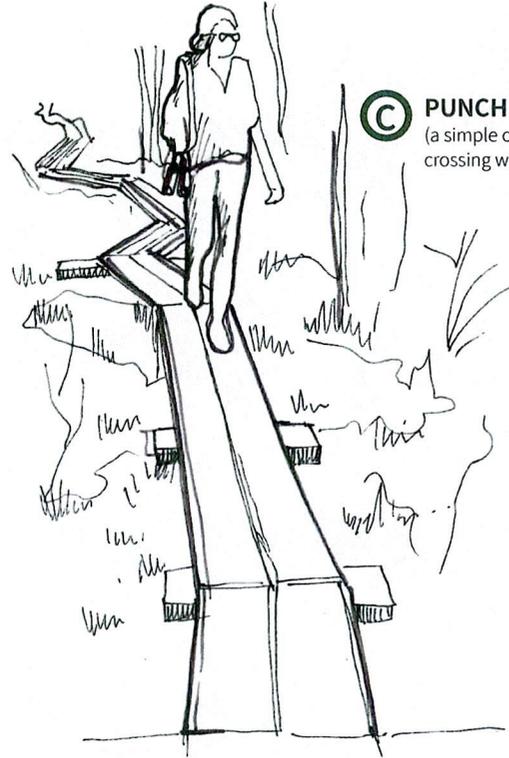
CONNECTING TO NATURE
Nature Park & Walking Trails
 looking beyond the convenience center and giving the community a variety of opportunities to enjoy nature



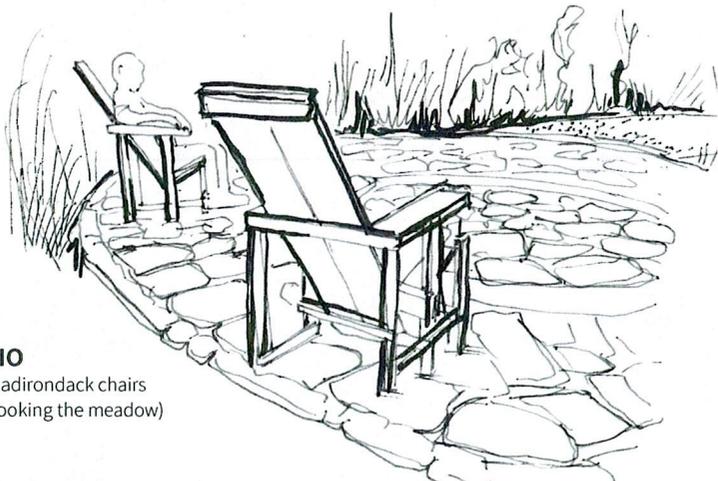
OPTION A: Condensed Site Concept



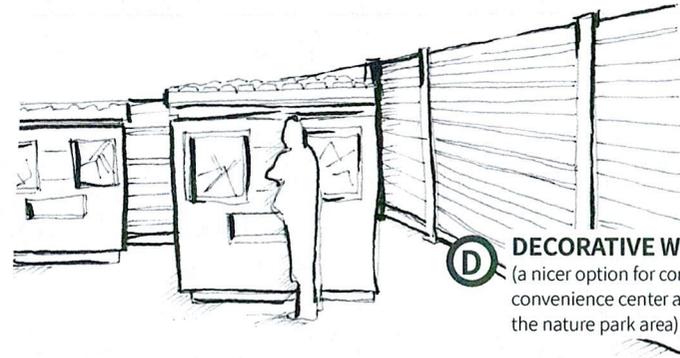
A **PICNIC AREA**
(close to the community center
and accessible for quick visits)



C **PUNCHEON**
(a simple cost effective solution for
crossing wet areas)

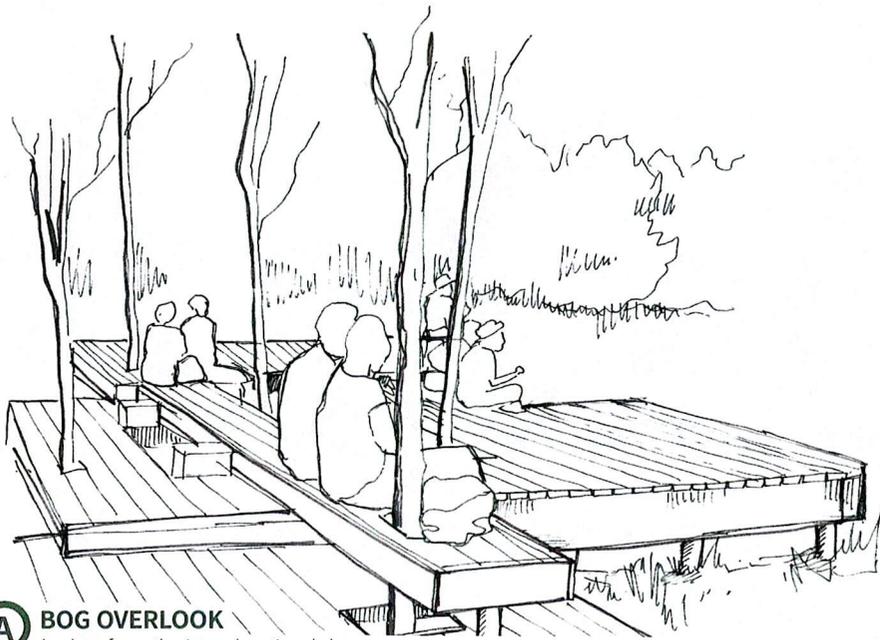


B **PATIO**
(with adirondack chairs
overlooking the meadow)

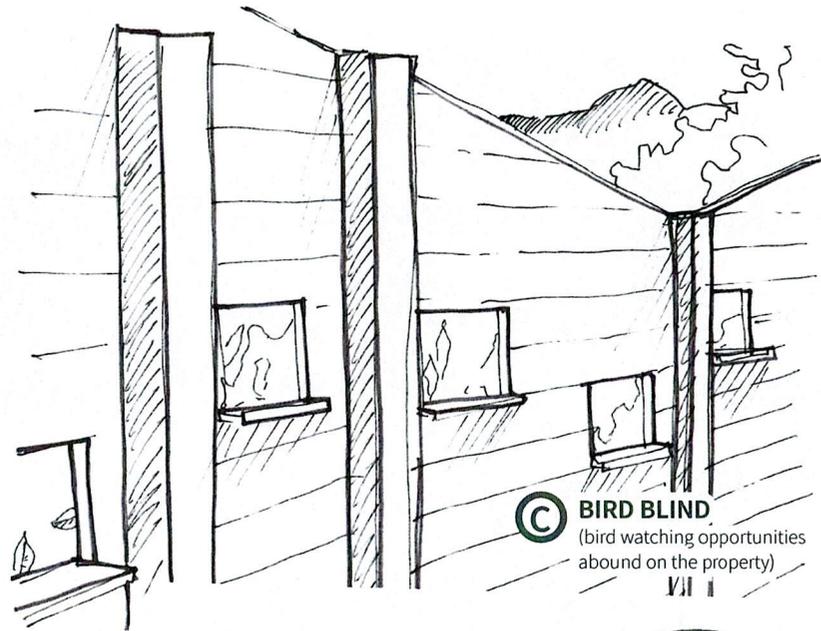


D **DECORATIVE WOOD FENCE**
(a nicer option for containing the
convenience center and separating from
the nature park area)

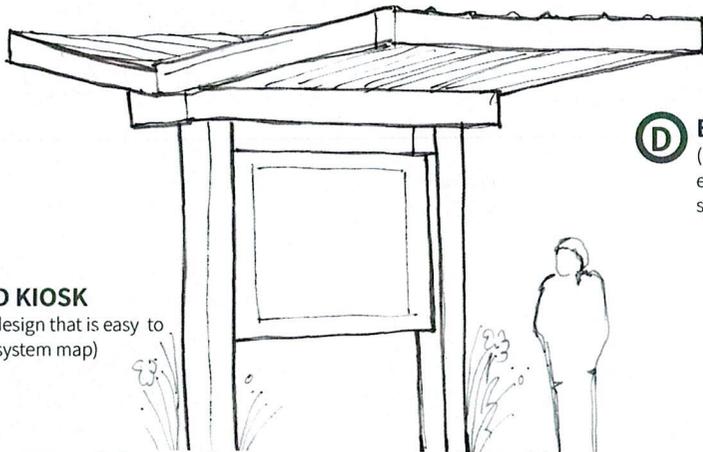
OPTION A: Condensed Site Concept



A BOG OVERLOOK
(a place for gathering, educational classes or quiet contemplation)

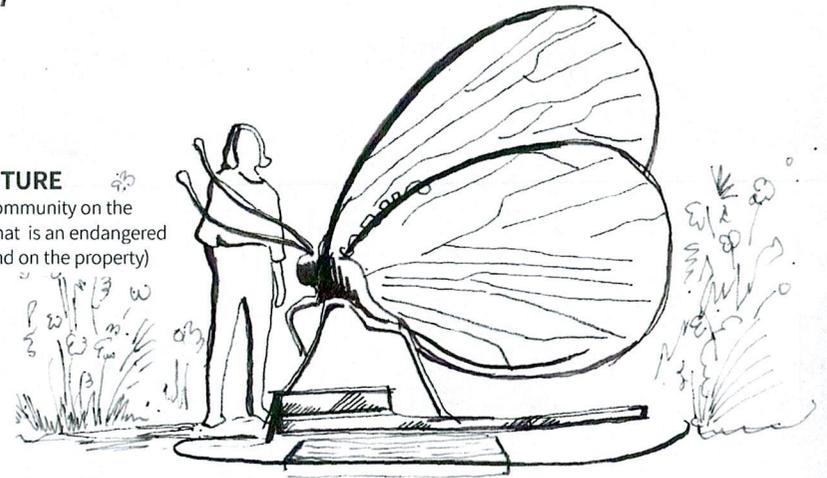


C BIRD BLIND
(bird watching opportunities abound on the property)



B TRAILHEAD KIOSK
simple clean design that is easy to read with trail system map)

D BUTTERFLY SCULPTURE
(local art to educate the community on the early hairstreak butterfly that is an endangered species that has been found on the property)



OPTION B: Site Concept w/ Adjacent Property Acquisition

Burke County, North Carolina
Agenda Abstract
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CONSENT AGENDA

Subject Title: Clerk - Reappointment to Drexel Planning Board ETJ

Presented By: Kay Draughn

Summary of Information: Scott Dula's term on the Drexel Planning Board ETJ (Extra Territorial Jurisdiction), Seat No. 2, regular, ended in April. The Town of Drexel recommends his reappointment for a 3-year term ending April 30, 2023.

Budgetary Effect: N.A.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To reappoint Scott Dula to the Drexel Planning Board ETJ, Seat No. 2, Regular, for the remainder of a 3-year term ending April 30, 2023.

**Drexel Planning Board - ETJ
County Appoints Three (3) ETJ Members
7 Member Board
3-Year Terms**

Seat No.	Position	Name-Address		Term
1	Regular	Craig Baker	A	6/16/2015
		P.O. Box 271	R	6/19/2018
		Drexel NC 28619	TE	4/30/2021
2	Regular	Scott Dula	A-UT	7/16/2019
		P.O. Box 14 Drexel NC 28619	TE	4/30/2020
3	Alternate	Wayne Whisnant	A	9/7/2004
		P.O. Box 567	R	8/21/2007
		Drexel NC 28619	A	6/16/2015
			R	4/19/2016
			R	7/16/2019
		TE	4/30/2022	

A=Appointment
R=Reappointment
A-UT=Appointed to Complete Unexpired Term
TE=Term Expires

Noyr; Drexel reduced the size of the PB/BOA in 2015.

Attachment: Drexel PB ETJ Roster (3172 : Clerk - Reappointment to Drexel PB ETJ)



**BURKE COUNTY
APPLICATION
APPOINTMENT TO BOARDS AND COMMITTEES**

Name: Donald "Scott" Dula Date: 9-24-2020

Address: PO Box 14

City: Drexel State: NC Zip: 28619

Telephone: Home: _____ Business: 828-580-7590

Cell: 828-443-7047 Email: scottsherry6371@charter.net

Occupation: Surgical Materials Specialist

Retired from: _____

How did you hear about this opportunity? Town Board Meeting

Are you currently serving on a board or committee? ___ Yes No

If so, please identify the board or committee: _____

Community interest and activities:
Director of Drexel Christmas Parade

Actively attend Drexel Town Board Meetings

Do you reside in the extraterritorial area of a municipality? Yes ___ No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. Drexel Planning / Zoning Board
2. _____
3. _____

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

No

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

I have a deep concern to see the Town of Drexel
grow and prosper

Are you willing to attend board or committee meetings on a regular basis? Yes No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee: _____

Are you willing to abide by the Burke County Code of Ethics? Yes No

Remarks: _____
(OPTIONAL)

Signature: Donald Scott
(ORIGINAL SIGNATURE REQUIRED)

Return form to: Burke County
Attn: Clerk to the Board
P.O. Box 219
Morganton NC 28680
Email: kay.draughn@burkenc.org
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Scott Dula App (3172) : Clerk - Reappointment to Drexel PB ETJ

Burke County, North Carolina
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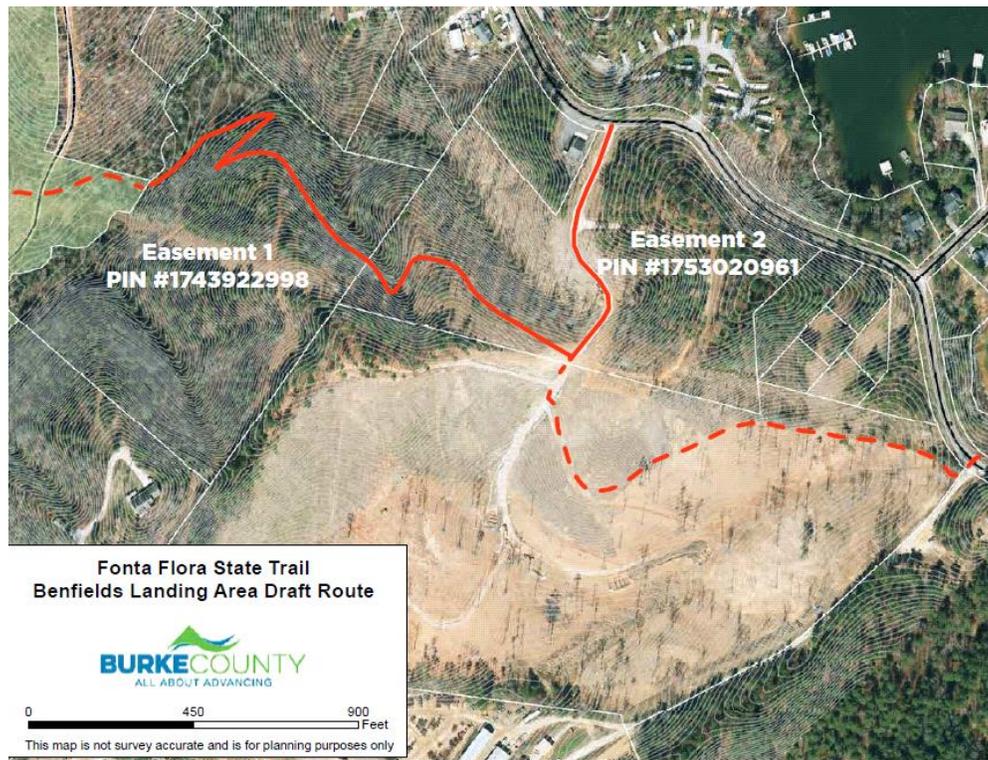
CONSENT AGENDA

Subject Title: Comm. Dev. - Approve Purchase of Fonta Flora/ OVT Easements

Presented By: Shane Prisby

Summary of Information: The Burke County Community Development Department has been working with landowners to secure the final easements needed to connect the Fonta Flora Trail and Overmountain Victory Trail (OVNHT) in the Benfield's Landing Area of Lake James. The original deal for these easements was approved by the Board on 7/6/2019, but subsequently fell apart and had to be renegotiated.

The easements would be purchased with the funds from Duke Energy for the OVNHT from the Comprehensive Relicensing Agreement (CRA) of the Catawba-Wateree Dam System. The first easement is across Parcel #1743922998 for a price of \$20,000 and the second is across Parcel #1753020961 for a price of \$20,000.



Budgetary Effect: None. The funds will come from the Duke Energy CRA funding for the OVNHT.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve the purchase of the easements across Parcels #1743922998 and #1753020961 for the Fonta Flora Trail and Overmountain Victory Trail as presented. Further, authorize the County Manager to execute the easements on behalf of the Board, subject to review and/or revision by the County Attorney.

Burke County, North Carolina
Agenda Abstract
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CONSENT AGENDA

**Subject Title: Comm. Dev. - Resolution Concerning No Wake Zone on Lake Rhodhiss
(Catawba River) - Place Holder**

Presented By: Scott Carpenter

Summary of Information:

Budgetary Effect:

County Manager's Recommendation:

Suggested Motion:

Burke County, North Carolina
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CONSENT AGENDA

Subject Title: JCPC - Reappointment to Seat No. 1

Presented By: Kay Draughn

Summary of Information: JCPC Seat No. 1 represents the school superintendent or his/her designee and is occupied by Mike Swan. The reappointment of Mr. Swan for the remainder of a 2-year term ending June 30, 2020 is requested.

Budgetary Effect: N.A.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To reappoint Mike Swan (Seat No. 1, school superintendent/designee) for the remainder of a 2-year term ending June 30, 2020.

**BURKE COUNTY
APPOINTMENT APPLICATION
BOARDS AND COMMITTEES**



Name: Mike Swan Date: 3/9/20

Address: 3324 Eastwood Ave.

City: Morganton State: NC Zip: 28655

Telephone: Home: _____ Business: _____

Cell: 828-430-1616 Email: m.swan@burke.k12.nc.us

Occupation: Educator

Retired from: _____

How did you hear about this opportunity? Previous member

Are you currently serving on a county board or committee? Yes No

If so, please identify the board or committee: Burke United Way

Community interest and activities:

Do you reside in the extraterritorial area of a municipality? Yes No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. _____
2. _____
3. _____

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

Attachment: Mike Swan App (3166 : JCPC - Reappointment Seat No. 1)

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

Are you willing to attend board or committee meetings on a regular basis? Yes No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

Remarks: _____
(OPTIONAL)

Signature: _____
Mike S. Swan
(ORIGINAL SIGNATURE REQUIRED)
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to: Burke County
Attn: Clerk to the Board
P.O. Box 219
Morganton NC 28680
Email: kay.draughn@burkenc.org
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Mike Swan App (3166 : JCPC - Reappointment Seat No. 1)

**Juvenile Crime Prevention Council
24-Members
2-Year Terms
General Statute: 143B-846**

Seat No.	Position	Name-Address		Term
1	School Superintendent or Designee	Mike Swan 3324 Eastwood Avenue Morganton NC 28655	A-UT	8/15/2017
			R	6/19/2018
			TE	6/30/2020
2	Police Chief or Designee	Capt. Keith Bowman 304 S. College Street Morganton NC 28655	A-UT	8/18/2020
			TE	6/30/2021
3	Sheriff	Steve Whisenant 150 Government Drive Morganton NC 28655	A	6/21/2011
			R	6/30/2013
			R	6/16/2015
			R	6/20/2017
			R	6/18/2019
TE	6/30/2021			
4	D. Attorney or Designee	Andrea Plyler Hudson NC 28638	A	8/18/2020
			TE	6/30/2022
5	Chief Court Counselor or Designee	Ronn Abernathy P.O. Box 728 Newton NC 28658	R	6/21/2011
			R	6/30/2013
			R	6/16/2015
			R	6/20/2017
			R	6/18/2019
TE	6/30/2021			
6	Mental Health or Designee	Tara Conrad 414 Alexander Avenue Morganton NC 28655	A	6/21/2016
			R	6/19/2018
			R	6/16/2020
			TE	6/30/2022

Attachment: JCPC Roster (3166 : JCPC - Reappointment Seat No. 1)

7	Director of Social Services or Designee	Korey Fisher-Wellman 700 E. Parker Road Morganton NC 28655	A-UT TE	6/16/2020 6/30/2021
8	County Mgr. or Designee	Jennifer Forney 300 Latimer Lane Morganton NC 28655	A-UT R R TE	6/16/2015 6/20/2017 6/18/2019 6/30/2021
9	Substance Abuse Prof.	Joseph Martinez 4143 Rocky Road Valdese, NC 28690	R R R R R TE	8/3/2010 5/15/2012 6/17/2014 6/21/2016 6/19/2018 6/16/2020 6/30/2022
10	Member of Faith	Rev. Jasper Hemphill P.O. Box 3481 Morganton NC 28680	A R R R TE	8/20/2013 6/16/2015 6/20/2017 6/18/2019 6/30/2021
11	Commissioner	Maynard Taylor 3095 Taylor Avenue Connelly Springs NC 28612	A R R TE	Dec-17 12/1/2018 12/1/2019 12/1/2020
12	Student < 18	Willow Conrad	A TE	6/18/2019 6/30/2021
13	Student < 18	Mackenzie Pritchard	A TE	6/16/2020 6/30/2022
14	Juvenile Def. Attorney	Brooke Mills 3272 Montanya View Circle Valdese NC 28690	A R TE	6/19/2018 6/16/2020 6/30/2022

Attachment: JCPC Roster (3166 : JCPC - Reappointment Seat No. 1)

15	Chief Dist. Court Judge or Designee	Clifton H. Smith 111 Main Avenue NE Hickory NC 28601	A R R R TE	6/17/2014 6/21/2016 6/19/2018 6/16/2020 6/30/2022
16	Member of Business Community	Doug Hartjes 303 Riverwalk Drive Connelly Springs NC 28612	A-UT R TE	9/18/2018 6/18/2019 6/30/2021
17	Health Director or Designee	Rebecca McLeod 292 19th Ave. Circle NE Hickory NC 28601	A-UT R R R R TE	8/21/2012 6/30/2013 6/16/2015 6/20/2017 6/18/2019 6/30/2021
18	United Way or Nonprofit	Vacant	A TE	6/30/2022
19	Parks and Recreation	Doug Knight 120 Philip Avenue NE Valdese NC 28690	A R R R TE	10/20/2015 6/21/2016 6/19/2018 6/16/2020 6/30/2022
20	At Large (Up to 7 Appt by BOC)	Steven Moody 116 Wilson Street Morganton NC 28655	R R R R R TE	6/21/2011 6/30/2013 6/16/2015 6/20/2017 6/18/2019 6/30/2021
21	At Large (Up to 7 Appt by BOC)	David Bridges 327 Drexel Road Morganton NC 28655	A-UT R R TE	12/19/2017 6/19/2018 6/16/2020 6/30/2022

22	At Large (Up to 7 Appt by BOC)	Nicki Carpenter 130 Ammons Drive, Suite 2 Morganton NC 28655	A R TE	6/18/2019 6/30/2021
23	At Large (Up to 7 Appt by BOC)	Dorian Palmer 109 Douglas Drive Morganton NC 28655	A-UT R TE	10/15/2019 6/30/2021
24	At-Large (Up to 7 Appt by BOC)	Brandon Collins 1512 Ferngully Drive Morganton NC 28655	A R TE	6/19/2018 6/16/2020 6/30/2022

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A-UT=Appointed to Complete Unexpired Term
TE=Term Expires

Attachment: JCPC Roster (3166 : JCPC - Reappointment Seat No. 1)

Burke County, North Carolina
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CONSENT AGENDA

Subject Title: Tax Dept. - Tax Collection Report for September 2020 (Place Holder)

Presented By: Danny Isenhour

Summary of Information: The Board of Commissioners is presented with the Tax Collection Report for the period between July 1, 2020 and September 30, 2020. This reflects the status of collections by the Burke County Tax Collection's Staff. This information is a supplement to the Annual Settlement Report.

Category	Annual Budget	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	\$44,250,000.00	\$	%	\$
Motor Vehicle Tax	\$4,600,000.00	\$	%	\$
Current Year Taxes	\$48,850,000.00	\$	%	\$
Delinquent Taxes	\$700,000.00	\$	%	\$
Late List Penalty	\$300,000.00	\$	%	\$

The Tax Levy is the total property tax value not including motor vehicles times the tax rate. This amount changes monthly with the addition of discoveries, other changes, or corrections, and when Public Utility Values are added, typically during September.

Category	Tax Levy	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	\$	\$	%	\$

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To accept the Tax Collection Report for September 2020 as presented.

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CONSENT AGENDA

Subject Title: Tax Dept. - Release Refund Report for September 2020 (Place Holder)

Presented By: Danny Isenhour

Summary of Information: Releases in value and/or refunds of taxes typically occur when:

- Taxpayers submit information that creates a reduction in value.
- Situs is corrected between counties and/or municipalities.
- Valuation appeals reduce the value for real or personal property.
- The postmark reveals a payment was timely sent.

The Board of Commissioners is presented with the following list of releases and refunds for consideration. The Net Release is a result of the Report Amount minus the Rebilled Amount.

Tax System Refunds and Releases				
	Report Amount	Rebilled Amount	Net Release	Refund Amount
Releases (TR-304)	\$	\$	\$	\$

VTS Refunds Over \$100	
	Refund Amount
VTS Adjustments	\$

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve the Tax Releases and Refunds for September 2020 as presented.