



1. Agenda Outline

Documents:

[2020 10 20 BOC REGULAR MEETING AGENDA OUTLINE.PDF](#)

2. Agenda Full Version

Documents:

[2020 10 20 BOC REGULAR MEETING AGENDA FULL VERSION.PDF](#)

In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.



**Burke County
Board of Commissioners
Regular Meeting
Comm. Meeting Room
110 N. Green Street
Morganton, NC
Tuesday, October 20, 2020
6:00 PM**

1. CALL TO ORDER

2. INVOCATION

Pastor David Bridges, First Apostolic Church

3. PLEDGE OF ALLEGIANCE

J. R. Simpson, County Attorney

4. APPROVAL OF AGENDA

5. APPROVAL OF MEETING MINUTES

1. June 2, 2020 Special (Pre-Agenda) Meeting
2. June 4, 2020 Special Meeting
3. June 16, 2020 Regular Meeting
4. July 7, 2020 Special (Pre-Agenda) Meeting
5. July 7, 2020 Special Meeting
6. July 21, 2020 Special (Regular) Meeting
7. July 23, 2020 Special Meeting

6. PRESENTATIONS

1. AS - Pet of the Month - Presented by Lindsay Stump, Interim Animal Services Director
2. Comm. Dev. - Jonas Ridge Convenience Site Update - Presented by Scott Carpenter, Deputy Co. Mgr./Planning Director
3. EMS - Recognition of Receiving the American Heart Association Mission Lifeline EMS Gold Plus Award - Presented by Jason Black, Interim Emergency Medical Services Director
4. TMPM - National Hunger & Homelessness Awareness Week - Presented by Charlotte Eidson, Executive Director, The Meeting Place Mission

7. SCHEDULED PUBLIC HEARINGS

8. INFORMAL PUBLIC COMMENTS

Each speaker is limited to three (3) minutes. Please sign in with the Clerk prior to the meeting.

9. CONSENT AGENDA

1. Clerk - Reappointment to Drexel Planning Board ETJ
2. Comm. Dev. - Approve Purchase of Fonta Flora/ OVT Easements

3. JCPC - Reappointment to Seat No. 1
4. Tax Dept. - Tax Collection Report for September 2020
5. Tax Dept. - Release Refund Report for September 2020

10. ITEMS FOR DECISION

11. REPORTS AND COMMENTS

1. BOC - Reports & Comments - Presented by Johnnie Carswell, Chairman

12. VACANCY ANNOUNCEMENTS

1. Clerk - Boards and Committees Vacancy Report - Presented by Kay Draughn, Clerk to the Board

13. CLOSED SESSION

1. BOC - Closed Session to Discuss Threatened or Pending Litigation, to Preserve the Attorney-Client Privilege, to Discuss Economic Development Matters and to Discuss Personnel Matters (If needed.) - Presented by Johnnie Carswell, Chairman

14. ADJOURN

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**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
SPECIAL (PRE-AGENDA) MEETING**

Both Burke County and the State of North Carolina had previously declared a state of emergency which was ongoing as of June 2, 2020 due to the global COVID-19 pandemic. Following the N.C. Governor’s Executive Order limiting mass gatherings and to protect the health of all meeting participants, the Burke County Board of Commissioners’ regularly scheduled in-person pre-agenda meeting on June 2, 2020 at 3:00 p.m. was cancelled on May 29, 2020. A special remote meeting via Zoom, a virtual meeting / teleconferencing platform with simultaneous communication, was scheduled for June 2, 2020 at 3:00 p.m. to facilitate the meeting. Chairman Carswell executed the combined notice of meeting cancellation and notice of a special virtual meeting which was published on May 29, 2020. The purpose of the special meeting was to review the items set forth in the special meeting notice and set the agenda for the Commissioners’ regular meeting. The Commissioners, the County Manager, the County Attorney, the Clerk and County staff as well as any citizens that joined the virtual meeting, could hear, and see one another for the duration of the meeting. Citizens that joined by telephone, could only hear the meeting. Citizens were also invited on May 29, 2020 to watch a live stream of the meeting on the County’s YouTube channel, BurkeCountyNC or view the meeting later on the local cable systems. During the meeting, the Clerk shared each agenda item on her computer screen so that meeting participants could see the item being discussed and the agenda, in its entirety, was posted to the County’s website, www.burkenc.org, several days prior to the meeting as usual. A verbal roll call was conducted.

COMMISSIONERS PRESENT: Johnnie W. Carswell, Chairman
Scott Mulwee, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain

COMMISSIONERS ABSENT: Maynard M. Taylor (Unable to attend.)

STAFF PRESENT: Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board

CALL TO ORDER
Chairman Carswell called the meeting to order at 3:00 p.m.

APPROVAL OF THE AGENDA
Motion: To approve the agenda.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Scott Mulwee, Vice Chairman
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr. and Jeffrey C. Brittain
ABSENT:	Maynard M. Taylor

PRESENTATIONS

AS - PET OF THE MONTH

Minutes Acceptance: Minutes of Jun 2, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)

Kaitlin Settlemyre, Animal Services Director, said Animal Services staff will present a dog and cat in need of their "forever" home at the regular meeting. She noted that every animal that has been presented thus far has been adopted. At the request of Clerk Draughn, Ms. Settlemyre informed the Board of an upcoming special cat/kitten adoption event.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.

ABSENT: Maynard M. Taylor

SCHEDULED PUBLIC HEARINGS

BR - BLUE RIDGE REFINANCING OF DEBT

Thom Eure, Senior Vice President, Corporate Services and General Counsel for Carolinas HealthCare System Blue Ridge, presented information regarding Blue Ridge's refinancing of debt as follows:

Blue Ridge seeks the County Commissioners' support regarding refinancing of the hospital's existing debt. Given the current complex economic environment coupled with dramatically low interest rates, Blue Ridge proposes to refinance its existing debt (the 2010A and 2016A Bonds) and finance improvements to its hospital campuses both in Morganton and Valdese through the use of tax exempt bonds (the "Bonds") that will be issued by the Public Finance Authority (the "Authority") of the State of Wisconsin. Robinson Bradshaw and Hinson out of Charlotte is serving as bond counsel and outside counsel to Blue Ridge. The Authority and Blue Ridge are requesting the County to approve the issuance of the Bonds for purposes of Section 147(f) of the Internal Revenue Code and consistent with the applicable Wisconsin law. In order to accomplish that approval, the Authority and Blue Ridge requests the County to hold a public hearing at its regularly scheduled meeting in June 2020 to receive public comment on the proposed issuance of the Bonds and adopt a resolution approving the same. The financing of facilities by the issuance of bonds through the Authority has been done by several entities within the State of North Carolina. The proposed Bonds to be issued will not constitute a debt of Burke County nor will Burke County have any obligation to repay the debt. The Board of Commissioners' consideration of this item is only required due to Federal tax law, along with the requirements of the State of Wisconsin, as more specifically described below.

Federal tax law requires that tax-exempt bonds issued to finance facilities for non-profit entities be approved by the elected legislative body of the governmental units that (a) control the issuer of the bonds and (b) have jurisdiction over the area in which the facility is located after holding a public hearing. The Wisconsin law governing the issuance of bonds by the Authority requires bonds issued to finance or refinance facilities be approved by the governing body or highest-ranking executive or administrator of the governmental unit that has jurisdiction over the area in which the facility is located. The facilities being financed and refinanced with the Bonds are all within the jurisdiction of Burke County and of course the Board of Commissioners is the governing body of the County.

Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Brittain asked if J.R. Simpson, II, County Attorney, has received and reviewed a copy of the

proposed resolution. Attorney Simpson said yes, everything seems to be in order, and noted it would not obligate the Board or Burke County. He said this is just a way of making the bonds tax-exempt. Vice Chairman Mulwee commented on the current historically low interest rates.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.

ABSENT: Maynard M. Taylor

COUNTY MANAGER - ADOPTION OF FY 20-21 BUDGET AND PUBLIC HEARING - 6:00 P.M.

County Manager Steen said there is still one additional budget workshop scheduled and the minor changes that the majority of the Board wanted from the previous budget meetings were incorporated into the budget. He said the final budget will be presented for the Board's consideration at the regular meeting.

Information from the agenda packet:

The County Manager presented the recommended budget for FY 2020-2021 to the Board of Commissioners on Tuesday, June 16, 2020 with a continued tax rate of 69.5 cents per \$100 valuation. A copy of the recommended budget was filed in the office of the Clerk to the Board that day and was available for public inspection on the County's website at: www.burkenc.org <<http://www.burkenc.org>>. Virtual budget meetings were held at 2 p.m. on May 22nd and on May 28th via Zoom. A third virtual budget meeting will be held on June 4th. A public hearing on the recommended budget is required and citizens are encouraged to attend and present written or oral comments.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.

ABSENT: Maynard M. Taylor

CONSENT AGENDA

BOC - RESOLUTION REGARDING SURPLUS REAL PROPERTY

Chairman Carswell reported this item was on the Board's previous agenda and was moved to June in order to give everyone time to ask questions and provide any other comments they may have. He said the County has the first right of refusal for these properties. At the request of Chairman Carswell, Attorney Simpson said before the school board can dispose of the properties, they have to offer them to the Board at a price to be negotiated between the parties. He said the properties in question are all attached to schools that have been closed except for the Independence Blvd. property which is across from Freedom High School.

Chairman Carswell thanked personnel from Rutherford College and Bryant Lindsey for being on the Zoom call.

The surplus properties are:

- | | |
|-----------------------------|-------------|
| 1) 0 Independence Blvd | REID #39733 |
| 2) 510 South College Street | REID #38130 |
| 3) 2142 Pax Hill Road | REID #38263 |
| 4) 0 Liberty Street | REID #38629 |

- | | |
|------------------------|-------------|
| 5) 170 Honeycutt Drive | REID #38620 |
| 6) 0 Liberty Street | REID #38621 |
| 7) 0 Honeycutt Drive | REID #38618 |

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.

ABSENT: Maynard M. Taylor

CLERK - APPOINTMENTS TO PBHM BOARD OF DIRECTORS & CFAC

Chairman Carswell said, at the request of PBHM, this item will be moved to the July meeting because they need to vote on these appointments before they come before the Board. Information from the agenda packet is as follows:

Partners Behavioral Mental Health is the County's LME (Local Management Entity) and provider of mental health services in the County's catchment area. Commissioner Taylor has served as the Commissioners' mental health representative for many years. Having served the maximum number of terms allowed, Commissioner Taylor cannot be reappointed. However, Commissioner Brittain has expressed an interest in serving on this Board.

Linda McCrary has served as the County's CFAC (Consumer & Family Advisory Committee) member on the PBHM BOD as a "Family Member of Consumer" for several years. CFAC is a volunteer group of individuals who have received or currently receive services, and family members of these individuals. CFAC represents consumers and their families by advocating on their behalf in every aspect of planning and delivering services for mental health, intellectual or developmental disabilities, and substance use. CFAC also advises Partners on improving effectiveness. Ms. McCrary is willing and eligible to serve another 3-year term ending June 30, 2023.

An application from Mr. Barry Nelson, Vice President of Nursing/Chief Nurse Executive of Carolinas Healthcare System Blue Ridge, was received to fill the position underlined below.

When making appointments to Partners Board of Directors it is important to consider representation requirements required by NCGS 122C-118.1. As of July 1, 2020, the following categories of representation on the board are or will become be vacant:

- A family member of a consumer who is diagnosed with: Substance Abuse/Addiction (SA)
- An openly declared consumer representing Intellectual or other Developmental Disabilities (IDD)
- An openly declared consumer representing substance abuse/addiction (SA)
- An individual with health care expertise and experience in the fields of mental health, intellectual or other developmental disabilities, or substance abuse services
- An individual with insurance expertise consistent with the scale and nature of the managed care organization
- An administrator of a hospital providing mental health, developmental disabilities, and substance abuse emergency services to serve as a nonvoting member and who

shall participate only in open meetings.

Appointments to the PBHM Board of Directors is a collaborative process and PBHM supports the appointment of Commissioner Brittain and Mr. Nelson as well as the reappointment of Ms. McCrary to the Consumer Family Advisory Committee.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THE ITEM WAS MOVED TO THE FOLLOWING MEETING: JULY 21, 2020 AT 6:00 PM

ABSENT: Maynard M. Taylor

CLERK - APPOINTMENT TO WPCC BOARD OF TRUSTEES

Clerk Draughn reported the Western Piedmont Community College Board of Trustees is a 12-member board. Four (4) members are appointed by the County for a term of four (4) years. Seat No. 4 is occupied by Kim Kling whose term ends June 30, 2020. Currently, there is only one (1) application on file from Ms. Kling for this position.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.

ABSENT: Maynard M. Taylor

CO. MGR. - RESOLUTION AUTHORIZING LEASE AMENDMENT OF REAL PROPERTY

County Manager Steen presented information regarding the resolution authorizing the lease amendment of real property as follows:

The Federal Government wishes to continue leasing office space at 130 Ammons Drive, Suite 1 (USDA Service Center) until July 31, 2023 for an annual rent of \$37,276.25 or \$13.75 per 2,711 sq. ft. The required 30-day notice was posted on the County's website and published in the News Herald on May 15, 2020 in accordance with NCGS 160A-272.

The proposed resolution reads as follows:

Resolution Approving Lease of Real Property
130 Ammons Drive, Suite 1

WHEREAS, the County of Burke owns property located at 130 Ammons Drive in Morganton; and

WHEREAS, the Federal Government has leased office space (Suite 1, 130 Ammons Drive) from the County for the USDA Service Center for many years and wishes to continue; and

WHEREAS, as set forth in Amendment No. 5, the Lessee will lease 2,711 sq. ft. of office space at an annual rent of \$37,276.25 through July 31, 2023; and

WHEREAS, North Carolina General Statute § 160A-272 authorizes the County to enter into leases of up to 10 years upon resolution of the County Commissioners adopted at a regular meeting after 30 days' public notice; and

WHEREAS, the required notice has been published and the County Commissioners are convened in a regular meeting.

THEREFORE, THE BURKE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT: The County Commissioners hereby approves the lease of county property described above to the United States of America for the USDA Service Center on Ammons Drive in Morganton and authorizes the County Manager to execute Lease Amendment No. 5 on behalf of the Board.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.

ABSENT: Maynard M. Taylor

FINANCE - FY 20-21 GENERAL LIABILITY/WORKER'S COMP INSURANCE RENEWAL

Margaret Pierce, Deputy County Manager/Finance Director, presented information regarding the FY 20-21 general liability/worker's comp insurance renewal as follows:

Insurance for property, general liability and worker's compensation is provided through the NC Association of County Commissioners Risk Pools. Vehicle, equipment, and crime insurance is proposed with a \$1,000 deductible with all other coverage on property and liability proposed with a \$5,000 deductible. No excess liability coverage is recommended. Worker's compensation insurance is proposed to continue with the \$350,000 deductible. Renewal cost for the general liability and property insurance is \$456,091 less credits for multiple policies of \$23,450 and \$12,669 for using a \$5,000 deductible on buildings. Worker's compensation renewal cost is \$258,329 plus claims. These amounts are an overall increase of \$39,515 or 5.85% from FY 19-20. Contracts over \$90,000 require Board approval. Funding for the insurance is included in the FY 20-21 budget.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.

ABSENT: Maynard M. Taylor

HEALTH DEPT. - CHILD PROTECTION/CHILD FATALITY TEAMS' CALENDAR YEAR 2019 REPORT

Rebecca McLeod, Health Director, reported to comply with the requirements of NCGS 7B-1406, a report from Burke County's Child Protection/Child Fatality Teams will be presented for Calendar Year 2019. She said they reviewed nine (9) deaths in 2019 as well as three (3) intensive reviews. Ms. McLeod said they distributed six (6) car seats to families that could not afford them. She said in speaking with first responders, they recommended labels for car seats and in conjunction with Safe Kids Burke County, procured labels with personal/medical information to put on the car seats to better assist first responders. Ms. McLeod said they were also able to distribute over 1,000 magnets to families to educate them on safe sleep practices. She said no system needs were identified which is a positive and they are continuing to distribute information regarding "trauma informed" practices to agencies that work with children.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.

ABSENT: Maynard M. Taylor

JCPC – REMOVALS, REAPPOINTMENTS AND APPOINTMENTS TO THE JUVENILE CRIME PREVENTION COUNCIL

AJ Coutu, JCPC Administrator, presented information regarding the removals, reappointments, and appointments to the JCPC as follows:

The Juvenile Crime Prevention Council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Burke County. As indicated in the following roster, the terms of appointment for several members on the Juvenile Crime Prevention Council end June 30 and some members are interested in being considered for reappointment, some do not.

The following member no longer wishes to serve on the Council:

Seat # 7: DSS, Hillary Biggerstaff

The Council requests the reappointment of:

- Seat # 6: Mental Health, Tara Conrad
- Seat # 9: Sub. Abuse Prof., Joseph Martinez
- Seat # 14: Juv. Def. Atty., Brooke Mills
- Seat # 15: Chief Dist. Ct. Judge, Clifton Smith
- Seat # 19: Parks & Rec., Doug Knight
- Seat # 21: At-large, David Bridges
- Seat # 24: At-large, Brandon Collins

The Council requests the appointment of:

- Seat # 7: DSS, Korey Fisher-Wellman
- Seat # 13: Student, Mackenzie Pritchard

For informational purposes, the District Attorney does not plan to appoint a member to the Council. Therefore, Seat No. 4, representing the DA’s office, will remain vacant. Exceptions to Sec. 2-88 (a & e, membership requirements: residency and length of service) of the Code of Ordinances are requested as needed.

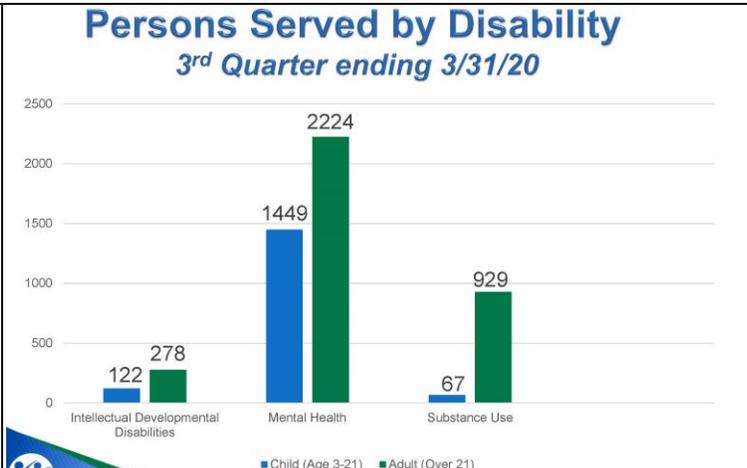
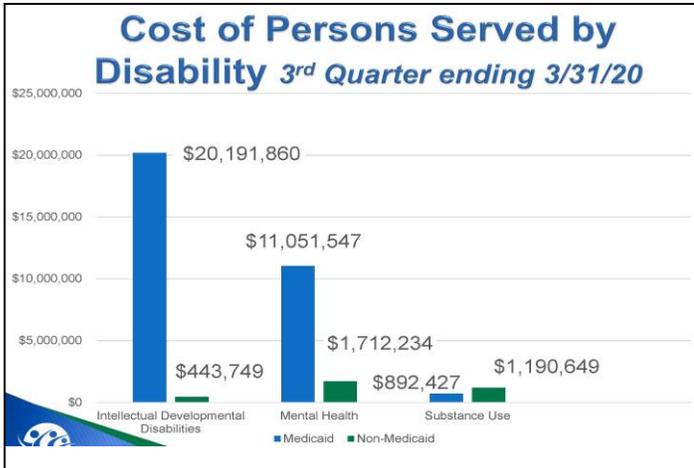
VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.
ABSENT: Maynard M. Taylor

PBHM - PARTNERS BEHAVIORAL HEALTH MANAGEMENT MENTAL HEALTH REPORT FOR PERIOD ENDING MARCH 31, 2020

Katie Varnadoe, Regional Director of Community Operations for Partners Behavioral Health Management, provided a report on Partners’ activities for the period ending March 31, 2020 as follows:

This space is intentionally left blank.

Minutes Acceptance: Minutes of Jun 2, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)



Outcomes Related to County Expenditures 3rd Quarter Reporting

Service Category	Provider of Service	Impact
Director & SOAR position	Burke Integrated Care	731 individuals served through Burke Integrated Health; 51 SOAR applicants, 8 connected to benefits
MH/SU services in jail	CVBH	192 receiving treatment while in jail
Psychiatric support	CVBH	792 patient visits
MORES Program	CVBH	3 families
Embedded therapist @ DSS	A Caring Alternative	30 individuals
Psychiatric Services	Blue Ridge Healthcare	8 individuals

Outcomes Related to County Expenditures

Service Category	Provider of Service	Impact
Housing	Various	3 individuals
Consumer Reserves	Various	None at this time
System of Care community collaboratives	Multiple providers & stakeholders	1 community event Burke Recovery Rally
Psychiatric support/medication	Good Samaritan Clinic	207 patients served
NAMI support groups	NAMI	None at this time

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.
ABSENT: Maynard M. Taylor

TAX DEPT. - TAX COLLECTION REPORT FOR MAY 2020

Danny Isenhour, Tax Administrator, presented the tax collection report for May as follows:

Category	Tax Levy	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	\$44,876,918.00	\$43,937,298.32	\$939,620.02	97.91%

The information below is comparing Tax Collections for Property Tax and Motor Vehicle Tax to the Annual Budget. This information is a supplement to the Annual Settlement Report.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Current Year Taxes	\$48,070,000.00	\$48,436,182.32	(\$366,182.32)	100.76%
Delinquent Taxes	\$650,000.00	\$745,033.51	(\$95,033.51)	114.62%
Late List Penalty	\$250,000.00	\$361,906.07	(\$111,906.07)	144.76%

Minutes Acceptance: Minutes of Jun 2, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)

These two items below make up the current year taxes above.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	\$43,470,000.00	\$43,937,298.32	(\$467,298.32)	101.70%
Motor Vehicle Tax	\$4,600,000.00	\$4,498,884.00	\$101,116.00	97.80%

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.
ABSENT: Maynard M. Taylor

TAX DEPT. - RELEASE REFUND REPORT FOR MAY 2020

Danny Isenhour, Tax Administrator, presented the release refund report for May as follows:

Tax System Refunds and Releases				
	Report Amount	Rebilled Amount	Net Release	Refund Amount
Releases (TR-304)	\$34.47	\$0.00	\$34.47	\$0.00

VTS Refunds Over \$100	
	Refund Amount
VTS Adjustments	\$0.00

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

**Note: The closure of County offices and the COVID-19 stay-at-home order may have contributed to the lower than usual releases and refunds.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JUNE 16, 2020 AT 6:00 P.M.
ABSENT: Maynard M. Taylor

ITEMS FOR DECISION – NONE.

REPORTS – NONE.

OTHER DISCUSSION ITEMS

Chairman Carswell made the following announcements: Thursday, June 4th is the Board’s special remote budget meeting at 2:00 p.m.; June 16th is the Board’s regular meeting date , the meeting will be held in the BOC Room and all social distancing rules will be observed; the “Kitten Palooza” adoption event will occur June 12-13 from 10:00 a.m. – 4:00 p.m. at the Animal Services Center; please spay and/or neuter your pets, pick up trash in Burke County; complete the 2020 Census, and like and follow Burke County on Facebook.

ADJOURN

Motion: To adjourn at 3:27 p.m.

Minutes Acceptance: Minutes of Jun 2, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Scott Mulwee, Vice Chairman
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr. and Jeffrey C. Brittain
ABSENT:	Maynard M. Taylor

Approved the 20th day of October 2020.

 Johnnie W. Carswell, Chairman
 Burke Co. Board of Commissioners

Attest:

 Kay Honeycutt Draughn, CMC, NCMCC
 Clerk to the Board

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

Both Burke County and the State of North Carolina had previously declared a state of emergency which was ongoing as of June 4, 2020 due to the global COVID-19 pandemic. Following the N.C. Governor’s Executive Order limiting mass gatherings and to protect the health of all meeting participants, the Burke County Board of Commissioners’ regularly scheduled in-person budget meeting on June 4, 2020 at 2:00 p.m. was cancelled on June 2, 2020. A special remote meeting via Zoom, a virtual meeting / teleconferencing platform with simultaneous communication, was scheduled for June 4, 2020 at 2:00 p.m. to facilitate the meeting. Chairman Carswell executed the combined notice of meeting cancellation and notice of a special virtual meeting which was published on June 2, 2020. The purpose of the special meeting was to make appointments to the Western Piedmont Regional Transportation Authority and to discuss the FY 20-21 budget. The Commissioners, the County Manager, the County Attorney, the Clerk and County staff as well as any citizens that joined the virtual meeting, could hear, and see one another for the duration of the meeting. Citizens that joined by telephone, could only hear the meeting. Citizens were also invited on June 2, 2020 to watch a live stream of the meeting on the County’s YouTube channel, BurkeCountyNC or view the meeting later on the local cable systems. During the meeting, the Clerk shared each agenda item on her computer screen so that meeting participants could see the item being discussed and the agenda, in its entirety, was posted to the County’s website, www.burkenc.org, prior to the meeting as usual. A verbal roll call was conducted.

COMMISSIONERS PRESENT: Johnnie W. Carswell, Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain

COMMISSIONERS ABSENT: Scott Mulwee, Vice Chairman (Out of town.)
Maynard M. Taylor (Unable to attend.)

STAFF PRESENT: Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board

CALL TO ORDER
Chairman Carswell called the meeting to order at 2:00 p.m.

APPROVAL OF THE AGENDA
Motion: To approve the agenda.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Johnnie W. Carswell, Wayne F. Abele, Sr. and Jeffrey C. Brittain
ABSENT:	Scott Mulwee and Maynard M. Taylor

ITEMS FOR DECISION

Minutes Acceptance: Minutes of Jun 4, 2020 2:00 PM (APPROVAL OF MEETING MINUTES)

June 4, 2020 (Special)

DRAFT

CLERK - APPOINTMENT TO WPRTA TRANSPORTATION ADVISORY BOARD

Clerk Draughn reported that Burke County appoints four (4) members to the WPRTA - TAB (Western Piedmont Regional Transit Authority - Transportation Advisory Board). Seat No. 1 is occupied by Mike Queen. Seat No. 2 is vacant. Roxanne Powell, the County's Senior Services Director, occupies Seat No. 3 and Seat No. 4 is occupied by Rebecca McLeod, the Health Director. Two (2) applications were received from Gary Kling and Jennie Cook for the vacant seat that has an unexpired term ending December 31, 2020. Mr. Kling was serving on the Planning Board and Board of Adjustment but resigned recently. Ms. Cook currently serves on the Library Board and the Board of Adjustment. Ms. Powell and Ms. McLeod are both seeking reappointments for the remainder of 2-year terms ending December 31, 2021.

Motion: To appoint Jennie Cook to the WPRTA-TAB (Seat No. 2) to complete an unexpired term ending December 31, 2020. To reappoint Roxanne Powell (Seat No. 3) and Rebecca McLeod (Seat No. 4) to the WPRTA-TAB for the remainder of 2-year terms ending December 31, 2021.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Johnnie W. Carswell, Wayne F. Abele, Sr. and Jeffrey C. Brittain
ABSENT:	Scott Mulwee and Maynard M. Taylor

ITEMS FOR DISCUSSION**BOC - DISCUSSION ON THE FY 20-21 RECOMMENDED BUDGET**

Chairman Carswell announced this is an opportunity for the Board to discuss the recommended budget, provide direction to staff on any proposed changes to the budget or for staff to address any questions the Board may have about it. He then opened the floor for questions, comments, and further budgetary direction. Commissioner Abele said he still has issues with the jail and noted he hates to see that there are some items in the budget that cannot be removed. He noted he will most likely vote against the budget. Commissioner Brittain said he has no further questions concerning the budget. Chairman Carswell said he has no questions and he will vote for the budget because it is one of the better budgets the County has produced considering the circumstances.

RESULT:	NO ACTION TAKEN.
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ADJOURN

Motion: To adjourn at 2:05 p.m.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Johnnie W. Carswell, Wayne F. Abele, Sr. and Jeffrey C. Brittain
ABSENT:	Scott Mulwee and Maynard M. Taylor

Approved the 20th day of October 2020.

Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

June 4, 2020 (Special)

DRAFT

Attest:

Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Minutes Acceptance: Minutes of Jun 4, 2020 2:00 PM (APPROVAL OF MEETING MINUTES)

June 16, 2020 (Regular)

DRAFT

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

The Burke County Board of Commissioners held a regular meeting on Tuesday, June 16, 2020 at 6:00 p.m. They met in the Commissioners' Meeting Room, Burke County Services Building, 110 N. Green Street, Entrance E in Morganton, N.C. Both Burke County and the State of North Carolina had previously declared a state of emergency due to the global COVID-19 pandemic which was ongoing as of June 16, 2020. Following the N.C. Governor's Executive Order limiting mass gatherings and to protect the health of all meeting participants, attendance was limited and on a first come first served basis, social distancing measures were imposed inside the meeting room and face coverings were required. Further, the podium was sanitized between each speaker and citizens were given the option of sending public comments to the Clerk to be read into the official record instead of speaking in person. Citizens were also encouraged to watch a live stream of the meeting on the County's YouTube channel, BurkeCountyNC or view the meeting later on the local cable systems. Those present were:

COMMISSIONERS PRESENT: Johnnie W. Carswell, Chairman
Scott Mulwee, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain
Maynard M. Taylor (Arrived at 6:03 p.m.)

STAFF PRESENT: Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board

CALL TO ORDER

Chairman Carswell called the meeting to order at 6:00 p.m.

INVOCATION

Pastor Ed Stephenson, Arneys Fairview United Methodist Church, delivered the invocation.

PLEDGE OF ALLEGIANCE

J.R. Simpson, II, County Attorney, led the Pledge of Allegiance to the American flag.

Note: Commissioner Taylor arrived at 6:03 p.m. and was present for the remainder of the meeting.

APPROVAL OF THE AGENDA

Motion: To approve the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Minutes Acceptance: Minutes of Jun 16, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

APPROVAL OF MEETING MINUTES

Motion: To approve the minutes of the January 21, 2020 (regular), January 30, 2020 (recessed), and February 4, 2020 (pre-agenda) meetings as written.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott Mulwee, Vice Chairman
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

PRESENTATIONS**AS - PET OF THE MONTH**

Kaitlin Settlemyre, Animal Services Director, said their recent 2-day adoption event, Kitten Palooza, was fantastic and 60 animals were adopted. She then presented Gunner, a dog, and Pearl, a cat, in need of their "forever" home.

Chairman Carswell commended Animal Services for their work on getting animals adopted during Kitten Palooza. Vice Chairman Mulwee asked how many dogs are at the Animal Services Center (ASC). Ms. Settlemyre said six (6) are available for adoption but most are in foster homes. Ms. Settlemyre and Chairman Carswell encouraged interested citizens to consider fostering/adopting an animal from the ASC.

RESULT: NO ACTION TAKEN.

SCHEDULED PUBLIC HEARINGS

BR - BLUE RIDGE HEALTHCARE - RESOLUTION APPROVING THE ISSUANCE OF NOT TO EXCEED \$125,000,000 OF TAX-EXEMPT BONDS TO BE ISSUED BY THE PUBLIC FINANCE AUTHORITY TO FINANCE AND REFINANCE CERTAIN COSTS OF VARIOUS PROJECTS ON BEHALF OF BLUE RIDGE HEALTHCARE SYSTEM, INC. - PUBLIC HEARING - 6:00 P.M.

Thom Eure, Senior Vice President, Corporate Services and General Counsel, Carolinas HealthCare System Blue Ridge, presented information regarding Blue Ridge's refinancing of debt as follows:

Blue Ridge seeks the County Commissioners' support regarding refinancing of the hospital's existing debt. Given the current complex economic environment coupled with dramatically low interest rates, Blue Ridge proposes to refinance its existing debt (the 2010A and 2016A Bonds) and finance improvements to its hospital campuses both in Morganton and Valdese through the use of tax exempt bonds (the "Bonds") that will be issued by the Public Finance Authority (the "Authority") of the State of Wisconsin. Robinson Bradshaw and Hinson of Charlotte is serving as bond counsel and outside counsel to Blue Ridge. The Authority and Blue Ridge are requesting the County to approve the issuance of the Bonds for purposes of Section 147(f) of the Internal Revenue Code and consistent with the applicable Wisconsin law. In order to accomplish that approval, the Authority and Blue Ridge requests the County to hold a public hearing at its regularly scheduled meeting in June 2020 to receive public comment on the proposed issuance of the Bonds and adopt a resolution

approving the same. The financing of facilities by the issuance of bonds through the Authority has been done by several entities within the State of North Carolina. The proposed Bonds to be issued will not constitute a debt of Burke County nor will Burke County have any obligation to repay the debt. The Board of Commissioners' consideration of this item is only required due to Federal tax law, along with the requirements of the State of Wisconsin, as more specifically described below.

Federal tax law requires that tax-exempt bonds issued to finance facilities for non-profit entities be approved by the elected legislative body of the governmental units that (a) control the issuer of the bonds and (b) have jurisdiction over the area in which the facility is located after holding a public hearing. The Wisconsin law governing the issuance of bonds by the Authority requires bonds issued to finance or refinance facilities be approved by the governing body or highest-ranking executive or administrator of the governmental unit that has jurisdiction over the area in which the facility is located. The facilities being financed and refinanced with the Bonds are all within the jurisdiction of Burke County and of course the Board of Commissioners is the governing body of the County.

Alice Adams, an attorney with Robinson Bradshaw and Hinson, said she is serving as bond counsel and outside counsel to Blue Ridge. She said Blue Ridge is going through the Public Finance Authority in Wisconsin to take advantage of the tax-exempt bonds which require them to follow the federal tax rules. Ms. Adams also stated that Burke County will have no responsibility whatsoever for the payment of the debt incurred by the bonds.

Chairman Carswell opened the floor for questions and comments from the Board. In response to a question from Commissioner Taylor, Ms. Adams said approximately \$55 million is for new improvements. Ms. Adams and Mr. Eure responded to an additional question from Commissioner Taylor concerning the references to the state of Wisconsin in the bond documents.

Chairman Carswell opened the public hearing at 6:14 p.m. The Public Hearing Notice was published in THE NEWS HERALD on June 8, 2020. There was no one was present to address the Board, therefore, Chairman Carswell closed the public hearing.

Motion: To adopt Resolution No. 2020-16 - Resolution Approving the Issuance of Not to Exceed \$125,000,000 of Tax-Exempt Bonds to be Issued by the Public Finance Authority to Finance and Refinance Certain Costs of Various Projects on Behalf of Blue Ridge Healthcare System, Inc.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Resolution No. 2020-16 reads as follows:

WHEREAS, the Chairman announced that the Board of Commissioners (the "Board") would proceed to hold a public hearing and would hear anyone who wished to be heard on the

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June 16, 2020 (Regular)

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proposed issuance by the Public Finance Authority (the "Authority"), a joint powers commission and a unit of government and a body corporate and politic organized and existing under the laws of the State of Wisconsin, of its Health Care Facilities Revenue and Refunding Revenue Bonds (Blue Ridge HealthCare), Series 2020A (the "Bonds"), in an aggregate amount not to exceed \$125,000,000;

WHEREAS, the Authority has been requested to issue the Bonds and to lend the proceeds from the sale thereof to Blue Ridge HealthCare System, Inc. (the "Borrower"), a North Carolina nonprofit corporation;

WHEREAS, the Bonds will be qualified 501(c)(3) bonds as defined in Section 145 of the Internal Revenue Code, and the Borrower will use the proceeds of the Bonds to (1) finance additional healthcare facilities, including but not limited to (a) construction of a new bed tower to house an intensive care unit, emergency department, lab and other patient care services at Carolinas HealthCare System – Blue Ridge Morganton, located at 2201 South Sterling Street, Morganton, NC 28655 (the "Morganton Campus 2020 Project"), and (b) improvements and renovations at Carolinas HealthCare System – Blue Ridge Valdese, located at 720 Malcolm Boulevard, Valdese, NC 28690, including the renovation and relocation of the medical oncology unit, renovation and replacement of two existing radiation linear accelerators, renovation and relocation of the existing pain clinic center, wound center and rehabilitation services and the conversion of existing operating rooms to an ambulatory surgical center (the "Valdese Campus 2020 Project," and together with the Morganton Campus 2020 Project, the "2020 Project"), (2) refund all or a part of the outstanding North Carolina Medical Care Commission Health Care Facilities Refunding Revenue Bonds (Blue Ridge HealthCare), Series 2016A (the "2016A Bonds"), (3) refund all or a part of the outstanding North Carolina Medical Care Commission Health Care Facilities Refunding Revenue Bonds (Blue Ridge HealthCare), Series 2010A (the "2010A Bonds") and (4) pay, or reimburse the Borrower for paying, certain expenses incurred in connection with the issuance of the Bonds by the Authority;

WHEREAS, the proceeds of the 2016A Bonds and the 2010A Bonds were used to refund prior bonds issued by the North Carolina Medical Care Commission for the benefit of the Borrower or its affiliates that had been used to finance and refinance the costs of (a) acquiring, constructing, improving, renovating, rehabilitating, expanding and equipping (i) various health care facilities located at Carolinas HealthCare System – Blue Ridge Morganton, formerly known as Grace Hospital, including a wellness and rehabilitation center and a medical office building, (ii) various health care facilities located at Carolinas HealthCare System – Blue Ridge Valdese, formerly known as Valdese Hospital, (iii) a physician office building located in Drexel, North Carolina, and (iv) an expansion of the continuing care retirement facility known as Grace Ridge and (b) acquiring the LifeWorks Psychological counseling practice, a psychological counseling practice then consisting of three offices in different locations, furniture, equipment, supplies and other assets of the practice (collectively, the "Prior Projects," and together with the 2020 Project, the "Project");

WHEREAS, pursuant to Section 66.0304(11)(a) of the Wisconsin Statutes, prior to their issuance, bonds issued by the Authority to finance a capital improvement project must be approved by the governing body or highest ranking executive or administrator of the political jurisdiction within whose boundaries such project is located, which with respect to the 2020 Project is the County of Burke, North Carolina;

WHEREAS, the Borrower has requested that the Board approve the financing and

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refinancing of the Project, and the issuance of the Bonds in an amount not to exceed \$125,000,000 in order to satisfy the public approval requirement of Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and, with respect to the 2020 Project, the requirements of Section 4 of the Amended and Restated Joint Exercise of Powers Agreement Relating to the Public Finance Authority, dated as of September 28, 2010, and Section 66.0304(11)(a) of the Wisconsin Statutes;

WHEREAS, a notice of public hearing was published in *The News Herald on June 8, 2020* setting forth a general, functional description of the type and use of the facilities to be financed and refinanced, the maximum principal amount of the Bonds, the initial owner, operator or manager of the facilities and the location of the facilities, among other things;

WHEREAS, the names, address and testimony of the persons who were present and who offered comments on the proposed issuance of the Bonds or who responded in writing to the notice of public hearing are as follows:

None.

WHEREAS, the Chairman of the Board inquired elsewhere in and around the meeting room to determine whether there were any other persons who wished to speak at the public hearing and the Chairman of the Board determined that no other persons who wished to speak at the public hearing were found; and

WHEREAS, the purpose of the above-described public hearing and this resolution is to satisfy the public approval requirement of Section 147(f) of the Code in order to qualify the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Code;

There was no one present to address the Board. As such, Chairman Carswell closed the public hearing.

Commissioner Taylor introduced the following resolution, a copy of which had been distributed to each Commissioner:

RESOLUTION APPROVING THE ISSUANCE OF NOT TO EXCEED \$125,000,000 OF TAX-EXEMPT BONDS TO BE ISSUED BY THE PUBLIC FINANCE AUTHORITY TO FINANCE AND REFINANCE CERTAIN COSTS OF VARIOUS PROJECTS ON BEHALF OF BLUE RIDGE HEALTHCARE SYSTEM, INC.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR THE COUNTY OF BURKE, NORTH CAROLINA:

For the sole purpose of qualifying the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Code, the Board hereby approves the issuance of the Bonds by the Authority for the purpose of providing funds to finance and refinance the Project, *provided that* in no event shall the County of Burke, the State of North Carolina or any political subdivision thereof be liable for such Bonds nor shall the Bonds constitute a debt of the County of Burke, the State of North Carolina or any political subdivision thereof. It is the purpose and intent of the Board that this resolution also constitute approval of the issuance of the Bonds by the applicable

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governing body of the County of Burke, which is the governmental unit having jurisdiction over the area in which the 2020 Project is located, in accordance with Section 66.0304(11)(a) of the Wisconsin Statutes and Section 4 of the Joint Exercise Agreement.

This resolution shall take effect immediately upon its passage.

The motion was adopted by the following vote:

AYES: Chairman Johnnie W. Carswell, Vice Chairman Scott Mulwee and Commissioners Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

NAYS: None.

COUNTY MANAGER - ADOPTION OF FY 20-21 BUDGET AND PUBLIC HEARING - 6:00 P.M.

County Manager Steen presented information regarding the adoption of the FY 20-21 budget and public hearing as follows:

The County Manager presented the recommended budget for FY 2020-2021 to the Board of Commissioners on Tuesday, May 19, 2020 with a continued tax rate of 69.5 cents per \$100 valuation. A copy of the recommended budget was filed in the office of the Clerk to the Board that day and was available for public inspection on the County's website at: www.burkenc.org <<http://www.burkenc.org>>. Virtual budget meetings were held at 2 p.m. on May 22, May 28 and June 4th via Zoom. A public hearing on the recommended budget is required and citizens are encouraged to attend and present written or oral comments.

Note: Notification of pass-through funding of \$100,000 for JCPC (Barium Springs) was received in time to be included in the FY 20-21 budget, revenues and expenses.

The County Manager's budget message from the recommended budget is included for reference and reads as follows:

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**BUDGET MESSAGE
FISCAL 2020-2021**

TO: The Honorable Chairman and Burke County Board of Commissioners
FROM: Kenneth B. "Bryan" Steen, County Manager *KBS*
DATE: May 19, 2020
SUBJECT: FY 2020-2021 Recommended Budget

In accordance with the North Carolina Local Government Budget and Fiscal Control Act (G.S. 159-8), I hereby present and submit for your review and adoption, a balanced recommended budget for FY 2020-2021 that meets the immediate and long-term needs of the County and supports the goals desired by the Board. I respectfully remind you that a mandatory public hearing for the recommended FY 2020-2021 budget has been scheduled for 6:00 p.m. on Tuesday, June 16, 2020 via a virtual meeting, or in the Burke County Services Building, County Board Room – Entrance E, 110 North Green Street, Morganton, N.C.

Budget Development Background

During February 2020, a budget retreat was conducted with the Board. Since the retreat, budget requests from all county departments have been received and total \$114,856,895. On March 7, 2020, the Burke County Public School System submitted their budget request of \$16,130,993.

In development of the recommended FY 2020-2021 budget, I've reviewed the projected estimate of available revenues in comparison with requested expenditures for operational costs, projected grant match requirements and anticipated cost for capital projects. Based on my review, I've developed the recommended FY 2020-2021 budget to adequately meet the needs and obligations of the County as well as funding various entities that benefit the citizens of Burke County.

The FY 2020-2021 budget will, as we all know, be impacted by the immediate and longer-term impact of the COVID-19 pandemic in both anticipated revenues and expenditures. In order to continue the current service level to citizens, provide for capital and operational needs, a continuation of the current 69.5 cents tax rate is proposed in the recommended budget.

Unfunded Mandate/Unanticipated or New Expenditures

The impact of pending legislation, social issues, local economic factors and State mandates were considered when developing the FY 2020-2021 recommended budget as follows:

- During FY 2018-19, a workforce/workload study of the Department of Social Services (DSS) was conducted by a consultant specializing in social services reviews. In FY 2019-20, forty-one (41) positions were requested and of the requested positions, fourteen (14) approved. One (1) additional position is recommended for approval in FY 2020-21 in order to effectively address existing citizen needs as required within the State Memorandum of Understanding (MOU) with DSS.
- County departments requested a total of fifty-three (53) new full-time positions, one (1) part-time position, and eight (8) reclassifications. Of these requests, twenty-one (21) new full-time positions, one (1) part-time position increased to full-time and two (2) reclassifications are recommended, which includes twelve (12) additional detention positions for the new jail facility.
- The number of children placed into the care of Burke County Child Protective Services continues to surpass 212 with 95 adults also currently in the care of the County. Foster care homes are a significant need for Burke County.
- Substance abuse continues to increase with related costs spanning numerous County services including public safety cases, ambulance calls, 911 calls, health department and DSS client increases, and courtroom needs.
- Local government retirement costs also increased by 1.2%.

Budget Theme

In planning for the FY 2020-21 budget year, we find ourselves in a financial / economic environment like no other in the past 100 years due to COVID-19. As a result of the prevailing economic uncertainty, we are guided by caution related to revenue projections and my recommendation for immediate expenditures. These expenditures must be made in order to provide primary / core services to our citizens while awaiting development of economic information that is clearly credible: actual Q3 and Q4 employment numbers, revenues received and clear economic trends. With that data in hand, we can move forward with considering the possibility of making a mid-year review of funds available if we desire to fulfill certain optional, but important expenditure decisions.

The FY 2020-2021 budget theme continues to be the effective utilization of available funds to provide required services and simultaneously position the County for short-term and long-term success as best we can reasonably provide for during the prevailing economic climate. The recommended budget includes additional staffing to enable rental of jail bed space for new revenue and conversion of Animal Control Enforcement responsibilities from the Sheriff's Office to the County Manager which will reduce cost and result in better overall service delivery to our citizens and pets. This transition process may result in a very short-term overlapping of staff to enable a smooth transition. The recommended budget also continues to allow for reasonable recruitment and retention of qualified employees, supports our Adoption-Focused Animal Services Center to reduce animal euthanasia rates, and provides for a scaled down list of infrastructure replacement and improvement projects for the County. The recommended County expenditures are intended to position the County for continuing success and future advancement.

Objectives of the recommended budget are:

- Build upon recent progress in Economic Development activities that will increase employment opportunities for citizens.
- Provide funding for critical technology, software and infrastructure needs:
 - Replacement of servers and other technology items at end of life.
 - Replacement of eighteen (18) county vehicles including one (1) ambulance.
- Provide adequate funding for Public Schools, the Community College and mental health services.
- Continue funding of services that provide a safety net to our most vulnerable citizens.
- Implementation of salary range revisions for approximately one third (1/3) of County job classifications continues.
- Continue the performance-based merit pay process in order to retain effective employees.
- Provide a cost of living increase of 1% for all County staff effective January 1, 2021 if economic factors reviewed by the Board warrant funding of the increase.

Revenues

Collection of property taxes prior to the impact of COVID-19 were up and only time will provide a clear picture of any negative impact during FY 2021. The same can be said for sales tax revenues which were trending up significantly prior to the onset of COVID-19 and continue to be strong at this point in time. Other revenues are not projected with significant changes. Please refer to the budget document for specific information.

Expenditures

As noted above, I have worked with County staff over the past several weeks to analyze requests and determine actual needs that should be incorporated into the recommended budget. For FY 2020-2021, I recommend a total budget of \$109,436,985 which is \$5,419,910 less than requested.

Expenditure Containment

Management will continue to implement a variety of methods to contain costs of day-to-day operations through effective management, oversight and ongoing review of opportunities to reduce cost and improve service delivery.

Capital Outlay

Capital Outlay for FY 2020-2021 will be restricted to expenditures identified in the budget and actual attainment of items / execution of contracts or incurrence of obligations may be delayed to obtain additional information regarding the economy and actual receipt of anticipated revenues.

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County Manager Steen said the Board held budget retreats and after those discussions, a recommended budget was created and then presented in May. He said the Board has held three (3) budget workshops since that time and the Board's requested changes were incorporated into the budget that is now before the Board for consideration. He noted that the tax rate is the same as last year at 69.5 cents.

Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Abele expressed his displeasure at the cost of the new jail and said the Board could have instead dropped the tax rate for citizens, which would mean a lot to citizens on fixed incomes. He said the old jail is currently vacant and noted that they have been told that other entities are interested in using the jail and that it is in good physical condition, however, it was not good enough for Burke County prisoners.

Commissioner Taylor said this year's budget is a little better than previous budgets and noted he never received the information he requested so he could ask precise questions. He then reviewed examples of questions he did not get the answers to. Commissioner Taylor said he has been in unbearable pain for the past two (2) weeks, but what is more painful, is when requested public information is not provided, and you cannot see what it is going to take to correct the overspending in Burke County. He noted in five (5) years the County has doubled the amount spending in a couple of categories. Commissioner Taylor said he received about five (5) percent of the information he requested and asked how anyone could be expected to vote on a budget when 95 percent of the questions and information requested was not provided. Commissioner Taylor said he does not have a lot of issues with the budget, but when the amount of General Fund, Fund Balance cannot be provided, the Board is voting on an incomplete budget. He agreed with Commissioner Abele on the tax rate and noted when the County increased the tax rate years ago, they promised to lower it when the property taxes and the sales tax revenues normalized. Commissioner Taylor then said the Board had the opportunity to lower taxes but instead, chose to tax and spend, and the County would not have lost any services had the tax rate been lowered. Commissioner Taylor then advised that citizens pay all the taxes (local, state and federal) and if the County overspends and expects the federal or state government to bail the County out, then they will have to increase their tax rates.

With there being no further comments from the Board, Chairman Carswell opened the public hearing at 6:22 p.m. The Public Hearing Notice was published in THE NEWS HERALD on May 21, 2020 and June 10, 2020; in addition, it was posted to the County's website (www.burkenc.org) on May 20, 2020 and June 8, 2020. There was no one was present to address the Board, therefore, Chairman Carswell closed the public hearing.

Suggested Motion: To adopt the FY 20-21 Budget Ordinance (No. 2020-02) as presented.

To approve a Memorandum of Agreement between Burke County and the Burke County Board of Education for FY 20-21.

To authorize the County Manager to execute contracts with all nonprofit agencies that received funding in the FY 20-21 budget in accordance with NCGS 153A-449 and NCGS 159-40.

RESULT:	ADOPTED [3 TO 2]
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee and Jeffrey C. Brittain
NAYS:	Wayne F. Abele, Sr. and Maynard M. Taylor

Ordinance No. 2020-02 reads as follows:

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**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

SECTION I. BUDGET ADOPTION

There is hereby adopted the following Budget Ordinance for the County of Burke for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

GENERAL FUND

A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Ad Valorem Taxes	\$49,310,000
	Local Option Sales Taxes	\$7,141,010
	Other Taxes	\$1,373,000
	Permits and Fees	\$1,488,035
	Intergovernmental Revenues	\$17,518,115
	Sales and Services	\$4,203,300
	Miscellaneous Revenues	\$819,075
	Transfer from Other Funds	\$6,456,595
	Fund Balance Appropriation	\$1,787,395
	Fund Balance Appropriation Health Dept	\$23,225
	Fund Balance Appropriation ROD AE	\$6,340
	Total Revenues - General Fund	<u>\$90,126,090</u>

B. Expenditures Authorized:

General Government	County Manager	\$325,350
	Courts	\$19,050
	Debt Service	\$8,079,465
	Elections	\$425,015
	Finance	\$588,145
	Garage	\$83,750
	General Services	\$685,325
	General Services - Buildings Summary	\$1,330,680
	Governing Board	\$185,615
	Human Resources	\$549,600
	Information Technology	\$1,716,540
	Land Records Management	\$239,325
	Legal Services	\$169,920
	Non Departmental	\$2,109,460
	Register of Deeds	\$440,020
	Tax Assessors and Collections	\$1,413,335
	Tax Revaluation	\$226,835
	Subtotal	<u>\$18,587,430</u>
Public Safety	Animal Services	\$445,815
	Building Inspections	\$279,215
	Communications	\$2,477,940
	Community Development/Planning	\$575,590
	Emergency Medical Services	\$6,124,275
	Fire Marshal/Emergency Services	\$323,735
	Other Public Safety	\$734,620
	Sheriff	\$8,213,965
	Sheriff - Jail	\$4,658,245
	Sheriff - Animal Control	\$94,235
	Subtotal	<u>\$23,927,635</u>

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**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

Environmental Protection	Cooperative Extension Service	\$392,725	
	Soil and Water Conservation	\$153,725	
	Subtotal	\$546,450	
Transportation	Transportation	\$70,850	
	Subtotal	\$70,850	
Economic/Physical Development	Aids and Donations	\$272,565	
	Economic Development	\$1,452,830	
	Subtotal	\$1,725,395	
Human Services	Department of Social Services	\$17,394,155	
	Health Department	\$3,584,630	
	Mental Health	\$265,000	
	Senior Services	\$530,890	
	Veterans Services	\$43,550	
	Subtotal	\$21,818,225	
Education	Burke County Board of Education	\$16,049,205	
	Western Piedmont Community College	\$2,627,610	
	Subtotal	\$18,676,815	
Cultural and Recreational	Library	\$1,674,170	
	Recreation	\$685,620	
	Subtotal	\$2,359,790	
Transfers to Other Funds	Transfer to Sales Tax Fund 150	\$250,000	
	Transfer to Sales Tax Fund 151	\$2,150,000	
	Transfer to Capital Projects Fund 215	\$13,500	
	Subtotal	\$2,413,500	
	Total Expenditures - General Fund	\$90,126,090	

ARTICLE 42-HALF CENT SALES TAX FUND

A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Article 42 Sales Tax	\$2,800,000
	ABC Profit Distributions	\$90,000
	Interest Income	\$40,000
	Transfer from General Fund	\$250,000
	Total Revenues - Article 42 Sales Tax Fund	\$3,180,000
B. Expenditures Authorized:	School Equipment/Capital Requests	\$3,180,000
	Total Expenditures - Article 42 Sales Tax Fund	\$3,180,000

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**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

ARTICLE 39-ONE CENT SALES TAX FUND

A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Article 39 Sales Tax	\$5,200,000
	Lottery Funds	\$860,000
	Medicaid Hold Harmless	\$2,150,000
	Total Revenues - Article 39 Sales Tax Fund	<u>\$8,210,000</u>
B. Expenditures Authorized:	School Equipment/Capital Requests	\$1,938,150
	Transfer to General Fund - Debt Service	\$5,126,850
	Transfer to General Fund - Maint/Repairs	\$1,145,000
	Total Expenditures - Article 39 Sales Tax Fund	<u>\$8,210,000</u>

EMERGENCY TELEPHONE SURCHARGE FUND

A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Emergency Telephone Surcharge	\$668,565
	Interest Income	\$10,000
	Fund Balance Appropriation	\$20,935
	Total Revenues - Emergency Telephone Surcharge Fund	<u>\$699,500</u>
B. Expenditures Authorized:	Implemental Functions	\$55,000
	Software	\$205,000
	Employee Training	\$57,000
	Telephone and Furniture	\$148,000
	Hardware	\$234,500
	Total Expenditures - Emergency Telephone Surcharge Fund	<u>\$699,500</u>

CAPITAL PROJECTS FUND

A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Transfer from General Fund	\$13,500
	Total Revenues - Capital Projects Fund	<u>\$13,500</u>
B. Expenditures Authorized:	Fonta Flora Trail	\$13,500
	Total Expenditures - Capital Projects Fund	<u>\$13,500</u>

June 16, 2020 (Regular)

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**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

FIRE TAX DISTRICTS FUND

A. Revenues Anticipated:

<u>SOURCE</u>	<u>AMOUNT</u>
Brendletown	\$300,000
Carbon City	\$11,495
Chesterfield	\$152,000
Drowning Creek	\$77,330
Enola	\$112,350
George Hildebran	\$270,000
Glen Alpine	\$138,500
Icard	\$640,500
Jonas Ridge	\$171,720
Lake James	\$240,000
Longtown	\$144,050
Lovelady	\$500,000
Oak Hill	\$415,000
Salem	\$330,000
Smokey Creek	\$32,100
South Mountain	\$100,700
Triple Community	\$358,000
West End	\$390,000

Total Revenues - Fire Districts Fund \$4,383,745

B. Expenditures Authorized:

Brendletown	\$300,000
Carbon City	\$11,495
Chesterfield	\$152,000
Drowning Creek	\$77,330
Enola	\$112,350
George Hildebran	\$270,000
Glen Alpine	\$138,500
Icard	\$640,500
Jonas Ridge	\$171,720
Lake James	\$240,000
Longtown	\$144,050
Lovelady	\$500,000
Oak Hill	\$415,000
Salem	\$330,000
Smokey Creek	\$32,100
South Mountain	\$100,700
Triple Community	\$358,000
West End	\$390,000

Total Expenditures - Fire Districts Fund \$4,383,745

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**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

WATER / SEWER FUND

A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Sales and Services	\$1,765,750
	Miscellaneous Revenues	\$111,150
	Total Revenues - Water/Sewer Fund	<u>\$1,876,900</u>
B. Expenditures Authorized:	Operations	\$1,876,900
	Total Expenditures - Water/Sewer Fund	<u>\$1,876,900</u>

SOLID WASTE FUNDS

A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Intergovernmental Revenues	\$175,000
	Charges for Services	\$5,022,720
	Miscellaneous Revenues	\$50,100
	Fund Balance Appropriated	\$215,175
	Total Revenues - Solid Waste Fund	<u>\$5,462,995</u>
B. Expenditures Authorized:	Disposal Operations	\$4,461,540
	Collection Operations	\$1,001,455
	Total Expenditures - Solid Waste Fund	<u>\$5,462,995</u>

SECTION II. TAX RATES LEVIED

An ad valorem tax rate of \$0.695 per \$100 at full valuation is hereby established as the official tax rate for Burke County for the fiscal year 2020-2021. This rate shall be levied on the estimated taxable value at \$7,229,141,354. Revenues are projected at a collection rate not to exceed the latest audited percentage.

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**BUDGET ORDINANCE
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Ad valorem tax rates as listed below per \$100 at full valuation are hereby established as the official tax rates for Burke County Fire Protection Districts for the fiscal year 2020-2021. These rates shall be levied on the estimated taxable property situated in each district. Revenues are projected at a collection rate not to exceed the latest audited percentage for each district.

Fire District	Property Values	Tax Rate Per \$100 of Value
Brendletown	\$300,527,983	\$ 0.105
Carbon City	\$13,124,570	\$ 0.080
Chesterfield	\$171,558,197	\$ 0.090
Drowning Creek	\$63,243,911	\$ 0.120
Enola	\$103,870,446	\$ 0.105
George Hildebran	\$251,520,463	\$ 0.110
Glen Alpine	\$145,513,167	\$ 0.100
Icard	\$637,952,357	\$ 0.100
Jonas Ridge	\$128,737,479	\$ 0.135
Lake James	\$270,477,840	\$ 0.080
Longtown	\$119,321,996	\$ 0.120
Lovelady	\$483,914,513	\$ 0.105
Oak Hill	\$459,983,138	\$ 0.090
Salem	\$471,542,580	\$ 0.070
Smokey Creek	\$26,327,433	\$ 0.118
South Mountain	\$72,140,226	\$ 0.136
Triple Community	\$461,209,630	\$ 0.078
West End	\$358,383,028	\$ 0.110

SECTION III. FEES

All fees are continued as previously imposed and adopted as shown on Attachment A - Schedule of Fees. Any fee not specifically listed on Attachment A shall be at the last adopted amount.

SECTION IV. COMPENSATION AND BENEFITS

Employees shall receive a one-half percent (1/2%) merit increase in pay on each two year anniversary they have been in the same position. The actual percentage increase will be determined based on the number of years the employee is in their position and effective on each employee's anniversary date. Employees must have received a positive performance review on the County's established evaluation form with no formal disciplinary action during the performance period to be eligible for the increase.

If at any time during the year, the Burke County Manager finds any person to be delinquent in any financial obligation to Burke County and who is also employed by a County Department, the County Manager shall have the authority to suspend that employee from the Burke County merit pay plan for a period of two consecutive years from the date of discovery.

The County may pay a holiday bonus of \$100 to all permanent full-time employees and a prorated amount to all regularly scheduled permanent part-time employees. Depending on the economy, the bonus may be paid in December in a separate payroll. Individuals must be continuously employed by the County in a full time or regularly scheduled permanent part time status from July 1, 2020 through Friday of the week prior to the payment date in order to receive the bonus.

**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

SECTION V. PAY PLAN ADJUSTMENTS

The following changes are made to the County's Pay and Classification Plan:

<u>Class Description</u>	<u>Existing Grade</u>	<u>New Grade</u>
911 GIS/MSAG Specialist	24	22
Convenience Site Attendant	9	10
Deputy Sheriff/Major	L12	L13
GIS Manager to Asst IT Director	25	28
GIS Technician	19	22
Grounds Maint Supervisor	17	20
Grounds Maint Worker	14	15
IT Technician	20	22
Landfill/Transfer Oper Supervisor	21	24
Parks & Rec Maint Supervisor	17	20
Senior IT Technician	22	24
Solid Waste Collections Supervisor	21	24
Water/Sewer Maint Tech	14	15
Water/Sewer Supervisor	21	24

The following positions are hereby established:

Child Protective Services Program Manager I	Grade 28
Assistant IT Director	Grade 28

SECTION VI. CHANGES TO BUDGETED POSITIONS

The following positions are added as funded in the budget:

- 1 Animal Services Enforcement Supervisor
- 2 Animal Services Enforcement Officers
- 1 Child Protective Services Program Manager I
- 12 Detention Officers
- 2 Facilities Maintenance Technician III
- 1 Public Health Nurse II
- 1 Senior Accounting Technician
- 1 Water/Sewer Supervisor

The following positions are eliminated effective no later than October 31, 2020:

- 1 Deputy Sheriff Lieutenant (Animal Control)
- 1 Deputy Sheriff Sergeant (Animal Control)
- 2 Deputy Sheriff (Animal Control)

The following positions are reclassified:

- Accounting Specialist to Senior Accounting Specialist
- GIS Director to Assistant Information Technology Director
- Elections Specialist I from 32 hours to 40 hours per week

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**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

SECTION VII. BOARD OF EDUCATION

General Statutes of the State of North Carolina provide for budgetary control measures to exist between the County and the public-school system. The Board of Commissioners hereby adopts the following measures for budget administration and review:

1. In accordance with North Carolina General Statute 115C-429(b) the Board of County Commissioners allocates current expense and capital outlay appropriations in lump sum for use by the Board of Education in accordance with the School Budget and Fiscal Control Act, except for an appropriation by function for school nurses.

Furthermore, pursuant to North Carolina General Statute 115C-433(b), the Board of Education must obtain the approval of the Board of County Commissioners for an amendment to the budget that increases or decreases the amount of the County appropriation allocated to a function by twenty-five percent (25%) or more from the amount contained in this budget ordinance adopted by the Burke County Board of Commissioners.

2. Further, budget requests are to be accompanied by the school system's State and Federal budgets as required by General Statute 115C-429(c) which states, the school board shall submit its entire budget to the County Commissioners, not just the part for which county support is requested.

3. The Board of Education shall make quarterly financial reports to the Board of Commissioners as to the disbursement and use of local monies granted to the Board of Education by the Board of Commissioners.

SECTION VIII. MANAGERIAL AUTHORITY

The County Manager shall have management authority for the budget in accordance with the February 21, 1995 action of the County Commissioners as follows:

Approve budget amendments to receive and expend State, Federal and other non-tax revenues so long as the action does not commit additional property tax dollars, create additional positions, or initiate a new county function.

Approve budget adjustments for actual pass through of fire tax revenues received for respective fire departments.

Permit transfer of funds within and between departments so long as the action does not commit additional local tax dollars, create additional positions, or initiate a new county function.

Additionally, the County Manager is authorized as follows:

To impose a hiring freeze, a freeze on capital expenditures, a freeze on travel, and operating reductions up to ten percent (10%) as deemed necessary by Burke County management. The Burke County Board of Commissioners will serve as the Appellate Board for decisions made by the County Manager. All appeals will follow the usual and customary agenda process.

To require the pre-approval of all out of county travel to attend training classes, workshops, and/or conferences by the Department Head and County Manager prior to the training using the Travel Authorization form. Travel costs incurred without proper authorization may not be paid or be eligible for reimbursement.

To negotiate and approve change order increases up to \$25,000 and all change order reducing the total contract so long as such change orders do not significantly alter the scope or definition of the project or exceed budgeted funds.

**BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

To approve grants without a local match.

To accept both monetary and property donations up to \$25,000 and authorize the appropriate accounting entries.

To approve and execute contracts for budgeted expenditures up to \$90,000 where such contracts are not required to be bid or which G.S. 143-131 allows contracts to be executed on informal bids. The exception to this shall be procurement decisions in which Board action is mandated by a State or Federal requirement.

To execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248 (b), 259, 449 and any similar statutes require such contracts.

To increase the starting salary for candidates for vacant positions up to the mid point of the salary range, as needed.

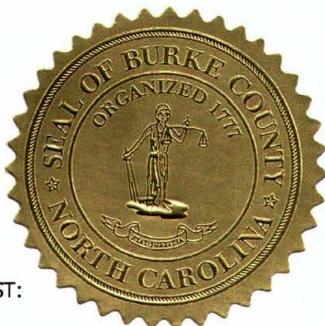
To review departmental appropriations quarterly and may transfer any anticipated excess funds to a budget account in order to preserve Fund Balance.

To exempt county projects from procurement requirements of Article 3D - Procurement of Architectural, Engineering, and Surveying Services, as permitted by G.S. 143-64.32. This authority may be delegated to the Deputy County Manager/Finance Director.

SECTION IX. UTILIZATION OF BUDGET AND BUDGET ORDINANCE

This Ordinance shall be the basis of the financial plan for Burke County government during the 2020-2021 fiscal year. The County Manager shall administer the budget and he shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Deputy County Manager/Finance Director shall establish and maintain records consistent with this ordinance and the appropriate statutes of the State of North Carolina.

A copy of this ordinance shall be furnished to the Clerk to the Board of Commissioners, the County Manager, and the Deputy County Manager/Finance Director to be kept on file by them for direction in the disbursement of funds.



Adopted this 16th day of June 2020.

Johnnie W. Carswell
Johnnie W. Carswell, Chairman
Burke County Board of Commissioners

ATTEST:

Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

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Attachment A - Schedule of Fees
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Animal Control and Animal Services

General Board Fee	\$10.00/per day
Isolation Cell Board Fee	\$15.00/per day
Rabies Vaccination	\$10.00/per shot
Capture Fee	\$10.00
Animal Bite Pick-Up Fee	\$20.00
Owner Surrender Reclaim Fee - single pet	\$10.00
Owner Surrender Reclaim Fee - multiple pets	\$25.00
Chemical Capture Fee	\$75.00
Canine Adoption Fee	\$125.00
Feline Adoption Fee	\$90.00
Animal Control Civil Citation 1st offense	\$50.00
Animal Control Civil Citation 2nd offense	\$100.00
Animal Control Civil Citation 3rd offense	\$200.00
Veteran Discount	10%
Rescue Pull Fee Cat	\$12.00
Rescue Pull Fee Kitten between 4 and 8 weeks old	\$5.00

Building Inspection**

Minimum Residential (electric, plumbing, mechanical, building)	\$75.00 per trade or sq ft fee, whichever is greater
Residential (unclassified)	\$75.00
Mobile Home (Single/Double)	\$200.00
Stick Built/Modular	based on sq ft
Above-Ground Pool	\$75.00
In-Ground Pool	\$150.00
Minimum Commercial (electric, plumbing, mechanical, building)	\$100.00 per trade or sq ft fee, whichever is greater
Commercial (unclassified)	\$100.00
Commercial Pool	\$200.00
Day Care Consultations	\$100.00
Commercial Signs	\$100.00 - \$200.00
Call Back	\$75.00
Temporary Power	\$250.00
Additional Inspection (regular bus hours)	\$75.00
Additional Inspection (after hours/weekend)	\$150.00 min

* If work is performed before issue of permit, double permit fee.

**For the full modifiers and examples, see the Planning Department and chart at the end of the fee schedule.

DSS

Child Support Application	\$25.00
NC Health Choice (1 child)	\$50.00
NC Health Choice (2 or more children)	\$100.00
HCWD enrollment	\$50.00

EMS-Ambulance Services

ALS Non-Emergency	\$400.00
ALS Emergency	\$512.00
BLS Non-Emergency	\$350.00
BLS Emergency	\$432.00
ALS 2	\$652.00
Specialty Care Transport	\$701.00
BLS Treat/No Transport	\$100.00
ALS Treat/No Transport	\$100.00
Mileage (Per Loaded Mile)	\$9.20

Environmental Health

On-Site Wastewater Permitting:	
Permitting New Type I, II, III Systems	\$325.00
Permitting New Type IIIb (pump) Systems	\$425.00
Permitting New Type IV Systems	\$525.00
Permitting New Type V or VI Systems	\$825.00
Expansion of Existing System	\$175.00
Verification of Septic System	\$100.00
Repair Permits	No Charge
Call Back Fee	\$50.00
Addendum Fee	\$50.00
Required Septic System Re-Inspections:	
Type IIIb System (every 5 years)	\$100.00
Type IV System (every 3 years)	\$125.00
Type V System (once per year)	\$175.00
Type VI System (every 6 months)	\$175.00
*Fee waived if owner has Certified Operator	
Private Well Water:	
New Well Permit	\$325.00
Well Repair Permit	\$175.00
Bacteriological Well Water Sample	\$60.00
Chemical Well Water Sample	\$110.00
Public Swimming Pools:	
Annual Permit Fee	\$150.00
New Pool/Spa Plan Review	\$250.00
Remodel Pool/Spa Plan Review	\$150.00
Tattoo or Piercing Parlor/Artist:	
Tattoo or Piercing Parlor Annual Fee	\$200.00
Tattoo or Piercing Artist	\$200.00
Tattoo Artist/Parlor Plan Review	\$200.00
Food Service:	
Plan Review (Restaurants, Food Stands, Meat Markets, School Lunchrooms)	\$250.00
Plan Review (Mobile Food Unit)	\$150.00
Plan Review (Push Cart)	\$100.00
Temporary Food Permit	\$75.00
Preliminary/Consultative Visit	\$75.00

Fire Inspection Fees

Underground Storage Tank Removal Permit	\$100.00
Underground Storage Tank Installation	\$100.00
Aboveground Tank Installation	\$50.00
Blasting Permit	\$100.00
Bonfire Permit	\$10.00
Fireworks Display Permit	\$50.00
Foster Homes	\$25.00
Family Care Homes	\$50.00
Day Cares	\$50.00
Assembly – Small	\$50.00
Assembly – Large	\$100.00
Business	\$50.00
Factory – Less Than 10,000 Square Feet	\$100.00
Factory – Over 10,000 Square Feet	\$150.00
Hazardous	\$100.00
Institutional	\$100.00
Motels	\$100.00
Storage – Less Than 10,000 Square Feet	\$100.00
Storage – Over 10,000 Square Feet	\$150.00
Fire Suppression System Over Cooking Operations	\$25.00
Sprinkler Systems	\$50.00

Foothills Higher Education Conference Center

	In-County	Damage Deposit
Conference Area:	Daily Rate	(reimbursed if no damage)
North Hall or South Hall (7,360 sq ft, 350 ppl)	\$650.00	\$650.00
Multi-Purpose Room (14710 sq ft, 700 ppl)	\$1,300.00	\$1,300.00
Alcohol Fee (Must rent Multi-Purpose)	\$250.00	
Utility usage per day Entire Room	\$135.00	--
Kitchen (600 sq ft)	\$300.00	--
Small Meeting(A/V equipped) (590 sq ft, 30 ppl)	\$175.00	\$50.00
Utility usage per day room C-139	\$20.00	--
Break Out Rooms:		
Small Room(1000 sq ft, 40 ppl)	\$100.00	\$75.00
Utility Usage per day Rm. 131-133-146 or Kitchen	\$25.00	--
Large Room (1680 sq ft, 60 ppl)	\$150.00	\$125.00
Utility usage per day Rm. 147-148	\$35.00	--
County Department Fee (non-training events, 700 ppl)	\$325.00	--
* If admission is charged- 10% of gross receipts or 10% of table sales		
	Out-of -County	Damage Deposit
Conference Area:	Daily Rate	(reimbursed if no damage)
North Hall or South Hall (7,360 sq ft, 350 ppl)	\$675.00	\$650.00
Multi-Purpose Room (14710 sq ft, 700 ppl)	\$1,325.00	\$1,300.00
Alcohol Fee (Must rent Multi-Purpose)	\$250.00	
Utility usage per day Entire Room	--	--
Kitchen (600 sq ft)	\$300.00	--
Small Meeting(A/V equipped) (590 sq ft, 30 ppl)	\$200.00	\$50.00
Utility usage per day room C-139	\$20.00	
Break Out Rooms:		
Small Room(1000 sq ft, 40 ppl)	\$125.00	\$75.00
Utility Usage per day Rm. 131-133-146 or Kitchen	--	--
Large Room (1680 sq ft, 60 ppl)	\$175.00	\$125.00
* If admission is charged- 10% of gross receipts or 10% of table sales		

GIS

Letter	\$0.15
Map prints and copies	
Letter size map	\$1.00
Ledger (11x17)	\$1.00
Arch C (18x24)	\$3.00
Arch D (24x36)	\$6.00
Arch E (36x48)	\$12.00
Oversize - per square foot	\$1.00 per sq ft

Health Dept

ParaGard	\$256.00
Mirena	\$297.00
Nexplanon	\$391.00

*Contact the Health Department for a complete list of fees.

Library

Overdue Items	
Book/Audio/Magazine/Video/CD	.25 day/max \$20.00
Story Kits/Theme Boxes	\$1.00 day/max \$20.00
Interlibrary Loans	.50 day
Copier, printer, & wordprocessor	
Copier, printer, & wordprocessor	.25 page
Fax	\$1.00 page
Technology fee - card holder	
Technology fee - card holder	\$3.00 yr
visitor	\$1.00 day

Parks / Recreation

Picnic Shelters	
4 Hours	\$35.00
8 Hours	\$60.00
Ball Field Rentals	
Per Field per Day	\$90.00
Per Field per day with Lights	\$165.00
Per Hour per Field(Team Out- County)	\$15.00
Per Hour Light Usage	\$25.00

Ball Field Rentals	
Baseball and Softball (Tarheel dues addt'l)	\$80.00 /team
Basketball	\$95.00 /team
Football	\$95.00 /team
Indoor Soccer	\$70.00 /team
Outdoor Soccer	\$80.00 /team

* If a team forfeits more than twice in a season, there is a \$50.00 forfeit fee.

Sheriff's Office

Fingerprints	\$10.00
New Conceal Carry Permit	\$90.00
New Conceal Carry Permit - Active LEO	\$80.00
New Conceal Carry Permit - Retired LEO	\$45.00
Renewal Conceal Carry Permit	\$75.00
Renewal Conceal Carry Permit - Retired LEO	\$40.00
Handgun Purchase Permit	\$5.00 each
Service Fee for Civil Papers	\$30.00 per person
Sale of Property by Judgment (necessary expenses for sale)	5% on the first \$500
	2.5% on all sums over \$500

Register of Deeds

Land Records:	
Instruments In General	\$26.00 15 pages/ \$4 each additional page
Deeds of Trusts or Mortgages	\$64.00 35 pages/ \$4 each additional page
State Excise Tax on Real Estate Conveyances	\$2.00 per thousand (\$1.00 up to \$500.00)
additional Index Reference on Assignment	\$10.00
additional Required Indexed Party (Over 20)	\$2.00 per name
Multiple Instruments In one Document	\$10.00 each additional instrument
Nonstandard Document	\$25.00 + other applicable recording fees
Plats:	
Each Original or Revised Plat Recorded	\$21.00 per sheet or page
Certified copy	\$5.00
Uniform Commercial Code:	
One or Two Pages	\$38.00
Three to Ten Pages	\$45.00
Over Ten Pages	\$45.00 10 pages/ \$2 each additional page
Removal of Graves Certificate	\$12.00 first page/ \$3 each additional page
Right-Of-Way Plans:	
Each Original or Amended Plan And Profile Sheet	\$21.00 first page/ \$5 each additional page
Certified copy	\$5.00
Comparing copy for Certification	\$5.00
Military Service Record:	
Filing And Recording Discharge	No Fee
1 Certified copy	No Fee
Certified copy which no other provision is made	\$5.00 first page/ \$2.00 each additional page
Marriage License Fees:	
Issuing License	\$60.00 / cash only
Delayed Certificate with 1 Certified copy	\$20.00
Amendment of Marriage App, License or Certificate, with 1 certified copy	\$10.00
Certified copy of a Vital Record (Birth, Death, Marriages)	\$10.00
Register Birth Certificate:	
county	\$10.00
copy	\$10.00
Prepare papers and Register in the same county, with 1 certified copy	\$20.00
Amendment of Birth or Death Record:	
Prepare amendment affecting correction	\$25.00
1 certified copy	\$10.00
Legitimations:	
Prepare documents (does not include a certified copy)	\$25.00
Certified copy of birth record	\$10.00
Qualifications of Notary Public	\$10.00
Notary Authentication	\$5.00
Acknowledgements	\$5.00 signature/ \$10.00 electronic signature
State Vital Records Search	\$14.00
State Vital Records for Network Access	\$24.00 first copy, \$15.00 each additional copy
Miscellaneous Services:	
Passport Photo Service	\$10.00 per 2x2 picture
Plain copies	\$.25 per page
Expedited Mail Services-Domestic	\$16.00
Expedited Mail Services-International	\$45.00

Tax

Garnishment Fee	\$30.00
NSF	\$25.00 or 10%
Room Occupancy Tax	6%
Failure to pay	\$5.00 or 10%
Failure to file	5% of tax + 5% for each month up to 25%
Leased Vehicles	County 1.5% of gross receipts Hickory 1.5% of gross receipts
ABC License	
On-premises malt (Beer)	\$15.00
Off-premises malt (Beer)	\$5.00
On-premises unfortified wine and/or fortified wine	\$15.00
Off-premises unfortified wine and/or fortified wine	\$10.00

Enterprise Fund Fees**Waste Management**

Residential Dwelling Fee	
Regular Rate	\$72.00 per year
Qualified Reduced Rate	\$36.00 per year
Boiler Fuel	\$10.95 per ton
Brush	\$31.70 per ton
Commercial/Industrial	\$68.80 per ton
Construction/Demolition	\$37.15 per ton
Pallets	\$40.40 per ton
Roofing Material	\$37.15 per ton
Single Wide Mobile Homes	\$546.00 each
Double Wide Mobile Homes	\$655.00 each
Triple Wide Mobile Homes	\$764.00 each
Rims with Tires (up to 20")	\$3.25 per rim
Rims with Tires (Greater than 20")	\$4.35 per rim
Sale of Wooden Pallets	\$1.10 each
Weigh Truck only	\$8.75 each
Wood Compost – Small Pickup	\$10.00 per load
Wood Compost – Standard Pickup	\$15.00 per load
Wood Compost – Trailers & Large Trucks	\$25.00 per scoop

Water

Basic Monthly Service	\$24.00	
Consumption Rate - 1-4000 gallons	\$4.40/1,000 gallons	
over 4000 gallons	\$5.50/1,000 gallons	
	Tap	Meter
3/4"	\$1,100.00	\$200.00
1"	\$1,400.00	\$300.00
2"	\$2,750.00	\$750.00
3"	\$7,750.00	\$2,400.00
Irrigation meter	(Tap + meter) x 2	
Residential Deposit	\$75.00	
Re-connect	\$50.00	
Confirm Reading	\$50.00	
Data Log Report	\$75.00	
Unauthorized Tap	\$2,000.00	
Meter Tampering 1 offense	\$500.00	
Meter Tampering 2 offense	Revocation	
Meter Re-installation	\$125.00	
Late Fee	\$10.00 or 5%	

Sewer

Basic Monthly Service	\$24.00
Consumption Rate	\$5.50/1000 gals
Tap	
4"	\$1,000.00
6"	\$1,750.00
8"	\$5,000.00
Residential Deposit	\$75.00
Unauthorized Tap	\$2,000.00
Late Fee	\$10.00 or 5%

Group (2018 International Building Code)	Type of Construction/Cost of construction per sq. ft.									
	1-A	1-B	II-A	II-B	III-A	III-B	IV	V-A	V-B	
A-1 Assembly, theaters, with stage	247.86	239.47	233.25	223.81	210.17	204.10	216.62	195.46	188.40	
Assembly, theaters, without stage	227.10	218.71	212.49	203.05	189.41	183.34	195.86	174.70	167.65	
A-2 Assembly, nightclubs	191.96	186.56	182.12	174.70	164.94	160.39	168.64	149.29	144.33	
Assembly, restaurants, bars	190.96	185.56	180.12	173.70	162.94	159.39	167.64	147.29	143.33	
A-3 Assembly, churches	229.69	221.30	215.08	205.64	192.37	187.27	198.45	177.66	170.60	
A-3 Assembly, community halls, libraries	192.20	183.81	176.59	168.15	153.51	148.44	160.96	138.80	132.75	
A-4 Assembly, arenas	226.10	217.71	210.49	202.05	187.41	182.34	194.86	172.70	166.65	
B Business	200.26	192.96	186.54	177.38	161.90	155.84	170.40	142.43	136.08	
E Educational	209.90	202.64	196.82	188.34	175.49	166.60	181.86	153.45	148.75	
F-1 Factory and industrial, moderate hazard	117.60	112.19	105.97	101.84	91.54	87.26	97.61	75.29	70.95	
F-2 Factory and industrial, low hazard	116.60	111.19	105.97	100.84	91.54	86.26	96.61	75.29	69.95	
H-1 High hazard, explosives	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	N.P.	
H234 High hazard	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	63.56	
H-5 HPM	200.26	192.96	186.54	177.38	161.90	155.84	170.40	142.43	136.08	
I-1 Institutional, supervised environment	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33	
I-2 Institutional, hospitals	335.53	328.23	321.81	312.65	296.45	N.P.	305.67	276.99	N.P.	
I-2 Institutional, nursing homes	233.12	225.82	219.40	210.24	195.51	N.P.	203.26	176.05	N.P.	
I-3 Institutional, restrained	227.71	220.41	213.99	204.83	190.84	183.78	197.85	171.37	163.02	
I-4 Institutional, day care facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33	
M Mercantile	142.95	137.54	132.11	125.68	115.38	111.83	119.62	99.73	95.77	
R-1 Residential, hotels	199.70	192.92	186.99	179.78	164.90	160.43	179.93	148.60	143.96	
R-2 Residential, multiple family	167.27	160.49	154.56	147.35	133.71	129.23	147.50	117.40	112.76	
R-3 Residential, one and two family	155.84	151.61	147.83	144.09	138.94	135.27	141.72	130.04	122.46	
R-4 Residential, care/assisted living	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33	
S-1 Storage, moderate hazard	108.99	103.58	97.35	93.22	83.14	78.87	88.99	66.89	62.56	
S-2 Storage, low hazard	107.99	102.58	97.35	92.22	83.14	77.87	87.99	66.89	61.56	
U Utility, miscellaneous	84.66	79.81	74.65	71.30	64.01	59.80	68.04	50.69	48.30	
A. Private garages use Utility, miscellaneous										
B. Unfinished basements (all use group)= \$22.45 per sq.ft.										
C. For shell only buildings deduct 20 percent.										
D. Remodel deduct 20 percent.										
E. N.P. = not permitted										

Source: International Code Council - Building Valuation Data (February 2020)

INFORMAL PUBLIC COMMENTS

Chairman Carswell opened the floor for informal public comments. Due to the COVID-19 pandemic, citizens had the option to submit their public comments to Clerk Draughn to be read aloud at the meeting. There was one (1) citizen who signed up to address the Board and one (1) citizen submitted comments to be read aloud by Clerk Draughn.

Bryant Lindsey, 113 Rockview Lane, read the following statement:

If the Burke County Commission approves Resolution No. 2020-18 -- without significant modification – the Commission will be giving the Burke County Board of Education (BOE) irrevocable permission to do a “public sale” of all four properties comprising the old Rutherford College Elementary School campus and to apply all of the proceeds from the sale to their own BOE capital educational budget. Presumably, none of these proceeds could or would be spent in the Town of Rutherford College; and, presumably, none of the four properties could or would be “gifted” or leased by the BOE to the Town of Rutherford College if the County Commission approves Resolution No. 2020-18. After all, the Board of Education is obligated to expend all its capital budget on schools and in locations where it has not “abandoned” all of its facilities (if I may use the term, “abandoned”, in a non-pejorative sense).

There is a far better way to move forward for the Burke County Commission and the Town of Rutherford College, I think, which is allowed and maybe even encouraged under North Carolina State Statutes Section 115C-518 (a)-(c) and other state statutes.

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The Burke County Commission may agree, instead, to "receive" one or more of the four Rutherford College properties from the Board of Education. The Commission could then, for example, donate or lease one of the properties, RCES Parcel 4, to the Town of Rutherford College. I understand the town desires RCES Parcel 4 for parkland. And, the Commission could direct some or all of the proceeds from its own sale of RCES Parcels 1-3 back to the Town of Rutherford College to mitigate the substantial damage to the town which has been occasioned by the loss of Rutherford College Elementary school.

The statutory language of most direct relevance is this: "The board of education shall offer the property (in this case each of the of the four RCES parcels) to the board of commissioners at a fair market price OR at a price negotiated between the two boards." So, if both boards are willing to negotiate--hopefully, openly--they should and will be able to reach an agreement within a month or so which conveys the properties to the Burke County Commission in a way that can be optimally constructive for the Town Of Rutherford College, in my opinion.

Also, hopefully, the Morganton News Herald may be able to make an editorial judgement within a few months as to the best way to move forward with respect to the Rutherford College Elementary School properties as well as other "abandoned" Burke County school properties in the future.

Clerk Draughn read a statement from Shandy Denton Gossett, President and District Lt. Governor of the Chesterfield Ruritan Club. In her letter, Ms. Gossett noted that she is a long-time resident of the Chesterfield community, she has observed how closing the school in Chesterfield has impacted the community as a whole, which was the center of the community. She said that she and the community are reaching out to the Board for help because they are the only ones who can help them in this matter. Ms. Gossett said, as President of the Chesterfield Ruritan, they worked closely with the school for nearly 50 years and was a significant asset because it allowed them to assist the community. She noted that if she had time to ask the Ruritan Board, that they would be in favor of the Board of Commissioners taking ownership of the school property, one way or another. Ms. Gossett said if some or all of the property is sold, that the proceeds should benefit the Chesterfield community. She requested that the Board vote to not allow the Board of Education to sell the Chesterfield Elementary School property and instead have the County assume ownership of the property. Ms. Gossett noted the Ruritan club may be able to assist by helping to watch over the property and mow the grass.

With there being no other comments, Chairman Carswell closed this portion of the meeting.

CONSENT AGENDA

As requested by the Chairman, County Manager Steen reviewed the items on the consent agenda. Commissioner Taylor requested that the consent agenda be approved except for Item No. 1, Resolution Regarding Surplus Real Property, because of citizen feedback he received on this item. He said he received multiple calls from citizens requesting meetings with the Commissioners and/or the Board of Education concerning the school properties and how they could benefit the community. Commissioner Abele stated he had also received several calls about the properties as well. Discussion continued and a 60-day delay on the resolution was

suggested. After consulting with the County Attorney on how to word the motion and additional comments from Board members, the Board decided to approve the balance of the consent agenda and move Item No. 1 to the August meeting to allow citizens time to meet with elected officials.

BOC - RESOLUTION REGARDING SURPLUS REAL PROPERTY

RESULT: ITEM MOVED TO THE AUGUST 18, 2020 MEETING. [UNANIMOUS]
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

CLERK - APPOINTMENT TO WPCC BOARD OF TRUSTEES

The Western Piedmont Community College Board of Trustees is a 12-member board. Four (4) members are appointed by the County for a term of four (4) years. Seat No. 4 is occupied by Kim Kling whose term ends June 30, 2020. Currently, there is only one (1) application on file from Kim Kling for this position.

Motion: To reappoint Kim Kling to the Western Piedmont Community College Board of Trustees, Seat No. 4, for a 4-year term ending June 30, 2024.

RESULT: APPROVED [UNANIMOUS]
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

CO. MGR. - RESOLUTION AUTHORIZING LEASE AMENDMENT OF REAL PROPERTY

The Federal Government wishes to continue leasing office space at 130 Ammons Drive, Suite 1 (USDA Service Center) until July 31, 2023 for an annual rent of \$37,276.25 or \$13.75 per 2,711 sq. ft. The required 30-day notice was posted on the County's website and published in the News Herald on May 15, 2020 in accordance with NCGS 160A-272. The revenue was included in the annual budget.

Suggested Motion: To adopt Resolution No. 2020-17.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Resolution No. 2020-17 reads as follows:

Burke County
North Carolina

Resolution Approving Lease of Real Property
130 Ammons Drive, Suite 1

WHEREAS, the County of Burke owns property located at 130 Ammons Drive in Morganton; and

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WHEREAS, the Federal Government has leased office space (Suite 1, 130 Ammons Drive) from the County for the USDA Service Center for many years and wishes to continue; and

WHEREAS, as set forth in Amendment No. 5, the Lessee will lease 2,711 sq. ft. of office space at an annual rent of \$37,276.25 through July 31, 2023; and

WHEREAS, North Carolina General Statute § 160A-272 authorizes the County to enter into leases of up to 10 years upon resolution of the County Commissioners adopted at a regular meeting after 30 days' public notice; and

WHEREAS, the required notice has been published and the County Commissioners are convened in a regular meeting.

THEREFORE, THE BURKE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

The County Commissioners hereby approves the lease of county property described above to the United States of America for the USDA Service Center on Ammons Drive in Morganton and authorizes the County Manager to execute Lease Amendment No. 5 on behalf of the Board.

Adopted this 16th day of June 2020.

/s/ Johnnie W. Carswell
Johnnie W. Carswell, Chairman
Board of Commissioners

Attest:
/s/ Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

FINANCE - FY 20-21 GENERAL LIABILITY/WORKER'S COMP INSURANCE RENEWAL
Insurance for property, general liability and worker's compensation is provided through the NC Association of County Commissioners Risk Pools. Vehicle, equipment, and crime insurance is proposed with a \$1,000 deductible with all other coverage on property and liability proposed with a \$5,000 deductible. No excess liability coverage is recommended. Worker's compensation insurance is proposed to continue with the \$350,000 deductible. Renewal cost for the general liability and property insurance is \$456,091 less credits for multiple policies of \$23,450 and \$12,669 for using a \$5,000 deductible on buildings. Worker's compensation renewal cost is \$258,329 plus claims. These amounts are an overall increase of \$39,515 or 5.85% from FY 19-20. Funds for these contracts are included in the FY 20-21 recommended budget.

Note: Contracts over \$90,000 require Board approval.

Motion: To approve renewals in the amounts of \$456,091 and \$258,329 less applicable credits for insurance on property, general liability, and worker's compensation with the NCACC risk pools. Authorize the County Manager to execute the proposals on behalf of the Board.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

HEALTH DEPT. - CHILD PROTECTION/CHILD FATALITY TEAMS' CALENDAR YEAR 2019 REPORT

To comply with the requirements of NCGS 7B-1406, a report from Burke County's Child Protection/Child Fatality Teams was presented for Calendar Year 2019 at the Board's pre-agenda meeting. Highlights of the report read as follows:

III. Child Deaths by Cause, System Problems Identified, Recommendations for Prevention & Proposed Action

In 2019, the Burke County CFPT reviewed 9 child deaths and there were no identified system problems. The team did recommend for all agencies to learn and try to implement trauma informed practices when dealing with children and youth in need.

IV. Burke County CFPT Activities and Accomplishments

Examples:

- The annual CFPT Activity Summary was completed and sent by the date requested.
- Individual reports were completed on child deaths reviewed by the team and were forwarded to the State Coordinator.
- Implemented recommendations presented to the Burke CFPT members to initiate more community education for trauma informed practices.
- Participated in two intensive child death reviews and presented information back to the CFPT members when received.
- Purchased and distributed 1,100 magnets for families with infants to educate them on safe sleep practices.
- Purchased six car seats to be distributed to families who cannot afford a seat. These will be installed by certified child passenger safety technicians who will work with community agencies with families in need.
- Collected stickers for parents/caregivers to place on bottom of car seat to identify the child and any medical conditions the child may have. These were distributed to child protective services staff, law enforcement, day care facilities, physician practices, and through Burke County Safe kids.

Motion: To accept the report from the Burke County Child Protection/Child Fatality Teams for Calendar Year 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

JCPC – REMOVALS, REAPPOINTMENTS AND APPOINTMENTS TO THE JUVENILE CRIME PREVENTION COUNCIL

The Juvenile Crime Prevention Council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Burke County. As indicated in the following roster, the terms of appointment for several members on the Juvenile Crime Prevention Council end June 30 and some members are interested in being considered for reappointment, some do not.

The following member no longer wishes to serve on the Council:
Seat # 7: DSS, Hillary Biggerstaff

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The Council requests the reappointment of:

- Seat # 6: Mental Health, Tara Conrad
- Seat # 9: Sub. Abuse Prof., Joseph Martinez
- Seat # 14: Juv. Def. Atty., Brooke Mills
- Seat # 15: Chief Dist. Ct. Judge, Clifton Smith
- Seat # 19: Parks & Rec., Doug Knight
- Seat # 21: At-large, David Bridges
- Seat # 24: At-large, Brandon Collins

The Council requests the appointment of:

- Seat # 7: DSS, Korey Fisher-Wellman
- Seat # 13: Student, Mackenzie Pritchard

For informational purposes, the District Attorney does not plan to appoint a member to the Council. Therefore, Seat No. 4, representing the DA’s office, will remain vacant. Exceptions to Sec. 2-88 (a & e, membership requirements: residency and length of service) of the Code of Ordinances are requested as needed.

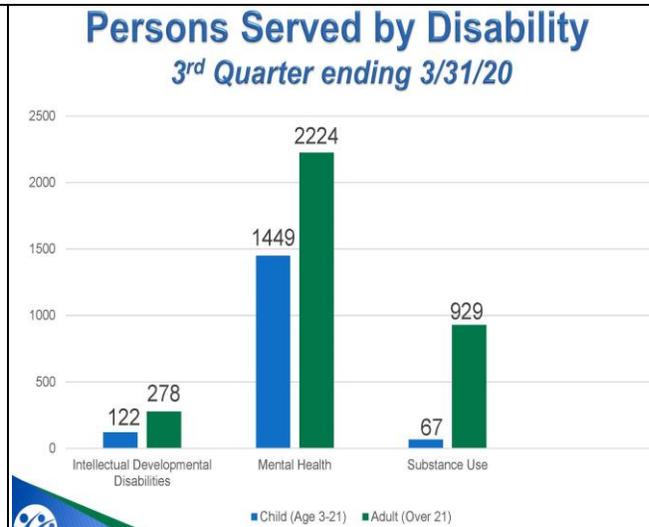
Motions: To remove Hillary Biggerstaff (Seat No. 7) and thank her for her service to the community. To reappoint the following members to the JCPC for two (2) year terms ending June 30, 2022: Seat # 6: Mental Health, Tara Conrad, Seat # 9: Sub. Abuse Prof., Joseph Martinez, Seat # 14: Juv. Def. Atty., Brooke Mills, Seat # 15: Chief Dist. Ct. Judge, Clifton Smith, Seat # 19: Parks & Rec., Doug Knight, Seat # 21: At-large, David Bridges, and Seat # 24: At-large, Brandon Collins. To appoint the DSS Director, Korey Fisher-Wellman, to the JCPC, Seat No. 7, and Mackenzie Pritchard, Seat No. 13, for 2-year terms ending June 30, 2022. To approve exceptions to Sec. 2-88 (a & e, membership requirements: residency and length of service) of the Code of Ordinances are requested as needed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

PBHM - PARTNERS BEHAVIORAL HEALTH MANAGEMENT MENTAL HEALTH REPORT FOR PERIOD ENDING MARCH 31, 2020

Katie Varnadoe, Regional Director of Community Operations for Partners Behavioral Health Management, provided a report on Partners’ activities for the period ending March 31, 2020 at the Board’s pre-agenda meeting.

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Outcomes Related to County Expenditures 3rd Quarter Reporting

Service Category	Provider of Service	Impact
Director & SOAR position	Burke Integrated Care	731 individuals served through Burke Integrated Health; 51 SOAR applicants, 8 connected to benefits
MH/SU services in jail	CVBH	192 receiving treatment while in jail
Psychiatric support	CVBH	792 patient visits
MORES Program	CVBH	3 families
Embedded therapist @ DSS	A Caring Alternative	30 individuals
Psychiatric Services	Blue Ridge Healthcare	8 individuals

Outcomes Related to County Expenditures

Service Category	Provider of Service	Impact
Housing	Various	3 individuals
Consumer Reserves	Various	None at this time
System of Care community collaboratives	Multiple providers & stakeholders	1 community event Burke Recovery Rally
Psychiatric support/medication	Good Samaritan Clinic	207 patients served
NAMI support groups	NAMI	None at this time

Motion: To accept the report as presented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

TAX DEPT. - TAX COLLECTION REPORT FOR MAY 2020

The Board of Commissioners is presented with the Tax Collection Report for the period between July 1, 2019 and May 31, 2020. It reflects the status of collections by the Burke County Tax Collection's Staff. Included is the status comparing Collections to Levy and comparing Collections to Budget. Levy information is for Property Tax only and does not include the Vehicle Tax.

The information below is comparing Tax Collections to the Tax Levy. Tax Levy is the total taxable property value times the tax rate. The levy changes monthly with the addition of discoveries, other changes or corrections and when Public Utility values are added.

Category	Tax Levy	Amount Collected YTD	Balance to Collect	% Collected
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Property Tax	\$44,876,918.00	\$43,937,298.32	\$939,620.02	97.91%
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The information below is comparing Tax Collections for Property Tax and Motor Vehicle Tax to the Annual Budget. This information is a supplement to the Annual Settlement Report.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Current Year Taxes	\$48,070,000.00	\$48,436,182.32	(\$366,182.32)	100.76%
Delinquent Taxes	\$650,000.00	\$745,033.51	(\$95,033.51)	114.62%
Late List Penalty	\$250,000.00	\$361,906.07	(\$111,906.07)	144.76%

These two items below make up the current year taxes above.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	\$43,470,000.00	\$43,937,298.32	(\$467,298.32)	101.70%
Motor Vehicle Tax	\$4,600,000.00	\$4,498,884.00	\$101,116.00	97.80%

Motion: To accept the Tax Collection Report for May 2020 as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

TAX DEPT. - RELEASE REFUND REPORT FOR MAY 2020

Releases in value and/or refunds of taxes typically occur when:

- Taxpayers submit information that creates a reduction in value.
- Situs is corrected between counties and/or municipalities.
- Valuation appeals reduce the value for real or personal property.
- The postmark reveals a payment was timely sent.

The Board of Commissioners is presented with the following list of releases and refunds for consideration. The Net Release is a result of the Report Amount minus the Rebilled Amount.

Tax System Refunds and Releases				
	Report Amount	Rebilled Amount	Net Release	Refund Amount
Releases (TR-304)	\$34.47	\$0.00	\$34.47	\$0.00

VTS Refunds Over \$100	
	Refund Amount
VTS Adjustments	\$0.00

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

**Note: The closure of County Offices and the COVID-19 stay-at-home order may have contributed to the lower than usual releases and refunds.

The release report reads as follows:

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Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount(\$)	Release Amount(\$)	Bill Amount after Release(\$)	Notes and Rebilled Amount
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Sold/Traded								
0024025859-2019-2019-0000-00-REG	LAIL, PHILIP GREGORY	7/1/2019	CONNIE HOLDER	5/21/2020	34.47	34.47	0.00	0.00
Subtotal						34.47		0.00
Total						34.47		0.00
Net Release Amount							34.47	

Motion: To approve the Tax Releases and Refunds for May 2020 as presented.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

ITEMS FOR DECISION

CA - PLACE HOLDER LEASE AMENDMENT - HISTORIC COURTHOUSE SQUARE - MORGANTON

Information from the agenda packet:

A portion of Morganton’s new planned amphitheater will encroach onto county-owned property that is leased to the City of Morganton. The County Attorney will review a proposed lease amendment for the historic courthouse square property at the regular meeting. The lease amendment was not available at the time of agenda distribution.

After introductory comments, Chairman Carswell turned the item over to County Attorney Simpson who said this matter began when Sharon Jablonski, Morganton Main Street Director, contacted the County Manager to inform him that the City would be conducting soil borings on the portion of the historic courthouse square that the City of Morganton leases from Burke County. He said he and the County Manager questioned the authority of the City to be able to do that and they were of the opinion that only the Board could approve any changes to the courthouse square property that would result in permanent fixtures. Attorney Simpson said while the proposed amphitheater would not be a problem, a set of steps that would be built next to the amphitheater would be on property that the City leases from the County. In addition, he said there would be grading work, the removal of trees, and relocating or replacing sidewalks on County property. Attorney Simpson said the City also informed the County that they planned to make substantial repairs to the rock wall surrounding the property, which under the terms of the original lease, the County would be responsible for half of the repair cost, if it exceeded \$5,000. He noted that the City estimated the cost of the repairs to be \$20,000 of which the County would be responsible for half. He said both he and the City of Morganton’s attorney agreed that any changes should be reflected in an amendment to the lease, which he has prepared, and is being reviewed by the City. He said tonight, the Board is being asked to approve the amendment and authorize the County Manager and County Attorney to make any negotiated changes with the City of Morganton and to allow the County Manager to sign the amendment.

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Chairman Carswell opened the floor for questions and comments from the Board. In response to a question from Commissioner Taylor, Attorney Simpson said the lease is for a 25-year period with a 15-year renewal option. In response to another question from Commissioner Taylor, Attorney Simpson said the new lease would give approval for the grading, removal of trees, replacement of sidewalks, and the installation of the steps, and ensures that the County will not be liable for any of the new features, if someone gets hurt. He further noted that the lease says the County will be responsible for up to \$10,000 of the rock wall repair, but that this contribution would end the County's obligation to participate in repairs to the rock wall in the future. Attorney Simpson said they also asked the City to warrant to the County that they have complied with all historic property federal and state statutes because the courthouse property is a local landmark. He noted that the lease also stipulates that any maintenance and repairs are the sole responsibility of the City and they will hold the County harmless for any damages or for any injuries. County Attorney Simpson responded to additional questions from Commissioner Taylor concerning Morganton's approval of the lease amendment and the need for the amendment in relation to the City's amphitheater project. He stated Morganton's Attorney requested minor modifications to the draft amendment and expected the amendment to be approved by the City in August which is why he requested authority to negotiate the modifications. Commissioner Abele asked if the City solicited bids for the rock wall repair. Chairman Carswell said he was told by the City that they had a reputable company examine the wall and that was the price given to them. Under the current lease, the County would be responsible for half of the repair cost. Chairman Carswell said he is comfortable with everything he saw and since the stairs are encroaching on County property, that is one of the reasons to renew the lease to ensure the County is indemnified if someone got hurt while they are on the property. Chairman Carswell noted the time constraints the City of Morganton is under to get the project underway and said Burke County supports Morganton's desire to place the amphitheater on the property. Vice Chairman Mulwee said he appreciates the City working with the County and asked if the new lease gives the City carte blanche on anything they want to do or does the County have any recourse for future changes to the property. Attorney Simpson said that is one reason to have an amendment because it stipulates everything that the City can do, and without the amendment, they could reasonably assume they could do anything on the courthouse square property that they want. In the future, Attorney Simpson said, they will need to come to the Board before they put any additional buildings on the property, discussion ensued. Attorney Simpson referenced the dual approval by the City and the County for the killed in action (KIA) monument and advised that both boards should approve this amendment. Chairman Carswell encouraged the City of Morganton to place the KIA monument on the courthouse square property. Discussion ensued on the wording of the motion and Commissioner Brittain suggested including the Chairman and Vice Chairman in the motion. Attorney Simpson responded to a question from Commissioner Taylor concerning what happens if an agreement cannot be reached.

Motion: To approve the lease amendment between Burke County and the City of Morganton and authorize the Chairman, Vice Chairman, County Manager and County Attorney to negotiate minor modifications with the City of Morganton on behalf of the Board. Further, authorize the County Manager to execute the lease amendment on behalf of the Board.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott Mulwee, Vice Chairman
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Note: Morganton did not execute the lease amendment and a modified amendment was approved by the Board on August 18, 2020.

The lease amendment reads as follows on the next page:

NORTH CAROLINA
BURKE COUNTY

AMENDMENT TO LEASE
AGREEMENT

THIS AMENDMENT to Lease Agreement (the "Amendment"), made and entered into this ____ day of June, 2020, by and between BURKE COUNTY, North Carolina, a body politic and corporate (the "County"), and the CITY OF MORGANTON, a municipal corporation ("Morganton");

WITNESSETH:

WHEREAS, the parties hereto entered into a Lease Agreement dated January 1, 2008 (the "Lease"), whereby Morganton leased the Burke County Courthouse property (as defined in the Lease) from the County for a period of twenty-five (25) years, with a renewal term of an additional fifteen (15) years; and

WHEREAS, Morganton has created a plan for the development of its property adjoining the Courthouse Property, which plan includes an amphitheatre and bathrooms on Morganton's adjoining property, and which has proposed certain steps beside the amphitheatre that would encroach on the Courthouse Property, all according to a document presented by Michael Berley of Morganton to representatives of the County at a meeting on the Courthouse Property on June 8, 2020, a copy of which is attached hereto (the "Plan"); and

WHEREAS, the Plan does not show or include any permanent building structures on the Courthouse Property, but does call for certain grading, removal of trees, and replacing of sidewalks as shown thereupon; and

WHEREAS, Morganton also desires to substantially repair the rock wall surrounding the Courthouse Property pursuant to the terms of the Section 10 of the Lease, which the County is willing to participate in, under certain terms and conditions;

NOW, THEREFORE, in consideration of the premises, and the mutual covenants contained herein, the parties hereto are agreed as follows:

1. APPROVAL OF PLAN. The Plan as presented by Morganton to the County at the meeting of their representatives on the Courthouse Property on June 8, 2020, is hereby approved by the County. The Plan does not include any permanent building structures on the Courthouse Property, but does include on the Courthouse Property the creation of steps beside the proposed amphitheatre, changes to sidewalks, certain grading and removal of trees. The improvements set forth in the Plan shall be at no cost to the County.
2. SOIL BORINGS. The two soil borings, as shown on the Plan, are hereby approved by the County. These shall be done at no cost to the County.

This space is intentionally left blank.

Minutes Acceptance: Minutes of Jun 16, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

3. REPAIR OF ROCK WALL. Morganton desires to make repairs to the rock wall surrounding the Courthouse Property, the estimated cost of which will be \$20,000.00. The County agrees, pursuant to Section 10 of the Lease, that certain repairs are necessary and will contribute one-half of the cost of such repairs, up to \$10,000.00. This contribution shall end the County's obligation to participate in repairs to the rock wall, and any future repairs shall be the sole responsibility of, and at the sole expense of, Morganton.

4. INSURANCE. The County shall have no responsibility for insuring any structures created by Morganton under the Plan, or any improvements made to the Courthouse Property. Morganton shall, at its own expense, keep those structures and improvements insured against any loss or damage by fire or casualty to the full extent thereof.

5. HISTORIC PROPERTY LIMITATIONS. Morganton warrants to the County that the improvements as shown on the Plan create no obligation to comply with any statute or rules, or obtain any prior consent of, any local, state or national authority insofar as the Courthouse is an Historic Property or being listed in the National Register of Historic Places, or being a part of the Morganton Downtown National Historic District, or being a local landmark. Morganton warrants that no Certificate of Appropriateness is needed for the improvements shown on the Plan. Should any restoration or other work be required because of violation of the foregoing, or any fines or costs be assessed, Morganton will indemnify and hold the County harmless for any such restoration expenses, fines or costs.

6. MAINTENANCE. All improvements set forth in the Plan shall be maintained by Morganton at its sole expense, and shall be properly maintained by Morganton in a good state of repair. No repairs required shall be subject to Section 9 of the Lease concerning County participation.

7. INDEMNITY AND HOLD HARMLESS. Morganton shall indemnify the County against, and hold the County harmless from all liability, loss, claims, damages, charges, liens, causes of action, or proceedings of every kind and nature in connection with the construction of the improvements set forth in the Plan, the use of said improvements by the general public, and any injury or death to any person or damage to property arising therefrom. This indemnification is in addition to, and not in place of, the indemnification provided in Section 6 of the Lease.

8. RESTATEMENT. As hereby amended, the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to Lease Agreement as of the day and year first above written.

BURKE COUNTY

By: _____
Chairman, Board of Commissioners

ATTEST:

Kay H. Draughn, Clerk to the Board

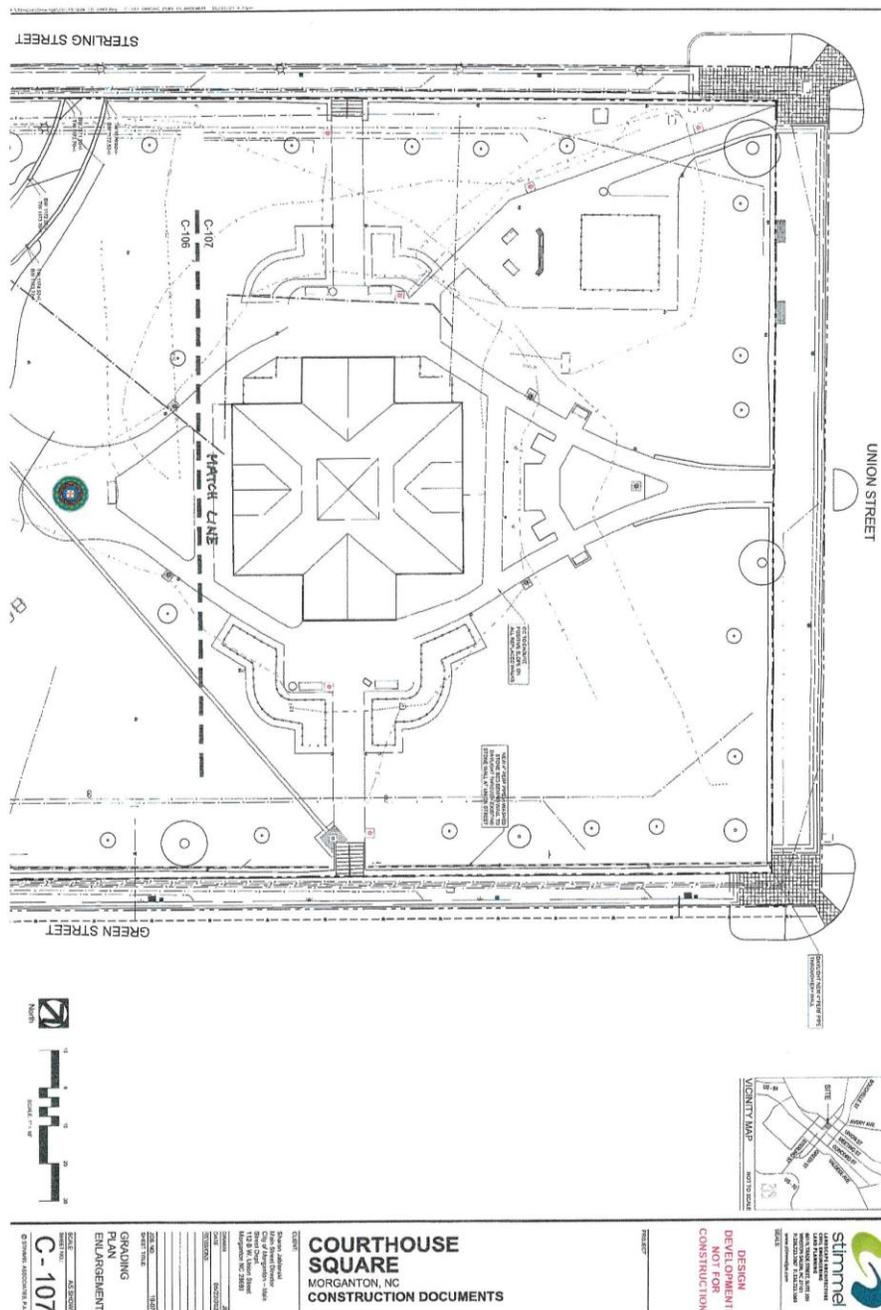
CITY OF MORGANTON

By: _____
Mayor

Attest:

Sally W. Sandy, Clerk to the Board

Minutes Acceptance: Minutes of Jun 16, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)



Minutes Acceptance: Minutes of Jun 16, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

BOC - REPORTS & COMMENTS

Chairman Carswell opened the floor for reports and comments from Commissioners and staff.

Attorney Simpson gave an update on projects he has worked on since the last Board meeting.

County Manager Steen presented photographs of the resurfaced parking lot at the Burke County Courthouse, and the secure parking area for the judges. He also presented a picture of

June 16, 2020 (Regular)

DRAFT

a proposed sign for Wolf Pit with the majority of the materials and labor being donated to the County. This project is being led by Scott Carpenter, Deputy County Manager/Planning Director. County Manager Steen also informed the Board that they may need to have a special meeting after the July pre-agenda meeting to approve contracts utilizing COVID-19 funds from the federal government.

Chairman Carswell reminded everyone to complete the 2020 Census, he noted that Burke County's Census completion rate has increased to 57.1 percent and commended Rutherford College and Drexel for a significant increase in Census completion. He also asked citizens to pick up a piece of trash, spay and/or neuter their pets, and to like Burke County of Facebook. Chairman Carswell also provided an update on the ongoing opioid litigation.

RESULT: NO ACTION TAKEN.

CLERK - BOARDS AND COMMITTEES VACANCY REPORT

Clerk Draughn announced the following vacancies on boards and committees:

- Adult Care & Nursing Home Community Advisory Committee
- Council on Aging
- Juvenile Crime Prevention Council
- City of Morganton - Board of Adjustment (ETJ)
- City of Morganton - Planning Board (ETJ)
- Voluntary Agriculture Board
- Burke Co. Board of Adjustment & Planning Board
- Burke Senior Center Advisory Council
- Recreation Commission

RESULT: NO ACTION TAKEN.

CLOSED SESSION

RESULT: NOT NEEDED. NOT HELD.

ADJOURN

Motion: To adjourn at 7:09 p.m.

RESULT: APPROVED [UNANIMOUS]

MOVER: Maynard M. Taylor, Commissioner

AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Approved the 20th day of October 2020.

Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

June 16, 2020 (Regular)

DRAFT

Attest:

Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Minutes Acceptance: Minutes of Jun 16, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
SPECIAL (PRE-AGENDA) MEETING**

Both Burke County and the State of North Carolina had previously declared a state of emergency which was ongoing as of July 7, 2020 due to the global COVID-19 pandemic. Following the N.C. Governor's Executive Order limiting mass gatherings and to protect the health of all meeting participants, the Burke County Board of Commissioners' regularly scheduled in-person pre-agenda meeting on July 7, 2020 at 3:00 p.m. was cancelled on June 30, 2020. A special remote meeting via Zoom, a virtual meeting / teleconferencing platform with simultaneous communication, was scheduled for July 7, 2020 at 3:00 p.m. to facilitate the meeting. Chairman Carswell executed the combined notice of meeting cancellation and notice of a special virtual meeting which was published on June 30, 2020. The purpose of the meeting was to review the items set forth in the special meeting notice and set the agenda for the Commissioners' regular meeting. The Commissioners, the County Manager, the County Attorney, the Deputy Clerk and County staff as well as any citizens that joined the virtual meeting, could hear, and see one another for the duration of the meeting. Citizens that joined by telephone, could only hear the meeting. Citizens were also invited on June 30, 2020 to watch a live stream of the meeting on the County's YouTube channel, BurkeCountyNC or view the meeting later on the local cable systems. During the meeting, the Deputy Clerk shared each agenda item on his computer screen so that meeting participants could see the item being discussed and the agenda, in its entirety, was posted to the County's website, www.burkenc.org, prior to the meeting as usual. A verbal roll call was conducted.

COMMISSIONERS PRESENT: Johnnie W. Carswell, Chairman
Scott Mulwee, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain
Maynard M. Taylor

STAFF PRESENT: Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Lance Riddle, Exe. Assistant to the Co. Mgr. / Deputy Clerk

STAFF ABSENT: Kay Honeycutt Draughn, Clerk to the Board (Vacation.)

CALL TO ORDER

Chairman Carswell called the meeting to order at 3:00 p.m.

APPROVAL OF THE AGENDA

Motion: To approve the agenda.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

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PRESENTATIONS

AS - PET OF THE MONTH

Kaitlin Settlemire, Animal Services Director, said Animal Services staff will present a dog and cat in need of their "forever" homes at the regular meeting.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

SCHEDULED PUBLIC HEARINGS

COMM. DEV. - ZONING MAP AMENDMENT ZMA 2020-01 & PUBLIC HEARING - 6:00 P.M.

Peter Minter, Senior Planner, presented information regarding ZMA 2020-01 as follows:

REQUEST

Staff has received a rezoning application from Brent Perkins, owner of Trumade Holdings, LLC to rezone an 0.88 portion of one (1) parcel of land totaling 2.02 acres. The request is to rezone the property from its current zoning of Residential Three (R-3) to the General Business (G-B) zoning district. The property is home to TruLock Storage Solutions. The applicant would like to construct one more storage building at this location at this time.

BACKGROUND AND SITE ANALYSIS

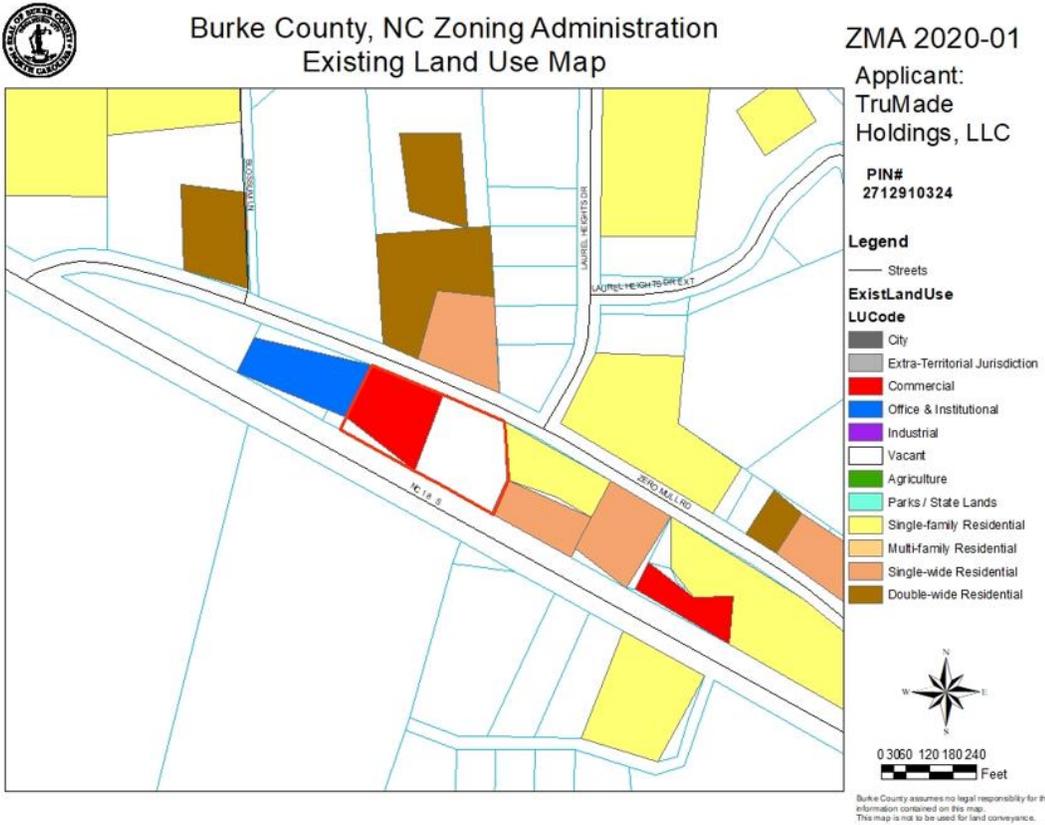
The property has existing mini warehouses on the western half of the property. Property records indicate this use of land dates back to 1988. Prior to 2019, the current property was two (2) separate parcels. The parcel with the mini-warehouses is zoned General Business (G-B) and the adjacent parcel is zoned Residential Three (R-3). In August of 2019, the Trumade Holdings, LLC purchased both parcels and combined them into one parcel (Deed 2421 / Pg. 527). The 911 address of the parcel is 3495 NC 18 S. Morganton, NC. The parcel is further identified in county records as (PIN# 2712910324 and REID# 33856). As mentioned above, the parcel is 2.02 acres. The property currently has four (4) storage buildings with 64 individual storage units. As mentioned above, the applicant is wanting to construct one (1) additional 20-unit storage building at this time. The parcel is located within the Morganton Township of Burke County. The property is located within the Salem Fire District and adjacent to the Salem Fire Station. The parcel is not located within a Water Supply Watershed. The parcel has 450 linear feet of frontage on NC 18 S. and 389 linear feet of road frontage on Zero Mull Road (SR# 1811). The parcel is approximately 1.5 miles from the Morganton city limits. The parcel is not within any Overlay District.

SURROUNDING AREA

The subject parcel and four adjoining parcels to the west are zoned General Business. The zoning to the north, south, and east is Residential Three (R-3) and Residential Two (R-2). There are multiple scattered site single-family homes in the area as well as one (1) named subdivision (Laurel Heights) to the north on Laurel Heights Drive.

Existing Zoning and Land Uses within the Surrounding Area		
	Current Zoning	Existing Land Uses
North	R-2 / R-3	Scattered Site Residences / Small Subdivision
South	R-3	Vacant Land / Scattered Site Residences
East	R-3	Scattered Site Residential
West	General Business / R-3	Public Utility / Fire Station / Commercial Storage Yard

The Existing Land Use Map and the 2018 aerial photo also provide a visual representation of the existing land uses in the area. The current Zoning Map shows where the current zoning districts are located.



The Existing Land Use Map above shows this property as vacant. This again, is due to the fact that this was a separate and vacant parcel of land when the map was created. The map does indicate that the mini-warehousing parcel has a commercial use associated with it. The parcel colored blue indicates an Office/Institutional use which corresponds to the Fire Dept. The two (2) other General Business properties are mistakenly colored white, indicated vacant land. One parcel is actually a commercial storage yard and the other parcel has a cell tower on it.

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Burke County, NC Zoning Administration
Aerial Land Use Map

ZMA 2020-01



Applicant:
TruMade
Holdings, LLC

PIN#
2712910324



0 20 40 80 120 160
Feet

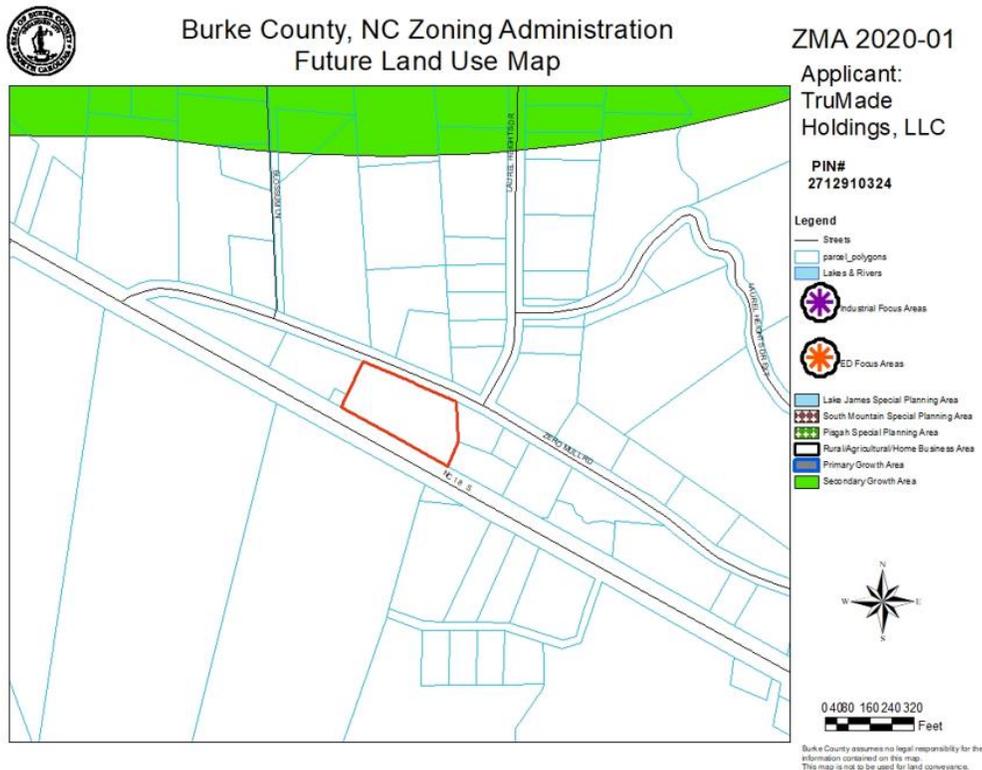
Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

CONFORMITY WITH THE COMPREHENSIVE PLAN

The current land use plan for Burke County is the 2016-2030 Blueprint Burke Strategic Land Use Plan. The parcel is located in the Rural Agricultural Area and just on the fringe of a "Secondary Growth Area", (see map below). The Rural Agricultural Area is designated to all areas which are outside of either the Primary Growth Area or the Secondary Growth Area. These areas are typically considered rural in nature and access to infrastructure and utilities will be more limited. Residential uses either scattered among large tracts of land or located within rural residential subdivisions are expected. Other commercial, institutional, and industrial development is expected as needed to support the residential and agricultural nature of the area. Mini-storage facilities would be considered one of those uses which support residential and other land uses.

This space is intentionally left blank.

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CONFORMITY WITH THE BURKE COUNTY ZONING ORDINANCE

As stated earlier, the "current" zoning district for this parcel is Residential Three (R-3). The Zoning Ordinance defines the R-3 District as "a less restrictive medium density residential district that allows a broader range of residential uses including single and multi-section mobile homes and a greater variety of compatible non-residential uses in areas that may be less suburban in nature". Although the R-3 district allows a broader range of non-residential uses, the "Mini-Warehouse" use as defined in Section 402 and regulated within Section 920, is not permitted.

The "proposed" General Business (G-B) District designation "is established to provide suitable locations for those commercial activities which serve the general public, including those which function rather independently of each other". The Current Zoning Map (below) shows the zoning for the subject parcel and surrounding area. The Zoning Map shows that the subject parcel is adjacent to existing General Business zoning. Although there is also existing residential zoning and residential uses in the area, the proposed use of the land would simply be an expansion of an existing use. In the scheme of commercial development, the proposed mini-warehouse use is less impactful on surrounding properties than other general businesses. The Community Development Department has never received any complaints regarding the existing mini-storage business.

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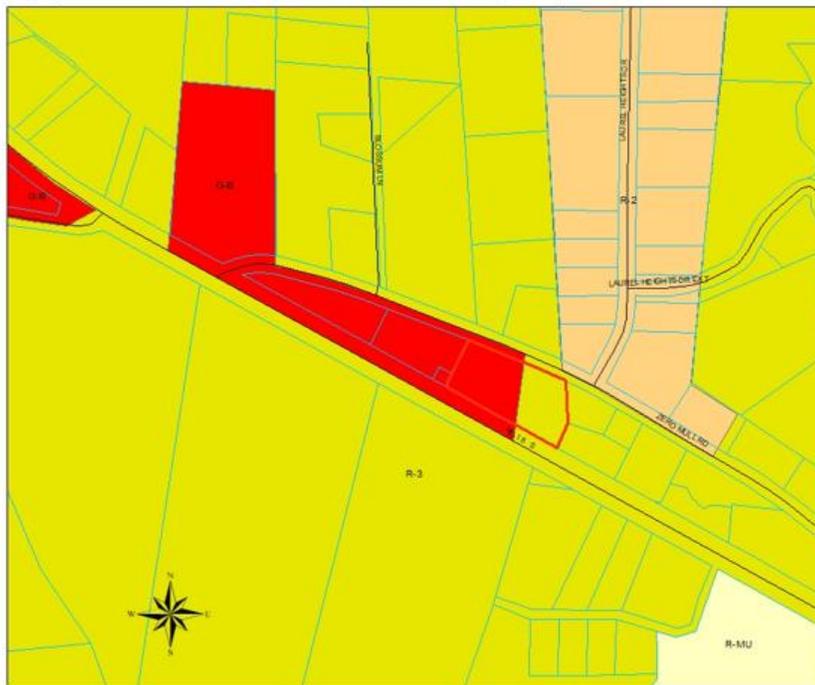


Burke County, NC Zoning Administration Current Zoning Map

ZMA 2020-01

Applicant:
TruMade
Holdings, LLC

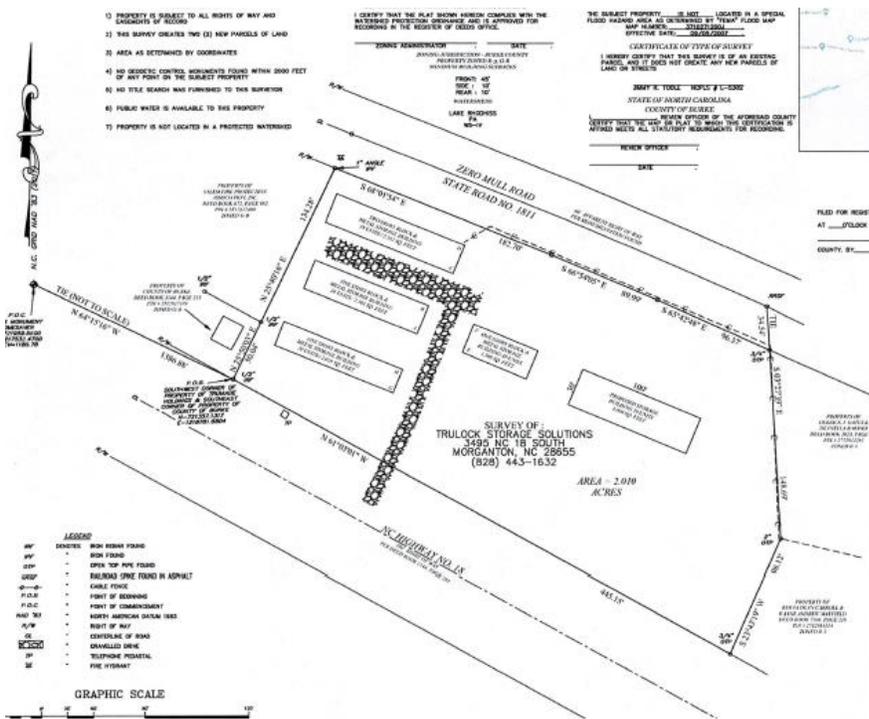
PIN#
2712910324



- Legend**
- Streets
 - parcel_polygons
 - Lake Overlay
 - Scenic Overlay
 - H-0 Overlay
 - Airport Overlay
 - R-1 Residential Low Density
 - R-2 Residential Medium Density
 - R-3 Residential
 - RMU Rural Mixed Use
 - PRMU Planned Residential Mixed-Use
 - PRMU Conditional
 - CD-L Low Density Conservation
 - CD-L Conditional
 - CD-E Estate Lots
 - CD-E Conditional
 - N-B Neighborhood Business
 - G-B General Business
 - OS Conditional
 - O-I Office & Institutional
 - O-I Conditional
 - L-I Light Industrial
 - IND Industrial
 - IND Conditional

0 4000 160 240 320
Feet

Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.



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STAFF COMMENTS

Although, the area surrounding the subject parcel is predominately zoned residential, there are also existing commercial land uses in the area. The mini-storage facility can be considered supportive of different types of uses, including residential use. Any proposed commercial development would have to go through the Site Development Plan Review process. As part of the Site Plan review, various departments such as NCDOT, Environmental Health, Building Inspections, and others would review the plan for compliance with that department's/agency's own rules, regulations, and ordinances. One of the requirements would be to screen the storage facility from adjacent residential zoning and uses. The existing storage facility is not screened. The applicant is aware that if the rezoning were approved, the entire facility would have to meet the screening requirement. Until the proposed project met all dept./agency requirements, a zoning permit to construct the new storage building would not be issued. Staff recommends approval of rezoning the property to General Business for the reasons mentioned above.

PLANNING BOARD RECOMMENDATION

The Burke County Planning Board met on May 25, 2020 to hear this rezoning request. The Planning Board chairman opened the public meeting and proceeded with the agenda. Staff was asked to present the report for the proposed rezoning request. Following staff's presentation, the chairman asked the applicant to present his request. Once the applicant finished, the chairman opened the public comment portion of the meeting and asked if there was anyone from the public who wished to speak to the rezoning request. There were no citizens to speak. The chairman closed the floor to public comment and asked the Board if they had any questions of staff or the applicant. The Board had no questions. The chairman asked for a motion to be made. Board member Tunstill made a motion to recommend approval of the rezoning application and stated his reasoning. Board member Cultrera seconded the motion. The chairman asked for a full vote of the Board and the motion carried unanimously 6-0 to recommend approval of rezoning request ZMA 2020-01.

PHOTOS





Minutes Acceptance: Minutes of Jul 7, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)



Note: To comply with SL 2020-3, this item is scheduled to be heard at a special meeting on July 23, 2020, 10 a.m.

Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Taylor said with no opposition and the business already being in existence, it would be difficult to deny this request.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

CONSENT AGENDA

BOC - DESIGNATION OF VOTING DELEGATE FOR THE NCACC ANNUAL CONFERENCE

Chairman Carswell reported the 113th Annual Conference of the North Carolina Association of County Commissioners will be held virtually this year. The Business Session is scheduled for August 6, 2020 at 11 a.m. Each county is asked to designate one (1) voting delegate prior to the conference to vote on items that come before the membership. An alternate voting delegate may also be assigned.

Chairman Carswell opened the floor for discussion and Commissioners Taylor and Abele said the Chairman should be the first choice for delegate, then the Vice Chairman. Chairman Carswell asked Vice Chairman Mulwee if he planned to attend the conference and he answered in the affirmative. Note: Due to NCACC activities, the Chairman was unable to represent the County; therefore, Vice Chairman Mulwee served as the voting delegate.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

Minutes Acceptance: Minutes of Jul 7, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)

CLERK - TECHNICAL CORRECTION TO JCPC TERM, SEAT NO. 7

Lance Riddle, Exe. Assistant to the Co. Mgr. / Deputy Clerk, reported a technical correction to the term of the DSS Director's appointment to the JCPC, Seat No. 7, is needed. In June, the appointment should have been to complete the remainder of an unexpired term ending June 30, 2021 instead of a full 2-year term ending June 30, 2022.

Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Taylor said he assumes once the term is complete, the DSS Director can submit another application to be reappointed, if he desires. Chairman Carswell answered in the affirmative.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

CLERK - APPOINTMENTS TO PBHM BOARD OF DIRECTORS & CFAC

Lance Riddle, Exe. Assistant to the Co. Mgr. / Deputy Clerk, reported Partners Behavioral Mental Health is the County's LME (Local Management Entity) and provider of mental health services in the County's catchment area. Commissioner Taylor has served as the Commissioners' mental health representative for many years. Having served the maximum number of terms allowed, Commissioner Taylor cannot be reappointed. However, Commissioner Brittain has expressed an interest in serving on the PBHM Board of Directors. Linda McCrary has served as the County's CFAC (Consumer & Family Advisory Committee) member on the PBHM BOD as a "Family Member of Consumer" for several years. CFAC is a volunteer group of individuals who have received or currently receive services, and family members of these individuals. CFAC represents consumers and their families by advocating on their behalf in every aspect of planning and delivering services for mental health, intellectual or developmental disabilities, and substance use. CFAC also advises Partners on improving effectiveness. Ms. McCrary is willing and eligible to serve another 3-year term ending June 30, 2023.

An application from Mr. Barry Nelson, Vice President of Nursing/Chief Nurse Executive of Carolinas Healthcare System Blue Ridge, is provided to fill the position mentioned below. When making appointments to Partners Board of Directors it is important to consider representation requirements required by NCGS 122C-118.1. As of July 1, 2020, the following categories of representation on the board are or will become be vacant:

- A family member of a consumer who is diagnosed with: Substance Abuse/Addiction (SA)
- An openly declared consumer representing Intellectual or other Developmental Disabilities (IDD)
- An openly declared consumer representing substance abuse/addiction (SA)
- An individual with health care expertise and experience in the fields of mental health, intellectual or other developmental disabilities, or substance abuse services
- An individual with insurance expertise consistent with the scale and nature of the managed care organization
- **An administrator of a hospital providing mental health, developmental disabilities, and substance abuse emergency services to serve as a nonvoting member and who shall participate only in open meetings.**

Appointments to the PBHM Board of Directors is a collaborative process and PBHM supports the appointment of Commissioner Brittain and Mr. Nelson as well as the reappointment of Ms. McCrary to the Consumer Family Advisory Committee.

Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Taylor commented on the difficulty of filling the hospital position.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

COMM. DEV. - RESOLUTION TO WITHDRAW THE LINVILLE DAM BOARDWALK AND TRAIL PROJECT FROM THE STBG-DA PROGRAM

Shane Prisby, Community Development Operations Manager, reported because of ongoing cash flow issues and the COVID-19 pandemic, NCDOT has halted projects statewide, including the Linville Dam Boardwalk and Trail. The Community Development Department has been working with NCDOT and the Western Piedmont Council of Governments on what next steps can be taken. After these discussions, the Community Development Department feels that the best way forward for the project is to withdraw the project from the STBG-DA program and seek out other, more flexible opportunities that will have lower costs and impacts. Both NCDOT and the COG are understanding of the situation and the funding would be reassigned to a different project. There would be no cost or penalty to Burke County to return the funding as no money has been spent. Community Development is requesting that the \$100,000 grant match that was approved and budgeted by the Board as part of the FY 20 budget be reallocated to engineering and grant matches for construction. Community Development has begun discussions with Duke Energy on ways to incorporate this project with their Comprehensive Relicensing Agreement projects at the Linville Dam and Bridgewater Access sites.

Budgetary Effect: Return the \$400,000 STBG-DA grant.

Resolution to Withdraw the Linville Dam Boardwalk and Trail Project, EB-5934,
from the STBG-DA Program

WHEREAS, the Greater Hickory Metropolitan Planning Organization (GHMPO) issued a call for projects to agencies in its jurisdiction for Surface Transportation Block Grant - Direct Attributable Funding (STBG-DA); and

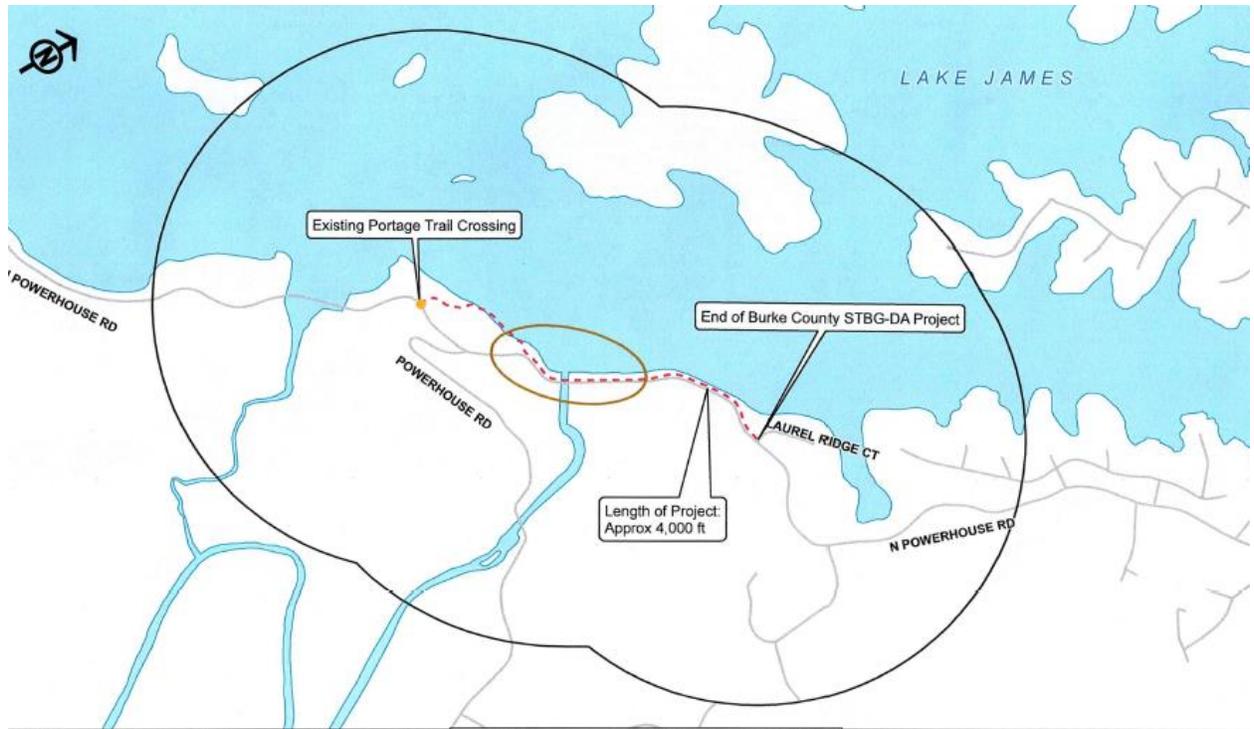
WHEREAS, Burke County submitted an application and funding was programmed for the Fonta Flora State Trail for the Preliminary Engineering of the section of the Fonta Flora State Trail that extends from the intersection of Laurel Ridge Ct and N Powerhouse Rd across the Linville Dam to the Portage Trail, identified in the State Transportation Improvement Plan as EB-5934; and

WHEREAS, due to cash flow issues and the COVID-19 Pandemic, NCDOT has delayed the project from moving forward to the Preliminary Engineering Phase.

NOW THEREFORE, the Burke County Board of Commissioners resolves to withdraw the Linville Dam Boardwalk and Trail project, EB-5934, from the STBG-DA Program and seek other funding sources to complete the project.

Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Taylor said he hates to see this cancelled and asked is it worth it to readdress the program in the future. Mr. Prisby said it is a voluntary choice on the County's part and the grant program

has a lot of stipulations and is not very flexible, and other programs are more flexible and less expensive. Scott Carpenter, Deputy County Manager/Planning Director, responded to a question from Commissioner Taylor concerning the project. He advised that the project will be completed less expensively by the Department working directly, privately with Duke Energy’s engineers and consultants. Any remaining funds will be used as a grant match for another grant to build the boardwalk. He also addressed the escalation of costly bureaucracy associated with NCDOT grants which dramatically reduces the amount of actual trail work that can be completed. Commissioner Taylor then expressed support for returning the grant funds.



VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

GENERAL SERVICES - SOLID WASTE DIVISION - LABELLA ASSOCIATES ANNUAL SERVICES FY20

Miles Champion, General Services Director, reported Burke County has operated a Construction and Demolition (C&D) landfill at the John's River Waste Management Facility since 1998. The operation of a C&D landfill comes with State requirements for monitoring and reporting. These services are necessary to continue the operation of the landfill. The services are provided on an annual basis by LaBella Associates. Additional work required by the State includes quarterly landfill gas monitoring at Johns River, East Burke and Kirksey Drive Landfills; and design of Landfill Gas remediation at East Burke/Kirksey Dr. Landfills. A contract is needed to perform the engineering tasks required by NCDEQ Division of Waste Management. (Note: Contracts over \$90,000 require Board approval.)

Budgetary Effect: Funding for this expenditure was included in the FY 20-21 budget.

Task 01 - General Consulting (estimated)	\$ 20,000
Task 02 - Semiannual Water Quality Sampling & Analysis (fixed)	\$ 67,000
Task 03 - Semiannual Water Quality Reporting (fixed)	\$ 26,500

Minutes Acceptance: Minutes of Jul 7, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)

July 7, 2020 (Special Pre-Agenda)

DRAFT

Task 04 - Quarterly Landfill Gas Monitoring (fixed)	\$ 9,000
Task 05 – Landfill Gas Extraction System O&M (fixed)	\$ 5,500
Task 06 – Landfill Gas Remediation for East Burke and Kirksey Drive Landfills (estimated)	\$ 30,000
Task 07 – Update of Johns River Facility SWPPP, SPCC Plans & NPDES Permits (fixed)	\$15,000
Task 08 – Corrective Action Evaluation Report (CAER) (fixed)	\$17,000
Task 09 – Waste Management Facility Operator Training (fixed)	\$1,000
Total of proposed tasks	\$191,000

Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Taylor said the wording regarding the fixed fee in section E of the agreement should be clarified, discussion ensued with Mr. Champion clarifying what the expense in Task 02 is for. Discussion continued.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

TAX DEPT. - TAX COLLECTION REPORT FOR JUNE 2020

Danny Isenhour, Tax Administrator, presented the following Tax Collection report:

Category	Tax Levy	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	\$44,876,152.00	\$44,061,079.23	\$815,072.44	98.18%

The information below is comparing Tax Collections for Property Tax and Motor Vehicle Tax to the Annual Budget. This information is a supplement to the Annual Settlement Report.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Current Year Taxes	\$48,070,000.00	\$48,993,061.22	\$923,061.22	101.92%
Delinquent Taxes	\$650,000.00	\$768,686.06	\$118,686.06	118.26%
Late List Penalty	\$250,000.00	\$402,768.41	\$152,768.41	161.11%

These two items below make up the current year taxes above.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	\$43,470,000.00	\$44,061,079.23	\$591,079.23	101.36%
Motor Vehicle Tax	\$4,600,000.00	\$4,931,981.99	\$331,981.99	107.22%

Chairman Carswell opened the floor for questions and comments from the Board. Mr. Isenhour responded to a question from Commissioner Taylor.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

TAX DEPT. - RELEASE REFUND REPORT FOR JUNE 2020

Danny Isenhour, Tax Administrator, presented the following Tax Release / Refund report:

Minutes Acceptance: Minutes of Jul 7, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)

Tax System Refunds and Releases				
	Report Amount	Rebilled Amount	Net Release	Refund Amount
Releases (TR-304)	\$3,307.99	\$0.00	\$3,307.99	\$239.49

VTS Refunds Over \$100	
	Refund Amount
VTS Adjustments	\$109.56

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

**Note: The closure of County Offices and the COVID-19 stay-at-home order may have contributed to the lower than usual releases and refunds.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

ITEMS FOR DECISION

CLERK - APPOINTMENTS TO ANIMAL ADVISORY BOARD (PLACE HOLDER)

Lance Riddle, Exe. Assistant to the Co. Mgr. / Deputy Clerk, reported concerning the Animal Advisory Board, the terms of appointment for Alan Keller (Seat 1, 501(c)(3) Rescue or Foster Agency), Amy Burnette (Seat 3, BOH Member or Designee), Jeff Robinson (Seat 5, Law Enforcement excluding Animal Control) and Megan Bradley (Seat 7, At large pet owner) ends July 31st. Mr. Keller is not seeking reappointment, but Ms. Burnette and Ms. Bradley are. However, Ms. Bradley wishes to be considered for Seat No. 1. The term is two (2) years. There are several applications on file.

Chairman Carswell opened the floor for questions and comments from the Board. In response to a question from Vice Chairman Mulwee concerning Ms. Bradley's request to move from Seat No. 1 to Seat No. 7, Mr. Riddle stated additional applications are anticipated to arrive before the Board's regular meeting. After responding to additional questions from the Board about the number of anticipated applications and the cut-off date to receive them, he noted that the Board should have ample time to review any additional applications that may come in. Revising the suggested motion was also discussed.

VERBAL ROLL CALL RESULT: BY A UNANIMOUS CONSENSUS, THIS ITEM WAS MOVED TO THE NEXT MEETING ON JULY 21, 2020 AT 6:00 P.M.

REPORTS – NONE.

OTHER DISCUSSION ITEMS

Chairman Carswell reminded citizens to please spay/neuter their pets, pick up trash in Burke County, please complete the 2020 Census, and like Burke County on Facebook. He reminded the Board that there is a scheduled special meeting at 4:00 p.m.

ADJOURN

Motion: To adjourn at 3:37 p.m.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Scott Mulwee, Vice Chairman
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Approved this 20th day of October 2020.

 Johnnie W. Carswell, Chairman
 Burke Co. Board of Commissioners

Attest:

 Kay Honeycutt Draughn, CMC, NCMCC
 Clerk to the Board

Minutes Acceptance: Minutes of Jul 7, 2020 3:00 PM (APPROVAL OF MEETING MINUTES)

July 7, 2020 (Special)

DRAFT

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

Both Burke County and the State of North Carolina had previously declared a state of emergency which was ongoing as of July 7, 2020 due to the global COVID-19 pandemic. Following the N.C. Governor's Executive Order limiting mass gatherings and to protect the health of all meeting participants, the Burke County Board of Commissioners' held their special meeting on July 7, 2020, at 4:00 p.m., virtually, via Zoom, a meeting / teleconferencing platform with simultaneous communication. The special meeting notice was executed by the Chairman and published on July 1, 2020. The purpose of the special meeting was to approve a contract for a proximity card door entry system, to authorize the County Manager to execute the contract and to grant authority to the County Manager to execute other contracts that exceed his signing authority that utilize Coronavirus Relief Funds (CRF). The Commissioners, the County Manager, the County Attorney, the Deputy Clerk and County staff as well as any citizens that joined the virtual meeting, could hear, and see one another for the duration of the meeting. Citizens that joined by telephone, could only hear the meeting. Citizens were also invited on July 1, 2020 to watch a live stream of the meeting on the County's YouTube channel, BurkeCountyNC or view the meeting later on the local cable systems. During the meeting, the Deputy Clerk shared the agenda item on his computer screen so that meeting participants could see the item being discussed and the agenda, in its entirety, was posted to the County's website, www.burkenc.org, several days prior to the meeting as usual. A verbal roll call was conducted.

COMMISSIONERS PRESENT: Johnnie W. Carswell, Chairman
Scott Mulwee, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain
Maynard M. Taylor

STAFF PRESENT: Bryan Steen, County Manager
Margaret Pierce, Deputy County Manager/Finance Director
J.R. Simpson, II, County Attorney
Lance Riddle, Exe. Assistant to the Co. Mgr. / Deputy Clerk

STAFF ABSENT: Kay Honeycutt Draughn, Clerk to the Board (Vacation.)

CALL TO ORDER

Chairman Carswell called the meeting to order at 4:00 p.m.

APPROVAL OF THE AGENDA

Motion: To approve the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Minutes Acceptance: Minutes of Jul 7, 2020 4:00 PM (APPROVAL OF MEETING MINUTES)

ITEMS FOR DECISION

FINANCE - APPROVAL OF CONTRACT FOR PROXIMITY CARD ENTRY

Margaret Pierce, Deputy Co. Manager/Finance Director, reported as part of the County's effort to reduce the spread of COVID-19, approximately 140 door locks are proposed to be converted to proximity card entry systems. This will increase employee safety now and in the future. Sage Security currently manages the systems at the Sheriff's Office, Courthouse, Human Resource Center, Register of Deeds and the 911 Center. To maintain consistency, she said Sage Security is recommended to install and maintain the entire system. Further, the total project estimate is \$400,000 for locks, card readers, cards, door frame changes, door changes, and installation. Twelve months after installation, charges for monthly maintenance for all County buildings will begin. The maintenance amount is estimated at \$4,500 per month to start in the fall of FY 21-22. Budgetary Effect: Coronavirus Relief Funds (CRF) received due to COVID-19 will enable provision of the project. The FY 21-22 budget will need to include funds for monthly maintenance.

Note: The contract was not available at the time of agenda distribution. Authority is requested for the County Manager to execute additional contracts over \$90,000, if any, utilizing CR funds.

Chairman Carswell opened the floor for questions or comments from the Board. Commissioner Taylor commented on the exorbitant price of the door locks. In response, Ms. Pierce advised that Sage Security personnel and county staff inspected every door in every county building. Some doors will have to be replaced, while others can be modified. Some door jams will have to be replaced and some of the existing electronic door locks were outdated and will be upgraded to match the new ones. Pierce further advised that Sage Security will create a master key system that will be extremely beneficial in a crises situation or power outage and that high security areas like the narcotics room, will have additional security features. She also responded to additional questions or comments from Commissioner Taylor concerning competitive bidding and noted that bids were not solicited to keep from potentially having two (2) vendors providing security services. County Manager Steen also addressed a question from Commissioner Taylor concerning the suggested motion giving him the authority to approve additional contracts over his limit that utilize Coronavirus Relief Funds. Commissioner Taylor advocated that the Board should approve any additional contracts and requested a brochure on the security system. County Manager Steen also responded to questions from Chairman Carswell and Vice Chairman Mulwee about the motion for additional contract approval authority and advised that the motion could be removed if it makes the Board more comfortable. He further reported on the eligibility review process and time constraints associated with utilizing Coronavirus Relief (CR) Funds. In response to an inquiry from Commissioner Brittain, Ms. Pierce explained how this project is applicable to reducing the spread of the virus and protecting county employees from potential COVID-19 exposure from the public. She also commented on the amount of COVID-19 funding the County will receive in response to another question from Commissioner Taylor and she explained what else the funding can be used for as requested by Commissioner Brittain. Discussion continued and Commissioner Taylor asked to be informed as future projects / purchases are contemplated. Discussion continued about the annual maintenance cost of the proximity card/door system. With regard to time constraints, Chairman Carswell stated there is statewide competition for governmental units to spend the CR Funds and companies are operating on a first come first serve basis. In response to an inquiry from Vice Chairman Mulwee, Ms. Pierce advised that

currently, there are no other projects that she anticipates costing over \$90,000, but there are some interior renovation projects that are being rebid because of the price and significant ranges between the low and high bidders. Commissioner Taylor reiterated his discomfort with the annual maintenance fee and the need to spend the CR Funds wisely. In closing, Ms. Pierce addressed additional questions from Commissioner Brittain concerning the possibility of discontinuing the maintenance agreement in the future. She also said she would ask the vendor for additional discounts. With there being no further discussion, Chairman Carswell called for a motion.

Motions: To approve a contract with Sage Security for installation and maintenance of a County-wide proximity card entry system in an amount not to exceed \$400,000 utilizing Coronavirus Relief Funds.

Authorize the County Manager to execute this contract on behalf of the Board, subject to review and/or revision by the County Attorney.

Authorize the County Manager to execute additional contracts greater than \$90,000 which utilize Coronavirus Relief Funds on behalf of the Board, subject to review and/or revision by the County Attorney.

RESULT: APPROVED [UNANIMOUS] BY A ROLL CALL VOTE
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Chairman Carswell requested that Ms. Pierce provide a list of CRF projects, ranked by importance for the Board, as well as the amount each municipality will receive at the 25 percent level. Ms. Pierce stated the new legislation requires a monthly report with the first one due on July 20. That report will be provided at the next Board meeting and she will provide the report monthly thereafter. She also addressed further questions from Chairman Carswell about the money the municipalities will receive and noted that the Federal / State requirements change frequently.

ADJOURN

Motion: To adjourn at 4:30 p.m.

RESULT: APPROVED [UNANIMOUS] BY A ROLL CALL VOTE
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Approved this 20th day of October 2020.

Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

Attest:

Minutes Acceptance: Minutes of Jul 7, 2020 4:00 PM (APPROVAL OF MEETING MINUTES)

July 7, 2020 (Special)

DRAFT

Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Minutes Acceptance: Minutes of Jul 7, 2020 4:00 PM (APPROVAL OF MEETING MINUTES)

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
SPECIAL (REGULAR) MEETING**

Both Burke County and the State of North Carolina had previously declared a state of emergency which was ongoing as of July 21, 2020 due to the global COVID-19 pandemic. Following the N.C. Governor's Executive Order limiting mass gatherings and to protect the health of all meeting participants, the Burke County Board of Commissioners' regularly scheduled in-person "regular" meeting on July 21, 2020 at 6:00 p.m. was cancelled on July 15, 2020. A special remote meeting via Zoom, a virtual meeting / teleconferencing platform with simultaneous communication, was scheduled for July 21, 2020 at 6:00 p.m. to facilitate the meeting. Chairman Carswell executed the combined notice of meeting cancellation and notice of a special virtual meeting which was published on July 15, 2020. The purpose of the special meeting was to take action on agenda items set forth in the special meeting notice. Excluding Commissioner Brittain, who joined the meeting at 6:09 p.m. due to technical difficulties, the remaining Commissioners, the County Manager, the County Attorney, the Clerk and County staff as well as any citizens that joined the virtual meeting, could hear, and see one another for the duration of the meeting. Commissioner Brittain's connection issue was fixed, and he was present for the remainder of the meeting by audio initially and then by audio and video. Citizens that joined by telephone, could only hear the meeting. Citizens were also invited on July 15, 2020 to watch a live stream of the meeting on the County's YouTube channel, BurkeCountyNC or view the meeting later on the local cable systems. During the meeting, the Clerk shared each agenda item on her computer screen so that meeting participants could see the item being discussed and the agenda, in its entirety, was posted to the County's website, www.burkenc.org, prior to the meeting as usual. A verbal roll call was conducted.

COMMISSIONERS PRESENT: Johnnie W. Carswell, Chairman
Scott Mulwee, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain (Joined at 6:09 p.m. – technical issues.)
Maynard M. Taylor

STAFF PRESENT: Bryan Steen, County Manager
Scott Cook, Deputy Finance Director
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board

STAFF ABSENT Margaret Pierce, Deputy County Manager/Finance Director
(Unable to attend.)

CALL TO ORDER

Chairman Carswell called the meeting to order at 6:00 p.m.

INVOCATION

Pastor Ed Stephenson, Arneys Fairview United Methodist Church, delivered the invocation.

July 21, 2020 (Special Regular)

DRAFT

PLEDGE OF ALLEGIANCE

J.R. Simpson, County Attorney, led the Pledge of Allegiance to the American flag.

APPROVAL OF AGENDA

Motion: To approve the agenda.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Wayne F. Abele, Sr., Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr. and Maynard M. Taylor
ABSENT:	Jeffrey C. Brittain (Technical connection issue.)

APPROVAL OF MEETING MINUTES

Motion: To approve the minutes of the February 18, 2020 (regular) meeting as written.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr. and Maynard M. Taylor
ABSENT:	Jeffrey C. Brittain (Technical connection issue.)

Note: the February 20, 2020 (special) meeting minutes were also presented for approval but were not voted on at the request of Commissioner Taylor.

PRESENTATIONS**AS - PET OF THE MONTH**

Kaitlin Settlemyre, Animal Services Director, presented Lola, a dog, and Echo, a cat, in need of their "forever" home.

Chairman Carswell asked if adoption rates are still increasing. Ms. Settlemyre responded in the affirmative and noted there was an adoption event last weekend, Feline Frenzy, and 46 cats and kittens were adopted. Chairman Carswell encouraged citizens to please adopt an animal from the Animal Services Center.

RESULT:	NO ACTION TAKEN.
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Note: Commissioner Brittain's technical issue was resolved. He joined the meeting at 6:09 p.m. and initially he was present by audio and then by audio and video for the remainder of the meeting.

SCHEDULED PUBLIC HEARINGS**COMM. DEV. - ZONING MAP AMENDMENT ZMA 2020-01 & PUBLIC HEARING - 6:00 P.M.**

Scott Carpenter, Deputy County Manager/Planning Director, presented information regarding ZMA 2020-01 as follows:

REQUEST

Staff has received a rezoning application from Brent Perkins, owner of Trumade Holdings, LLC to rezone an 0.88 portion of one (1) parcel of land totaling 2.02 acres. The request is to rezone the property from its current zoning of

Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

Residential Three (R-3) to the General Business (G-B) zoning district. The property is home to TruLock Storage Solutions. The applicant would like to construct one more storage building at this location at this time.

BACKGROUND AND SITE ANALYSIS

The property has existing mini warehouses on the western half of the property. Property records indicate this use of land dates back to 1988. Prior to 2019, the current property was two (2) separate parcels. The parcel with the mini-warehouses is zoned General Business (G-B) and the adjacent parcel is zoned Residential Three (R-3). In August of 2019, the Trumade Holdings, LLC purchased both parcels and combined them into one parcel (Deed 2421 / Pg. 527).

The parcel is described as follows:

The 911 address of the parcel is 3495 NC 18 S. Morganton, NC. The parcel is further identified in county records as (PIN# 2712910324 and REID# 33856). As mentioned above, the parcel is 2.02 acres. The property currently has four (4) storage buildings with 64 individual storage units. As mentioned above, the applicant is wanting to construct one (1) additional 20-unit storage building at this time. The parcel is located within the Morganton Township of Burke County. The property is located within the Salem Fire District and adjacent to the Salem Fire Station. The parcel is not located within a Water Supply Watershed. The parcel has 450 linear feet of frontage on NC 18 S. and 389 linear feet of road frontage on Zero Mull Road (SR# 1811). The parcel is approximately 1.5 miles from the Morganton city limits. The parcel is not within any Overlay District.

SURROUNDING AREA

The subject parcel and four adjoining parcels to the west are zoned General Business. The zoning to the north, south, and east is Residential Three (R-3) and Residential Two (R-2). There are multiple scattered site single-family homes in the area as well as one (1) named subdivision (Laurel Heights) to the north on Laurel Heights Drive.

Existing Zoning and Land Uses within the Surrounding Area		
	Current Zoning	Existing Land Uses
North	R-2 / R-3	Scattered site residences / Small Subdivision
South	R-3	Vacant land / Scattered site residences
East	R-3	Scattered site residential
West	General Business / R-3	Public utility / Fire Station / Commercial storage yard

The Existing Land Use Map and the 2018 aerial photo also provide a visual representation of the existing land uses in the area. The current Zoning Map shows where the current zoning districts are located.



Burke County, NC Zoning Administration
Existing Land Use Map

ZMA 2020-01

Applicant:
TruMade
Holdings, LLC

PIN#
2712910324



- Legend**
- Streets
 - ExistLandUse**
 - LUCode**
 - City
 - Extra-Territorial Jurisdiction
 - Commercial
 - Office & Institutional
 - Industrial
 - Vacant
 - Agriculture
 - Parks / State Lands
 - Single-family Residential
 - Multi-Family Residential
 - Single-wide Residential
 - Double-wide Residential



0 3060 120 180 240
Feet

Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

The Existing Land Use Map above shows this property as vacant. This again, is due to the fact that this was a separate and vacant parcel of land when the map was created. The map does indicate that the mini-warehousing parcel has a commercial use associated with it. The parcel colored blue indicates an Office/Institutional use which corresponds to the Fire Dept. The two (2) other General Business properties are mistakenly colored white, indicated vacant land. One parcel is actually a commercial storage yard and the other parcel has a cell tower on it.

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Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)



Burke County, NC Zoning Administration
Aerial Land Use Map

ZMA 2020-01



Applicant:
TruMade
Holdings, LLC

PIN#
2712910324



0 20 40 80 120 160
Feet

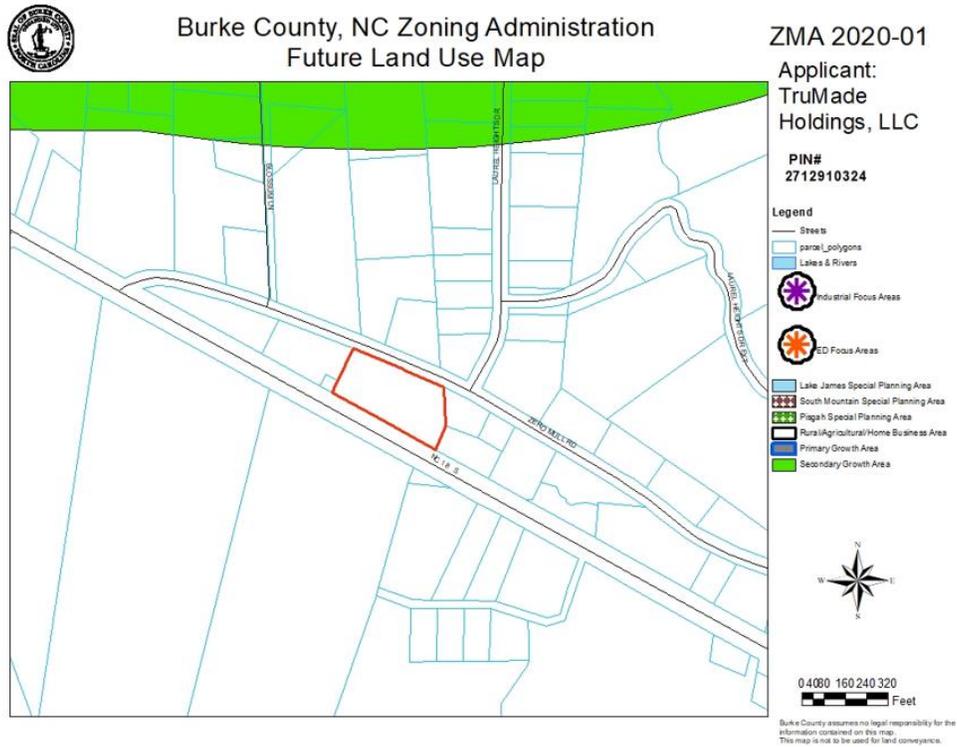
Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

CONFORMITY WITH THE COMPREHENSIVE PLAN

The current land use plan for Burke County is the 2016-2030 Blueprint Burke Strategic Land Use Plan. The parcel is located in the Rural Agricultural Area and just on the fringe of a "Secondary Growth Area", (see map below). The Rural Agricultural Area is designated to all areas which are outside of either the Primary Growth Area or the Secondary Growth Area. These areas are typically considered rural in nature and access to infrastructure and utilities will be more limited. Residential uses either scattered among large tracts of land or located within rural residential subdivisions are expected. Other commercial, institutional, and industrial development is expected as needed to support the residential and agricultural nature of the area. Mini-storage facilities would be considered one of those uses which support residential and other land uses.

This section is intentionally left blank.

Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)



CONFORMITY WITH THE BURKE COUNTY ZONING ORDINANCE

As stated earlier, the “current” zoning district for this parcel is Residential Three (R-3). The Zoning Ordinance defines the R-3 District as “a less restrictive medium density residential district that allows a broader range of residential uses including single and multi-section mobile homes and a greater variety of compatible non-residential uses in areas that may be less suburban in nature”. Although the R-3 district allows a broader range of non-residential uses, the “Mini-Warehouse” use as defined in Section 402 and regulated within Section 920, is not permitted.

The “proposed” General Business (G-B) District designation “is established to provide suitable locations for those commercial activities which serve the general public, including those which function rather independently of each other”. The Current Zoning Map (below) shows the zoning for the subject parcel and surrounding area. The Zoning Map shows that the subject parcel is adjacent to existing General Business zoning. Although there is also existing residential zoning and residential uses in the area, the proposed use of the land would simply be an expansion of an existing use. In the scheme of commercial development, the proposed mini-warehouse use is less impactful on surrounding properties than other general businesses. The Community Development Department has never received any complaints regarding the existing mini-storage business.

Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

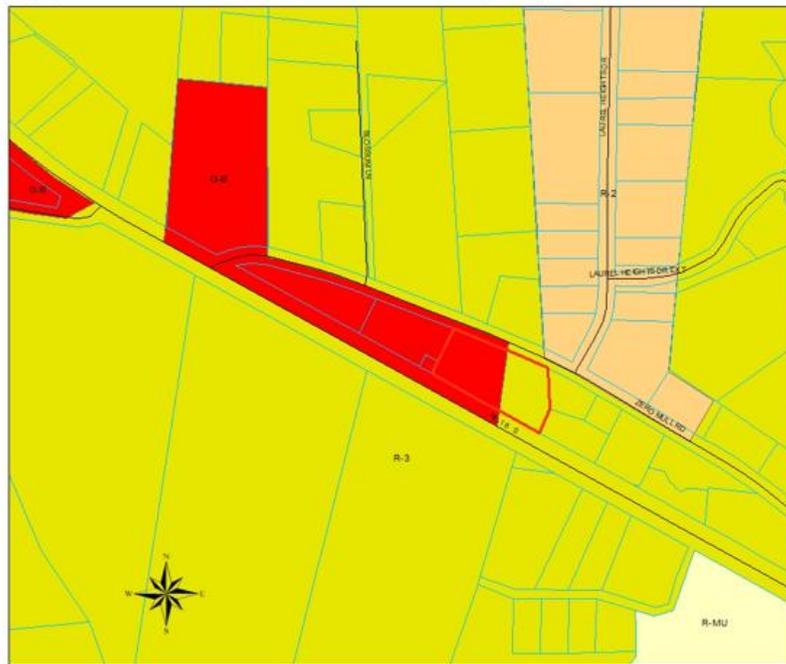


Burke County, NC Zoning Administration
Current Zoning Map

ZMA 2020-01

Applicant:
TruMade
Holdings, LLC

PIN#
2712910324



Legend

- Streets
- parcel_polygons
- Lake Overlay
- Scenic Overlay
- H40 Overlay
- Airport Overlay
- R-1 Residential Low Density
- R-2 Residential Medium Density
- R-3 Residential
- RMU Rural Mixed Use
- PRMU Planned Residential Mixed-Use
- PRMU Conditional
- CD-L Low Density Conservation
- CD-L Conditional
- CD-E Estate Lots
- CD-E Conditional
- NB Neighborhood Business
- O-B General Business
- OB Conditional
- O-I Office & Institutional
- O-I Conditional
- L-I Light Industrial
- IND Industrial
- IND Conditional

0 4000 160 240 320 Feet

Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

STAFF COMMENTS

Although, the area surrounding the subject parcel is predominately zoned residential, there are also existing commercial land uses in the area. The mini-storage facility can be considered supportive of different types of uses, including residential use.

Any proposed commercial development would have to go through the Site Development Plan Review process. As part of the Site Plan review, various departments such as NCDOT, Environmental Health, Building Inspections, and others would review the plan for compliance with that department’s/agency’s own rules, regulations, and ordinances. One of the requirements would be to screen the storage facility from adjacent residential zoning and uses. The existing storage facility is not screened. The applicant is aware that if the rezoning were approved, the entire facility would have to meet the screening requirement. Until the proposed project met all dept./agency requirements, a zoning permit to construct the new storage building would not be issued.

Staff would recommend approval of rezoning the property to General Business for the reasons mentioned above.

PLANNING BOARD RECOMMENDATION

The Burke County Planning Board met on May 25, 2020 to hear this rezoning request. The Planning Board chairman opened the public meeting and proceeded with the agenda. Staff was asked to present the report for the proposed rezoning request. Following staff’s presentation, the chairman asked

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the applicant to present his request. Once the applicant finished, the chairman opened the public comment portion of the meeting and asked if there was anyone from the public who wished to speak to the rezoning request. There were no citizens to speak. The chairman closed the floor to public comment and asked the Board if they had any questions of staff or the applicant. The Board had no questions. The chairman asked for a motion to be made. Board member Tunstill made a motion to recommend approval of the rezoning application and stated his reasoning. Board member Cultrera seconded the motion. The chairman asked for a full vote of the Board and the motion carried unanimously 6-0 to recommend approval of rezoning request ZMA 2020-01.

PHOTOS



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Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Taylor asked since the Board’s pre-agenda meeting, has there been any opposition to the item. Mr. Carpenter said no.

Chairman Carswell opened the public hearing at 6:17 p.m. The Public Hearing Notice was published on July 9, 2020 and July 16, 2020 in THE NEWS HERALD. Further, the notice was posted to the County’s website on July 9, 2020. There was no one present to address the Board

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and the Clerk reported that no comments had been received by e-mail, US mail or hand delivered.

Note: To comply with SL 2020-3 which grants citizens an additional 24 hours after the meeting to provide comments, this item is scheduled to be heard at a special Zoom meeting on July 23, 2020 at 10:00 a.m.

RESULT: NO ACTION TAKEN.

INFORMAL PUBLIC COMMENTS

Chairman Carswell opened the floor for informal public comments. Due to the Board holding their meeting over Zoom in order to ensure public safety during the COVID-19 pandemic, citizens had the option to submit their public comments to Clerk Draughn to be read aloud at the meeting. 10 citizens submitted public comments which were read aloud by Clerk Draughn.

Diane Geitner, 6958 Jeeter Shell Ave., Connelly Springs:

As a lifetime N.C. resident and a longtime resident of Burke County, I would like to add my voice to those who support the removal of the Confederate statue on Union Square in Morganton. This statue is a reminder of a shameful past which discredits us all and sends the wrong message to current residents and visitors as well as potential businesses. I see the choice as one between cleaving to a false narrative of white "supremacy" and subjugation of other races and moving forward as equal partners in forming a better future for all people of Burke County. Let's live up to our slogan, "Burke County: All About Advancing" and do the right thing.

As a follow-up to my original letter about the confederate statue, I would like to propose that in the space currently occupied by the statue, a plaque be set up to honor lynching victims David Boone and James Lafayette (these are the men I know about.) The Equal Justice Initiative has a memorial museum in Alabama and their representatives will work with a local group to place a memorial in the museum as well as to assist in erecting a memorial here. This would be an important first step in healing the wounds of racial inequity and injustice in our county. A second step would be exercising our First Amendment right to freedom of expression by erecting a bulletin board or a flag along I40 near the historically inaccurate and offensive confederate flags that would attempt to counter the hostile message conveyed by these flags. Why should a U.S. highway have the flag of an enemy nation flying over it? Would a Nazi flag be tolerated? If we lack the authority to order the removal of the flags, surely, we can counter them with a welcome message of our own. If I can be of help in any of the aforementioned efforts, I would be happy to do so.

Mary Jo Johnson, 208 Evans Street, Morganton:

For years, I never noticed the statue of the Confederate soldier on our old courthouse square. Now, however, it has become a flashpoint and its presence in that very public spot is a source of tension between citizens.

When I became aware of the true history of this and many other similar monuments throughout the South, I understood their power. These were

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erected during the early 1900's and again in the 1950's and 60's when racial tension was high. The purpose was not to honor ancestors but to further white supremacy by intimidating Blacks.

It is time for the statue to be removed.

Leslie Kern, Morganton:

A few months ago, I attended a lecture at the WPCC by a Sociologist from Appalachian University who was raised among people of eastern Tennessee who appreciate the Confederate flag to this day. He entered research on the flag and Confederate monuments with this opinion and found the historical record to be different than he expected. There were newspaper pictures of smiling crowds at lynchings waving the flag. There were records that the monuments went up long after the Civil War was over in the time of violent backlash to Black elected officials and African American prosperity.

I appreciate that there are people who see these items as heritage. The history they celebrate was very short and it disturbs some of us. I was raised in the South in a racist family and I don't like seeing a giant flag celebrating racism at the margins of my county. Some people report deciding not to shop, eat, or live in Morganton because of the flags. Since they are history, why can't they live in the Burke History Museum? Why can't the middle of our town and I-40 be places where ALL the citizens of the county can be comfortable?

This is a time of discussion and a cry for change. Don't let us down!

Ann Moncrief:

Confederate statues in the public square define the word hoax. My brother died in the Viet Nam War. I have an inkling of the grief families feel. These Confederate statues and flags do not honor that grief. They perpetuate a false story- a myth covering the truth of slavery. Respect that truth and remove the statue.

Wallace Moncrief:

I am a 75-year-old white man born and raised in Georgia by good parents. While not engaging in open racism, I have been complicit in all the advantages of being white. Well into my forties I was enthralled with the Civil War and loved the military exploits of "Bobby" Lee. Now I see the Stars and Bars in the same light as the Nazi flag – symbols of hate and oppression. I see now that the real and only reason the South left the Union was to protect the economics of slavery. With sadness I now know that regions of the country that are a part of my heritage made it a mission to keep Blacks in bondage through economics, political control, and terror. It is past time to make amends. It is time to tell the truth. Let's start by making some easy decisions. Take down the statue on the Court House Square.

Sandy Denton Gossett, President and District Lt. Governor, Chesterfield Ruritan Club:

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Ms. Gossett said in her letter that since her last letter to the editor of the News Herald concerning the Chesterfield Elementary School, she has done extensive research concerning options for the property that would benefit the community. Ms. Gossett, after consulting with community members, compiled a list of potential uses for the school property that would benefit the community. Ms. Gossett requested the Board consider these ideas when making a decision.

Bryant Lindsey:

Please share these materials with each member of the commission at today's meeting. Between now and your pre-agenda meeting on August 4th, we will try to have constructive discussions with the Burke County Board of Education and Superintendent Putnam as well as with County Manager Bryan Steen and the County Commission as to the best way to move forward with respect to Chesterfield Elementary School. Any suggestions that Bryan, you, and Chairman Carswell have in this respect would be gratefully received.

Dorian Palmer

First, to read the News Herald article about the \$400,000 of COVID-19 relief funds being spent for electronic locks in two county buildings were very troubling. I do understand the convenience of these electronic entry systems, but in what way do these constitute using COVID-19 relief funds? So today I ask you this: wouldn't those funds be better utilized elsewhere? Hazard pay for Burke County Employees, EMS workers, BCPS Teachers, and all who are fighting this virus at the forefront would be first on my priority list. More resources for BCPS employees to teach both virtual and in person classes this year would have also been a great way to spend it. I also understand that the money that was given to municipalities throughout Burke County was based on what said municipalities requested; but if there was so much money allocated for discretionary expenses (like electronic entry systems), why weren't they given more to help their small businesses, their employees, or any additional spending caused by COVID-19? We are better than this. \$400,000 should have gone further than key-less entry systems for two buildings.

Secondly, it is my understanding that you are addressing the petition that Burke County Citizens have taken initiative to present. Burke County's motto is "All About Advancing", so why are we fixated on keeping a statue that represents "history" in Downtown Morganton? No one is asking you to erase the Confederacy and its leaders from the historical record. The history that was created by the Confederate states should, and will, always be taught; but why do we have to honor this brutal past of America? Not only do confederate monuments remind many Burke County Citizens of the horrific past their ancestors endured, but they also represent a time where America was divided. During these trying times, we should be encouraging unity and togetherness, not focusing our attention on keeping a statue that represents division. Many who want the statue removed are calling for relocation of the statue, not demolition, so why is this something that the Burke County Commissioners are refusing to consider?

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As Burke County continues to grow, and our population becomes more and more diverse, I ask that we take into the consideration the feelings of all demographics that are represented, not just the demographics of those who have a seat on the table.

Diane Register, Morganton:

Oversized flags and flag poles in the view shed of Burke County are attracting unfavorable attention, spoiling our vistas, creating a threatening environment for our citizens and adversely affecting our potential economic growth.

As a citizen of Burke County, I (we) ask that the duly elected County Commissioners act immediately to amend the county zoning ordinances to prohibit oversized flags, flag poles or signage within the view shed of our county.

Further we ask that any grandfather clause or other provision that would protect existing oversized flags, flag poles or signage be removed from the ordinances and that the zoning shall be enforced.

Note: Clerk Draughn said a petition with approximately 658 signatures accompanied the letter.

Debra Batman, Morganton:

In addition to the above statement, another rationale, is the impact this image is having upon the community at large, visitors to our county including any potential business opportunities. I understand the Sons of the Confederacy Veterans (SOCV) are primarily responsible for these flags for the purpose of preserving a heritage. I also know they are on private property. I understand SOCV have a goal to erect mega flags in all North and South Carolina counties in reaction to the dismantling of any confederate statues. While I also know SOCV are not considered a hate group, they have become more radicalized in recent years and the act of erecting these flags appear retaliatory and racist. The confederate flag is a hostile image and represents hatred to a large portion of our citizenry, whites, blacks and brown people who drive past these flags every day. They are threatening and create a hostile climate and should not be permitted, just as any other abhorrent image.

Chairman Carswell thanked everyone who submitted public comments and with there being no other comments, he closed that portion of the meeting.

CONSENT AGENDA

As requested by the Chairman, County Manager Steen reviewed the items on the consent agenda.

BOC - DESIGNATION OF VOTING DELEGATE FOR THE NCACC ANNUAL CONFERENCE

The 113th Annual Conference of the North Carolina Association of County Commissioners will be held virtually this year. The Business Session is scheduled for August 6, 2020 at 11 a.m. Each county is asked to designate one (1) voting delegate prior to the conference to vote on items

that come before the membership. An alternate voting delegate may also be assigned.

Motion: To designate Vice Chair Mulwee as the voting delegate for the 113th Annual Conference of the North Carolina Association of County Commissioners.

RESULT: APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

CLERK - APPOINTMENTS TO PBHM BOARD OF DIRECTORS & CFAC

Partners Behavioral Mental Health is the County’s LME (Local Management Entity) and provider of mental health services in the County’s catchment area. Commissioner Taylor has served as the Commissioners’ mental health representative for many years. Having served the maximum number of terms allowed, Commissioner Taylor cannot be reappointed. However, Commissioner Brittain has expressed an interest in serving on the PBHM Board of Directors. Linda McCrary has served as the County’s CFAC (Consumer & Family Advisory Committee) member on the PBHM BOD as a “Family Member of Consumer” for several years. CFAC is a volunteer group of individuals who have received or currently receive services, and family members of these individuals. CFAC represents consumers and their families by advocating on their behalf in every aspect of planning and delivering services for mental health, intellectual or developmental disabilities, and substance use. CFAC also advises Partners on improving effectiveness. Ms. McCrary is willing and eligible to serve another 3-year term ending June 30, 2023.

An application from Mr. Barry Nelson, Vice President of Nursing/Chief Nurse Executive of Carolinas Healthcare System Blue Ridge, is provided to fill the position mentioned below.

When making appointments to Partners Board of Directors it is important to consider representation requirements required by NCGS 122C-118.1. As of July 1, 2020, the following categories of representation on the board are or will become be vacant:

- A family member of a consumer who is diagnosed with: Substance Abuse/Addiction (SA)
- An openly declared consumer representing Intellectual or other Developmental Disabilities (IDD)
- An openly declared consumer representing substance abuse/addiction (SA)
- An individual with health care expertise and experience in the fields of mental health, intellectual or other developmental disabilities, or substance abuse services
- An individual with insurance expertise consistent with the scale and nature of the managed care organization
- **An administrator of a hospital providing mental health, developmental disabilities, and substance abuse emergency services to serve as a nonvoting member and who shall participate only in open meetings.**

Appointments to the PBHM Board of Directors is a collaborative process and PBHM supports the appointment of Commissioner Brittain and Mr. Nelson as well as the reappointment of Ms. McCrary to the Consumer Family Advisory Committee.

Motions:

- 1. To remove Commissioner Taylor from the official roster of Partners Behavioral Health Management Board of Directors and thank him for his service to the**

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community.

- 2. To appoint Commissioner Brittain to the Partners Behavioral Health Management Board of Directors for a 3-year term: July 1, 2020 - June 30, 2023.
- 3. To reappoint Linda McCrary to the PBHM Board of Directors, CFAC, as a "Family Member of Consumer" representative for a 3-year term: July 1, 2020 - June 30, 2023.
- 4. To appoint Barry Nelson to the Partners Behavioral Health Management Board of Directors for a 3-year term, July 1, 2020 - June 30, 2023, as a nonvoting member representing an administrator of a hospital that provides mental health, developmental disabilities, and substance abuse emergency services.

RESULT: APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

CLERK - TECHNICAL CORRECTION TO JCPC TERM, SEAT NO. 7

A technical correction to the term of the DSS Director's appointment to the JCPC, Seat No. 7, is requested. In June, the appointment should have been to complete the remainder of an unexpired term ending June 30, 2021 instead of a full 2-year term ending June 30, 2022.

Motion: To approve a technical correction to the term of appointment for Seat No. 7 on the JCPC to end June 30, 2021.

RESULT: APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

COMM. DEV. - RESOLUTION TO WITHDRAW THE LINVILLE DAM BOARDWALK AND TRAIL PROJECT FROM THE STBG-DA PROGRAM

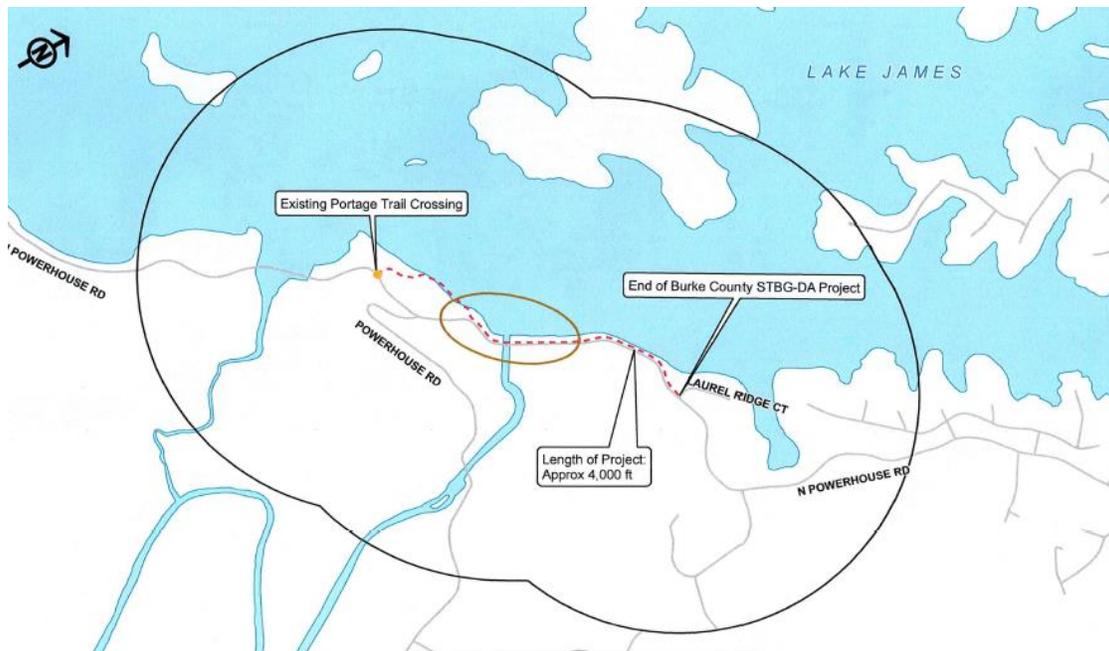
Because of ongoing cash flow issues and the COVID-19 pandemic, NCDOT has halted projects statewide, including the Linville Dam Boardwalk and Trail.

The Community Development Department has been working with NCDOT and the Western Piedmont Council of Governments on what next steps can be taken. After these discussions, the Community Development Department feels that the best way forward for the project is to withdraw the project from the STBG-DA program and seek out other, more flexible opportunities that will have lower costs and impacts. Both NCDOT and the COG are understanding of the situation and the funding would be reassigned to a different project. There would be no cost or penalty to Burke County to return the funding as no money has been spent.

Community Development is requesting that the \$100,000 grant match that was approved and budgeted by the Board as part of the FY 20 budget be reallocated to engineering and grant matches for construction. Community Development has begun discussions with Duke Energy on ways to incorporate this project with their Comprehensive Relicensing Agreement projects at the Linville Dam and Bridgewater Access sites.

Budgetary Effect: Return the \$400,000 STBG-DA grant.

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Motion: To adopt Resolution No. 2020-19 and reallocate the \$100,000 grant match for engineering and construction of the project. Further, authorize the County Manager to execute any agreement to withdraw the project from the STBG-DA program on behalf of the Board, subject to review and/or revision by the County Attorney.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

Res. No. 2020-19 reads as follows:

Burke County
North Carolina

Resolution to Withdraw the Linville Dam Boardwalk and Trail Project, EB-5934, from the STBG-DA Program

WHEREAS, the Greater Hickory Metropolitan Planning Organization (GHMPO) issued a call for projects to agencies in its jurisdiction for Surface Transportation Block Grant - Direct Attributable Funding (STBG-DA); and

WHEREAS, Burke County submitted an application and funding was programmed for the Fonta Flora State Trail for the Preliminary Engineering of the section of the Fonta Flora State Trail that extends from the intersection of Laurel Ridge Ct and N Powerhouse Rd across the Linville Dam to the Portage Trail, identified in the State Transportation Improvement Plan as EB-5934; and

WHEREAS, due to cash flow issues and the COVID-19 Pandemic, NCDOT has delayed the project from moving forward to the Preliminary Engineering Phase.

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NOW THEREFORE, the Burke County Board of Commissioners resolves to withdraw the Linville Dam Boardwalk and Trail project, EB-5934, from the STBG-DA Program and seek other funding sources to complete the project.

Adopted this 21st day of July 2020.

/s/: Johnnie W. Carswell
Johnnie W. Carswell, Chairman
Board of Commissioners

Attest:

/s/: Kay H. Draughn
Kay H. Draughn, CMC, NCMCC
Clerk to the Board

GENERAL SERVICES - SOLID WASTE DIVISION - LABELLA ASSOCIATES ANNUAL SERVICES FY20

Burke County has operated a Construction and Demolition (C&D) landfill at the John's River Waste Management Facility since 1998. The operation of a C&D landfill comes with State requirements for monitoring and reporting. These services are necessary to continue the operation of the landfill. The services are provided on an annual basis by LaBella Associates. Additional work required by the State includes quarterly landfill gas monitoring at Johns River, East Burke and Kirksey Drive Landfills; and design of Landfill Gas remediation at East Burke/Kirksey Dr. Landfills. A contract is needed to perform the engineering tasks required by NCDEQ Division of Waste Management. The proposed contract is attached to this item for review. (Note: Contracts over \$90,000 require Board approval.)

Budgetary Effect: Funding for this expenditure was included in the FY 20-21 budget.

Task 01 - General Consulting (estimated)	\$ 20,000
Task 02 - Semiannual Water Quality Sampling & Analysis (fixed)	\$ 67,000
Task 03 - Semiannual Water Quality Reporting (fixed)	\$ 26,500
Task 04 - Quarterly Landfill Gas Monitoring (fixed)	\$ 9,000
Task 05 - Landfill Gas Extraction System O&M (fixed)	\$ 5,500
Task 06 - Landfill Gas Remediation for East Burke and Kirksey Drive Landfills (estimated)	\$ 30,000
Task 07 - Update of Johns River Facility SWPPP, SPCC Plans & NPDES Permits (fixed)	\$15,000
Task 08 - Corrective Action Evaluation Report (CAER) (fixed)	\$17,000
Task 09 - Waste Management Facility Operator Training (fixed)	\$1,000
Total of proposed tasks	\$191,000

Motion: To approve a contract with LaBella Associates for \$191,000, subject to review and/or revision by the County Attorney and authorize the County Manager to execute the contract on behalf of the Board.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

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TAX DEPT. - TAX COLLECTION REPORT FOR JUNE 2020

The Board of Commissioners is presented with the Tax Collection Report for the period between July 1, 2019 and June 30, 2020. It reflects the status of collections by the Burke County Tax Collection's Staff. Included is the status comparing Collections to Levy and comparing Collections to Budget. Levy information is for Property Tax only and does not include the Vehicle Tax.

The information below is comparing Tax Collections to the Tax Levy. Tax Levy is the total taxable property value times the tax rate. The levy changes monthly with the addition of discoveries, other changes or corrections and when Public Utility values are added.

Category	Tax Levy	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	\$44,876,152	\$44,061,079.23	\$815,072.44	98.18%

The information below is comparing Tax Collections for Property Tax and Motor Vehicle Tax to the Annual Budget. This information is a supplement to the Annual Settlement Report.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Current Year Taxes	\$48,070,000.00	\$48,993,061.22	\$923,061.22	101.92%
Delinquent Taxes	\$650,000.00	\$768,686.06	\$118,686.06	118.26%
Late List Penalty	\$250,000.00	\$402,768.41	\$152,768.41	161.11%

These two items below make up the current year taxes above.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	\$43,470,000.00	\$44,061,079.23	\$591,079.23	101.36%
Motor Vehicle Tax	\$4,600,000.00	\$4,931,981.99	\$331,981.99	107.22%

Motion: To accept the Tax Collection Report for June 2020 as presented.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

TAX DEPT. - RELEASE REFUND REPORT FOR JUNE 2020

Releases in value and/or refunds of taxes typically occur when:

- Taxpayers submit information that creates a reduction in value.
- Situs is corrected between counties and/or municipalities.
- Valuation appeals reduce the value for real or personal property.
- The postmark reveals a payment was timely sent.

The Board of Commissioners is presented with the following list of releases and refunds for consideration. The Net Release is a result of the Report Amount minus the Rebilled Amount.

Tax System Refunds and Releases				
	Report Amount	Rebilled Amount	Net Release	Refund Amount
Releases (TR-304)	\$3,307.99	\$	\$3,307.99	\$239.49

VTS Refunds Over \$100	
	Refund Amount
VTS Adjustments	\$109.56

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

**Note: The closure of County Offices and the COVID-19 stay-in-place order may have contributed to the lower than usual releases and refunds.

Motion: To approve the Tax Releases and Refunds for June 2020 as presented.

RESULT: APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

The tax reports read as follows:

TR-304 BILL RELEASE REPORT JUNE 2020

Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount(\$)	Release Amount(\$)	Bill Amount after Release(\$)	Notes and Rebilled Amount
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Late Listing								
0024025877-2020-2019-0000-00-REG	CLINE SOLAR LLC	6/5/2020	LINDA WILBUR	6/5/2020	5,496.94	458.08	5,038.86	0.00
Subtotal						458.08		0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Mapping Correction								
0000061125-2018-2018-0000-00-REG	CAROLINA CENTERS LLC	7/1/2018	AMANDA CONLEY	6/29/2020	11.12	11.12	0.00	0.00
0000061125-2019-2019-0000-01-REG	CAROLINA CENTERS LLC	7/1/2019	AMANDA CONLEY	6/29/2020	11.12	11.12	0.00	0.00
0000061157-2013-2013-0011-00-REG	UNKNOWN, UNKNOWN	7/1/2013	AMANDA CONLEY	6/15/2020	299.47	299.47	0.00	0.00
0000061157-2014-2014-0000-00-REG	UNKNOWN, UNKNOWN	7/1/2014	AMANDA CONLEY	6/15/2020	299.47	299.47	0.00	0.00
0000061157-2015-2015-0000-00-REG	UNKNOWN, UNKNOWN	7/1/2015	AMANDA CONLEY	6/15/2020	299.47	299.47	0.00	0.00
0000061157-2016-2016-0000-00-REG	UNKNOWN, UNKNOWN	7/1/2016	AMANDA CONLEY	6/15/2020	299.47	299.47	0.00	0.00
0000061157-2017-2017-0000-00-REG	UNKNOWN, UNKNOWN	7/1/2017	AMANDA CONLEY	6/15/2020	306.07	306.07	0.00	0.00
0000061157-2018-2018-0000-00-REG	UNKNOWN, UNKNOWN	7/1/2018	AMANDA CONLEY	6/15/2020	306.07	306.07	0.00	0.00
0000061157-2019-2019-0000-00-REG	UNKNOWN, UNKNOWN	7/1/2019	AMANDA CONLEY	6/15/2020	340.82	340.82	0.00	0.00
0024025643-2018-2018-0000-00-REG	CAROLINA CENTERS LLC	7/1/2018	AMANDA CONLEY	6/29/2020	23.46	23.46	0.00	0.00
0024025643-2019-2019-0000-01-REG	CAROLINA CENTERS LLC	7/1/2019	AMANDA CONLEY	6/29/2020	23.46	23.46	0.00	0.00
Subtotal						2,220.00		0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Not in Burke County								
0000074501-2014-2014-0000-00-REG	LAUGHRIDGE, EDWARD PALMER	7/1/2014	LINDA WILBUR	6/30/2020	13.09	13.09	0.00	0.00

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TR-304 BILL RELEASE REPORT JUNE 2020

Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount(\$)	Release Amount(\$)	Bill Amount after Release(\$)	Notes and Rebill Amount
0000114279-2009-2009-0000-00-REG	LAUGHRIDGE, EDWARD PALMER	7/2/2009	LINDA WILBUR	6/30/2020	15.42	15.42	0.00	0.00
Subtotal						28.51		0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Release LFUF								
0000032414-2017-2017-0000-00-REG	RAMSEY, JAMES D	7/1/2017	AMANDA CONLEY	6/25/2020	183.60	70.00	113.60	0.00
0000032414-2018-2018-0000-00-REG	RAMSEY, JAMES D	7/1/2018	AMANDA CONLEY	6/25/2020	185.60	72.00	113.60	0.00
0000032414-2019-2019-0000-00-REG	RAMSEY, JAMES D	7/1/2019	AMANDA CONLEY	6/25/2020	183.93	72.00	111.93	0.00
Subtotal						214.00		0.00
TAX DISTRICT: BURKE COUNTY RELEASE REASON: Value Change								
0000037633-2019-2019-0000-00-REG	WEALTH MAXIMUS LLC	7/1/2019	AMANDA CONLEY	6/1/2020	815.11	387.40	427.71	0.00
Subtotal						387.40		0.00
Total						3,307.99		0.0
Net Release Amount							3,307.99	

NCVTS PENDING REFUND REPORT OVER \$100
DESC VTS: JUNE 2019

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Refund Description	Tax Jurisd.	Levy Type	Change	Interest Change	Total Change
LAIL, GARY ALLEN	LAIL, GARY ALLEN		9423 WESTRIDGE DR	HICKORY, NC 28601	Adjustment >= \$100	0048467493	Refund Generated due to adjustment on Bill #0048467493-2018-2018-0000	01	Tax	\$0.00	\$0.00	\$0.00
								57	Tax	(\$139.65)	\$0.00	(\$139.65)
								57	Vehicle Fee	(\$20.00)	\$0.00	(\$20.00)
								26	Tax	\$24.50	\$0.00	\$24.50
											Refund	\$135.15
WRIGHT, LARRY JEFFREY	WRIGHT, LARRY JEFFREY	WRIGHT, LISA DAMERON	7575 GEORGE HILDEBRAND SC	CONNELLY SPRINGS, NC 28612	Adjustment >= \$100	0048704626	Refund Generated due to adjustment on Bill #0048704626-2018-2018-0000	01	Tax	\$0.00	\$0.00	\$0.00
								57	Tax	(\$233.19)	\$0.00	(\$233.19)
								57	Vehicle Fee	(\$20.00)	\$0.00	(\$20.00)
								24	Tax	\$45.00	\$0.00	\$45.00
											Refund	\$208.19
											Refund Total	\$343.34

ITEMS FOR DECISION

CLERK - APPOINTMENTS TO ANIMAL ADVISORY BOARD

Clerk Draughn reported concerning the Animal Advisory Board, the terms of appointment for Alan Keller (Seat 1, 501(c)(3) Rescue or Foster Agency), Amy Burnette (Seat 3, BOH Member or Designee), Jeff Robinson (Seat 5, Law Enforcement excluding Animal Control) and Megan Bradley (Seat 7, At large pet owner) ends July 31st. Mr. Keller is not seeking reappointment, but Ms. Burnette, Capt. Robinson and Ms. Bradley are. Capt. Robinson has missed several meetings because of his law enforcement duties. Ms. Bradley wishes to be considered for Seat No. 1 as she is affiliated with Hartman’s Haven Rescue. There are two other applications on file for Seat No. 1 including one (1) from Carla Wallace who represents Partners for Cats. Partners for Cats did not provide the requested data for the AAB’s last quarterly audit. The term is two

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(2) years.

Motion: To appoint Megan Bradley (Seat 1, 501(c)(3) rescue or foster agency) to the Animal Advisory Board for a 2-year term ending July 31, 2022.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Scott Mulwee, Vice Chairman
AYES:	Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

Motions:

To reappoint Amy Burnette (AAB Seat 3, BOH Member or Designee) for a 2-year term ending July 31, 2022.

To reappoint Capt. Jeff Robinson (AAB Seat 5, Law Enforcement excluding animal control) for a 2-year term ending July 31, 2022.

To appoint Gary McClure (AAB Seat 7, At-large Pet Owner) for a 2-year term ending July 31, 2022.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Scott Mulwee, Vice Chairman
AYES:	Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

Commissioner Taylor requested that the AAB inform each applicant who did not get appointed tonight when a seat on the AAB becomes available. He noted that there were many good applicants and the Board needs to encourage them to have patience because they will be needed in the future.

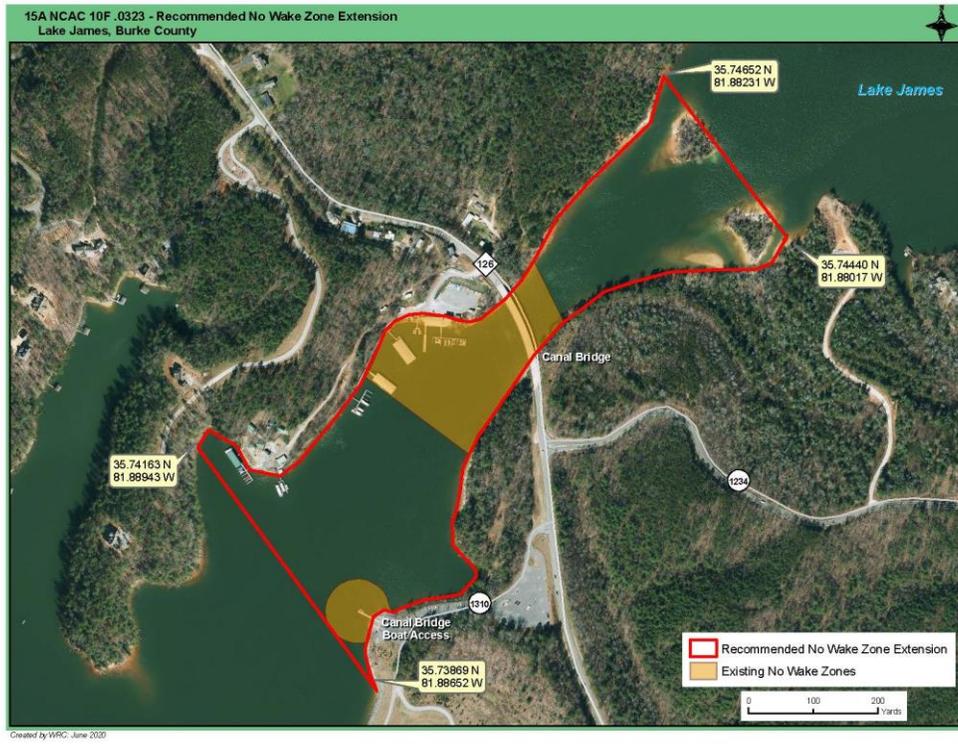
COMM. DEV. RESOLUTION: LAKE JAMES MARINA – NO-WAKE ZONE [EXPANSION]

Scott Carpenter, Deputy County Manager/Planning Director, reported the original No-Wake Zone request by John and Laura Auger was approved by the County in late Fall 2002. However, the new owners of the Marina (Lake James Marina) has requested that the No-Wake Zone be expanded due to unregulated speed of watercraft and resulting wave action in the area(s) not covered under the current No Wake Zone. As part of the NC Wildlife Application, Burke County is required to give public notice on the matter and adopt a new resolution of support for the request.

The decision-making authority rests with the NC Wildlife Resources Commission. An application from the County shall include the application, resolution of support, memo identifying who will pay for the buoy(s), and evidence of the public notice.

The owners of the Lake James Marina agree to pay for the buoy(s), chain, and anchors which is consistent with past adopted action of the Board of Commissioners. Additionally, area homeowners are also in support of the "no wake zone" expansion in the area of Lake James Marina.

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Budgetary Effect: Other than the cost of the public notice, there is no cost for the County. The owners of the Lake James Marina agree to pay for the buoy(s), chain, and anchors.

Chairman Carswell opened the floor for questions and comments from the Board. Commissioner Taylor asked what the wake zone speed limit is. Mr. Carpenter said it depends on the type of watercraft and a brief discussion ensued. Chairman Carswell asked County Attorney Simpson to clarify if a public hearing is required for this item. Attorney Simpson said public notice is all that is required. The Public Notice was published in THE NEWS HERALD on July 16, 2020 and posted to the County’s website, www.burkenc.org, on July 14, 2020. Chairman Carswell said as someone who is frequently on the Lake with his boat, he supports this resolution.

Motion: To adopt Resolution No. 2020-21.

RESULT:	ADOPTED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

Res. No. 2020-21 reads as follows:

Burke County
North Carolina

RESOLUTION OF THE
BOARD OF COMMISSIONERS OF BURKE COUNTY

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Whereas, under the authority of North Carolina General Statutes Section 75A-15(a) any subdivision of the State of North Carolina may at any time, after public notice, make formal application to the Wildlife Resources Commission for special rules and regulations with reference to the safe and reasonable operation of vessels within its territorial limits; and

Whereas, Burke County has given public notice of its intention to make formal application to the Wildlife Resources Commission for special rules and regulations with reference to the safe and reasonable operation of vessels on the waters of Lake James within the territorial limits of Burke County; and

Whereas, Burke County has determined that a threat to public safety exists in the area described below that could be substantially alleviated by the designation of that area as a "no wake zone".

Be it resolved, that in accordance with G.S. 75A-15, the Board of Commissioners of Burke County requests the North Carolina Wildlife Resources Commission to promulgate a rule or rules to expand the existing "no wake zone" on the waters of Lake James in Burke County, the pertinent substance of which proposed rule shall be as follows:

No person shall operate a vessel at greater than no-wake speed in that portion of Lake James shore to shore, beginning: 385 yards northeast of the NC Highway 126 bridge at a line from a point on the north shore at 35.74652 N, 81.88231 W to a point on the south shore at 35.74440 N, 81.88017 W, and ending at a line 550 yards southwest of the NC Highway 126 bridge and 50 yards south of the Canal Bridge Boating Access Area dock from a point on the northwest shore at 35.74163 N, 81.88943 W to a point on the southeast shore at 35.73869 N, 81.88652 W; as illustrated on the attached map.

Be it further resolved, that the Board of Commissioners of Burke County requests the Wildlife Resources Commission to authorize the marking of this area in accordance with the standards articulated in the Uniform State Waterway Marker System, now also known as the U.S. Aids to Navigation System.

Adopted this 21st day of July 2020.

/s/ Johnnie W. Carswell
Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

Attest

/s/ Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

BDI - INTERLOCAL AGREEMENT & BID AWARD FOR WATER TANK AT BURKE BUSINESS PARK

Information from the agenda packet:

An inter-local agreement and bid award for the water tank and pump station

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project at the Burke Business Park will be presented. On behalf of the County, Morganton bid the project but only two (2) bids were received. A second bid notice was issued, and the bids are due on Friday, July 17, 2020. The bid results will be presented at the regular meeting. Budgetary Effect: A \$1,929,750 grant was received from the NC Department of Commerce for this project. However, an accurate financial assessment cannot be made until the bid results are known.

Alan Wood, BDI President & CEO, reported bids were received for the construction of the water tank and for the booster station at the Business Park. The bids for both projects were approved last Friday by West Consultants, but they did require a re-bid since Morganton did not receive the required number of bids on the initial solicitation. He said the low bid on the water tank was from Phoenix Fabricators with a bid of \$1,578,059 and there were two (2) alternate bids to place logos on the water tank (Alt. No. 1 - Burke Business Park logo and Alt. No. 2 - Tourism Development Authority's (TDA) "Nature's Playground" logo). (The TDA logo would be added at the TDA's sole expense.) Mr. Wood said four (4) bids were received for the pump station and Locke-Lane Construction, Inc. submitted the lowest bid at \$462,273.22.

Bid Tabulation

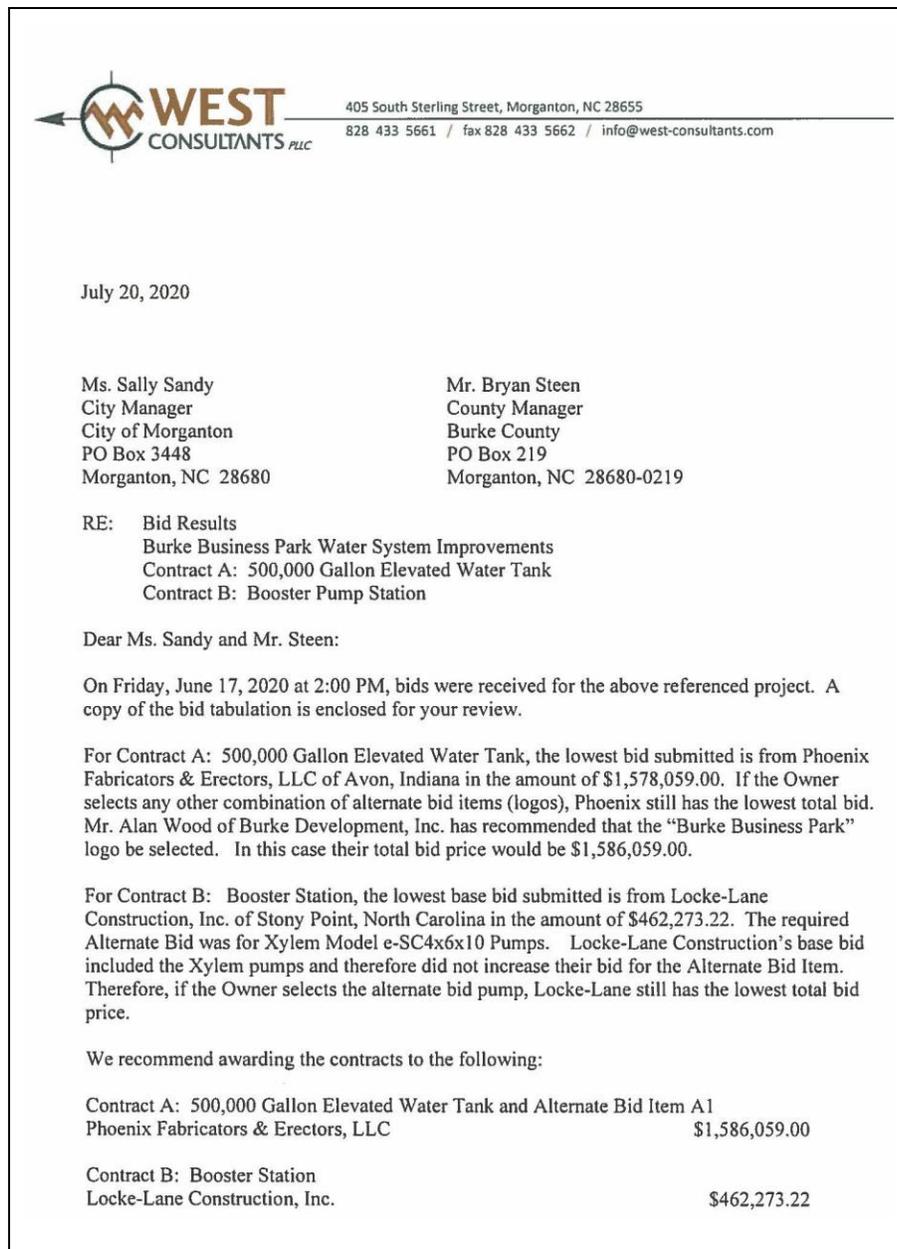
Contract A: Tank						
Item	Quantity	Unit	Phoenix Fabricators & Erectors, LLC Avon, IN	Caldwell Tanks, Inc. Louisville, KY		
1. 500,000 Gallon Elevated Water Tank, Complete	1	Lump Sum	\$1,562,809.00	\$1,619,750.00		
2. Rock Excavation*	100	CY	\$150.00	\$150.00		
3. Unsuitable Soil*	10	CY	\$25.00	\$25.00		
Total Base Bid			\$1,578,059.00	\$1,635,000.00		
Alternate Bid (Required)						
A1. "Burke Business Park" logo	1	EA	\$8,000.00	\$6,000.00		
A2. "Nature's Playground" logo	2	EA	\$6,500.00	\$7,000.00		
Contract B: Booster Station						
Item	Quantity	Unit	Locke-Lane Construction, Inc. Stony Point, NC	Gilbert Engineering Company Statesville, NC	The Harper Corporation - General Contractors Greenville, SC	Carolina Grading & Utilites, Inc. Jefferson, NC
1. Booster Station, Complete	1	Lump Sum	\$400,592.68	\$468,365.00	\$525,825.00	\$557,000.00
2. Rock Excavation*	1	CY	\$150.00	\$150.00	\$150.00	\$150.00
3. Unsuitable Soil*	1	CY	\$25.00	\$25.00	\$25.00	\$25.00
4. Standby Diesel Generator Set with Automatic	1	Lump Sum	\$61,505.54	\$42,900.00	\$40,000.00	\$51,000.00
Total Base Bid			\$462,273.22	\$511,440.00	\$566,000.00	\$608,175.00
Alternate Bid (required)						
1. Xylem Model e-XC4x6x10 Pumps (indicate price increase, if any, to bid item 1)	1	Lump Sum	\$0.00	\$0.00	\$3,000.00	\$0.00
Total Base Bid plus Alternate Bid			\$462,273.22	\$511,440.00	\$569,000.00	\$608,175.00
List Manufacturer Proposed for Base Bid:						
Standby Generator Set			Blue Star	Blue Star	Blue Star	Blue Star
Horizontal Split Case Pumps			Xylem	Xylem	Fairbanks	Xylem
I, Benjamin B. Thomas, PE, do hereby certify that this is a true and correct copy of the canvass of bids received on Friday July 17, 2020, at 2:00 PM for the Burke Business Park Project, Contract A: 500,000 Gallon Elevated Water Tank and Contract B: Booster Station.						

The total projected cost including construction, design, geo-technical, all the required inspections and contingency costs is \$2,322,116.36, which includes \$104,240 or five percent (5%) for contingency. For revenues, Mr. Wood said they have a \$1,929,750 grant from the NC Department of Commerce which requires a 25 percent match, the City of Morganton is paying \$75,000 to West Consultants for engineering services, BDI is providing \$223,000 to cover the grant match from an account that was set aside for work at the Business Park and then the

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remaining balance, approximately \$275,000 depending on the contingencies, would come from County funds. This amount, he said, is much less than the originally determined maximum amount of \$400,000 set forth in the grant resolution.



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Ms. Sally Sandy and Mr. Bryan Steen
July 20, 2020
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If you have any questions regarding these recommendations, please let me know.

Sincerely,

WEST CONSULTANTS, PLLC



Benjamin B. Thomas, PE

/kj

Enclosure

BURKE BUSINESS PARK WATER TANK PROJECT BUDGET

July 21, 2020

Project Portion	Provider	Cost	Notes
Contract A: Water Tank	Phoenix Fabricators & Erectors, LLC (pending award)	\$ 1,578,059.00	
Contract A: Burke Business Park logo on tank	Phoenix Fabricators & Erectors, LLC (pending award)	\$ 8,000.00	Could add Discover Burke logos also at \$6,500 each
Contract B: Booster Pump Station	Locke-Lane Construction, Inc. (pending award)	\$ 462,273.22	
SCADA	ISI	\$ 36,480.00	
Design	West Consultants, PLLC	\$ 50,000.00	
Construction Admin	West Consultants, PLLC	\$ 25,000.00	estimate, hourly
Geotech initial site investigation	ECS SOUTHEAST, LLP	\$ 6,300.00	
Construction phase soils, concrete, steel welds, paint inspections/testing/monitoring	ECS SOUTHEAST, LLP	\$ 7,915.20	estimate, hourly
Power to Booster PS	Duke Energy	\$ 4,348.33	
Power to tank site for SCADA	City of Morganton Electric Dept.	\$ -	assume City will provide in future
Grant Administration	McAdams and Associates, LLC	\$ 37,500.00	\$7,500 already paid by BDI
Miscellaneous (advertising, permit fees, etc)	Various	\$ 2,000.00	estimate, to be verified
Contingency	Recommend 5% of construction costs	\$ 104,240.61	
TOTAL		\$ 2,322,116.36	

Budget provided by West Consultants, PLLC.

With regard to the interlocal agreement, Wood said the County Manager and County Attorney have been working on it and they would have more information about it. County Attorney Simpson said after much work, the agreement was sent to the Board this afternoon, it puts the County in charge of the project and at the end of the project, the water tank and pump system will be transferred to the City of Morganton. Mr. Wood noted this is a 500,000-gallon water tank which is necessary for fire suppression and should cover any fire suppression requirements at the Park for the foreseeable future.

Chairman Carswell opened the floor for questions and comments from the Board. Vice Chairman Mulwee asked once the water tank and pump system are transferred to the City of Morganton, is the County held harmless for any liability or upkeep. Attorney Simpson said once it has been transferred, the City will be in charge of operation and maintenance, and the County will have no further liability. Mr. Wood responded to questions from Commissioner Taylor concerning park development, return on investment and natural gas at the Park. Vice Chairman Mulwee and Commissioner Taylor commended Mr. Wood for his work on this project.

Motions:

To approve an Inter-Local Agreement between the County of Burke and the City of Morganton concerning construction and operation of a water tank for the Burke Business Park. Authorize the Chairman to execute the agreement on behalf of the

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Board. To award the bid to Phoenix Fabricators & Erectors, LLC in the amount of \$1,586,059.00, (Contract A & Alternate Bid Item A1, BBP Logo) and authorize the Chairman to execute the Notice to Proceed. To award a bid to Locke-Lane Construction, Inc. in the amount of \$462,273.22 (Contract B -booster station) and authorize the Chairman to execute the Notice to Proceed.

RESULT: APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER: Maynard M. Taylor, Commissioner
AYES: Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

Reference materials:

<div style="text-align: center;">  <p><small>A Service Disabled Veteran Owned Small Business</small></p> <p>LOCKE-LANE CONSTRUCTION, INC.</p> <p><small>Effective Construction Solutions</small></p> </div> <p>City of Morganton 305 E. Union St., Suite A100 Morganton, NC 28655 Attn.: City Manager -and- County of Burke 200 Avery Avenue Morganton, NC 28655 Attn.: County Manager</p> <p>Re: Burke Business Park water tank project</p> <p>Dear Sir or Madam:</p> <p>The undersigned is the apparent low bidder on a contract related to construction of an elevated water tank, for fire protections services, at the Burke Business Park. This project is a joint effort of BDI (property owner), the County of Burke (recipient of the State grant which will primarily fund the project), and the City of Morganton (which will own, operate the water tank upon completion). The City was the party soliciting bids for this project, but the parties have agreed that the contracts will be let and administered by the County.</p> <p>The undersigned hereby agrees and accepts that any contract resulting from the bid openings on July 17, 2020, will be issued by the County of Burke, and that any rights or obligations under such contract will be those which may have been owed to the City under the bid process. The contract shall be between the undersigned and the County of Burke, and there will be no contract between the undersigned and the City of Morganton for this project.</p> <p>Respectfully,  Andrew Sherrill President Locke-Lane Construction, Inc.</p> <p>Cc: Alan Wood, BDI</p>	<div style="text-align: center;">  <p>PHOENIX FABRICATORS AND ERECTORS, LLC <small>182 South County Road 900 East, Avon, IN 46123</small></p> </div> <p>City of Morganton 305 E. Union St., Suite A100 Morganton, NC 28655 Attn.: City Manager -and- County of Burke 200 Avery Avenue Morganton, NC 28655 Attn.: County Manager</p> <p>Re: Burke Business Park Water Tank Project</p> <p>Dear Sir or Madam:</p> <p>The undersigned is the apparent low bidder on a contract related to construction of an elevated water tank, for fire protections services, at the Burke Business Park. This project is a joint effort of BDI (property owner), the County of Burke (recipient of the State grant which will primarily fund the project), and the City of Morganton (which will own, operate the water tank upon completion). The City was the party soliciting bids for this project, but the parties have agreed that the contracts will be let and administered by the County.</p> <p>The undersigned hereby agrees and accepts that any contract resulting from the bid openings on July 17, 2020, will be issued by the County of Burke, and that any rights or obligations under such contract will be those which may have been owed to the City under the bid process. The contract shall be between the undersigned and the County of Burke, and there will be no contract between the undersigned and the City of Morganton for this project.</p> <p>Should you have any questions regarding the enclosed, please feel free to contact the undersigned.</p> <p>Sincerely,  Jay Simpkins Phoenix Fabricators & Erectors, LLC.</p> <p>Cc: Alan Wood, BDI</p>
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The corresponding agreement begins on the following page:

Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

NORTH CAROLINA
BURKE COUNTY

INTERLOCAL AGREEMENT
CONCERNING CONSTRUCTION AND
OPERATION OF A WATER TANK
FOR THE BURKE BUSINESS PARK

THIS INTERLOCAL AGREEMENT is made and entered into this 21st day of July, 2020, by and between the COUNTY OF BURKE, a body politic and corporate and a political division of the State of North Carolina (hereafter, the "County"); and the CITY OF MORGANTON, a municipal corporation organized and existing under the laws of the State of North Carolina (hereafter, the "City"); and also the BURKE PARTNERSHIP FOR ECONOMIC DEVELOPMENT, INC., the TOWN OF VALDESE, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter, "Valdese"), the TOWN OF RUTHERFORD COLLEGE, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter, "Rutherford College"), and the TOWN OF DREXEL, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter, "Drexel"), join as additional parties to this Agreement;

WITNESSETH:

WHEREAS, Burke Partnership for Economic Development, Inc. (also doing business as Burke Development, Inc., and hereafter identified as "BDI") is a corporation organized and existing under statutory authority of the State of North Carolina, established for the purpose of encouraging and promoting industrial and commercial development within Burke County, and is jointly owned by the County of Burke, the City of Morganton, and the towns of Valdese, Drexel and Rutherford College; and

WHEREAS, with the full concurrence of all five (5) of the local government entities which jointly own and operate it, BDI acquired certain real property located off Sundown Road in Burke County, more fully described in deed recorded in Book 1465 at page 320 in the Burke County Registry, upon which has been established the Burke Business Park, a local business park intended for division into parcels for the purpose of locating new industries in the County ("BBP"); and

WHEREAS, an Interlocal Economic Development and Project Financing Agreement, dated May 1, 2005, (the "BBP Agreement") was entered by and among the County, the City, the Towns of Valdese, Drexel and Rutherford College, and BDI, providing in detail for the procedures and regulations governing the future and development of the Business Park, the assignment of responsibilities for the operation of the Business Park, and the distribution of proceeds from the sale of any properties within the Business Park; and

WHEREAS, the City operates a public water system that serves certain geographical areas outside the City limits, including the area of the Business Park; and

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WHEREAS, BDI, the County and the City determined that in order to provide and assure adequate fire protection for any industrial development within the Business Park, it would be necessary to construct and maintain a new elevated water storage tank for fire suppression services only, together with appropriate supporting infrastructure (hereafter, "the Project"); and

WHEREAS, with the assistance of BDI, a funding source from the State of North Carolina for the water tank project was identified, and the County applied for and received a grant in the amount of \$1,929,750 to provide such funding; and

WHEREAS, as part of the Project, the City has agreed to engage West Consultants, PLLC, ("West"), and to pay for the design services and contract administration of the Project by West, with West working under the auspices of the County, for the development and erection of the Project; and

WHEREAS, the property on which the Project is to be located is part of the Business Park which is owned in fee simple by BDI, but the City has requested that upon completion of the Project, the tract upon which the Project is located should be transferred to and owned by the City for so long as the Project remains upon said property; and

WHEREAS, the County and the City recognize and acknowledge the need for an Interlocal Agreement, as provided under Article 20 of Chapter 160A of the General Statutes of North Carolina, to spell out the terms and conditions for the administration of a the grant to fund the Project, to provide for ownership of the tank and a small tract of real property on which it will sit, and to set forth the arrangements for the operation and maintenance of the water tank and associated infrastructure; and

WHEREAS, BDI joins in this Agreement to acknowledge and agree to its terms, and to expressly agree to be bound by the terms hereof; and

WHEREAS, Valdese, Rutherford College, and Drexel join in this Agreement in order to consent to certain of its terms (specifically, Sections 8 and 11);

NOW, THEREFORE, it is agreed as follows:

1. Grant Receipt. The County has received a grant from the North Carolina Department of Commerce in the amount of \$1,929,750, for the design and construction of an elevated water tank of 500,000 gallons capacity, together with associated infrastructure, to be located on the premises of the Burke Business Park (the "Grant"). The County is the named recipient of the Grant.
2. Advertisement for and Award of Bids. The City and West, have advertised for bids for the construction of the elevated water tank and associated

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infrastructure, and have presented to the County bids therefor of the lowest responsible, responsive bidder. In advertising and awarding such bid, the City and West, have made clear that the Project belongs to the County, and is to be funded primarily by a grant obtained by the County, and that the Project is to be constructed on real property currently owned by BDI. The County shall present the bids for acceptance to the Board of Commissioners, and, upon acceptance, negotiate and execute any contract or construction agreement with the successful bidder.

3. Location. The Project shall be entirely located on the BBP property, except that a booster pump station and generator shall be located upon the City's Hennessee Street property and existing piping will connect the Hennessee Street water tank to the BBP Project. The City hereby consents to such location upon its property, and authorizes access by all appropriate parties to its property for such construction and installation.
4. Conveyance of Property. Immediately upon completion of the Project, BDI shall convey to the City the tract of approximately one and one-half (1½) acres upon which the elevated water tank has been erected, subject to the County and the other local government owners of BDI all consenting in writing to such conveyance. The deed shall convey title as fee simple determinable, subject to defeasance if said property ceases to be used as the location of the Water Tank.
5. Operation and Maintenance of Water Tank. The City shall be solely responsible for operating, repairing and maintaining the new elevated water tank, and all infrastructure associated therewith, at the Project site or elsewhere, at the City's sole expense. Included herein is the responsibility to keep the tank and all infrastructure painted and in good appearance, but this does not include the placement or replacement of any marketing messages upon the tank. The removal and/or replacement of the tank and other infrastructure when appropriate shall be the sole responsibility of the City, at the City's sole expense. The City shall be solely responsible for providing all water service to any industry or other structure located within the Business Park.
6. Contract Responsibility. The County, along with the City through its contracts with West, shall be fully responsible for the management of the contract or contracts necessary for design and construction of the Project.

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7. No Further Contribution. Nothing herein shall bind either the County or the City to pledge any non-grant funds not specifically referred to in this Agreement towards completion of the Project.

8. Funds Generated From the Project. The parties agree that income may be generated from the Water Tank by leasing space on the tank for third-party placement of antennas, or from similar placements upon the tank. Any such income so generated, shall be considered and used to reimburse the Governmental Partners for payments advanced for the Project in the same way and in the same ratio as BPED unrestricted funds, proceeds from the sale of Burke Business Park lots, and ad valorem property taxes are pledged to be used for reimbursement pursuant to the Amendment to Interlocal Development Agreement for Burke Business Park dated November 22, 2019 (the "BBP Amendment"). Upon reimbursement in full of the participating Governmental Partners, funds so generated shall be placed in the Common Fund for such uses as provided in the BBP Agreement.

Any funds generated from the sale or rental of the tank, or from scrapping the tank or other components, shall likewise be used to reimburse the participating Governmental Partners. Upon reimbursement in full of the participating Governmental Partners, funds so generated shall be placed in the Common Fund for such uses as provided in the BBP Agreement.

9. Rights and Obligations of the County. In addition to the foregoing, the County:

(a) Agrees to continue to serve as applicant and owner for this Grant and any other grants for the Project;

(b) Agrees to receive and accept all Grant funds as set forth above and to apply the same to the completion of the Project as required under the terms of the Grant;

(c) Agrees to provide its share of any local matching funds required by the terms of the Grant received in connection with the Project;

(d) Agrees that the City shall become the owner of the real property on which the Project is constructed, including the 500,000 gallon elevated water storage tank and associated infrastructure, upon completion of the Project, and with the written consent of the other local government owners of BDI, as evidenced by their execution of this Agreement. Title shall be as a fee simple determinable, subject to defeasance if said property ceases to be used as the location of the Water Tank.

10. Rights and Obligations of the City. In addition to the foregoing, the City:

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- (a) Agrees to perform all its responsibilities under the West agreements; and to make the County a party to the West agreements, or assign to the County such rights thereunder as the County may request, to complete the Project;
- (b) Agrees, upon completion of the Project, to accept transfer of ownership of the Project, including the elevated water tank and all necessary and related infrastructure;
- (c) Agrees, upon completion of the Project, to be responsible for all operation, repairs and maintenance and costs associated therewith of the elevated water tank and associated infrastructure (except for the placement or replacement of any marketing messages upon the water tank), and for removal and/or replacement of the tank and other infrastructure when appropriate; to maintain the elevated water tank and associated infrastructure in proper working order and good repair so that fire protection and water service for the Burke Business Park is always available; to maintain insurance upon the elevated water tank and associated infrastructure to its full insurable value, with BDI being named as an additional insured; and
- (d) Agrees to provide its share of any local matching funding required by the terms of the Grant received in connection with the Project, which "match" may be in the form of the value of any services provided by City employees or agents, and at least \$75,000 of which shall be its payment to West Consultants, PLLC, for design work and contract management; and
- (e) Agrees to collaborate and cooperate with the County in all matters pertaining to the County's Grant set forth above, on all matters pertaining to the Project prior to completion of the same and for the close out of any above-referenced grant and subsequent transfer of ownership to the City; and to keep the County and BDI fully informed of all income sources and revenues set forth in Section 8, above; and to promptly turn over to BDI all such funds for distribution as provided in Section 8 and the BBP Amendment; and

11. Rights and Obligations of BDI. In addition to the foregoing, BDI:

- (a) Agrees, immediately upon completion of the Project and receipt of the written consent of the other local government owners of BDI, to convey to the City, by warranty deed, title in fee simple determinable to a tract of approximately one and one-half (1½) acres of real property, upon

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which the elevated water tank is located. The exact dimensions of the tract to be conveyed, which shall be sufficient in size to fully accommodate the tank and any associated ground structures, shall be established by survey and incorporated into the deed description.

(b) Agrees to collaborate and cooperate with the County and the City in all matters pertaining to the obligations of the County or the City set forth above, on all matters pertaining to the Project prior to and after completion of the same, and for the close-out of the above-referenced grant and subsequent transfer of ownership to the City.

12. Scope of Project. The parties covenant and agree that the City shall not effect, cause or permit any change in the scope or design of the Project as may be set forth in the Grant application or Grant, unless such change shall receive the County's prior written approval.
13. Compliance with Legal Requirements. Each party shall, in connection with its respective obligations set forth above, comply with all such laws, rules, regulation and ordinances as may have been prescribed by any governing authority with respect to the subject matter of this Interlocal Agreement.
14. Term. The term of this Interlocal Agreement, and the right and obligations of the parties hereunder, shall commence with the effective date hereof and shall terminate within 24 months, or upon completion of the project and close out of the Grant applied for and awarded in connection therewith, whichever sooner occurs. The City's obligations under Sections 4, 5, 8 and 10 shall by necessity survive the term of this Interlocal Agreement and shall be ongoing.
15. Survival. If any provision herein contained, which by its nature and effect is required to be observed, kept or performed after the expiration or termination of this Agreement, it shall survive the expiration or termination and shall remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
16. Effective Date. This Interlocal Agreement, in order to become effective, shall require the approval of the governing bodies of the County, the City, Valdese, Rutherford College, Drexel and BDI, and shall become effective as of the date all such approvals are completed.

This space is intentionally left blank.

17. Assignment. Neither party shall, without the prior written consent of the other party, assign or transfer any portion, interest or obligation of this Interlocal Agreement to any other party.

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed by their authorized representatives and sealed by their authorized officers, and by the authority duly given, the day and year first above written.



COUNTY OF BURKE

By: Johnnie W. Carswell
Johnnie W. Carswell, Chairman
Burke County Board of Commissioners

Attest:

Kay Honeycutt Draughn
Kay Honeycutt Draughn, Clerk



CITY OF MORGANTON

By: Ronnie Thompson
Ronnie Thompson, Mayor

Attest:

Sally W. Sandy
Sally W. Sandy, Clerk

BURKE PARTNERSHIP FOR ECONOMIC DEVELOPMENT, INC.

By: Olav D. Wood

Title: President & CEO



(Signatures continued on following page)

Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)



TOWN OF VALDESE
(as to Items 8 and 11 only)

By: [Signature]
Mayor

Attest:
[Signature]
Clerk



TOWN OF RUTHERFORD COLLEGE
(as to Items 8 and 11 only)

By: [Signature]
Mayor

Attest:
[Signature]
Clerk



TOWN OF DREXEL
(as to Items 8 and 11 only)

By: [Signature]
Mayor

Attest:
[Signature]
Clerk

(Signatures continued on following page)

Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Scott Cook, Deputy Finance Director
County Finance Director

Jeri Po
City Finance Director

BOC - REPORTS & COMMENTS

Chairman Carswell opened the floor for reports and comments from Commissioners and staff.

Commissioner Taylor said he has conducted a lot of research regarding the Civil War and a lot of people do not realize that the war claimed 620,000 American lives, which is more than all six (6) wars since then combined. He said most people also do not know that there were 190,000 African Americans who fought in the Civil War, on both sides, and approximately 90 percent fought for the Union. He said new information is coming out that states the Civil War was the costliest war in terms of human life and material cost. Commissioner Taylor said approximately 20,000 African American soldiers died in the Civil War, which is to acknowledge that the war impacted everyone, and it deserves to remain an important part of American history.

Vice Chairman Mulwee said the TDA's tax collections were down 41 percent in March, 70 percent in April, and 59 percent in May. He said things are looking up for the TDA with more hotel rooms being occupied, multiple summer campaigns were implemented to draw more people to Burke County, and things are starting to turn around. He said a lot of people from New England and the Mid-Atlantic region are looking to relocate to Burke County, which is positive as well.

Attorney Simpson gave an update on the projects he has worked on since the last Board meeting.

County Manager Steen presented pictures of the Burke County Conference Center, at the Foothills Higher Education Center, which is being used to hold court sessions during the COVID-19 pandemic. He also presented pictures of construction work ongoing at the Morganton Senior Center.

Chairman Carswell reminded the Board that they will be meeting on July 23 for a special Zoom meeting. He reminded everyone to please like the County on Facebook, pick up a piece of trash, take the 2020 Census, and to spay and/or neuter their pets. He said the North Carolina Association of County Commissioners (NCACC) annual conference will be held over Zoom, on August 5-6 and August 12-13. He wished Commissioner Brittain a happy birthday. Chairman Carswell thanked everyone who utilized the Zoom chat box and noted they have been reading the comments and will get back with some of the people who left messages.

RESULT: NO ACTION TAKEN.

Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

July 21, 2020 (Special Regular)

DRAFT

CLERK - BOARDS AND COMMITTEES VACANCY REPORT

Clerk Draughn announced the following vacancies on boards and committees:

- Adult Care & Nursing Home Community Advisory Committee
- Council on Aging
- Regional Aging Advisory Committee
- Juvenile Crime Prevention Council
- City of Morganton - Board of Adjustment (ETJ)
- City of Morganton - Planning Board (ETJ)
- Voluntary Agriculture Board
- Burke Co. Board of Adjustment & Planning Board
- Burke Senior Center Advisory Council
- Recreation Commission

RESULT: NO ACTION TAKEN.

CLOSED SESSION

RESULT: NOT NEEDED. NOT HELD.

ADJOURN**Motion: To adjourn at 7:12 p.m.**

RESULT: APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
--

MOVER: Scott Mulwee, Vice Chairman

AYES: Johnnie W. Carswell, Scott Mulwee, Jeffrey C. Brittain, Wayne F. Abele, Sr., and Maynard M. Taylor

Approved this 20th day of October 2020.

 Johnnie W. Carswell, Chairman
 Burke Co. Board of Commissioners

Attest:

 Kay Honeycutt Draughn, CMC, NCMCC
 Clerk to the Board

Minutes Acceptance: Minutes of Jul 21, 2020 6:00 PM (APPROVAL OF MEETING MINUTES)

July 23, 2020 (Special)

DRAFT

**MINUTES
BURKE COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

Both Burke County and the State of North Carolina had previously declared a state of emergency which was ongoing as of July 23, 2020 due to the global COVID-19 pandemic. Following the N.C. Governor's Executive Order limiting mass gatherings and to protect the health of all meeting participants, the Burke County Board of Commissioners' held their special meeting on July 23, 2020, at 10:00 a.m., virtually via Zoom, a meeting / teleconferencing platform with simultaneous communication. The special meeting notice was executed by the Chairman and published on July 20, 2020. The purpose of the special meeting was to receive additional public comment (if any) and take action on Zoning Map Amendment ZMA 2020-01. The Commissioners, the County Manager, the County Attorney, the Clerk and County staff as well as any citizens that joined the virtual meeting, could hear, and see one another for the duration of the meeting. Citizens that joined by telephone, could only hear the meeting. Citizens were also invited on July 20, 2020 to watch a live stream of the meeting on the County's YouTube channel, BurkeCountyNC. During the meeting, the Clerk shared the agenda item on her computer screen so that meeting participants could see the item being discussed and the agenda, in its entirety, was posted to the County's website, www.burkenc.org, prior to the meeting as usual. A verbal roll call was conducted.

COMMISSIONERS PRESENT: Johnnie W. Carswell, Chairman
Scott Mulwee, Vice Chairman
Wayne F. Abele, Sr.
Jeffrey C. Brittain
Maynard M. Taylor

STAFF PRESENT: Bryan Steen, County Manager
J.R. Simpson, II, County Attorney
Kay Honeycutt Draughn, Clerk to the Board
Peter Minter, Senior Planner

CALL TO ORDER

Chairman Carswell called the meeting to order at 10:00 a.m.

APPROVAL OF THE AGENDA

Motion: To approve the agenda.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

SCHEDULED PUBLIC HEARING

COMM. DEV. - ZONING MAP AMENDMENT ZMA 2020-01 & PUBLIC HEARING - 10 A.M.

Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)

Note: In accordance with Session Law 2020-3, citizens were given an additional 24 hours to comment on the zoning map amendment.

After holding a public hearing on the matter at the July 21st meeting, the Chairman announced that a special meeting was scheduled for July 23 at 10:00 a.m. to receive additional comments, if any, and to vote on the zoning map amendment.

Information from the agenda packet:

REQUEST

Staff has received a rezoning application from Brent Perkins, owner of Trumade Holdings, LLC to rezone an 0.88 portion of one (1) parcel of land totaling 2.02 acres. The request is to rezone the property from its current zoning of Residential Three (R-3) to the General Business (G-B) zoning district. The property is home to TruLock Storage Solutions. The applicant would like to construct one more storage building at this location at this time.

BACKGROUND AND SITE ANALYSIS

The property has existing mini warehouses on the western half of the property. Property records indicate this use of land dates back to 1988. Prior to 2019, the current property was two (2) separate parcels. The parcel with the mini-warehouses is zoned General Business (G-B) and the adjacent parcel is zoned Residential Three (R-3). In August of 2019, the Trumade Holdings, LLC purchased both parcels and combined them into one parcel (Deed 2421 / Pg. 527). The parcel is described as follows: The 911 address of the parcel is 3495 NC 18 S. Morganton, NC. The parcel is further identified in county records as (PIN# 2712910324 and REID# 33856). As mentioned above, the parcel is 2.02 acres. The property currently has four (4) storage buildings with 64 individual storage units. As mentioned above, the applicant is wanting to construct one (1) additional 20-unit storage building at this time. The parcel is located within the Morganton Township of Burke County. The property is located within the Salem Fire District and adjacent to the Salem Fire Station. The parcel is not located within a Water Supply Watershed. The parcel has 450 linear feet of frontage on NC 18 S. and 389 linear feet of road frontage on Zero Mull Road (SR# 1811). The parcel is approximately 1.5 miles from the Morganton city limits. The parcel is not within any Overlay District.

SURROUNDING AREA

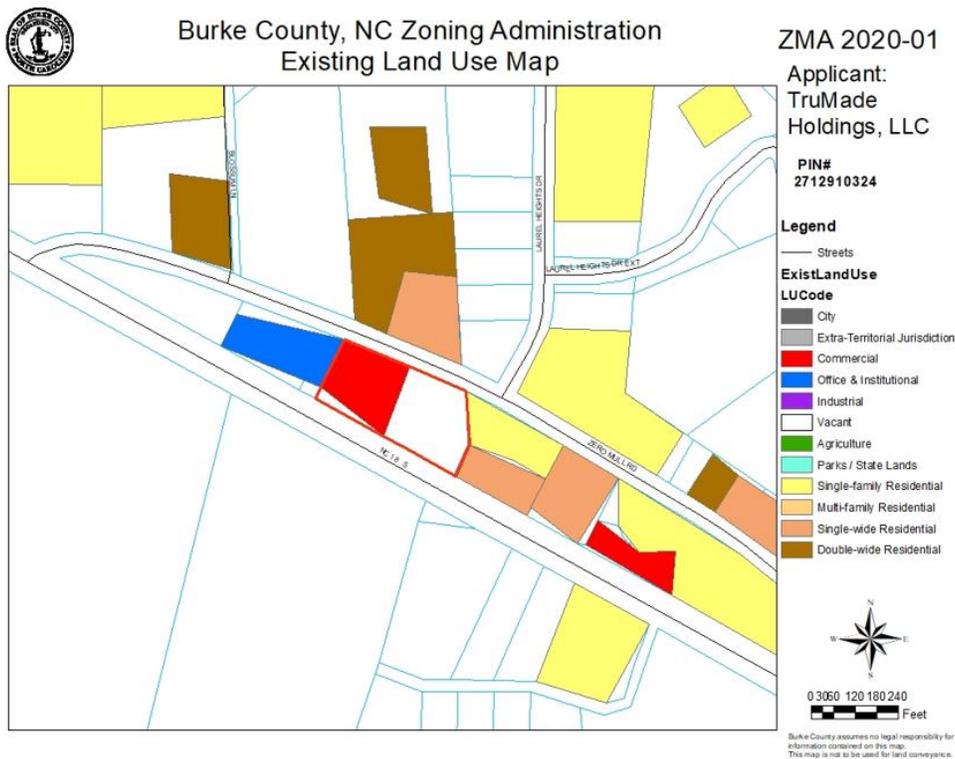
The subject parcel and four adjoining parcels to the west are zoned General Business. The zoning to the north, south, and east is Residential Three (R-3) and Residential Two (R-2). There are multiple scattered site single-family homes in the area as well as one (1) named subdivision (Laurel Heights) to the north on Laurel Heights Drive.

Existing Zoning and Land Uses within the Surrounding Area		
	Current Zoning	Existing Land Uses
North	R-2 / R-3	Scattered Site Residences / Small Subdivision
South	R-3	Vacant Land / Scattered Site Residences
East	R-3	Scattered Site Residential

Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)

West | General Business / R-3 | Public Utility / Fire Station / Commercial Storage Yard

The Existing Land Use Map and the 2018 aerial photo also provide a visual representation of the existing land uses in the area. The current Zoning Map shows where the current zoning districts are located.



The Existing Land Use Map above shows this property as vacant. This again, is due to the fact that this was a separate and vacant parcel of land when the map was created. The map does indicate that the mini-warehousing parcel has a commercial use associated with it. The parcel colored blue indicates an Office/Institutional use which corresponds to the Fire Dept. The two (2) other General Business properties are mistakenly colored white, indicated vacant land. One parcel is actually a commercial storage yard and the other parcel has a cell tower on it.

This space is intentionally left blank.

Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)



Burke County, NC Zoning Administration
Aerial Land Use Map

ZMA 2020-01



Applicant:
TruMade
Holdings, LLC

PIN#
2712910324



0 2040 80 120 160
Feet

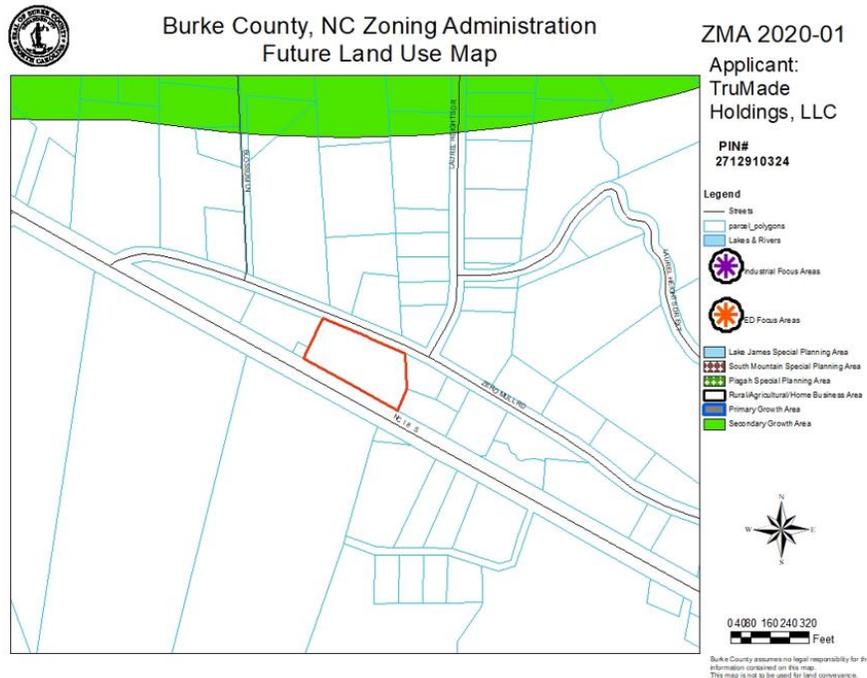
Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

CONFORMITY WITH THE COMPREHENSIVE PLAN

The current land use plan for Burke County is the 2016-2030 Blueprint Burke Strategic Land Use Plan. The parcel is located in the Rural Agricultural Area and just on the fringe of a "Secondary Growth Area", (see map below). The Rural Agricultural Area is designated to all areas which are outside of either the Primary Growth Area or the Secondary Growth Area. These areas are typically considered rural in nature and access to infrastructure and utilities will be more limited. Residential uses either scattered among large tracts of land or located within rural residential subdivisions are expected. Other commercial, institutional, and industrial development is expected as needed to support the residential and agricultural nature of the area. Mini-storage facilities would be considered one of those uses which support residential and other land uses.

This space is intentionally left blank.

Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)

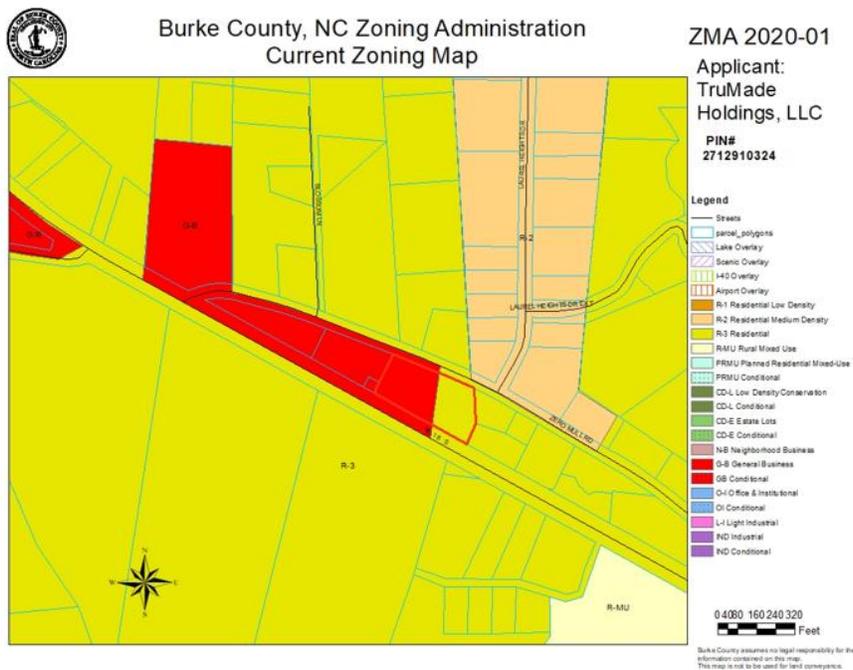


CONFORMITY WITH THE BURKE COUNTY ZONING ORDINANCE

As stated earlier, the “current” zoning district for this parcel is Residential Three (R-3). The Zoning Ordinance defines the R-3 District as “a less restrictive medium density residential district that allows a broader range of residential uses including single and multi-section mobile homes and a greater variety of compatible non-residential uses in areas that may be less suburban in nature”. Although the R-3 district allows a broader range of non-residential uses, the “Mini-Warehouse” use as defined in Section 402 and regulated within Section 920, is not permitted.

The “proposed” General Business (G-B) District designation “is established to provide suitable locations for those commercial activities which serve the general public, including those which function rather independently of each other”. The Current Zoning Map (below) shows the zoning for the subject parcel and surrounding area. The Zoning Map shows that the subject parcel is adjacent to existing General Business zoning. Although there is also existing residential zoning and residential uses in the area, the proposed use of the land would simply be an expansion of an existing use. In the scheme of commercial development, the proposed mini-warehouse use is less impactful on surrounding properties than other general businesses. The Community Development Department has never received any complaints regarding the existing mini-storage business.

Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)



STAFF COMMENTS

Although, the area surrounding the subject parcel is predominately zoned residential, there are also existing commercial land uses in the area. The mini-storage facility can be considered supportive of different types of uses, including residential use. Any proposed commercial development would have to go through the Site Development Plan Review process. As part of the Site Plan review, various departments such as NCDOT, Environmental Health, Building Inspections, and others would review the plan for compliance with that department’s/agency’s own rules, regulations, and ordinances. One of the requirements would be to screen the storage facility from adjacent residential zoning and uses. The existing storage facility is not screened. The applicant is aware that if the rezoning were approved, the entire facility would have to meet the screening requirement. Until the proposed project met all dept./agency requirements, a zoning permit to construct the new storage building would not be issued. Staff would recommend approval of rezoning the property to General Business for the reasons mentioned above.

PLANNING BOARD RECOMMENDATION

The Burke County Planning Board met on May 25, 2020 to hear this rezoning request. The Planning Board chairman opened the public meeting and proceeded with the agenda. Staff was asked to present the report for the proposed rezoning request. Following staff’s presentation, the chairman asked the applicant to present his request. Once the applicant finished, the chairman opened the public comment portion of the meeting and asked if there was anyone from the public who wished to speak to the rezoning request. There were no citizens to speak. The chairman closed the floor to public comment and asked the Board if they had any questions of staff or the applicant. The Board had no questions. The chairman asked for a motion to be made. Board member

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Tunstill made a motion to recommend approval of the rezoning application and stated his reasoning. Board member Cultrera seconded the motion. The chairman asked for a full vote of the Board and the motion carried unanimously 6-0 to recommend approval of rezoning request ZMA 2020-01.

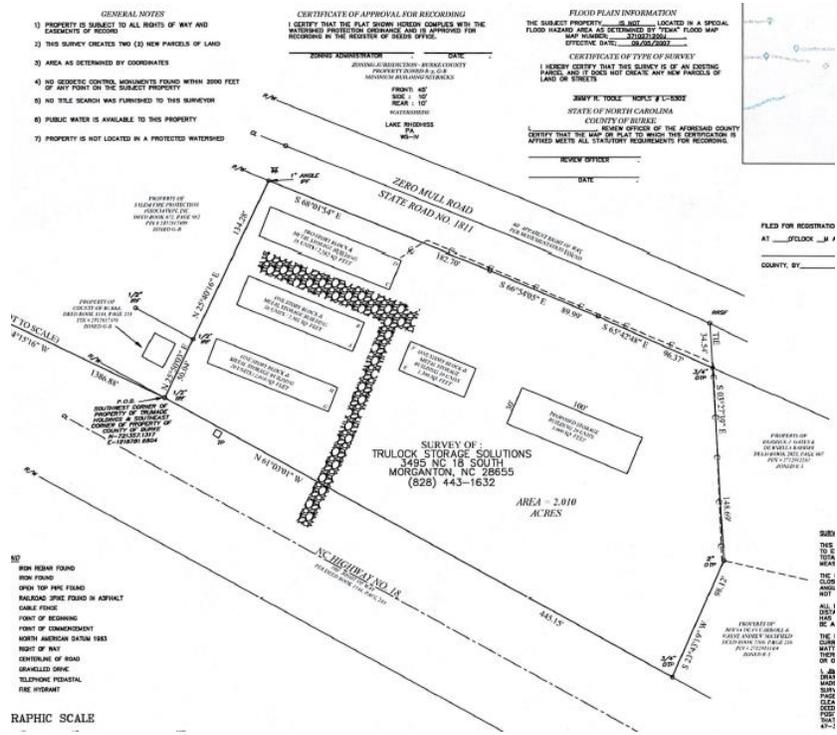
PHOTOS



Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)



Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)



Having determined that a review of the rezoning request was not needed, Chairman Carswell opened the public hearing at 10:04 a.m. The public hearing notice for both the July 21st and July 23rd meetings was published in The News Herald on July 9 and July 16, 2020. In addition, the notice was posted to the County’s website (www.burkenc.org) on July 9, 2020. At both meetings, no one was present on the Zoom meeting to speak on the rezoning and no written comments were submitted to the Clerk. Therefore, Chairman Carswell closed the public hearing.

Motion: To adopt Ord. No. 2020-03 regarding ZMA 2020-01 and the statement of consistency:

The Burke County Board of Commissioners recommends “Approval” of the proposed rezoning request because:

- The proposed zoning reclassification is consistent with the purposes, goals, objectives, and policies, of the adopted land use plan, and other plans for the physical development of the County as adopted by the Board of Commissioners.
- The proposed zoning reclassification is compatible with the overall character of existing development in the immediate vicinity of the subject property.

Rationale for Decision: Rezoning the property to the General Business would allow for the expansion of an existing commercial use. There have been no prior complaints for the existing business filed with the County. Set hours of operation have been established prior to this approval recommendation. Those hours were found reasonable.

Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Jeffrey C. Brittain, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Ord. No. 2020-03 reads as follows:

Burke County
North Carolina

An Ordinance Amending the Official Burke County Zoning Map
ZMA 2020-01

Be it ordained that the Official Burke County Zoning Map is hereby amended as follows:

An 0.88-acre portion of one (1) parcel of land corresponding to PIN#: 2712910324 and is hereby re-zoned from the Residential Three (R-3) District to the General Business (G-B) Zoning District.

Adopted this 23rd day of July 2020.

/s/ Johnnie W. Carswell
Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

Attest:

/s/ Kay Honeycutt Draughn
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

ADJOURN

Motion: To adjourn at 10:06 a.m.

RESULT:	APPROVED [UNANIMOUS] BY A VERBAL ROLL CALL VOTE
MOVER:	Maynard M. Taylor, Commissioner
AYES:	Johnnie W. Carswell, Scott Mulwee, Wayne F. Abele, Sr., Jeffrey C. Brittain and Maynard M. Taylor

Approved this 20th day of October 2020.

Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

Attest:

Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Minutes Acceptance: Minutes of Jul 23, 2020 10:00 AM (APPROVAL OF MEETING MINUTES)

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



PRESENTATIONS

Subject Title: AS - Pet of the Month

Presented By: Lindsay Stump

Summary of Information: Animal Services staff will present a dog or cat in need of its “forever” home at the regular meeting.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: None. Encourage citizens to adopt an animal from the Burke Co. Animal Services Center.

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



PRESENTATIONS

Subject Title: Comm. Dev. - Jonas Ridge Convenience Site Update

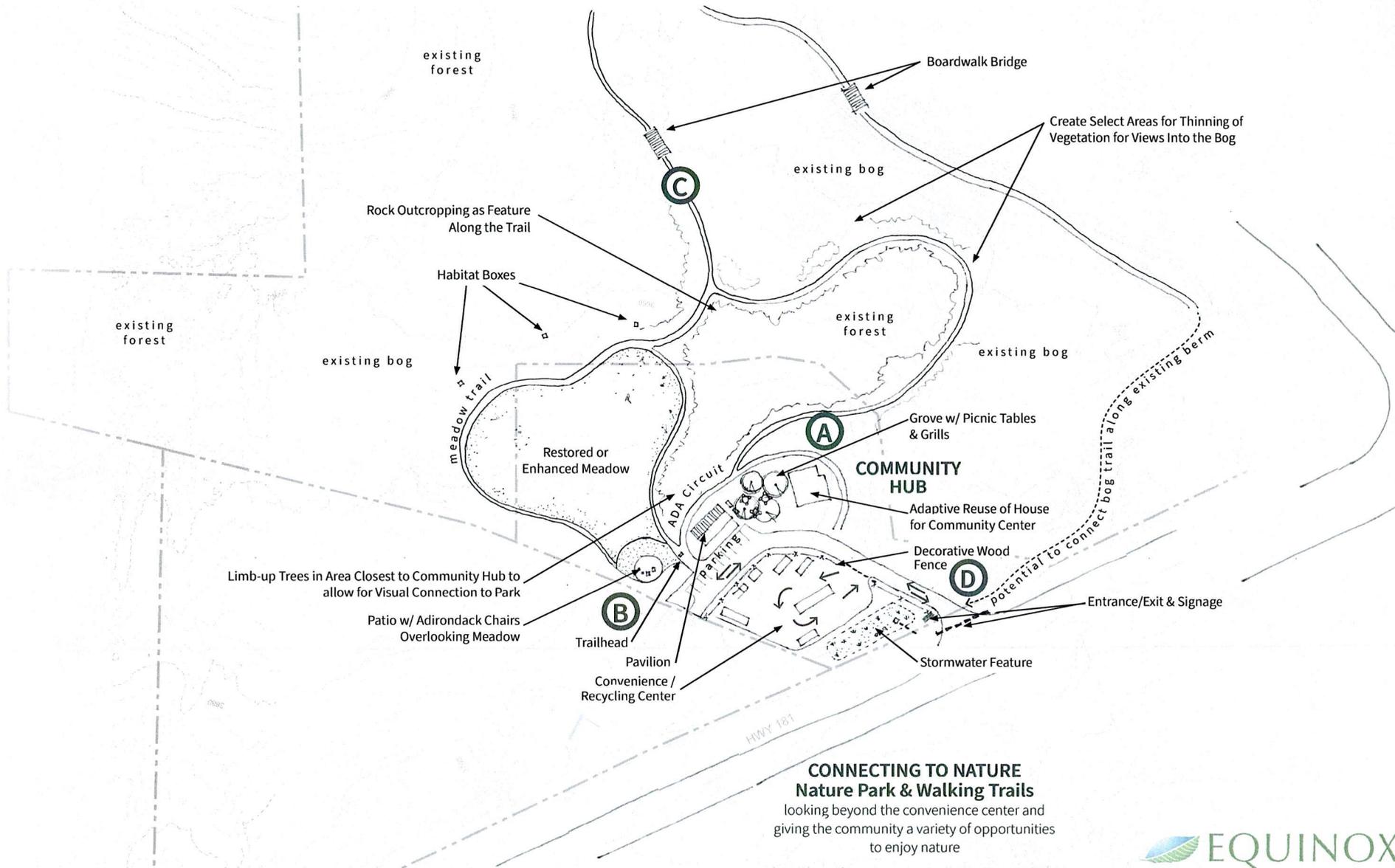
Presented By: Scott Carpenter

Summary of Information: The Community Development Department has been working with the General Services Department and Foothills Conservancy on the Master Plan for the new Jonas Ridge Convenience Site and Cranberry Bog Nature Park. The Design team of Equinox Environmental and McGill Associates have completed two (2) concept plans for different scenarios for the property. The design plans will be posted to the County Website and at two (2) locations in Jonas Ridge for public comment during the end of September/early October.

Budgetary Effect: N.A.

County Manager's Recommendation: N.A.

Suggested Motion: No action required.



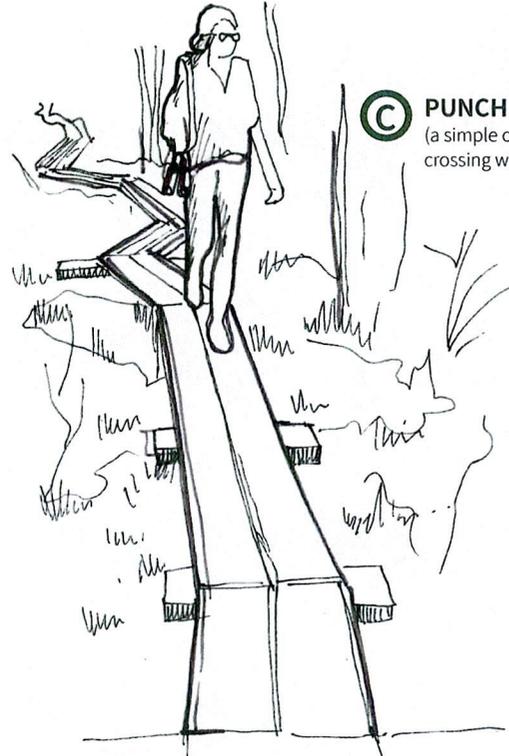
Attachment: Bog Concepts_0001 (3165 : Jonas Ridge Convenience Site Update)

OPTION A: Condensed Site Concept





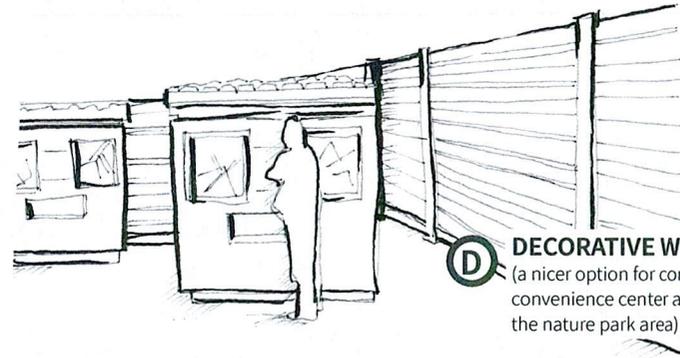
A **PICNIC AREA**
(close to the community center
and accessible for quick visits)



C **PUNCHEON**
(a simple cost effective solution for
crossing wet areas)

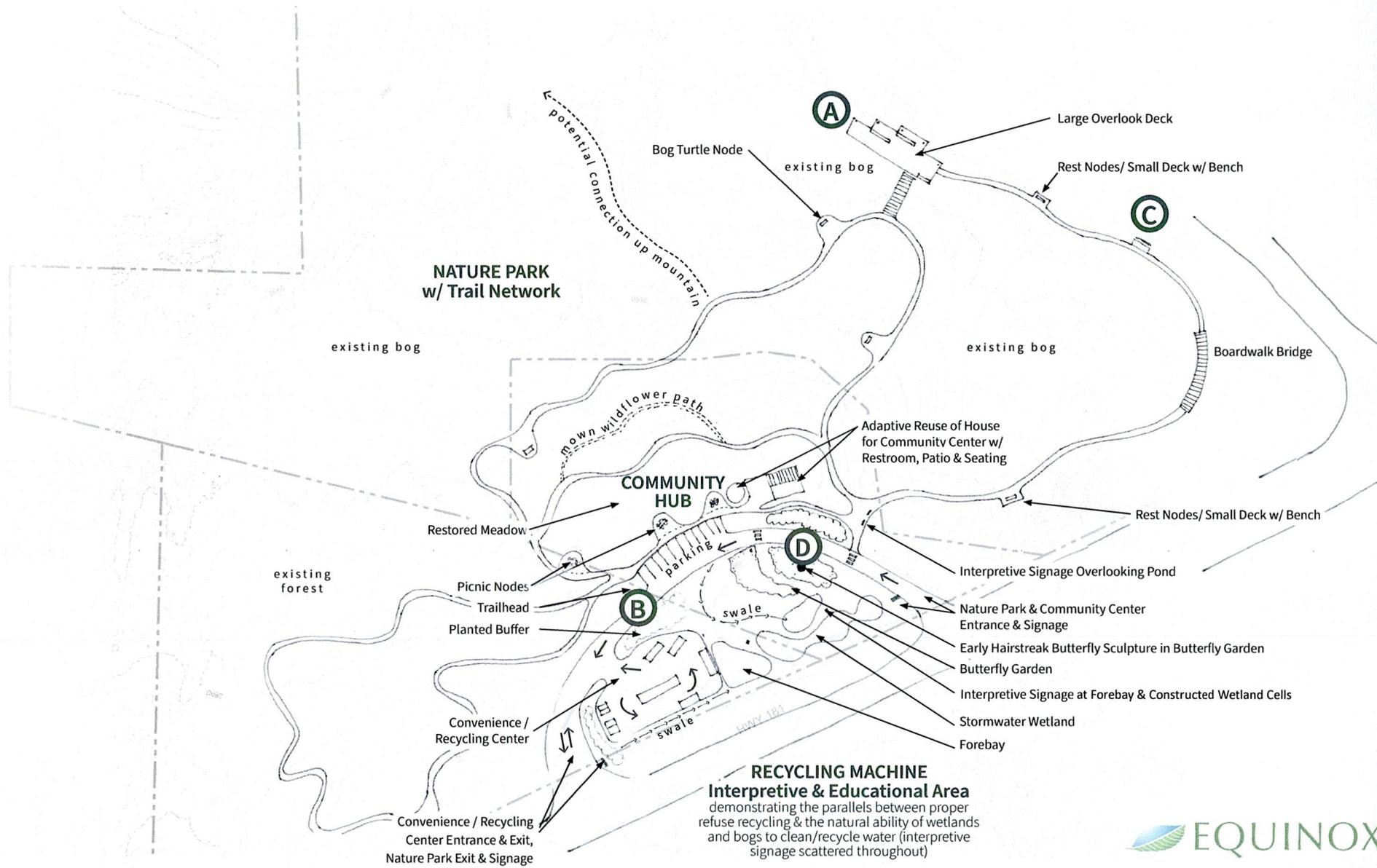


B **PATIO**
(with adirondack chairs
overlooking the meadow)



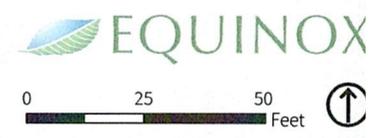
D **DECORATIVE WOOD FENCE**
(a nicer option for containing the
convenience center and separating from
the nature park area)

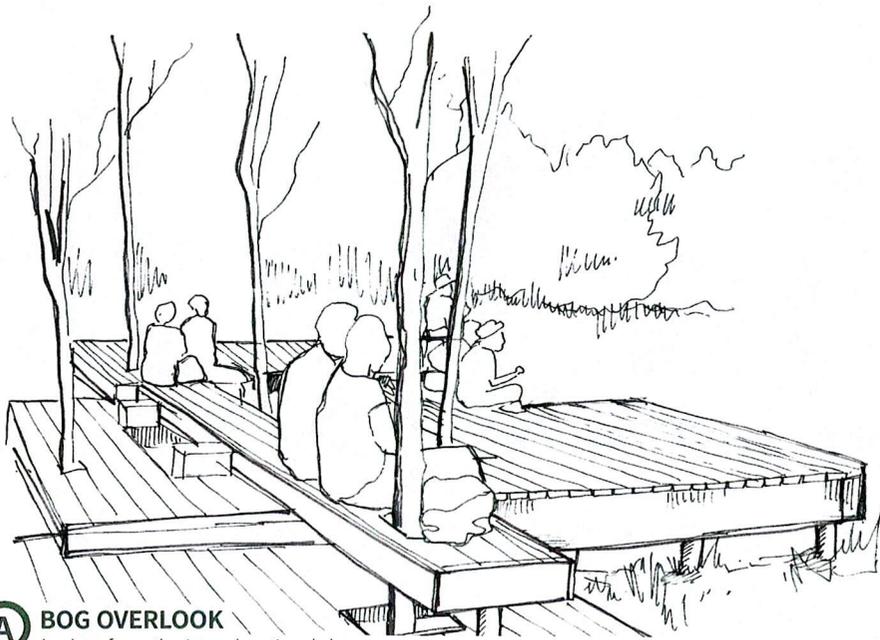
OPTION A: Condensed Site Concept



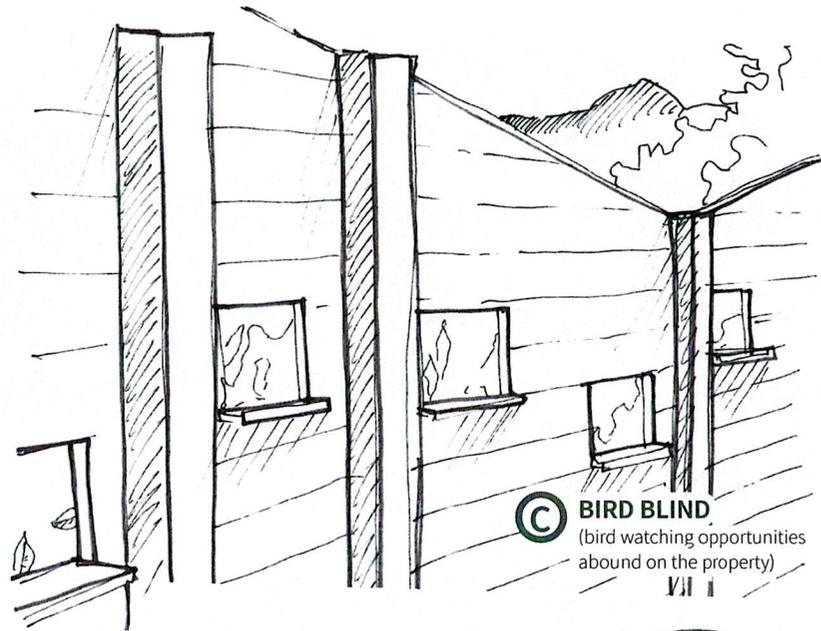
Attachment: Bog Concepts_0001 (3165 : Jonas Ridge Convenience Site Update)

OPTION B: Site Concept w/ Adjacent Property Acquisition

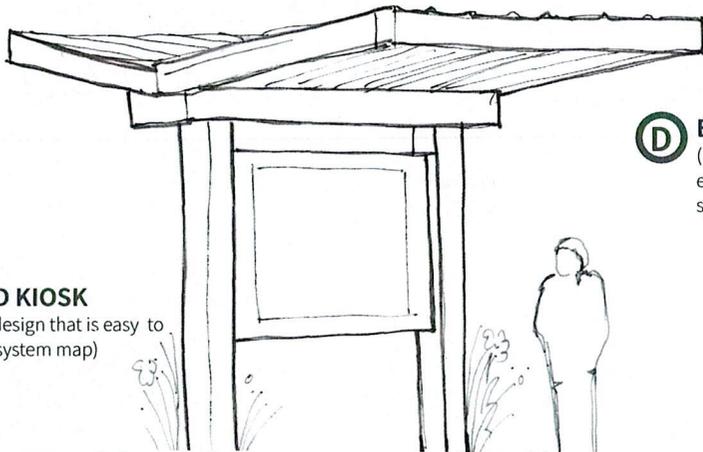




A **BOG OVERLOOK**
(a place for gathering, educational classes or quiet contemplation)

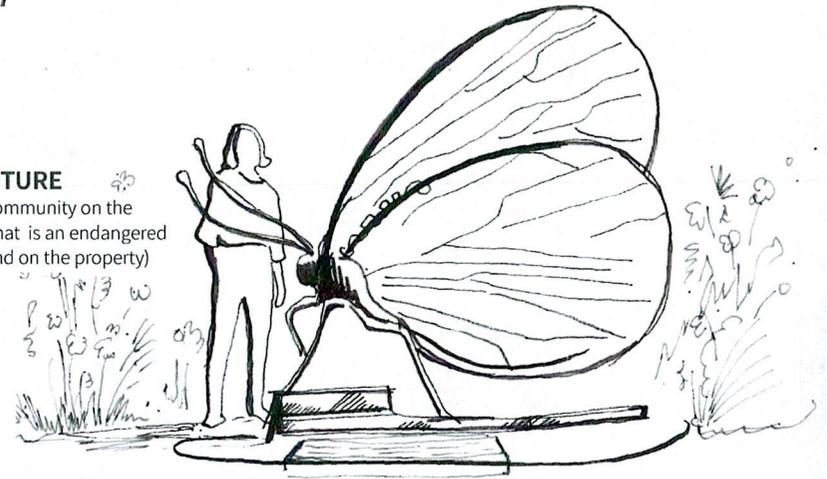


C **BIRD BLIND**
(bird watching opportunities abound on the property)



B **TRAILHEAD KIOSK**
simple clean design that is easy to read with trail system map)

D **BUTTERFLY SCULPTURE**
(local art to educate the community on the early hairstreak butterfly that is an endangered species that has been found on the property)



OPTION B: Site Concept w/ Adjacent Property Acquisition

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



PRESENTATIONS

Subject Title: EMS - Recognition of Receiving the American Heart Association Mission Lifeline EMS Gold Plus Award

Presented By: Jason Black

Summary of Information: Burke County EMS was awarded the American Heart Association (AHA) Mission Lifeline EMS GOLD PLUS Award for the third time. This award is earned by providing state-of-the-art cardiac care over a 24-month period by meeting and exceeding the AHA's strict guidelines.

Budgetary Effect: N.A.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: Recognize and congratulate the EMS Department on this prestigious accomplishment.



2020 Mission: Lifeline® EMS Recognition

The American Heart Association proudly recognizes

Burke County EMS Morganton, NC

Mission: Lifeline®-EMS – GOLD PLUS
Achievement Award – EMS Agency

The American Heart Association/American Stroke Associations recognizes this EMS provider organization for demonstrating continued success in using the **Mission Lifeline®** program. Thank you for applying the most up-to-date evidence-based treatment guidelines to improve patient care and outcomes in the community you serve.*



Nancy Brown
Chief Executive Officer
American Heart Association

John Warner, MD
Chairperson, Quality Oversight Committee

Robert A. Harrington, MD
President American Heart Association

*For more information, please visit Heart.org/MissionLifeline

Attachment: Burke County EMS ML EMS Gold Plus 2020 (3167 : EMS Recognition American Heart

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



PRESENTATIONS

Subject Title: TPM - National Hunger & Homelessness Awareness Week

Presented By: Charlotte Eidson

Summary of Information: Charlotte Edison, Executive Director of The Meeting Place Mission (TPM), will present a proclamation proclaiming November 15 - 22, 2020 as National Hunger and Homelessness Awareness Week in Burke County.

The 2020 PIT (Point in Time) count showed 33 homeless people in Burke County.

Budgetary Effect: NA

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve Proclamation No. 2020-07.

**Burke County
North Carolina**

**A PROCLAMATION PROCLAIMING NOVEMBER 15-22, 2020 AS NATIONAL
HUNGER AND HOMELESSNESS AWARENESS WEEK IN BURKE COUNTY,
NORTH CAROLINA**

WHEREAS, for over 27 years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless including the shortage of affordable housing in Burke County for very low-income residents; and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

WHEREAS, there are many organizations committed to sheltering and providing supportive services as well as meals and food supplies to people experiencing homelessness including: The Meeting Place Mission, Burke United Christian Ministries, Partners Behavioral Health Management, The Outreach Center, Burke County United Way, The House of Refuge, Options, Inc., Christ Centered Recovery Program, North Carolina Vocational Rehabilitation, Burke Recovery, Veteran's representatives and many more community partners; and

WHEREAS, the County Commissioners recognize that hunger and homelessness continues to be a serious problem for many individuals and families in Burke County.

NOW, THEREFORE BE IT PROCLAIMED that the Burke County Board of Commissioners hereby declares November 15 - 22, 2020 as National Hunger and Homelessness Awareness Week.

BE IT FURTHER PROCLAIMED that the County Commissioners encourages all citizens to recognize that many people do not have housing and need support from citizens, and private/public nonprofit service entities.

Approved the 20th day of October 2020.

Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



CONSENT AGENDA

Subject Title: Clerk - Reappointment to Drexel Planning Board ETJ

Presented By: Kay Draughn

Summary of Information: Scott Dula's term on the Drexel Planning Board ETJ (Extra Territorial Jurisdiction), Seat No. 2, regular, ended in April. The Town of Drexel recommends his reappointment for a 3-year term ending April 30, 2023.

Budgetary Effect: N.A.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To reappoint Scott Dula to the Drexel Planning Board ETJ, Seat No. 2, Regular, for the remainder of a 3-year term ending April 30, 2023.

**Drexel Planning Board - ETJ
County Appoints Three (3) ETJ Members
7 Member Board
3-Year Terms**

Seat No.	Position	Name-Address		Term
1	Regular	Craig Baker	A	6/16/2015
		P.O. Box 271	R	6/19/2018
		Drexel NC 28619	TE	4/30/2021
2	Regular	Scott Dula	A-UT	7/16/2019
		P.O. Box 14 Drexel NC 28619	TE	4/30/2020
3	Alternate	Wayne Whisnant	A	9/7/2004
		P.O. Box 567	R	8/21/2007
		Drexel NC 28619	A	6/16/2015
			R	4/19/2016
			R	7/16/2019
		TE	4/30/2022	

A=Appointment
R=Reappointment
A-UT=Appointed to Complete Unexpired Term
TE=Term Expires

Noyr; Drexel reduced the size of the PB/BOA in 2015.

Attachment: Drexel PB ETJ Roster (3172 : Clerk - Reappointment to Drexel PB ETJ)



**BURKE COUNTY
APPLICATION
APPOINTMENT TO BOARDS AND COMMITTEES**

Name: Donald "Scott" Dula Date: 9-24-2020

Address: PO Box 14

City: Drexel State: NC Zip: 28619

Telephone: Home: _____ Business: 828-580-7590

Cell: 828-443-7047 Email: scottsherry6371@charter.net

Occupation: Surgical Materials Specialist

Retired from: _____

How did you hear about this opportunity? Town Board Meeting

Are you currently serving on a board or committee? ___ Yes No

If so, please identify the board or committee: _____

Community interest and activities:
Director of Drexel Christmas Parade

Actively attend Drexel Town Board Meetings

Do you reside in the extraterritorial area of a municipality? Yes ___ No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. Drexel Planning / Zoning Board
2. _____
3. _____

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

No

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

I have a deep concern to see the Town of Drexel
grow and prosper

Are you willing to attend board or committee meetings on a regular basis? Yes No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee: _____

Are you willing to abide by the Burke County Code of Ethics? Yes No

Remarks: _____
(OPTIONAL)

Signature: Donald Scott
(ORIGINAL SIGNATURE REQUIRED)

Return form to: Burke County
Attn: Clerk to the Board
P.O. Box 219
Morganton NC 28680
Email: kay.draughn@burkenc.org
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Scott Dula App (3172 : Clerk - Reappointment to Drexel PB ETJ)

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



CONSENT AGENDA

Subject Title: Comm. Dev. - Approve Purchase of Fonta Flora/ OVT Easements

Presented By: Shane Prisby

Summary of Information: The Burke County Community Development Department has been working with landowners to secure the final easements needed to connect the Fonta Flora Trail and Overmountain Victory Trail (OVNHT) in the Benfield's Landing Area of Lake James. The original deal for these easements was approved by the Board on 7/6/2019, but subsequently fell apart and had to be renegotiated.

The easements would be purchased with the funds from Duke Energy for the OVNHT from the Comprehensive Relicensing Agreement (CRA) of the Catawba-Wataree Dam System. The first easement is across Parcel #1743922998 for a price of \$20,000 and the second is across Parcel #1753020961 for a price of \$20,000.



Budgetary Effect: None. The funds will come from the Duke Energy CRA funding for the OVNHT.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve the purchase of the easements across Parcels #1743922998 and #1753020961 for the Fonta Flora Trail and Overmountain Victory Trail as presented. Further, authorize the County Manager to execute the easements on behalf of the Board, subject to review and/or revision by the County Attorney.

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



CONSENT AGENDA

Subject Title: JCPC - Reappointment to Seat No. 1

Presented By: Kay Draughn

Summary of Information: JCPC Seat No. 1 represents the school superintendent or his/her designee and is occupied by Mike Swan. The reappointment of Mr. Swan for the remainder of a 2-year term ending June 30, 2022 is requested.

Budgetary Effect: N.A.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To reappoint Mike Swan (Seat No. 1, school superintendent/designee) for the remainder of a 2-year term ending June 30, 2022.

**BURKE COUNTY
APPOINTMENT APPLICATION
BOARDS AND COMMITTEES**



Name: Mike Swan Date: 3/9/20

Address: 3324 Eastwood Ave.

City: Morganton State: NC Zip: 28655

Telephone: Home: _____ Business: _____

Cell: 828-430-1616 Email: m.swan@burke.k12.nc.us

Occupation: Educator

Retired from: _____

How did you hear about this opportunity? Previous member

Are you currently serving on a county board or committee? Yes No

If so, please identify the board or committee: Burke United Way

Community interest and activities:

Do you reside in the extraterritorial area of a municipality? Yes No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. _____
2. _____
3. _____

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

Attachment: Mike Swan App (3166 : JCPC - Reappointment Seat No. 1)

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

Are you willing to attend board or committee meetings on a regular basis? Yes No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

Remarks: _____
(OPTIONAL)

Signature: _____
Mike S. Swan
(ORIGINAL SIGNATURE REQUIRED)
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to: Burke County
Attn: Clerk to the Board
P.O. Box 219
Morganton NC 28680
Email: kay.draughn@burkenc.org
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Mike Swan App (3166 : JCPC - Reappointment Seat No. 1)

**Juvenile Crime Prevention Council
24-Members
2-Year Terms
General Statute: 143B-846**

Seat No.	Position	Name-Address		Term
1	School Superintendent or Designee	Mike Swan 3324 Eastwood Avenue Morganton NC 28655	A-UT	8/15/2017
			R	6/19/2018
			TE	6/30/2020
2	Police Chief or Designee	Capt. Keith Bowman 304 S. College Street Morganton NC 28655	A-UT	8/18/2020
			TE	6/30/2021
3	Sheriff	Steve Whisenant 150 Government Drive Morganton NC 28655	A	6/21/2011
			R	6/30/2013
			R	6/16/2015
			R	6/20/2017
			R	6/18/2019
TE	6/30/2021			
4	D. Attorney or Designee	Andrea Plyler Hudson NC 28638	A	8/18/2020
			TE	6/30/2022
5	Chief Court Counselor or Designee	Ronn Abernathy P.O. Box 728 Newton NC 28658	R	6/21/2011
			R	6/30/2013
			R	6/16/2015
			R	6/20/2017
			R	6/18/2019
TE	6/30/2021			
6	Mental Health or Designee	Tara Conrad 414 Alexander Avenue Morganton NC 28655	A	6/21/2016
			R	6/19/2018
			R	6/16/2020
			TE	6/30/2022

Attachment: JCPC Roster (3166 : JCPC - Reappointment Seat No. 1)

7	Director of Social Services or Designee	Korey Fisher-Wellman 700 E. Parker Road Morganton NC 28655	A-UT TE	6/16/2020 6/30/2021
8	County Mgr. or Designee	Jennifer Forney 300 Latimer Lane Morganton NC 28655	A-UT R R TE	6/16/2015 6/20/2017 6/18/2019 6/30/2021
9	Substance Abuse Prof.	Joseph Martinez 4143 Rocky Road Valdese, NC 28690	R R R R R TE	8/3/2010 5/15/2012 6/17/2014 6/21/2016 6/19/2018 6/16/2020 6/30/2022
10	Member of Faith	Rev. Jasper Hemphill P.O. Box 3481 Morganton NC 28680	A R R R TE	8/20/2013 6/16/2015 6/20/2017 6/18/2019 6/30/2021
11	Commissioner	Maynard Taylor 3095 Taylor Avenue Connelly Springs NC 28612	A R R TE	Dec-17 12/1/2018 12/1/2019 12/1/2020
12	Student < 18	Willow Conrad	A TE	6/18/2019 6/30/2021
13	Student < 18	Mackenzie Pritchard	A TE	6/16/2020 6/30/2022
14	Juvenile Def. Attorney	Brooke Mills 3272 Montanya View Circle Valdese NC 28690	A R TE	6/19/2018 6/16/2020 6/30/2022

15	Chief Dist. Court Judge or Designee	Clifton H. Smith 111 Main Avenue NE Hickory NC 28601	A R R R TE	6/17/2014 6/21/2016 6/19/2018 6/16/2020 6/30/2022
16	Member of Business Community	Doug Hartjes 303 Riverwalk Drive Connelly Springs NC 28612	A-UT R TE	9/18/2018 6/18/2019 6/30/2021
17	Health Director or Designee	Rebecca McLeod 292 19th Ave. Circle NE Hickory NC 28601	A-UT R R R R TE	8/21/2012 6/30/2013 6/16/2015 6/20/2017 6/18/2019 6/30/2021
18	United Way or Nonprofit	Vacant	A TE	6/30/2022
19	Parks and Recreation	Doug Knight 120 Philip Avenue NE Valdese NC 28690	A R R R TE	10/20/2015 6/21/2016 6/19/2018 6/16/2020 6/30/2022
20	At Large (Up to 7 Appt by BOC)	Steven Moody 116 Wilson Street Morganton NC 28655	R R R R R TE	6/21/2011 6/30/2013 6/16/2015 6/20/2017 6/18/2019 6/30/2021
21	At Large (Up to 7 Appt by BOC)	David Bridges 327 Drexel Road Morganton NC 28655	A-UT R R TE	12/19/2017 6/19/2018 6/16/2020 6/30/2022

Attachment: JCPC Roster (3166 : JCPC - Reappointment Seat No. 1)

22	At Large (Up to 7 Appt by BOC)	Nicki Carpenter 130 Ammons Drive, Suite 2 Morganton NC 28655	A R TE	6/18/2019 6/30/2021
23	At Large (Up to 7 Appt by BOC)	Dorian Palmer 109 Douglas Drive Morganton NC 28655	A-UT R TE	10/15/2019 6/30/2021
24	At-Large (Up to 7 Appt by BOC)	Brandon Collins 1512 Ferngully Drive Morganton NC 28655	A R TE	6/19/2018 6/16/2020 6/30/2022

A=Appointment
R=Reappointment
A-UT=Appointed to Complete Unexpired Term
TE=Term Expires

Attachment: JCPC Roster (3166 : JCPC - Reappointment Seat No. 1)

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



CONSENT AGENDA

Subject Title: Tax Dept. - Tax Collection Report for September 2020

Presented By: Danny Isenhour

Summary of Information: The Board of Commissioners is presented with the Tax Collection Report for the period between July 1, 2020 and September 30, 2020. This reflects the status of collections by the Burke County Tax Collection's Staff. This information is a supplement to the Annual Settlement Report.

Category	Annual Budget	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	\$44,250,000.00	\$30,158,260.66	68.15%	\$14,091,739.34
Motor Vehicle Tax	\$4,600,000.00	\$1,405,802.90	30.56%	\$3,194,197.10
Current Year Taxes	\$48,850,000.00	\$31,564,063.56	64.61%	\$17,285,936.44
Delinquent Taxes	\$700,000.00	\$313,490.63	44.78%	\$386,509.37
Late List Penalty	\$300,000.00	\$191,376.92	63.79%	\$108,623.08

The Tax Levy is the total property tax value not including motor vehicles times the tax rate. This amount changes monthly with the addition of discoveries, other changes, or corrections, and when Public Utility Values are added, typically during September.

Category	Tax Levy	Amount Collected YTD	% Collected	Balance to Collect
Property Tax	\$45,544,913	\$30,158,260.66	66.22%	\$15,386,652.37

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To accept the Tax Collection Report for September 2020 as presented.

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



CONSENT AGENDA

Subject Title: Tax Dept. - Release Refund Report for September 2020

Presented By: Danny Isenhour

Summary of Information: Releases in value and/or refunds of taxes typically occur when:

- Taxpayers submit information that creates a reduction in value.
- Situs is corrected between counties and/or municipalities.
- Valuation appeals reduce the value for real or personal property.
- The postmark reveals a payment was timely sent.

The Board of Commissioners is presented with the following list of releases and refunds for consideration. The Net Release is a result of the Report Amount minus the Rebilled Amount.

Tax System Refunds and Releases				
	Report Amount	Rebilled Amount	Net Release	Refund Amount
Releases (TR-304)	\$10,588.79	\$6,143.36	\$4,445.43	\$5,265.97

VTS Refunds Over \$100	
	Refund Amount
VTS Adjustments	\$313.74

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve the Tax Releases and Refunds for September 2020 as presented.

TR-304 BILL RELEASE REPORT FOR SEPTEMBER 2020

Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount(\$)	Release Amount(\$)	Bill Amount after Release(\$)	Notes and Rebilled Amount
0000003874-2016-2016-0000-00-REG	ERB, ROBERT STEVEN	7/1/2016	AMANDA CONLEY	9/10/2020	674.93	6.59	668.34	0.00
0000003874-2017-2017-0000-00-REG	ERB, ROBERT STEVEN	7/1/2017	AMANDA CONLEY	9/10/2020	693.39	6.74	686.65	0.00
0000003874-2018-2018-0000-00-REG	ERB, ROBERT STEVEN	7/1/2018	AMANDA CONLEY	9/10/2020	695.39	6.74	688.65	0.00
0000003874-2019-2019-0000-00-REG	ERB, ROBERT STEVEN	7/1/2019	AMANDA CONLEY	9/10/2020	853.79	6.74	847.05	0.00
0000003874-2020-2020-0000-00-REG	ERB, ROBERT STEVEN	7/1/2020	AMANDA CONLEY	9/9/2020	853.79	14.27	839.52	0.00
0000003874-2020-2020-0000-00-REG	ERB, ROBERT STEVEN	7/1/2020	AMANDA CONLEY	9/10/2020	839.52	839.52	0.00	847.05
0000061134-2019-2019-0000-00-REG	WOODS, JOEL ANTHONY	7/1/2019	AMANDA CONLEY	9/9/2020	400.60	214.55	186.05	0.00
0000061134-2020-2020-0000-00-REG	WOODS, JOEL ANTHONY	7/1/2020	AMANDA CONLEY	9/9/2020	427.32	241.27	186.05	0.00
0000061157-2020-2020-0000-00-REG	UNKNOWN, UNKNOWN	7/1/2020	AMANDA CONLEY	9/22/2020	340.82	340.82	0.00	0.00

parcel did not exist

Subtotal **1,677.24** **847.05**

TAX DISTRICT: BURKE COUNTY RELEASE REASON: Process Correction

0024024943-2020-2020-0000-00-REG	CAROLINA WEST WIRELESS INC	9/11/2020	RENEE AUSTIN	9/11/2020	472.70	42.97	429.73	0.00
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Subtotal **42.97** **0.00**

TAX DISTRICT: BURKE COUNTY RELEASE REASON: Release LFUF

0024008402-2019-2019-0000-00-REG	VANCE, SAMMY C JR	7/1/2019	LINDA WILBUR	8/31/2020	311.94	72.00	239.94	0.00
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Subtotal **72.00** **0.00**

TAX DISTRICT: BURKE COUNTY RELEASE REASON: Sold/Traded

0000010769-2020-2020-0000-00-REG	VAUGHTERS, BERTHA W	7/1/2020	CONNIE HOLDER	9/11/2020	201.30	201.30	0.00	411.05
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removed Age Ex

TR-304 BILL RELEASE REPORT FOR SEPTEMBER 2020

Bill #	Taxpayer Name	Bill Date	Operator ID (Name)	Release Date	Orig Bill Amount(\$)	Release Amount(\$)	Bill Amount after Release(\$)	Notes and Rebilled Amount
0000049921-2020-2020-0000-00-REG	NICKERSON, THEODORE C	7/1/2020	BARBARA HARTLEY	9/30/2020	2,643.63	27.49	2,616.14	2,616.14
Subtotal						228.79		3,027.19
Total						10,588.79		6,143.36
Net Release Amount							4,445.4	

Attachment: Tax Release Refund Report (3161 : Tax Release Refund Report)

NCVTS PENDING REFUND REPORT OVER \$100
DESC VTS: SEPTEMBER 2020

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Refund Description	Tax Jurisd.	Levy Type	Change	Interest Change	Total Change	
BURKE UNITED CHRISTIAN MINISTRIES	BURKE UNITED CHRISTIAN MINISTRIES	305 W UNION ST STE B	MORGANTON, NC 28655	Adjustment >= \$100	0021492545	Refund Generated due to adjustment on Bill #0021492545-2020-2020-0000-00	01	Tax	(\$94.80)	\$0.00	(\$94.80)	
							57	Tax	(\$77.75)	\$0.00	(\$77.75)	
							57	Vehicle Fee	(\$20.00)	\$0.00	(\$20.00)	
							40	Tax	(\$19.10)	\$0.00	(\$19.10)	
										Refund	\$211.65	
PEPSI COLA BOTTLING CO INC	PEPSI COLA BOTTLING CO INC	PO BOX 550	HICKORY, NC 28603	Adjustment >= \$100	0048242336	Refund Generated due to adjustment on Bill #0048242336-2019-2019-0000-00	01	Tax	(\$55.32)	\$0.00	(\$55.32)	
							60	Tax	(\$46.77)	\$0.00	(\$46.77)	
							60	Vehicle Fee	\$0.00	\$0.00	\$0.00	
										Refund	\$102.09	
											Refund Total	\$313.74

Attachment: Tax VTS Report (3161 : Tax Release Refund Report)

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



REPORTS AND COMMENTS

Subject Title: BOC - Reports & Comments

Presented By: Johnnie W. Carswell

Summary of Information: Reports and comments from Commissioners and staff will be accepted at this time.

Budgetary Effect: NA

County Manager's Recommendation: NA

Suggested Motion: NA

VEDIC

Board Minutes August 27th, 2020

Attending:

Keith Ogle	Seth Eckard
Chuck Moseley	Johnny Berry
Forrest Fleming	Marla Thompson
Johnnie Carswell	Sharon Jablonski
Tonia Stephenson	Eddie McGimsey
Sherri Bradshaw	Kerri Poteat
Nancy Page	
John Branstrom	
Scott Mulwee	

Absent:

T. R. Robinson
Mike Phillips
Terry Weaver
Suzanne Wallace
Butch McSwain
Bob Benfield
Christian Ramazzini
Kenneth Geathers
Rick Justice
Sherry Long

The meeting was called to order and the opening prayer given by Chairman, Forrest Fleming.

Approval of Minutes

A motion to approve the minutes from July 23rd, 2020 was made by Keith Ogle and seconded by Tonia Stephenson. Motion carried.

Financial Reports

Kerri presented that our financials reporting starting in July of a new year appears bear as the contributions from our municipalities will begin coming in over the next months. Contribution letters will be going out next month. Bank interest income is down due to lower rates. Searching for better rates but not likely to find any. Loan interest is up even with Covid 19 deferrals. Two large IRP payments were made, \$27,856 and \$37,409 during July. Correspondingly our long-term liabilities are reduced.

Annual reporting to USDA for IRP budget was submitted and approved noting that we have operating funds to support our lending for the next year. Also, the first ARC ACC report was submitted on time. The ARC ACC grant is for offsetting administrative costs while the ARC Grant is used to help with our lending offsetting our exposure \$50,000 has now been revolved with these funds. Forrest Fleming asked for an approval of the Financial Report, all approved.

Delinquent Report

Magwin is an oversight with no problems foreseen. Aircl Tech is coming off deferral and may have just missed this payment. Overmountain Cycles will be corrected by next month due to change in payment amount. River Rock is slow in paying but are showing a good effort to pay down this loan even though the business is closed. Blue Ridge is probably an oversight. Hieroglyphix, Ivy is coming off a deferral and this will be corrected. Homers Soda Shop is asking for a deferral but not yet approved. Once approved they will be current again. Several clients are still experiencing issues from Covid 19 and more deferrals are expected in the future. Our latest clients Valdese Service Center, Chuck's Family Pizza are closed businesses and no real changes to note. My Local Bakery continues to be late and KK&T will begin sending payments through the bankruptcy Trustee.

Loan Presentations

Shear Grace Institute of Cosmetology – Sara Beth Pruitt - She is purchasing a business formerly Catawba hairstyling Academy that the owner is older and wants to discontinue the business. She has worked there for 2 years and has a great relationship with owner and has basically been operating the business. Shear Grace Institute of Cosmetology will be in Hickory, NC. Collateral is good (\$43,149) and the business can support the loan. Requesting a loan for the purchase of equipment, signage, books, and kits for students and working capital. Scott Mulwee asked about the competition of local community college Cosmetology programs and they were considered by loan review. Requesting \$15,000 loan 5-year term at 8%, payments of \$304.15.

Motion made by Keith Ogle to approve loan, Seconded by John Branstrom. Motion Carried

Bargain Bin, LLP – Lesley Mask and Ashley Hawkins - Discount store in Caldwell County selling value priced goods in a open Locally owned & operated bin store with flat rate pricing per item which lowers by the day! Initially, the loan request was for \$50,000, loan review recommended a loan of \$20,000. ARC grant makes up \$10,000 with \$10,000 from RMAP fund for a total of \$20,000. Terms: 5 years @ 8.00% = \$405.53. Inventory request which is almost an unsecured loan (UCC on inventory and equipment). Resumes reviewed and both show ability in managing and running this business. Household income is very good. They are able to offset rent by subleasing spaces, currently bringing in \$3,050 monthly. Johnny Berry visited shop and said it was very busy. Income of \$40,000 their first week of opening. Closeouts coming from Amazon, Target, Walmart etc. in pallet quantities. Motion made by Tonia Stephenson to approve, Seconded by Keith Ogle. Motion Carried

Valdese Cleaners - Tommy Littlejohn – current client with VEDIC – Tommy needed an emergency loan early on and he was able to pay that back and is current on his loan (\$75,000 paid down to \$23,600). Tommy was approached by Carolina’s Blue Ridge Healthcare to triple their current amount of business if he could handle. Tommy could only do this with adding some new equipment. He has found a used washer and dryer set at a very competitive price and needs funding to purchase. Loan from Valdese Loan Fund request of \$9472.50 at 8%, 5-year term \$192.07 with inhouse closing. Recommendation for approval by the Executive board. Motion made by John Branstrom to approve loan, Seconded by Johnny Berry. Motion Carried

Nancy Page Loan Files – assisting with review and organization of our loan files.

Nancy’s comments were enlightening about the quality and work involved in keeping up with our loan files in order to meet requirements of USDA and our auditors. Nancy mentioned how impressed she is with Kerri and staff in keeping up with organization of the loan files and the need for a second person involved with reviewing the documents.

Technical Assistance Update

Downhome Loan software Pipeline report provided by Eddie is a new reporting showing the progress of our loan clients from inquiry to loan closing. There have been 16 total inquiries since 7/1/2020. This tracking helps with follow up and loan application process. Chuck Moseley reported that we update every 3 months with existing loans. Providing documentation on how our businesses are altering their marketing to more internet and web based versus traditional advertising.

Unfinished Business

Short discussion of position on CFP (Chuck’s Family Pizza) about serving foreclosure papers. Max Toney has been served and he has 30 days to file an answer or to request a 60-day extension. September 9th is the deadline.

Super Saver and Rick Buff collateral has been sold on rental property. There were several property repairs that had to come out of closing and some directly from Mr. Buff. Spoke to Tammy his wife and Rick about the two lots of collateral and discussed him declaring bankruptcy. He has agreed to a modification to continue with his lower payment of \$150 and interest rate from current 8% to 2% allowing an estimated \$64 interest payment and \$78 toward principal. with deferred payments until January.

Amendment- Deferred payments until January 2021 with the modification to take effect in January as well.

Motion made by Keith Ogle to approve with the stated amendment seconded by Tonia Stephenson. Motion Carried.

New Business - News from Municipalities

Scott Mulwee discussed the North Carolina Annual Conference Johnny Carswell selected to become the second VP and ascend to the presidency in the future.

Johnny Berry mentioned the WPCOG meeting discussion about 150 million in funds available and if VEDIC might be qualified. Sherry Long will review for VEDIC and clients.

Next VEDIC Board Meeting: September 24th, 2020

Motion made to close meeting by Tonia Stephenson and seconded by John Branstrom. Motion passed; meeting ended.

Sherri Bradshaw, Secretary

Date

Attachment: VEDIC August 27 2020 Board Minutes (2) (3180 : BOC Reports & Comments)

2020 NCHFA Alexander, Burke, Caldwell Urgent Repair Assistance Policy & Procurement and Disbursement Policy

Ms. Sherry Long, WPCOG Assistant Executive Director and Director of Community and Economic Development presented information to the board concerning the award of \$200,000 from the North Carolina Housing Finance Agency (“NCHFA”) under the 2020 cycle of the Urgent Repair Program (“URP19”). This program will be used to provide urgent repair funds to twenty-seven (27) homes scattered throughout all towns, cities and municipalities in Alexander, Burke and Caldwell County in the 2020/2021 fiscal year. This program provides funds to assist very-low and low-income households with special needs in addressing housing conditions which pose imminent threats to their life and/or safety or to provide accessibility modifications and other repairs necessary to prevent displacement of very-low and low-income homeowners with special needs such as frail elderly and persons with disabilities and veterans.

This Assistance Policy describes who is eligible to apply for assistance under URP20, how applications for assistance will be rated and ranked, what the form of assistance is and how the repair/modification process will be managed. WPCOG has tried to design this URP20 project to be fair, open, and consistent with its approved application for funding and with NCHFA’s URP Program Guidelines.

The funds provided by NCHFA come from the North Carolina Housing Trust Fund.

This Policy explains what the program requirements are and how the program will operated during this cycle of funding. Staff requested that the board adopt the 2020 Urgent Repair Assistance Policy & Procurement and Disbursement Policy.

Chair Floyd asked for questions, there was none.

1st Amendment of the FY 2020-2021 Budget

Ms. Andrea Roper, Finance Director, presented the 1st Amendment of the 2020-2021 Budget reflecting a total budget of \$21,119,268 and an operating budget of \$7,248,550 which represents an increase of the total budget from the May 26th, 2020 budget of \$593,859.

The 1st Amendment of the 2020-2021 Budget include:

- Transportation increased \$18,374 due to the addition of marketing funds for Burke Transit and the new walkability grant received.
- Environmental Protection increased \$30,354 due to a new stormwater administration contract.
- The Community and Regional Planning department combined with the GIS department. The majority of GIS projects are support services to the established planning contracts/services. Between the loss of a GIS project and the gain of several planning contracts, Community & Regional Planning increased \$104,690 and GIS decreased \$98,814.
- Area Agency on Aging Services increased \$636,038 due to additional CARES (COVID-19) funding.
- Workforce Development increased \$9,308 due to additional infrastructure funding.
- Chargeable salaries and retirement increased due to the addition of a new administrative assistant position and other personnel changes. This position is funded by CARES Act funding.
- Contractual increased due to additional funding for Family Caregiver CARES funding.
- Supplies increased \$520,516 due to the additional CARES funding for the Aging department.

Minutes: WPCOG Policy Board

Tuesday, July 28, 2020

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- Capital Outlay-Equipment increased \$42,500 due to the anticipated purchase of two vehicles for the Aging department. Limited staff travel makes funds available and this approach will result in lower travel/transportation costs.
- Contingency increased \$30,737 and Reserve for Future Use increased \$36,706 to allocate funds for use in future periods.
- OPEB Trust Allocation increased \$11,408 to account for fringe contingency funds.
- All other changes to the expenditure lines reflect normal program needs.
- WIOA Special Revenue Fund decreased by \$106,092 to reflect decreases in program funding.

Staff requests Policy Board to review and approve the First Amendment of the 2020-2021 Budget.

Chair Floyd asked for questions, there was none. Chair Floyd asked if there was a motion on the previous board items.

Ms. Kitty Barnes made a motion that the Policy Board approve and adopt the WIOA Comprehensive Plan for program year 2020 -2024, the 1st Amendment of the 2020 - 2021 budget and the 2020 Urgent Repair Assistance Policy and the Procurement & Disbursement Policy as presented. Ms. Jill Patton offered a second. A roll call vote was called by Chair Floyd.

Larry Yoder	Yes	Bob Floyd	Yes	Jill Patton	Yes
George Holleman	Yes	Barbara Pennell	Yes	Marla Thompson	Yes
Wayne Abele	Yes	Dr. Caryl Burns	Yes	Ronnie Williams	Yes
Johnny Berry	Yes	Larry Chapman	Yes	Jerry Hodge	Not Present
Dennis Anthony	Yes	Joseph L. Gibbons	Yes	Casey Pope	Yes
Sheila Perkins	Not Present	Allen Spencer	Not Present	Helen Chestnut	Yes
Ben Honeycutt	Yes	Keith Warren	Not Present	Amparo Alfaro	Yes
Chris Jernigan	Yes	Kitty Barnes	Yes	Tommy Luckadoo	Yes
Gary McClure	Yes	James Weaver	Not Present	Randy Burns	Yes
John "Chip" Black, Jr.	Yes	Donald Robinson	Not Present	Jeanna Price	Not Present
Mike Labrose	Not Present	Dale Sherrill	Yes	Malla Vue	Yes
Ronnie Setzer	Yes	Joie Fulbright	Yes		

The motion passed.

Natural Resources Program Update; New Regional Planning Tools

Mr. Johnny Wear, WPCOG Senior Planner & Natural Resources Administrator, provided a presentation on the WPCOG's Natural Resources Program, which is primarily made up of water quality programs. Water quality programs at the WPCOG include the Western Piedmont Water Resources Committee, Watershed and Source Water Planning, the Septic Tank Repair Program, and Stormwater Planning and Administration. These program components include grant writing and administration, regional plans to qualify for grant funding or to meet federal requirements, and outreach to local governments, students, teachers, and the general public.

Mr. Wear will also update the Board on new tools that the Community and Regional Planning Department are utilizing that improve the level of services and products to our local governments.

Minutes: WPCOG Policy Board

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Staff Updates

Mr. Anthony Starr reviewed the Executive Director's Report outlining both current and upcoming projects by department. Additionally, Mr. Starr thanked members of the board for their attendance in the remote meeting.

Adjournment

Chair Floyd adjourned the meeting at 6:51 pm.

**George Hildebran
Fire & Rescue Department**

**7470 George Hildebran School Road
Connelly Springs, NC 28612**

September 16, 2020

Mr. Michael S. Willis
Burke County Fire Marshal/EM Director
200 Avery Avenue
Morganton, NC 28655

Dear Mr. Willis:

Please find attached the Independent Auditor's Report and Financial Statement for the period July 1, 2019 to June 30, 2020 for the George Hildebran Fire & Rescue Department as required by your office.

Please contact me if you have any questions or if a copy of this report needs to be sent to anyone else.

Respectively Submitted,

Don Brittain



Treasurer

George Hildebran Fire & Rescue Department
828-312-4565
dbrittain@brittainengineering.com

Attachment: George Hildebran Fire (3180 : BOC Reports & Comments)

GEORGE HILDEBRAN FIRE AND RESCUE DEPARTMENT, INC.

CONNELLY SPRINGS, NORTH CAROLINA

FINANCIAL STATEMENTS

JUNE 30, 2020

S. Eric Bowman, P.A.

CERTIFIED PUBLIC ACCOUNTANT

Morganton, North Carolina

Attachment: George Hildebran Fire (3180 : BOC Reports & Comments)

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Independent Auditor's Report

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A	Statement of Financial Position	1
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C	Statement of Functional Expenses	3
D	Statement of Cash Flows	4
	Notes to the Financial Statements	5 - 7

Attachment: George Hildebran Fire (3180 : BOC Reports & Comments)

S. Eric Bowman, P.A.

CERTIFIED PUBLIC ACCOUNTANT

403 South Green Street
P.O. Box 1476
Morganton, NC 28680-1476
Telephone (828) 438-1065
Fax (828) 438-9117

Independent Auditor's Report

To the Board of Directors
George Hildebran Fire and Rescue Department, Inc.
Connelly Springs, North Carolina

Reporting on the Financial Statements

We have audited the accompanying financial statements of George Hildebran Fire and Rescue Department, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020 and the related statements of activities, functional expenses and cash flows for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Attachment: George Hildebran Fire (3180 : BOC Reports & Comments)

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of George Hildebran Fire and Rescue Department, Inc. as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.


S. Eric Bowman, P.A.
Certified Public Accountant

September 9, 2020
Morganton, North Carolina

GEORGE HILDEBRAN FIRE AND RESCUE DEPARTMENT, INC.
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2020

<u>Assets</u>	<u>2020</u>
Current Assets:	
Cash	\$ 186 341
Due from Governmental Agency	<u>3 720</u>
Total Current Assets	<u>190 061</u>
Property, Plant and Equipment (at cost):	
Land	6 480
Buildings	495 693
Vehicles	958 349
Equipment	<u>623 076</u>
Total Property, Plant and Equipment (at cost)	2 083 598
Less Accumulated Depreciation	<u>1 330 859</u>
Total Property, Plant and Equipment - Net	<u>752 739</u>
Total Assets	<u>\$ 942 800</u>
 <u>Liabilities and Net Assets</u>	
Current Liabilities:	
Current Portion of Long Term Debt	<u>\$ 39 833</u>
Long Term Liabilities:	
Notes Payable - Non Current Portion	<u>272 585</u>
Total Liabilities	<u>312 418</u>
Net Assets:	
Without Donor Restrictions	<u>630 382</u>
Total Liabilities and Net Assets	<u>\$ 942 800</u>

The notes to the financial statements are an integral part of this statement.

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Exhibit B

GEORGE HILDEBRAN FIRE AND RESCUE DEPARTMENT, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020

Changes in Net Assets Without Donor Restrictions:

	2020
<u>Public Support and Revenues</u>	
Fire District Tax	\$ 276 390
Special Events	11 425
State Grants	6 087
Other	4 828
Total Public Support and Revenues	298 730
<u>Expenses</u>	
Program Services (Exhibit C)	208 080
Management and General (Exhibit C)	75 885
Fund Raising (Exhibit C)	7 837
Total Expenses	291 802
Operating Income	6 928
Other Revenue (Expense):	
Interest Income	36
Interest Expense	(13 350)
Total Other Revenue (Expense)	(13 314)
Change in Net Assets	(6 386)
Net Assets - Beginning of Year	636 768
Net Assets - End of Year	\$ 630 382

The notes to the financial statements are an integral part of this statement.

GEORGE HILDEBRAN FIRE AND RESCUE DEPARTMENT, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2020

	Program Services	Supporting Services		Total
		Management and General	Fund Raising	
Salaries	\$ 44 699	\$ 4 273	\$	\$ 48 972
Payroll Taxes	3 442	327		3 769
Employee Benefits	6 425	714		7 139
Pension	1 500			1 500
Training	1 906			1 906
Repairs and Maintenance:				
Equipment	17 362			17 362
Building		9 056		9 056
Depreciation	66 542	14 008		80 550
Uniforms	19 913			19 913
Fuel	4 789			4 789
Fire Calls	8 266			8 266
First Responders	4 540			4 540
Small Tools	4 663			4 663
Supplies:				
Operating	24 033			24 033
Building		3 227		3 227
Utilities		5 492		5 492
Office Supplies		3 503		3 503
Telephone		4 654		4 654
Professional Fees		6 025		6 025
Dues, Licenses, Permits		2 280		2 280
Insurance - General		21 860		21 860
Security Monitoring		300		300
Miscellaneous Expense		166		166
Direct Costs			7 837	7 837
Total	\$208 080	\$ 75 885	\$ 7 837	\$ 291 802

Attachment: George Hildebran Fire (3180 : BOC Reports & Comments)

The notes to the financial statements are an integral part of this statement.

GEORGE HILDEBRAN FIRE AND RESCUE DEPARTMENT, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2020

Cash Flows From Operating Activities:	2020
Cash Received From Fire District Tax	\$ 288 360
Cash Received From State Grants	6 087
Cash Received From Special Events	11 425
Cash Paid For Programs	(141 538)
Cash Paid For Administration	(61 877)
Cash Paid For Fund Raising	(7 837)
Net Cash Provided (Used) by Operating Activities	<u>94 620</u>
Cash Flows From Investing Activities:	
Interest Earned	36
Acquisition of Fixed Assets	(3 000)
Net Cash Provided (Used) by Investing Activities	<u>(2 964)</u>
Cash Flows From Capital and Related Financing Activities:	
Debt Principal Paid	(38 171)
Interest Paid	(13 350)
Other	4 828
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(46 693)</u>
Net Increase (Decrease) in Cash	44 963
Cash-Beginning of Year	141 378
Cash-End of Year	<u>\$ 186 341</u>

The notes to the financial statements are an integral part of this statement.

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George Hildebran Fire and Rescue Department, Inc.
Notes to the Financial Statements
For the Year Ended June 30, 2020

Note A - Organization and Summary of Significant Accounting Policies

Organization - George Hildebran Fire and Rescue Department, Inc. (the Organization) is a not-for-profit corporation established to provide fire protection and rescue services to the George Hildebran Community in Burke County, North Carolina via the operation of a volunteer fire department.

Basis of Accounting - The financial statements are presented in accordance with Financial Accounting Standards Board Accounting Standards Update (ASU) 2016-14, Not for Profit Entities (Topic 958), which requires the Organization to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. A description of the two net asset categories is as follows:

Without Donor Restrictions - Represents the portion of expendable funds that is available for support of Organization operations.

With Donor Restrictions - Represents resources, if any, that are restricted for a specified purpose. The Organization has no resources with donor restrictions at this time.

Cash and Cash Equivalents - For the purposes of the statement of changes in financial position, cash equivalents include time deposits, certificates of deposit and all highly liquid debt instruments with original maturities of three months or less.

Allowance for Doubtful Accounts - All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts.

Property, Plant and Equipment - Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as contributions without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as contributions with donor restrictions. Absent donor stipulations regarding how those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. Property and equipment are depreciated using the straight-line method over estimated useful lives ranging from five to twenty five years. Three of the fire trucks are collateral for a loan used to build an addition to the fire department building. The Organization does not have a formal capitalization threshold.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

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Income Taxes - George Hildebran Fire and Rescue Department, Inc. has received its designation as a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code. The Organization regularly reviews and evaluates its tax positions taken in previously filed information returns and in its financial statements, with regard to issues affecting its tax-exempt status, unrelated business income, and related matters. The Organization believes that in the event of an examination by taxation authorities, its position would prevail. Therefore, the Organization has concluded that no tax benefits or liabilities are required to be recognized. The Organization's tax years open to examination by authorities include 2018, 2019 and 2020.

Contributed Services - During the year ended June 30, 2020, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded.

Cost Allocation - The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and benefits, which are allocated on the basis of estimates of time and effort, as well as depreciation, which is allocated on an estimate of usage.

Note B - Cash Balances

Cash balances consist of the following:

	<u>2020</u>
Checking	\$ 14 778
Money Market	<u>171 563</u>
Total	<u>\$ 186 341</u>

Note C - Long-Term Debt

Long-term debt consists of the following:

	<u>2020</u>
Addition to fire department building. 4.99% interest, payable to Home Trust, monthly installments of \$2 371 including interest, secured by 3 fire trucks	\$ 134 472
2015 Pierce Pumper Fire Truck, 5.00% interest, payable to Home Trust, monthly installments of \$1 923 including interest, secured by truck	<u>177 946</u>
Total	<u>\$ 312 418</u>

Maturities for future years are:

2021	\$ 39 833
2022	41 819
2023	43 852
2024	45 646
2025	47 746
2026 to 2030	<u>93 522</u>
Total	<u>\$ 312 418</u>

Note D - Concentrations

The Organization receives a substantial portion of its operating revenue from Burke County. This revenue comes from ad valorem taxes levied on property within the Organization's fire district. Approximately 93% of the Organization's revenue was from fire district taxes.

Note E - Liquidity and Availability of Financial Assets

George Hildebran Fire and Rescue Department, Inc. has \$190 061 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of cash of \$186 341 and due from Governmental Agency of \$3 720. None of the above financial assets are subject to donor or other contractual restrictions that makes them unavailable for general expenditures within one year of the balance sheet date. The organization has a goal to maintain cash to meet two months of normal operating expenses, which are on average approximately \$35 000.

Note F - Financial Instruments

Financial instruments which potentially subject the Organization to concentration of credit risk consist principally of temporary cash investments. The Organization places its temporary cash investments with high quality financial institutions. At June 30, 2020 the Organization's cash balance was covered by FDIC insurance limits.

Note G - Pension Fund

The Organization contributes \$120 per year per Fireman to the pension fund. The amount of cost for year ending June 30, 2020 was \$1 500.

Note H - Subsequent Events

Subsequent events have been evaluated through September 9, 2020, which is the date the financial statements were available to be issued.

Attachment: George Hildebran Fire (3180 : BOC Reports & Comments)

ICARD TOWNSHIP FIRE RESCUE, INC.

HILDEBRAN, NORTH CAROLINA

FINANCIAL STATEMENTS

JUNE 30, 2020

S. Eric Bowman, P.A.

CERTIFIED PUBLIC ACCOUNTANT

Morganton, North Carolina

Attachment: Icard Fire Dept (3180 : BOC Reports & Comments)

Icard Township Fire Rescue, Inc.
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June 30, 2020

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Attachment: Icard Fire Dept (3180 : BOC Reports & Comments)

S. Eric Bowman, P.A.

CERTIFIED PUBLIC ACCOUNTANT

403 South Green Street
P.O. Box 1476
Morganton, NC 28680
Telephone (828) 438-1065
Fax (828) 438-9117

Independent Auditor's Report

To the Board of Directors
Icard Township Fire Rescue, Inc.
Hildebran, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of Icard Township Fire Rescue, Inc. (a non-profit organization), which comprise the statement of financial position as of June 30, 2020 and the related statements of activities, functional expenses and cash flows for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Icard Township Fire Rescue, Inc. as of June 30, 2020 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.



S. Eric Bowman, P.A.
Certified Public Accountant

September 4, 2020
Morganton, North Carolina

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Exhibit A

Icard Township Fire Rescue, Inc.
Statement of Financial Position
June 30, 2020

<u>Assets</u>	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Totals 2020</u>
Current Assets:			
Cash	\$ 522 382	\$ 6 405	\$ 528 787
Due from Burke County	9 725		9 725
Total Current Assets	<u>532 107</u>	<u>6 405</u>	<u>538 512</u>
Property, Plant and Equipment (at Cost):			
Land	45 564		45 564
Buildings	522 362		522 362
Vehicles	1 740 142		1 740 142
Equipment	<u>972 514</u>		<u>972 514</u>
Total Property, Plant and Equipment (at Cost)	<u>3 280 582</u>		<u>3 280 582</u>
Less Accumulated Depreciation	<u>(2 697 599)</u>		<u>(2 697 599)</u>
Total Property, Plant and Equipment - Net	<u>582 983</u>		<u>582 983</u>
Total Assets	<u>\$ 1 115 090</u>	<u>\$ 6 405</u>	<u>\$ 1 121 495</u>
<u>Liabilities and Net Assets</u>			
Current Liabilities:			
Accounts Payable	\$ 3 989	\$	\$ 3 989
Payroll Taxes	<u>8 024</u>		<u>8 024</u>
Total Current Liabilities	<u>12 013</u>		<u>12 013</u>
Net Assets	<u>1 103 077</u>	<u>6 405</u>	<u>1 109 482</u>
Total Liabilities and Net Assets	<u>\$ 1 115 090</u>	<u>\$ 6 405</u>	<u>\$ 1 121 495</u>

The notes to the financial statements are an integral part of this statement.

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Exhibit B

Icard Township Fire Rescue, Inc.
Statement of Activities
For the Year Ended June 30, 2020

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Totals 2020</u>
Income and Support:			
Fire District Tax	\$ 637 226	\$	\$ 637 226
Contributions		300	300
Grants	11 615		11 615
Fund Raising	4 221		4 221
Miscellaneous Income	2 318		2 318
Net Assets Released From Restrictions - Satisfaction of Purpose Restrictions	<u> </u>	<u> </u>	<u> </u>
Total Income and Support	<u>655 380</u>	<u>300</u>	<u>655 680</u>
Expenses:			
Program Services (Exhibit C)	418 946		418 946
Management and General Expenses (Exhibit C)	113 521		113 521
Fund Raising Expenses (Exhibit C)	4 244		4 244
Total Expenses	<u>536 711</u>	<u> </u>	<u>536 711</u>
Operating Income (Loss)	<u>118 669</u>	<u>300</u>	<u>118 969</u>
Other Revenue (Expense):			
Interest Income	31		31
Total Other Revenue (Expense)	<u>31</u>	<u> </u>	<u>31</u>
Change in Net Assets	118 700	300	119 000
Net Assets, Beginning of Year	<u>984 377</u>	<u>6 105</u>	<u>990 482</u>
Net Assets, End of Year	<u>\$ 1 103 077</u>	<u>\$ 6 405</u>	<u>\$ 1 109 482</u>

The notes to the financial statements are an integral part of this statement.

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Exhibit C

ICARD FIRE RESCUE, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2020

	Program Services	Supporting Services		Total Program and Supporting Services
		Management and General	Fund Raising	
Salaries	\$209 085	\$ 13 737	\$	\$ 222 822
Payroll Taxes	16 528	1 051		17 579
Employee Benefits	12 632	197		12 829
Pension	2 660			2 660
Repairs and Maintenance:				
Equipment	7 390			7 390
Building		15 139		15 139
Vehicles	14 646			14 646
Depreciation	85 189	20 936		106 125
Fuel	8 053			8 053
Contracted Services	44 921			44 921
Fire Prevention	1 945			1 945
Supplies and Uniforms	15 897			15 897
Utilities		13 917		13 917
Professional Fees		14 038		14 038
Dues, Licenses, Permits		6 159		6 159
Insurance - General		25 649		25 649
Miscellaneous Expense		2 698		2 698
Direct Costs			4 244	4 244
 Total	<u>\$418 946</u>	<u>\$ 113 521</u>	<u>\$ 4 244</u>	<u>\$ 536 711</u>

The notes to the financial statements are an integral part of this statement.

Attachment: Icard Fire Dept (3180 : BOC Reports & Comments)

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Exhibit D

Icard Township Fire Rescue, Inc.
Statement of Cash Flows
For the Year Ended June 30, 2020

	Totals
	2020
Cash Flows From Operating Activities:	
Cash Received from Burke County	\$ 659 270
Cash Received from Contributions	300
Cash Received for Grants	11 615
Cash Received for Special Events	4 221
Cash Paid for Programs	(365 679)
Cash Paid for Administration	(92 585)
Cash Paid for Fund Raising	(4 244)
Net Cash Provided (Used) by Operating Activities	212 898
Cash Flows From Investing Activities:	
Other	2 318
Interest Earned	31
Acquisition of Capital Assets	(200 000)
Net Cash Provided (Used) by Investing Activities	(197 651)
Net Increase (Decrease) in Cash and Cash Equivalents	15 247
Cash Balance, Beginning of Year	513 540
Cash Balance, End of Year	\$ 528 787

The notes to the financial statements are an integral part of this statement.

Icard Township Fire Rescue, Inc.
Notes to the Financial Statements
For the Year Ended June 30, 2020

Note A - Organization and Summary of Significant Accounting Policies

Organization - Icard Township Fire Rescue, Inc. (the Organization) is a not-for-profit corporation established to provide fire protection and rescue services to the Hildebran-Icard Community in Burke County, North Carolina via the operation of a volunteer fire department.

Basis of Accounting - The financial statements are presented in accordance with Financial Accounting Standards Board Accounting Standards Update (ASU) 2016-14, Not for Profit Entities (Topic 958), which requires the Organization to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. A description of the two net asset categories is follows:

Without Donor Restrictions - Represents the portion of expendable funds that is available for support of Organization operations.

With Donor Restrictions - Represents resources that are restricted for scholarships. One scholarship per year is given to be used for first semester college education.

Cash and Cash Equivalents - For the purposes of the statement of changes in financial position, cash equivalents include time deposits, certificates of deposit and all highly liquid debt instruments with original maturities of three months or less.

Cash Restricted For Scholarships - Cash restricted for scholarships has been restricted by donors and is not available for operating purposes.

Allowance for Doubtful Accounts - All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts.

Property, Plant and Equipment - Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as contributions without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as contributions with donor restrictions. Absent donor stipulations regarding how those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. Property and equipment are depreciated using the straight-line method over estimated useful lives ranging from five to twenty five years. The Organization does not have a formal capitalization threshold.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income Taxes - Icard Township Fire Rescue, Inc. has received its designation as a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code. The Organization regularly reviews and evaluates its tax positions taken in previously filed information returns and in its financial statements, with regard to issues affecting its tax-exempt status, unrelated business income, and related matters. The Organization believes that in the event of an examination by taxation authorities, its position would prevail. Therefore, the Organization has concluded that no tax benefits or liabilities are required to be recognized. The Organization's tax years open to examination by authorities include 2018, 2019 and 2020.

Contributed Services - During the year ended June 30, 2020, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded.

Cost Allocation - The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and benefits, which are allocated on the basis of estimates of time and effort, as well as depreciation, which is allocated on an estimate of usage.

Note B - Donor Restrictions on Net Assets

Scholarship Fund - Donor restrictions on net assets at the end of 2020 are related to funds raised through the Scholarship Fund. Scholarships are restricted to graduates of East Burke High School. The maximum scholarship is \$500 per scholarship awarded.

Note C - Cash Balances

Cash balances consist of the following:

	<u>2020</u>
Checking	\$ 166 530
Money Market	<u>362 257</u>
Total	<u>\$ 528 787</u>

Note D - Liquidity and Availability of Financial Assets

Icard Township Fire Rescue, Inc. has \$532 107 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of cash of \$522 382 and due from Burke County of \$9 725 . None of the above financial assets are subject to donor or other contractual restrictions that makes them unavailable for general expenditures within one year of the balance sheet date. The organization has a goal to maintain cash to meet two months of normal operating expenses, which are on average approximately \$72 000.

Attachment: Icard Fire Dept (3180 : BOC Reports & Comments)

Note E - Concentrations

The Organization receives a substantial portion of its operating revenue from Burke County. This revenue comes from ad valorem taxes levied on property within the Organization's fire district. Approximately 97% of the Organization's revenue was from fire district taxes.

Note F - Financial Instruments

Financial instruments which potentially subject the Organization to concentration of credit risk consist principally of temporary cash investments. The Organization places its temporary cash investments with high quality financial institutions. At June 30, 2020 the Organization's cash balance exceeded FDIC insurance limits by \$278 787.

Note G - Pension Fund

The Organization contributes \$10 per month per Fireman to the pension fund. The amount of cost for year ending June 30, 2020 was \$2 660.

Note H - Purpose Restrictions

The organizations net assets with donor restrictions are subject to the following purpose restrictions:

Scholarship Fund	<u>\$6 405</u>
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Note I - Subsequent Events

Subsequent events have been evaluated through September 4, 2020, which is the date the financial statements were available to be issued.

Attachment: Icard Fire Dept (3180 : BOC Reports & Comments)

South Mountains Fire & Rescue
8204 Gus Peeler Road
Connelly Springs, North Carolina 28612
(828) 438-8300

September 7, 2020

Mr. Mike Willis
Burke County Fire Marshal
Burke County Emergency Operations Center
Post Office Box 219
Morganton, North Carolina 28680-0219

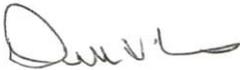
Dear Mr. Willis:

Enclosed please find the Financial Statements and Independent Auditors' Reports for the fiscal years ended June 30, 2020 and 2019 for South Mountains Fire Rescue, Inc. This report was generated by Lowdermilk Church & Co., L.L.P. Certified Public Accountants.

If you have any questions or need any additional information, please call me at 828-439-2651 (cell), 828-437-6662 (home) or 828-437-8588 (office).

Thank you very much for your consideration in this matter.

Sincerely,



Mrs. Dell W. Evans
Treasurer
Board of Directors

Enclosures:

SOUTH MOUNTAINS FIRE RESCUE, INC.

Financial Statements and Independent Auditors' Report
For the Years Ended June 30, 2020 and 2019

Attachment: South Mtn Fire (3180 : BOC Reports & Comments)

Lowdermilk Church & Co., L.L.P.
Certified Public Accountants

SOUTH MOUNTAINS FIRE RESCUE, INC.

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Attachment: South Mtn Fire (3180 : BOC Reports & Comments)

Lowdermilk Church & Co., L.L.P.
Certified Public Accountants

121 N. Sterling Street
Morganton, North Carolina 28655
Phone: (828) 433-1226
Fax: (828) 433-1230

Independent Auditors' Report

To the Board of Directors of
South Mountains Fire Rescue, Inc.

We have audited the accompanying financial statements of South Mountains Fire Rescue, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of South Mountains Fire Rescue, Inc. as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Lois Smith Church & Co., L.L.P.

Morganton, North Carolina

August 19, 2020

Attachment: South Mtn Fire (3180 : BOC Reports & Comments)

SOUTH MOUNTAINS FIRE RESCUE, INC.

**Statements of Financial Position
June 30, 2020 and 2019**

	2020		<u>Total</u>
	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	
<u>Assets</u>			
Current assets			
Cash	\$ 19,514	\$ -	\$ 19,514
Sales tax refund receivable	1,277	-	1,277
Due from Burke County	1,751	-	1,751
Prepaid insurance	6,898	-	6,898
Total current assets	<u>29,440</u>	<u>-</u>	<u>29,440</u>
Property, plant and equipment (at cost):			
Land and buildings	338,405	-	338,405
Vehicles	569,600	-	569,600
Equipment	478,239	-	478,239
Total	1,386,243	-	1,386,243
Less accumulated depreciation	<u>(957,718)</u>	<u>-</u>	<u>(957,718)</u>
Property, plant and equipment - net	<u>428,525</u>	<u>-</u>	<u>428,525</u>
Total assets	<u>\$ 457,965</u>	<u>\$ -</u>	<u>\$ 457,965</u>
<u>Liabilities and Net Assets</u>			
Current liabilities			
Accounts payable and accrued expenses	\$ 1,512	\$ -	\$ 1,512
Current portion of long term debt	29,612	-	29,612
Total current liabilities	31,124	-	31,124
Long term debt	267,305	-	267,305
Total liabilities	<u>298,429</u>	<u>-</u>	<u>298,429</u>
Net assets:			
Without donor restrictions	159,536	-	159,536
With donor restrictions	-	-	-
Total net assets	<u>159,536</u>	<u>-</u>	<u>159,536</u>
Total liabilities and net assets	<u>\$ 457,965</u>	<u>\$ -</u>	<u>\$ 457,965</u>

The accompanying notes to the financial statements are an integral part of this statement.

2019		
<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
\$ 32,905	\$ -	\$ 32,905
809	-	809
5,652	-	5,652
4,446	-	4,446
<u>43,811</u>	<u>-</u>	<u>43,811</u>
338,405	-	338,405
569,600	-	569,600
461,280	-	461,280
<u>1,369,285</u>	<u>-</u>	<u>1,369,285</u>
<u>(888,938)</u>	<u>-</u>	<u>(888,938)</u>
<u>480,347</u>	<u>-</u>	<u>480,347</u>
<u>\$ 524,158</u>	<u>\$ -</u>	<u>\$ 524,158</u>
\$ 2,613	\$ -	\$ 2,613
28,680	-	28,680
31,292	-	31,292
296,946	-	296,946
<u>328,238</u>	<u>-</u>	<u>328,238</u>
195,920	-	195,920
-	-	-
<u>195,920</u>	<u>-</u>	<u>195,920</u>
<u>\$ 524,158</u>	<u>\$ -</u>	<u>\$ 524,158</u>

Attachment: South Mtn Fire (3180 : BOC Reports & Comments)

SOUTH MOUNTAINS FIRE RESCUE, INC.

Statements of Activities
For the Years Ended June 30, 2020 and 2019

	2020		
	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue and Support:			
Fire district tax	\$ 93,294	\$ -	\$ 93,294
Grants	-	5,565	5,565
Sales tax reimbursement	2,607	-	2,607
Interest income	147	-	147
Rental income	20,000	-	20,000
Other income	962	-	962
Net assets released from restrictions:			
Satisfaction of program restrictions	<u>5,565</u>	<u>(5,565)</u>	<u>-</u>
Total support and revenue	<u>122,574</u>	<u>-</u>	<u>122,574</u>
Expenses:			
Program services	<u>158,958</u>	<u>-</u>	<u>158,958</u>
Total expenses	<u>158,958</u>	<u>-</u>	<u>158,958</u>
Change in net assets	(36,384)	-	(36,384)
Net assets - beginning	<u>195,920</u>	<u>-</u>	<u>195,920</u>
Net assets - ending	<u>\$ 159,536</u>	<u>\$ -</u>	<u>\$ 159,536</u>

The accompanying notes to the financial statements are an integral part of this statement.

2019		
<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
\$ 92,770	\$ -	\$ 92,770
-	14,257	14,257
1,833	-	1,833
117	-	117
-	-	-
870	-	870
<u>14,257</u>	<u>(14,257)</u>	<u>-</u>
<u>109,847</u>	<u>-</u>	<u>109,847</u>
<u>153,603</u>	<u>-</u>	<u>153,603</u>
<u>153,603</u>	<u>-</u>	<u>153,603</u>
(43,756)	-	(43,756)
<u>239,676</u>	<u>-</u>	<u>239,676</u>
<u>\$ 195,920</u>	<u>\$ -</u>	<u>\$ 195,920</u>

Attachment: South Mtn Fire (3180 : BOC Reports & Comments)

SOUTH MOUNTAINS FIRE RESCUE, INC.

**Statements of Functional Expenses
For the Years Ended June 30, 2020 and 2019**

	2020			2019		
	Program	Support Services	Total	Program	Support Services	Total
Uniforms and safety equipment	\$ 6,058	\$ -	\$ 6,058	\$ -	\$ -	\$ -
Fuel and vehicle expense	3,300	-	3,300	4,237	-	4,237
Repairs and maintenance	18,575	-	18,575	17,097	-	17,097
Telephone and postage	1,710	-	1,710	1,572	-	1,572
Utilities	4,523	-	4,523	4,277	-	4,277
Insurance	13,115	-	13,115	14,717	-	14,717
Supplies	6,395	-	6,395	4,985	-	4,985
Dues and subscriptions	1,100	-	1,100	1,375	-	1,375
Professional services	4,675	-	4,675	3,354	-	3,354
Training and travel	426	-	426	410	-	410
Miscellaneous expense	90	-	90	5,995	-	5,995
Depreciation	68,780	-	68,780	68,458	-	68,458
Payroll expense	12,012	-	12,012	12,021	-	12,021
Interest	10,011	-	10,011	10,988	-	10,988
Reimbursements and fire calls	5,392	-	5,392	-	-	-
Payroll taxes	918	-	918	918	-	918
Pension fund	1,880	-	1,880	3,200	-	3,200
Total expenses	<u>\$ 158,958</u>	<u>\$ -</u>	<u>\$ 158,958</u>	<u>\$ 153,603</u>	<u>\$ -</u>	<u>\$ 153,603</u>

The accompanying notes to the financial statements are an integral part of this statement.

SOUTH MOUNTAINS FIRE RESCUE, INC.

Statements of Cash Flows
For the Years Ended June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>
Cash Flows From Operating Activities:		
Change in net assets	\$ (36,384)	\$ (43,756)
Adjustments to reconcile increase (decrease) in net assets to net cash provided (used) by operating activities:		
Depreciation	68,780	68,458
(Increase) decrease in operating assets:		
Due from Burke County	3,900	2,296
Sales tax and grants receivable	(468)	1,378
Prepaid insurance	(2,452)	3,762
Increase (decrease) in operating liabilities:		
Accounts payable and accrued expenses	<u>(1,101)</u>	<u>(19,755)</u>
Net cash provided (used) by operating activities	<u>32,275</u>	<u>12,383</u>
Cash Flows From Investing Activities:		
Purchase of equipment	<u>(16,958)</u>	<u>(14,917)</u>
Net cash provided (used) by investing activities	<u>(16,958)</u>	<u>(14,917)</u>
Cash Flows From Financing Activities:		
Payments on long term debt	<u>(28,709)</u>	<u>(27,725)</u>
Net cash provided (used) by financing activities	<u>(28,709)</u>	<u>(27,725)</u>
Net increase (decrease) in cash	(13,392)	(30,259)
Cash and cash equivalents at beginning of year	<u>32,905</u>	<u>63,164</u>
Cash and cash equivalents at end of year	<u>\$ 19,514</u>	<u>\$ 32,905</u>
Supplemental Disclosures:		
Interest payments	<u>\$ 10,036</u>	<u>\$ 11,019</u>

The accompanying notes to the financial statements are an integral part of this statement.

SOUTH MOUNTAINS FIRE RESCUE, INC.

**Notes to the Financial Statements
For the Years Ended June 30, 2020 and 2019**

1. General Information and Significant Accounting Policies

Organization - South Mountains Fire Rescue, Inc. (the Organization) is a not-for-profit corporation established to provide fire protection and rescue services to the Southmountain Community in Burke County, North Carolina via the operation of a volunteer fire department.

Basis of Accounting - The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles. Under the accrual basis, revenues are recognized in the accounting period in which they are earned regardless of when they are actually received. Expenses are recognized in the accounting period in which a liability is incurred regardless of when the expense is actually paid.

Cash and Cash Equivalents - For the purposes of the statement of changes in financial position, cash equivalents include time deposits, certificates of deposit and all highly liquid debt instruments with original maturities of three months or less.

Property, Plant and Equipment - The Organization capitalizes all expenditures for property and equipment in excess of \$500. Purchased property and equipment are carried at cost. Donated property and equipment are carried at the approximate fair value at the date of donation. Depreciation is computed using primarily the straight-line method based on estimated useful lives as follows:

Vehicles	5-7 years
Land and buildings	15-40 years

Maintenance and repairs are charged to operations when incurred. Betterments and renewals are capitalized. When property and equipment are sold, or otherwise disposed of, the asset account and related accumulated depreciation account are relieved, and any gain or loss is included in operations.

Basis of Presentation - The Organization reports in compliance with the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-205, Not-for-Profit Entities: Presentation of Financial Statements. Under these provisions, net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization, and changes therein, are classified and reported as follows:

Net Assets Without Donor Restrictions - These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program-related services, raising contributions, and performing administrative functions.

Net Assets With Donor Restrictions - These net assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires, that is, until the stipulated time restriction ends or the purpose of the restriction is accomplished, the net assets are restricted.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Revenue Sources - The Organization receives the majority of its revenue from Burke County. Fire district taxes are levied and collected by Burke County and distributed to the Organization.

Income Taxes - The Organization is exempt from Federal and State income taxes under Internal Revenue Code Section 501(c)(3) and, consequently, no provision for income taxes is reflected in the financial statements.

Contributed Services - No amounts have been reflected in the financial statements for donated services. The Organization generally pays for services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Organization in its operations, but these services do not meet the criteria for recognition of contributed services. The Organization receives an average of 2,000 volunteer hours, per year.

Functional Allocation of Expenses - The cost of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Expenses that can be identified with a specific program and supporting service are allocated directly to their nature and expenditure classification. Other expenses that are common to several functions are allocated by statistical means.

2. Liquidity and Availability of Financial Assets

The Organization monitors its liquidity so that it is able to meet its operating needs and other contractual commitments while maximizing the investment of its excess operating cash. The Organization has the following financial assets that could readily be made available within one year of the balance sheet to fund expenses without limitations:

	<u>2020</u>	<u>2019</u>
Financial assets at end of year:		
Cash and cash equivalents	\$19,514	\$32,905
Sales tax refund	1,277	809
Due from Burke County	<u>1,751</u>	<u>5,652</u>
	<u>\$22,542</u>	<u>\$39,366</u>

Attachment: South Mtn Fire (3180 : BOC Reports & Comments)

3. Long-Term Debt

Long-term debt is summarized as follows:

	<u>2020</u>	<u>2019</u>
3.25% note payable to Local Government Federal Credit Union in monthly installments of \$2,108, including interest, due July 2031 collateralized by a deed of trust on the fire station.	\$235,115	\$252,492
3.94% note payable to First Citizens Bank in monthly installments of \$458, including interest, due July 2021 collateralized by a vehicle.	5,348	10,519
3.00% note payable to Local Government Federal Credit Union in monthly installments of \$662, including interest, due June 2028 collateralized by two vehicles.	<u>56,454</u>	<u>62,615</u>
Total	296,917	325,626
Less current portion	<u>(29,612)</u>	<u>(28,682)</u>
Long-term portion	<u>\$267,305</u>	<u>\$296,946</u>

Principal maturities for the years subsequent to June 30, 2020 are summarized as follows:

2021	\$ 29,612
2022	25,049
2023	25,859
2024	26,694
2025	27,557
Thereafter	<u>162,146</u>
	<u>\$296,917</u>

4. Significant Concentration

The primary source of the Organization’s revenue is the County Fire District Tax. Therefore, its ability to continue receiving these funds is based on the County’s annual policy and funding decisions and the availability of such funds for disbursement to the Organization.

5. Commitments and Contingencies

Uncertain Tax Positions

FASB ASC 740-10, Accounting for Uncertainty in Income Taxes, clarifies the accounting for uncertainty in income tax positions. Based on an evaluation of uncertain tax positions, management is required to measure potential tax liabilities that could have a risk of greater than a 50% likelihood of being realized upon settlement. As of June 30, 2020, management has determined that the Organization has no such risk and, therefore, no liabilities have been recorded for uncertain tax positions.

Attachment: South Mtn Fire (3180 : BOC Reports & Comments)

The Organization is exempt from federal income taxes under Section 501 (c) (3) of the Internal Revenue Code, except on net income derived from unrelated business activities. The Organization believes that it has appropriate support for any tax positions taken and, as such, does not have any uncertain tax positions material to the financial statements.

The Organization's Return of Organization Exempt from Income Tax (Form 990) for 2017, 2018 and 2019 are subject to examination by the IRS, generally for three years after they are filed.

State and Federal Assisted Programs

In the prior years, the Organization received proceeds from federal and State grants. Periodic audits of these grants are required, and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agency. No provision has been made in the accompanying financial statements for the refund of grant monies.

6. Risk Management

The Organization is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; injuries to employees; and natural disasters. The Organization carries commercial risk liability coverage for \$701,738 for buildings and \$1,000,000, per occurrence, for auto liability. In addition to these, the Organization also carries insurance on its equipment which covers a loss of up to \$1,125,000 in the aggregate, as well as \$1,000,000 in flood insurance.

7. Related-Party Transactions

During the year ended June 30, 2020, the Organization leased space to the Chairman of the Board's employer. Prior to this arrangement, the employer's facility was destroyed by fire. This resulted in rental income of \$20,000 for the fiscal year.

8. Subsequent Events

The spread of the Coronavirus Disease (COVID-19) has been deemed a worldwide pandemic. The COVID-19 pandemic has had significant effects on global economic markets, supply chains, businesses and communities. As a result, domestic and international equity markets have experienced significant declines. The declines impacting South Mountains Fire Rescue, Inc. are not reflected in the financial statements for the year ended June 30, 2020, since the full impact of COVID-19 is unknown and cannot be reasonably estimated as of August 19, 2020.

The Organization has evaluated subsequent events through August 19, 2020, the date the financial statements were available to be issued. During the period from the end of the year, and through this date, no circumstances occurred that require recognition or disclosure in these financial statements.

Longtown Volunteer Fire Department, Inc.

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

For Year Ended June 30, 2020

A. TODD CARSWELL, CPA
Certified Public Accountant

Attachment: Longtown FD (3180 : BOC Reports & Comments)

Longtown Volunteer Fire Department, Inc.

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Attachment: Longtown FD (3180 : BOC Reports & Comments)

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Longtown Volunteer Fire Department, Inc.
1345 Paddy's Creek Rd.
Nebo, NC 28761

Report on the Financial Statements

We have audited the accompanying statement of financial position of Longtown Volunteer Fire Department, Inc. as of June 30, 2020, and the related statement of activities, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to previously present fairly, in all material respects, the financial position of Longtown Volunteer Fire Department, Inc. as of June 30, 2020, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

A. Todd Carswell, CPA

September 1, 2020

Longtown Volunteer Fire Department, INC.

Statement of Financial Position Year Ended June 30, 2020

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
ASSETS				
Current Assets:				
Cash and Cash Equivalents	\$ 367,168	\$ 719	\$ -	\$ 367,887
Due from Burke County	-	-	-	-
Prepaid Expenses	-	-	-	-
Total Current Assets	367,168	719	-	367,887
Property, Plant, and Equipment:				
Buildings	634,406	-	-	634,406
Land	20,000	-	-	20,000
Land Improvement	10,028	-	-	10,028
Furniture & Equipment	3,900	-	-	3,900
Computer & Office Equipment	4,009	-	-	4,009
Machinery & Equipment	197,107	-	-	197,107
Vehicles	111,386	-	-	111,386
Total Property, Plant and Equipment	980,836	-	-	980,836
Less Accumulated Depreciation	(405,064)	-	-	(405,064)
Net Property, Plant and Equipment	575,771	-	-	575,771
Total Assets	\$ 942,939	\$ 719	\$ -	\$ 943,658
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Accounts Payable	\$ -	\$ -	\$ -	\$ -
Payroll Liabilities	-	-	-	-
Accrued Interest	-	-	-	-
Current Portion of Long-Term Debt	-	-	-	-
Total Current Liabilities	-	-	-	-
Long-Term Debt	-	-	-	-
Total Liabilities	-	-	-	-
Net Assets - Unrestricted	942,939	719	-	943,658
TOTAL LIABILITIES AND NET ASSETS	\$ 942,939	\$ 719	\$ -	\$ 943,658

See accompanying notes to financial statements.

Longtown Volunteer Fire Department, Inc.

Statement of Activities Year Ended June 30, 2020

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
INCOME & SUPPORT				
Proceeds from Burke & McDowell County:				
Fire District Tax	\$ 210,644	\$ -	\$ -	210,644
Age Exemption	-	-	-	-
Manufacturing Inventory Reimbursement	-	-	-	-
Retail/Wholesale Inventory Reimbursement	-	-	-	-
Donations	-	-	-	-
Grant Income	-	-	-	-
Other Income	1,370	-	-	1,370
Total Income & Support	<u>212,014</u>	<u>-</u>	<u>-</u>	<u>212,014</u>
EXPENSES:				
Security	972			972
Internet				-
Legal & Professional	1,800			1,800
Supplies	11,616			11,616
Occupancy	9,337			9,337
Insurance	24,675			24,675
Telephone				-
Uniforms				-
Repairs and Maintenance	17,863			17,863
Dues and Subscriptions				-
Fuel, Oil, and Gas	3,326			3,326
Office Supplies	3,257			3,257
Payroll	28,686			28,686
Training				-
Mileage Reimbursement	3,467			3,467
First Responder				-
Pension Fund				-
Workers Comp				-
Other Taxes and Licenses				-
EMS				-
Non-capital Equipment	7,793			7,793
Depreciation	23,604			23,604
Total Expenses	<u>136,396</u>	<u>-</u>	<u>-</u>	<u>136,396</u>
Operating Income (Loss)	<u>75,618</u>	<u>-</u>	<u>-</u>	<u>75,618</u>
OTHER REVENUE AND (EXPENSE):				
Interest Income	-			-
Gain on Sale of Fixed Assets	-			-
Interest Expense	-			-
Total Other Revenue (Expense)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Changes in Net Assets	<u>75,618</u>	<u>-</u>	<u>-</u>	<u>75,618</u>
Net Assets, Beginning of Year	<u>867,321</u>	<u>719</u>	<u>-</u>	<u>868,040</u>
Net Assets, End of Year	<u>\$ 942,939</u>	<u>\$ 719</u>	<u>\$ -</u>	<u>\$ 943,658</u>

See accompanying notes to financial statements.

Longtown Volunteer Fire Department, INC.

Statement of Cash Flows Year Ended June 30, 2020

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Cash Flows from Operating Activities				
Tax Receipts	\$ 210,644	\$ -	\$ -	\$ 210,644
Contributions & Donations	-	-	-	-
Grants	-	-	-	-
Miscellaneous Receipts	1,370	-	-	1,370
Trsf From Temp Restricted	-	-	-	-
Interest Received	-	-	-	-
Operating Expenses	(112,792)	-	-	(112,792)
Interest Paid	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Cash Provided (used) By Operating Activities	<u>99,222</u>	<u>-</u>	<u>-</u>	<u>99,222</u>
Cash Flows from Investing Activities				
Proceeds from Sale of Fixed Assets	-	-	-	-
Transfer to Special Account	-	-	-	-
Purchases of Fixed Assets	(12,921)	-	-	(12,921)
	<u>(12,921)</u>	<u>-</u>	<u>-</u>	<u>(12,921)</u>
Net Cash Provided (Used) By Investing Activities	<u>(12,921)</u>	<u>-</u>	<u>-</u>	<u>(12,921)</u>
Cash Flows from Financing Activities				
Proceeds from Long Term Debt	-	-	-	-
Payments of Long Term Debt	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Cash Provided (Used) By Financing Activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Cash and Cash Equivalents	86,301	-	-	86,301
Beginning Cash	280,866	719	-	281,586
Ending Cash	<u>\$ 367,167</u>	<u>\$ 719</u>	<u>\$ -</u>	<u>\$ 367,887</u>
Reconciliation of Changes in Net Assets to Net Cash Provided (Used) by Operating Activities				
Changes in Net Assets	\$ 75,618	\$ -	\$ -	\$ 75,618
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:				
Depreciation	23,604			23,604
Gain on Sale of Fixed Assets	-			-
Contribution of Fixed Assets	-			-
(Increase) Decrease in Operating Assets:				
Due from Burke County	-			-
Prepaid Expense	-			-
Increase (Decrease) in Operating Liabilities				
Accounts Payable	-			-
Payroll Liabilities	-			-
Accrued Interest	-			-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ 99,222</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 99,222</u>

See accompanying notes to financial statements.

Longtown Volunteer Fire Department, Inc. NOTES TO THE FINANCIAL STATEMENTS

1. General Information and Summary of Significant Accounting Policies

Nature of Activities: Longtown Volunteer Fire Department, Inc. is a not-for-profit corporation, established on June 1, 2006, to provide fire protection and rescue services to the Longtown Community in Burke County and McDowell County, North Carolina through the operation of a volunteer fire department.

Basis of Accounting: The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles. Under the accrual basis, revenues are recognized in the accounting period in which they are earned regardless of when they are actually received. Expenses are recognized in the accounting period in which a liability is incurred regardless of when the expense is actually paid.

Use of Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

2. Financial Statement Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117, the organization is required to report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

3. Cash and Cash Equivalents

For the purposes of the statement of changes in financial position, cash and cash equivalents include time deposits, certificates of deposit and all highly liquid debt instruments with original maturities of six months or less.

4. Property and Equipment

The organization capitalizes all expenditures for property and equipment in excess of \$500. Purchased property and equipment are carried at cost. Donated property and equipment are carried at the approximate fair value at the date of donation. Depreciation is computed using primarily the straight-line method.

Maintenance and repairs are charged to operations when incurred. Betterments and renewals are capitalized. When property and equipment is sold or otherwise disposed of, the asset account and related accumulated depreciation account are relieved, and any gain or loss is included in operations.

5. Concentration of Credit Risk

The organization maintains its cash balance at two financial institutions located in Morganton, N.C. The accounts are insured by the Federal Deposit Insurance Corporation up to \$250,000 per institution. At June 30, 2020, the organization's uninsured cash balances totaled \$43,239.

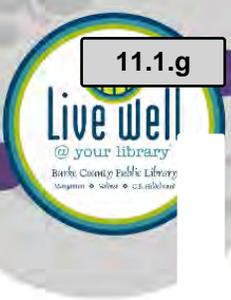
6. Related Party

The organization will be receiving a substantial amount of its operating revenue from Burke and McDowell Counties. This revenue comes from ad valorem taxes levied on property within the organization's fire district, age exemption, manufacturing inventory reimbursement and retail/wholesale inventory reimbursement.

7. Donated Materials and Services

Donated materials and services, when received, are reflected as contributions in the accompanying statements at their estimated value at date of receipt. No amounts have been reflected in the statements for donated services inasmuch as no objective basis is available to measure the value of such services; however, a substantial number of volunteers have donated significant amounts of their time in the organization's program services.

OCTOBER ADULT PROGRAMS!



11.1.g

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>Kings Mountain Story Video Trilogy by Randell Jones - Sept. 26-Oct. 11 Videos will be hosted on the library Facebook page & website to honor the 240th Anniversary of the Battle of Kings Mountain & the 40th Anniversary of the Overmountain Victory National Historic Trail.</p>				<p>A FREE Monthly Subscription box for Adult book lovers! Subscription boxes will be available for pick up Oct. 5. Call today to register for your box!</p>		<p>Also on Sat., Oct 10 Broom Making Workshop Rainbow Turkey Wing Whisk Broom MPL 12-4pm</p>
4	5	6	7	8	9	10
<p>WHERE'S MAGGIE 7PM a weekly hike!</p>		<p>Tasty Tuesday 7pm a weekly recipe program</p>	<p>Highlight NC! 7pm Learn about interesting places and events in NC</p>	<p>#ThrowbackThursday Join us each week (9am on Facebook) for pictures & history from the local area! Brought to you by the North Carolina Room</p>	<p>Needlework in the Morning 10am: MPL & Zoom</p>	<p>Outdoor Movie Night 8pm/Sunset MPL Front Lawn Spaces Limited.</p>
11	12	13	14	<p>Like to draw? During the month of October, Adults and Teens may enter ink drawings via a Google Form to be entered in drawing for a gift card! Google form, and more details, will be linked from our website & Facebook page on October 1.</p>		16
<p>WHERE'S MAGGIE 7PM</p>	<p>#CraftyMe Kits available for pick up today.</p>	<p>Tasty Tuesday 7pm</p>	<p>Highlight NC! 7pm</p>	<p>#CraftyMe How-To Video 7pm</p>		
18	19	20	21	23	24	
<p>WHERE'S MAGGIE 7PM</p>	<p>Spooky Cemetery Craft Night MPL 5:30pm</p>	<p>BOOK DISCUSSION w/ Special guest (via zoom) LAUREN WILLIG 10AM: VPL & ZOOM Tasty Tuesday: 7pm</p>	<p>Highlight NC! 7pm</p>	<p>Needlework in the Morning 10am: MPL & Zoom</p>	<p>Outdoor Movie Night 8pm/Sunset MPL Front Lawn Spaces Limited.</p>	
25	26	27	28	30		
<p>WHERE'S MAGGIE 7PM</p>	<p>#CraftyMe 5:30pm @ MPL OR Kit pick up</p>	<p>Tasty Tuesday 7pm</p>	<p>Highlight NC! 7pm</p>	<p>#CraftyMe How-To Video 7pm</p>		

CALENDAR

Pre-registration & v are required for programs.

Orange: Items available for pick up (requires pre-regis & pick ups are sche

Purple: Prog video will be p on the libr Facebook p and Websit

Green: Progra be held in pe n only. Space Lim d.

Black: Progra will be available h online & in-pe n.

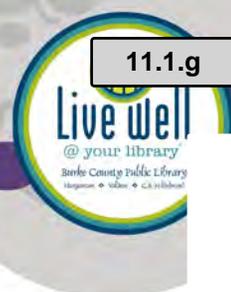
MPL= Morganton Library
VPL= Valdese P Library
CBH= C.B. Hilde d Public Librar

Visit us online
www.bcpls.org or on

Attachment: Library Calendar -- 10 2020 (3180 : BOC Reports & Comments)

OCTOBER YA PROGRAMS!

All programs require pre-registration and waiver to attend!



MON	TUE	WED	THU	FRI	SAT
<p>Young adult (YA) programs are limited to middle and high school students only</p>		<p>EXCLUSIVE & EXCLUSIVE</p> <p>Get the YA All Access Pass and get registration-free access to all YA Online programs including Jackbox Game Nights, Trivia Nights, YA Lit Lounge, the YA Discord Server, and more!**</p> <p>Visit us online at bcpls.org!</p>	<p>1 NC LIVE for Teens Crash Course 4pm (CBH)</p>	<p>9 YA Online Trivia Night 5:30pm</p>	<p>10 SONIC THE HEDGEHOG 2020 PG</p>
<p>5 YAAB 6pm</p>	<p>6 Freestyle Craft Night & Chill 5:30pm (VPL)</p>		<p>8 Jackbox Game Night 3:30pm (CBH)</p>	<p>23 YA Online Trivia Night 5:30pm</p>	<p>10 Outdoor Movie Night 8pm/sunset (MPL front lawn)</p>
<p>12 Jackbox Game Night 6pm (MPL)</p>	<p>13 YA DIY Screen Printing 5:30pm (VPL)</p>		<p>15 Online Squad Squabble 3:30pm</p>	<p>22 YA DIY Candy Sushi 3:30pm (CBH)</p>	<p>24 Outdoor Movie Night 8pm/sunset (MPL front lawn)</p>
<p>19 Professional Makeup Tutorial: Rainbow Edition 6pm</p>	<p>20 Jackbox Game Night 6pm (VPL)</p>		<p>29 Halloween Sweets & Treats 3:30pm (CBH)</p>	<p>31 YA Virtual Cosplay Event 1pm</p>	
<p>26 YA Lit Lounge 6pm (MPL)</p>	<p>27 Canvas Art & Supernatural Screening Night 5:30pm (VPL)</p>				

CALENDAR KEY

Orange: Program will be held online only

Black: Program will be held in-person only

Purple: Program will be available both online and in-person

Red: Program will be available in-person or as a to-go program



Not ready to attend programs in person? We've got you covered! Programs that are available in-person or as a to-go program can be accessed by calling the library or getting a to-go bag at any point during this month.

Attachment: Library Calendar -- 10 2020 (3180 : BOC Reports & Comments)

**For questions, to pre-register, or to get access to the Discord Server & an all-access pass contact Lizzie at 828-764-9273 or at lizzie.whisnant@burkenc.org

OCTOBER KIDS PROGRAMS!

While we can't do in-person programming with our kids right now, we can offer options for you at home. Check these out, give us a call if you have questions, and know that we MISS YOU!

Storytimes on a Schedule

Want a live storytime experience?
Zoom Storytimes are available,
contact the programmers listed
below for details!

Terrific Tots (2 year olds)

Tuesdays at 10:30am
With Ms. Claudia (828-764-9274)
Crafts are available for pick up.

Preschool Pals (3-5 year olds)

Thursdays at 10:30am
With Ms. Claudia (828-764-9274)
Crafts are available for pick up.

Library Explorers (K-2)

Thursdays at 3:30pm
With Ms. Judy (828-764-9283)
Crafts/Activities are available for pick up.

Cool Kids (3rd-5th)

Tuesdays at 3:30pm
With Ms. Judy (828-764-9283)
Crafts/Activities are available for pick up.

Registration and waiver required for
interactive online programming.

MPL= Morganton Public Library
VPL= Valdese Public Library
CBH= C.B. Hildebrand Public Library
Online @ www.bcpls.org
Or Facebook @bcpls

Drive-Through Fall Festival

Agencies, Candy, Take It-Make It Craft Bags & More!
Thurs., Oct. 22 from 3-5pm @ MPL

HALLOWEEN BOO-THRU

Costumes, Treats, and More! (ages birth-5th grade)
Wed., Oct. 28 from 2-4pm @ CBH

Book-n-Treat Extravaganza

Part of **Treats Thru the Streets** in Valdese.
Friday, October 30 from 4-6pm @ VPL

Storytimes When You Want Them

Join our Storytime Group
on Facebook (linked from
our website and main
Facebook page) for
storytime videos,
excusive contests &
competitions (like
Canvas Doodles &
the **Lego Challenge**),
announcements, & more!

"Book" A Storytime

At VPL

A personalized in person
storytime with a
Children's Programmer.

Single family, by appointment
only. Waiver & social distancing
from programmer required.

Spaces limited. Call to
book your appointment!
828-874-2421

Pick It Up!

Take it - Make it at MPL

Drive by and pick up your activity bag, no reservation needed
(scheduled pick ups also available). For Preschool and School Aged Kids.
MPL: Thursdays from 10-11am & 3-4pm

Ceramic Pumpkin Painting Craft Bag @ CBI

Limited Supplies! For 5th grade & under.

Call to reserve your bag and schedule a pick up - 828-764-9283

Fun-tober Busy Bags at VPL

A monthly active learning bag for Toddlers and Preschoolers.
Call to reserve your bag and schedule a pick up - 828-874-2421

NEW Crafty Me Bags at VPL

A monthly bag for K-5th graders.
Call to reserve your bag and schedule a pick up - 828-874-2421

Monster Mania (Enrichment Bags) At CBH

A monthly bag for Preschool & School Aged Kids.
Call to reserve your bag and schedule a pick up - 828-764-9283

Imagine Your Story Fairytale Bag At MPL

For School Aged Kids. Available beginning September 8.
Call to reserve your bag and schedule a pick up - 828-764-9274

Science Academy at VPL

For 5th grade & under. A twice monthly pick-up kit with accompanying how-to vid
Call to sign up and get details - 828-874-2421

Cooking with Amber at VPL

For 5th grade and under. A monthly pick-up kit with accompanying how-to vid
Call to sign up and get details - 828-874-2421

More details & additional Take-Home Options (including story
kits) are posted on our Facebook Storytime Group & website.

All take-home crafts, kits, and bags are available while supplies last.
quantity and items are subject to change.

ONLINE RESOURCES



Did you know you can access the library catalog from your computer, phone, or tablet? Visit www.bcpls.org/catalog and click on the link to take you to the online catalog.

Once on the catalog, you can log in with your library card and PIN to renew books, place holds on books, and see what you have checked out. If you would like some help using the catalog online, you can call the library or stop by during business hours.



If you aren't ready to come back in the library, but want something to read - use the online catalog to put a book on hold (and have it delivered to the library of your choice). When we call to let you know it is ready for pick up - request a Books2Go Curbside Pick up and we will schedule a time to bring it right out to your car!

facebook

Connect with the library (@BCPLS) on Facebook for program videos, competitions, additional resources, and weekly posts of photos & stories of the history of Burke County.

If you have kids, join our Storytime Group on Facebook (linked from our main page) - exclusive storytime videos, competitions & contests, and much more available for kids birth-5th grade!

Don't have Facebook, but want access to the videos? Many of them are posted on our library website - or contact your librarian today for other options.

Burke County Public Library Statistics -- FY 20-21

	JUL	AUG	SEP	YTD Avg.
Appointments				
Morganton	1384	1575	1789	1582.67
Valdese	757	756	547	686.67
CB Hildebrand	226	213	377	272.00
TOTAL:	2367	2544	2713	2541.33
Curbside				
Morganton	177	170	177	174.67
Valdese	89	68	76	77.67
CB Hildebrand	73	67	82	74.00
TOTAL:	339	305	335	326.33
Study Room Use				
Morganton	13	18	32	21.00
Valdese	16	14	66	32.00
CB Hildebrand	17	17	16	16.67
TOTAL:	46	49	114	69.67
Programs -- Remote and In-Person				
Adult	12	19	24	18.33
Young Adult	17	18	15	16.67
Children	65	68	63	65.33
TOTAL:	94	105	102	100.33
Program Views				
Adult	257	361	430	349.33
Young Adult	705	578	453	578.67
Children	4175	4399	4824	4466.00
TOTAL:	5137	5338	5707	5394.00
Pickup Bags				
Adult	64	76	83	74.33
Young Adult	67	61	98	75.33
Children	862	890	693	815.00
TOTAL:	993	1027	874	964.67
E-Book Users	2445	2475	2504	2474.67
E-Book Checkouts	3338	3441	3262	3347.00
Overall Circulation	11501	10563	10652	10905.33

Computer Sessions	804	816	980	866.67
New/Renewed Borrowers	259	287	315	287.00



PARTNERS
Improving Lives. Strengthening Communities.
Partners Board of Directors
Regular Meeting Minutes
August 20, 2020 - 6:00 PM

Partners Board of Directors met by means of a virtual Zoom/conference call for its regular monthly meeting.

Board Member Attendance

Commissioner Susan Allen	P	Mike Hoffman	A
Commissioner Kevin Austin	P	Commissioner Anita McCall	A
Commissioner Kitty Barnes	P	Linda McCrary	P
Beth Brown (non-voting)	P	Richard Merlo, MD	P
Commissioner Jeffrey Brittain	P	Henry Morphis - <i>Vice Chair</i>	A
Hope E. Bryant	P	Barry Nelson (non-voting)	P
Debra Cheek - <i>Treasurer</i>	P	Commissioner Marvin Norman	P
Daryl Cook	P	David O'Connor	A
Steve Garrison	P	Russ Perkins – <i>Chair</i>	P
Commissioner Bill Goins	P	Joseph Ramey	P
Jane Hinson	A		

Partners Staff Present

Rhett Melton	Chief Executive Officer
Shireen Stone	Chief Operating Officer
Susan Lackey	Chief Financial Officer
Andrew Walsh	Chief Legal Officer
Selenna Moss	Chief Performance and Compliance Officer
Kim Powell	Deputy Clerk to the Board

Others Present

Yvonne French	DHHS Liaison
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I. Call to Order

Chair Russ Perkins called the meeting to order at 6:02 p.m. Mr. Perkins stated for the record that Partners Board of Directors meeting is an open meeting and the line is open to the public. He noted that instructions to join the meeting are posted on the public website.

Rhett Melton introduced Partners Chief Operating Officer, Shireen Stone. Mr. Perkins acknowledged the reappointments of Linda McCrary and Commissioner Kitty Barnes, and new board members: Kevin Austin, Jeffrey Brittain, Hope Bryant, Barry Nelson, Dr. Richard Merlo, and David O'Connor. A roll call was conducted, a quorum was acknowledged, and board members and Partners staff introduced themselves.

II. Agenda Revisions

- A. There were no agenda revisions.

III. Citizen Recognition

- A. There were no citizens present for public comment.

IV. Consent Agenda

A. Previous Board Meeting Minutes

Minutes from the June 18, 2020 meeting were included in the board meeting agenda packet for approval. Chair Russ Perkins asked for a motion to approve the previous meeting minutes. Joe Ramey made a motion and Dr. Merlo seconded. The floor was opened for discussion. There being no discussion, the motion carried unanimously.

V. Reports

- A. Finance Committee Report – The Finance Committee did not meet in the month of August due to lack of a quorum. Mr. Perkins called for a motion to move into committee of the whole in order to consider and act upon the report of the Finance Committee and return to regular order at the conclusion of that report. Mr. Perkins asked that Debra Cheek act as Chair of the Committee of the Whole. Joe Ramey made a motion, and Marvin Norman seconded. With there being no discussion, the motion carried unanimously.
- B. Chair Debra Cheek presented the Finance Committee Report.
1. Approval of Previous Meeting Minutes – The June 11, 2020 Finance Committee meeting minutes were included in the board meeting agenda packet for approval. Chair Debra Cheek asked for a motion to approve the previous meeting minutes. Joe Ramey made a motion and Kitty Barnes seconded. With there being no discussion, the motion carried unanimously.
 2. Budget Revision #9 FY20
Susan Lackey reviewed budget revision #9 FY20 that was included in the board meeting agenda packet. She explained the revision was a reduction of \$5,057,466 to the budget to reduce IPRS Single stream funding due to a decrease in allocation. Chair Debra Cheek asked for a motion to approve budget revision #9. Joseph Ramey entered a motion and Marvin Norman seconded. With there being no discussion, the motion carried unanimously.
Susan Allen joined the meeting at 6:27 p.m.
 3. Budget Revision #1 FY21
Susan Lackey reviewed budget revision #1 FY21 which is the result of receipt of several state allocation letters which is normal for the month of July, two additional housing grants, and Medicaid rate increases related to COVID-19 for a total increase of \$32,453,336 to the FY21 budget. Chair Debra Cheek asked for a motion to approve budget revision #1. Joe Ramey entered a motion and Kitty Barnes seconded. With there being no discussion, the motion carried unanimously.
 4. June 2020 Financial Statements – Financial statements for June 2020, along with a detailed summary, were included as part of the board meeting agenda packet. Susan Lackey provided an overview of the Balance Sheet and Year-to-Date Income Statements, including Medicaid and non-Medicaid.

Upon completion of the Finance Report, Mr. Perkins returned the meeting to regular order.

- C. Provider Council President's Report – Beth Brown provided a history of the Provider Council. She explained that the council serves as professional representation of Partners catchment area Provider Network and provides a place for providers to come to share ideas, address concerns, discuss changes in the network and across the state, bring recommendations and work collaboratively with Partners to find solutions to challenges.
- Provider Council meetings are open meetings for all providers and Partners representatives join at the end of the meetings to address issues, concerns and provide information.

- Due to COVID-19, meetings are conducted using Zoom, and the majority of the meeting time has been for Partners to provide information, updates, and direction and to keep providers abreast of COVID-19 related matters.
 - A current area of focus with Partners is peer support.
 - The Provider Council currently has 31 members and nominations for new members are reviewed annually in October, based on the charter, and voting in of new officers occurs each year in November.
 - There was no meeting in July.
- D. CFAC Report – Linda McCrary provided the following report:
- The Partners CFAC committee met on August 10 via Zoom.
 - Susan Lackey presented the Partners 2020-2021 Fiscal Year Budget.
 - Stacey Harwood with the State Community Engagement and Empowerment Team reported that the team is currently putting together materials to help members in the age of Covid-19.
 - A retreat had been planned for the state team to present training resources to our CFAC in March. Because it had to be cancelled, the sessions were presented via webinar in June. Some of the members were unable to attend so Stacey has agreed to repeat the second of those webinars on recruitment and retention of CFAC members at the September CFAC meeting.
 - Bylaws updates, member concerns, and current CFAC vacancies were also discussed.
 - The next meeting will be held on September 14th via Zoom.
- E. CEO Report – Rhett Melton provided the following information:
1. State Updates
 - a. For the benefit of new board members, Rhett provided a brief explanation of allocations from the state referred to as Integrated Payment Reporting System (IPRS) and block grant funds designed to serve the uninsured and the effects of reduced payments by the state legislature over the last six years on the LME/MCO system. He explained the good news that Senate Bill 808 (SB808) brought new funding through the Cares Act to the LME/MCO system. The distribution of those funds is favorable for Partners and will keep current contracts with providers intact which means current levels of services to our members will be available for this year. He noted this is a one-year allocation and there is much work to do to avoid a reduction in services next year.
 - b. Medicaid Transformation - Rhett reminded the board of the suspension of managed care activities in lieu of the budget crisis in February and maintained suspension status through the COVID-19 pandemic. Part of SB808 was legislation that directed DHHS to move forward with Medicaid Transformation, with implementation of Standard Plans on July 1, 2021 and Tailored Plans one year later on July 1, 2022. The department has announced the release date of the RFA for Tailored Plans is November 2, 2020 with the response due on January 19, 2021. Partners has continued to prepare for Tailored Plan operations and remains confident in the submission of one of the best responses to the RFA and an award of a Tailored Plan contract.
 2. Local Updates
 - a. COVID-19 - Partners remains at *Partners status 1.5* with most people continuing to work remotely. Many staff members routinely work remotely so Partners was well prepared for the transition during the pandemic. Five staff members have tested positive; four have fully recovered and one remains in the process of recovery.
 - b. National Association of Quality Assurance (NCQA) Review – Partners has worked over the last year in preparation to transition its national accreditation to NCQA, which is the gold standard for managed care organizations. The onsite review occurred July 20-21st. Results are forthcoming in the next month or so; however, Partners is confident it will receive the three-year accreditation.
 - c. Annual External Quality (EQR) Review – The state-contracted onsite review occurred July 29-30th. Comments from the reviewers during the debriefing indicated that the review went very well. Once received, the score will be shared with the board.
 - d. Strategic Plan – As discussed with the full board at the last meeting of the fiscal year in June, updates on Partners Strategic Plan will be provided to the board quarterly, beginning at the

September meeting. This review will include Partners progress on key strategic objectives for the month of July. This will be an opportunity for the board to provide feedback on reporting elements they would like to see.

VI. Discussion Agenda

A. County Commissioner Advisory Committee – Behavioral Health Focused Updates

1. **Burke County** – Commissioner Jeff Brittain passed as this is his first board meeting.
2. **Catawba County** – Commissioner Kitty Barnes provided the following report:
 - a. The library received a grant to bring on two part-time navigators in partnership with ASU to assist with location of sources, guidance through social services and mental health programs, and employment.
 - b. COVID-19 issues are ongoing with school openings and daycare.
3. **Cleveland County** – Susan Allen introduced herself to the board and provided the following report:
 - a. The community continues to manage COVID-19 issues.
 - b. The Community Prosperity Program was introduced for those not familiar. Transportation services have been added to the program, and the group is working to expand the project to the Kings Mountain community.
4. **Gaston County** – Commissioner designee Joseph Ramey provided the following report:
 - a. An ice cream shop in the county has been a focal point in recent protests.
 - b. Controversy over a statue resulted in a vote that it be donated to a group for removal.
 - c. The Apple Creek Technological Park opened in the county and companies have committed to leases.
 - d. A school resource officer grant of \$1.3M has been received.
5. **Iredell County** – Commissioner Marvin Norman stated there was no report at this time.
6. **Lincoln County** – In the absence of Commissioner Anita McCall no report was provided.
7. **Rutherford County** – County Manager Steve Garrison provided the following report:
 - a. Mr. Garrison spoke of the strong relationship they have with their United Way and how it is unique in that they partner with the County to do some grant writing and provide some services related to substance addiction. He is pleased to announce that the United Way of Rutherford County has been awarded a Rural Communities Opioid Response Program (RCORP) Implementation grant, through the Health Resources & Services Administration (HRSA), to help combat substance use disorders (SUD) and opioid use disorders (OUD). The grant amount awarded is \$1 million over a 3-year period.
8. **Surry County** – Commissioner Bill Goins provided the following report:
 - a. The opioid crises has worsened since COVID-19, and the lives lost are more than just numbers. A review team has been created to track data and statistics and work with treatment centers to address the crises.
 - b. Plans continue for a new detention facility A group of commissioners traveled this week to look at a facility in Granville County as part of the planning process.
9. **Yadkin County** – Commissioner Kevin Austin provided the following report:
 - a. He has spent time analyzing the numbers related to COVID-19 to get a better grasp of where the virus is coming from and where it is going to help respond and make better plans for testing, treatment and prevention. A population of 38,000 there have been 25-61 active cases at any one time. Though not a large number, lives are more than numbers as Commissioner Goins has stated and there have been seven COVID-19 related deaths in the county. In addition, there are concerns for mental health related to ongoing isolation.
 - b. A COVID-19 Response team was established that allows paramedics to respond without an ambulance to those who may have been exposed. This additional service is working well.
 - c. Schools opened on Monday, using an AA/BB program. Two groups attend two days and all groups are virtual on Wednesdays. The county is proceeding cautiously and prayerfully.

- B. Executive Dashboard Report-April 2020 – The report was included as part of the board meeting agenda packet. Shireen Stone provided an overview of the report, including annualized penetration rate by county and Super Measures (Transitions to Community Living (TCLI), Innovations, post-discharge follow up). She noted efforts to overcome hurdles related to COVID-19 that have impacted TCLI and post-discharge follow up as well as claims, where providers are learning to navigate COVID-19 related codes that were put in place. It was noted for the board’s information that presently, the state has suspended penalties for unmet benchmarks for super measures.
- C. Tailored Plan Update – Rhett Melton followed up on comments by Commissioner Austin regarding the impact of isolation on mental health due to COVID-19. He noted the success, based on responses from recipients, of Partners Mobile Connect cell phone program and the recent article published in NC Health News. He provided an update to the board on the Tailored Plan and stated Partners is barreling towards decisions on key points such as a health plan partner, Pharmacy Benefit Manager (PBM), and a Third-Party Administrator (TPA) for claims processing. He will provide updates and specific details to the board each month.
- D. Annual Compliance Presentation – The Annual Board Compliance Presentation was included as part of the board agenda packet. Selenna Moss provided background information and reviewed the board’s role for governance and oversight of the program as well as the board’s function as a committee of the whole. She noted that in addition to the annual presentation, the Executive Dashboard and Financial Reports provided to the board each month contain elements of compliance. She stated that deeper dives into specific elements as well as increased frequency can be provided throughout the year as the board requires. She highlighted all aspects of the compliance program and noted the over-arching premise of Partners Compliance Program is contained in the Compliance Policies and Procedures which will be submitted for board approval in the next quarter. She explained the annual compliance paperwork required for each board member and that this year that process will be completed using DocuSign and completed paperwork is due by August 31st. She specifically discussed conflicts of interest, changes and updates during the year. She opened the floor for questions and Mr. Perkins asked the percentage of self-reported HIPAA violations. Selenna addressed self-reporting by Partners staff and explained the use of encrypted email.
- E. Approval of Partners Board Guidelines – The Partners Board Guidelines (Guidelines) were emailed to the board previously and included as part of the board agenda packet. Andrew Walsh provided the history and establishment of the Guidelines. He reminded the board that he discussed the Guidelines at the May meeting and noted the need for only insignificant formatting changes. However, since the May meeting, the Guidelines have been updated to include Section 6 - Committee Descriptions. He asked that the board re-approve and confirm Sections 1-5 which were approved by the board initially in 2018 and have been updated with only minor formatting changes. He then asked that the board approve the proposed Committee Descriptions that have been added to Section 6 of the Guidelines. Lastly, he recommended a regular review of the Guidelines by the board and proposed that the board also approve an annual review process. Joe Ramey made a motion to approve and adopt the Partners Board Guidelines as presented and Daryl Cook seconded. Following discussion, Russ Perkins restated the motion as amended, that the board approve and adopt all Sections of the Partners Board Guidelines as presented, and Daryl Cook continued his second. There being no further discussion, the motion passed unanimously. Joe Ramey made a motion that the board review the Partners Board Guidelines on an annual basis and Kitty Barnes seconded. Following discussion, Russ Perkins restated the motion as amended, that the board review the Partners Board Guidelines on an annual basis at the first meeting each year, preferably in August, and Kitty Barnes continued her second. There being no further discussion, the motion passed unanimously.
- F. Approval of Partners Policies & Procedures 1st Quarter Subset Annual Review
1. Governance
 2. Human Resources
 3. Quality Management
 4. Member Engagement
 5. System of Care

6. Public Relations

The policies and procedures were uploaded to ShareFile for the board's review prior to submission for approval and the Level of Revision (LOR) document was included in the board meeting agenda packet. Russ Perkins explained the process for review of Partners Policies & Procedures. He noted the feedback that he submitted was inconsequential and he asked for a motion to approve. Joe Ramey made a motion to approve and Kitty Barnes seconded. There being no further discussion the motion passed unanimously.

Partners Board Committee Service - Russ Perkins referred to the Guidelines that were approved this evening and discussed the importance of serving on Partners Board Committees. He asked that members review the committee descriptions contained in the Guidelines and consider serving on at least one of the following committees: human rights, nominating, finance or executive committee, and provide feedback on which committee you would like to serve to either himself or Tammy Pyles by August 28th.

VII. Closed Session

At 7:42 p.m., Linda McCrary made a motion to enter into closed session pursuant to NC General Statute, Section 143-318.11, (a)(1) to prevent the disclosure of information that is confidential or not considered a public record; (a)(3) to consult with our attorney in order to preserve attorney-client privilege; a(4) to discuss matters relating to the location or expansion of business in the area served; and Section 122C-126.1 to preserve competitive healthcare information. Joe Ramey seconded and the motion carried unanimously. With the exception of Rhett Melton-CEO Shireen Stone-COO, Drew Walsh-CLO and Tammy Pyles-Clerk, all remaining Partners staff and non-voting board members were excused from the meeting. During closed session a business matter was discussed and no action was taken by the board.

VIII. Open Session

At 8:01 p.m., Joe Ramey made a motion to enter back into open session. Kitty Barnes seconded and the motion carried unanimously.

IX. Adjournment

With there being no further discussion, Chair Russ Perkins asked for a motion to adjourn. At 8:01 p.m., Joe Ramey entered a motion and Kitty Barnes seconded. The motion carried unanimously.

Respectfully submitted,

Tammy Pyles
Clerk to the Board

WPCOG MONTHLY IMPACT REPORT

AUGUST 2020

Please note that August's numbers continue to reflect a Governor declared State of Emergency and Stay-at-home orders which were in affect from March 30 - May 8, 2020 (Phase 1). Phase 2, which began May 8, 2020.

ADMINISTRATION FINANCE & IT

Anthony Starr
Ashley Adkins
Ashley Bolick
Judy Caldwell
Sherry Deal
Lori Dixon
Kim Eckard
Sandy Jones
Kelsie Mease
Brianna McCrory
Scott Miller
Andrea Roper
Jason Toney

Finance	12 Contracts Logged	447 ACH/Online Payments	IT Support	2,932 Users	9,971 Pageview
	48 Deposits Processed	74 Purchase Orders Processed	69 Total Tickets	277 Posts	31,072 Reaches
Admin	122 Checks Written	6 Processed Payrolls for 72 Employees	55 End-User Support	77 Tweets	23,027 Reaches
	<ul style="list-style-type: none"> Administrative staff have been working with Community & Regional Planning in proposing that WPCOG provided Environmental Health Services to Caldwell County. With the approval of the contact at the 9/14/20 commissioners meeting, staff will begin the recruitment of 7 new positions. 		5 Mgt. Tasks	0 Events	0 Attendees
			9 Facilities & Maint.		

AREA AGENCY ON AGING

Tina Miller
Christina Franklin
Mary Mitchell
Karen Phoenix
Anita Roberts
Sarah Stamey

AAA OUTREACH		CARES		OMBUDSMAN PROGRAM ACTIVITY				
2 Community Presentations (virtual)	94 In-Home Respite Hours	6,387 Meals Provided (6,387 CARES/ 0 Families First)		0 Facility Visits	0 Facility Trainings	11 New Investigations	7 Cases Closed	27 Technical Assistance
68 Information & Referral Contacts	77 Attended FCSP Programs	81 Intake Forms Completed for Assistance		PROJECT C.A.R.E. ACTIVITY				
0 Health Promotion Classes	2 Caregiver Supplemental Supplies	101 Individuals Assisted		9 Assessments	6 Reassessments	0 Home Visits	17 Vouchers Issued	2 Agency Outreach Visits
		\$26,754 Provided to Assist Providers		125 People Reached Outreach				

Home & Community Care Block Grant

9,955 Meals Served	3,339 Hours of In-Home Aide Service	4 Housing/Home Improvement Projects	994 Medical/General Transportation Trips Provided	80 Hours of Legal Assistance Provided	218 Adult Day Care Health Days of Service
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COMMUNITY & ECONOMIC DEVELOPMENT

Sherry Long
Jennifer Cannon
Lisa Helton
Joel Herman
Rick Oxford
Laurie Powell
Erin Schotte
Paul Teague
Helen Whisnant

13 Homeowner Foreclosure Preventions	4 First-Time Homebuyers	3 Housing Rehab(s) Completed
Alexander - 1 Burke - 2 Caldwell - 1 Catawba - 5 Lincoln - 1 Iredell - 0 Wilkes - 3	Alexander - 0 Burke - 1 Caldwell - 2 Catawba - 1	Alexander - 0 Burke - 1 Caldwell - 1 Catawba - 1 McDowell - 0

Grants and Activities

- Catawba County CDBG Scattered Site Housing Grant-\$750,000 for 15 homes excludes the City of Hickory and City of Conover
- Newton CDBG Scattered Site Housing Grant--\$750,000 for 15 homes
- Rhodhiss- CDBG Scattered Site Housing Grant--\$750,000 for 15 homes
- 3 ESFR Caldwell under construction
- 1 unit under construction in Valdese
- 2 URP under construction in Caldwell
- 2 URP under construction in Burke
- Multiple units out to bid

CD Staff assisted 2 companies in being awarded NC Commerce grants in August. UNIX Packaging was awarded a \$500,000 Building Reuse Grant for a manufacturing facility. Meanwhile, Silver Creek Family Practice was awarded a \$60,000 Rural Health Care Grant for a new building. These projects will create a combined 157 new, full-time jobs.

COMMUNITY & REGIONAL PLANNING

Alison Adams
 Duncan Cavanaugh
 Jack Cline
 Taylor Dellinger
 Patrick DeMauro
 Brian Horton
 Todd Justice
 Ashley Kale
 Teresa Kinney
 Dustin Millsaps
 Hunter Nestor
 Averi Ritchie
 Trey Schweitzer
 Todd Stroupe
 Johnny Wear

Planning	7 Completed Minor Subdivisions	39 Issued Zoning Permits	2 Completed Major Subdivision	11.1.j Variances were Approved
ADA Compliance	5 Ongoing Zoning Violations	0 Zoning Enforcement Letters	3 Planning Board Meetings	3 Council Commission Meetings
Transportation	15 Burke 14 Catawba	2 Workshop/Training	4 Trans. Meetings Attended	<ul style="list-style-type: none"> Reviewed changes in 160D legislative requirements/optional requirements for re-writing zoning/subdivision codes Updated Bolick Historic District Expansion map and presentation Assisted Lenoir in getting door hanger and public information materials to residents for September 1st full implementation of new Sanitation route design and collection Staff is assisting with the Hildebran Recreation Plan
GIS/Data Center	63 Data Requests	32 Presentations & Meetings	57 Maps/Spatial Data	791 Geocoded Map Points
Environmental Planning	2 Stormwater Permits Approved	2 Stormwater Issues Addressed/Inspected	1 Stormwater Project Close Outs Finished	Code Enforcement 197 Total Open Violations 111 Nuisance Violations 32 Abandoned or Junked Vehicles 13 Abandoned Mobile Homes 34 Residential 7 Non-Residential 22 Violations Resolved

REGIONAL HOUSING AUTHORITY

Stephanie Hanvey
 Ashley Dale
 Kim Duncan
 Kala Guido
 By Khang
 Elizabeth Moncrief
 JoAnn Parlier
 Sharday Black
 Jared Nava-Salgado

1,152 Units Leased	0 In Office Client Meetings	21 Inspections Completed	48 Vouchers Issued	217 Total Vouchers Pending
0 Congratulation Letters	1,805 Waiting List	\$458,999 Paid on Tenant's Behalf	\$398.44 Average Housing Assistance Payment	

RHA BY THE NUMBERS

18	Hard to House Families
13	New Admissions
3	New Landlords
61	Recertifications Completed
19	Active Participants Pending Transfers to new units

WORKFORCE DEVELOPMENT BOARD

Wendy Johnson
 Leslie Farris
 Donna Gilbert
 Elizabeth Hilliard
 April Lail
 Matthew Xiong

JOBSEEKER SERVICES	EMPLOYER SERVICES	SCHOLARSHIP & TRAINING INDUSTRY
33 Scholarships Issued 91 New Register Unemployed People not working that newly registered in NCWorks.gov	175 Employers Served at NCWorks Career Centers 0 Staff assisted Recruitment Events at a Career Center or Employer Site 8,233 Job openings in Alexander, Burke, Caldwell & Catawba Counties	52% Health Science 21% Transportation 10% Business 5% Manufacturing 3% Construction
5 Trainings 166 1x NCWorks Registrants People that registered in NCWorks.gov for the first time		

Civilian Labor Force

After rising to 17.6% in April 2020 due to the COVID-19 pandemic, the unemployment rate in the Hickory MSA has fallen to 9.0% in July (Figure 1). Between July 2019 and July 2020, the estimated number of employed persons decreased from 169,322 to 151,885 (-17,437), while the civilian labor force fell from 176,537 to 166,984 (-9,553). In July 2020, the Hickory MSA had the sixth-highest (tenth lowest) unemployment rate among North Carolina MSAs (Table 1). July 2020 unemployment rates by county were Alexander 8.5%, Burke 8.3%, Caldwell 9.7% and Catawba 9.3%.

Figure 1. MSA Unemployment, July 2019 - July 2020

Source: NC Labor and Economic Analysis Division, 2020.

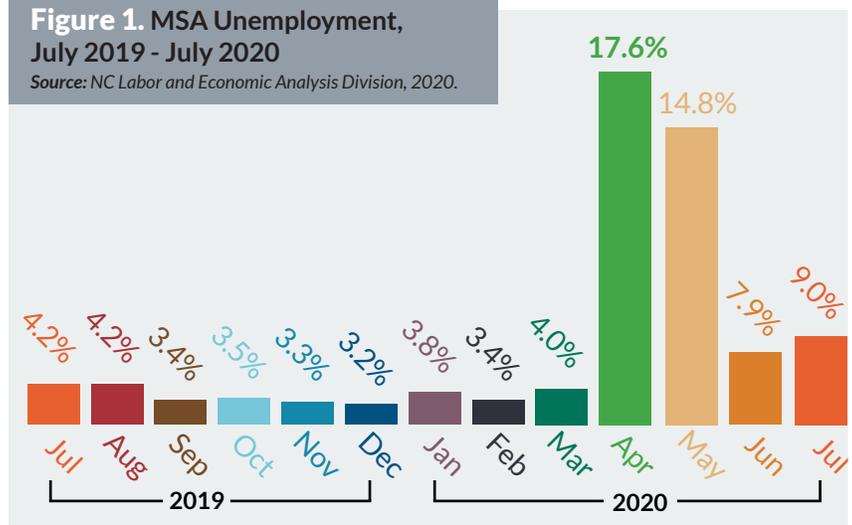


Table 1.

MSA Unemployment Rate, July 2019

New Bern	7.5%
Durham-Chapel Hill	7.9%
Raleigh	8.0%
Goldsboro	8.2%
Jacksonville	8.3%
Wilmington	8.3%
Burlington	8.8%
Greenville	8.8%
Winston-Salem	8.9%
Hickory-Lenoir-Morganton	9.0%
Charlotte-Concord-Gastonia	9.3%
Asheville	9.4%
Greensboro-High Point	10.3%
Rocky Mount	11.3%
Fayetteville	11.6%

Source: NC Labor and Economic Analysis Division, 2019.

Gross Collections

North Carolina gross collections include money from registration fees, penalties, interest, and sales and use taxes (county sale taxes are excluded). Hickory MSA State gross tax collections totaled \$163.5 million in 2015 (Figure 2). As economic conditions continued to improve after the 2008 recession, gross collections increased to \$171.4 million in 2016 and \$180.8 million in 2017. In 2018, Hickory MSA gross collections rose another 4.5% to \$189.0 million. As of 2019, Hickory MSA gross collections were more than \$197 million.

Gross collections grew in all four Hickory MSA counties between 2017 and 2019. (Table 2). In Catawba County, State gross tax collections exceeded \$120 million in 2019. From 2017 to 2019, gross tax collections grew by more than \$1.4 million in Alexander County, \$4.5 million in Burke County and \$1.5 million in Caldwell County.

Figure 2. MSA Gross Collections (\$ Millions), 2015-2019

Source: NC Department of Revenue, 2020.

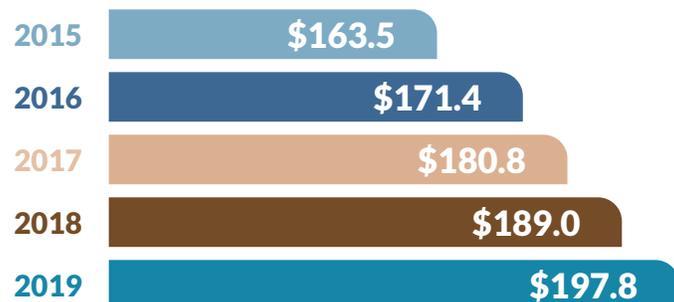


Table 2. Gross Tax Collection

Source: NC Department of Revenue, 2020.

County	2017	2018	2019
Alexander	\$9,111,709	\$9,763,876	\$10,593,673
Burke	\$33,199,878	\$35,231,009	\$37,703,343
Caldwell	\$27,208,779	\$29,276,874	\$28,768,098
Catawba	\$111,245,654	\$114,769,537	\$120,709,646

EIN Spotlight | Hickory MSA Traffic Counts, 2009–2019

North Carolina Department of Transportation (NCDOT) traffic counts are based on average daily vehicle traffic (ADT) volume: which are defined as the average amount of traffic that moves past a location in both directions over a 24-hour period seven day a week. ADT results are currently produced every year in Alexander, Burke and Caldwell Counties, and once every two years in Catawba County (due to the higher number of traffic counts that need to be collected).

An updated analysis of ADT counts helps economic developers, transportation planners and local officials to determine the need for road improvements and possible new thoroughfares in the Hickory Metro area. It also reveals how new roads or road construction can affect the existing transportation network. Changes in traffic count data also show how economic conditions: such as commercial, industrial or retail growth, and lower gasoline prices have influenced commuting and traffic patterns.

This edition of the “EIN Spotlight” examines traffic count trends throughout the four-county region. The Hickory MSA will be separated into several “sub-regions” to analyze traffic count changes more easily. Maps and tables will show the highest traffic counts in each Hickory MSA county and where the largest increases and decreases in traffic counts have occurred between 2009 and 2019 and from 2017 to 2019.

Hickory–Newton–Conover Area Traffic Counts

Table 3 reveals the highest 2019 traffic counts in the Hickory-Newton-Conover area. The highest traffic count in the Hickory Metro region of 68,500 vehicles per day occurred along I-40 between L-R Blvd (Exit 125) and McDonald Parkway (Exit 126). The 68,500 average daily traffic count is more than the highway’s estimated capacity of 59,000 vehicles per day. Estimated capacity is defined as the maximum number of vehicles that can pass on that segment of I-40 without gridlock occurring.

A 2019 count of 45,000 per day was identified along US 321 near the Catawba River Bridge. This traffic count was the highest on US 321 in the region. The estimated capacity of the bridge is currently 40,000 vehicles per day, so the current traffic count at the bridge is slightly over its estimated capacity. An average daily traffic count of 44,500 vehicles was located on US 321 between I-40 and US 70. A traffic count of 36,000 occurred on US 321 near Grace Chapel Road, due in part to the Wal-Mart in Granite Falls.

Traffic counts on Lenoir-Rhyne Boulevard just north of I-40 in 2019 were determined to be about 36,000 per day. The practical capacity of L-R Blvd. is about 25,000 per day, so the road’s capacity is being surpassed by 11,000 vehicles. The highest traffic counts on NC 127 were near 16th Avenue NE (35,500). Traffic volume at both these locations is higher than their recommended capacities of 25,000. The highest average daily traffic count on McDonald Parkway (just south of I-40) was 33,500.

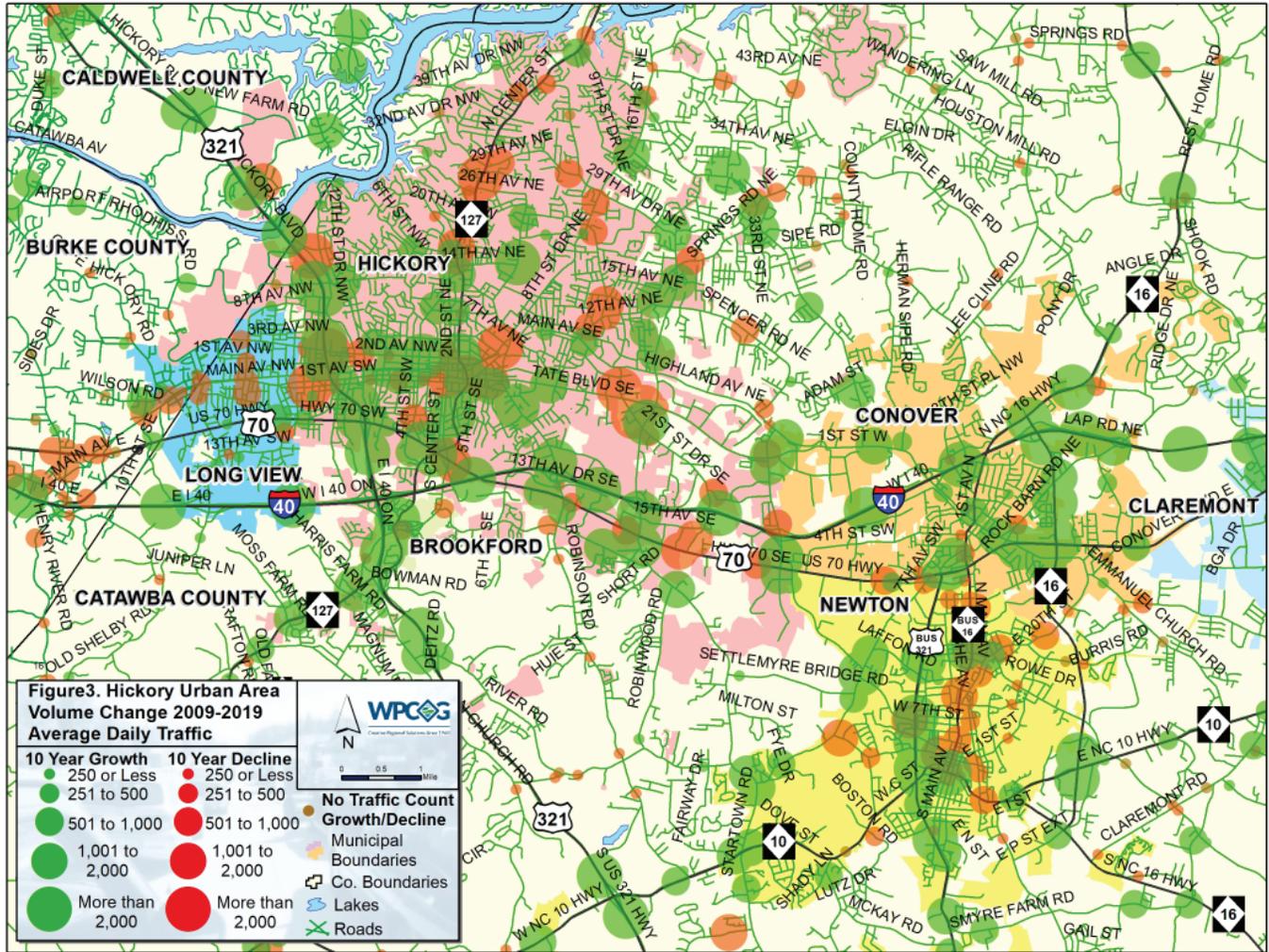
Table 3. Hickory-Newton-Conover Area Average Daily Traffic Counts of More than 30,000 Vehicles Per Day, 2019

Traffic Count	Road	Location
68,500	I-40	Between L-R Blvd (Exit 125) and McDonald Parkway (Exit 126)
68,000	I-40	Between US 321 (Exit 123) and L-R Blvd (Exit 125)
63,500	I-40	Between McDonald Parkway (Exit 126) and Fairgrove Church Rd (Exit 128)
58,000	I-40	Between Old Hwy 70 (Exit 130) and NC 16 (Exit 132)
57,500	I-40	Between Fairgrove Church Rd (Exit 128) and Old Hwy 70 (Exit 130)
53,500	I-40	Between the Long View Exit (121) and US 321(Exit 123)
51,000	I-40	Catawba/Burke County line
47,000	I-40	Between NC 16 (Exit 132) and Rock Barn Rd (Exit 133)
45,000	US 321	Near the Catawba River Bridge
44,500	US 321	Between I-40 and US 70
44,000	US 321	Between NC 127 and I-40
41,000	US 321	Near the River Rd Exit
39,500	US 321	Between US 70 and 2nd Ave NW
37,000	US 321	Just north of 2nd Ave NW
37,000	US 321	Just north of NC 10 Exit
36,000	L-R Blvd	Just north of I-40
36,000	US 321	Near Grace Chapel Rd
35,500	NC 127	Near 16th Ave NE
35,000	US 321	Near 9th Ave NW
33,500	McDonald Parkway	Just south of I-40

Source: NCDOT and WPCOG Data Center, 2020.

Attachment: Vol 23 - 3 - EIN - 2020 (3180 : BOC Reports & Comments)

Analyzing current ADTs only tells part of the story concerning transportation patterns in the region. It is also important to examine which areas in the Hickory MSA are experiencing increases or decreases in traffic flow, and determine why these fluctuations are taking place. Changes in the Hickory-Newton-Conover area's traffic volume between 2009 and 2019 are shown in Figure 3. Green circles represent growth in average daily traffic at a particular location. The larger the green circle, the greater the volume increase. Red circles displayed in Figure 3 represent traffic volume declines between 2009 and 2019. Small brown circles indicate no net traffic volume change between 2009 and 2019.



The largest average daily traffic growth between 2009 and 2019 occurred on I-40 between Exit 121 (Longview) and Exit 123 (US 321) and at I-40 between L-R Blvd (Exit 125) and McDonald Pkwy (Exit 126). Traffic along I-40 between exits 121 and 123 grew by 12,500 vehicles per day to 53,500 (Table 4, Page 4). The ADT at US 321 just south of NC 127 also grew by 12,500 to 68,500 vehicles per day due to an increase in economic and retail activity between 2009 and 2019. Along I-40, traffic volume between the Hildebran and Long View exits increased from 39,000 in 2009 to 51,000 in 2019. I-40 traffic between US 321 (Exit 123) and L-R Blvd (Exit 125) also increased by 12,000 vehicles per day from 2009 to 2019.

Growth of 11,000 vehicles per day occurred along US 321 just south of NC 127 between 2009 and 2019. Traffic along US 321 near Newton (NC 10-Exit 37) increased by 10,000 vehicles per day indicating more traffic flow between Gastonia and Hickory. A traffic gain of 10,500 vehicles per day between 2009 and 2019 took place along I-40 between Exit 126 (McDonald Parkway) and Exit 12 (Fairgrove Church Rd).

Many of the largest traffic decreases between 2009 and 2019 are located on older existing roads in the Hickory-Newton-Conover area. For instance, the loss of 7,100 vehicles per day at Old Lenoir Road near US 321 in Hickory between 2009 and 2019 matches with the opening of the Clement Boulevard extension. A significant traffic decrease of 6,700 vehicles occurred in Hickory along 2nd Ave SW just west of 17th St SW, while a traffic decline of 3,400 vehicles per day occurred at 8th St NE east of 5th Ave NE. The loss of 2,500 vehicles per day on NC 127 south of 29th Ave NE matches the opening of McDonald Parkway.

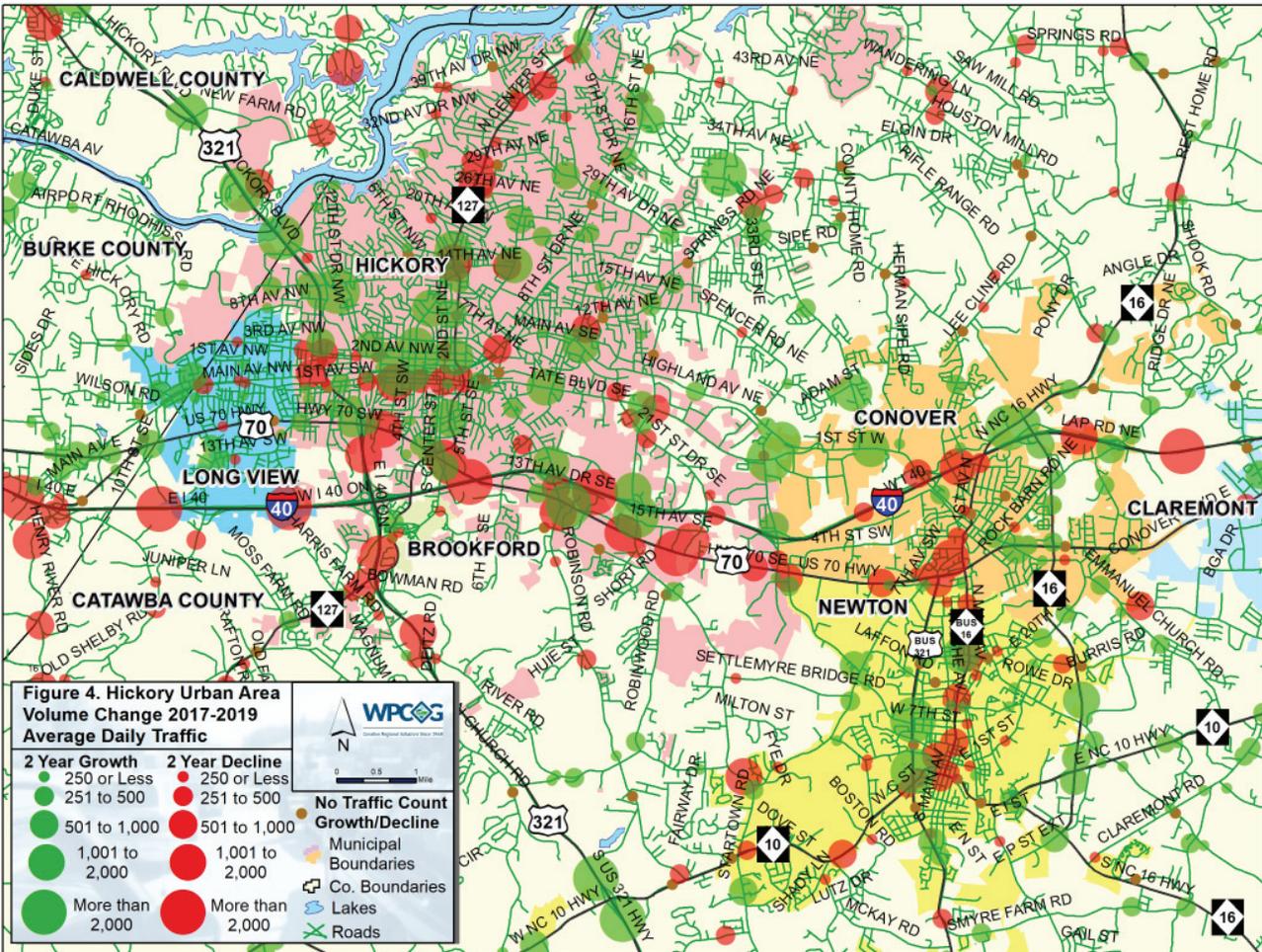
Attachment: Vol 23 - 3 - EIN - 2020 (3180 : BOC Reports & Comments)

Figure 4 shows traffic count changes for the Hickory-Newton-Conover area between 2017 and 2019. A significant traffic volume increase (8,500) to 22,500 vehicles per day occurred at US 70 east of L-R Blvd due to retail growth (Table 5, Page 5). Significant traffic growth also took place at several other locations in the Hickory-Newton-Conover area, including 1st St W in Conover, 28th St NE in Hickory and US 321 Business North of W 1st St in Newton. A 2017 to 2019 traffic count increase of 5,000 vehicles also occurred along US 321 between the NC 10 and River Road exits.

Table 4. Largest Hickory-Newton-Conover Area Traffic Volume Increases and Decreases, 2009-2019

Traffic Volume Increase	Road	Location	Traffic Volume Decrease	Road	Location
12,500	I-40	Between Longview Exit and US 321	-7,100	Old Lenoir Rd	South of US 321
12,500	I-40	Between L-R Blvd and McDonald Parkway	-6,700	2nd Ave SW	West of 17th St SW
12,000	I-40	Between Hildebran and Longview Exits	-3,400	8th St NE	East of 5th Ave NE
12,000	I-40	Between US 321 and L-R Blvd Exits	-2,500	NC 127	South of 29th Ave NE
11,000	US 321	Just south of NC 127	-2,300	2nd Ave NW	East of US 321
10,500	I-40	Between McDonald Pkwy and Fairgrove Ch Rd Exits	-2,100	21st St SE	South of Tate Blvd
10,000	US 321	Just North of NC 10	-2,100	21st St SE	North of Tate Blvd

Source: NCDOT and WPCOG Data Center, 2020.



The biggest traffic volume decline over the past two years (4,000 vehicles per day) took place at I-40 between US 321 (Exit 123) and L-R Blvd (Exit 125) (Table 5, Page 5). The traffic decrease appears to be related to construction of I-40 near the Tennessee state line. Several other locations along I-40 experienced a net loss of 3,000 vehicles per day from 2017 to 2019. A traffic count loss of 3,000 vehicles per day also occurred at US 70 just east of Startown Road.

Table 5. Largest Hickory-Newton-Conover Area Traffic Volume Increases and Decreases, 2017-2019

Traffic Volume Increase	Road	Location	Traffic Volume Decrease	Road	Location
8,500	US 70	East of L-R Blvd	-4,000	I-40	Between US 321 and L-R Blvd Exits
5,600	1st St W	East of Fairgrove Church Rd	-3,500	I-40	Between Long View and L-R Blvd Exits
5,100	28th St NE	North of Kool Park Rd	-3,500	I-40	Between L-R Blvd and McDonald Pkwy Exits
5,000	US 321	North of NC 10	-3,000	I-40	Near Burke County line
5,000	US 321 Bus	North of W 1st St	-3,000	US 70	Just East of Startown Rd

Source: NCDOT and WPCOG Data Center, 2020.

Taylorsville/Alexander County Traffic Counts

Seven locations in Alexander County had 2019 traffic counts of greater than 10,000 vehicles per day (Table 6). The highest Alexander County traffic count in 2019 (13,500) was located at NC 16 just south of US 64 in Taylorsville while a count of 13,000 occurred at NC 16 just north of US 64. Other traffic counts on NC 16 in Alexander County in 2019 include 12,000 south of Millersville Road, 11,500 south of Wittenburg Road, 11,000 south of Macedonia Church Rd and 10,500 south of NC 90 in Taylorsville. An ADT of 11,500 was recorded along NC 127 just north of Rink Dam Road. The capacity of NC 127 just north of Rink Dam Road is about 14,400 vehicles per day, so the thoroughfare was under capacity in 2019.

Between 2009 and 2019, traffic volume increases of more than 2,000 vehicles per day occurred at US 64-90 west of NC 127 and at several locations along NC 16 between Taylorsville and the Catawba County line (Figure 5, Page 6). The largest Alexander County traffic count declines were located on Teague Town Road east of NC 127, NC 90 east of NC 16 and School Drive west of Liledoun Road in Taylorsville (Table 7).

Table 6. Alexander County Area Average Daily Traffic Counts of 10,500 Vehicles or More, 2019

Traffic Count	Road	Location
13,500	NC 16	South of US 64
13,000	NC 16	North of US 64
12,000	NC 16	South of Millersville Rd
11,500	NC 127	North of Rink Dam Rd
11,500	NC 16	South of Wittenburg Rd
11,000	NC 16	South of Macedonia Ch Rd
10,500	NC 16	South of NC 90 (Taylorsville)

Source: NCDOT and WPCOG Data Center, 2020.

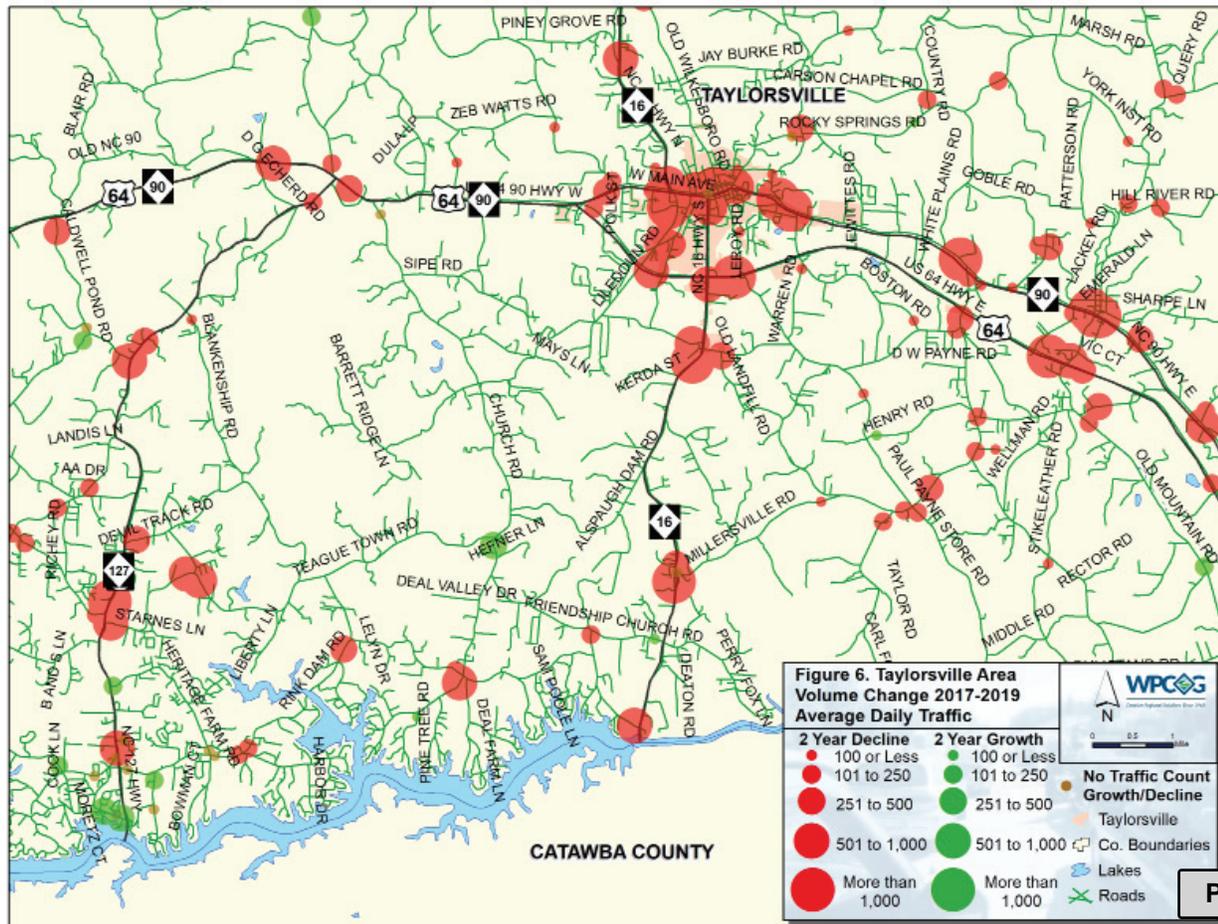
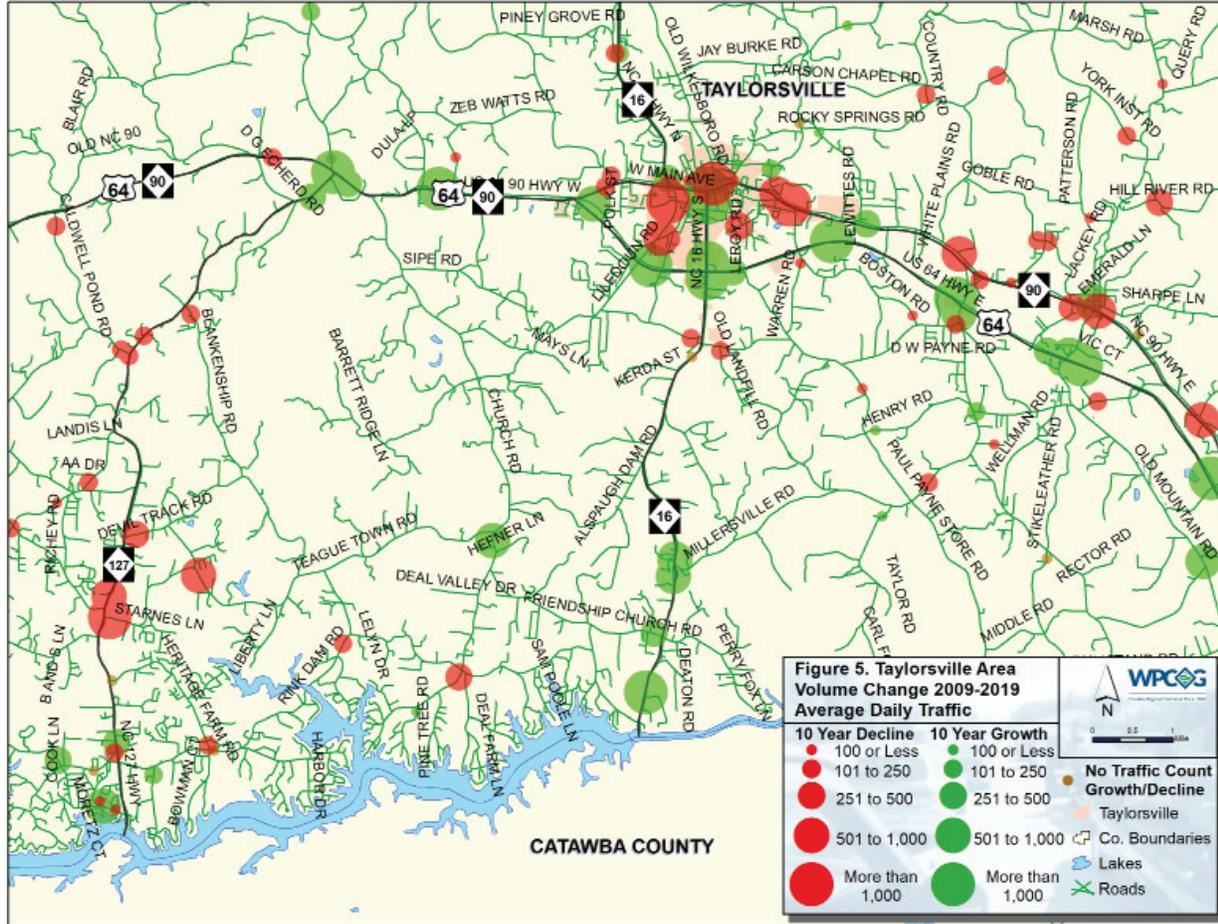
Table 7. Largest Alexander County/Taylorsville Area Traffic Volume Increases and Decreases, 2009-2019

Traffic Volume Increase	Road	Location	Traffic Volume Decrease	Road	Location
2,600	NC 16	South of Wittenburg Rd	-1,500	Teague Town Rd	East of NC 127
2,500	NC 16	South of US 64	-1,200	NC 90 (W Main Ave)	East of NC 16
2,400	US 64-NC 90	West of NC 127	-1,200	School Dr	West of Liledoun Rd
2,000	NC 16	North of US 64	-1,000	NC 90	West of Boston Rd
1,900	NC 16	South of NC 90	-800	NC 90 (E Main Ave)	West of 1st Ave Dr SE

Source: NCDOT and WPCOG Data Center, 2020.

Most traffic count locations experienced average traffic declines between 2017 and 2019 (Figure 6, Page 6). A few locations, however, did have modest increases over the past two years (Table 8, Page 7). A traffic count increase of 400 vehicles per day occurred at Church Road south of Teague Town Road. A gain of 300 vehicles per day took place at Shiloh Church Road west of NC 127 in the Bethlehem Community. Sections of All Healing Springs Road, Hubbard Road and Heritage Farm Road had ADT gains of 200 or more vehicles per day between 2017 and 2019.

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A traffic volume decline of 2,200 vehicles per day occurred at NC 90 (East Main Avenue) east of NC 16 between 2017 and 2019 (Table 8). From 2017 to 2019, a traffic volume decrease of 2,000 vehicles per day took place at NC 16 south of Macedonia Church Road.

Table 8. Largest Alexander County/Taylorsville Area Traffic Volume Increases and Decreases, 2017-2019

Traffic Volume Increase	Road	Location	Traffic Volume Decrease	Road	Location
400	Church Rd	South of Teague Town Rd	-2,200	NC 90 (E Main Ave)	East of NC 16
300	Shiloh Church Rd	West of NC 127	-2,000	NC 16	South of Macedonia Church Rd
230	All Healings Springs Rd	North of Chapman Mill Rd	-1,700	School Dr	East of Liledoun Rd
200	Hubbard Rd	North of Wildlife Access Rd	-1,600	NC 90	East of Old Mountain Rd
200	Heritage Farm Rd	East of NC 127	-1,500	NC 90	East of Boston Rd

Source: NCDOT and WPCOG Data Center, 2020.

Caldwell County Traffic Counts

Twelve traffic count locations in Caldwell County had ADTs greater than 25,000 vehicles per day in 2019 (Table 9). All of these counts occurred on US 321 between Lenoir and the Catawba River Bridge. The highest Caldwell County ADT (41,500) was located on US 321 just north of Grace Chapel Road. A traffic count of 36,000 was calculated at US 321 south of Falls Ave and near US 321-A in Granite Falls. ADTs of 31,500 occurred at US 321 near Innovated Lane in Sawmills. A traffic county of 29,500 was recorded on US 321-NC 90 just north of Smith Crossroads.

Figure 7 (Page 8) shows Caldwell County traffic volume changes between 2009 and 2019. Many of the locations with the greatest traffic volume increases since 2009 can be found along US 321 (Table 10). For example, the ADT count on US 321 south of NC 268 grew from 12,000 in 2009 to 18,500 in 2019 as US 321 construction north of Lenoir was completed. Several US 321 ADTs from Lenoir to the Catawba River Bridge increased by more than 4,000 vehicles between 2009 and 2019.

Table 9. Caldwell County Average Daily Traffic Counts of More than 25,000 Vehicles, 2019

Traffic Count	Road	Location
41,500	US 321	North of Grace Chapel Rd
36,000	US 321	South of Falls Ave (Granite Falls)
36,000	US 321	At US 321-A south of Granite Falls
33,000	US 321	North of Falls Ave (Granite Falls)
31,500	US 321	North of Innovated Ln (Sawmills)
31,500	US 321	South of Innovated Ln (Sawmills)
31,000	US 321	North of Pine Mountain Rd (Hudson)
29,500	US 321-NC 90	North of Smith Crossroads (Lenoir)
29,500	US 321	North of Mt Herman Rd (Hudson)
29,000	US 321-NC 90	South of Hospital Avenue (Lenoir)
28,000	US 321	South of Smith Crossroads (Lenoir)
27,500	US 321-NC 90	North of Hospital Ave (Lenoir)

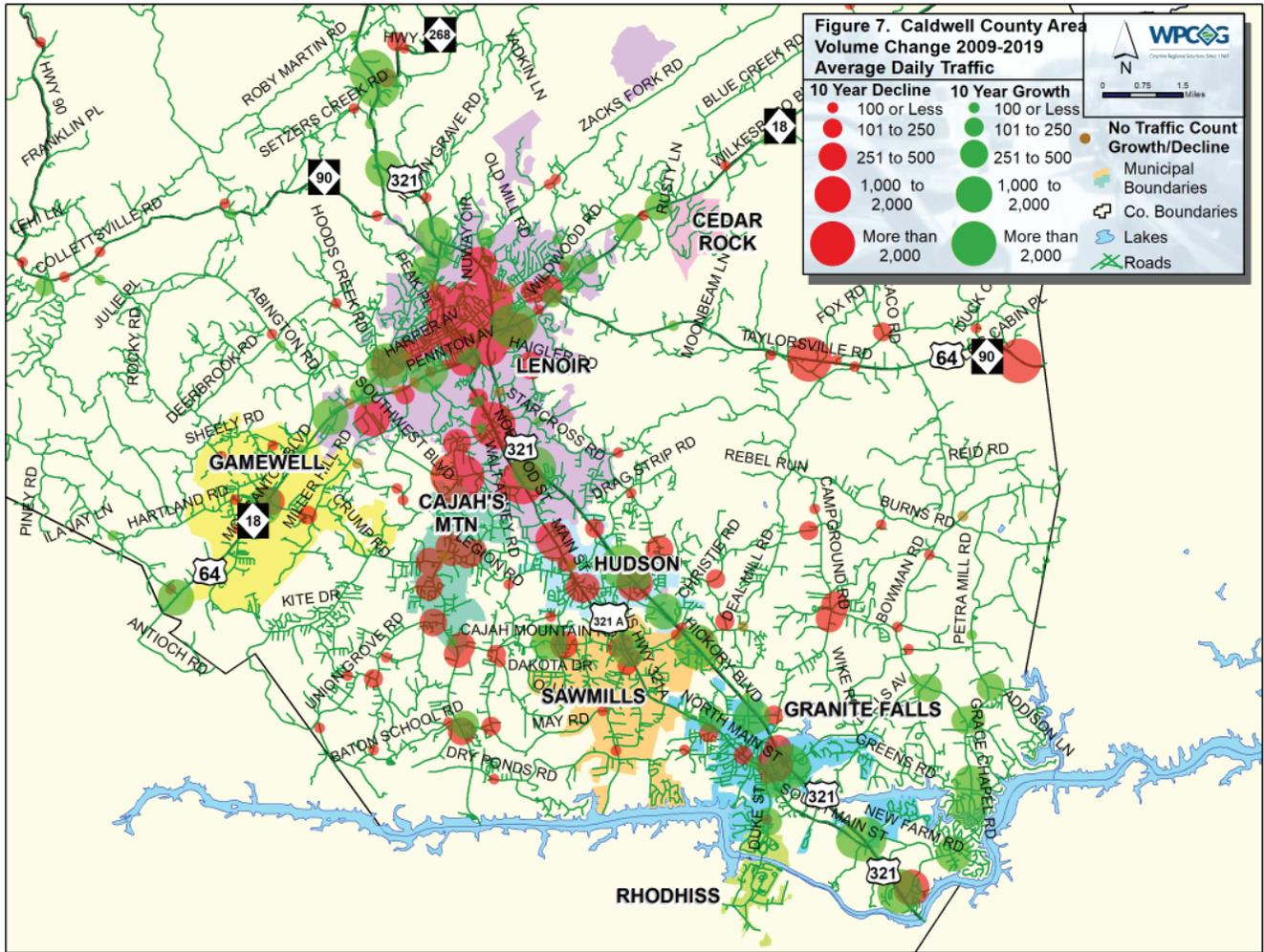
Source: NCDOT and WPCOG Data Center, 2020.

Table 10. Largest Caldwell County Traffic Volume Increases and Decreases, 2009-2019

Traffic Volume Increase	Road	Location	Traffic Volume Decrease	Road	Location
6,500	US 321 (Blowing Rock Blvd)	South of NC 268	-5,000	US 64/NC 18 Harper Ave	West of US 321 (Lenoir)
4,600	Harper Ave NW	East of Creekway Dr NW	-3,700	Southwest Blvd	West of Connelly Springs Rd (Lenoir)
4,500	US 321 (Hickory Blvd)	North of Grace Chapel Rd	-3,500	US 321-NC 90 (Blowing Rock Blvd)	North US 64-NC 18-90 (Smith Crossroads)
4,500	US 321 (Hickory Blvd)	North of Southwest Blvd (Lenoir)	-3,300	US 64-NC90 (Taylorsville Rd)	West Fox Rd
4,500	US 321 (Hickory Blvd)	South of Innovated Ln (Sawmills)	-3,000	Harper Ave	E of Ridge St (Lenoir)

Source: NCDOT and WPCOG Data Center, 2020.

Several traffic count locations in Lenoir suffered significant traffic decreases between 2009 and 2019. Traffic volume fell by 5,000 vehicles per day at Harper Avenue (US 64-NC 18) from 2009 to 2019 (Table 10, Page 7). On Southwest Blvd, the average daily traffic count in 2019 was 3,700 less than in 2009. A traffic volume drop of 3,500 vehicles per day occurred on Blowing Rock Blvd (US 321-NC90) north of Smith Crossroads while traffic decline of 3,300 vehicles took place on Taylorsville Road (US 64-NC 90) west of Fox Road.



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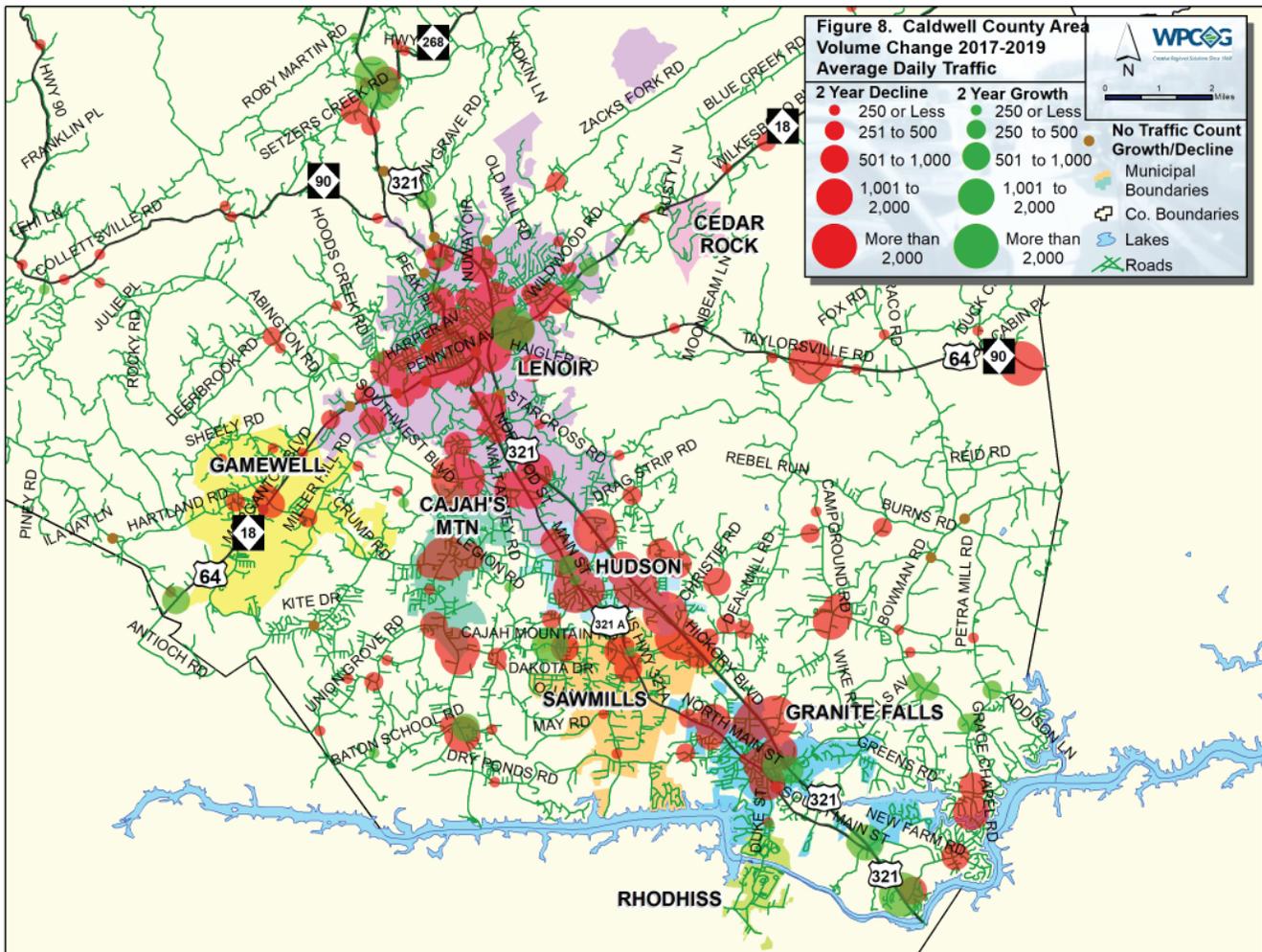
Caldwell County traffic volume changes between 2017 and 2019 are shown in Figure 8 on page 9. Traffic counts along US 321 (Hickory Boulevard) have been increasing over the past two years with the continuing progress of US 321 construction in northern Caldwell County (Table 11). The largest two-year increase (4,500 vehicles per day) happened at US 321 (Hickory Boulevard) just north of Grace Chapel Road. An ADT increase of 2,000 vehicles occurred on US 321 just north of US 321-A in Granite Falls.

Table 11. Largest Caldwell County Traffic Volume Increases and Decreases, 2017-2019

Traffic Volume Increase	Road	Location	Traffic Volume Decrease	Road	Location
4,500	US 321 (Hickory Blvd)	North of Grace Chapel Rd	-6,500	US 321-NC 90 (Blowing Rock Blvd)	North of US 64-NC 18 (Smith Crossroads)
3,500	US 321 (Blowing Rock Blvd)	South of NC 268	-6,500	Southwest Blvd	West of Connelly Springs Rd (Lenoir)
2,500	US 64-NC18-NC90 (Wilkesboro Blvd)	East of US 321 (Smith Crossroads)	-6,000	US 321-NC 90 (Blowing Rock Blvd)	South of Hospital Ave (Lenoir)
2,000	US 321 (Blowing Rock Blvd)	North of NC 268	-5,500	US 321-NC 90 (Blowing Rock Blvd)	North of Hospital Blvd (Lenoir)
2,000	US 321 (Hickory Blvd)	North of US 321-A (Granite Falls)	-5,000	US 64-NC 18 (Morganton Blvd)	West of US 321-A (Lenoir)

Source: NCDOT and WPCOG Data Center, 2020.

Substantial ADT decreases between 2017 and 2019 took place at several places along Blowing Rock Blvd (US 321-NC 90) in Lenoir (Table 11). The ADT count just north of Smith Crossroads, for example, fell from 36,000 in 2017 to 29,500 in 2019. A significant traffic volume decline (6,500 vehicles per day) also occurred on Southwest Blvd west of Connelly Springs Road.



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Burke County/Morganton Area Traffic Counts

The highest 2019 traffic count in Burke County not in the Morganton area (52,500 vehicles per day) was located on I-40 between the Mineral Springs Mountain Road Exit (112) and the Rutherford College/Connelly Springs Exit (113). Several other location on I-40 between Valdese and Hildebran had average daily traffic counts of 51,500. In the Morganton area, all 2019 traffic counts higher than 25,000 vehicles per day, except for one, were found along I-40 (Table 12). The highest Morganton area traffic counts in 2019 (52,500 and 52,000) occurred between Bethel Road (Exit 106) and NC 114 (Drexel-Exit 107) and between US-64-Burkement Ave (Exit 103) and Enola Road (Exit 104). Other 2019 I-40 ADTs of 50,000 or higher were located between Enola Road and NC 18 (South Sterling Street-Exit 105) and NC 18 and Bethel Road. A 2019 I-40 ADT of 41,500 was estimated between the Jamestown Road and US 64-Burkement Ave exits while a 41,000 ADT was calculated on I-40 between Causby Road (Exit 98) and Jamestown Road (Exit 100). The highest 2019 Morganton area traffic count not on I-40 was located at US 64 (Burkement Ave) just north of I-40 (27,000).

Table 12. Morganton Area Average Daily Traffic Counts of more than 25,000 Vehicles Per Day, 2019

Traffic Count	Road	Location
52,500	I-40	Between Bethel Rd (Exit 106) and Drexel Exit (NC 114) (Exit 107)
52,000	I-40	Between US 64-Burkement Ave (Exit 103) and Enola (Exit 104)
51,000	I-40	Between NC 18 (South Sterling St) (Exit 105) and Bethel Rd (Exit 106)
50,000	I-40	Between Enola Rd (Exit 104) and NC 18 (South Sterling St) (Exit 105)
41,500	I-40	Between Jamestown Rd (Exit 100) and Burkement Ave (US 64) (Exit 103)
41,000	I-40	Between Causby Rd (Exit 98) and Jamestown Rd (Exit 100)
40,000	I-40	Between Kathy Rd (Exit 96) and Causby Rd (Exit 98)

Source: NCDOT and WPCOG Data Center, 2020

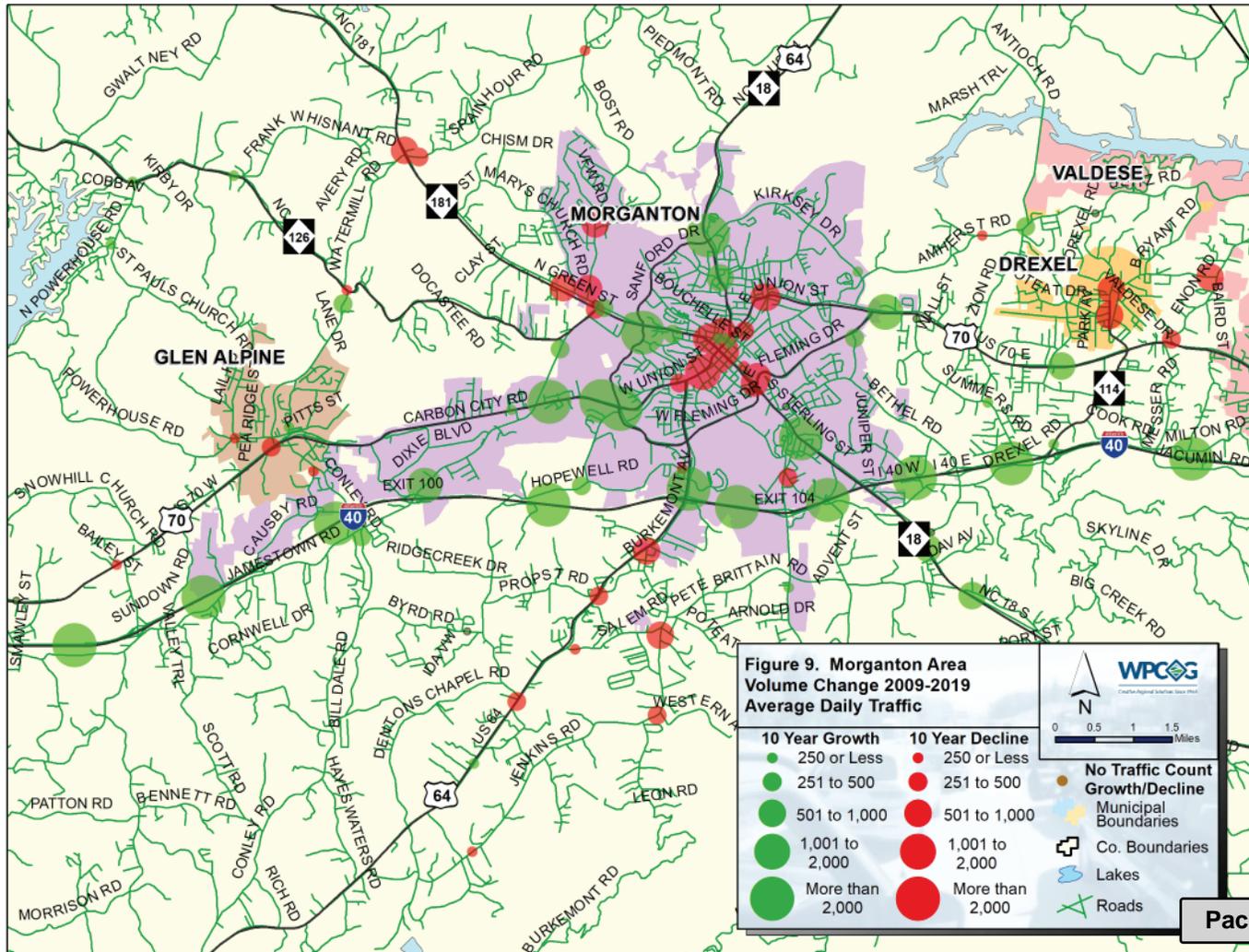
Multiple spots along I-40 in and close to Morganton gained 10,000 vehicles per day between 2009 and 2019 including between US 64-Burkemont Ave and Enola Road, between Enola Road and NC 18-South Sterling St, and between Kathy and Causby Road (Table 13). I-40 traffic gains of 9,000 vehicles per day occurred between Causby and Jamestown Roads and between NC 18 and Bethel Road (Figure 9).

Table 13. Largest Burke County/Morganton Area Traffic Volume Increases and Decreases, 2009-2019

Traffic Volume Increase	Road	Location	Traffic Volume Decrease	Road	Location
10,000	I-40	Between US 64-Burkemont Ave (Exit 103) and Enola Rd (Exit 104)	-1,100	US 70 B (W Union St)	East of US 64 B (Burkemont Ave)
10,000	I-40	Between Enola Rd (Exit 104) and NC 18-S Sterling St (Exit 105)	-1,000	NC 181 (N Green St)	North of Bost Rd
10,000	I-40	Between Kathy Rd (Exit 96) and Causby Rd (Exit 98)	-1,000	US 70 (W Fleming Dr)	East of NC 18 (S Sterling St)
9,000	I-40	Between Causby Rd (Exit 98) and Jamestown Rd (Exit 100)	-1,000	NC 18 (S Sterling St)	North of US 70 (W Fleming Dr)
9,000	I-40	Between NC 18-S Sterling St (Exit 105) and Bethel Rd (Exit 106)	-900	Salem Rd	South of US 64 (Burkemont Ave)

Source: NCDOT and WPCOG Data Center, 2020.

The greatest traffic volume falls between 2009 and 2019 took place at several locations close to downtown Morganton (Figure 9). The largest ADT decrease of 1,100 vehicles per day occurred on West Union St (US 70 Bus) just east of Burkemont Ave (US 64). From 2009 to 2019, traffic volume decreases of 1,000 happened at North Green Street (NC 181) north of Bost Road, West Fleming Drive (US 70) east of NC 18 (South Sterling Street) and South Sterling Street north of West Fleming Drive. An ADT decline of 90 occurred on Salem Road south of Burkemont Ave.



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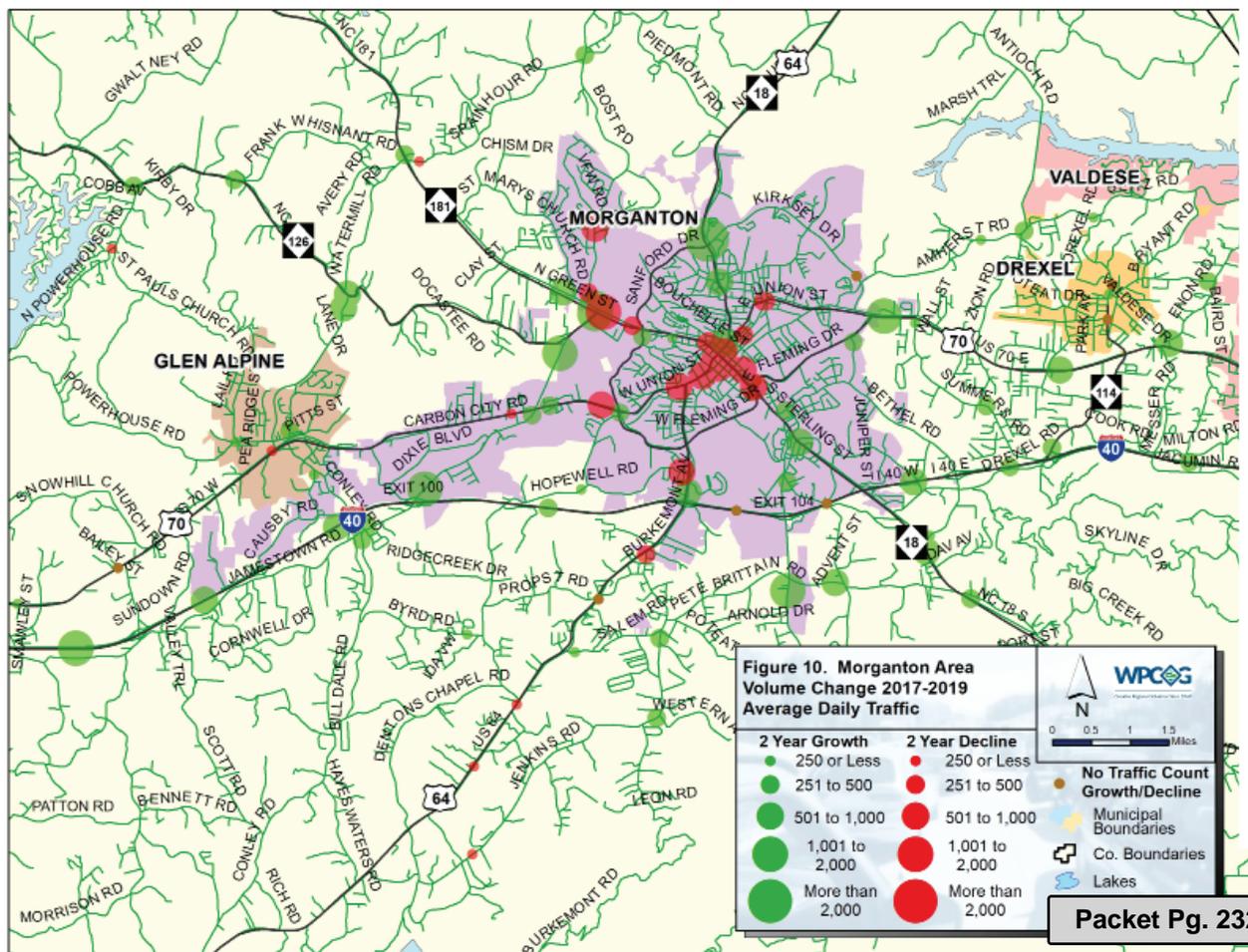
The largest traffic volume increase in the Morganton area between 2017 and 2019 (2,800 vehicles per day) happened along US 64 NC 18 (Lenoir Road) perhaps due to increased commuting between Burke and Caldwell Counties (Table 14). Another significant traffic volume increase (2,000 vehicles per day) occurred on NC 181 (North Green Street) just north of NC 126 (Figure 10). A traffic count gain of 1,700 was recorded on Enola Road just south of Pete Britain Road near Patton High School. Average daily traffic growth of 1,500 was tallied on Independence Blvd just south of NC 126.

Table 14. Largest Burke County/Morganton Area Traffic Volume Increases and Decreases, 2017-2019

Traffic Volume Increase	Road	Location	Traffic Volume Decrease	Road	Location
2,800	US 64-NC 18 (Lenoir Rd)	North of Sanford Dr	-1,500	NC 181 (N Green St)	East of NC 126
2,000	NC 181 (N Green St)	North of NC 126	-1,500	US 70 B (W Meeting St)	West of NC 18 (S Sterling St)
1,700	Enola Rd	South of Pete Britain Rd	-1,000	US 70 (Carbon City Rd)	West of US 64 (Sanford Dr)
1,500	Independence Blvd	South of NC 126	-1,000	NC 18 (S Sterling St)	North of US 70 (Fleming Dr)
1,500	I-40	Between Dysartsville Rd (Exit 94) and Kathy Rd (Exit 96)	-1,000	US 70 B (E Union St)	West of US 64 B (North Green St)

Source: NCDOT and WPCOG Data Center, 2020.

Five Morganton locations experienced ADT losses of 1,000 or more between 2017 and 2019 (Table 14). The biggest decrease took place at NC 181 (North Green Street) east of NC 126 and West Meeting Street (US 70 Bus) west of NC 18 (South Sterling Street). The number of vehicles per day on NC 181 east of NC 126 fell from 22,000 in 2017 to 20,500 in 2019. The number of vehicles per day on West Meeting Street west of South Sterling Street, meanwhile dropped from 5,200 in 2017 to 3,700 in 2019. Traffic volume decreases of 1,000 between 2017 and 2019 took place on US 70 (Carbon City Road) west of Sanford Drive (US 64 South Sterling Street north of Fleming Dr and East Union Street west of North Green Street.



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Economic Indicators Newsletter

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Future EIN Topics

- Hickory-Lenoir-Morganton MSA Employment Patterns
- Hickory-Lenoir-Morganton MSA Retail Sales
- Hickory-Lenoir-Morganton MSA Housing Trends

EIN Sustainers



WESTERN PIEDMONT
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development board
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DEVELOPMENT
CORPORATION
CATAWBA COUNTY



CATAWBA
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CALDWELL COUNTY
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ECONOMIC DEVELOPMENT



Catawba
Valley
COMMUNITY COLLEGE

Attachment: Vol 23 - 3 - EIN - 2020 (3180 : BOC Reports & Comments)



Board of Directors Meeting
May 14, 2020 | 11:00 a.m. | Virtual Meeting

Meeting Minutes

Board Members Present: Chair-Scott Mulwee, Morrissa Angi, Mitch Kerce, Rob Winkler, Mike Watts, Rebecca Randolph, Dana Whisnant, Diane Reihl, Samantha Reid, Margaret Pierce
Burke County Finance Officer (Ex-Officio)

Others Present: Ed Phillips, Burke County Tourism Authority CEO

I. CALL TO ORDER

Meeting convened at 11:00 a.m.

II. APPROVE JANUARY 30, 2020 MEETING MINUTES

Minutes Approved 9/0 –Watts/Whisnant

III. FINANCIAL REPORT

1. Balance Sheet

The balance sheet was shared. As of April 30, 2020, there was a \$266,550 available bank balance. The audit contract fee will be \$750 less next year. Line item 5020-marketing/advertising and 5140- website upkeep should be consolidated. Line item 5305-meetings and 5320-Board Meeting expenses should be combined.

2. Occupancy Tax Report

Occupancy tax revenue has decreased 59% from the prior year. February's report didn't account for all of the occupancy tax. April's report is not finalized but estimated to be down 75 due to no vacation rentals and limited hotel stays in April. Seeing a slight upward trend in May as the occupancy is starting to recover but is significantly lower than 2019.

Some of the factors related to the demand for accommodations include and are subject to change based on government COVID-19 phased guidelines:

- The new hotel will increase room availability but unsure of the impact of demand due to COVID-19.
- Burke Treasures marketing campaign that will kick off in June.
- North Carolina School of Science and Math doesn't have any activities planned for the remainder of the year.
- Reduction in corporate business travel.
- Outdoor Drama- “From This Day Forward,” to kick off in late July.
- No decisions have been made on the Waldensian Festival in Valdese.
- Youth sports are cancelled for the Summer.

IV. BUDGET | FY 2020-2021

1. Budget Hearing

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2020 ending June 30, 2020. The budget has been adjusted to include a reduction in membership dues, suspension of marketing and advertising through the remainder of the fiscal year, reduction in travel and training, and decrease in payroll expense correlated with the drop in occupancy tax revenue. As of July 1, 2020, there will not be any solid contractual commitments with exception to Destination Magazine. With the coronavirus (COVID-19) government guideline changes and revenue fluctuations, the board will continue to monitor the budget and adjust accordingly.

Occupancy Tax	\$300,000
Other Revenues	\$7,500
Fund Balance	\$150,000
Total General Fund	\$457,500

There were no public comments during the Budget Hearing.
Approved 9/0 Watts/Whisnant

V. AUDIT CONTRACT | FY 2020-2021

Gould-Killian CPA is an experienced and authorized government auditing firm in the state of NC. A proposal was made to continue utilizing Gould-Killian CPA for auditing serves for the upcoming fiscal year.

A motion was made to extend the Gould-Killian CPA contract for 2020-2021.
Approved 9/0 Randolph/Winker

VI. RIDGELINE TROLLEY

Resolution to Authorize “electronic means” to advertise for sale to the highest bidder.

A motion was made to authorize electronic means to advertise the Ridgeline Trolley.
Approved 9/0 Winkler/Randolph

Attachment: TDA Board Minutes 5-14-20 Approved (3180 : BOC Reports & Comments)

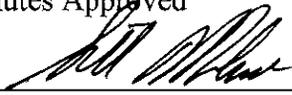
VII. OLD BUSINESS
None

VIII. NEW BUSINESS
None

IX. ADJOURNMENT

1. Motion to Adjourn: 11:50 a.m.
2. Next meeting - July 21, 2020 Board Orientation/Bylaws

Minutes Approved



Scott Mulwee, Chair

9-15-2020

Date:

Attachment: TDA Board Minutes 5-14-20 Approved (3180 : BOC Reports & Comments)



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STIP Project Delays

Regional Managers Meeting
September 18, 2020

Alexander County

Transportation Project Underlined if changed

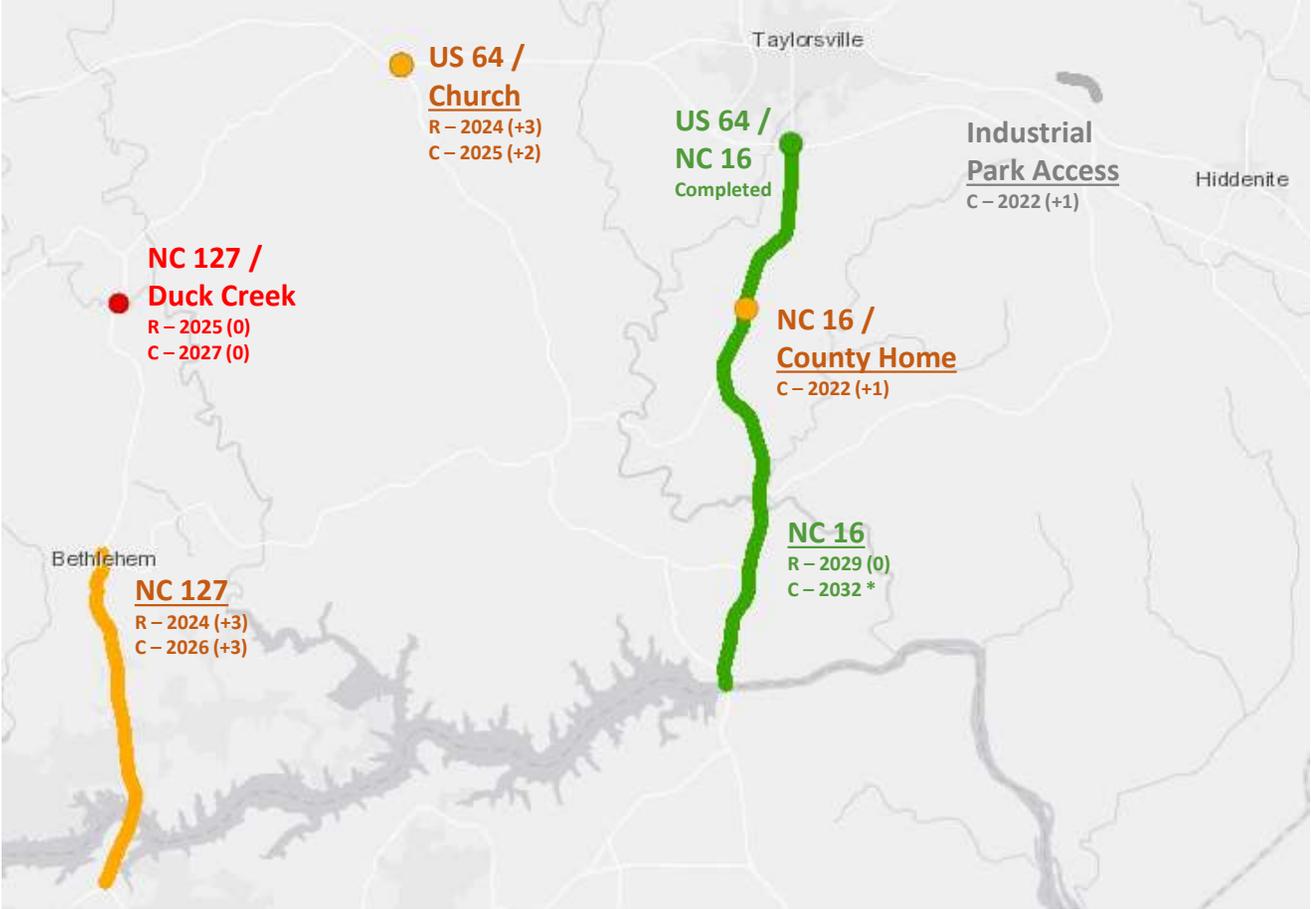
Right-of-Way – YEAR
Construction – YEAR
(0) Unchanged
(+) Years Delayed
* New Activity

STIP Point Features

- Bridge Project
- Statewide Highway
- Regional Highway
- Division Highway

STIP Line Features

- ▬ Statewide Highway
- ▬ Regional Highway
- ▬ Division Highway
- ▬ Transition Highway
- ▬ Other Highway



Attachment: Transportation Project Delays 9-18-2020 (3180 : BOC Reports & Comments)

Burke County

Transportation Project Underlined if changed

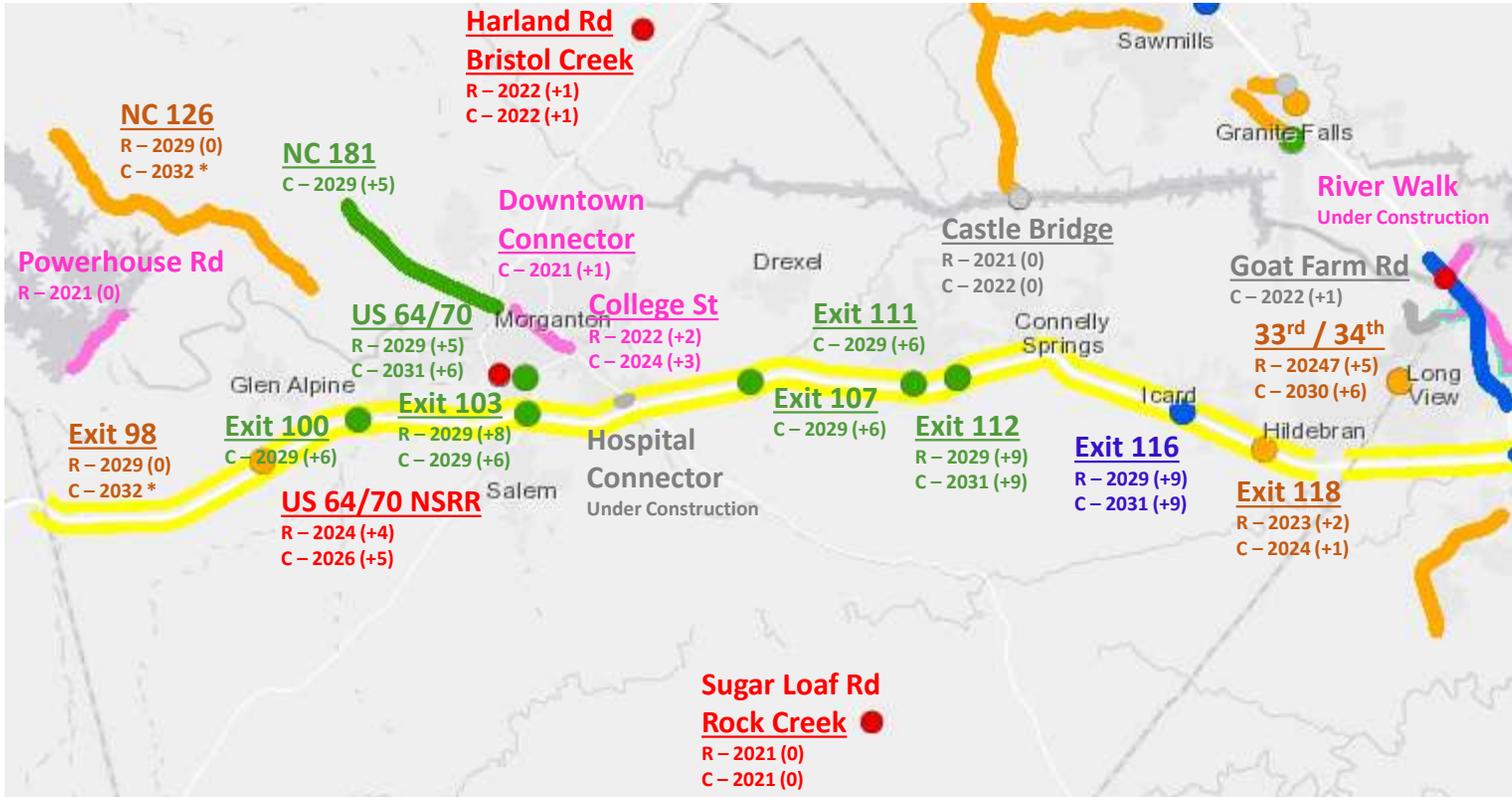
Right-of-Way – YEAR
Construction – YEAR
(0) Unchanged
(+) Years Delayed
* New Activity

STIP Point Features

- Bridge Project
- Statewide Highway
- Regional Highway
- Division Highway

STIP Line Features

- Statewide Highway
- Regional Highway
- Division Highway
- Transition Highway
- Other Highway



Attachment: Transportation Project Delays 9-18-2020 (3180 : BOC Reports & Comments)



Caldwell County

Transportation Project

Underlined if changed

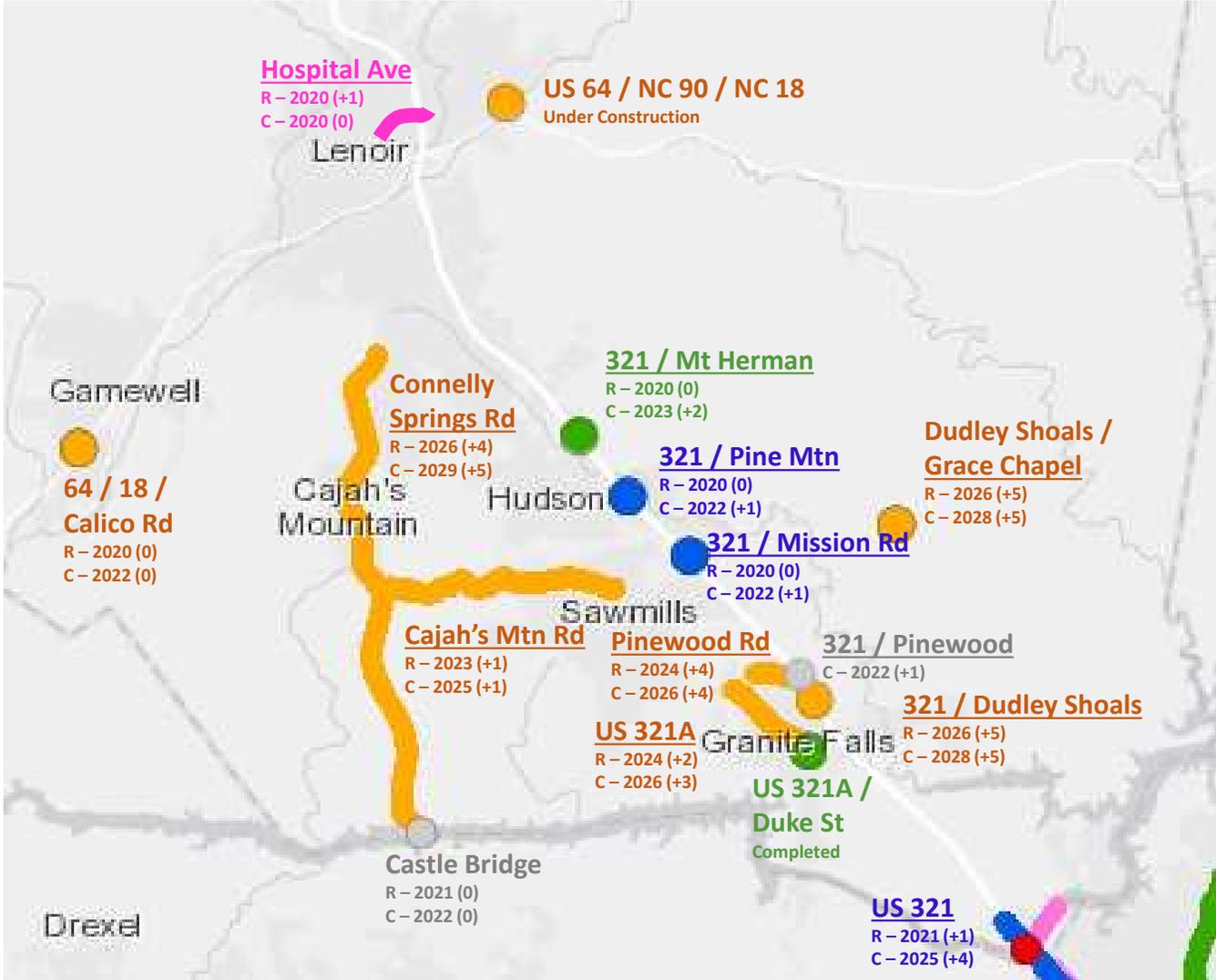
Right-of-Way – YEAR
 Construction – YEAR
 (0) Unchanged
 (+) Years Delayed
 * New Activity

STIP Point Features

- Bridge Project
- Statewide Highway
- Regional Highway
- Division Highway

STIP Line Features

- ▬ Statewide Highway
- ▬ Regional Highway
- ▬ Division Highway
- ▬ Transition Highway
- ▬ Other Highway



Attachment: Transportation Project Delays 9-18-2020 (3180 : BOC Reports & Comments)



Catawba County

Transportation Project Underlined if changed

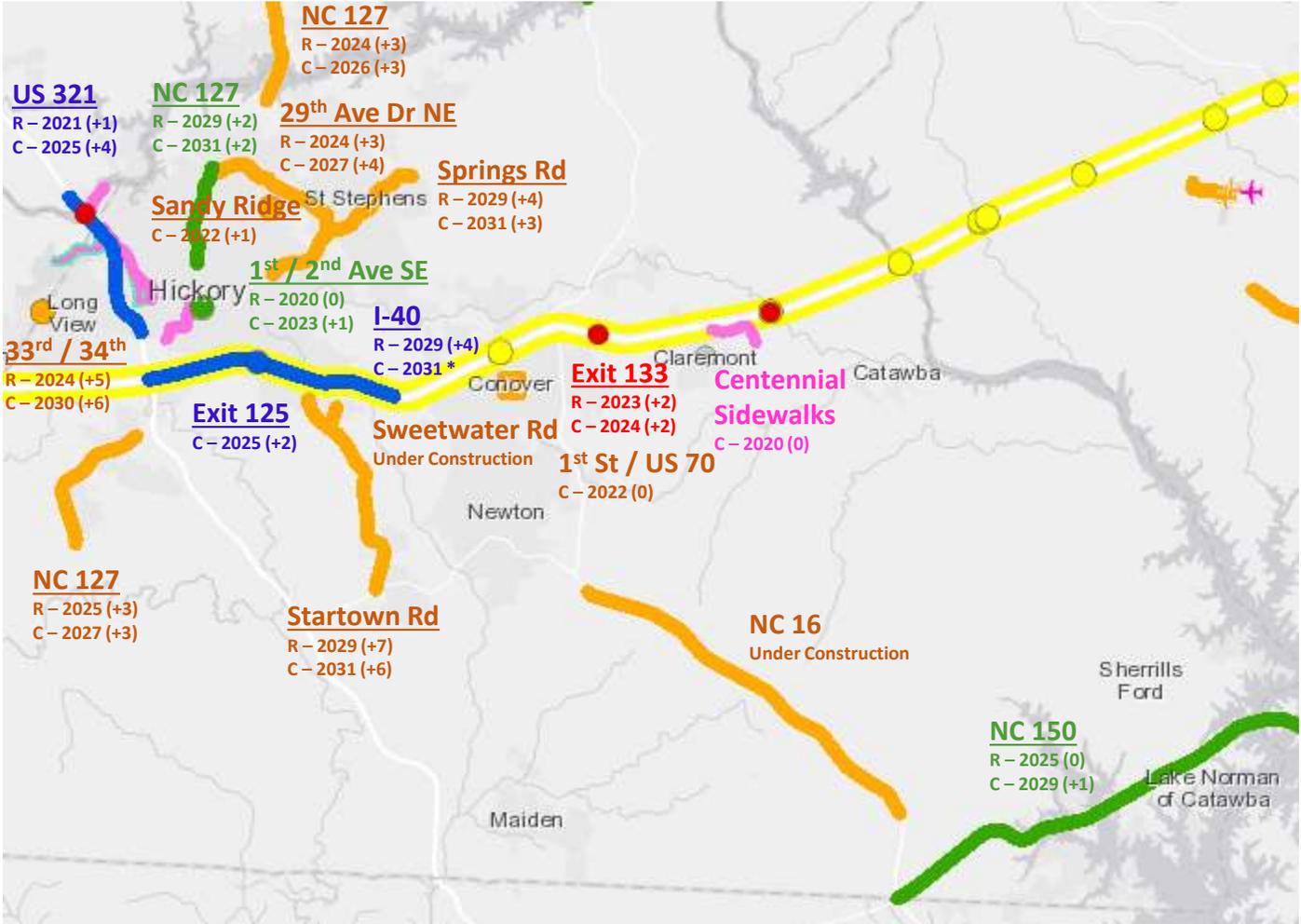
Right-of-Way – YEAR
Construction – YEAR
(0) Unchanged
(+) Years Delayed
* New Activity

STIP Point Features

- Bridge Project
- Statewide Highway
- Regional Highway
- Division Highway

STIP Line Features

- Statewide Highway
- Regional Highway
- Division Highway
- Transition Highway
- Other Highway



Attachment: Transportation Project Delays 9-18-2020 (3180 : BOC Reports & Comments)





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Questions?

brian.horton@wpcog.org

828-485-4225

Attachment: Transportation Project Delays 9-18-2020 (3180 : BOC Reports & Comments)



September 2020 Report

Intake:

Cats: 112

Dogs: 62

Adopted (includes transferring to rescue)

Cats: 141

Dogs: 29

Return to Owner:

Cats: 2

Dogs: 15

Euthanized:

Cats: 28

Dogs: 2

Live Release Rate:

Cats: 84%

Dogs: 94%

Our goal is to achieve a 90% live release rate

BUILDING PERMITS 2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YEARLY TOTAL
NEW COMMERCIAL	4	6	0	0	1	1	2	0	2	16
NEW CHURCH	0	0	1	0	0	0	0	0	0	1
NEW CELL TOWER	0	0	0	0	1	0	0	0	1	2
20% COMMERCIAL REMODEL/SHELL	13	12	14	9	9	24	16	14	12	123
NEW DUPLEX	0	0	0	0	0	0	0	1	0	1
NEW SINGLE FAMILY HOME	14	15	21	22	10	12	23	11	14	142
NEW SINGLE WIDE MOBILE HOME	4	3	8	0	0	6	8	3	1	33
NEW DOUBLE WIDE MOBILE HOME	4	2	2	7	3	3	4	4	3	32
NEW RESIDENTIAL POOL	1	0	2	4	4	6	8	5	1	31
RESIDENTIAL BUILDING ONLY	16	29	30	32	40	31	44	27	42	291
RESIDENTIAL ELECTRICAL ONLY	25	19	26	28	25	37	22	25	32	239
RESIDENTIAL MECHANICAL ONLY	38	28	24	19	31	32	32	35	16	255
RESIDENTIAL PLUMBING ONLY	5	23	7	4	5	12	7	5	3	71
RESIDENTIAL ALL TRADES MINIMUM	8	7	7	3	4	1	7	4	2	43
BUILDING INSPECTIONS MONTHLY TOTAL	132	144	142	128	133	165	173	134	129	1280

ZONING PERMITS 2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YEARLY TOTAL
RESIDENTIAL ZONING PERMIT	63	64	65	61	72	73	95	63	93	649
COMMERCIAL ZONING PERMIT	4	9	11	8	9	8	7	10	5	71
MINOR SHORELINE PERMIT	4	9	11	8	18	16	11	9	21	107
MAJOR SHORELINE PERMIT	0	1	1	1	3	3	2	2	7	20
MINOR SITE PLAN REVIEW	0	3	0	2	3	1	0	6	0	15
MAJOR SITE PLAN REVIEW	0	1	0	0	0	0	0	0	0	1
MINOR SUBDIVISION REVIEW	9	8	6	6	9	8	7	7	7	67
MAJOR SUBDIVISION REV PRELIM	0	0	0	0	0	0	0	0	1	1
EXEMPT SUBDIVISION REVIEW	7	4	4	6	5	7	7	6	6	52
REZONING APPLICATION	0	0	0	0	1	1	0	1	1	4
CONDITIONAL USE APPLICATION	0	3	1	1	2	4	2	5	2	20
ZONING CONFORMITY LETTER	0	1	0	0	0	1	1	0	1	4
STREET SIGN ISSUANCE	1	1	1	0	1	2	3	0	0	9
ZONING MONTHLY TOTAL	88	104	100	93	123	124	135	109	144	1020

North Carolina Department of the Secretary of State
 Appointment Reporting 2019 - 2020 County & Municipality Appointments Form

THIS DOCUMENT IS FOR YOUR RECORDS ONLY

If you have any difficulty filing online, please contact us at appoint@sosnc.gov, or by phone at 919-814-5344

A. Appointing Authority

B. Contact Name
 E-mail
 Telephone Facsimile
 Address
 City Zip Code

C. (Report for any applicable Boards) No Appointments

Adult Care Home Community Advisory Committee

Total # of Board Members Total # Allocated for Appointment by County or Municipality
 Women Appointed Men Appointed

Airport Authority

Total # of Board Members Total # Allocated for Appointment by County or Municipality
 Women Appointed Men Appointed

Area Mental Health, Dev Disabilities, & Substance Abuse

Total # of Board Members Total # Allocated for Appointment by County or Municipality
 Women Appointed Men Appointed

Board of Adjustment

Total # of Board Members Total # Allocated for Appointment by County or Municipality
 Women Appointed Men Appointed

Board of Equalization & Review

Total # of Board Members
 Women Appointed Men Appointed

Attachment: Appointment_56721263_147e842207224c889977eba841f64f93 (3180 : BOC Reports & Comments)

City Board of Education (if appointive)

Total # of Board Members	<input type="text" value=""/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value=""/>
Women Appointed	<input type="text" value=""/>	Men Appointed	<input type="text" value=""/>

Civil Service Board

Total # of Board Members	<input type="text" value=""/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value=""/>
Women Appointed	<input type="text" value=""/>	Men Appointed	<input type="text" value=""/>

Community Child Protection/Child Fatality Prevention

Total # of Board Members	<input type="text" value="21"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="8"/>
Women Appointed	<input type="text" value="1"/>	Men Appointed	<input type="text" value="1"/>

Community College Board of Trustees

Total # of Board Members	<input type="text" value=""/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value=""/>
Women Appointed	<input type="text" value=""/>	Men Appointed	<input type="text" value=""/>

Community Relations Committee

Total # of Board Members	<input type="text" value=""/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value=""/>
Women Appointed	<input type="text" value=""/>	Men Appointed	<input type="text" value=""/>

Council of Governments

Total # of Board Members	<input type="text" value="32"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="3"/>
Women Appointed	<input type="text" value="0"/>	Men Appointed	<input type="text" value="3"/>

County Board of Social Services

Total # of Board Members	<input type="text" value="5"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="2"/>
Women Appointed	<input type="text" value=""/>	Men Appointed	<input type="text" value="1"/>

Criminal Justice Partnership Task Force

Total # of Board Members	<input type="text" value=""/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value=""/>
Women Appointed	<input type="text" value=""/>	Men Appointed	<input type="text" value=""/>

Economic Development Commission

Total # of Board Members	<input type="text" value=""/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value=""/>
Women Appointed	<input type="text" value=""/>	Men Appointed	<input type="text" value=""/>

Emergency Planning Committee

Total # of Board Members	<input type="text" value="16"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="16"/>
Women Appointed	<input type="text" value="2"/>	Men Appointed	<input type="text" value="4"/>

Attachment: Appointment_56721263_147e842207224c889977eba841f64f93 (3180 : BOC Reports & Comments)

Historic Preservation Commission

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Hospital Authority

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Housing Authority

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Human Relations Commission

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Industrial Facilities & Pollution Control Financing Authority

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Juvenile Crime Prevention Council

Total # of Board Members	<input type="text" value="24"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="24"/>
Women Appointed	<input type="text" value="1"/>	Men Appointed	<input type="text" value="3"/>

Library Board of Trustees

Total # of Board Members	<input type="text" value="12"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="12"/>
Women Appointed	<input type="text" value="1"/>	Men Appointed	<input type="text" value="1"/>

Local ABC Board

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Local Board of Health

Total # of Board Members	<input type="text" value="11"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="11"/>
Women Appointed	<input type="text" value="0"/>	Men Appointed	<input type="text" value="3"/>

Local Partnership for Children

Total # of Board Members	<input type="text" value="19"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="2"/>
Women Appointed	<input type="text" value="1"/>	Men Appointed	<input type="text" value="1"/>

Attachment: Appointment_56721263_147e842207224c889977eba841f64f93 (3180 : BOC Reports & Comments)

Local Tourism Development Authority

Total # of Board Members	<input type="text" value="9"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="9"/>
Women Appointed	<input type="text" value="3"/>	Men Appointed	<input type="text" value="4"/>

Metropolitan Planning Organization

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Planning & Zoning Board

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Planning Board

Total # of Board Members	<input type="text" value="7"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="7"/>
Women Appointed	<input type="text" value="2"/>	Men Appointed	<input type="text" value="4"/>

Public Transportation Authority

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Recreation Board

Total # of Board Members	<input type="text" value="12"/>	Total # Allocated for Appointment by County or Municipality	<input type="text" value="12"/>
Women Appointed	<input type="text" value="1"/>	Men Appointed	<input type="text" value="2"/>

Redevelopment Commission

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Rural Planning Organization

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Water & Sewer Authority

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Workforce Development Board

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Zoning Board of Adjustment

Total # of Board Members	<input type="text"/>	Total # Allocated for Appointment by County or Municipality	<input type="text"/>
Women Appointed	<input type="text"/>	Men Appointed	<input type="text"/>

Attachment: Appointment_56721263_147e842207224c889977eba841f64f93 (3180 : BOC Reports & Comments)

BURKE COUNTY JUVENILE CRIME PREVENTION COUNCIL

Minutes: JULY 8, 2020

ZOOM MEETING from MORGANTON, NCATTENDANCE:

Council members attending: David Bridges, Nicki Carpenter, Brandon Collins, Tara Conrad, Willow Conrad, Jennifer Forney, Jasper Hemphill, Doug Knight, Joseph Martinez, Rebecca McLeod, Steve Moody, Clifton Smith, Mike Swan, Maynard Taylor, and Steve Whisenant.

Council members excused: Doug Hartjes, Ryan Lander, Brooke Mills, and Dorian Palmer

Programs attending: Jolita Jackson – Children’s Hope Alliance; Kim James – Burke Recovery; Patti Ferree and Chris White – Conflict Resolution Center; Kim Castano and Autumn Stone – Kids at Work; Chris Renfro, Scotty Powell and Ken Benfield – Project Challenge; and Renee Lewis – Repay, Inc.

Partners attending: Brandon Collins and David Hughey - Department of Juvenile Justice.

Guests attending: None

Staff attending: Megan Webster, and A.J. Coutu.

Call to Order: Dr. Steve Moody, Chair, called the meeting to order at 8:10 A.M. A quorum (15 of 22) was present.

- I. **Approval of the Agenda:** Jennifer Forney made the motion to approve the agenda as provided previously by email. This was seconded by Tara Conrad and approved unanimously.
- II. **Approval of the Minutes:** Maynard Taylor moved to approve the minutes as sent previously by email. Doug Knight seconded the motion which passed unanimously.
- III. **Governance – Dr. Moody, Chair; Jasper Hemphill, Vice Chair**
 - A. **Membership:** Dr. Moody reminded the group that the Council membership still needed a Non-Profit and juvenile court ADA members. Judge Smith stated that he would once again check with the DA’s office for a possible member.
 - B. **Committee Selection 2020/2021:** Dr. Moody referred to the committee assignments sent previously to the Council and asked that anyone interested in changing committee contact himself or A.J. Coutu.
 - C. **Conflict of Interest Forms:** Dr. Moody reminded the Council that these forms are required by the state annually and approximately half of the Council has returned them. He stated that A.J. Coutu would contact those not responding sometime in the future.
 - D. **Budget Changes Approved Since May:** Patti Ferree stated that she had submitted a budget revision for approximately \$100 for the 2019/2020 year which was approved by Ms. McLeod.
- IV. **Finance: Joseph Martinez, Chair; Doug Knight, Vice-Chair**
 - A. **Burke JCPC Administrative Budget Revision:** Joseph Martinez mentioned that the Administration Budget for JCPC for 2019/2020 returned approximately \$19 to the state.
 - B. **Kids at Work Budget Revision:** Kim Castano explained that while they needed a budget revision to the Program Agreement for 2020/21, it had not yet been completed and they were not ready to submit it to the Council. Joseph Martinez moved to table the item until September, this was seconded by Jennifer Forney and passed unanimously.
- V. **Outreach: Jennifer Forney, Chair; David Bridges Vice-Chair**
 - A. **Continuum of Services Review 2020/21:** Ms. Forney reminded everyone in the Council that the Outreach Committee needed their help to update the program continuum for Burke County.

- B. Committee Communication:** Ms. Forney mentioned that there would be emails to the Council to help update the document and phone calls would follow up to ensure a thorough review of agencies in Burke County for juvenile services.

VI. Program Reports: The reports for 2019/2020 from all programs detailing clients served and financial items were sent to the Council previously and are attached. The programs reviewed their reports and added the information below:

- A. Burke Recovery** – General Report: The Assessment component did not serve the numbers they had projected due to Covid. Assessments were projected as 40 and they served 24 since courts have been closed. Treatment projected 16 and served 19. Staffing changes prior to the end of the year required a budget revision and a payback to the state. The JJSAMH Partnership funding has allowed them to have contingency management for parents to come to Family Night and are providing gas cards. Also supporting different youth-serving agencies through the Purple Elephant Program, an interactive safe-haven program for folks needing help - staff are trained, provided with a kit and have a working knowledge of such resources as mobile crisis intervention. They have developed a virtual community outreach process through multiple platforms of social media which has reached over 800,000 people, in the past 3 months, and garnered over 300,000 views of their videos concerning substance issues, prevention and treatment. This type of pivot for connecting has allowed parents, adults and youth to interact with treatment and prevention specialists throughout the Covid shutdown. Their adolescent groups are meeting in-person. DHHS has provided masks for all clients. Staff has not worked from home.
- B. Barium Springs (Children’s Hope Alliance)**
Projected 12 served 10 in judicial districts 25 and 27. Two of these were in Burke County. They are doing virtual meeting with youth and families, which the youth seem to prefer. There have been challenges meeting with some families. They will begin offering outside (with precautions) meetings for the all new families and families willing to revert to this method of interaction. The financials were a month behind. A lot of anger management and crisis management has been necessary with the current situation.
- C. Conflict Resolution Center** - The three reports sent out previously were reviewed. Ms. Ferree also mentioned that: in February and part of March the staff to educate schools on their Mediation Only program as an option; the juvenile court counselors or supervisors have been able to sit in on some sentencing circles for the Restorative Justice program however they have not had referrals perhaps due to Covid; Chris White has written up mock circles and interpersonal skill building workbook and sitting in on circles in other cities also as a co-facilitator. They have invited assistant district attorneys and juvenile court judges to sit in on the sentencing circles. Chris White shared his experiences as well.
- D. Kids at Work** - The report sent out previously was reviewed. Autumn Stone also reported that they have experienced issues with Covid but have served 20 of their projected 23 youth. They have used the opportunity to connect with the youth who have no other outlets. Kim Castano reported that they have bought a van and their financial reports were only through June 23rd but they do not expect a pay back to the state.
- E. Project Challenge** - The report sent out previously was reviewed. Scotty Powell reported that their financial reports would be forthcoming. They projected 54 served 38.
- F. Repay, Inc.** The report sent out previously was reviewed. Renee Lewis stated:
Just Girls – all girls are being seen either by video or in person individually with precautions. Projected 12 and served 14. The East Burke site will be used when school starts back. Recidivism is at 0%.
Psychological Services – Projected 7 served 14. The challenge currently is getting assessments back. They are working with juvenile court counselors to remedy this. They are looking for additional assessment providers. Brandon Collins added that they are working together.
SAIS Assessment – Projected 10 served 15. This program has not slowed down. The groups have been split into no more than 4 at a time with precautions.

SAIS Treatment - Project 12 served 11. Groups are also limited and precautions in place. They also have 0% recidivism rate in the last 6 months.

Dr. Moody mentioned to the group that the reports will be streamlined in the future and programs will report to the Council less of the numbers and more information about the actual day to day work examples, issues, challenges and successes. He stated that this would be less work for the programs and more substance for the Council.

VII. Juvenile Justice Update: Brandon Collins

Mr. Collins updated the Council on the June 1st reopening of the court system. They are all using precautions at work. April and May saw a uptick in the negative behaviors of a small population of the youth without recourse to see the counselors in person and bring them back to court. He addressed the need to track and expedite the referrals for the SAIS program. This would help the counselors, families and the programs. There is now a plan in place. Cristie Marshall will join the staff soon to make 7 Burke County staff. This will allow more individualized service from the staff.

VIII. State Consultant: Megan Webster reported that Final Accounting is open and two in Burke have completed theirs. Uploaded their general ledgers into NCALLIES before August 14th. The issue for the state consultants has been the budget revision process. Any budget revision needs to be put into NCALLIES at least a week before the meeting. In Burke County that needs to go to Dr. Moody, A.J. Coutu and Joseph Martinez. Ms. Webster will be sending out a guideline to explain proper process and what is appropriate for a Chair to approve and what the Council must approve. She mentioned that she has been doing trainings on how to do interactive training. Ms. Webster announced that she is developing a streamlined SPEP training on WEBX with optional dates rather than using JCPC meeting time. These dates will probably be in August. She is also doing a Risk Assessment Training for programs when there are referrals outside of court services. These will be July 13, 22 and 24. This has been well received. Patti Ferree asked if they are expecting any cuts in 2020/21. Ms. Webster noted that the state did not approve an overall budget last year, but there was a budget approved for Raise the Age. This budget includes the JCPC allocations, and therefore the JCPC funds should be safe from any cuts. As far the state covering any COVID costs it appears that not having a budget has helped somewhat by having a "rainy day" fund and some surplus that will be able to cover any deficits from COVID. Things are always changing, so it is good to keep checking.

IX. Open Discussion, Questions or Comments: Children's Hope Alliance information has been added above. Dr. Moody stated that JCPC has reserved the Collett Street Recreation Center for the year, but there would need to be a consensus from the group before this happened. He also mentioned that there may be a change to WEBX as the preferred platform.

X. Adjourn: at 9:02 A.M. Maynard Taylor made a motion to adjourn, seconded by Jasper Hemphill and passed by unanimous virtual indication.

Respectfully Submitted by
A.J. Coutu



BURKE DEVELOPMENT INC
A PRIVATE/PUBLIC CORPORATION

BOARD OF DIRECTORS
August 21, 2020

Business Conducted via Zoom Meeting
MORGANTON, NORTH CAROLINA

In response to the global pandemic, COVID-19, the regularly scheduled BDI Board of Directors meeting was held via Zoom on Friday, August 21st.

MEMBERS PRESENT

MEMBERS ABSENT

Kenneth Geathers	Sherri Bradshaw	Lamar Smitherman	Jim Toner	Kathy Bailey
Jeff Brittain	Chip Black		Derek Cline	Larry Putnam
Seth Eckard	Sally Sandy		Bryan Beam	Terry Childers
Chris Hawkins	Joel Welch		Bryan Steen	

Also attending were Alan Wood, Hope Hopkins and Peggy Byrd.

Call to Order

Chairman Geathers called the meeting to order at 8:01 a.m.

Approval of the July 17, 2020 Minutes

No corrections or deletions were noted for the July 17, 2020 minutes. With no corrections needed Lamar Smitherman made a motion to approve the July minutes as presented. Jeff Brittain seconded the motion with the Board voting unanimously to approve.

Approval of the July 2020 Financial Reports

Peggy Byrd reported the checking summary consists of normal activity for operations during July 2020. The July Operational Summary reflects 8% of the fiscal year with expenditures at 8% and revenues at 1%. It was noted that the Burke Business Park Utilities & Maintenance line item on the Operational Fund reflects an overage due to payment of 2020 property taxes. This amount has been reimbursed by the County and a budget amendment will be completed at a later date. The Morganton Federal Reserve account reflects normal activity. Chris Hawkins made a motion to approve the July 2020 financial reports as presented. Lamar Smitherman seconded the motion with the Board voting unanimously to approve.

BDI Website Update

Peggy Byrd reviewed the new BDI website for the Board. Board members reviewed the site for any changes or recommendations and those will continue to be updated. Scheduled press releases will be sent out by Brand Acceleration to promote the site and applications will be submitted to SEDC and IEDC for possible award recognition.

BDI Audit Update

Peggy Byrd reported that the audit had been completed and everything was normal with no exceptions to report. Copies of the audit report and the 990 have been received from the auditor and they will present a review of the audit at the September Board meeting.

Staff Updates

BBP Water Tank – Alan Wood reported that the Interlocal Agreement had been completed. Completion of this document will now allow for building of the tank to start. There are initial plans to hold a ground breaking at the park on September 1, 2020. Details surrounding the ground breaking are set to go out Monday.

BRE Updates - Hope Hopkins reported continued outreach to industries as well as any offerings of helpful resources and information. One such resource is the Jobs Retention Grant (JRG) through the NC Department of Commerce where employers may apply for assistance if they experienced loss in connection with the COVID-19 pandemic. Applications for these funds must be submitted by September 1, 2020. Hope also reported that the EDPNC has BRE surveys available. She reached out for additional information to assist with a survey for local industries. Recurring issues that are found through the surveys are obtaining childcare and access to healthcare and telecare. Plans are moving forward to hold the Burke County 2020 Job Fair as a virtual event via Zoom due to the pandemic. The Job Fair will be held over three days (September 22-24) with individual sectors represented each day. Up to five employers will have the option to participate “live” each day during the event to present their job information. All others will submit their information to be presented via a PowerPoint presentation.

Housing Updates - Alan Wood reported pricing in housing is up an estimated 31%. There are currently 131 houses on MLS which is an approximate 1.7 month supply. Burke County received a visit from another developer interested in producing single family housing. A group from Burke County traveled to Greenville, SC for continued discussions with Homes for Hope. The next step will be for Burke County to develop a proposal to be submitted to the group. Project Edelweiss continues to progress in Valdese. There are 19 lots available for the development of speculative housing. Initial estimates for the homes range from 12k to 15k square feet and pricing in the \$199k to \$250k range.

Adjournment

With no further business, Chip Black made a motion to enter closed session to discuss matters relating to the location or expansion of industry or personnel matters [article 33C, Section 143-318.11]. Jeff Brittain seconded the motion with the Board voting unanimously to approve. Jeff Brittain made a motion to exit closed session. Chip Black seconded the motion with the Board voting unanimously to approve. The meeting adjourned at 8:51 a.m.

Respectfully Submitted,

Peggy Byrd

August 5, 2020

BURKE COUNTY BOARD OF HEALTH REGULAR MEETING

The Burke County Board of Health met in regular session on Wednesday, August 5, 2020, at 5:00 p.m. The meeting was held via Cisco WebEx in the Conference Room of the Burke County Health Department located at 700 East Parker Road in Morganton, North Carolina. Members present were:

PRESENT:

Susan Bingham- Chair
 Carol Ervin Largent- Vice-Chair
 Sam King, Jr.
 Johnnie Carswell
 Connie Stines
 Dr. Anthony Frank, Jr
 Melinda Zimmerman
 Isaac Crouch
 Dr. Thomas Wallrichs
 Dr. Nicholas Thomas

ABSENT:

Aдриanna Morris

ALSO, PRESENT:

Rebecca McLeod, Health Director
 Missy Estep, Administrative Assistant III
 Valerie Kelly, Director of Nursing – Health Department
 Lisa Moore Public Health Educator

CALL TO ORDER

Susan Bingham called the meeting to order at 5:00 pm.

APPROVAL OF AGENDA

Melinda Zimmerman made the motion to approve the agenda, Dr. Anthony Frank seconded the motion with no additions or corrections it stands approved.

APPROVAL OF THE MINUTES FROM June 3, 2020

Dr. Thomas Wallrichs made the motion to approve the minutes from the June 3, meeting. Connie Stines seconded the motion with no additions or corrections. The minutes stand approved.

PUBLIC COMMENTS

There was no one present to address the Board.

NEW BUSINESS

None at this time.

August 5, 2020

PRESENTATIONS

There were no presentations at this time

BOARD DISCUSSION ITEMS

There were none at this time

BOARD DECISION ITEMS

The following policies were presented by Rebecca for annual review, discussion, and Board of Health approval.

- a. **Security Awareness Training Policy** – no changes to the policy
- b. **Policy on Policies**- no changes to the policy
- c. **Electronic Health Records and Imaging Policy**- no changes to the policy
- d. **Delegation of Duties**- no changes to the policy

Motion: To approve the four (4) above mentioned Board of Health annual policies as presented and written with changes.

RESULT: APPROVED (UNANIMOUS)

MOVER: Carol Ervin Largent

SECONDER: Dr. Anthony Frank, Jr.

AYES: Sam King, Jr, Susan Bingham, Carol Ervin Largent, Dr. Nicholas Thomas, Dr. Thomas Wallrichs, Connie Stines, Dr. Anthony Frank, Jr, Isaac Crouch, Melinda Zimmerman, and Johnnie Carswell

ABSENT: Adrianna Morris

HEALTH DIRECTOR'S COMMENTS

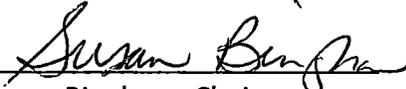
Rebecca McLeod gave a summation of all Command and Public Health activities since March 2020. She praised the health department staff for working hard daily not only with COVID 19 testing, case investigation, and contact tracing, but also with maintaining clinical operations. She also discussed the fiasco with the data and the Burke County Public Schools and how moving forward all individuals will be given the "Draft Case Report" from the State which is now coming weekly from the State. This will always be draft due to the number of people who get tested in many places, and the results take time to feed to each health department. Rebecca shared the County's COVID19 Dashboard so that board members would know where to look for current and cumulative data. She also reminded them of using the State dashboard as they are constantly updating to meet the public's demand. The Board then asked many questions and discussion ensued for almost an hour.

Attachment: Board of Health August Minutes signed (3180 : BOC Reports & Comments)

August 5, 2020

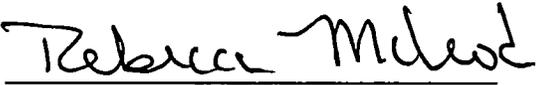
ADJOURN

With no further business to come before the Board, Chairman Susan Bingham, adjourned the meeting at 6:21 pm. Approved this the 7th, day of October 2020.



Susan Bingham, Chairman
Burke County Board of Health

Attest:



Rebecca McLeod, Health Director
Burke County Health Department

Attachment: Board of Health August Minutes signed (3180 : BOC Reports & Comments)

Board Members

The Rev. Dr. Marshall Jolly, Chair
 Joseph A. Martinez, Vice Chair
 Jeffrey C. Brittain
 Lisa Dean
 Renee Rostan



Korey Fisher-Wellman
 Director

Burke County Department of Social Services

PO Drawer 549
 Morganton, North Carolina 28680-0549
 Phone (828) 764-9600 ~ Fax (828) 764-9790

MINUTES BURKE COUNTY BOARD OF SOCIAL SERVICES REGULAR BOARD MEETING (Microsoft Teams) August 18, 2020

Board Present: Rev. Marshall Jolly, Chair
 Joseph Martinez, Vice Chair
 Jeff Brittain
 Lisa Dean
 Renee Rostan

Staff Present: Korey Fisher-Wellman, DSS Director
 Matt Hillman, Adult and Children Services
 Amanda Grady, Eligibility Program Administrator

Sharon Honeycutt, Clerk to the Board

CALL TO ORDER

Dr. Jolly called the meeting to order at 8:30 am.

INVOCATION

The invocation was given by Mr. Brittain.

APPROVAL OF AGENDA

The agenda was unanimously approved with a motion from Mr. Brittain and a second from Mr. Martinez.

APPROVAL OF MINUTES

The regular minutes and executive minutes from the June 16, 2020 meeting were unanimously approved with a motion from Mr. Brittain and a second from Mr. Martinez

PUBLIC COMMENTS

None

OLD OR NEW BUSINESS

Mr. Brittain said there were two applicants for the DSS Board replacing Lisa Dean on the Commissioner's agenda for this evening. There will be a vote and the chosen applicant will be sworn in by the Clerk of Court and will be attending the September meeting.

ECONOMIC SERVICES PROGRAM AND CHILD SUPPORT UPDATES

Ms. Grady said there were 4 vacancies in Economic Services. There is one vacancy in Medicaid transportation, one in Medicaid Family and Children Intake, one in Adult Medicaid, and one in Long Term Care. Ms. Grady said the department was able to fill all the new positions that were given last year. The last positions were filled in July and in August. There was a promotion for the Staff Development Specialist after the retirement of the former occupant at the end of July. A FNS Lead Worker was also promoted.

Ms. Grady said the FNS department has been very busy. There have been 1,804 more participants than what there were in March. There is a total of 910 more cases and cases are continuing to grow. Recertifications are still being extended. The State is still offering supplements for those months and are still waiving interviews in that area.

Ms. Grady said WORKFIRST interviews are being waived and have been given a cash assistance supplement. WORKFIRST waivers will continue until the national emergency is over. Food and Nutritional Services are required to ask the USDA if they can have an extension. Ms. Grady said Medicaid is still wanting to bring back managed care and are letting workers do some type of recertifications. There will be terminations only if the client moves out of state or a death. There has been an increase in clients in Medicaid because more people have been put on Medicaid, however, no one is being removed. An extra type of Medicaid is coming out to cover COVID costs. If a family or person is receiving family planning, they are automatically going to receive that COVID coverage.

Ms. Grady mentioned that there was a concern in ENERGY because of people's increase in their electric bill. Starting in November, anyone that receives FNS and low-income energy assistance program last year will automatically send those clients a check to their provider without them having to come in and apply. Clients will also be able to apply online. There has been \$29,270 in CIP funds dispersed in a month and there is \$320,000 remaining. If clients qualify, they can receive funds from both programs. To receive CIP funds clients do not need a disconnect notice, they only need to be past due. Statewide an extra \$25 million was received and that is why the limits were raised. For LIEPE clients have available one time only \$300 for wood, \$400 for gas, and \$500 for electric. These funds will be sent directly to the vendor. Ms. Grady will be attending a webinar today to learn more about the procedure. She said it looks like the check will be passed through the county but will be sent directly to the vendor.

Ms. Grady said Childcare is still not requiring a parent fee for children, however, in September the parent fee will resume. There are no children on the waiting list and there are 544 active cases in that area.

Ms. Grady said Program Integrity's performance measures are good and the worker is doing the best she can during COVID. Home visits are still an issue, but she is keeping up the numbers.

Ms. Grady said the July numbers are not available for Child Support, but she is impressed that for the first time that the performance measures have been met.

ADULT AND CHILDREN SERVICES UPDATE

Mr. Fisher-Wellman introduced the new Adult and Children's Services Program Administrator, Matthew Hillman, to the Board. Mr. Hillman comes from Catawba County where he has worked in the child welfare arena for several years and is happy to be a part of the team.

Mr. Fisher-Wellman said there were 240 children in foster care and 84 adult wards. Mr. Fisher-Wellman said the department received a Program Manager position in the budget and that position will supervise the 5 CPS teams and report to Mr. Hillman. There are interviews scheduled for the Program Manager position Friday. There is one CPS supervisor position open and interviews are scheduled for Wednesday. There are 4 SW IA&T positions open and 3 have been selected. Conditional offers will be going out this week. There may be a candidate from the group for the fourth SW IA&T position. There are 2 foster care positions open, one person has accepted a conditional offer and the other position will be posted this week.

DEPARTMENT UPDATES

Mr. Fisher-Wellman said the agency is back to conducting monthly contacts in foster care and parent/child visitation. CPS and Adult Services have continued to make visits throughout the pandemic. Mr. Fisher-Wellman said there are issues with some facilities not allowing children to come or go from their campuses which creates difficulty with visitations and moving cases forward. The department is working through those on an individualized basis. Mr. Fisher-Wellman said the agency still had a lot of staff working remotely. Child welfare staff comes and goes and the number of those in the office is low. There is also a lot of staff in Economic Services that work remotely and will continue to do so until the State requires face to face interviews in those programs.

Mr. Fisher-Wellman said the county was able to purchase 30 desk screens for Economic Services through the CARES fund. The desk screens are for intake staff that are continuously meeting with the public. Mr. Fisher-Wellman said the agency has plenty of PPE's and has made arrangements to have the common areas sprayed with disinfectant.

Mr. Fisher-Wellman said with school starting and being virtual in many areas is presenting challenges for many employees. The department is continuing to be as flexible as possible in allowing staff to work their schedule to get their work done and also be there for their children.

ADJOURNMENT

The meeting adjourned at 8:51 and move into executive session with a motion from Mr. Brittain and a second from Ms. Dean.

Submitted by: Sharon Honeycutt, Clerk to the Board

Approved by: _____
Rev. Marshall Jolly, Chair

_____ Date

Attachment: Board of Directors Meeting 8-18-2020 (002) (3180 : BOC Reports & Comments)

Burke County Smart Start, Inc.
Actual and Zoom Virtual Board of Directors' Meeting Minutes
Thursday, June 25, 2020
4:00 p.m. – 4:55 p.m.

Members Present:

Stephanie Ashley
 Jasper Hemphill
 Rebecca McLeod
 Tina Mosley
 Scott Mulwee
 Sally Sandy
 Chuck Schlein
 Valerie Shook
 Joset Taylor
 Julia Terrell
 Jim Wilson

Members Absent:

David Burleson
 Brandon Collins
 Kasey Gardner
 Denise Hudson
 Chae Moore
 Larry Putnam
 David Rust, Jr.

Others Present:

Kathy Smith
 Vickie Deal

A. Establish a Quorum and Call to Order – Rebecca McLeod

Board Chair Rebecca McLeod established a quorum with 11 of 18 directors in attendance and called the meeting to order at 4:00 p.m. She thanked each director for participating in the actual and/or virtual meeting.

B. Approval of the Agenda – Rebecca McLeod

Motion: To approve the Agenda as presented. Motion: Jasper Hemphill, Seconded by: Stephanie Ashley, carried by the Committee.

Mrs. McLeod asked if there were any additions to the Agenda. There being none, the Agenda was approved as presented.

C. Approval of March 26, 2020 Virtual Zoom Board of Directors' Meeting Minutes (emailed 4/15/20)

Motion: To approve the 3/26/20 Board of Directors' Virtual Zoom Meeting Minutes. Motion: Jasper Hemphill, Seconded by: Chuck Schlein, carried by the Board.

D. Approval of May, 2020, Financial Reports

Motion: To approve the May, 2020, Financial Reports as submitted. Motion: Julia Terrell, Seconded by: Joset Taylor, carried by the Board.

The Board of Directors (BOD) reviewed the Financial Reports including the Private/Restricted and Non-Restricted Funds and Grant Report, the Smart Start Administrative Financial Report, and the Direct Service Provider (DSP) Financial Reports.

Mrs. Smith informed the Board that any unused funds for FY 19-20 will be carried forward for FY 20-21. Those funds will be used for: 1) if there are any cuts in funding; or 2) used in other programs for FY 20-21. Dolly Parton Imagination Library's fund has \$14,000 in unused funds. Those funds are very restricted; therefore, some of those funds may be used for salaries. She also stated some funds will be reverted from Resource & Referral due to the lack of travel and trainings due to COVID-19.

Mrs. Smith noted that the Vanguard Account lost approximately \$5,800.00 for last quarter due to the stock market and the COVID-19 pandemic; however, it has gained for this quarter.

There were no questions regarding the financial reports.

E. April - June, 2020 ED/Staff Reports to the Executive Committee – Kathy Smith

Mrs. Smith stated that due to COVID-19, she has been (and is) attending multiple Zoom meetings and receiving multiple updates almost daily. She has submitted multiple surveys to supply data to NCPC and DCDEE.

Mrs. Smith informed the Committee that Burke County Smart Start will have a state audit soon.

Mrs. Smith's report also included monthly NC Pre-K attendance sheets, NC Pre-K payments, and providing virtual and telephone technical assistance for May and June, 2020.

Mrs. Smith also briefly reviewed the staff reports.

There were no questions nor discussion regarding the reports.

F. Discussion Items – Kathy Smith

1. Nominating Committee Volunteers

Board Chair McLeod asked for volunteers to serve on the Nominating Committee for FY 20-21. Vice Chair Jim Wilson will lead the Committee. Valerie Shook and Joset Taylor agreed to serve with Mrs. McLeod. Ms. Deal will email the Rotation List with the term renewals and open slots to Mr. Wilson prior to the meeting. The committee will meet in August prior to the Board of Directors' Annual Meeting scheduled for September, 2020.

2. Smart Start Budget

Mrs. Smith stated with the amount of COVID-19 Emergency Funds, it is uncertain if there will be any budget cuts for 2020-21. The legislation will not meet again until mid-July, 2020; and there is a possibility that a budget will not be finalized until after the November election. NCPC has authorized the partnerships to allocate 85% of FY 19-20's budget effective July 1, 2020. Hopefully, funds will be available and the partnerships will be able to put the balance under contract for FY 20-21. If not, the Finance Committee will meet and make recommendations for the 15% shortfall. BCSS has received a contract for flat funding from DCDEE for NC Pre-K for FY 20-21.

3. Congratulations Al Smith 15 Year Anniversary

Mrs. Smith acknowledged Mr. Al Smith, Program Evaluator, for his 15-year anniversary with Burke County Smart Start on June 16, 2020. Mrs. McLeod asked Mrs. Smith to convey the Board's gratitude to Mr. Smith.

G. Action Items

1. **Motion from the Executive Committee (EC)**: to approve BCSS to administer the NC Pre-K Budget for FY 20-21 as follows: **\$1,951,967 Services; \$120,878 Administration; and \$39, 546 CCDF = \$2,112,391. Motion: EC, Seconded by: Tina Mosley, carried by the Board. Stephanie Ashley and Scott Mulwee conflicted out of the vote.**

Note: The following recommended allocations are 85% of the 2019-20 budget.

2. **Motion from the EC**: to allocate **\$130,855** to Burke County Smart Start (BCSS) for Administration for FY 20-21. **Motion: EC, Seconded by: Chuck Schlein, carried by the Board. There were no conflicts of interest.**
3. **Motion from the EC**: to allocate **\$635,434** to Child Care Connections (CCC) for Dual Subsidy: TANF/CCDF Eligible Only for FY 20-21. **Motion: EC, Seconded by: Julia Terrell, carried by the Board. Stephanie Ashley and Valerie Shook conflicted out of the vote.**
4. **Motion from the EC**: to allocate **\$34,000** to CCC for Dual Subsidy Services Support for FY 20-21. **Motion: EC, Seconded by: Scott Mulwee, carried by the Board. Stephanie Ashley and Valerie Shook conflicted out of the vote.**
5. **Motion from the EC**: to allocate **\$247,786** to CCC for Quality Maintenance for Non-Subsidized Children for FY 20-21. **Motion: EC, Seconded by: Sally Sandy, carried by the Board. Stephanie Ashley and Valerie Shook conflicted out of the vote.**
6. **Motion from the EC**: to allocate **\$142,990** to CCC for Child Care Resource & Referral Services for FY 20-21. **Motion: EC, Seconded by: Tina Mosley, carried by the Board. Valerie Shook conflicted out of the vote.**

- 7. **Motion from the EC:** to allocate \$186,552 to CCC for Child Care Provider Insurance Benefit Package for FY 20-21. **Motion: EC, Seconded by: Chuck Schlein, carried by the Board. Stephanie Ashley and Valerie Shook conflicted out of the vote.**
- 8. **Motion from the EC:** to allocate \$167,463 to Burke County Public Schools for Part-day Program (STEPS) for FY 20-21. **Motion: EC, Seconded by: Stephanie Ashley, carried by the Board. Scott Mulwee conflicted out of the vote.**
- 9. **Motion from the EC:** to allocate \$27,625 to Burke County Literacy Council for Family Literacy Programs for FY 20-21. **Motion: EC, Seconded by: Scott Mulwee, carried by the Board. Jasper Hemphill and Jim Wilson conflicted out of the vote.**
- 10. **Motion from the EC:** to allocate \$64,600 to BCSS for Program Evaluation/Coordination for FY 20-21. **Motion: EC, Seconded by: Julia Terrell, carried by the Board. There were no conflicts of interest.**
- 11. **Motion from the EC:** to approve the FY 20-21 EC/BOD Meeting Schedule. **Motion: EC, Seconded by: Jasper Hemphill, carried by the Board. There were no conflicts of interest.**
- 12. **Motion from the EC:** to dispose of one (1) APC 500 Backup Surge Protector, Inventory #010125; one (1) Snap Server Backup, Inventory #010126; and two (2) DSL-Watchguard Firewalls, Inventory #010127 and #010128. All items were purchased 5/14/04, are antiquated, and no longer needed with the new phone system purchased May, 2020. **Motion: EC, Seconded by: Jim Wilson, carried by the Board. There were no conflicts of interest.**
- 13. **Motion from the EC:** to dispose of one (1) Wynncom OS 7100 Telecommunications System purchased 10/26/07, Inventory #010246 and DSP Child Care Connections' Inventory #SS170. There are connection issues; parts are no longer available for repair/replacement; and it is no longer needed with the new phone system purchased May, 2020. **Motion: EC, Seconded by: Scott Mulwee, carried by the Board. Valerie Shook conflicted out of the vote.**
- 14. **Motion from the EC:** to dispose of one (1) Wynncom Adaptec 250 GB Snap Server purchased 11/5/07, Inventory #010247. There is not enough storage to backup data from office computers; it is antiquated; and it is no longer needed with the new phone system purchased May, 2020. **Motion: EC, Seconded by: Stephanie Ashley, carried by the Board. There were no conflicts of interest.**

H. Adjournment

Mrs. McLeod thanked Mrs. Smith and the staff for wearing Personal Protective Equipment and social distancing. She reminded everyone to practice the three (3) W's: Wear a mask; wash your hands; and wait six (6) feet apart.

There being no further business, the meeting adjourned at 4:55 p.m. upon Motion by Jasper Hemphill, Seconded by: Tina Mosley.

These Minutes are hereby certified as the official Board of Directors' Meeting Minutes of Burke County Smart Start, Inc.

Submitted By: _____
Vickie R. Deal, Executive Assistant

Approved By: _____
Chuck Schlein, Board Secretary

Approved By Board of Directors: _____
Date

Attachment: BRCA 6-25-20 Actual & Zoom Virtual BOD Minutes (1) (3180 : BOC Reports & Comments)

Burke County Smart Start, Inc.
Called Board of Directors' Zoom Meeting Minutes
Tuesday, July 21, 2020
10:00 a.m. – 10:30 a.m.

Members Present:

Stephanie Ashley
David Burlison
Brandon Collins
Denise Hudson
Rebecca McLeod
Tina Mosley
Sally Sandy
Chuck Schlein
Valerie Shook
Julia Terrell

Members Absent:

Kasey Gardner
Jasper Hemphill
Chae Moore
Scott Mulwee
Larry Putnam
David Rust, Jr.
Joset Taylor
Jim Wilson

Others Present:

Kathy Smith
Vickie Deal

A. Establish a Quorum and Call to Order – Rebecca McLeod

Board Chair Rebecca McLeod established there was a quorum with 10 of 18 directors in attendance and called the meeting to order at 10:05 a.m. Mrs. Smith requested the members attending by Zoom sign the chat box as a record of their participation.

B. Approval of the Agenda – Rebecca McLeod

Motion to approve the Agenda as presented. Motion: Sally Sandy, Seconded by: David Burlison, carried by the Board.

Mrs. McLeod asked if there were any additions to the Agenda. There being none, the Agenda was approved as presented.

C. Action Items

1. **Motion from the Executive Committee (EC):** to approve for BCSS to complete the loan application process for the Paycheck Protection Program (PPP). **Motion: EC, Seconded by: Brandon Collins, carried by the Board. There were no conflicts of interest.**
Mrs. Smith explained the purpose of the loan is to cover 2.5 months of administrative salary. The requirements for the loan and loan forgiveness are to use the funds within the first six (6) months, to use the funds specifically for salary, and to retain staff within the fiscal year. The deadline to apply is August 8, 2020. In the event the loan would not be forgiven, the interest rate would be one (1) percent.
2. **Motion from the EC:** to allow Burke County Public Schools to change the Contract Activity Description for the Part Day Program to serve two (2) schools sites rather than three (3), and support two (2) teachers and one (1) assistant rather than three (3) teachers. **Motion: EC, Seconded by: Tina Mosley, carried by the Board. There were no conflicts of interest.**
Mrs. Smith explained the request and substantiation from Burke County Public Schools for their request to change the CAD for the Part Day Program. She noted Burke County Public Schools stated they would open the third classroom if they received 100% allocation from BCSS.

D. Adjournment

Mrs. Smith stated she would email the Board of Directors once she receives guidance/requirements from the Division of Child Development and Early Education (DCDEE) regarding NC Pre-K classrooms for FY 20-21.

There being no further business, the meeting adjourned at 10:30 a.m. upon Motion by Chuck Schlein, Seconded by: David Burlison.

These Minutes are hereby certified as the official Board of Directors' Meeting Minutes of Burke County Smart Start, Inc.

Submitted By: _____
Vickie R. Deal, Executive Assistant

Approved By: _____
Chuck Schlein, Board Secretary

Approved By Executive Committee: _____
Date

Attachment: BRCA 7-21-20 Actual & Zoom Virtual BOD Minutes (2) (3180 : BOC Reports & Comments)

BURKE COUNTY BOARD OF ELECTIONS
2128 SOUTH STERLING ST. SUITE 100 MORGANTON NC 28655
TUESDAY AUGUST 11, 2020 RM 132
REGULAR SESSION MINUTES

Attending: Chairman LH Kirksey, Linda Walker, Sandi Walker, Anthony Iovino, Trossie Wall, and Director Debbie Mace.

Guest; Pam Genant

Chairman Kirksey called the meeting to order at 10:05AM, led the members in the Pledge of Allegiance followed by a moment of silence.

There were no public comments offered.

Sandi Walker made a motion to amend the agenda to add the approval of Closed Session minutes from July 14, 2020, noting that no sensitive information was discussed in the meeting that would require the board to go into closed session for approval.

All approved.

Anthony Iovino made a motion to approve the minutes of the July 14, 2020 regular session and July 14, 2020 closed session as presented. All approved.

Business;

FYI from Director Mace, the new sign is in place.

Routes for board members to visit polling places on election day. Members discussed consolidating the areas to be visited. Linda will prepare final list and will get it to the members.

FYI Update on poll worker training. Training will be for poll workers only. The schedule is; Sept. 21st for one stop workers, Sept. 22nd & 29th for election day workers @5PM in room 163. There is also a make up time available if necessary.

Relocation of Quaker Meadows 1A precinct location.

Due to the closing of the Ruritan Club location the precinct has to be moved.

Linda Walker made a motion to relocate the polling place to Oak Hill United Methodist Church's Impact Room for future elections. All approved.

FYI A sign informing voters of the move will be placed at the Ruritan Club building.

Director Mace gave the board members an update on supplies being collected to deal with the Covid crisis for this election. Linda has volunteered to help sort and pack the supplies for the polling locations.

After further discussion on supplies, Linda Walker made a motion to cancel the order for freestanding sanitizer stations that had been requested from the county.

All approved.

FYI Mayor Ronnie Thompson is recovering from Covid.

With no further business for the board to address, Linda Walker made a motion to adjourn at 11:30 AM. All approved.

Submitted by Sandi Walker Secretary

**Foothills Regional Airport Authority
Minutes
Stated Meeting
August 26, 2020
Via ZOOM**

PRESENT: Those members present were: Wayne Abele, Chairman and Board members: Joe Gibbons, Denny Pearson, and Charles Thomas. Also present were: Brent Brinkley, Airport Manager; Derek Brown, Assistant Manager; Norm Sherwood, Accountant; Pat Turney, Engineer; and Louis Vinay, Attorney. **BECAUSE ONLY 4 MEMBERS OF THE BOARD WERE PRESENT, THERE WAS NO QUORUM. THE BOARD BY CONSENT PROCEEDED WITH THE MEETING TO RECEIVE REPORTS AND CONDUCT DISCUSSIONS, BUT THIS WAS NOT A FORMAL BUSINESS MEETING.**

CALL TO

ORDER: The meeting was called to order by the Chairman at 12:05 p.m. by Chairman Abele.

AGENDA: Upon motion by Gibbons, seconded by Pearson, and passed unanimously, the Agenda was adopted as presented.

**APPROVAL
OF MINUTES:**

Upon motion made by Gibbons, seconded by Pearson, and passed unanimously, the Minutes of the July 29, 2020 Stated Meeting were approved as presented, subject to formal approval at the next official Board meeting.

**FINANCIAL
REPORTS:**

Norm Sherwood presented the financial reports. The month of July saw an increase in the cash balance, although the balance has fallen so far in August due to several large bills, including nearly \$20,000 for the new GPU and over \$10,000 for insurance premiums.

Norm stated that the Budget Report has been adjusted as of today to correct the "costs of sales" numbers. These are actually much lower than

the initial report previously distributed to the Board, and therefore the Airport's net position is better. Norm stated that we continue to have "great margins" on fuel sales, especially Jet-A, being much better than last year's. Hangar revenue is slightly down year-to-date, and so is interest income.

If we do not consider the category of "grant expenses" operating expenses for the year are only slightly more than \$3,000 higher than last year, despite the very high repair and maintenance costs.

Tri-County Paving's bill was finally paid this week, approximately \$288,000. Reimbursement should come from the State in the next two to three weeks. Pat Turney reported in detail that Tri-County had walked off the job of paving on the taxi-lane and access road due to the delays in payments. The problem was that the State DOT was very slow in getting their grant executed, to replace what was originally believed to be federal funding. All should now be fine and Tri-County should resume its work next week.

Upon motion by Pearson, seconded by Thomas, and passed unanimously, the financial reports were accepted as presented, subject to formal approval at the next official Board meeting.

FBO

REPORT: Derek Brown presented the FBO report, noting that accounts receivable are "in great shape", with almost nothing more than 90 days past due. During the month of July, Airport employees had only 10 callout hours, all of which were for charters. Hangar numbers are actually better than the report which was distributed indicates, because planes have been moved around due to the construction work and some of them have therefore moved to less expensive spots. Also, we have not had as many transients.

PUBLIC COMMENTS:

There were no public comments.

**OLD
BUSINESS:**

- (a) Taxiway/Taxi Lane/Access Road. Pat Turney reported that Tri-County's remaining paving work on the taxi lane/access road should be completed in about a month and a half. As to the parallel taxiway extension, Talbert Bright and Ellington is now in the design stage for the storm water drainage, and should start the permitting process by the end of September. Funding requests are now pending.
- (b) New T-hangars. Pat Turney stated that we have still not received back comments from the NCDOT on the plans which were previously submitted for their review. We are also seeking the funding approval for this project.

**NEW
BUSINESS:**

- (a) AGL Aviation Lease. Brent Brinkley recommends that the Airport renew the Lease with AGL for another three (3) year term. It has been highly beneficial to the Airport to have this service available, and AGL continues to do good work. There being no quorum present, it was agreed that those members who were present could vote on this matter, and the remaining Board members would be individually polled. Therefore, upon motion by Gibbons, seconded by Pearson, the four (4) members present voted unanimously to approve renewing the AGL Lease for another three (3) year term, for the same rental and on the same terms as the existing Lease.
- (b) Corpening Property. Brent Brinkley reported that NCDOT is now looking into whether they and FAA will approve the grant of a permanent easement to the Corpenings, which would be exchanged for the purchase of their property which the Airport needs to extend the RPZ. Pat Turney recommends staying away from any "blanket easement", that is, requiring defined boundaries and structural limits on any utilities that might be placed within the easement. He suggest reserving the right of the Airport to approve the exact location and extent of any easement. Louis Vinay noted that the easement area

itself is specifically defined as a strip 60” wide, across which it has always been agreed that the Corpenings could build a road for access purposes. Therefore, as long as any utilities are placed underground, there should be no additional burden on the Airport.

It is the consensus of the Board that if the easement is granted, the Airport should require advance notification of the precise location of any utilities to be placed within the easement, and further that the easement should definitely limit utilities to being underground only.

NEXT

MEETING: The Chairman announced that the next stated meeting date is set for Wednesday, September 30, 2020 at 12:00 Noon. The Board will be notified well in advance whether this will be a “live, in person” meeting, or whether it will again have to be conducted by ZOOM teleconference.

There being no further business, the meeting was adjourned by the Chairman at 12:55 p.m.

Chairman

Louis E. Vinay, Jr., Clerk

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



VACANCY ANNOUNCEMENTS

Subject Title: Clerk - Boards and Committees Vacancy Report

Presented By: Kay Draughn

Summary of Information: County Appointment Opportunities

Adult Care & Nursing Home Community Advisory Committee

Several vacancies exist. Initial terms of appointment are for one (1) year. Training is required and provided by the Western Piedmont Council of Governments through the Aging Support Program. Contact Christina Franklin, the Regional Ombudsman, at 828.485.4213 for more information.

Council on Aging

Several vacancies exist for at-large positions. Terms of appointment are for three (3) years. For more information, please contact Karen Robinson at 828.381.2187.

Juvenile Crime Prevention Council

Applications are being accepted for a United Way/nonprofit seat. The terms of appointment are for two (2) years. Contact A. J. Coutu at 828.403.1427 for more information.

City of Morganton - Board of Adjustment (ETJ)

Two (2) vacancies exists on Morganton's Board of Adjustment. Applicants must reside in the extraterritorial jurisdiction (ETJ) of the City of Morganton. Terms are for three (3) years. For more information, please contact the City of Morganton at 828.438.5260.

City of Morganton - Planning Board (ETJ)

Two (2) vacancies exists on Morganton's Planning Board. Applicants must reside in the extraterritorial jurisdiction (ETJ) of the City of Morganton. Terms are for three (3) years. For more information, please contact the City of Morganton at 828.438.5260.

Voluntary Agriculture Board

One (1) vacancy exists. The term is four (4) years. Contact Lea Ann Branch at 828-439-9727, Ext. 3 for more information.

Burke Senior Center Advisory Council

Two (2) vacancies exists. The term is for three (3) years. Contact Roxanne Powell at 764-9392 for more information.

Recreation Commission

Applications are being accepted for several seats on the Commission. The term is for three (3) years. Contact Treg McGee at 764-9092 for more information.

Budgetary Effect: NA

County Manager's Recommendation: NA

Suggested Motion: No action required.



BURKE COUNTY APPOINTMENT APPLICATION BOARDS AND COMMITTEES

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: Home: _____ Business: _____

Cell: _____ Email: _____

Occupation: _____

Retired from: _____

How did you hear about this opportunity? _____

Are you currently serving on a county board or committee? Yes No

If so, please identify the board or committee: _____

Community interest and activities:

Do you reside in the extraterritorial area of a municipality? Yes No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. _____
2. _____
3. _____

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

Are you willing to attend board or committee meetings on a regular basis? ___ Yes ___ No

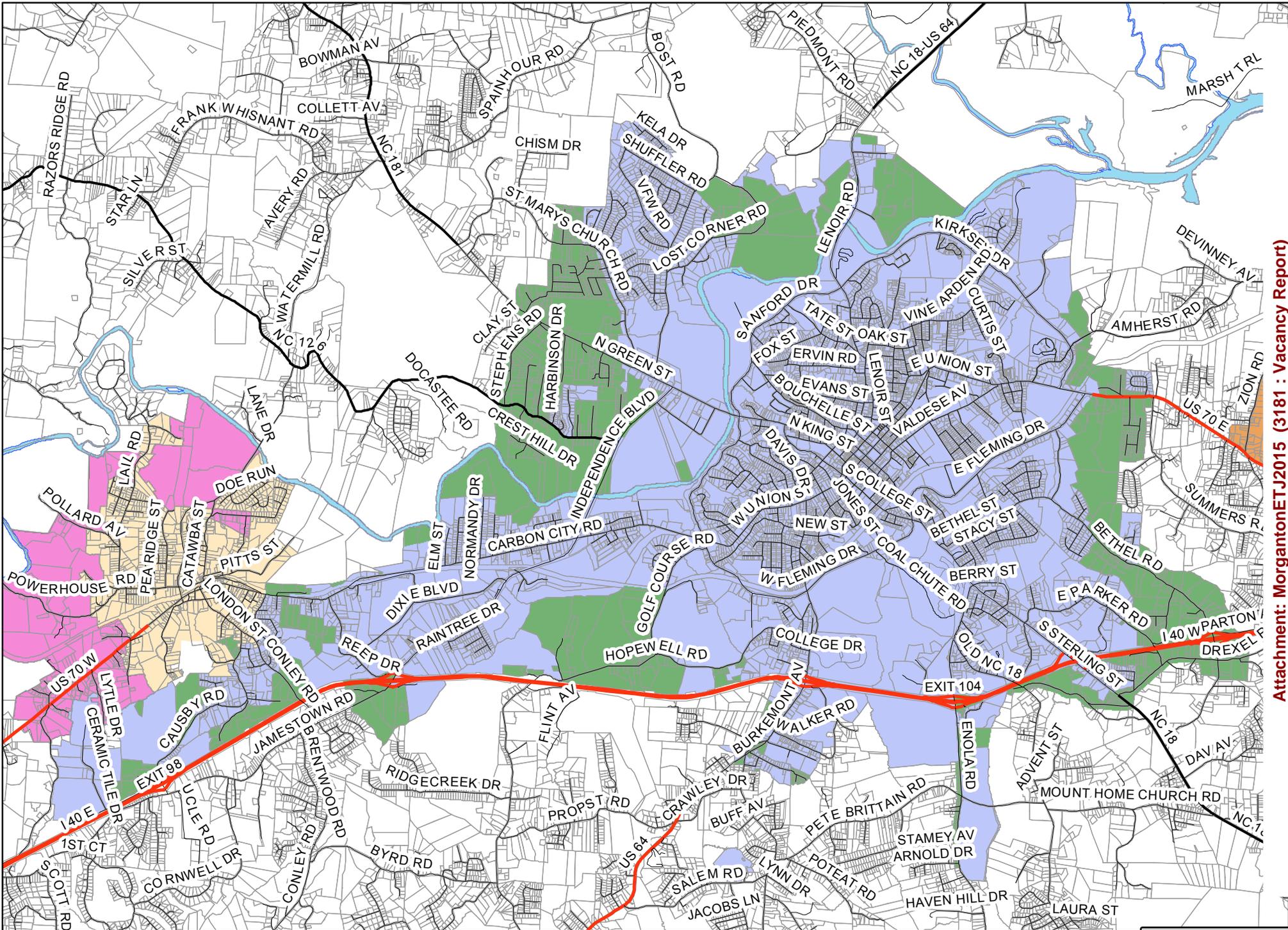
Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

Remarks: _____
(OPTIONAL)

Signature: _____
(ORIGINAL SIGNATURE REQUIRED)
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

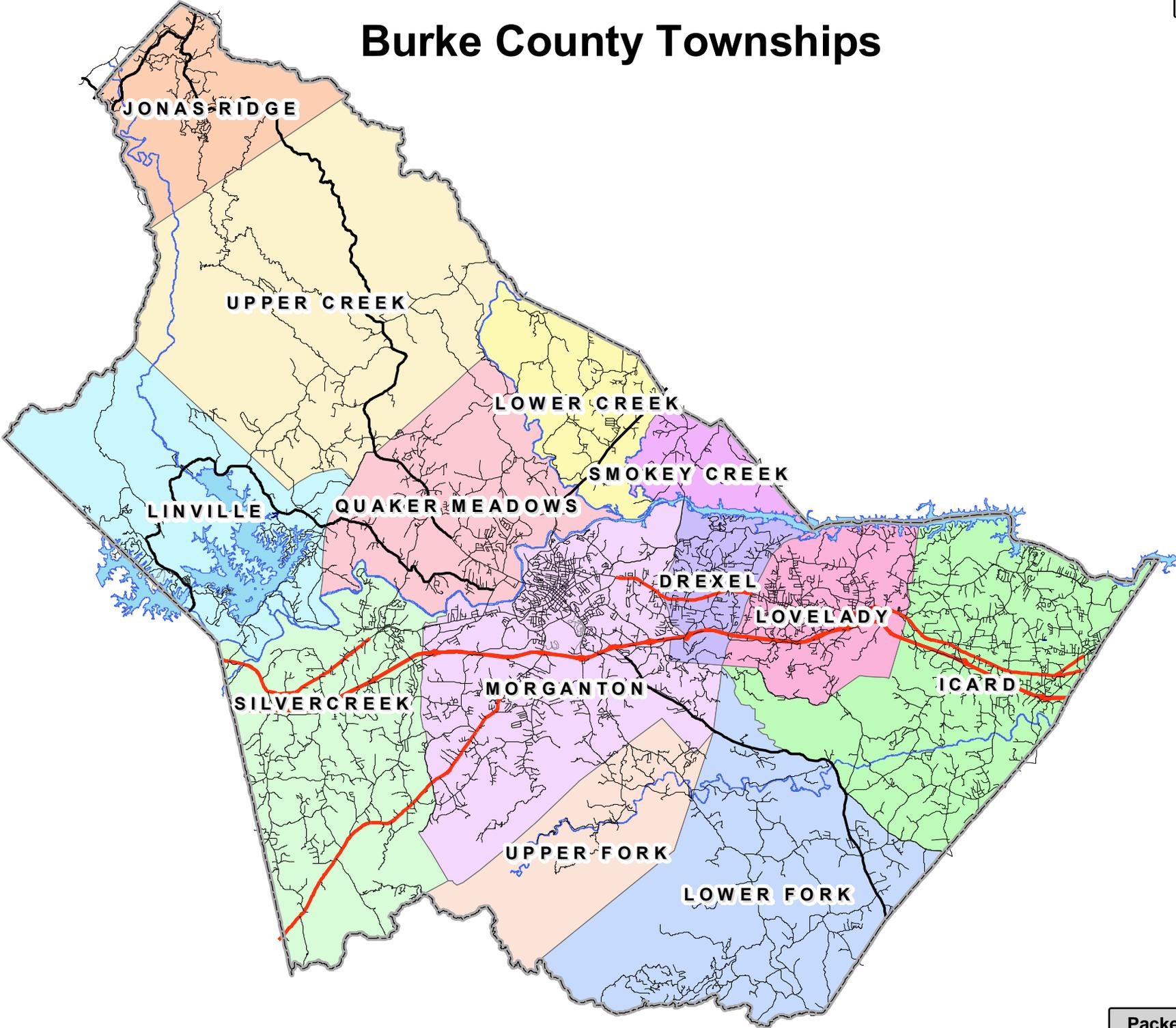
Return to: Burke County
 Attn: Clerk to the Board
 P.O. Box 219
 Morganton NC 28680
 Email: kay.draughn@burkenc.org
 Phone: 828-764-9354 Fax: 828-764-9352

Attachment: 2018 Application to Serve on Boards and Committees V4 (3181 : Vacancy Report)



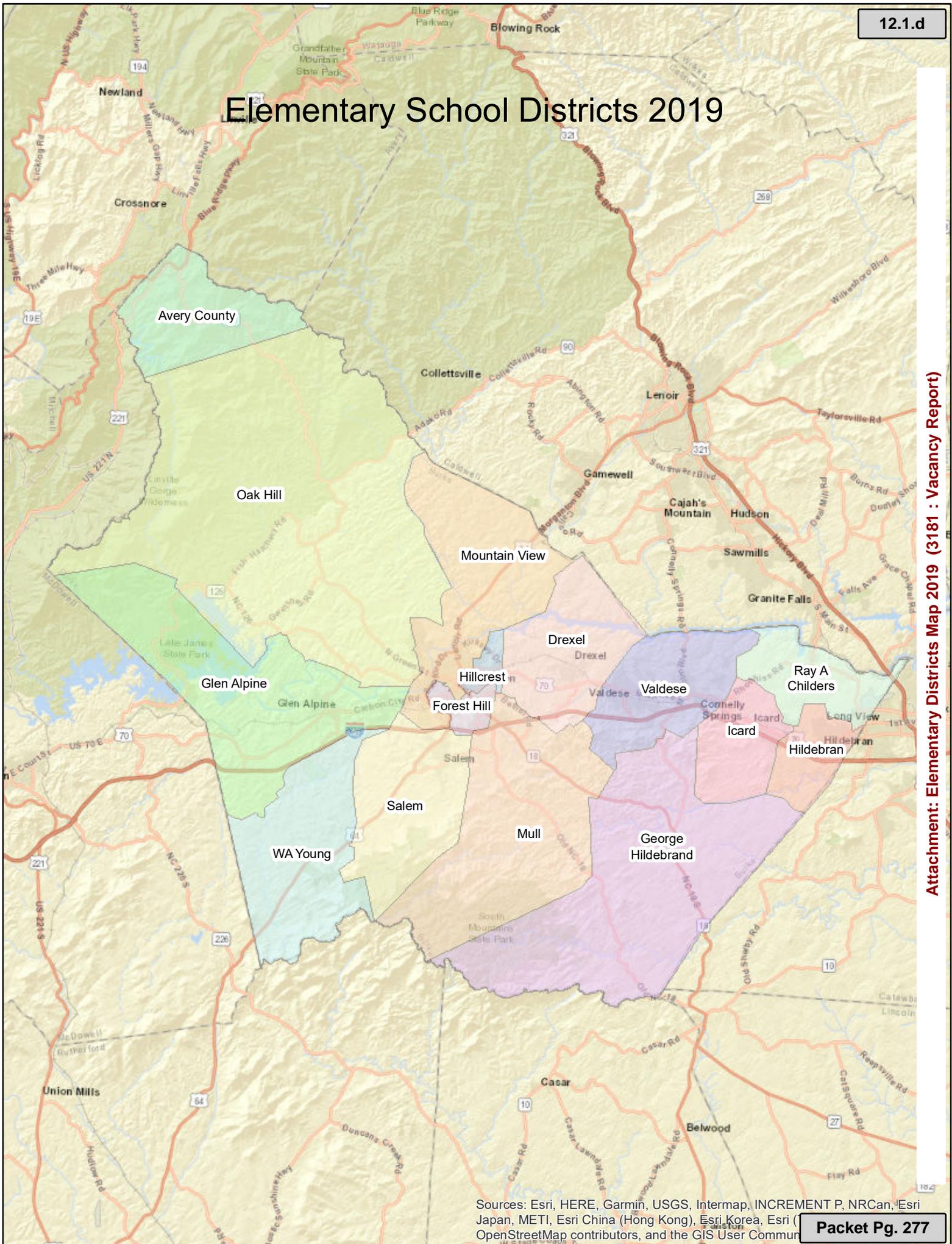
Attachment: MorgantonETJ2015 (3181 : Vacancy Report)

Burke County Townships



Attachment: 2013 Township Map (3181 : Vacancy Report)

Elementary School Districts 2019



Attachment: Elementary Districts Map 2019 (3181 : Vacancy Report)

Burke County, North Carolina
Agenda Abstract
Meeting Date: October 20, 2020



CLOSED SESSION

Subject Title: BOC - Closed Session to Discuss Threatened or Pending Litigation, to Preserve the Attorney-Client Privilege, to Discuss Economic Development Matters and to Discuss Personnel Matters (If needed.)

Presented By: Johnnie W. Carswell

Summary of Information: A closed session is needed to discuss threatened or pending litigation, to preserve the attorney-client privilege, to discuss economic development matters and to discuss personnel matters as authorized by NCGS 143-318.11(a)(3),(4) and (6).

Budgetary Effect: NA

County Manager's Recommendation: NA

Suggested Motion: To go into closed session to discuss threatened or pending litigation, to preserve the attorney-client privilege, to discuss economic development matters and to discuss personnel matters as authorized by NCGS 143-318.11(a)(3),(4) and (6).

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
 - (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
 - (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.
 - (10) To view a recording released pursuant to G.S. 132-1.4A.
- (b) Repealed by Session Laws 1991, c. 694, s. 4.
 - (c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.
 - (d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b); 2014-79, s. 9(a); 2016-88, s. 3.)