1. Agenda Outline

   Documents:

   2020 03 03 BOC PRE-AGENDA AGENDA OUTLINE.PDF

2. Agenda Full Version

   Documents:

   2020 03 03 BOC PRE-AGENDA AGENDA FULL VERSION.PDF

In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.

Burke County
Board of Commissioners
Pre-Agenda Meeting
Comm. Meeting Room
Tuesday, March 3, 2020
3:00 PM

---

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. PRESENTATIONS

1. AS - Pet of the Month - Presented by Kaitlin Settlemyre, Animal Services Director
2. BCRS - Update on Burke County Rescue Squad - Presented by Chris Brown, Chief
3. Finance - Presentation of FY 18-19 Audit - Presented by Margaret Pierce, Deputy Co. Mgr. / Finance Director & Representatives from Lowdermilk Church & Co. LLP

4. SCHEDULED PUBLIC HEARINGS

1. AAB - Ordinance Amending Chapter 6, Animals & Public Hearing - 6:00 P.M. - Presented by Debbie Hawkins, AAB Chair

5. CONSENT AGENDA

1. FM - Request for Approval of a Lease Purchase Agreement Between Home Trust Bank and Icard Township Fire Rescue, Inc. - Presented by Mike Willis, Fire Marshal and/or Brand Lingerfelt, Chief
2. FM - Request for Approval of a Lease Purchase Agreement Between Home Trust Bank and Oak Hill Fire & Rescue Protection Association, Inc. - Presented by Mike Willis, Fire Marshal and/or Jimmy Winters, Chief
3. BOC - Proclamation Declaring Youth in Government Day - Presented by Johnnie Carswell, Chairman
4. Clerk - Appointment & Removals to Recreation Commission - Presented by Kay Draughn, Clerk to the Board and/or Treg McGee, Recreation Director
5. Clerk - Board of Health Removal - Presented by Kay Draughn, Clerk to the Board
6. Clerk - NCDOT Secondary Roads Resolution - Presented by Kay Draughn, Clerk to the Board
7. CM - Sheriff's Vehicle Lease with Town of Hildebran - Presented by Bryan Steen, County Manager
8. CM - The Nest - a Public / Private Partnership for a Wedding & Conference Venue at Fonta Flora County Park - Presented by Bryan Steen, County Manager
9. CM - Resolution Granting Co. Mgr. Authorization to Reduce or Waive AS Fees - Presented by Bryan Steen, County Manager
10. CM - Resolution Supporting Establishment of Animal Services Foundation - Presented by Bryan Steen, County Manager
11. FM - Appointment to the Local Emergency Planning Committee - Presented by Mike Willis, Fire Marshal
12. FM - Adoption of Revised LEPC Bylaws - Presented by Mike Willis, Fire Marshal

13. Health - HARBOUR LEAD Grant Contract Approval - Presented by Lisa Moore, Health Educator
14. Tax Dept. - Tax Collection Report for February 2020 - Presented by Danny Isenhour, Tax Administrator
15. Tax Dept. - Release Refund Report for February 2020 - Presented by Danny Isenhour, Tax Administrator
16. Tax Dept. -Tax Collection Request to Change Minimum Tax Bill to $5.00 - Presented by Danny Isenhour, Tax Administrator
17. Tax Dept. - Approval of Agreement with DataMax for Enforced Collection (Place Holder) - Presented by Danny Isenhour, Tax Administrator

6. ITEMS FOR DECISION

1. Sheriff's Office - Reassignment of Animal Enforcement Duties - Presented by Steve Whisenant, Sheriff

7. REPORTS

8. OTHER DISCUSSION ITEMS

9. ADJOURN

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Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

PRESENTATIONS

Subject Title: AS - Pet of the Month

Presented By: Kaitlin Settlemyre

Summary of Information: Animal Services staff will present a dog and cat in need of its “furever” home at the regular meeting.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: None. Encourage citizens to adopt an animal from the Burke Co. Animal Services Center.

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

PRESENTATIONS

Subject Title: BCRS - Update on Burke County Rescue Squad

Presented By: Chris Brown

Summary of Information: Chief Chris Brown will make a brief presentation about the Rescue Squad and the services it provides to raise public awareness.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To accept the report as presented.

Burke County Rescue Squad

Morganton, NC

This report was generated on 2/3/2020 5:13:48 PM

Incident Type Count per Station for Date Range

Start Date: 01/01/2019 | End Date: 12/31/2019

INCIDENT TYPE	# INCIDENTS
Station: 99 - BURKE COUNTY RESCUE SQUAD	
300 - Rescue, EMS incident, other	2
311 - Medical assist, assist EMS crew	480
320 - Emergency medical service, other	10
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	32
323 - Motor vehicle/pedestrian accident (MV Ped)	2
324 - Motor vehicle accident with no injuries.	9
340 - Search for lost person, other	1
341 - Search for person on land	23
342 - Search for person in water	3
350 - Extrication, rescue, other	7
351 - Extrication of victim(s) from building/structure	1
352 - Extrication of victim(s) from vehicle	23
356 - High-angle rescue	2
357 - Extrication of victim(s) from machinery	1
361 - Swimming/recreational water areas rescue	3
363 - Swift water rescue	8
365 - Watercraft rescue	1
381 - Rescue or EMS standby	9
551 - Assist police or other governmental agency	1
571 - Cover assignment, standby, moveup	2
611 - Dispatched & cancelled en route	1
900 - Special type of incident, other	1
# Incidents for 99 - Burke County Rescue Squad:	**623**

Only REVIEWED incidents included.

EMERGENCY REPORTING
emergencyreporting.com
Doc Id: 857
Page # 1

Attachment: Rescue Squad Data (2968 : BCRS - Update on Burke County Rescue Squad)

Burke County Rescue Squad

Morganton, NC

This report was generated on 2/25/2020 9:24:41 PM

Incident Type Count per Station for Date Range

Start Date: 01/01/2020 | End Date: 02/25/2020

INCIDENT TYPE	# INCIDENTS
Station: 99 - BURKE COUNTY RESCUE SQUAD	
311 - Medical assist, assist EMS crew	78
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	4
323 - Motor vehicle/pedestrian accident (MV Ped)	1
341 - Search for person on land	2
352 - Extrication of victim(s) from vehicle	1
550 - Public service assistance, other	1
# Incidents for 99 - Burke County Rescue Squad:	**88**

Only REVIEWED incidents included.

EMERGENCY REPORTING
emergencyreporting.com
Doc Id: 857
Page # 1

Attachment: Rescue Squad Data (2968 : BCRS - Update on Burke County Rescue Squad)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

PRESENTATIONS

Subject Title: Finance - Presentation of FY 18-19 Audit

Presented By: Margaret Pierce and/or Representatives of Lowdermilk Church & Co. LLP

Summary of Information: The County's auditor, Lowdermilk Church & Co. LLP, will present highlights of the audit for FY 18-19 and respond to questions the Board may have.

Budgetary Effect: NA

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To accept the report as presented.

Lowdermilk Church & Co., L.L.P.
Certified Public Accountants

121 N. Sterling Street
Morganton, North Carolina 28655
Phone: (828) 433-1226
Fax: (828) 433-1230

To the Board of Commissioners of
Burke County
Morganton, North Carolina

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Burke County, North Carolina for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, Government Auditing Standards and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated February 14, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Burke County, North Carolina are described in Note I to the financial statements. As described in Note 9 to the financial statements, Burke County changed accounting policies related to note disclosures by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 88, Certain Disclosures Related to Debt, including Direct Borrowing and Direct Placements, in the year ended June 30, 2019. The only effect of this change was the note disclosures. We noted no transactions entered into by Burke County, North Carolina during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting Burke County, North Carolina's financial statements was:

> Management's estimate of depreciation is based on estimated useful lives. We evaluated the key factors and assumptions used to develop the depreciation lives in determining that it is reasonable in relation to the financial statements taken as a whole
>
> Management's estimate of the allowance for doubtful accounts is based on ad valorem taxes receivable and EMS fee collections. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was the disclosure for long-term obligations in Note 3.B.6 to the financial statements.

Attachment: Burke County 2019 Comm #1 (2999 : Finance - Presentation of FY 18-19 Audit)

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 24, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Burke County, North Carolina's financial statements, or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Burke County, North Carolina's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to Management's Discussion and Analysis, the Schedule of Changes in the Total OPEB Liability and Related Ratios, Local Government Employees' Retirement System Schedules of the Proportionate Share of the Net Pension Liability and the Law Enforcement Officers' Separation Allowance Schedules of the Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll, and the Register of Deeds' Supplemental Pension Fund Schedule of the County's Proportionate Share of the Net Pension Asset and Schedule of County Contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Attachment: Burke County 2019 Comm #1 (2999 : Finance - Presentation of FY 18-19 Audit)

We were engaged to report on combining statements, and individual fund statements and budgetary schedules, which accompany the financial statements, but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Commissioners and the management of Burke County, North Carolina and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Lowdermilk Church & Co., L.L.P.

Morganton, North Carolina
January 24, 2020

Attachment: Burke County 2019 Comm #1 (2999 : Finance - Presentation of FY 18-19 Audit)

BURKE COUNTY
Financial Highlights
Years Ended June 30, 2019 and 2018

General Fund	**2019**	**2018**
Cash and investments	$ 26,713,854	$ 26,983,966
Total assets	32,910,721	31,716,316
Unassigned fund balance	16,987,127	15,224,971
Total revenue	79,492,889	75,091,220
Total expenditures	81,059,361	77,513,039
Other financing sources	3,966,953	3,421,271
Increase (decrease) in fund balance	2,400,481	999,451
Ad valorem taxes collected current year levy	45,988,431	45,618,601
Percent of taxes collected current year levy	98.20	98.58
Investment income	626,920	300,950
Proprietary Funds		
Cash and investments	$ 2,434,620	$ 2,147,795
Total assets	20,789,300	21,015,550
Net position	13,900,099	14,438,141
Operating revenue	6,914,316	6,663,581
Operating expenses	7,514,475	6,442,704
Nonoperating revenues (expenses)	160,257	142,455
Transfers in (out)	(98,141)	95,518
Change in net position	(538,043)	458,851
Accounts receivable	678,356	551,794
Investment income	32,178	23,146
Other Governmental Funds		
Cash and investments	$ 15,218,648	$ 13,630,996
Cash with fiscal agent	7,330,420	26,408,027
Total assets	26,191,074	42,662,463
Fund balance	24,173,419	38,258,067
Total revenue	14,811,099	16,057,885
Total expenditures	25,110,780	28,713,052
Other financing sources (uses)	(3,784,936)	16,493,212
Increase (decrease) in fund balance	(14,084,617)	3,838,043

Attachment: HIGHLIGHTS 2019 (2999 : Finance - Presentation of FY 18-19 Audit)

BURKE COUNTY, NORTH CAROLINA

FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

BURKE COUNTY, NORTH CAROLINA

BOARD OF COUNTY COMMISSIONERS

Johnnie W. Carswell	Chairman
Scott Mulwee	Vice-Chairman
Wayne Abele	Commissioner
Jeffrey Brittain	Commissioner
Maynard Taylor	Commissioner
Kay H. Draughn	Clerk to the Board

COUNTY OFFICIALS

Kenneth B. Steen	County Manager
Margaret Pierce	Deputy County Manager/Finance Director
Scott Carpenter	Deputy County Manager/Planning Director
Brock Hall	Communications Director
Spring Williams-Byrd	Cooperative Extension Director
Korey Fisher-Wellman	DSS Director
Debbie Mace	Board of Elections Director
Greg Curry	Emergency Medical Services Director
Michael Willis	Fire Marshal/Emergency Services Director
Miles Champion	General Services Director
Rebecca McLeod	Health Director
Rhonda Lee	Human Resources Director
Steve Bennett	Information Technology Director
Jim Wilson	Library Director
Treg McGee	Recreation Director
Stephanie Norman	Register of Deeds
Roxanne Powell	Senior Services Director
Steve Whisenant	Sheriff
Danny Isenhour	Tax Administrator

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
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June 30, 2019

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Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
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June 30, 2019

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Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
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Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

FINANCIAL SECTION

Lowdermilk Church & Co., L.L.P.
Certified Public Accountants

121 N. Sterling Street
Morganton, North Carolina 28655
Phone: (828) 433-1226
Fax: (828) 433-1230

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Independent Auditors' Report

To the Board of Commissioners of
Burke County
Morganton, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Burke County, North Carolina as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Burke County, North Carolina's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Burke County Tourism Development Authority, which represent .33 percent, 1.01 percent, and .55 percent, respectively, of the assets, net position, and revenues of Burke County, North Carolina. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for Burke County Tourism Development Authority, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The financial statements of Burke County Tourism Development Authority were not audited in accordance with Government Auditing Standards.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Burke County, North Carolina, as of June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund and the School One Cent Sales Tax Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Local Government Employees' Retirement System Schedules of the Proportionate Share of the Net Pension Liability (Asset) and Contributions, the Register of Deeds' Supplemental Pension Fund Schedule of the County's Proportionate Share of the Net Pension Liability (Asset) and Contributions, and the Law Enforcement Officers' Special Separation Allowance Schedules of the Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll the Other Postemployment Benefits Schedule of Changes in the Net OPEB Liability and Related Ratios, on pages 4-10 and 54-60, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Burke County, North Carolina's basic financial statements. The combining and individual fund financial statements, budgetary schedules, other schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal and State awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual fund financial statements, budgetary schedules, other schedules, and the schedule of expenditures of federal and State awards are the responsibility of management and were derived from, and relate directly to, the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements, or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and the other auditor. In our opinion, based on our audit, the procedures performed as described above, and the report of the other auditor, the combining and individual fund financial statements, the budgetary schedules, other schedules, and the schedule of expenditures of federal and State awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

The statistical section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 24, 2020 on our consideration of Burke County, North Carolina's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of the report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of Burke County, North Carolina's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Burke County, North Carolina's internal control over financial reporting and compliance.

Lowdermilk Church & Co., L.L.P.

Morganton, North Carolina
January 24, 2020

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

MANAGEMENT DISCUSSION AND ANALYSIS

Burke County

Year Ended June 30, 2019

As management of Burke County, we offer readers of Burke County's financial statements this narrative overview and analysis of the financial activities of the County for the fiscal year ended June 30, 2019. We encourage users to read the information presented here in conjunction with additional information we have furnished in the County's financial statements and notes which follow this narrative.

Financial Highlights

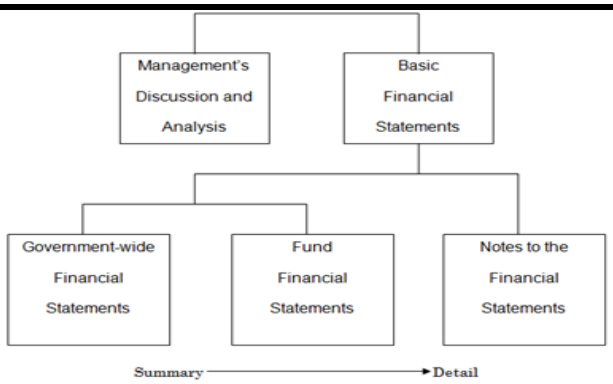
- The assets of the County exceeded its liabilities at the close of the fiscal year by $33,851,476.
- The County's total net position increased by $1,210,946 primarily due to an increase in cash assets from revenues, particularly sales tax, exceeding budget projections and a reduction in outstanding liabilities coupled with operating expenditures below expected levels.
- The County's unassigned fund balance for the General Fund was $16,987,127 at the end of the year, representing 20.96% of total General Fund expenditures. This is an increase of $1,762,156 in unassigned fund balance over the previous year.
- Total fund balance increased by $2,400,481 bringing it to $25,539,185.
- Total County debt decreased by $6,367,134 outstanding principal with governmental debt decreasing by $6,355,000.
- Construction on the new jail continued with completion expected by December 2019.
- The County began a project to renovate and expand the Valdese Library. This project was assisted by a $280,000 donation from the Library Foundation during the fiscal year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Burke County's basic financial statements. The County's basic financial statements consist of three components, 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

The basic financial statements present two different views of the County's finances through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of Burke County.

Required Components of Annual Financial Report
Figure 1



Basic Financial Statements

The first two statements (Exhibits A and B) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the County's financial status.
The next statements (Exhibits C through I) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the County's government. These statements provide more detail than the government-wide statements. There are four parts to the fund financial statements: 1) the governmental fund statements, 2) the budgetary comparison statements 3) the proprietary fund statements and 4) the fiduciary fund statements.

The next sections of the basic financial statements are the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. Directly following the notes is the **supplemental information**. This section first contains **required supplemental information** about the County's pension plans and the other postemployment benefits plan, followed by additional **supplemental information**. This **supplemental information** is provided to show details about the County's individual funds. Budgetary information required by the General Statutes also can be found in this part of the statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the County's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the County's financial status as a whole.

The two government-wide statements report the County's net position and how the net position has changed. Net position is the difference between the County's total assets and deferred outflows of resources and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the County's financial condition.

Government-wide financial statements may be divided into as many as three categories: 1) governmental activities, 2) business-type activities, and 3) component units. The governmental activities include most of the County's basic services such as public safety, parks and recreation, and general administration. Property taxes and state and federal grant funds finance most of these activities. The business-type activities are those that the County charges customers to provide. This includes water, sewer and solid waste services offered by Burke County. The final category is the component units. The Burke County Tourism Development Authority (TDA) is a separate governmental entity created to administer occupancy tax funds collected to promote tourism in the County. The nine voting members of the Authority Board are appointed by the County Board of Commissioners.

Fund Financial Statements

The fund financial statements provide a more detailed look at the County's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Burke County, like all governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the County's budget ordinance. All County funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the County's activities are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called modified accrual accounting which focuses on current financial resources. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the County's programs. The relationship between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The County adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the County, the management of the County, and the decisions of the Board about which services to provide and how to pay for them. It also authorizes the County to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the County complied with the budget ordinance and whether or not the County succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows three columns: 1) the final budget as amended by the board, 2) the actual resources, charges to appropriations, and ending balances in the General Fund, and 3) the difference or variance between the final budget and the actual resources and charges. To account for the difference between the budgetary basis of accounting and the modified accrual basis, a reconciliation showing the differences in the reported activities is shown at the end of the budgetary statement.

Proprietary Funds - Burke County has three proprietary funds, the Water and Sewer Fund, the Water and Sewer Capital Fund, and the Solid Waste Fund. Enterprise funds are used to report the same functions presented as business-like activities in the government-wide financial statements. Burke County uses enterprise funds to account for its water, sewer and solid waste

operations. These funds are the same as those separate activities shown in the business-type activities in the Statement of Net Position and Statement of Activities.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Burke County has four fiduciary funds, all of which are agency funds.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements start on page 22 of this report.

Other Information – In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information concerning Burke County's progress in funding its obligation to provide pension benefits to its employees and other postemployment benefits. Required supplementary information can be found beginning on page 55 of this report.

Government-Wide Financial Analysis

Burke County's Net Position
Figure 2

	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Current and other assets	$ 61,735,066	$ 77,226,327	$ 3,182,052	$ 2,891,931	$ 64,917,118	$ 80,118,258
Net capital assets	53,339,613	42,070,171	17,607,248	18,123,618	70,946,861	60,193,789
Total assets	115,074,679	119,296,498	20,789,300	21,015,549	135,863,979	140,312,048
Total deferred outflows of resources	8,988,951	6,983,058	208,554	124,961	9,197,505	7,108,019
Long-term liabilities outstanding	64,848,080	94,559,810	189,013	5,866,882	65,037,093	100,426,692
Other liabilities	37,803,041	12,165,703	6,837,577	812,184	44,640,618	12,977,889
Total liabilities	102,651,121	106,725,513	7,026,590	6,679,066	109,677,711	113,404,581
Total deferred inflows of resources	1,461,132	1,351,654	71,165	23,303	1,532,297	1,374,957
Net position:						
Net investment in capital assets	39,335,032	30,475,792	17,473,775	17,978,011	56,808,807	48,453,803
Restricted	25,017,233	44,031,117	-	-	25,017,233	44,031,117
Unrestricted	(44,400,888)	(56,304,520)	(3,573,676)	(3,539,869)	(47,974,564)	(59,844,389)
Total net position	$ 19,951,377	$ 18,202,389	$ 13,900,099	$ 14,438,142	$ 33,851,476	$ 32,640,531

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The assets of the County exceeded liabilities by $33,851,476 at June 30, 2019. The County's net position increased by a total of $1,210,946 for the fiscal year. Net position is reported in three categories: Net investment in capital assets of $56,808,807; restricted net position of $25,017,233; and unrestricted net position of $(47,974,564).

The net investment in capital assets is defined as the County's investment in County owned capital assets (e.g. land, buildings, automotive equipment, office and other equipment), less any related debt still outstanding that was issued to acquire those items. The County uses these assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of the outstanding debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. At June 30, 2019, the increase in this category of net position correlates to reduced outstanding debt along with increased capital assets such as the construction in progress on the jail and library projects.

Another category of net position is restricted net position. This represents resources that are subject to external restrictions on how they may be used. The County has restricted assets due to statutory requirements for Register of Deeds Automation Enhancement Funds, DSS, Health Department, Public Safety, Environmental Protection, and Stabilization by State Statutes. Special revenues funds and Register of Deeds pension assets account for the balance of the restricted net position.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

The final category of net position is unrestricted net position. This balance may be used to meet the government's ongoing obligations to citizens and creditors. Several particular aspects of the County's financial operations affected the reporting of total unrestricted net position:

- Liabilities for school debt of $41,660,000 are reported with no offsetting assets creating a negative unrestricted net position;
- Increases for pension liabilities will decrease unrestricted net position and are partially outside the County's control.

Burke County Changes in Net Position
Figure 3

	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Revenues						
Program revenues:						
Charges for services	$ 6,494,966	$ 6,454,959	$ 6,914,316	$ 6,663,581	$ 13,409,282	$ 13,118,54
Operating grants and contributions	16,887,957	12,185,007	118,986	-	17,006,943	12,185,00
Capital grants	6,179,146	3,880,964	-	64,785	6,179,146	3,945,74
General revenues:						
Property taxes	50,774,360	49,453,349	-	-	50,774,360	49,453,34
Other taxes	11,593,447	16,285,051	-	-	11,593,447	16,285,05
Grant and contributions not restricted to specific programs	2,486,153	-	-	-	2,486,153	
Other	704,417	2,662,206	41,271	77,671	745,688	2,739,87
Total revenues	95,120,446	90,921,536	7,074,573	6,806,037	102,195,019	97,727,57
Expenses						
General government	9,661,377	9,625,513			9,661,377	9,625,51
Public safety	26,027,584	23,154,608			26,027,584	23,154,60
Transportation	67,566	53,173			67,566	53,17
Economic & physical development	3,085,936	2,769,354			3,085,936	2,769,35
Environment protection	539,363	162,446			539,363	162,44
Humans services	20,535,142	19,850,366			20,535,142	19,850,36
Cultural and recreation	2,261,645	2,989,309			2,261,645	2,989,30
Education	24,964,134	36,000,244			24,964,134	36,000,24
Interest on long-term debt	2,426,744	1,994,615			2,426,744	1,994,61
Water/Sewer			2,087,220	1,776,450	2,087,220	1,776,45
Solid Waste			5,427,254	4,666,253	5,427,254	4,666,25
Total expenses	89,569,491	96,599,628	7,514,474	6,442,703	97,083,965	103,042,33
Increase (decrease) in net position before transfers and special items	5,550,955	(5,678,092)	(439,901)	363,333	5,111,054	(5,314,759
Transfers	98,141	(95,518)	(98,141)	95,518	-	
Increase (decrease) in net position after transfer and special items	5,649,096	(5,773,610)	(538,042)	458,851	5,111,054	(5,314,759
Net position, beginning, previously reported	18,202,389	37,241,485	14,438,141	14,246,768	32,640,530	514,488,25
Restatement	(3,900,108)	(13,265,486)	-	(267,479)	(3,900,108)	(13,532,965
Net position, beginning, restated	14,302,281	23,975,999	14,438,141	13,979,289	28,740,422	37,955,28
Net position, ending	$19,951,377	$18,202,389	$13,900,099	$14,438,140	$ 33,851,476	$ 32,640,52

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Governmental activities: Governmental activities increased the County's net position by $1,748,988, thereby accounting for the growth in the net position of Burke County. Key elements of this increase are as follows:

- Sales tax increases due to the improved economic factors particularly in the tourism industry, resulted in revenues above projection;
- Continued high property tax collections at a rate of 98.20% for the current fiscal year;
- Increase in net capital assets due to the jail and library projects;
- Close monitoring of expenditures throughout the year with actual expenditures below budget.

Business-type activities: Business-type activities decreased Burke County's net position by $(538,042). Key elements of this decrease are as follows:

- Revenues for recycling down due to market conditions lower than projected;
- Expenses for solid waste hauling above projections due to higher volume of collections than anticipated;
- Expenses for purchased water in excess of anticipated amounts due to increased prices from vendors.

Financial Analysis of the County's Funds

Burke County uses fund accounting to ensure and demonstrate compliance with finance-related legal and accounting requirements.

Governmental Funds – The focus of Burke County's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the County's financing requirements. Specifically, fund balance available for appropriation can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of the County. At the end of the current fiscal year, the unassigned fund balance of the General Fund increased to $16,987,127 while total fund balance increased to $25,539,185. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 20.96% of total General Fund expenditures ($81,059,361), while total fund balance represents 31.51 percent of that same amount.

General Fund Budgetary Highlights - During the fiscal year, the County revised the budget on several occasions. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once more exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriations that become necessary to maintain services. Total amendments to the General Fund increased revenues, transfers and expenditures by $4,105,593 with approximately $2,853,575 of the amendments related to appropriations of fund balance. Of this amount, $1.233 million was appropriated for the Courthouse sallyport project, $82,000 for Fonta Flora bathroom project, $25,155 for renovations to the Animal Services Center, $18,110 from Register of Deeds Automation restricted funds, $10,725 from Health Department restricted funds and the balance was for projects carried forward for completion. The actual operating revenues for the General Fund were $2,230,043 more than the budgeted amount. Actual operating expenses were less than budgeted by $4,938,848. Unfinished projects which are budgeted but not completed account for approximately $1,750,917 (35.45%) and DSS expenditures below budget are $1,156,618 (23.42%) of the total amount under budget for expenditures.

Proprietary Funds - Burke County's proprietary funds are used to provide information on the water and sewer and solid waste enterprises. Total net position of the proprietary funds at the end of the fiscal year amounted to $13,900,099. The total change in proprietary net position was a decrease of $538,043. The Water and Sewer Fund (including Capital Fund) accounted for $670,987 of the decrease with the Solid Waste Fund showing an increase of $132,944. Fees for services are in the process of evaluation to determine if they are set appropriately to fund capital replacement in future years. Charges for services are sufficient to fund daily operations but not capital replacement accounted for through depreciation expenses. Capital purchases for the Solid Waste Fund are currently funded by General Fund transfers.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Capital Asset and Debt Administration

Capital Assets: Burke County's investment in capital assets for its governmental and business type activities as of June 30, 2019, totals $70,946,861 (net of depreciation). These assets include buildings, land, equipment, improvements, and vehicles. Major capital asset transactions during the year include:

- Purchased 20 new vehicles and numerous pieces of equipment for County governmental departments;
- Progress on the new jail and renovations on the Valdese Library.

Burke County's Capital Assets, Net of Depreciation
Figure 4

	Governmental Activities	Business Activities	Total
	2019	2019	2019
Land	$ 2,539,390	$ 457,270	$2,996,660
Buildings	23,503,567	12,851,002	36,354,569
Other improvements	3,256,660	1,592,192	4,848,852
Equipment	2,482,429	1,470,460	3,952,889
Vehicles	2,587,103	378,198	2,965,301
Construction in progress	18,970,464	858,126	19,828,590
Total	$ 53,339,613	$ 17,607,248	$ 70,946,861

Additional information on the County's capital assets can be found in note 3.A.5 of this report.

Long-term Debt. As of June 30, 2019, Burke County had $1,020,000 in bonded debt outstanding with no bonds authorized but not issued.

Burke County's Outstanding Debt
Figure 5

	Governmental Activities	
	2019	2018
General Obligation	$ 1,020,000	$ 1,425,000
Installment purchase	62,118,473	68,080,607
Total:	$ 63,138,473	$ 69,505,607

Burke County's total debt decreased by $6,367,134 or (9.16%) during the past fiscal year due to scheduled debt service payments. Governmental debt is $63,005,000 of the total outstanding debt. There is $133,473 in debt associated with the business activities. No new debt was issued. The State of North Carolina limits the amount of debt that a unit of government can issue to 8 percent of the total assessed value of taxable property located within that government's boundaries less outstanding debt principal. The legal debt margin for Burke County as of June 30, 2019 is $473,688,703 Additional information regarding Burke County's long-term debt can be found in Note 3.B.6. of this report.

Economic Factors

The following key economic factors reflect the fiscal environment the County is working in:

- The County continues to experience growth in employment with 278 new positions being created through economic development incentive agreements;
- The County's unemployment rate of 4.3% as of August 2019 is slightly higher than the state average of 4.2% and slightly higher than the federal rate of 3.7% which is consistent with the trends seen before the economic recession;
- Construction and real estate sales have continued to show increases, consistent with state and national trends.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Budget Highlights for the Fiscal Year Ending June 30, 2020

Governmental activities – Revenues are projected to increase primarily due to a 3 percent increase based on state projections. Other revenues are expected to maintain current levels with minor increases.

Budgeted expenditures in the General Fund are projected to increase. 40 new positions are authorized in the budget for DSS (14) and the Jail (26). The new Jail is projected to open in December 2019. There is a 3 percent cost of living increase for all staff along with the third year of the pay plan review. Vehicle replacement is a primary portion of the allocation for capital purchases. Also, a new data center project for the IT department is included, which is budgeted at $379,475. Several other departments received funding for smaller projects.

Businesses-type activities – Water and sewer rates in the County were increased slightly to cover anticipated increases in cost, such as the previously mentioned cost of living increase, along with the authorization of a new $95,000 excavator. Solid waste expenditures are also projected to increase due to the cost of living increase along with capital purchases. Solid waste is authorized to purchase a dump truck, skid steer, and a bulldozer.

Requests for Information

This report is designed to provide an overview of the County's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Burke County Finance Director, PO Box 219, Morganton, NC 28680. The report can also be found on our website www.burkenc.org under the Finance Department.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

BASIC FINANCIAL STATEMENTS

Exhibit A

Burke County, North Carolina
Statement of Net Position
June 30, 2019

	Primary Government			
	Governmental Activities	Business-type Activities	Total	Burke County Tourism Development Authority
ASSETS				
Cash and cash equivalents	$ 5,930,191	$ 293,393	$ 6,223,584	$ 296,143
Cash held by fiscal agents	7,330,420	-	7,330,420	-
Investments	35,593,335	2,037,619	37,630,954	-
Restricted cash and cash equivalents	408,976	103,608	512,584	8,983
Receivables (net)	1,893,089	678,356	2,571,445	-
Due from other governments	7,301,243	69,076	7,370,319	95,679
Net pension asset - ROD	215,625	-	215,625	-
Prepaid expense	-	-	-	500
Loan receivable	500,000	-	500,000	-
Net investment in joint venture	2,562,187	-	2,562,187	-
Capital assets:				
Land, intangible, and construction in progress	21,509,854	1,315,396	22,825,250	-
Other capital assets, net of depreciation	31,829,759	16,291,852	48,121,611	52,818
Total capital assets	53,339,613	17,607,248	70,946,861	52,818
Total assets	115,074,679	20,789,300	135,863,979	454,123
DEFERRED OUTFLOWS OF RESOURCES				
Deferred charges on refunding debt	1,900,787	-	1,900,787	
Pension deferrals	7,088,164	208,554	7,296,718	28,050
Total deferred outflows of resources	8,988,951	208,554	9,197,505	28,050
LIABILITIES				
Accounts payable and accrued expenses	5,649,282	725,350	6,374,632	72,118
Accrued interest payable	570,902	-	570,902	-
Due to other governments	95,678	-	95,678	-
Unearned revenues	-	-	-	150
Liabilities payable from restricted assets	1,610,582	-	1,610,582	-
Unamortized liability on debt premiums	3,688,623	-	3,688,623	-
Net pension liability - LGERS	7,757,590	297,223	8,054,813	-
Net pension liability - LEOSSA	1,921,887	-	1,921,887	-
Net pension liability - OPEB	16,508,497	632,503	17,141,000	-
Landfill closure and post closure costs	-	5,182,501	5,182,501	-
Long-term liabilities:				
Due within one year	6,210,000	12,134	6,222,134	-
Due in more than one year	58,638,080	176,879	58,814,959	53,188
Total liabilities	102,651,121	7,026,590	109,677,711	125,456
DEFERRED INFLOWS OF RESOURCES				
Pension deferrals	1,275,564	71,165	1,346,729	684
Prepaid taxes	185,568	-	185,568	-
Total deferred inflows of resources	1,461,132	71,165	1,532,297	684
NET POSITION				
Net investment in capital assets	39,335,032	17,473,775	56,808,807	52,818
Restricted for:				
Stabilization by State Statute	6,804,197	-	6,804,197	96,179
Register of Deeds' pension plan	215,625	-	215,625	-
Public safety	1,360,743	-	1,360,743	-
Register of Deeds Automation/Enhancement	87,202	-	87,202	-
Health Department	83,981	-	83,981	-
DSS	224,799	-	224,799	-
Education	15,285,128	-	15,285,128	-
Environmental Protection	11,503	-	11,503	-
Economic and Physical Development	944,055	-	944,055	-
Tourism promotion	-	-	-	207,036
Unrestricted (deficit)	(44,400,888)	(3,573,676)	(47,974,564)	-
Total net position	$ 19,951,377	$ 13,900,099	$ 33,851,476	$ 356,033

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
Statement of Activities
For the Year Ended June 30, 2019

Exhibit B

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenues and Changes in Net Position — Primary Government: Governmental Activities	Primary Government: Business-type Activities	Primary Government: Total	Component Unit: Burke County Tourism Development Authority
Primary government:								
Governmental Activities:								
General government	$ 9,661,377	$ 729,051	$ 352,751	$ -	$ (8,579,575)	$ -	$ (8,579,575)	$
Public safety	26,027,584	4,687,337	2,511,258	277,934	(18,551,055)	-	(18,551,055)	
Transportation	67,566	-	-	-	(67,566)	-	(67,566)	
Economic and physical development	3,085,936	263,291	725,683	-	(2,096,962)	-	(2,096,962)	
Environmental protection	539,363	21,413	31,494	-	(486,456)	-	(486,456)	
Human services	20,535,142	683,988	12,472,558	-	(7,378,596)	-	(7,378,596)	
Cultural and recreational	2,261,645	109,886	460,357	408,466	(1,282,936)	-	(1,282,936)	
Education	24,964,134	-	333,856	5,492,746	(19,137,532)	-	(19,137,532)	
Interest on long-term debt	2,426,744	-	-	-	(2,426,744)	-	(2,426,744)	
Total governmental activities	89,569,491	6,494,966	16,887,957	6,179,146	(60,007,422)	-	(60,007,422)	
Business-type activities:								
Water/Sewer	2,087,220	1,675,684	54,760	-	-	(356,776)	(356,776)	
Solid waste	5,427,254	5,238,632	64,226	-	-	(124,396)	(124,396)	
Total business-type activities	7,514,474	6,914,316	118,986	-	-	(481,172)	(481,172)	
Total primary government	$ 97,083,965	$ 13,409,282	$ 17,006,943	$ 6,179,146	$ (60,007,422)	$ (481,172)	$ (60,488,594)	
Component unit:								
Burke County Tourism Development Authority	$ 565,529	$ 7,540	$ -	$ -				(557,989)
General revenues:								
Taxes:								
Property taxes, levied for general purpose					50,774,360	-	50,774,360	-
Local option sales tax					7,516,853	-	7,516,853	
Other taxes and licenses					4,076,594	-	4,076,594	555,913
Grants and contributions not restricted to specific programs					2,486,153	-	2,486,153	-
Investment earnings, unrestricted					626,920	32,178	659,098	220
Miscellaneous, unrestricted					77,497	9,093	86,590	11,967
Transfers in/(out)					98,141	(98,141)	-	-
Total general revenues, special items, and transfers					65,656,518	(56,870)	65,599,648	568,100
Change in net position					5,649,096	(538,042)	5,111,054	10,111
Net position, beginning previously reported					18,202,389	14,438,141	32,640,530	345,922
Restatement					(3,900,108)	-	(3,900,108)	-
Net position, beginning restated					14,302,281	14,438,141	28,740,422	345,922
Net position, ending					$ 19,951,377	$ 13,900,099	$ 33,851,476	$ 356,033

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Exhibit C

Burke County, North Carolina
Governmental Funds
Balance Sheet
June 30, 2019

	General Fund	Grant and Capital Projects Fund	School One cent Sales Tax Fund	Non-Major Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	$ 3,198,575	$ 372,513	$ 1,321,778	$ 1,037,325	$ 5,930,191
Cash held by fiscal agents	-	7,330,420	-	-	7,330,420
Investments	23,106,303	-	7,493,304	4,993,728	35,593,335
Restricted cash and cash equivalents	408,976	-	-	-	408,976
Taxes receivable, net	640,161	-	-	210,897	851,058
Due from other governments	3,870,134	-	2,027,882	1,403,227	7,301,243
Due from other funds	202,197	-	-	-	202,197
Loan receivable	500,000	-	-	-	500,000
Accounts receivable, net	984,375	-	-	-	984,375
Total assets	$ 32,910,721	$ 7,702,933	$ 10,842,964	$ 7,645,177	$ 59,101,795
LIABILITIES					
Accounts payable and accrued liabilities	$ 5,649,282	$ -	$ -	$ -	$ 5,649,282
Due to other governments	95,678	-	-	-	95,678
Due to other funds	-	-	-	202,197	202,197
Liabilities to be paid from restricted assets	6,021	1,117,949	-	486,612	1,610,582
Total liabilities	5,750,981	1,117,949	-	688,809	7,557,739
DEFERRED INFLOWS OF RESOURCES					
Taxes receivable	640,161	-	-	209,107	849,268
EMS receivable, net	796,616	-	-	-	796,616
Prepaid taxes	183,778	-	-	1,790	185,568
Total deferred inflows of resources	1,620,555	-	-	210,897	1,831,452
FUND BALANCES					
Restricted for:					
Stabilization for State Statute	6,804,197	-	-	-	6,804,197
Public safety	1,491	-	-	1,359,252	1,360,743
Register of Deeds Automation/Enhancement	87,202	-	-	-	87,202
Health Department	83,981	-	-	-	83,981
DSS	224,799	-	-	-	224,799
Education	-	-	10,842,964	4,442,164	15,285,128
Environmental Protection	11,503	-	-	-	11,503
Economic and Physical Development	-	-	-	944,055	944,055
Committed for:					
Capital projects	-	6,584,984	-	-	6,584,984
Assigned for:					
Subsequent year's budget	1,338,885	-	-	-	1,338,885
Unassigned	16,987,127	-	-	-	16,987,127
Total fund balances	25,539,185	6,584,984	10,842,964	6,745,471	49,712,604
Total liabilities, deferred inflows of resources, and fund balances	$ 32,910,721	$ 7,702,933	$ 10,842,964	$ 7,645,177	$ 59,101,795

Amounts reported for governmental activities in the Statement of Net Position (Exhibit A) are different because:

Total Fund Balance, Governmental Funds	49,712,604
Net pension asset - ROD	215,625
Net investment in a joint venture is not a current financial resource in the funds.	2,562,187
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	53,339,613
Due to and from other governmental funds are not reported on the Statement of Net Position.	202,197
Other long-term assets are not available to pay for current period expenditures and are unavailable in the funds.	(144,541)
Deferred inflows of resources for taxes and EMS receivables	1,645,884
Pension related deferrals-all plans	5,812,600
Some liabilities, including net pension liabilities, debt related payables and other postemployment benefits, are not due and payable in the current period and therefore are not reported in the funds.	(93,394,792)
Net position of governmental activities	$ 19,951,377

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Exhibit D-1

Burke County, North Carolina
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended June 30, 2019

	Major Funds				
	General Fund	Grant and Capital Projects Fund	School One cent Sales Tax Fund	Non-Major Governmental Funds	Total Governmental Funds
REVENUES					
Ad valorem taxes	$ 46,429,066	$ -	$ -	$ 3,934,604	$ 50,363,670
Other taxes and licenses	8,766,383	-	-	2,827,064	11,593,447
Unrestricted intergovernmental	2,486,153	-	-	-	2,486,153
Restricted intergovernmental	14,283,526	125,056	5,294,239	2,020,645	21,723,466
Permits and fees	1,997,693	-	-	-	1,997,693
Sales and services	4,136,183	-	-	-	4,136,183
Investment earnings	626,920	332,851	153,284	129,640	1,242,695
Donations	289,505	-	-	-	289,505
Miscellaneous	477,460	(6,284)	-	-	471,176
Total revenues	79,492,889	451,623	5,447,523	8,911,953	94,303,988
EXPENDITURES					
Current:					
General government	8,635,213	-	-	-	8,635,213
Public safety	19,978,284	12,570,364	-	4,717,038	37,265,686
Transportation	67,566	-	-	-	67,566
Economic and physical development	2,138,607	-	-	945,674	3,084,281
Environmental protection	488,206	-	-	-	488,206
Human services	19,791,351	-	-	-	19,791,351
Cultural and recreational	2,662,599	425,199	-	-	3,087,798
Education	18,511,629	3,783,994	-	2,668,511	24,964,134
Debt service:					
Principal	6,355,000	-	-	-	6,355,000
Interest	2,430,906	-	-	-	2,430,906
Total expenditures	81,059,361	16,779,557	-	8,331,223	106,170,141
Excess (deficiency) of revenues over expenditures	(1,566,472)	(16,327,934)	5,447,523	580,730	(11,866,153)
OTHER FINANCING SOURCES (USES)					
Gain/(loss) on disposal of assets	83,876	-	-	-	83,876
Transfers from other funds	7,052,001	322,000	2,362,705	250,000	9,986,706
Transfers to other funds	(3,168,924)	-	(6,579,569)	(140,072)	(9,888,565)
Total other financing sources and uses	3,966,953	322,000	(4,216,864)	109,928	182,017
Net change in fund balance	2,400,481	(16,005,934)	1,230,659	690,658	(11,684,136)
Fund balances, beginning of year	23,138,704	22,590,918	9,612,304	6,054,814	61,396,740
Fund balances, end of year	$ 25,539,185	$ 6,584,984	$ 10,842,963	$ 6,745,472	$ 49,712,604

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Exhibit D-2

Burke County, North Carolina
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balance of Governmental Funds
To the Statement of Activities
For the Year Ended June 30, 2019

Amounts reported for governmental activities in the Statement of Activities are different because:		
Net changes in fund balances - total governmental funds		$ (11,684,136)
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.		
Capital outlay expenditures which were capitalized	$ 14,844,423	
Net of sale of assets not fully depreciated	2,273	
Depreciation expense for governmental assets	(3,572,709)	
		11,273,987
Contributions to the pension plans in the current fiscal year are not included on the Statement of Activities.		1,809,594
Contributions to the OPEB in the current fiscal year are not included on the Statement of Activities.		514,573
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.		
Change in unavailable revenue for tax and EMS revenues	410,690	
		410,690
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Pension expense-LGERS. LEOSSA, OPEB and ROD	(3,030,647)	
Compensated absences	175,666	
Deferred charges on refunding of debt	(240,191)	
Amortization of bond premiums	211,485	
Combined adjustment		(2,883,687)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		
Principal payments on long term debt	6,355,000	
Increase in accrued interest payable	(146,925)	
		6,208,075
Total changes in net position of governmental activities		$ 5,649,096

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
Statement of Revenues, Expenditures, and Changes in Fund Balance -
Budget and Actual - General Fund and School One Cent Sales Tax Fund
For the Year Ended June 30, 2019

	General Fund			
	Budget			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
Revenues:				
Ad valorem taxes	$ 45,883,000	$ 45,953,989	$ 46,429,066	$ 475,077
Other taxes and licenses	8,205,700	8,555,700	8,766,383	210,683
Unrestricted intergovernmental	1,334,935	1,659,848	2,486,153	826,305
Restricted intergovernmental	13,514,197	14,592,045	14,283,526	(308,519)
Permits and fees	1,644,210	1,658,160	1,997,693	339,533
Sales and services	4,001,176	4,009,576	4,136,183	126,607
Investment earnings	270,000	270,000	626,920	356,920
Donations	4,000	286,400	289,505	3,105
Miscellaneous	371,486	277,128	477,460	200,332
Total revenues	75,228,704	77,262,846	79,492,889	2,230,043
Expenditures:				
General government	10,683,050	11,036,677	8,635,213	2,401,464
Public safety	18,828,542	20,563,020	19,978,284	584,736
Transportation	67,567	67,567	67,566	1
Economic and Physical Development	1,478,795	2,259,499	2,138,607	120,892
Environmental Protection	481,366	488,441	488,206	235
Human Services	20,880,020	21,176,194	19,791,351	1,384,843
Cultural and Recreation	2,407,872	3,048,645	2,662,599	386,046
Education	18,279,453	18,572,215	18,511,629	60,586
Debt service:				
Principal retirement	6,355,000	6,355,000	6,355,000	-
Interest and other charges	2,430,951	2,430,951	2,430,906	45
Total expenditures	81,892,616	85,998,209	81,059,361	4,938,848
Revenues over (under) expenditures	(6,663,912)	(8,735,363)	(1,566,472)	7,168,891
Other financing sources (uses):				
Gain/(loss) on disposal of assets	25,000	30,000	83,876	53,876
Transfers from other funds	7,052,001	7,052,001	7,052,001	-
Transfers to other funds	(2,627,000)	(3,414,124)	(3,168,924)	245,200
Fund balance appropriated	2,213,911	5,067,486	-	(5,067,486)
Total other financing sources (uses)	6,663,912	8,735,363	3,966,953	(4,768,410)
Net change in fund balance	-	-	2,400,481	2,400,481
Fund balance, beginning of year			23,138,704	
Fund balance, end of year			$ 25,539,185	

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
Statement of Revenues, Expenditures, and Changes in Fund Balance -
Budget and Actual - General Fund and School One Cent Sales Tax Fund
For the Year Ended June 30, 2019

	School One Cent Sales Tax Fund			
	Budget			
	Original	Final	Actual Amounts	Variance with Final Budget- Positive (Negative)
Revenues:				
Ad valorem taxes	$ -	$ -	$ -	$ -
Other taxes and licenses	4,866,750	4,866,750	5,294,239	427,489
Unrestricted intergovernmental	-	-	-	-
Restricted intergovernmental	-	-	-	-
Permits and fees	-	-	-	-
Sales and services	-	-	-	-
Investment earnings	-	-	153,284	153,284
Donations	-	-	-	-
Miscellaneous	-	-	-	-
Total revenues	4,866,750	4,866,750	5,447,523	580,773
Expenditures:				
General government	-	-	-	-
Public safety	-	-	-	-
Transportation	-	-	-	-
Economic and Physical Development	-	-	-	-
Environmental Protection	-	-	-	-
Human Services	-	-	-	-
Cultural and Recreation	-	-	-	-
Education	239,031	239,031	-	239,031
Debt service:				
Principal retirement	-	-	-	-
Interest and other charges	-	-	-	-
Total expenditures	239,031	239,031	-	239,031
Revenues over (under) expenditures	4,627,719	4,627,719	5,447,523	819,804
Other financing sources (uses):				
Gain/(loss) on disposal of assets				-
Transfers from other funds	1,951,850	1,951,850	2,362,705	410,855
Transfers to other funds	(6,579,569)	(6,579,569)	(6,579,569)	-
Fund balance appropriated	-	-	-	-
Total other financing sources (uses)	(4,627,719)	(4,627,719)	(4,216,864)	410,855
Net change in fund balance	-	-	1,230,659	1,230,659
Fund balance, beginning of year			9,612,304	
Fund balance, end of year			$ 10,842,963	

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Exhibit F

Burke County, North Carolina
Statement of Net Position
Proprietary Funds
June 30, 2019

	Water/Sewer Fund	Water/Sewer Capital Fund	Solid Waste Fund	Proprietary Funds Total
ASSETS				
Current assets:				
Cash and cash equivalents	$ 37,101	$ 36,776	$ 219,516	$ 293,393
Investments	795,429	-	1,242,190	2,037,619
Restricted cash	103,608	-	-	103,608
Receivables, net	168,049	-	510,307	678,356
Due from other governments	22,389	-	46,687	69,076
Total current assets	1,126,576	36,776	2,018,700	3,182,052
Non-current assets:				
Capital assets:				
Land and construction in progress	378,756	-	936,640	1,315,396
Other capital assets, net of depreciation	12,967,659	-	3,324,193	16,291,852
Subtotal capital assets	13,346,415	-	4,260,833	17,607,248
Total non-current assets	13,346,415	-	4,260,833	17,607,248
Total assets	14,472,991	36,776	6,279,533	20,789,300
DEFERRED OUTFLOWS OF RESOURCES				
Pension deferrals	49,867	-	158,687	208,554
Total deferred outflows of resources	49,867	-	158,687	208,554
LIABILITIES				
Current liabilities:				
Accounts payable	88,803	3,952	490,709	583,464
Accrued salaries	5,429	-	32,849	38,278
Customer deposits	103,608	-	-	103,608
ARRA loan payable, current portion	12,134	-	-	12,134
Total current liabilities	209,974	3,952	523,558	737,484
Non-current liabilities:				
Net pension liability	71,688	-	225,535	297,223
Other post employment benefits liability	152,555	-	479,948	632,503
Landfill closure and post closure costs	-	-	5,182,501	5,182,501
Accrued compensated absences	5,243	-	50,297	55,540
ARRA loan payable	121,339	-	-	121,339
Total non-current liabilities	350,825	-	5,938,281	6,289,106
Total liabilities	560,799	3,952	6,461,839	7,026,590
DEFERRED INFLOWS OF RESOURCES				
Pension deferrals	17,165	-	54,000	71,165
Total deferred inflows of resources	17,165	-	54,000	71,165
NET POSITION				
Net investment in capital assets	13,212,942	-	4,260,833	17,473,775
Unrestricted	731,952	32,824	(4,338,452)	(3,573,676)
Total net position	$ 13,944,894	$ 32,824	$ (77,619)	$ 13,900,099

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Exhibit G

Burke County, North Carolina
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
For the Year Ended June 30, 2019

	Water/Sewer Fund	Water/Sewer Capital Fund	Solid Waste Fund	Total Proprietary Funds
OPERATING REVENUES:				
Charges for services	$ 1,675,684	$ -	$ 5,238,632	$ 6,914,316
Total operating revenues	1,675,684	-	5,238,632	$6,914,316
OPERATING EXPENSES:				
Water/sewer operations	1,336,657	57,854	-	1,394,511
Solid waste disposal operations	-	-	4,482,268	4,482,268
Solid waste collection operations	-	-	629,237	629,237
Depreciation	692,710	-	315,749	1,008,459
Total operating expenses	2,029,367	57,854	5,427,254	7,514,475
Operating income (loss)	(353,683)	(57,854)	(188,622)	($600,159
NONOPERATING REVENUES (EXPENSES):				
Interest and investment revenue	8,790	463	22,925	32,178
Miscellaneous revenues	8,897	-	196	9,093
Gain/(loss) on disposal of assets	-	-	9,100	9,100
Restricted intergovernmental revenues	54,760	-	55,126	109,886
Total nonoperating revenues (expenses)	72,447	463	87,347	160,257
Income (loss) before transfers	(281,236)	(57,391)	(101,275)	(439,902
Transfers from/(to) other funds	(365,040)	32,680	234,219	(98,141
Change in net position	(646,276)	(24,711)	132,944	(538,043
Total net position, beginning	14,591,170	57,535	(210,563)	14,438,142
Total net position, ending	$ 13,944,894	$ 32,824	$ (77,619)	$ 13,900,099

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Exhibit H

Burke County, North Carolina
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2019

	Water/Sewer Fund	Water/Sewer Capital Fund	Solid Waste Fund	Total Proprietary Funds
Cash flows from operating activities:				
Cash received from customers	$ 1,623,043	$ -	$ 5,185,578	$ 6,808,621
Cash paid for goods and services	(1,129,629)	-	(1,037,105)	(2,166,734)
Cash paid to employees for services	(168,788)	(87,473)	(3,763,118)	(4,019,379)
Net cash provided by operating activities	324,626	(87,473)	385,355	622,508
Cash flows from noncapital financing activities:				
Restricted intergovernmental revenues	54,761	-	62,450	117,211
Miscellaneous revenues	8,897	-	196	9,093
Transfer in/(out)	(365,040)	32,680	234,219	(98,141)
Net cash provided by noncapital financing activities	(301,382)	32,680	296,865	28,163
Cash flows from capital and related financing activities:				
Proceeds received from sale of fixed assets	-	-	9,100	9,100
Principal and interest paid on debt	(12,134)	-	-	(12,134)
Acquisition and construction of capital assets	-	-	(492,572)	(492,572)
Net cash used by capital and related financing activities	(12,134)	-	(483,472)	(495,606)
Cash flows from investing activities:				
Interest on investments	8,790	463	22,925	32,178
Net cash provided by investing activities	8,790	463	22,925	32,178
Net increase (decrease) in cash and cash equivalents	19,900	(54,330)	221,673	187,243
Cash and cash equivalents/investments, July 1	916,238	91,106	1,240,033	2,247,377
Cash and cash equivalents/investments, June 30	$ 936,138	$ 36,776	$ 1,461,706	$ 2,434,620
Reconciliation of operating income to net cash provided by operating activities:				
Operating income (loss)	$ (353,683)	$ (57,854)	$ (188,622)	$ (600,159)
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation	692,710	-	315,749	1,008,459
Increase in landfill closure and post-closure costs	-	-	111,562	111,562
Changes in assets, liabilities, deferred outflows and inflows of resources:				
(Increase) in deferred outflow of resources-pensions/OPEB	(31,572)	-	(52,021)	(83,593)
Increase in net pension liability	47,921	-	34,770	82,691
Increase in net OPEB liability	78,825	-	86,429	165,254
Increase in deferred inflow of resources-pensions/OPEB	13,092	-	121,992	135,084
(Increase)/decrease in accounts receivable	(56,666)	-	(53,054)	(109,720)
Increase/(decrease) in customer deposits	4,025	-	-	4,025
Increase/(decrease) in payables and accrued liabilities	(63,250)	(29,619)	2,008	(90,861)
Increase/(decrease) in accrued compensated absenses	(6,776)	-	6,542	(234)
Total adjustments	678,309	(29,619)	573,977	1,222,667
Net cash provided by operating activities	$ 324,626	$ (87,473)	$ 385,355	$ 622,508

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Exhibit I

Burke County, North Carolina
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2019

	Agency Funds
Assets	
Cash and cash equivalents	$ 69,084
Accounts receivable	141,536
	210,620
Liabilities and Net Position	
Liabilities:	
Beneficiaries	$ 54,044
Accounts payable and accrued liabilities	156,576
	210,620
Net position:	$ -
	-

The notes to the financial statements are an integral part of this statement.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

BURKE COUNTY, NORTH CAROLINA
Notes to the Financial Statements
For the Year Ended June 30, 2019

Note 1 - **Summary of Significant Accounting Policies**:

The accounting policies of Burke County and its component units conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

A. Reporting Entity:

The County, which is governed by a five-member Board of Commissioners, is one of the 100 counties established in North Carolina under North Carolina General Statue 153A-10. As required by generally accepted accounting principles, these financial statements present the County and its component units, legally separate entities for which the County is financially accountable. The discretely presented component units presented below are reported in separate columns in the County's combined financial statements in order to emphasize that they are legally separate from the County.

Burke County Industrial Facility and Pollution Control Financing Authority

Burke County Industrial Facility and Pollution Control Financing Authority operates within Burke County's boundaries to issue and service revenue bond debt of private businesses for economic development purposes. The Burke County's Board of Commissioners appoints the seven voting members of the Authority. The Authority has no financial transactions or account balances.

Burke County Tourism Development Authority

The North Carolina General Legislation enacted a law which authorized Burke County to levy a room occupancy tax; and the Burke County Commissioners adopted a resolution levying this tax and created the Burke County Tourism Development Authority. The Authority operates within Burke County's boundaries for the promotion and development of tourism, and the County provides room occupancy tax proceeds as their main source of revenue to the Authority, but the County is not responsible for the debts and is not entitled to the surpluses of the Authority. The Burke County's Board of Commissioners appoints the nine voting members of the Authority. The Burke County Tourism Development Authority has a June 30 year end and is presented as if it is a governmental fund. Complete financial statements may be obtained from the entity's administrative offices at Burke County Tourism Development Authority, 110 East Meeting St., Morganton, NC 28655.

B. Basis of Presentation – Basis of Accounting

Basis of Presentation, Measurement Focus – Basis of Accounting

Government-wide Statements: The Statement of Net Position and the Statement of Activities display information about the primary government (the County) and its component units. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental and business-type activities* of the County. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Activities presents a comparison between direct expenses and program revenues for the different business-type activities of the County and for each function of the County's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods and services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the County's funds, including its fiduciary funds. Separate statements for each fund category – *governmental, proprietary, and fiduciary* – are presented. The emphasis of fund financial statements is on major

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as non-major funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

The County reports the following major governmental funds:

General Fund – This is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Capital Projects Fund – This is a capital projects fund. It accounts for the County's major capital projects.

School One Cent Sales Tax Fund – This fund is used to account for sales tax and other revenue that is designated to assist with payments relating to school capital and debt.

The County reports the following major enterprise funds:

Water and Sewer Fund – This fund is used to account for the water and sewer operations of the County.

Water and Sewer Capital Fund – This fund is used to account for the water and sewer capital projects.

Solid Waste Fund – This fund accounts for the operation, maintenance, and development of the County's transfer station, landfill and disposal sites.

The County reports the following other fund types:

Agency Funds – Agency funds are custodial in nature and do not involve the measurement of operating results. Agency funds are used to account for assets the County holds on behalf of others. The County maintains the following agency funds: the Social Security Trust Fund, which accounts for moneys deposited with the Department of Social Services for the benefit of certain individuals; the Municipal Tax Fund, which accounts for property taxes that are collected by the County for various municipalities within the County but are not revenues to the County; the Inmate Commissary Fund, which accounts for monies deposited with the County's Detention Center for the benefit of certain individuals; and the Fine and Forfeitures Fund, which accounts for various fines and forfeitures that the County is required to remit to the Burke County Board of Education.

Non-major Funds – The County maintains five legally budgeted special revenue funds. The Law Enforcement Restricted Fund, Emergency Telephone System Fund, Fire Districts Fund, Community Development Block Grant Projects Fund and Substance Abuse Grants Fund are reported as nonmajor, special revenue funds. The Capital Projects Fund and the School One-Half Cent Sales Tax Fund are reported as capital projects funds.

Measurement Focus and Basis of Accounting

In accordance with North Carolina General Statures, all funds of the County are maintained during the year using the modified accrual basis of accounting.

Government-wide, Proprietary, and Fiduciary Fund Financial Statements – The government-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus, except for the agency funds which have no measurement focus. The government-wide, proprietary fund and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from provided services and producing and delivering goods in connecting with a proprietary fund's principal ongoing operations. The principal operating revenues of the County enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Governmental Fund Financial Statements – Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent that they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The County considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Ad valorem property taxes are not accrued as revenue because the amount is not susceptible to accrual. At June 30, taxes receivable for property other than motor vehicles are materially past due and are not considered to be an available resource to finance the operations of the current year. As of September 1, 2013, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, the State of North Carolina is responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. Property taxes are due when vehicles are registered. The billed taxes are applicable to the fiscal year in which they are received. Uncollected taxes that were billed in periods prior to September 1, 2013 and for limited registration plates are shown as a receivable in these financial statements and are offset by deferred inflows of resources.

Sales taxes and certain intergovernmental revenues, such as utilities franchise tax, collected and held by the State at year-end on behalf of the County are recognized as revenue. Intergovernmental revenues, and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. All taxes, including those dedicated for specific purposes, are reported as general revenues rather than program revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been satisfied.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net positions available to finance the program. It is the County's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

All governmental and business-type activities and enterprise funds of the County follow FASB Statements and Interpretations issued on or before November 30, 1989, Accounting Principles Board Opinions, and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements.

C. Budgetary Data

The County's budgets are adopted as required by the North Carolina General Statues. An annual budget is adopted for the General Fund, the School Sales Tax Funds, all Special Revenue Funds, and Enterprise Funds. All annual appropriations lapse at the fiscal year-end. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds and at the object level for the multi-year funds. The County Manager has authority, to transfer funds from one appropriation to another per the following guidelines (1) Amendments to receive and expend State, Federal and other non-tax revenues so long

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

as the action does not commit additional local tax dollars, create additional positions or initiate a new County function, (2) Adjustments to pass through actual Fire Tax revenues received to respective Fire Departments, (3) Permit transfer of funds within and between departments so long as the action does not commit additional local tax dollars, create additional positions or initiate a new County function, (4) For construction projects, to negotiate and process change orders up to $25,000, so long as such change orders do not alter scope or definition of the project, or exceed budgeted funds, (5) Capital purchases, service, or maintenance efforts approved within current budget, so long as the purchase or contract is secured in a manner according to State and Federal procurement regulation. The exception to this shall be those procurements in which Board action is mandated by a State or Federal requirement. During the year, several immaterial amendments to the original budget were necessary.

The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted.

D. Assets, Liabilities, Deferred Inflows and Outflows of Resources, and Fund Equity

1. Deposits and Investments

All deposits of the County and the Burke County Tourism Development Authority are made in board-designated official depositories and are secured as required by G.S. 159-31. The County, and the Authority may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the County, and the Authority may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30 (c)] authorizes the County and the Authority to invest in obligations of the United States of obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances; and the North Carolina Capital Management Trust (NCCMT).

The County's investments are carried at fair value as determined by quoted market prices. The NCCMT is a SEC registered money market mutual fund allowable by NCGS 159-30(c)(8). The NCCMT Government Portfolio is a 2a-7 fund maintaining an AAA rating from S&P. The NCCMT Term Portfolio is a bond fund, has no rating and has a duration of .11 years. Both the NCCMT Government and Term Portfolios are reported at fair value.

2. Cash and Cash Equivalents

The County pools money from several funds to facilitate disbursement and investment and to maximize investment income. Therefore, all cash and investments are essentially demand deposits and are considered cash and cash equivalents. The Authority considers all cash and investments to be cash and cash equivalents.

3. Restricted Cash

Money for the Register of Deeds Automation Enhancement Fund is restricted by NC General Statue 161-50 to pay for automation, preservation and technology needs for the Register of Deeds' office. Federal regulations require equitable sharing funds be used for approved law enforcement needs. Unexpended funds received on behalf of the Health Department for CC4C and OBCM are restricted per the State Agreement. Unexpended funds received on behalf of the DSS for adoption promotion are restricted to be used only for authorized purposes. Unexpended funds received for Cooperative Extension are restricted for programming.

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BURKE COUNTY, NORTH CAROLINA
Notes to the Financial Statements
For the Year Ended June 30, 2019

Burke County Restricted Cash

Governmental Activities:		
General Fund:		
Health Dept.	CC4C & OBMC	$ 83,981
Law Enforcement	Law Enforcement	1,491
DSS	Adopt Promotion	224,799
Register of Deeds	Automation/Enhancements	87,202
Environmental Protection	Unexpended program funds	11,503
Total Governmental Activities		$ 408,976
Business-type Activities:		
Water and Sewer Fund	Customer deposits	$ 103,608
Total Business-type Activities		$ 103,603

4. Ad Valorem Taxes Receivable

In accordance with State Law [G.S. 105-347 and G.S. 159-13(a)], the County levies ad valorem taxes on property other than motor vehicles on July 1, the beginning of the fiscal year. The taxes are due on September 1 (lien date); however, penalties and interest do not accrue until the following January 6. These taxes are based on the assessed values as of January 1, 2019. As allowed by State law, the County has established a schedule of discounts that apply to taxes that are paid prior to the due date.

5. Allowances for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years.

6. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets received prior to July 1, 2015, are recorded at their estimated fair value at the date of donation. Donated capital assets received on or about July 1, 2015, are recorded at their acquisition value. Minimum capitalization is $5,000 for all governmental fund assets. The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized.

Capital assets of the County are depreciated on a straight-line basis over the following estimated useful lives:

	Years
Buildings	30
Plant and distribution systems	40-50
Improvements	15-30
Furniture and equipment	7
Vehicles	5-15
Office Equipment	5-7

Capital assets of the Authority are depreciated using the straight-line method over the following estimated useful lives:

	Years
Improvements	25
Vehicles	6
Furniture and equipment	10
Computer equipment	3

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7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, Deferred Outflows of Resources, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The County has the following items that meet this criterion – pension related deferral and a charge on debt refunding. In addition to liabilities, the statement of financial position can also report a separate section for deferred inflows of resources. This separate financial statement element, Deferred Inflows of Resources, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The County has the following items that meet the criterion for this category – prepaid taxes, taxes receivable, EMS fees receivable and pension related deferrals.

8. Long-term Obligations

In the government-wide financial statements and in the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities on the Statement of Net Position. In the fund financial statements for governmental fund types, the face amount of debt issued is reported as other financing sources.

9. Compensated Absences

The vacation policies of the County provide for the accumulation of up to thirty day earned vacation leave with such leave being fully vested when earned For the County's government-wide and proprietary funds an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned.

The sick leave policies of the County provide for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement with the County may be used in the determination of length of service for retirement benefit purposes. Since the County has no obligation for accumulated sick leave until it is actually taken, no accruals for sick leave have been made by the County or the Authorities.

10. Net Positions/Fund Balances

Net Position
Net position in government-wide and proprietary fund financial statements is classified as net investment in capital assets, restricted, and unrestricted. Restricted net position represents constraints on resources that are either a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or b) imposed by law through State statues.

Fund Balances
In the governmental fund financial statements, fund balance is composed of four classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

The governmental fund types classify fund balances as follows:

Restricted Fund Balance – This classification includes revenue sources that are restricted to specific purposes externally imposed or imposed by law. The County has the following restricted items:

> Restricted for Stabilization by State Statute – portion of fund balance restricted under State Statute [G.S. 159-8(a)]. This statute prohibits units of government from budgeting or spending a portion of their fund balance. This is one of several statues enacted by the NC State Legislature in the 1930's that were designed to improve and maintain the fiscal health of local government units. Restricted by State Statute (RSS), is calculated at the end of each fiscal year for all annually budgeted funds. The calculation in GS 159-8(a) provides a formula for determining what portion of fund balance is available for appropriation. The amount of fund balance not available for appropriation is what is known as "restricted by State statute". *Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts, as those figures stand at the close of the fiscal year next preceding the budget*. Per GASB guidance, RSS is considered a resource upon which a restriction is "imposed by law through

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constitutional provisions or enabling legislation". RSS is reduced by inventories and prepaids as they are classified as nonspendable. Outstanding encumbrances are included within RSS. RSS is included as a component of Restricted Net position and Restricted fund balance on the face of the balance sheet.

Restricted for Register of Deeds – portion of fund balance restricted by revenue source for automation and technology enhancements in the Register of Deeds' office [G.S. 161-11.3].

Restricted for Department of Social Services – portion of fund balance available for appropriation for expenditures related to adoption promotion.

Restricted for Health Department – portion of fund balance available for appropriation for expenditures related to CC4C and OBMC programs.

Restricted for Register of Deeds Pension Plan – portion of fund balance for non-cash asset for pension plan.

Restricted for Education – portion of fund balance available for appropriation for expenditures related to debt service and other capital needs for the Burke County Public Schools.

Restricted for Economic and Physical Development – portion of fund balance available for appropriation for expenditures related to capital projects related to business expansion.

Restricted for Environmental Protection – portion of fund balance available for appropriation for expenditures related to Cooperative Extension programs.

Restricted for Public Safety – portion of fund balance representing the aggregate of net positions for four special revenue funds: The Emergency Telephone System Fund, Substance Abuse Grant Fund, and Fire Tax Fund and Law Enforcement Restricted Fund plus other law enforcement funds.

Committed Fund Balance – portion of fund balance which can only be used for a specific purpose by a majority vote of Burke County's governing board (highest body of decision-making authority). Any change or removal of specific purpose requires majority action by the governing board.

Committed for Capital Projects – portion of fund balance available for appropriation for expenditures related to specific capital projects.

Assigned Fund Balance – portion of fund balance that the governing board decides to use for a specific purpose.

Subsequent year's expenditures- the portion of fund balance that is appropriated in the next year's budget that is not already classified in restricted or committed. The governing body approves the appropriation.

Unassigned Fund Balance – portion of the total fund balance that has not been restricted, committed, or assigned to specific purposes or other funds at year-end.

Burke County has a revenue spending policy that provides policy for programs with multiple revenue sources. The Finance Officer will use resources in the following hierarchy: bond proceeds, federal funds, State funds, local non-county funds, and county funds. For the purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Finance Officer has the authority to deviate from this policy if it is in the best interest of the County.

11. <u>Defined Benefit Pension Plans</u>

The County participates in three cost-sharing, multiple-employer, defined benefit pension plans that are administered by the State: the Local Governmental Employees' Retirement System (LGERS), the Registers of Deeds' Supplemental Pension Fund (RODSPF), and the Law Enforcement Officers' Special Separation Allowance (LEOSSA) (collectively, the "state administered defined benefit pension plans"), and one other postemployment benefit plan (OPEB), the Healthcare Benefits Plan (HCB). For the purposes of measuring the net pension asset or liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net

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positions of the state-administered defined benefit pension plans and additions to/deductions from the state-administered defined pension plans' fiduciary net positions have been determined on the same basis as they are reported by the state-administered defined benefit pension plans. For this purpose, plan member contributions recognized in the period in which the contributions are due. The County's employer contributions are recognized when due and the County has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the state-administered defined benefit pension plans. For purposes of measuring the net OPEB liability, deferred outflows and inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the HCB and additions to/deductions from the HCB's fiduciary net position have been determined on the same basis as they are reported by the HCB. For this purpose, the HCB recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 2 - Stewardship, Compliance, and Accountability

A. Material Violations of Finance-Related Legal and Contractual Provisions

The net position of the governmental activities was restated to account for net premiums received with the 2017 LOBs and the 2018 LOBs did not get reported in the appropriate fiscal years. The amount of total premiums is $3,900,108 which is a material amount and required a prior year adjustment to correct the records.

Note 3 - Detail Notes on All Funds

A. Assets

1. Deposits

All of the County's and the Authority's deposits are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits exceeding the federal depository insurance coverage level are collateralized with securities held by the County's and the Authority's agents in these units' names. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the County and the Authority, these deposits are considered to be held by their agents in the entities' names. The amount of the pledged collateral is based on an approved averaging method for non-interest-bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the County or the Authority. Because of the inability to measure the exact amount of collateral pledged for the County or the Authority, the potential exists for under-collateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method.

The State Treasurer enforces standards of minimum capitalization for all pooling method financial institutions. The County and the Authority rely on the State Treasurer to monitor those financial institutions. The County analyzes the financial soundness of any financial institution used by the County. The County complies with the provisions of G.S. 159-31 when designating official depositories and verifying that deposits are properly secured. The County and the Authority have no formal policy regarding custodial credit risk for deposits.

At June 30, 2019, the County's deposits had a carrying amount of $14,128,747 and a bank balance of $14,873,776. Of the bank balance, $1,000,000 was covered by federal depository insurance, and $1,065,916 in non-interest-bearing deposits and $12,807,860 in interest bearing deposits were covered by collateral held under the Pooling Method. At June 30, 2019, Burke County had $6,925 cash on hand.

At June 30, 2019, the Authority's deposits had a carrying amount of $305,126 and a bank balance of $308,048. Of the balance, $250,000 was covered by federal depository insurance and the remainder was covered by collateral held under the Pooling Method. The Authority had no cash on hand.

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BURKE COUNTY, NORTH CAROLINA
Notes to the Financial Statements
For the Year Ended June 30, 2019

2. Investments

As of June 30, 2019, the County had the following investments and maturities:

Investments by Type	Valuation Measurement Method	Fair Value	Less Than 6 Months	6-12 Months
Commercial Paper	Fair Value Level 2	$1,950,979	$1,950,979	$ -
Government Agencies	Fair Value Level 2	4,000,000	2,000,000	2,000,000
NC Capital Management Trust – Government Portfolio	Fair Value Level 1	1,011,754	1,011,754	-
NC Capital Management Trust – Term Portfolio*	Fair Value Level 1	30,668,221	30,668,221	-
Total:		$37,630,954	$35,630,954	$2,000,000

*Because the NC Capital Management Trust Term Portfolio has a weighted average maturity of less than 90 days, it was presented as an investment with a maturity of less than 6 months.

All investments are measured using the market approach: using prices and other relevant information generated by market transactions involving identical or comparable assets or a group of assets. Ratings are from Standard and Poor's scale.

Level of fair value hierarchy: Level 1: Debt securities are valued using directly observable, quoted prices (unadjusted) in active markets for identical assets. Level 2: Debt securities are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities relationship to benchmark quoted prices.

Interest Rate Risk. The County has no formal investment policy regarding interest rate risk. As a means of limiting its exposure to fair value losses arising from rising interest rates, the County's internal investment procedure limits at least half of the County's investment portfolio to maturities of less than 12 months. Also, the County's internal management policy recommends purchases of securities to be laddered with staggered maturity dates and limits all securities to a final maturity of no more than five years.

Credit Risk. The County has no formal policy regarding credit risk but has internal management procedures that limits the County's investments to the provisions of G.S. 159-30 and restricts the purchase of securities to the highest possible ratings whenever particular types of securities are rated. State law limits investments in commercial paper to the top rating issued by nationally recognized statistical rating organizations (NRSROs). As of June 30, 2019, the County's investments in commercial paper were rated A1 by Standard & Poor's and P1 by Moody's Investors Service. The County's investment in the NC Capital Management Trust Government Portfolio carried a credit rating of AAAm by Standard & Poor's as of June 30, 2019. The County's investment in the NC Capital Management Trust Term Portfolio is unrated. The Term Portfolio is authorized to invest in obligations of the U.S. government and agencies, and in high grade money market instruments as permitted under North Carolina General Statutes 159-30 as amended. The County's investments in US Agencies with United States Treasury are rated Aaa by Moody's Investors Service. The County does have an elevated credit risk due to safekeeping held in a third-party arrangement.

3. Property Tax – Use – Value Assessment on Certain Lands

In accordance with the general statutes, agriculture, horticulture, and forestland may be taxed by the County at the present-use value as opposed to market value. When the property loses its eligibility for use-value taxation, the property tax is recomputed at market value for the current year and the three preceding fiscal years, along with the accrued interest from the original due date. This tax is immediately due and payable. The following are property taxes that could become due if present use-value eligibility is lost. These amounts have not been recorded in the financial statements.

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BURKE COUNTY, NORTH CAROLINA
Notes to the Financial Statements
For the Year Ended June 30, 2019

Tax Year Levied	Tax	Interest	Total
2019	$1,357,343	$ -	$1,357,343
2018	1,325,415	135,855	1,461,270
2017	1,323,894	254,850	1,578,744
2016	1,271,000	359,086	1,630,186
Total	$5,277,752	$749,791	$6,027,543

4. Receivables

Receivables at the government-wide level at June 30, 2019, were as follows:

	Accounts	Taxes Receivable	Interest Receivable	Total
Governmental Activities:				
General	$1,531,250	$ 1,855,339	$ 57,656	$ 3,444,245
Other Governmental	-	210,897	-	210,897
Total receivables	1,531,250	2,066,236	57,656	3,655,142
Allowance for doubtful accounts	(546,875)	(1,215,178)	-	(1,762,053)
Total-governmental activities	$ 984,375	$ 851,058	$ 57,656	$1,893,089
Business-type Activities				
Water/Sewer	$ 282,753	$ -	$ -	$ 282,753
Solid Waste	515,162	-	-	515,162
Total	797,915	-	-	797,915
Allowance for doubtful accounts	(119,559)	-	-	(11,559)
Total-business-type activities	678,356	-	-	678,356
Total	$1,662,731	$ 851,058	$ 57,656	$ 2,571,445

The due from other governments that is owed to the County consists of the following:

NC DOR	$5,568,317
NC DOT	463,706
NC DA	3,345
City of Morganton ABC	897
US EPA	15,115
NC DPS	115,294
NC DEQ	479,355
Emergency Telephone System	53,957
Town of Valdese ABC	318
NC AOC	374
USDA Forestry Services	495
Burke County Clerk of Court	17,005
Catawba County Clerk of Court	9
NC DHHS	477,920
DSS TRUST	3,017
City of Morganton	32,934
US DOH	34,624
WPCC	11,883
Town of Hildebran	16,749
Town of Connelly Springs	17,585
E911	57,420
Total	$7,370,319

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Notes to the Financial Statements
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5. Capital Assets

Primary Government:

Capital asset activity for the year ended June 30, 2019, was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Governmental activities:				
Capital assets not being depreciated:				
Land	$ 2,513,737	$ 25,653	$ -	$ 2,539,390
Construction in progress	5,672,083	13,298,381	-	18,970,464
Total capital assets not being depreciated	8,185,820	13,324,034	-	21,509,854
Capital assets being depreciated:				
Buildings	41,750,271	248,064	-	41,998,335
Improvements	7,669,262	321,306	-	7,990,568
Equipment	15,797,199	131,795	-	15,928,994
Vehicles	8,496,098	819,224	758,385	8,556,937
Total capital assets being depreciated	73,712,830	1,520,389	758,385	74,474,834
Less accumulated depreciation for:				
Buildings	17,251,126	1,243,642	-	18,494,768
Improvements	4,370,206	363,702	-	4,733,908
Equipment	12,426,346	1,020,219	-	13,446,565
Vehicles	5,780,801	945,146	756,113	5,969,834
Total accumulated depreciation	39,828,479	3,572,709	756,113	42,645,075
Total capital assets being depreciated, net	33,884,351			31,829,759
Governmental activity capital assets, net	$ 42,070,171			$ 53,339,613

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	$1,168,633
Public safety	1,829,017
Environmental protection	45,108
Human services	429,595
Cultural and recreational	100,356
Total depreciation expense	$3,572,709

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For the Year Ended June 30, 2019

Business type activities:	Beginning Balances	Increases	Decreases	Ending Balances
Water and Sewer:				
Capital assets not being depreciated:				
Land	$ 378,756	$ -	$ -	$ 378,756
Total capital assets not being depreciated	378,756	-	-	378,756
Capital assets being depreciated:				
Buildings and distribution systems	25,769,440	-	-	25,769,440
Equipment	966,414	-	-	966,414
Vehicles	226,122	-	-	226,122
Total capital assets being depreciated	26,961,976	-	-	26,961,976
Less accumulated depreciation for:				
Buildings	12,496,708	619,465	-	13,116,173
Equipment	609,179	57,201	-	666,380
Vehicles	195,720	16,044	-	211,764
Total accumulated depreciation	13,301,607	692,710	-	13,994,317
Total capital assets being depreciated, net	13,660,369			12,967,659
Water and Sewer capital assets, net	$14,039,125			$13,346,415

	Beginning Balances	Increases	Decreases	Ending Balances
Solid Waste:				
Capital assets not being depreciated:				
Land	$ 78,514	$ -	$	$ 78,514
Construction in progress	660,337	197,789	-	858,126
Total capital assets not being depreciated	738,851	197,789	-	936,640
Capital assets being depreciated:				
Buildings	782,155	-	-	782,155
Improvements and Infrastructure	5,149,352	-	-	5,149,352
Equipment	2,072,411	234,219	13,500	2,293,130
Vehicles	862,793	60,564	-	923,357
Total capital assets being depreciated	8,866,711	294,783	13,500	9,147,994
Less accumulated depreciation for:				
Buildings	561,199	23,221	-	584,420
Improvements and Infrastructure	3,468,500	88,660		3,557,160
Equipment	997,466	138,256	13,018	1,122,704
Vehicles	493,905	65,612	-	559,517
Total accumulated depreciation	5,521,070	315,749	13,018	5,823,801
Total capital assets being depreciated, net	3,345,641			3,324,193
Solid Waste capital assets, net	$4,084,492			$4,260,833

Construction commitments

The County has seven active construction projects as of June 30, 2019. At June 30, 2019, the government's commitments with contractors are as follows:

Project	Spent-to-date	Remaining Commitment
Jail	$ 18,242,447	$ 4,542,594
Valdese Library	574,926	315,847
Recreation Storage Building	28,675	26,325
Fonta Flora	64,195	152,100
Building Security	6,405	79,385
Sallyport at Courthouse	53,815	1,245,085
Landfill Gas Extraction System	221,154	137,094
Total	$ 19,191,617	$ 6,498,430

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BURKE COUNTY, NORTH CAROLINA
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Capital asset activity for the Authority for the year ended June 30, 2019, was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Governmental activities:				
Capital assets being depreciated:				
Vehicles	$ 61,000	$ -	$ -	$ 61,000
Furniture & equipment	12,987	1,545	-	14,532
Website	-	2,901	-	2,901
Total capital assets being depreciated	73,987	4,446	-	78,433
Less accumulated depreciation:				
Vehicles	9,150	3,050	-	12,200
Furniture & equipment	12,987	283	-	13,270
Website	-	145	-	145
Total capital assets being depreciated	22,137	3,478	-	25,615
Capital assets, net	$ 51,850			$ 52,818

B. Liabilities

1. Payables

Payables at the government-wide level at June 30, 2019, were as follows:

	Vendors	Salaries and Benefits	Other	Total
Governmental activities:				
General	$1,282,921	$4,372,382	$ -	$5,655,303
Other governmental	1,604,561	-	-	1,604,561
Total-governmental activities	2,881,461	4,372,382	-	7,259,864
Business-type activities:				
Solid Waste	490,709	32,849	-	523,558
Water/Sewer	88,803	5,429	103,608	201,792
Total business-type activities:	$583,463	$ 38,278	$103,608	$725,350

Due to other governments that is owed by the County consists of the following:

Burke County TDA, occupancy taxes	$95,678

2. Pension Plan Obligations

a. Local Governmental Employees' Retirement System

Plan Description. The County is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) of participating local government entities. Article 3 of G.S. Chapter 128 assigns the County to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.org.

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Benefits Provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters and rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

Contributions. Contribution provisions are established by General Statue 128-30 and may be amended only by the North Carolina General Assembly. County employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The County's contractually required contribution rate for the year ended June 30, 2019, was 8.50% of compensation for law enforcement officers and 7.82% for general employees and firefighters, actuarially determined as an amount that, when combined with employees contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the County were $1,786,202 for the year ended June 30, 2019.

Refunds of Contributions. County employees, who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60-day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions, or any other benefit provided by LGERS.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2019, the County reported a liability of $8,054,813 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017. The total pension liability was then rolled forward to the measurement date of June 30, 2018 utilizing update procedures incorporating the actuarial assumptions. The County's proportion of the net pension liability was based on a projection of the County's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2019, the County's proportion was 0.33953%, which was an increase of 0.00250% from its proportion share measured as of June 30, 2017.

For the year ended June 30, 2019, the County recognized pension expense of $2,263,629. At June 30, 2019, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

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	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 1,242,666	$ 41,698
Changes of assumptions	2,137,436	-
Net difference between projected and actual earnings on pension plan investments	1,105,687	-
Changes in proportion and differences between County contributions and proportionate share of contributions	100,745	132,068
County contributions subsequent to the measurement date	1,786,202	-
Total	$ 6,372,736	$ 173,766

$1,786,202 reported as deferred outflows of resources related to pensions resulting from County contributions subsequent to the measurement date will be recognized as a decrease of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2020	$ 1,988,438
2021	1,277,430
2022	215,403
2023	590,459
2024	-
Thereafter	-
Total	$ 4,412,768

Actuarial Assumptions. The total pension liability in the December 31, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0%
Salary increases	3.50%
Investment rate of return	7.00% net of pension plan investment expense, including inflation

The plan currently uses mortality rates based on the *RP-2014 Total Data Set for Healthy Annuitants Mortality Table* that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2017 valuation were based on the results of an actuarial experience study as of December 31, 2014.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected

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inflation. The target allocation and best estimates or arithmetic real rates of return for each major asset class as of June 30, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Fixed Income	29.0%	1.4%
Global Equity	42.0%	5.3%
Real Estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Inflation Protection	6.0%	4.0%
Total	100%	

The information above is based on 30-year expectations developed with the consulting actuary for the 2017 asset, liability and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.05%. All rates of return and inflation are annualized.

Discount rate. The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of the net pension liability to changes in the discount rate. The following presents the proportionate share of the net pension asset calculated using the discount rate of 7.00% , as well as what the proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	1% Decrease (6.00%)	Discount Rate (7.00%)	1% Increase (8.00%)
County's proportionate share of the net pension liability (asset)	$ 19,348,358	$ 8,054,813	$ (1,382,250)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

b. Law Enforcement Officers' Special Separation Allowance

Plan Description

Burke County administers a public employee retirement system (the Separation Allowance), a single-employer defined benefit pension plan that provides retirement benefits to the County's qualified sworn law enforcement officers under the age of 62 who have completed at least 30 years of creditable service or have attained 55 years of age and have completed five or more years of creditable service.

Benefits Provided. The Separation Allowance is equal to .85% of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

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All full-time County law enforcement officers are covered by the Separation Allowance. The following table summarizes the membership of the Plan as of December 31, 2017, the valuation date:

Retirees receiving benefits	13
Active plan members	86
Total	99

Summary of Significant Accounting Policies. Basis of Accounting. The County has chosen to fund the Separation Allowance on a pay as you go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. Benefits are recognized when due and payable in accordance with the terms of the plan.

The Separation Allowance has no assets accumulated in a trust that meets the criteria which are outlined in GASB Statement 73.

Actuarial Assumptions. The entry age actuarial cost method used in the December 31, 2017 valuation. The total pension liability (TPL) was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.50 to 7.35%, including inflation and productivity factor
Discount rate	3.64%

The discount rate used to measure the total pension liability is the S&P Municipal Bond 20 Year High Grade Rate Index.

Mortality Rate:
Deaths after retirement (Healthy): RP-2014 Healthy Annuitant base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015. Rates are adjusted by 104% for males and 100% for females.

Deaths before retirement: RP-2014 Employee base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015.

Deaths after retirement (Beneficiary): RP-2014 Healthy Annuitant base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015. Rates are adjusted by 123% for males and females.

Deaths after retirement (Disabled): RP-2014 Disables Retiree base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015. Rates are adjusted by 103% for males and 99% for females.

Contributions. The County is required by Article 12D of G.S. Chapter 143 to provide these retirement benefits and has chosen to fund the amounts necessary to cover the benefits earned on a pay as you go basis through appropriations made in the General Fund operating budget. There were no contributions made by employees. The County's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. Administration costs of the Separation Allowance are financed through investment earnings. The County paid $136,569 as benefits came due for the reporting period.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the LEOSSA Pension Plan

At June 30, 2019, the County reported a total pension liability of $1,921,887. The total pension liability was measured as of December 31, 2018 based on December 31, 2017 actuarial valuation. The total pension liability was rolled forward to December 31, 2018 utilizing update procedures incorporating the

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actuarial assumptions. For the year ended June 30, 2019, the County recognized pension expense of $168,505.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 26,112	$ 3,470
Changes of assumptions	81,978	85,880
County contributions subsequent to the measurement date	80,134	-
Total	$ 188,224	$ 89,350

The County paid $79,277 in benefit payments and $857 in admin expenditures subsequent to the measurement date that are reported as deferred outflows of resources related to pensions as deferred outflows of resources related to pensions, which will be recognized as a decrease of the total pension liability in the year ended June 30, 2020. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2020	$ 6,083
2021	6,083
2022	6,083
2023	11,513
2024	(11,022)
Thereafter	-

Sensitivity of the County's total pension liability to changes in the discount rate. The following presents the County's total pension liability calculated using the discount rate of 3.64% , as well as what the County's total pension liability would be if it were calculated using a discount rate that is one percentage point lower (2.64%) or one percentage point higher (4.64%) than the current rate:

	1% Decrease (2.64%)	Discount Rate (3.64%)	1% Increase (4.64%)
County's proportionate share of The net pension liability (asset)	$2,086,369	$1,921,887	$1,772,328

Schedule of Changes in Total Pension Liability
Law Enforcement Officers' Special Separation Allowance

Beginning balance	$1,978,110
Service cost	101,215
Interest on the total pension liability	60,350
Changes of benefit terms	-
Differences between expected and actual experience in the measurement of total pension liability	(4,188)
Changes of assumptions or other inputs	(77,031)
Benefit payments	(136,569)
Other changes	-
Ending balance of the total pension liability	$1,921,887

Changes of assumptions. Changes of assumptions and other inputs reflect a change in the discount rate from 3.16% at December 31, 2017 to 3.64% at December 31, 2018.

Changes in Benefit Terms: There are no changes in benefit terms since the prior Measurement Date.

The actuarial assumptions used in the December 31, 2017 valuation were based on the results of an actuarial experience study as of December 31, 2014.

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c. Supplemental Retirement Income Plan for Law Enforcement Officers

Plan Description. The County contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to law enforcement officers employed by the County. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Supplemental Retirement Income Plan for Law Enforcement Officers is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes the pension trust fund financial statements for the Internal Revenue Code Section 401(k) plan that includes the Supplemental Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

Funding Policy. Article 12E of G.S. Chapter 143 required the County to contribute each month an amount equal to five percent of each officer's salary, and all amounts contributed are vested immediately. Also, the law enforcement officers may make voluntary contributions to the plan.

Contributions for the year ended June 30, 2019 were $244,668, which consisted of $190,102 from the County and $54,565 from the law enforcement officers. No amounts were forfeited.

d. Supplemental Retirement Income Plans for General Employees

The County also offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 401. The Plan, available to all County employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

Employees other than law enforcement have the choice of participating in a 401(k) plan or a 457 deferred compensation plan. The County contributes up to 2 percent matching funds to the plan of their choice. Employees may make elective deferrals to each plan. Contributions for the year ended June 30, 2019 to these plans were $618,829, which consisted of $194,308 from the County and $424,521 from employees. No amounts were forfeited.

e. Register of Deeds' Supplemental Pension Fund

Plan Description. Burke County also contributes to the Registers of Deeds' Supplemental Pension Fund (RODSPF), a noncontributory, defined benefit plan administered by the North Carolina Department of State Treasurer. RODSPF provides supplemental pension benefits to any eligible county register of deeds who is retired under the Local Government Employees' Retirement System (LGERS) or an equivalent locally sponsored plan. Article 3 of G.S. Chapter 161 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the state Senate, one appointed by the state House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Registers of Deeds' Supplemental Pension Fund is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for the Registers of Deeds' Supplemental Pension Fund. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 28699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits Provided. An individual's benefits for the year are calculated as a share of accumulated contributions available for benefits for that year, subject to certain statutory limits. An individual's eligibility is based on at least 10 years of service as a register of deeds with the individual's share increasing with years of service. Because of the statutory limits noted above, not all contributions available for benefits are distributed.

Contributions. Benefits and administrative expenses are funded by investment income and 1.5% of the receipts collected by each County Commission under Article 1 of Chapter 161 of the North Carolina

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General Statutes. The statutory contribution currently has no relationship to the actuary's required contribution. The actuarially determined contribution this year, and for the foreseeable future, is zero. Registers of Deeds do not contribute. Contribution provisions are established by General Statute 161-50 and may be amended only by the North Carolina General Assembly. Contributions to the pension plan from the County were $9,169 for the year ended June 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

At June 30, 2019, the County reported an asset of $215,625 for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2018. The total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2017. The total pension liability was then rolled forward to the measurement date of June 30, 2018 utilizing update procedures incorporating the actuarial assumptions. The County's proportion of the net pension asset was based on the County's share of contributions to the pension plan, relative to contributions to the pension plan of all participating RODSPF employers. At June 30, 2019, the County's proportion was 1.3019%, which was an increase of .1969% from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the County recognized pension expense of $6,007. At June 30, 2019, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 1,901	$ 9,842
Changes of assumptions	10,141	-
Net difference between projected and actual earnings on pension plan investments	34,369	-
Changes in proportion and differences between County contributions and proportionate share of contributions		37,367
County contributions subsequent to the measurement date	9,169	-
Total	$ 55,580	$ 47,209

$9,169 reported as deferred outflows of resources related to pensions resulting from County contributions subsequent to the measurement date will be recognized as an increase of the net pension asset in the year ended June 30, 2020. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2020	$ (4,633)
2021	(11,631)
2022	10,128
2023	5,338
2024	
Thereafter	-
Total	$ (798)

Actuarial Assumptions. The total pension liability in the December 31, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.00 percent
Salary increases	3.50 to 7.75 percent, including inflation and productivity factor
Investment rate of return	3.75 percent, net of investment expense, including inflation

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The plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2017 valuation were based on the results of an actuarial experience study as of December 31, 2016.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The adopted asset allocation policy for the RODSPF is 100% in the fixed income asset class. The best estimate of arithmetic real rate of return for the fixed income asset class as of June 30, 2017 is 1.4%.

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Fixed Income	29.0%	1.4%
Global Equity	42.0%	5.3%
Real Estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Inflation Protection	6.0%	4.0%
Total	100%	

The information above is based on 30-year expectations developed with the consulting actuary for the 2017 asset liability and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.05%. All rates of return and inflation are annualized.

Discount rate. The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from employers will be made at statutorily required rates. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the County's proportionate share of the net pension asset to changes in the discount rate. The following presents the County's proportionate share of the net pension asset calculated using the discount rate of 3.75%, as well as what the County's proportionate share of the net pension asset would be if it were calculated using a discount rate that is 1-percentage-point lower (2.75%) or 1-percentage-point higher (4.75%) than the current rate:

	1% Decrease (2.75%)	Discount Rate (3.75%)	1% Increase (4.75%)
County's proportionate share of the net pension liability (asset)	$(170,009)	$(215,625)	$(254,095)

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Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

f. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

The net pension liability for LGERS and ROD was measured as of December 31,2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The total pension liability for LEOSSA was measured as of December 31, 2018, with an actuarial valuation date of December 31, 2017.

The County's proportion of the net pension liability was based on the County's share of contributions to the pension plan relative to the contribution of all participating entities. Following is information related to the proportionate share and pension expense:

	LGERS	ROD	LEOSSA	TOTAL
Proportionate Share of Net Pension Liability (Asset)	$ 8,054,813	$ (215,625)	-	$ 7,839,18
Proportion of the Net Pension Liability (Asset)	.33953%	1.3019%	-	
Total Pension Liability			$1,921,887	$ 1,921,887
Pension Expense	$ 2,263,629	$ 6,007	$ 168,505	$ 2,438,14

At June 30, 2019, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	LGERS	ROD	LEOSSA	TOTAL
Deferred Outflows of Resources				
Differences between expected and actual experience	$1,242,666	$ 1,901	$ 26,112	$1,270,
Changes of assumptions	$2,137,436	10,141	81,978	$2,229,
Net difference between projected and actual earnings on pension plan investments	$1,105,687	34,369	-	$1,140,
Changes in proportion and differences between County contributions and proportionate share of contributions	$ 100,745	-	-	$ 100,
County contributions (LGERS, ROD)/benefit payments and administration costs (LEOSSA) subsequent to the measurement date	$1,786,202	9,169	80,134	$1,875,
Deferred Inflows of Resources				
Differences between expected and actual experience	$ 41,698	$ 9,842	$ 3,470	$ 55,
Changes of assumptions	$ -	-	85,880	$ 85,
Changes in proportion and differences between County contributions and proportionate share of contributions	$ 132,068	37,367	-	$ 169,

g. Other Postemployment Benefit

Health Care Benefits

Plan Description – Under the terms of a County resolution, the County administers a single-employer defined benefit Healthcare Benefits Plan (the CHB Plan). This plan provides post-employment healthcare benefits to retirees of the County, provided they participate in the North Carolina Local Government Employees' Retirement System (the System) and have at least five years of creditable service with the County. The HCB Plan is available to qualified retirees until the age of 65 or until Medicare eligible, whichever is sooner. The County provides a portion of the total cost of coverage for these benefits for individual retirees based on years of service at retirement. Also, the County's retirees can purchase coverage for their dependents at the County's group rates. The Board of Commissioners may amend the benefit provisions. A separate report was not issued for the plan.

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Plan Membership. At June 30, 2018 and June 30, 2019, the HCB membership consisted of the following:

	2018	2019
Retirees receiving benefits	80	82
Inactive members entitled to but not receiving benefits	-	-
Active plan members	536	584
Total	616	666

Contributions. The Board of Commissioners established the contribution requirements of plan members and these requirements may be amended by the Board. The Board establishes rates based on an actuarially determined rate. For the year ended June 30, 2019, per month the County contributed $695 per active employee and up to $695 per retired employee. The County's contribution is dependent on the employee's number of years of creditable service with the County at retirement. Retirees with ten to twenty-five years of creditable service pay a monthly premium. Retirees with more than twenty-five years of creditable do not contribute to the plan. The Board of Commissioners may amend the benefit provisions.

County contributions to HCB Plan based on creditable years of service

Years of Creditable service	
5-9	20%
10-14	45%
15-19	60%
20-24	75%
25+	100%

Actuarial assumptions. The total OPEB liability was determined by an actuarial valuation as of June 30, 2017 using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.50%
Real wage growth	1.00%
Salary increases	3.50 to 7.75%, including inflation and productivity factor
Discount rate	3.56%
Healthcare cost trend rates	7.50% for 2017, decreasing to an ultimate rate of 5% by 2023

The discount rate was based on the June average of the Bond Buyer General Obligation 20-Year Municipal Bond Index.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of an actuarial experience study for the period 2010-2014.

Total OPEB liabilities were then rolled forward to June 30, 2018 for the employer and the plan, utilizing update procedures incorporating the actuarial assumptions.

Mortality rates were based on the RP-2014 Healthy Annuitant base rates projected to the valuation date using MP-2015, projected forward generationally from the valuation date using MP-2015. For general employees, rates are adjusted by 115% (male) and 79% (female) for ages under 78 and by 135% (male) and 116% (female) for ages 78 and older. For law enforcement officers, rates are adjusted by 104 % (male) and 100% (female).

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Net OPEB Liability of the County

Sensitivity of the net OPEB liability to changes in the discount rate. The following presents the net OPEB liability of the County, as well as what the County's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.56percent) or 1-percentage-point higher (4.56%) than the current discount rate:

	1% Decrease (2.89 %)	Discount Rate (3.89 %)	1% Increase (4.89 %)
Net OPEB liability (asset)	$ 18,749,461	$ 17,141,000	$ 15,696,032

Sensitivity of the net OPEB liability to changes in the healthcare trend rate. The following presents the net OPEB liability of the County, as well as what the County's net OPEB liability would be if it were to calculate healthcare trend rates that are 1-percentage-point lower (3.9%) or 1-percentage-point higher (5.9%) than the current healthcare trend rate:

	1% Decrease (2.89%)	Healthcare Cost Trend Rate	1% Increase (4.89%)
Net OPEB liability (asset)	$ 15,204,810	$ 17,141,000	$ 19,435,367

Changes in Net OPEB Liability, OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB. At June 30, 2018, the County reported a net OPEB liability of $17,141,000. The total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017. The total pension liability was then rolled forward to the measurement date of June 30, 2018 utilizing the update procedures incorporating the actuarial assumptions.

At June 30, 2018, the components of the net OPEB liability of the County, measured as of June 30, 2017:

Balance at June 30, 2016	$16,997,821
Changes for the year	
Service cost	932,000
Interest	589,390
Differences between expected and actual	25,502
Changes of assumptions	(512,077)
Benefit payments	(891,636)
Net changes	143,179
Balances at June 30, 2017	$17,141,000

Changes of assumptions. Changes of assumptions and other inputs reflect a change in the discount rate from 3.56% in 2017 to 3.89% in 2018.

For the year ended June 30, 2019, the County recognized OPEB expense of $1,349,773. At June 30, 2018, the County reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 75,388	$ -
Changes of assumptions	70,000	1,036,404
County contributions subsequent to the measurement date	534,790	-
Total	$680,178	$1,036,404

$534,790 reported as deferred outflows of resources related to OPEB resulting from County contributions subsequent to the measurement date will be recognized as a decrease in the net OPEB

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liability in the year ended June 30, 2020. Other amounts reported as deferred inflows of resources related to OPEB will be recognized in the OPEB expense as follows:

Year ended June 30	
2020	$ (179,657)
2021	(179,657)
2022	(179,657)
2023	(179,657)
2024	(175,273)
Thereafter	(67,115)

h. Other Employment Benefits Death Benefits

The County has elected to provide death benefits to all eligible employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan). a multiple-employer, State administered, cost sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service have at least one year of contributing membership service in the System at the time of death are eligible for death benefits. Lump sum death benefit payments to beneficiaries are equal to the employee's 12 highest months' salary in a row during the 24 months prior to the employee's death, but the benefit will be a minimum of $25,000 and will not exceed $50,000. Because all death benefit payments are made from the Death Benefit Plan and not by the County, the County does not determine the number of eligible participants. The County has no liability beyond the payment of monthly contributions. The contributions to the Death Benefit Plan cannot be separated between the post-employment benefit amount and the other benefit amount. Contributions are determined as a percentage of monthly payroll based upon rates established annually by the State. Separate rates are set for employees not engaged in law enforcement and for law enforcement officers.

For the fiscal year ended June 30, 2019, the County made contributions to the State for death benefits of $20,676 for general employees and $5,323 for law enforcement employees. The County's required contributions for employees not engaged in law enforcement and for law enforcement officers represents 0.11% and 0.14% of covered payroll, respectively.

3. Closure and Post closure Care Costs – Burke County Landfill Facility

State and federal laws and regulations require the County to place a final cover on its landfill facility when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and post closure care costs will be paid only near, or after the date that the landfill stops accepting waste, the County reports a portion of these closure and post closure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date. The $5,182,501 reported as landfill closure and post closure care liability at June 30, 2019 represents a cumulative amount reported to date based on the use of 100% of the total estimated capacity of the landfill. These amounts are based on what it would cost to perform all closure and post closure care in 2019. The County closed the facility in 1998 to household waste material but continues to accept construction and demolition materials. Actual cost may be higher due to inflation, changes in technology or changes in regulations.

The County has met the requirements of a local government financial test that is one option under State and Federal Laws and regulations that help determine if a unit is financially able to meet closure and post closure care requirements.

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BURKE COUNTY, NORTH CAROLINA
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4. Deferred Outflows and Inflows of Resources

Deferred outflows and inflows of resources as of June 30, 2019 are as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources	
		Statement of Net Position	Governmental Funds Balance Sheet
Changes in assumptions	$ 2,299,555	$ 1,122,284	$ -
Pensions – difference between expected and actual experience	1,346,067	55,010	-
Pensions – difference between projected and actual investment earnings	1,140,056	-	-
Pensions – change in proportion and difference between employer contributions and proportionate share of contributions	100,745	169,435	-
Contributions to pension plans in current year	2,410,295		
Deferred charges on refunding debt	1,900,787		
EMS fees receivable, net	-	-	796,616
Prepaid taxes not yet earned (General)	-	183,778	183,778
Prepaid taxes not yet earned (Special Revenue)	-	1,790	1,790
Taxes receivable, net (General)	-	-	640,161
Taxes Receivable, net (Special Revenue)	-	-	209,107
Total	$ 9,197,505	$ 1,532,297	$ 1,831,452

5. Risk Management

The County is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County participates in three self-funded risk-financing pools administrated by the North Carolina Association of County Commissioners. Through these pools, the County obtains property coverage equal to replacement cost values of owned property subject to a limit of $106,796,733 million for any one occurrence, general, auto, professional, and employment practices liability coverage of $2,000,000 per occurrence, auto physical damage coverage for owned autos at actual cash value, crime coverage of $250,000 per occurrence and workers' compensation coverage up to the statutory limits. The pools are audited annually by certified public accountants, and the audited financial statements are available to the County upon request. The pools are reinsured through a multi-state public entity captive for single occurrence losses in excess of $500,000 up to a $2 million limit for liability coverage, $600,000 of aggregate annual losses in excess of $50,000 per occurrence for property, auto physical damage, and crime coverage, and single occurrence losses of $350,000 for workers' compensation. The County provides employee health, dental and life insurance benefits through commercial carriers.

The County has additional insurance for flooding on the Wamsutta Mill Road Building.

In accordance with G.S. 159-29, the County's employees that have access to $100 or more at any given time of the County's funds are covered by a blanket bond for $250,000. The Finance Officer, Tax Administrators and Register of Deeds, are each individually bonded for $50,000 each. The Sheriff is bonded for $25,000.

The County carries commercial coverage for all other risks of loss. There have been no significant reductions in insurance coverage from the previous year and settled claims have not exceeded coverage in any of the past three fiscal years.

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BURKE COUNTY, NORTH CAROLINA
Notes to the Financial Statements
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6. Long-term Obligations

a. Capital Leases

The County has no capital lease agreements as a lessee.

b. Installment Financing

The County's indebtedness at June 30, 2019 is comprised of the following individual issues:

Serviced by the County's General Fund:

$6,885,000 2013 current refunding contract, due on October 1, 10 installments of various principal amounts and interest at 2.15% Final payment due 2023. Western Piedmont Community College property is pledged as collateral for this loan.	$ 2,990,000
$16,285,000 Refunding Certificate of Participation, Series 2013A, Due on April 1 and October 1, 25 installments of various principal amounts and interest at 2.41% Final payment due 2026. Patton High School is pledged as collateral for this loan.	10,665,000
$15,820,000 Refunding Certificate of Participation, Series 2013B, Due on April 1 and October1, 25 installments of various principal amounts and interest at 2.41% Final payment due 2026. Draughn High School is pledged as collateral for this loan.	10,320,000
$21,075,000 Limited Obligation Bonds, Series 2017 Due on April1 and October 1, 20 installments of various principal amounts and interest at 3.00% to 5.00%. Final payment due 2037. County Jail is pledged as collateral for this loan.	18,975,000
$20,010,000 Limited Obligation Bonds, Series 2018 Due on March 26 and September 25, 20 installments of various principal amounts and interest at 3.00% to 5.00%. Final payment due 2038. Mountain View Elementary is pledged as collateral for this loan.	$19,035,000
Total governmental activities	61,985,000
Serviced by the Water and Sewer Fund: $242,679 note payable with a principal payment for $12,134 due on May 1; interest free. Final payment due May 2030.	133,473
Total business -type activities	133,473
Total County debt outstanding	$62,118,473

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BURKE COUNTY, NORTH CAROLINA
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For Burke County, the future minimum payments as of June 30, 2019, including $17,303,265 of interest, are:

	Governmental Activities				Business Activities	
	Bonds		Notes from Direct Borrowings and Direct Placements		Notes from Direct Borrowings	
Year Ending June 30	Principal	Interest	Principal	Interest	Principal	Interest
2020	$ 295,000	$ 19,584	$ 5,915,000	$ 2,165,741	$ 12,134	$ -
2021	250,000	13,920	5,825,000	1,982,545	12,134	-
2022	240,000	9,120	5,755,000	1,801,263	12,134	-
2023	235,000	4,512	5,675,000	1,673,053	12,134	-
2024	-	-	5,440,000	1,495,715	12,134	-
2025-2029	-	-	15,940,000	4,405,004	12,134	-
2030-2034	-	-	10,275,000	2,503,240	60,670	
2035-2038	-	-	7,165,000	572,739	12,134	
Total payments	$1,020,000	$ 47,136	$ 61,985,000	$ 17,303,265	$ 133,473	$ -

c. General Obligation Indebtedness

All general obligation bonds serviced by the County's General Fund are collateralized by the full faith, credit, and taxing power of the County. Burke County issues general obligation bonds to provide funds for the acquisition and construction of major water system capital improvements. These bonds, which are recorded in the General Fund, are collateralized by the full faith, credit, and taxing power of the County. Principal and interest payments are appropriated when due. In the event of a default, the County agrees to pay to the Purchaser, on demand, interest on any and all amounts due and owing by the County under this Agreement.

The County's indebtedness at June 30, 2019 is comprised of the following individual issues:

Serviced by the County's General Fund

$3,735,000 2013 Advanced Refunding Bonds, due on October 1 and April 1, 10 installments of various principal amounts and interest at 1.92%. Final payments due 2023.	$1,020,000
Total governmental activities	$1,020,000

Annual debt service requirements to maturity for the County's general bonds are as follows:

Year ending June 30,	Governmental Activities Principal	Interest
2020	$295,000	$ 19,584
2021	250,000	13,920
2022	240,000	9,120
2023	235,000	4,512
Total	$1,020,000	$ 47,136

The legal debt margin of the County at June 20, 2019 was $473,688,703.

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d. Current Refunding

On September 24, 2013, the County issued $6,885,000 in an installment financing contract bearing an average coupon rate of 2.15%. This contract was executed and delivered to provide funds to refinance all the remaining principal components of the County's installment financing contracts ("IFCs") Series 2000, Series 2007 and Series 2008.

As a result of the current refunding, the County reduced its annual debt service payments over the next 10 years by $600,237, which resulted in an economic gain of $290,629

e. Advance Refunding

In September 24, 2013, the County issued $16.285,000 and $15.820,000 certificate of participation advanced refunding bonds to provide resources to purchase U. S. Government securities that were placed in an irrevocable trust to be used for all future debt service payments of $28,955,000 to certificate of participation bonds. As a result, the refunded bonds are considered to be deceased, and the liability has been removed from the governmental activities column of the statement of net position. The reacquisition price exceeded the net carrying amount of the old debt by $3,000,108. This amount is being netted against the new debt and amortized over the life of the old debt. These advanced refunding's were undertaken to reduce total debt service payments of the next 13 years by $2,944,984 and resulted in an economic gain of approximately $1.785,000.

On September 23, 2013 the County issued $3,735,000 in a general obligation advanced refunding bonds to provide resources to purchase U. S. Government securities that were placed in an irrevocable trust to be used for all future debt service payments of $3,735,000 to general obligation bonds. As a result, the refunded bonds are considered to be defeased, and the liability has been removed from the governmental activities column of the statement of net position. The net carrying amount of the old debt exceed the reacquisition price by $40,527. This amount is being netted against the new debt and amortized over the life of the old debt. This advance refunding was undertaken to reduce total debt service payments over the next 10 years by $310,511 and resulted in an economic gain of $289,644.

f. Debt related to Capital Activities

Of the total Governmental Activities debt listed $14,004,580 relates to assets the County holds title. There is unspent restricted cash of $6,544,738 related to this debt plus unspent restricted cash of $785,682 on school construction debt. Unspent restricted cash is held by fiscal agents There are school and community college related debt in the amount of $41,670,000 and the County does not report an asset balance for school properties, which are the collateral for these loans. The loans outstanding balance of $41,670,000 and the restricted cash of $7,330,420 is deducted from the total debt balance of $63,005,000 leaving $14,004,580 as debt related to capital activities.

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g. Long-Term Obligation Activity

The following is a summary of changes in the County's long-term obligations for the fiscal year ended June 30, 2019.

	Balance July 1, 2018	Increases	Decreases	Balance June 30, 2019	Current Portion of Balance
Governmental activities:					
General obligation debt	$ 1,425,000	$ -	$ 405,000	$ 1,020,000	$ 295,000
Notes from direct borrowings and direct placements	67,935,000	-	5,950,000	61,985,000	5,915,000
Premium on debt issues	3,900,108	-	211,485	3,688,623	
Other post-employment benefits	16,566,135	-	57,638	16,508,497	-
Net pension liability (LGERS)	4,988,151	2,769,439	-	7,757,590	-
Net pension liability (LEOSSA)	1,978,110	-	56,223	1,921,887	-
Compensated absences	1,667,414	2,966,550	2,790,885	1,843,080	-
Total governmental activities	$ 94,559,810	$ 5,735,989	$ 9,259,746	$ 94,724,677	$ 6,210,000
Business-type activities:					
Notes from direct borrowings and direct placements	$ 145,607	$ -	$ 12,134	$ 133,473	$ 12,134
Accrued landfill closure and post closure care cost	5,070,940	111,561	-	5,182,501	-
Net pension liability (LGERS)	162,873	134,350	-	297,223	-
Other post-employment benefits	431,686	200,817	-	632,503	-
Compensated absences	55,775	93,162	93,397	55,540	-
Total business-type activities	$ 5,866,881	$ 539,890	$ 105,531	$ 6,301,240	$ 12,134

The County's outstanding notes from direct borrowings and direct placements related to governmental activities of $61,985,000 contain a provision that in the event of default, outstanding amounts become immediately due if the County is unable to make payment.

The County's outstanding notes from direct borrowings related to business-type activities of $133,473 are unsecured. The outstanding notes from direct borrowings related to business-type activities of $133,473 contain a provision that in the event of default, the State may withhold any funds due to the County from other State revenue sources.

Compensated absences for governmental activities typically have been liquidated in the General fund and are accounted for on a LIFO basis, assuming that employees are taking leave time as it is earned.

During the year ended June 30, 2006 the County entered into an interlocal agreement with five other Local governments relating to the debt of the Burke County Partnership for Economic Development as part of the agreement, the local governments are required to set aside, reserve, budget, and make available to the Partnership individual sums, which on a combined basis, would be sufficient to pay the scheduled principle and interest payment of the debt. Debt payments of $81,829 are required quarterly by the Partnership until May 2020. Outstanding debt of the Partnership was $300,989 at June 30, 2019.

C. Interfund Balances and Activity

Balances due to/from other funds at June 30, 2019, consisted of the following:

Interfund loan - On June 30, 2019, the Substance Abuse Grants Fund borrowed $23,173 and the CDBG Grant Fund borrowed $179,024 from the General Fund ($202,197 total) to fund programs and grant requirements. Both grant funds will return the funds upon receipt of grant funds from the State.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Transfers to/from other funds consist of the following:

General Fund to School One-Half Cent Sales Tax Fund for annual appropriation for school capital outlay	$ 250,000
General Fund to School One Cent Sales Tax Fund for school projects	2,362,705
School One Cent Sales Tax Fund to General Fund for school debt service	5,472,569
Water and Sewer Fund to General Fund for bond debt service	332,360
School One Cent Sales Tax Fund to General Fund for school projects	1,107,000
General Fund to Solid Waste Fund for capital expenditures	234,219
General Fund to Grant and Capital Projects Fund for capital expenditures	322,000
Law Enforcement Restricted Fund to General Fund for drug prevention costs	140,072
Water and Sewer Fund to the Water and Sewer Capital Fund	32,680
Total	$10,253,605

D. Net Investment in Capital Assets

	Governmental	Business-type
Capital assets	$ 53,339,613	$ 17,607,248
Less long-term debt	63,005,000	133,473
Add unexpended proceeds	7,330,420	
Add debt for assets not on County's books	41,670,000	
Net investment in capital assets	$ 39,335,033	$ 17,473,775

E. Fund Balance

Burke County has a revenue spending policy that provides policy for programs with multiple revenue sources. The Finance Officer will use resources in the following hierarchy: bond proceeds, federal funds, state funds, local non-county funds, county funds. For the purposes fund balance classification expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Finance Officer has the authority to deviate from this policy if it is in the best interest of the County.

The following schedule provides management and citizens with information on the portion of General fund balance available for appropriation:

Total fund balance – General Fund	$25,539,185
Less:	
Stabilization by State Statute	6,804,197
Appropriated Fund Balance in 2020 budget	1,338,885
Restricted	408,976
Remaining Fund Balance	$16,987,127

The outstanding encumbrances are amounts needed to pay any commitments related to purchase orders and contracts that remain unperformed at year-end:

General Fund	Other Major and Non-Major Funds
$2,004,107	$1,008,939

Note 4 - Joint Ventures

The County, in conjunction with the state of North Carolina and the Burke County Board of Education, participates in a joint venture to operate the Western Piedmont Community College. Each of the three participants appoints four members of the thirteen-member board of trustees of the community college. The president of the community college's student government services as an ex officio nonvoting member of the community college's board of trustees. The community college is included as a component unit of the State. The County has the basic responsibility for

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

providing funding for the facilities of the community college and also provides some financial support for the community college's operations.

In addition to providing annual appropriations for the facilities, the County periodically issues general obligation bonds to provide financing for new and restructured facilities. The County has an ongoing financial responsibility for the community college because of the statutory responsibilities to provide funding for the community college's facilities. The County contributed to the community college $2,480,000 for the fiscal year ended June 30, 2019. The participating governments do not have any equity interest in the joint venture, there, no equity interest has been reflected in the County's financial statements at June 30, 2019. Complete financial statements for the community college can be obtained from the community college's offices in Morganton, North Carolina.

The County, in conjunction with five other local governments, operates the Burke Partnership for Economic Development, Inc. The County appoints three members of the 24-member board. The County has an ongoing financial responsibility for the joint venture because the Partnership's continued existence depends on the participating governments' continued funding. None of the participating governments have any equity interest in the Partnership, so no equity interest has been reflected in the financial statements at June 30, 2019. In accordance with the intergovernmental agreement between the participating governments, the County appropriated $365,492 to the Partnership to supplement its activities. The County also signed an interlocal Agreement relating to long-term debt of the Partnership. Complete financial Statements for the Partnership can be obtained from the Partnership's offices in Morganton North Carolina.

The County, in conjunction with Caldwell County, participates in Blue Ridge Community Action, A non-profit organization whose function is to address problems relating to poverty in Burke and Caldwell Counties. Burke county appoints three members of the 18-member board. No equity interest has been reflected in the financial statements at June 30, 2019. Complete financial statements can be obtained from the Organization's administrative office in Morganton, North Carolina. Burke County made payments of $12,100 to Blue Ridge Community Action during the fiscal year ended June 30, 2019.

The County, in conjunction with Catawba County, operates the Burke-Catawba Regional Jail Agency. The Jail Agency is a joint venture formed to provide an economic means to house County inmates, as well as other approved inmate populations. The board is composed of the County Manager and the sheriff of each county. Participating counties advance funds to the to the facility as needed. The County reports a net asset of $2,562,187 for the joint venture. The County's portion of income for the year ended June 30, 2019 was $(4,106). Complete financial statements for the Agency can be obtained from the Agency's office in Morganton, North Carolina. The County had the following transactions with the Jail Agency:

Contributions by the County	$1,277,000
Medical reimbursements	327,375
Additional bed rentals and other payments	92,517

Note 5 - Jointly Governed Organization

Western Piedmont Council of Governments (WPCOG) is a regional planning organization. It consists of twenty-four municipalities and four counties within western North Carolina. WPCOG's governing board is comprised of one elected official from each of these local governments and seven at-large citizen members. Each local government has one vote. The County paid $153,342 to the WPCOG during fiscal year ended June 30, 2019. Payments consisted of $64,714 in dues and $88,628 for services.

Western Piedmont Regional Transit Authority (WPRTA) is the first regional public transportation authority with consolidated urban-rural transit service in North Carolina. Alexander, Burke, Caldwell and Catawba Counties, in conjunction with the municipalities of Conover, Hickory and Newton, each appoint one member to the governing board of the WPRTA. The County paid $68,774 to WPRTA during fiscal year ended June 30, 2019. Payments consisted of $67,566 in contributions and $1,208 for services.

BURKE COUNTY, NORTH CAROLINA
Notes to the Financial Statements
For the Year Ended June 30, 2019

Note 6 - Benefit Payments Issued by the State

The amounts listed below were paid directly to individual recipients by the State from Federal and State moneys. County personnel are involved with certain functions, primarily eligibility determinations, which cause benefit payments to be issued by the State. These amounts disclose this additional aid to County recipients that do not appear in the basic financial statements because they are not revenues and expenditures of the County.

	Federal	State
Temporary Assistance to Needy Families	$ 1,066,637	$ -
Energy Assistance	-	388,123
Title IV-E Adoption Assistance	1,052,152	257,804
Food stamp program	14,743,092	-
WIC	1,403,774	-
State foster care benefits program	-	754,887
Foster Care	1,611,146	483,720
North Carolina Health Choice	2,589,856	-
Medicaid	89,229,311	45,921,474
SG/SA domiciliary care	-	594,702
	$ 111,695,968	$ 48,400,710

Note 7 - Summary Disclosure of Significant Commitments and Contingencies

Federal and State Assisted Programs
The County has received proceeds from several Federal and State grants. Periodic audits of these grants are required, and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant moneys to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant moneys.

Note 8 - Commitments

The County had outstanding construction commitments relating to projects of approximately $6,361,336 at June 30, 2019.

Note 9 - Change in Accounting Principle

The County implemented Governmental Accounting Standards Board (GASB) No. Statement 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, in the fiscal year ended June 30, 2019. The implementation of the statement required the County to make changes to note disclosures related to debt.

Note 10 - Prior year adjustment

Net position for governmental activities decreased by $3,900,108 to reflect unamortized premiums for debt issued in two prior fiscal years and not reported.

Note 11 - Subsequent Events

For the year ended June 30, 2019, management has evaluated subsequent events for potential recognition and disclosure through January 24, 2020 – the date the financial statements were available to be issued. No events were determined to require recognition or disclosure.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Required Supplemental Financial Data

This section contains additional information required by generally accepted accounting principles.

Schedule

1	Schedule of County's Proportionate Share of Net Pension Liability/(Asset) - Local Government Employees' Retirement System (LGERS)
2	Schedule of County's Contributions (LGERS)
3	Schedule of County's Proportionate Share of Net Pension Liability/(Asset) - Register of Deeds' Supplemental Pension Fund (RODSPF)
4	Schedule of County's Contributions (RODSPF)
5	Schedule of Changes in the Total Pension Liability - Law Enforcement Officers' Special Separation Allowance (LEOSSA)
6	Schedule of Total Pension Liability as a Percentage of Covered Payroll (LEOSSA)
7	Schedule of Changes in the Total Pension Liability and Related Ratios - Other Post Employment Benefits (OPEB)

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Schedule 1

Burke County, North Carolina
Schedule of the County's Proportionate Share of the Net Pension Liability (Asset)

Local Government Employees' Retirement System (LGERS)
Last Six Fiscal Years*

	2019	2018	2017	2016	2015	2014
County's proportion of the net pension liability (asset) %	0.33953%	0.33700%	0.33800%	0.33000%	0.32%	0.31200%
County's proportionate share of the net pension liability (asset) $	$ 8,054,813	$ 5,151,024	$ 7,170,158	$ 1,480,842	$ (1,880,464)	$ 3,757,182
County's covered employee payroll	$ 21,500,564	$ 20,167,767	$ 19,749,501	$ 17,498,524	$ 17,939,641	$ 17,098,689
County's proportionate share of the net pension liability (asset) as a percentage of its covered employee payroll	37.46%	25.54%	36.31%	8.46%	(10.48%)	21.97%
Plan fiduciary net position as a percentage of the total pension liability	92.00%	94.18%	91.47%	98.09%	102.64%	94.35%

*The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Schedule 2

Burke County, North Carolina
County's Contributions

Local Governmental Employees' Retirement System
Last Six Fiscal Years

	2019	2018	2017	2016	2015	2014
Contractually required contribution	$ 1,786,202	$ 1,648,938	$ 1,504,918	$ 1,350,003	$ 1,248,357	$ 1,279,616
Contributions in relation to the contractually required contribution	1,786,202	1,648,938	1,504,918	1,350,003	1,248,357	1,279,616
Contribution deficiency (excess)	$ -	$ -	$ -	$ -	$ -	$ -
County's covered employee payroll	$ 22,598,798	$ 21,500,564	$ 20,167,767	$ 19,749,501	$ 17,498,524	$ 17,939,641
Contributions as a percentage of covered employee payroll	7.90%	7.67%	7.46%	6.84%	7.13%	7.13%

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Schedule 3

Burke County, North Carolina
Schedule of the County's Proportionate Share of the Net Pension Liability (Asset)

Register of Deeds' Supplemental Pension Fund (RODSPF)
Last Six Fiscal Years*

	2019	2018	2017	2016	2015	2014
County's proportion of the net pension liability (asset) %	1.3019	1.1050%	1.0700%	0.8360%	0.7680%	0.6960%
County's proportionate share of the net pension liability (asset) $	$ (215,625)	$ (188,558)	$ (199,982)	$ (193,630)	$ (174,018)	$ (148,651)
Plan fiduciary net position as a percentage of the total pension liability	153.31%	153.77%	160.17%	197.29%	193.88%	190.50%

*The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Schedule 4

Burke County, North Carolina
County's Contributions

Register of Deeds' Supplemental Pension Fund (RODSPF)
Last Six Fiscal Years

	2019	2018	2017	2016	2015	2014
Contractually required contribution	$ 9,169	$ 10,090	$ 9,598	$ 8,738	$ 6,686	$ 6,268
Contributions in relation to the contractually required contribution	9,169	10,090	9,598	8,738	6,686	6,268
Contribution deficiency (excess)	$ -	$ -	$ -	$ -	$ -	$ -

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Schedule 5

Burke County, North Carolina
Law Enforcement Officers' Special Separation Allowance

Schedule of the Changes in the Total Pension Liability*

	2019	2018	2017
Total pension liability			
Service cost	$ 101,215	$ 87,844	$ 89,864
Interest	60,350	66,610	62,773
Change of benefit terms	-	-	-
Difference between expected and actual experience	(4,188)	39,102	-
Changes of assumptions and other inputs	(77,031)	122,762	(42,681)
Benefit payments, including refunds of member contributions	(136,569)	(127,722)	(157,560)
Net change in total pension liability	$ (56,223)	$ 188,596	$ (47,604)
Total pension liability-beginning	$ 1,978,110	$ 1,789,514	$ 1,837,118
Total pension liability-ending	$ 1,921,887	$ 1,978,110	$ 1,789,514

**The amounts presented for each fiscal year were determined as of the prior December 31.*

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Schedule 6

Burke County, North Carolina
Law Enforcement Officers' Special Separation Allowance

Covered Payroll

	2019	2018	2017
Total pension liability (TPL)	$ 1,921,887	$ 1,978,110	$ 1,789,514
Covered-employee payroll	3,789,936	3,678,138	3,605,083
Total pension liability as a percentage of covered-employee payroll	50.71%	53.78%	49.64%

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Schedule 7

Burke County, North Carolina
Other Post Employment Benefits-Healthcare Benefits Plan

Schedule of the Changes in the Net OPEB Liability and Related Ratios

	2018	2017
Total OPEB liability		
Service cost	$ 932,000	$ 997,857
Interest	589,390	502,801
Benefit changes	-	-
Difference between expected and actual experience	25,502	75,144
Changes of assumptions and other inputs	(512,077)	(838,989)
Benefit payments*	(891,636)	(880,155)
Net change in total OPEB liability	$ 143,179	$ (143,342)
Total OPEB liability-beginning	$ 16,997,821	$ 17,141,163
Total OPEB liability-ending	$ 17,141,000	$ 16,997,821
Covered employee payroll	$ 19,792,401	$ 19,792,401
Total OPEB Liability as percentage of covered employee payroll	86.60%	85.88%

**Benefit payments shown above include the implicit subsidy, if there is any for the given year.*

Notes to Schedule

Changes of assumptions: Changes of assumptions and other inputs reflect the effects of changes in the discount rate of each period. Below are the discount rates used in each period:

Fiscal Year	Rate
2019	3.89%
2018	3.56%

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Final Budget	Actual	Variance
REVENUES:			
Taxes - ad valorem:			
Current year	$	$ 45,998,431	$
Discounts		(495,347)	
Prior years		627,499	
Advertising and interest		298,483	
Total Taxes - ad valorem	45,953,989	46,429,066	475,077
Taxes - other:			
Local option sales taxes		7,516,853	
Real estate transfer tax		302,953	
Occupancy tax		582,542	
ABC Bottle tax		14,008	
NC Unauthorized substance abuse tax		63,928	
Gross receipts tax		37,534	
Franchise tax		248,565	
Total Taxes - other	8,555,700	8,766,383	210,683
Unrestricted Intergovernmental:			
Medicaid hold harmless		827,061	
EMS cost settlement		536,383	
ABC distributions		256,454	
Payments in lieu of taxes		139,344	
Other unrestricted intergovermental		726,911	
Total Unrestricted Intergovernmental	1,659,848	2,486,153	826,305
Restricted Intergovernmental:			
Grants-Federal and State		14,172,724	
Court facilities fees		110,802	
Total Restricted Intergovernmental	14,592,045	14,283,526	(308,519)
Permits and Fees:			
Sheriff's office permits and fees		304,855	
Animal Control		26,892	
Planning and zoning fees		103,290	
Register of deeds fees		402,191	
Building Inspections		332,246	
Health Department services		643,239	
Library		41,316	
Recreation fees		68,570	
DSS fees		40,748	
Other permits and fees		34,346	
Total Permits and Fees	1,658,160	1,997,693	339,533
Sales and Service:			
EMS ambulance charges		3,505,200	
Reimbursement for inmates		139,074	
Rent		478,534	
Other sales and services		13,375	
Total Sales and Service	4,009,576	4,136,183	126,607
Investment earnings:	270,000	626,920	356,920
Miscellaneous:			
Other		477,460	
Donations		289,505	
Total Miscellaneous	563,528	766,965	203,437
TOTAL REVENUES	**77,262,846**	**79,492,889**	**2,230,043**

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Final Budget	Actual	Variance
EXPENDITURES:			
General Government			
Governing Body:			
Salaries and benefits	$	$ 129,168	$
Operating expenses		31,725	
Total Governing Body	171,679	160,893	10,786
County Manager's Office:			
Salaries and benefits		272,406	
Operating expenses		7,778	
Total Administration	426,437	280,184	146,253
Finance:			
Salaries and benefits		458,673	
Operating expenses		59,509	
Total Finance	518,709	518,182	527
Tax Administration:			
Salaries and benefits		772,797	
Operating expenses		489,280	
Capital outlay		24,876	
Total Tax Administration	1,305,038	1,286,953	18,085
Tax Revaluation:			
Salaries and benefits		178,847	
Operating expenses		48,146	
Total Tax Revaluation	239,631	226,993	12,638
Human Resources:			
Salaries and benefits		277,549	
Operating expenses		198,145	
Total Human Resources	502,625	475,694	26,931
Legal and Courts:			
Legal expenses		145,958	
Court expenses		14,804	
Total Legal and Courts	161,140	160,762	378
Board of Elections:			
Salaries and benefits		249,192	
Operating expenses		122,340	
Total Board of Elections	376,339	371,532	4,807
Register of Deeds:			
Salaries and benefits		285,792	
Operating expenses		126,815	
Total Register of Deeds	418,341	412,607	5,734
Non Departmental:			
Operating expenses		1,857,835	
Capital outlay		25,653	
Total Public Buildings	2,362,053	1,883,488	478,565
Information Technologies:			
Salaries and benefits		728,165	
Operating expenses		559,906	
Total Information Technologies	1,365,083	1,288,071	77,012

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Final Budget	Actual	Variance
General Services:			
Salaries and benefits	$	$ 440,632	$
Operating expenses		60,535	
Capital outlay		34,917	
Total General Services	732,147	536,084	196,063
Buildings:			
Operating expenses		973,550	
Capital outlay		60,220	
Total Public Buildings	2,457,455	1,033,770	1,423,685
Total General Government	**11,036,677**	**8,635,213**	**2,401,464**
Public Safety			
Sheriff's Office:			
Salaries and benefits		4,754,136	
Operating expenses		892,542	
Capital outlay		368,647	
Total Sheriff's Office	6,353,616	6,015,325	338,291
Jail:			
Salaries and benefits		1,434,035	
Operating expenses		2,203,598	
Total Jail	3,637,933	3,637,633	300
Animal Control:			
Salaries and benefits		265,787	
Operating expenses		82,007	
Capital outlay		38,352	
Total Animal Control	422,484	386,146	36,338
Emergency Services:			
Salaries and benefits		237,783	
Operating expenses		66,378	
Capital outlay		248,064	
Total Emergency Services	569,663	552,225	17,438
Communications/911 Center:			
Salaries and benefits		1,731,868	
Operating expenses		411,313	
Total Communications/911 Center	2,310,664	2,143,181	167,483
Emergency Management Services:			
Salaries and benefits		4,558,503	
Operating expenses		950,693	
Capital outlay		307,933	
Total Emergency Management Services	5,821,208	5,817,129	4,079
Community Development:			
Salaries and benefits		454,100	
Operating expenses		57,777	
Capital outlay		24,876	
Total Community Development	536,754	536,753	1
Building Inspections:			
Salaries and benefits		222,217	
Operating expenses		18,124	
Capital outlay		24,876	
Total Building Inspections	266,257	265,217	1,040
Other Public Safety:	576,677	558,208	18,469

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Final Budget	Actual	Variance
Forestry:	$ 67,764	$ 66,467	$ 1,297
Total Public Safety	**20,563,020**	**19,978,284**	**584,736**
Transportation			
Transportation:	**67,567**	**67,566**	**1**
Economic and Physical Development			
Economic development		1,325,469	
Aids and donations		256,756	
Occupancy tax		556,382	
Total Economic and Physical Development	**2,259,499**	**2,138,607**	**120,892**
Environmental Protection			
Cooperative Extension:			
Salaries and benefits		318,054	
Operating expenses		54,583	
Total Cooperative Extension	372,650	372,637	13
Soil and Water Conservation:			
Salaries and benefits		105,187	
Operating expenses		10,382	
Total Soil and Water Conservation	115,791	115,569	222
Total Environmental Protection	**488,441**	**488,206**	**235**
Human Services			
Public Health			
Salaries and benefits		2,509,736	
Operating and program expenses		677,443	
Capital outlay		24,876	
Total Public Health	3,367,132	3,212,055	155,077
Mental Health:	265,000	265,000	-
Social Services:			
Salaries and benefits		8,764,237	
Operating expenses		6,928,940	
Capital outlay		101,665	
Total Social Services	16,951,460	15,794,842	1,156,618
Senior Services			
Salaries and benefits		259,092	
Operating expenses		219,524	
Total Senior Services	550,272	478,616	71,656
Veterans Services:			
Salaries and benefits		38,103	
Operating expenses		2,735	
Total Veterans Services	42,330	40,838	1,492
Total Human Services	**21,176,194**	**19,791,351**	**1,384,843**
Education			
Public Schools - current		15,699,453	
Community College - current		2,480,000	
Community College - capital outlay		332,176	
Total Education	**18,572,215**	**18,511,629**	**60,586**

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Final Budget	Actual	Variance
Cultural and Recreational			
Library:			
Salaries and benefits	$	$ 1,109,742	$
Operating expenses		363,759	
Capital outlay		574,926	
Total Library	2,396,762	2,048,427	348,335
Recreation:			
Salaries and benefits		371,225	
Operating expenses		214,272	
Capital outlay		28,675	
Total Recreation	651,883	614,172	37,711
Total Cultural and Recreational	**3,048,645**	**2,662,599**	**386,046**
Debt Service			
Principal retirement		6,355,000	
Interest and fees		2,430,906	
Total Debt Service	**8,785,951**	**8,785,906**	**45**
TOTAL EXPENDITURES	**85,998,209**	**81,059,361**	**4,938,848**
Excess (deficiency) of revenues over expenditures	(8,735,363)	(1,566,472)	7,168,891
OTHER FINANCING SOURCES (USES):			
Gain/(loss) on disposal of assets	30,000	83,876	53,876
Transfer from Water/Sewer Fund	332,360	332,360	-
Transfer from School One Cent Sales Tax Fund	5,472,569	5,472,569	-
Transfer from School One Cent Sales Tax Fund	1,107,000	1,107,000	-
Transfer from Law Enforcement Restricted Fund	140,072	140,072	-
Transfer to CDBG Fund	(225,124)	-	225,124
Transfer to School One-Half Cent Sales Tax Fund	(250,000)	(250,000)	-
Transfer to School One Cent Sales Tax Fund	(2,367,000)	(2,362,705)	4,295
Transfer to Solid Waste Fund	(250,000)	(234,219)	15,781
Transfer to Grants and Capital Projects Fund	(322,000)	(322,000)	-
Fund Balance Appropriated	5,067,486	-	(5,067,486)
TOTAL OTHER FINANCING SOURCES (USES)	**8,735,363**	**3,966,953**	**(4,768,410)**
Net change in fund balance	$ -	2,400,481	2,400,481
Fund balance, beginning of year		**23,138,704**	
Fund balance, end of year		$ **25,539,185**	

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 2

Burke County, North Carolina
BCPS One Cent Sales Tax Capital Project Fund (Major Fund)
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Restricted intergovernmental	$	$ 5,294,239	$
Investment Earnings		153,284	
Total revenues	4,866,750	5,447,523	580,773
Expenditures:			
Equipment	239,031	-	239,031
Total expenditures	239,031	-	239,031
Excess (deficiency) of revenues over expenditures	4,627,719	5,447,523	819,804
Other financing sources (uses):			
Transfer from General Fund	1,951,850	2,362,705	410,855
Transfer to General Fund	(6,579,569)	(6,579,569)	-
Total Other Financing sources (uses):	(4,627,719)	(4,216,864)	410,855
Net change in fund balance	$ -	1,230,659	$ 1,230,659
Fund balance, beginning of year		9,612,304	
Fund balance, end of year		$ 10,842,963	

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
Grant and Capital Projects Fund (Major Fund)
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Project Authorization	Prior Years	Actual	Total to Date	Variance Favorable (Unfavorable)
Mountain View Elementary School					
Revenues:					
Transfer from School One Cent Sales Tax Fund	$ 1,178,147	$ -	$ -	$ -	$ (1,178,147)
Proceeds of financing	23,200,853	21,075,000	-	21,075,000	(2,125,853)
Original issue premium	-	2,125,852	-	2,125,852	2,125,852
Interest	-	169,423	51,507	220,930	220,930
Miscellaneous	-	6,284	(6,284)	-	-
Total revenues	24,379,000	23,376,559	45,223	23,421,782	(957,218)
Expenditures:					
Professional Services	225,000	116,629	107,886	224,515	485
Buildings	19,774,000	16,801,572	2,070,493	18,872,065	901,935
Engineering-Geotechnical	185,000	158,770	15,834	174,604	10,396
Furniture and equipment	2,042,000	360,676	1,379,600	1,740,276	301,724
Architectural services	1,400,000	1,182,702	210,181	1,392,883	7,117
Land	140,750	131,082	-	131,082	9,668
Surveying	112,250	112,229	-	112,229	21
Financing cost	310,000	307,546	-	307,546	2,454
Property clearance	190,000	189,300	-	189,300	700
Total expenditures	24,379,000	19,360,506	3,783,994	23,144,500	1,234,500
Subtotal revenues over/(under) expenditures	-	4,016,053	(3,738,771)	277,282	277,282
Jail/Justice Center					
Revenues:					
Transfer from General Fund	2,322,517	2,322,517	-	2,322,517	-
Proceeds of financing	20,010,000	20,010,000	-	20,010,000	-
Original issue premium	1,774,257	1,774,256	-	1,774,256	(1)
Interest	-	80,905	277,934	358,839	358,839
Total revenues	24,106,774	24,187,678	277,934	24,465,612	358,838
Expenditures:					
Engineering-Geotechnical	44,455	29,082	-	29,082	15,373
Buildings	21,965,000	4,649,089	12,330,051	16,979,140	4,985,860
Architectural services	1,441,500	1,281,574	146,142	1,427,716	13,784
Property clearance	5,000	4,709	-	4,709	291
Inspection services	156,774	56,701	94,171	150,872	5,902
Permits	26,195	20,287	-	20,287	5,908
Non capital supplies	75,000	-	-	-	75,000
Equipment	100,000	-	-	-	100,000
Financing cost	260,000	259,196	-	259,196	804
Surveying	32,850	32,311	-	32,311	539
Total expenditures	24,106,774	6,332,949	12,570,364	18,903,313	5,203,461
Subtotal revenues over/(under) expenditures	-	17,854,729	(12,292,430)	5,562,299	5,562,299

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
Grant and Capital Projects Fund (Major Fund)
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

Overmountain Victory Trail					
Revenues:					
Contributions	656,600	656,600	-	656,600	-
Total revenues	656,600	656,600	-	656,600	-
Expenditures:					
Engineering	83,670	-	51,330	51,330	32,340
Design services	48,100	44,000	2,000	46,000	2,100
Planning services	80,000	15,000	14,000	29,000	51,000
Advertising	1,000	860	-	860	140
Program supplies	10,000	2,523	2,045	4,568	5,432
Surveying	15,000	-	-	-	15,000
Land	51,330	-	-	-	51,330
Easements	10,000	-	54	54	9,946
Buildings	70,000	-	-	-	70,000
Improvements other than buildings	270,600	325	5,000	5,325	265,275
Equipment	16,900	17,120	-	17,120	(220)
Total expenditures	656,600	79,828	74,429	154,257	502,343
Subtotal revenues over/(under) expenditures	-	576,772	(74,429)	502,343	502,343
Fonta Flora County Park and Trail					
Revenues:					
Transfer from General Fund	611,000	289,000	322,000	611,000	-
State grants	135,443	35,443	125,056	160,499	25,056
Contributions	550,000	547,099	-	547,099	(2,901)
Interest	-	-	3,410	3,410	3,410
Total revenues	1,296,443	871,542	450,466	1,322,008	25,565
Expenditures:					
Engineering	93,000	91,900	-	91,900	1,100
Design services	43,800	43,800	-	43,800	-
Planning services	35,000	25,000	-	25,000	10,000
Other purchased services	500	295	-	295	205
Advertising	3,000	729	-	729	2,271
Program supplies	10,000	4,341	-	4,341	5,659
Surveying	10,000	4,582	-	4,582	5,418
Easements	4,500	256	-	256	4,244
Improvements other than buildings	1,086,643	651,110	350,770	1,001,880	84,763
Equipment	10,000	6,117	-	6,117	3,883
Total expenditures	1,296,443	828,130	350,770	1,178,900	117,543
Subtotal revenues over/(under) expenditures	-	43,412	99,696	143,108	143,108
Closed project	-	99,952	-	99,952	99,952
Total revenues over/(under) expenditures	$ -	$ 22,590,918	$ (16,005,934)	$ 6,584,984	$ 6,584,984

Fund balance, beginning of year	22,590,918
Fund balance, end of year	$ 6,584,984

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 4

Burke County, North Carolina
Combining Balance Sheet
Nonmajor Governmental Funds
For the Year Ended June 30, 2019

	Nonmajor Special Revenue Funds						Nonmajor Capital Project Funds			
	Law Enforcement Restricted Fund	Emergency Telephone System Fund	Fire Districts Fund	Community Development Block Grant Fund	Substance Abuse Grants Fund	Total Nonmajor Special Revenue Funds	Capital Projects Fund	School One-Half Cent Sales Tax Fund	Total Nonmajor Capital Project Funds	Total Nonmajor Governmental Funds
ASSETS:										
Cash and cash equivalents	$ 16,975	$ 190,613	$ 156,459	$ -	$ -	$ 364,047	$ 125,462	$ 547,816	$ 673,278	$ 1,037,325
Investments	96,234	1,080,607	-	-	-	1,176,841	711,259	3,105,628	3,816,887	4,993,728
Due from other governments	-	53,957	41,329	479,355	34,624	609,265	5,242	788,720	793,962	1,403,227
Taxes receivable, net	-	-	210,897	-	-	210,897	-	-	-	210,897
Total assets	$ 113,209	$ 1,325,177	$ 408,685	$ 479,355	$ 34,624	$ 2,361,050	$ 841,963	$ 4,442,164	$ 5,284,127	$ 7,645,177
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES:										
Liabilities:										
Accounts payable/accrued liabilities	-	77,928	198,994	198,239	11,451	486,612	-	-	-	486,612
Due to other funds	-	-	-	179,024	23,173	202,197	-	-	-	202,197
Total Liabilities	-	77,928	198,994	377,263	34,624	688,809	-	-	-	688,809
Deferred Inflows of Resources:										
Taxes paid in advance	-	-	1,790	-	-	1,790	-	-	-	1,790
Taxes receivable	-	-	209,107	-	-	209,107	-	-	-	209,107
Total deferred inflows of resources	-	-	210,897	-	-	210,897	-	-	-	210,897
Fund Balances:										
Restricted for:										
Economic and Physical Development	-	-	-	102,092	-	102,092	841,963	-	841,963	944,055
Education	-	-	-	-	-	-	-	4,442,164	4,442,164	4,442,164
Public Safety	113,209	1,247,249	(1,206)	-	-	1,359,252	-	-	-	1,359,252
Total fund balances	113,209	1,247,249	(1,206)	102,092	-	1,461,344	841,963	4,442,164	5,284,127	6,745,471
Total liabilties, deferred inflows of resources, and fund balances	$ 113,209	$ 1,325,177	$ 408,685	$ 479,355	$ 34,624	$ 2,361,050	$ 841,963	$ 4,442,164	$ 5,284,127	$ 7,645,177

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 5

Burke County, North Carolina
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2019

	Nonmajor Special Revenue Funds						Nonmajor Capital Project Funds			
	Law Enforcement Restricted Fund	Emergency Telephone System Fund	Fire Districts Fund	Community Development Block Grant Fund	Substance Abuse Grants Fund	Total Nonmajor Special Revenue Funds	Capital Projects Fund	School One-Half Cent Sales Tax Fund	Total Nonmajor Capital Project Funds	Total Nonmajor Governmental Funds
REVENUES										
Ad valorem taxes	$ -	$ -	$ 3,934,604	$ -	$ -	$ 3,934,604	$ -	$ -	$ -	$ 3,934,604
Other taxes and licenses	-	-	-	-	-	-	-	2,827,064	2,827,064	2,827,064
Restricted intergovernmental	256,931	647,483	-	945,674	34,624	1,884,712	19,142	116,791	135,933	2,020,645
Investment earnings	-	21,028	-	1,074	-	22,102	15,169	92,369	107,538	129,640
Total revenues	256,931	668,511	3,934,604	946,748	34,624	5,841,418	34,311	3,036,224	3,070,535	8,911,953
EXPENDITURES										
Public safety	3,650	744,175	3,934,589	-	34,624	4,717,038	-	-	-	4,717,038
Education	-	-	-	-	-	-	-	2,668,511	2,668,511	2,668,511
Economic and physical development	-	-	-	945,674	-	945,674	-	-	-	945,674
Total expenditures	3,650	744,175	3,934,589	945,674	34,624	5,662,712	-	2,668,511	2,668,511	8,331,223
OTHER FINANCING SOURCES/(USES)										
Transfer from other funds	-	-	-	-	-	-	-	250,000	250,000	250,000
Transfer to other funds	(140,072)	-	-	-	-	(140,072)	-	-	-	(140,072)
						-				
Total other financing sources/uses	(140,072)	-	-	-	-	(140,072)	-	250,000	250,000	109,928
Net change in fund balances	113,209	(75,664)	15	1,074	-	38,634	34,311	617,713	652,024	690,658
									-	
Fund balances, beginning of year	-	1,322,913	(1,221)	101,019	-	1,422,711	807,652	3,824,451	4,632,103	6,054,814
Fund balances, end of year	$ 113,209	$ 1,247,249	$ (1,206)	$ 102,093	$ -	$ 1,461,345	$ 841,963	$ 4,442,164	$ 5,284,127	$ 6,745,472

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 6

Burke County, North Carolina
Law Enforcement Restricted Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Restricted intergovernmental	$	$ 256,931	$
Investment Earnings		-	
Total revenues	-	256,931	256,931
Expenditures:			
Public Safety	3,650	3,650	
Total expenditures	3,650	3,650	-
Excess (deficiency) of revenues over expenditures	(3,650)	253,281	256,931
Other financing sources (uses):			
Appropriated Fund Balance	143,722	-	(143,722)
Transfer to General Fund	(140,072)	(140,072)	-
Total other financing sources (uses)	3,650	(140,072)	(143,722)
Net change in fund balance	$ -	113,209	$ 113,209
Fund balance, beginning of year		-	
Fund balance, end of year		$ 113,209	

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 7

Burke County, North Carolina
Emergency Telephone System Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Restricted intergovernmental:			
Emergency Telephone Surcharge funds	$	$ 647,483	$
Investment earnings		21,028	
Total revenues	647,483	668,511	21,028
Expenditures:			
Public safety:			
Functions		69,420	
Software		49,318	
Training		28,434	
Telephones		317,766	
Hardware		279,237	
Hosted Solutions		-	
Total expenditures	891,193	744,175	147,018
Excess (deficiency) of revenues over expenditures	(243,710)	-	-
Other financing sources (uses):			
Appropriated fund balance	243,710	-	(243,710)
Total Other Financing sources (uses):	243,710	-	(243,710)
Net change in fund balance	$ -	(75,664)	$ (75,664)
Fund balance, beginning of year		1,322,913	
Fund balance, end of year		$ 1,247,249	

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 8

Burke County, North Carolina
Fire Districts Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Ad valorem taxes and interest	$ 3,940,595	$ 3,934,604	$ (5,991)
Total revenues	3,940,595	3,934,604	(5,991)
Expenditures:			
Public safety:			
Brendleton Fire Department	225,000	226,781	(1,781)
Carbon City Fire Department	11,000	10,163	837
Chesterfield Fire Department	143,000	147,952	(4,952)
Drowning Creek Fire Department	74,000	73,218	782
Enola Fire Department	107,000	105,815	1,185
George Hildebran Fire Department	250,000	254,642	(4,642)
Glen Alpine Fire Department	22,000	21,608	392
Icard Fire Department	595,000	591,814	3,186
Jonas Ridge Fire Department	159,000	159,646	(646)
Lake James Fire Department	276,000	272,707	3,293
Longtown Fire Department	123,000	124,344	(1,344)
Lovelady Fire Department	468,000	468,748	(748)
North Catawba Fire Department	23,500	21,118	2,382
Oak Hill Fire Department	390,000	386,139	3,861
Salem Fire Department	309,000	309,968	(968)
South Mountain Fire Department	95,000	92,770	2,230
Triple Community Fire Department.	344,200	342,633	1,567
West End Fire Department	325,895	324,523	1,372
Total expenditures	3,940,595	3,934,589	6,006
Net change in fund balance	$ -	15	$ 15
Fund balance, beginning of year		(1,221)	
Fund balance, end of year		$ (1,206)	

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 9

Burke County, North Carolina
Community Development Block Grant Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Project Authorization	Prior Years	Actual	Total to Date	Variance Favorable (Unfavorable)
Revenues:					
Restricted intergovernmental	$ 2,000,000	$ 87,578	$ 945,674	$ 1,033,252	$ (966,748)
Interest earnings	-	883	1,074	1,957	1,957
Total revenues	2,000,000	88,461	946,748	1,035,209	(964,791)
Expenditures:					
Economic and Physical Development					
Grant administration	190,000	58,138	54,710	112,848	77,152
Water improvements	2,035,124	29,440	890,964	920,404	1,114,720
Total expenditures	2,225,124	87,578	945,674	1,033,252	1,191,872
Excess (deficiency) of revenues over expenditures	(225,124)	-	1,074	1,957	227,081
Other financing sources (uses):					
Transfers from other funds	-	29,500	-	29,500	29,500
Closed projects	-	70,636	-	70,636	70,636
Transfer from General Fund	225,124	-	-	-	(225,124)
Total other financing sources (uses)	225,124	-	-	100,136	(124,988)
Net change in fund balance	$ -	$ 883	1,074	$ 102,093	$ 102,093
Fund balance, beginning of year			101,019		
Fund balance, end of year		$	102,093		

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 10

Burke County, North Carolina
Substance Abuse Prevention Grants Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Restricted intergovernmental	$	$ 34,624	$
Total revenues	500,000	34,624	(465,376)
Expenditures:			
Public Safety		34,624	
Total expenditures	500,000	34,624	465,376
Excess (deficiency) of revenues over expenditures	-	-	-
Net change in fund balance	$ -	-	$ -
Fund balance, beginning of year		-	
Fund balance, end of year		$ -	

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 11

Burke County, North Carolina
Capital Projects Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Project Authorization	Prior Years	Actual	Total to Date	Variance Favorable (Unfavorable)
Revenues:					
Cresent South Point fees	$ 292,000	$ 304,825	$ -	$ 304,825	$ 12,825
Morganton Surchage	90,100	330,987	19,142	350,129	260,029
Interest earnings	171,500	205,506	15,169	220,675	49,175
Total revenues	553,600	841,318	34,311	875,629	322,029
Expenditures:					
General government	38,200	-	-	-	38,200
Economic and physical development	1,402,400	900,000	-	900,000	502,400
Total expenditures	1,440,600	900,000	-	900,000	540,600
Excess (deficiency) of revenues over expenditures	(887,000)	(58,682)	34,311	(24,371)	862,629
Other financing sources (uses):					
Transfers from other funds	237,000	247,334	-	247,334	10,334
Transfer from General Fund	650,000	619,000	-	619,000	(31,000)
Total other financing sources (uses)	887,000	866,334	-	866,334	(20,666)
Net change in fund balance	$ -	$ 807,652	34,311	$ 841,963	$ 841,963
Fund balance, beginning of year			807,652		
Fund balance, end of year			$ 841,963		

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 12

Burke County, North Carolina
BCPS One-Half Cent Sales Tax Capital Project Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Restricted intergovernmental			
Other taxes and licenses-Sales tax	$ 2,703,000	$ 2,827,064	$
ABC Profits	88,000	116,791	
	2,791,000	2,943,855	152,855
Interest earnings		92,369	92,369
Total revenues	2,791,000	3,036,224	245,224
Expenditures:			
Equipment	3,041,000	2,668,511	372,489
Total expenditures	3,990	2,668,511	(2,664,521)
Excess (deficiency) of revenues over expenditures	(250,000)	367,713	617,713
Other financing sources (uses):			
Transfer from General Fund	250,000	250,000	-
Total Other Financing sources (uses):	250,000	250,000	-
Net change in fund balance	$ -	617,713	$ 617,713
Fund balance, beginning of year		3,824,451	
Fund balance, end of year		$ 4,442,164	

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 13

Burke County, North Carolina
Water and Sewer Fund
Statement of Revenues and Expenditures Budget and Actual (NON-GAAP)
For the Year Ended June 30, 2019

	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Operating revenues:			
Charges for services	$ 1,658,123	$ 1,675,684	$ 17,561
Total	1,658,123	1,675,684	17,561
Non-operating revenues:			
Miscellaneous revenue		8,897	
Investment earnings		8,790	
Restricted intergovernmental revenues		54,760	
Total	-	72,447	72,447
Total revenues	1,658,123	1,748,131	90,008
Expenditures:			
Operations:			
Salaries and employee benefits		168,788	
Other operating expenditures		1,066,379	
Total operations	1,280,949	1,235,167	45,782
Debt service			
Principal on debt		12,134	
Total debt service	12,134	12,134	-
Total expenditures	1,293,083	1,247,301	45,782
Revenues under/(over) expenditures	365,040	500,830	135,790
Other financing sources (uses):			
Transfer to General Fund for debt payment	(332,360)	(332,360)	-
Transfer to Water/sewer Capital Project Fund	-	(32,680)	-
Appropriated fund balance	(32,680)	-	32,680
Total other financing sources (uses)	(365,040)	(365,040)	-
Revenues over expenditures and other sources (uses)	$ -	135,790	$ 135,790
Reconciliation from budgetary basis (modified accrual) to full accrual:			
Reconciling items:			
Increase in deferred outflow of resources - pensions and OPEB		31,572	
Increase in deferred inflow of resources - pensions and OPEB		(13,092)	
Increase in net pension liability		(47,921)	
Increase in OPEB liability		(78,825)	
Depreciation		(692,710)	
Principal payment on debt		12,134	
Decrease in accrued compensated absenses		6,776	
Total reconciling items		(782,066)	
Change in net position		$ (646,276)	

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 14

Burke County, North Carolina
Eckard Creek Water/Sewer Project Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Year Ended June 30, 2019

	Project Authorization	Prior Years	Actual	Total to Date	Variance Favorable (Unfavorable)
Revenues:					
Restricted intergovernmental	$ 1,634,000	$ -	$ -	$ -	$ (1,634,000)
Interest earnings	-	-	463	463	463
Total revenues	1,634,000	-	463	463	(1,633,537)
Expenditures:					
Grant administration	57,680	12,700	653	13,353	44,327
Infrastructure	1,471,500	-	-	-	1,471,500
Engineering	137,500	20,871	57,201	78,072	59,428
Total expenditures	1,666,680	33,571	57,854	91,425	1,575,255
Excess (deficiency) of revenues over expenditures	(32,680)	(33,571)	(57,391)	(90,962)	(3,208,792)
Other financing sources (uses):					
Transfers from other funds	32,680	-	32,680	32,680	-
Transfer from General Fund	-	90,000	-	90,000	90,000
Total other financing sources (uses)	32,680	90,000	32,680	122,680	90,000
Net change in fund balance	$ -	$ 56,429	(24,711)	$ 31,718	$ (3,118,792)
Fund balance, beginning of year			57,535		
Fund balance, end of year		$	32,824		

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 15

Burke County, North Carolina
Solid Waste Fund
Statement of Revenues and Expenditures Budget and Actual (NON-GAAP)
For the Year Ended June 30, 2019

	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Operating revenues:			
Charges for services	$	$ 5,238,632	$
Total operating revenues	5,626,231	5,238,632	(387,599)
Non-operating revenues:			
Miscellaneous revenue		196	
Investment earnings		22,925	
Restricted intergovernmental revenues		55,126	
Total non-operating revenues	49,060	78,247	29,187
Total revenues	5,675,291	5,316,879	(358,412)
Expenditures:			
Disposal operations:			
Salaries and employee benefits		612,812	
Other operating expenditures		3,560,182	
Total disposal operations	4,707,192	4,172,994	534,198
Collection operations:			
Salaries and employee benefits		426,301	
Other operating expenses		202,936	
Total collection operations	779,361	629,237	150,124
Capital outlay:			
Capital outlay		492,572	
Total capital outlay	691,000	492,572	198,428
Total expenditures	6,177,553	5,294,803	882,750
Revenues over/(under) expenditures	(502,262)	22,076	524,338
Other financing sources (uses):			
Sale of fixed assets	685	9,100	8,415
Transfer from General Fund	250,000	234,219	(15,781)
Appropriated fund balance	251,577	-	(251,577)
Total other financing sources (uses)	502,262	243,319	(258,943)
Revenues over expenditures and other sources (uses)	$ -	265,395	$ 265,395

Reconciliation from budgetary basis (modified accrual) to full accrual:

Reconciling items:	
Increase in deferred outflow of resources - pensions and OPEB	52,021
Increase in deferred inflow of resources - pensions and OPEB	(34,770)
Increase in net pension liability	(86,429)
Increase in OPEB liability	(121,992)
Capital outlay	492,572
Depreciation	(315,749)
Increase in closure and post-closure accrual	(111,562)
Increase in accrued compensated absenses	(6,542)
Total reconciling items	(132,451)
Change in net position	$ 132,944

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 16

Burke County, North Carolina
Agency Funds
Combining Statement of Changes in Assets and Liabilities
For the Year Ended June 30, 2019

	Balance July 1, 2018	Additions	Deletions	Balance July 1, 2019
Social Services Trusts:				
Assets:	$ 80,897	$ 275,682	$ 309,414	$ 47,165
Liabilities:	$ 80,897	$ 275,682	$ 309,414	$ 47,165
Municipal Taxes:				
Assets:	$ 237,561	$ 2,244,166	$ 2,349,186	$ 132,541
Liabilities:	$ 237,561	$ 2,244,166	$ 2,349,186	$ 132,541
Inmate Commissary Trust:				
Assets:	$ 5,490	$ 88,105	$ 86,716	$ 6,879
Liabilities:	$ 5,490	$ 88,105	$ 86,716	$ 6,879
Fines and Forfeitures:				
Assets:	$ -	$ 425,828	$ 401,793	$ 24,035
Liabilties:	$ -	$ 425,828	$ 401,793	$ 24,035
Total - All Agency Funds				
Assets:	$ 323,948	$ 3,033,781	$ 3,147,109	$ 210,620
Liabilities:	$ 323,948	$ 3,033,781	$ 3,147,109	$ 210,620

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 17

Burke County, North Carolina
General Fund
Schedule of Ad Valorem Taxes Receivable
For the Year Ended June 30, 2019

Fiscal year:	Uncollected Balance 6/30/2018	Additions	Collections and Credits	Uncollected Balance 6/30/2019
2018 - 2019	$ -	$ 46,841,472	$ 45,998,431	$ 843,041
2017 - 2018	707,852	-	450,850	257,002
2016 - 2017	237,402	-	83,323	154,079
2015 - 2016	141,318	-	30,530	110,788
2014 - 2015	111,225	-	16,749	94,476
2013 - 2014	116,821	-	10,870	105,951
2012 - 2013	86,027	-	6,344	79,683
2011 - 2012	62,887	-	2,520	60,367
2010 - 2011	62,554	-	1,782	60,772
2009 - 2010	49,056	-	1,385	47,672
2008 - 2009	51,150	-	51,150	-
	$ 1,626,292	$ 46,841,472	$ 46,653,934	1,813,831
Plus: 2019 - 2020 receivable				41,508
Less: Allowance for uncollectible accounts General Fund				(1,215,178)
Ad valorem taxes receivable - net General Fund				$ 640,161

Reconcilement with revenues:

Ad valorem taxes - General Fund		$ 45,998,431
Reconciling items:		
Advertising and interest collected	298,483	
Discounts	(495,347)	
Prior year collections	627,499	
Taxes written off	49,824	
Prior year releases	175,044	
Total reconciling items		655,503
Total collections and credits		$ 46,653,934

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 18

Burke County, North Carolina
Analysis of Current Tax Levy
County-wide Levy
For the Year Ended June 30, 2019

	Property Valuation	Rate	Amount of Levy	Total Levy: Property excluding Registered Motor Vehicles	Total Levy: Registered Motor Vehicles
Original levy:					
Property taxed at current year's rate	$ 6,050,215,515	$ 0.695	$ 42,159,247	$ 42,159,247	$ -
Motor vehicles	686,992,180	0.695	4,774,687	-	4,774,687
Penalties	-		105,866	105,866	-
Total	6,737,207,695		47,039,800	42,265,113	4,774,687
Discoveries:					
Property taxed at current year's rate	43,286,475	0.695	300,841	300,841	-
Abatements:	(71,822,878)		(499,169)	(499,169)	-
Total property valuation	$ 6,708,671,292				
Net levy			46,841,472	42,066,785	4,774,687
Uncollected taxes at June 30, 2019			843,041	843,041	-
Current year's taxes collected			$ 45,998,431	$ 41,223,744	$ 4,774,687
Current levy collection percentage			**98.20%**	**98.00%**	**100.00%**

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 18-A

Burke County, North Carolina
Analysis of Current Tax Levy
County-wide Levy
For the Year Ended June 30, 2019

Secondary Market Disclosures:

Assessed Valuation:		
Assessment Ratio		100%
Real Property	$	5,767,661,364
Personal Property		680,452,235
Public Service Companies		260,557,693
Total Assessed Valuation	$	6,708,671,292
Tax Rate per $100		0.695
Net Levy (Includes penalties, discoveries, releases and abatements)	$	46,841,472

In addition to the County-wide rate, the following table lists the levies by the County on behalf of fire protection districts for the fiscal year ended June 30, 2019:

Fire Protection District	Tax Rate per $100		Net Levy
Brendleton Fire District	0.080	$	227,029
Carbon City Fire District	0.080		9,993
Chesterfield Fire District	0.090		148,129
Drowning Creek Fire District	0.120		73,327
Enola Fire District	0.105		103,990
George Hildebran Fire District	0.110		256,978
Glen Alpine Fire District	0.080		106,848
Icard Fire District	0.080		592,916
Jonas Ridge Fire District	0.080		159,426
Lake James Fire District	0.100		187,541
Longtown Fire District	0.135		122,970
Lovelady Fire District	0.080		468,216
Oak Hill Fire District	0.120		387,360
Salem Fire District	0.105		308,098
Smokey Creek Fire District	0.118		28,765
South Mountain Fire District	0.136		95,512
Triple Community Fire District.	0.078		336,313
West End Fire District	0.100		325,193
Total Net Fire Protection District Levies		$	3,938,604

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 18-B

Burke County, North Carolina
Ten Largest Taxpayers
For the Year Ended June 30, 2019

Taxpayer	Type of Business	2018 Assessed Valuation	Percentage of Total Assessed Valuation
Duke Energy Corp	Utility	$ 147,681,906	2.20 %
Continental Automotive Systems	Manufacturing	109,594,997	1.63
Rutherford Electric Membership Corp	Utility	37,273,322	0.56
SGL Carbon LLC	Manufacturing	37,056,270	0.55
ARCP MT Morganton NC LLC	Retail	30,686,556	0.46
Case Farms	Food Processing	30,299,545	0.45
Piedmont Natural Gas Company	Utility	26,728,032	0.40
Sieren North America, LLC	Manufacturing	26,345,045	0.39
Leviton Manufacturing Co LLC	Manufacturing	25,639,534	0.38
Grace Hospital Properties	Real Estate	23,447,044	0.35
		$ 494,752,251	7.37 %

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Statement 19

Burke County, North Carolina
Analysis of Current Tax Levy
Fire Districts
For the Year Ended June 30, 2019

	Brendleton Fire District	Carbon City District	Chesterfield Fire District	Drowning Creek Fire District	Enola Fire District	George Hildebran Fire District
Tax rate	0.08	0.08	0.09	0.12	0.105	0.11
Net levy	$ 227,029	$ 9,993	$ 148,129	$ 73,327	$ 103,990	$ 256,978
Uncollected taxes at June 30, 2019	4,716	1	4,339	2,316	2,139	8,262
Current year's taxes collected	$ 222,313	$ 9,992	$ 143,790	$ 71,011	$ 101,851	$ 248,716
Current levy collection percentage	97.92%	99.99%	97.07%	96.84%	97.94%	96.78%

	Glen Alpine District	Icard Fire District	Jonas Ridge Fire District	Lake James District	Longtown District	Lovelady Fire District
Tax rate	0.08	0.10	0.135	0.08	0.12	0.105
Net levy	$ 106,848	$ 592,916	$ 159,426	$ 187,541	$ 122,970	$ 468,216
Uncollected taxes at June 30, 2019	737	13,068	2,768	2,294	1,298	8,422
Current year's taxes collected	$ 106,111	$ 579,848	$ 156,658	$ 185,247	$ 121,672	$ 459,794
Current levy collection percentage	99.31%	97.80%	98.26%	98.78%	98.94%	98.20%

	Oak Hill District	Salem District	Smokey Creek Fire District	South Mountain Fire District	Triple Community Fire District	West End Fire District
Tax rate	0.09	0.07	0.118	0.136	0.078	0.10
Net levy	$ 387,360	$ 308,098	$ 28,765	$ 95,512	$ 336,313	$ 325,193
Uncollected taxes at June 30, 2019	8,236	6,196	548	8,352	7,471	7,681
Current year's taxes collected	$ 379,124	$ 301,902	$ 28,217	$ 87,160	$ 328,842	$ 317,512
Current levy collection percentage	97.87%	97.99%	98.09%	91.26%	97.78%	97.64%

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

STATISTICAL SECTION

The information presented in this section does not provide full and adequate disclosure of financial information for prior years required by generally accepted accounting principles. Such information is provided for supplementary analysis purposes and should be relied on only for the purpose specified.

	Table
Financial Trends These schedules contain trend information to help the reader understand how the government's financial performance and well-being has changed over time.	1-4
Revenue Capacity These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.	5-8
Debt Capacity These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.	9-11
Demographic and Economic Information These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.	12
Operating Information This schedule contains service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.	13-14

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 1

BURKE COUNTY, NORTH CAROLINA
Net Position by Component of Government
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Governmental activities										
Net investment in capital assets	$ (665,056)	$ 13,306	$ (131,445)	$ 1,716	$ 8,914,569	$28,877,694	$23,700,967	$29,414,660	$30,475,792	$39,335,032
Restricted	5,908,630	6,593,045	11,657,246	9,832,150	17,298,374	14,416,622	16,950,142	39,835,828	44,031,117	25,017,233
Unrestricted	(30,304,510)	(31,705,070)	(31,347,877)	(26,218,548)	(25,465,159)	(22,512,116)	(9,531,498)	(32,009,003)	(56,304,520)	(44,400,888)
Total governmental activities net position	$(25,060,936)	$(25,098,719)	$(19,822,076)	$(16,384,682)	$ 747,784	$20,782,200	$31,119,611	$37,241,485	$18,202,389	$19,951,377
Business-type activities										
Net investment in capital assets	21,305,978	20,741,377	20,081,255	19,643,017	18,863,966	18,716,461	18,870,527	18,303,046	17,978,011	17,473,775
Unrestricted	(1,958,718)	(2,324,008)	(2,214,790)	(2,077,455)	(2,337,457)	(3,117,615)	(4,261,873)	(4,056,278)	(3,539,869)	(3,573,676)
Total business-type activities	$ 19,347,260	$ 18,417,369	$ 17,866,465	$ 17,565,562	$16,526,509	$15,598,846	$14,608,654	$14,246,768	$14,438,142	$13,900,099
Primary government										
Net investment in capital assets	20,640,922	20,754,683	19,949,810	19,644,733	27,778,535	47,594,155	42,571,494	47,717,706	48,453,803	56,808,807
Restricted	5,908,630	6,593,045	11,657,246	9,832,150	17,298,374	14,416,622	16,950,142	39,835,828	44,031,117	25,017,233
Unrestricted	(32,263,228)	(34,029,078)	(33,562,667)	(28,296,003)	(27,802,616)	(25,629,731)	(13,793,371)	(36,065,281)	(59,844,389)	(47,974,564)
Total primary government net position	$ (5,713,676)	$ (6,681,350)	$ (1,955,611)	$ 1,180,880	$17,274,293	$36,381,046	$45,728,265	$51,488,253	$32,640,531	$33,851,476

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

BURKE COUNTY, NORTH CAROLINA
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2010	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
Expenses										
Governmental activities:										
General government	$ 7,876,128	$ 7,532,126	$ 7,714,712	$ 8,603,392	$ 8,612,488	$ 6,833,477	$ 9,158,876	$ 9,353,345	$ 9,625,513	$ 9,661,377
Public safety	17,470,631	17,610,515	17,675,525	18,552,637	19,016,754	15,016,283	21,943,196	22,806,814	23,154,608	26,027,584
Transportation	260,437	255,650	36,871	36,058	32,902	47,048	42,462	33,986	53,173	67,566
Economic and physical development	2,607,348	2,397,235	4,506,914	2,467,326	2,403,200	2,794,816	2,420,451	2,144,022	2,769,354	3,085,936
Environmental protection	135,275	114,818	245,439	116,207	114,927	57,180	91,475	69,458	162,446	539,363
Human services	19,774,032	19,219,907	18,742,962	18,324,701	18,295,759	20,162,722	18,428,394	21,477,512	19,850,366	20,535,142
Cultural and recreation	1,902,857	1,940,618	1,814,636	2,067,025	1,852,201	1,419,663	1,969,715	2,146,219	2,989,309	2,261,645
Education	23,477,416	20,273,151	18,431,125	17,820,570	18,050,716	19,698,669	19,948,678	23,300,034	36,000,244	24,964,134
Interest on long term debt	3,000,818	2,809,851	2,601,862	2,248,359	2,000,040	1,448,943	1,258,353	1,265,300	1,994,615	2,426,744
Total governmental activities	76,504,942	72,153,871	71,770,046	70,236,275	70,378,987	67,478,801	75,261,600	82,596,690	96,599,628	89,569,491
Business-type activities:										
Water and Sewer	2,461,225	2,063,218	1,737,958	1,833,137	1,850,076	1,767,771	1,842,328	1,797,462	1,776,450	2,087,220
Solid Waste	3,710,133	3,839,500	3,991,111	3,974,264	4,370,609	4,319,326	4,521,716	5,503,959	4,666,253	5,427,254
Interest on long term debt	6,377	5,155	4,296	14,489	10,384	6,279	2,173	-	-	-
Total business-type activities	6,177,735	5,907,873	5,733,365	5,821,890	6,231,069	6,093,376	6,366,217	7,301,421	6,442,703	7,514,474
Total primary government expenses	$ 82,682,677	$ 78,061,744	$ 77,503,411	$ 76,058,165	$ 76,610,056	$ 73,572,177	$ 81,627,817	$ 89,898,111	$ 103,042,331	$ 97,083,965
Program Revenues										
Governmental activities										
Charges for services:										
General government	974,960	648,877	732,325	904,261	1,086,041	1,257,864	1,630,055	1,695,598	1,074,020	729,051
Public safety	3,909,994	4,392,464	4,383,468	3,798,048	4,538,319	4,201,356	4,308,446	4,263,138	3,971,435	4,687,337
Economic and physical development	-	-	-	-	-	-	-	-	-	263,291
Environmental protection	63,472	90,649	79,032	77,832	79,004	94,008	85,969	109,984	101,828	21,413
Human services	3,028,829	3,051,656	1,408,450	1,341,262	1,271,222	934,318	1,068,701	1,318,335	1,208,862	683,988
Cultural and recreation	122,561	137,102	140,385	118,410	92,422	95,861	93,355	98,252	98,814	109,886
Operating grants and contributions:										
General government	34,266	5,875	4,920	6,198	38,496	308,070	69,180	106,679	12,836	352,751
Public safety										2,511,258
Transportation	263,048	220,184	-	-	-	-	-	-	-	-
Economic and physical development										725,683
Environmental protection	-	-	-	-	-	24,650	-			31,494
Human services	12,182,500	11,877,817	12,413,532	12,844,453	11,882,418	13,706,435	12,266,560	15,043,204	12,162,765	12,472,558
Cultural and recreation	-	-	-	-	-	-	547,099	694,527	-	460,357
Education	84,431	75,946	75,946	69,402	67,592	63,202	66,759	10,747	9,406	333,856
Capital grants and contributions:										
General government	-	38,471	198,973	69,880	40,149	-	297,572	291,338	280,309	-
Public safety	33,603	1,013,592	561,109	659,181	6,492,601	1,268,009	913,547	130,751	726,725	277,934
Transportation	-	-	-	-	-	-	-			-
Economic and physical development	771,269	563,485	1,979,363	522,266	286,824	896,996	503,420	562,433	483,449	-
Environmental protection	503,145	82,406	136,864	-	-	-	-	-	-	-
Cultural and recreation	429,318	459,596	628,638	266,727	426,070	409,209	467,037	629,251	695,481	408,466
Education	-	-	3,569,077	1,489,176	1,167,134	-	1,069,626	-	1,695,000	5,492,746
Total governmental activities program revenues	22,401,396	22,658,120	26,312,082	22,167,096	27,468,292	23,259,978	23,387,326	24,954,237	22,520,930	29,562,069

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

BURKE COUNTY, NORTH CAROLINA
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2010	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
Program Revenues (Continued)										
Business-type activities:										
Charge for services	5,243,883	5,313,568	5,658,703	5,935,834	5,591,903	5,635,323	5,740,022	6,023,037	6,663,581	6,914,316
Operating Grants and Contributions	-	-	-	-	-	-	-	-	-	118,986
Capital grants and contributions	-	-	-	-	-	-	-	333,328	64,785	-
Total business-type activities program revenues	5,243,883	5,313,568	5,658,703	5,935,834	5,591,903	5,635,323	5,740,022	6,356,365	6,728,366	7,033,302
Total primary government program revenues	27,645,279	27,971,688	31,970,785	28,102,930	33,060,195	28,895,301	29,127,348	31,310,602	29,249,296	36,595,371
Net (Expense)/Revenue										
Governmental activities	(54,103,546)	(49,495,751)	(45,457,970)	(48,069,179)	(42,910,695)	(44,218,823)	(51,874,274)	(57,642,453)	(57,642,453)	(58,984,834)
Business-type activities	(933,852)	(594,305)	(74,663)	113,944	(639,166)	(458,053)	(626,195)	(945,056)	(945,056)	(481,172)
Total primary government net (expense)/revenue	(55,037,398)	(50,090,056)	(45,532,633)	(47,955,235)	(43,549,861)	(44,676,876)	(52,500,469)	(58,587,509)	(58,587,509)	(59,466,006)
General Revenues and Other Changes in Net Assets										
Governmental activities:										
Property taxes	38,307,162	37,975,208	37,979,191	38,551,628	47,140,118	46,814,869	47,493,525	48,277,055	49,453,349	50,774,360
Local option sales tax	9,633,629	9,452,308	9,945,486	10,402,633	10,383,066	11,206,100	12,423,005	13,440,643	14,487,614	7,516,853
Other taxes and licenses	467,638	406,289	536,955	502,339	592,661	1,405,309	1,529,053	1,805,203	1,797,437	4,076,594
Grants and contributions not restricted to specific programs		-	-	-	-	-	-	-	-	2,486,153
Permits and fees	-	-	1,357,749	1,598,811	1,565,556	87,587	86,807	-	-	-
Investment earnings	67,444	37,114	(38,533)	12,425	19,283	13,788	77,857	201,304	721,510	626,920
Miscellaneous	1,710,047	1,178,369	478,443	20,095	(74,115)	283,831	180,020	1,722,039	1,940,696	77,497
Transfers	252,680	408,680	475,322	418,642	416,591	400,906	421,418	(539,678)	(95,518)	98,141
Total governmental activities:	50,438,600	49,457,968	50,734,613	51,506,573	60,043,160	60,212,390	62,211,685	64,906,566	68,305,088	65,656,518
Business-type activities:										
Investment earnings	8,483	5,242	2,912	2,930	2,725	2,286	4,896	10,569	23,146	32,178
Miscellaneous	53,224	67,853	(3,829)	866	13,977	6,493	52,523	32,922	54,525	9,093
Transfers	(252,680)	(408,680)	(475,322)	(418,642)	(416,591)	(400,906)	(421,418)	539,678	95,518	(98,141)
Total business-type activities	(190,973)	(335,585)	(476,239)	(414,846)	(399,889)	(392,127)	(363,999)	583,169	173,189	(56,870)
Total primary government	50,247,627	49,122,383	50,258,374	51,091,727	59,643,271	59,820,263	61,847,686	65,489,735	68,478,277	65,599,648
Change in Net Position										
Governmental activities	(3,664,946)	(37,783)	5,276,643	3,437,394	17,132,465	15,993,567	10,337,411	7,264,113	(5,773,610)	5,649,096
Business-type activities	(1,124,826)	(929,891)	(550,903)	(300,902)	(1,039,053)	(850,178)	(990,194)	(361,887)	458,851	(538,042)
Total primary government	$ (4,789,772)	$ (967,674)	$ 4,725,740	$ 3,136,492	$ 16,093,412	$ 15,143,389	$ 9,347,217	$ 6,902,226	$ (5,314,759)	$ 5,111,054

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 3

BURKE COUNTY, NORTH CAROLINA
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2010	2,011	2,012	2,013	2,014	2,015	2,016	2,017	2,018	2,019
General Fund										
Reserved for:										
State statute	$ 4,360,355									
Register of deeds technology enhancements	86,666									
Total reserved	$ 4,447,021									
Unreserved										
designated for:										
Subsequent year's budget	$ 2,395,990									
Law enforcement	4,237									
Department of social services	9,852									
Health department	603									
Cooperative extension	21,667									
Emergency management	407									
Soil and water	164									
Community development	39,561									
Unreserved										
Undesignated	9,893,896									
Total General Fund	$ 16,813,398									
General Fund										
Non-spendable										
Prepaid expenses		$ 20,633	$ 52,938	$ 61,351	$ 41,038	$ 58,671	$ 77,571	$ 90,490	$ 115,331	$ -
State statute		3,796,810	4,012,526	4,100,602	8,048,183	4,431,848	4,286,681	4,619,898	4,617,019	6,804,197
Restricted, all others		251,551	413,226	458,594	534,922	793,703	781,742	641,232	683,725	408,976
Committed		28,823	23,947	15,476	43,705	35,075	39,195	51,182	283,747	-
Assigned		2,391,850	2,927,527	241,180	1,702,220	433,400	2,682,400	979,769	2,213,911	1,338,885
Unassigned		9,039,855	6,742,503	10,564,782	7,197,076	12,351,795	13,673,602	15,874,461	15,224,971	16,987,127
Total General Fund		$ 15,529,522	$ 14,172,667	$ 15,441,985	$ 17,567,144	$ 18,104,492	$ 21,541,191	$ 22,257,032	$ 23,138,704	$ 25,539,185
All Other Governmental Funds										
Unreserved, designated for:										
Emergency 911	$ 455,422									
Capital projects funds	5,282,096									
CDBG projects	84,446									
Total all other governmental funds	$ 5,821,964									
All Other Governmental Funds										
Non-spendable										
State statute		$ 2,020,827	$ 3,126,519	$ 1,778,452	$ 1,753,591	$ 2,174,649	$ 1,952,691	$ 1,916,204	$ 3,410,584	$ -
Restricted, all others		523,857	4,104,975	3,479,026	6,917,973	6,174,877	8,378,967	30,703,589	17,359,447	17,588,435
Committed		-	-	-	-	815,733	1,514,283	1,712,451	17,488,037	6,584,984
Unassigned		1,076,399	(290,782)	851,744	-	-	-	-	-	-
Total all other governmental funds		$ 3,621,083	$ 6,940,712	$ 6,109,222	$ 8,671,564	$ 9,165,259	$ 11,845,941	$ 34,332,244	$ 38,258,068	$ 24,173,419

Note: GASB 54 implemented in FY 2011

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 4

BURKE COUNTY, NORTH CAROLINA
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Revenues										
Taxes:										
Ad valorem taxes	$ 38,395,665	$ 38,022,328	$ 37,977,423	$ 38,513,260	$ 47,188,565	$ 46,792,188	$ 47,451,409	$ 48,236,424	$ 49,453,349	$ 50,363,670
Other taxes and licenses	10,072,565	9,963,131	10,482,441	10,904,972	10,975,727	11,887,592	13,147,669	14,297,959	15,496,685	11,593,447
Total taxes	48,468,230	47,985,459	48,459,864	49,418,232	58,164,292	58,679,780	60,599,078	62,534,383	64,950,034	61,957,117
Intergovernmental	14,401,349	14,423,248	19,468,841	15,858,648	20,478,502	16,434,286	15,333,084	16,415,876	14,594,961	24,349,691
Permits and fees	7,335,450	7,621,864	7,402,154	6,968,380	7,366,719	6,362,705	6,740,814	7,026,985	6,939,431	1,997,693
Sales and services	681,070	866,865	986,966	1,012,714	1,060,083	1,711,033	2,022,702	2,216,557	2,168,914	4,136,183
Investment earnings	67,444	37,114	(38,533)	14,110	19,284	13,788	77,856	201,307	721,510	1,242,695
Other revenues	657,479	133,595	78,601	780	84,331	4,113	547,099	2,826,663	1,774,256	760,681
Total Revenues	71,611,022	71,068,145	76,357,893	73,272,864	87,173,211	83,205,705	85,320,633	91,221,771	91,149,106	94,444,060
Expenditures										
General Government	5,412,055	5,160,061	5,093,550	6,385,176	8,530,902	6,902,064	6,439,674	6,321,221	6,925,833	8,635,213
Public Safety	17,163,137	16,678,057	16,909,932	17,918,323	25,172,906	22,207,984	21,773,827	21,898,933	28,737,879	37,265,686
Transportation	255,941	252,396	32,212	32,212	32,212	42,631	50,075	41,599	54,582	67,566
Economic and physical development	2,530,557	2,342,461	4,422,695	2,390,529	2,367,984	2,725,553	2,400,436	2,125,886	2,771,483	3,084,281
Environmental protection	131,791	126,074	241,283	115,999	120,574	104,461	105,047	108,873	112,978	488,206
Human services	19,460,320	18,943,702	18,691,357	18,066,581	18,273,999	20,283,094	18,983,962	21,734,490	19,653,152	19,791,351
Cultural and recreational	1,798,895	1,794,555	1,681,714	1,929,893	1,772,233	2,339,972	2,077,150	5,313,207	2,943,451	3,087,798
Education	23,477,416	20,273,151	18,431,125	17,820,570	18,050,716	19,853,068	19,948,677	23,300,034	36,000,244	24,964,134
Aids and donations	244,268	276,009	265,545	255,134	253,182	280,585	282,884	477,042	281,705	-
Other expenses	1,879,228	1,803,424	2,011,018	1,796,117	1,716,744	1,487,955	1,469,788	1,611,686	1,630,814	-
Debt Service:										
Principal	5,659,999	4,891,824	4,552,465	4,399,933	11,472,731	5,060,490	5,011,167	4,761,167	5,543,333	6,355,000
Interest and other charges	3,131,548	2,880,469	2,676,041	2,481,213	2,211,632	1,287,714	1,081,981	890,807	1,570,638	2,430,906
Total Expenditures	81,145,155	75,422,183	75,008,937	73,591,680	89,975,815	82,575,571	79,624,669	88,584,946	106,226,093	106,170,141
Excess of revenues over (under) expenditures	(9,534,133)	(4,354,038)	1,348,956	(318,816)	(2,802,604)	630,134	5,695,964	2,636,825	(15,076,987)	(11,726,081)
Other Financing Sources (Uses)										
Gain/(loss) on disposal of assets										83,876
Transfers in	14,008,938	7,583,348	8,728,455	10,127,511	6,273,153	7,491,127	6,170,460	8,595,007	8,510,561	9,846,634
Transfers out	(13,756,258)	(7,174,666)	(8,253,133)	(9,708,867)	(5,856,563)	(7,090,221)	(5,749,042)	(9,134,685)	(8,606,078)	(9,888,565)
Issuance of debt	250,000	-	-	338,000	7,073,517	-	-	21,075,000	20,010,000	-
Lease principal payments	466,044	460,600	138,495	-	-	-	-	-	-	-
Total other financing sources (uses)	968,724	869,282	613,817	756,644	7,490,107	400,906	421,418	20,535,322	19,914,483	41,945
Net change in fund balances	$ (8,565,409)	$ (3,484,756)	$ 1,962,773	$ 437,828	$ 4,687,503	$ 1,031,040	$ 6,117,382	$ 23,172,147	$ 4,837,496	$ (11,684,136)

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 5

BURKE COUNTY, NORTH CAROLINA
Assessed Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year	Real Property	Personal Property	Public Service Companies (1)	Total Taxable Assessed Value	Total Direct Tax Rate (2)	Estimated Actual Market Value (3)
2010	5,335,105,069	1,208,914,394	183,828,229	6,727,847,692	0.520	6,727,847,692
2011	5,381,184,035	1,204,799,876	181,207,434	6,767,191,345	0.520	6,476,400,943
2012	5,413,307,614	1,122,129,705	201,007,104	6,736,444,423	0.520	5,865,428,318
2013	5,451,446,487	1,203,039,254	228,510,412	6,882,996,153	0.520	6,846,708,597
2014	(4) 4,878,822,675	(5) 1,155,969,001	215,312,709	6,250,104,385	0.680	6,142,608,732
2015	4,953,868,463	(5) 1,085,185,781	222,954,856	6,262,009,100	0.680	6,296,640,623
2016	4,980,609,649	1,260,195,412	243,102,733	6,483,907,794	0.680	6,759,703,705
2017	5,238,103,946	1,168,827,778	248,533,718	6,655,465,442	0.680	7,068,251,319
2018	5,296,190,556	1,604,352,580	262,245,785	7,162,788,921	0.695	7,607,042,912
2019	5,767,661,364	680,452,235	260,557,693	6,708,671,292	0.695	7,124,763,998

Source: Annual County Report of Valuation and Property Tax Levies

Notes:
(1) Present use value property is agricultural, horticultural and forestland for which the owner has applied for the property to be taxed at its present use. The difference in taxes on the present use basis and the taxes that would have been payable are a lien on the property and are deferred. The taxes become due if the property ceases to qualify for present use value. The preceding three fiscal years taxes are then required to be paid.

(1) Public service companies valuations are provided to the County by the North Carolina Department of Revenue. These amounts include both real and personal property.

(2) Per $100 of value.

(3) The estimated market value is calculated by dividing the assessed value by an assessment-to-sales ratio determined by the State Department of Revenue. The ratio is based on actual property sales which took place during the fiscal year.

(4) Property in Burke County is on a four year cycle for reappraisal. However, the Board of Commissioners have postponed the reappraisal by two years which has resulted in a 6 year reappraisal. The last reappraisal was on January 1, 2019 and was the basis for fiscal year 2020 taxes.

(5) Corrected valuation due to exemptions included in the original reported amounts.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 6

BURKE COUNTY, NORTH CAROLINA
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years

	2010	2011	2012	2013	2014 (1)	2015	2016	2017	2018	2019
County Direct Rates										
Burke County	$0.5200	$0.5200	$0.5200	$0.5200	$0.6800	$0.6800	$0.6800	$0.6800	$0.6950	$0.6950
Municipality Rates:										
City of Hickory	0.5000	0.5000	0.5000	0.5000	0.5000	0.5000	0.5665	0.5665	0.5665	0.5875
City of Morganton	0.4600	0.4600	0.4600	0.4800	0.5300	0.5300	0.5300	0.5300	0.5700	0.5700
Special Downtown Morganton	0.1400	0.1400	0.1400	0.1400	0.1400	0.1400	0.1400	0.1400	0.1400	0.1400
Town of Connelly Springs	0.1300	0.1300	0.1300	0.1300	0.1300	0.0500	0.0500	0.0500	0.0500	0.0500
Town of Drexel	0.3200	0.3200	0.3200	0.3200	0.3800	0.3800	0.3800	0.3800	0.3800	0.3800
Town of Glen Alpine	0.2700	0.2700	0.2700	0.3000	0.3000	0.3000	0.4050	0.4050	0.3700	0.3500
Town of Hildebran	0.2220	0.2220	0.2220	0.2220	0.2220	0.1500	0.1500	0.1500	0.1500	0.1500
Town of Long View	0.4000	0.4000	0.4000	0.4000	0.4200	0.4200	0.4200	0.5200	0.5700	0.5700
Town of Rhodhiss	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500	0.5500
Town of Rutherford College	0.1800	0.1800	0.1800	0.1800	0.1800	0.1000	0.1000	0.1000	0.1000	0.1200
Town of Valdese	0.4000	0.4000	0.4000	0.4000	0.4850	0.4850	0.4850	0.5450	0.5450	0.5450
Fire Districts:										
Brendletown	0.0660	0.0660	0.0660	0.0660	0.0800	0.0800	0.0800	0.0800	0.0800	0.0800
Carbon City	0.0740	0.0740	0.0740	0.0740	0.0800	0.0800	0.0800	0.0800	0.0800	0.0800
Chesterfield	0.0800	0.0800	0.0800	0.0800	0.0800	0.0800	0.0800	0.0800	0.0900	0.0900
Drowning Creek	0.1020	0.1020	0.1020	0.1020	0.1200	0.1200	0.1200	0.1200	0.1200	0.1200
Enola	0.0920	0.0920	0.0920	0.0920	0.1050	0.1050	0.1050	0.1050	0.1050	0.1050
George Hildebran	0.0680	0.0680	0.0680	0.0680	0.0900	0.0900	0.0900	0.0900	0.1100	0.1100
Glen Alpine	0.0600	0.0600	0.0600	0.0600	0.0600	0.0600	0.0800	0.0800	0.0800	0.0800
Icard	0.0720	0.0720	0.0720	0.0720	0.0880	0.0880	0.0880	0.0880	0.1000	0.1000
Jonas Ridge	0.1200	0.1200	0.1200	0.1200	0.1350	0.1350	0.1350	0.1350	0.1350	0.1350
Lake James	0.0600	0.0600	0.0600	0.0600	0.0800	0.0800	0.0800	0.0800	0.0800	0.0800
Longtown	0.1500	0.1500	0.1500	0.1500	0.1500	0.1500	0.1500	0.1200	0.1200	0.1200
Lovelady	0.0800	0.0800	0.0800	0.0800	0.0950	0.0950	0.0950	0.0950	0.1050	0.1050
Oak Hill	0.0800	0.0800	0.0800	0.0800	0.0800	0.0900	0.0900	0.0900	0.0900	0.0900
Salem	0.0580	0.0580	0.0580	0.0580	0.0650	0.0650	0.0650	0.0650	0.0700	0.0700
Smokey Creek	0.0880	0.0880	0.0880	0.0880	0.0880	0.1180	0.1180	0.1180	0.1180	0.1180
South Mountain	0.1130	0.1130	0.1130	0.1130	0.1360	0.1360	0.1360	0.1360	0.1360	0.1360
Triple Community	0.0710	0.0710	0.0710	0.0710	0.0780	0.0780	0.0780	0.0780	0.0780	0.0780
West End	0.0700	0.0700	0.0700	0.0700	0.1000	0.1000	0.1000	0.1000	0.1000	0.1100

(1) Revaluation years.

(2) The rates are shown per $100 of taxable value. All taxable property is subject to the county-wide tax. Real property is reappraised at 100% of

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 7

BURKE COUNTY, NORTH CAROLINA
Principal Property Tax Payers,
Current Year and Ten Years Ago

		Fiscal Year 2019			Fiscal Year 2010		
Taxpayer	Type of Business	Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Assessed Valuation	Rank	Percentage of Total Assessed Valuation
Duke Energy Corp	Electric utility	$ 147,681,906	1	2.20%	$ 88,891,638	1	1.32%
Continental Automotive Systems	Tire manufacturing	109,594,997	2	1.63%	85,267,238	2	1.27%
Rutherford EMC	Electric membership co-op	37,273,322	3	0.56%	32,771,005	5	0.49%
SGL Carbon LLC	Carbon manufacturing	37,056,270	4	0.55%	38,441,993	4	0.57%
ARCP MT Morganton NC LLC	Retail	30,686,556	5	0.46%	-		0.00%
Case Farms Processing Inc.	Poultry processing	30,299,545	6	0.45%	-		0.00%
Piedmont Natural Gas Company, Inc.	Gas utility	26,728,032	7	0.40%	-		0.00%
Sieren North America LLC	Manufacturing	26,345,045	8	0.39%	-		0.00%
Leviton Mfg. Co. Inc.	Manufacturing	25,639,534	9	0.38%	20,308,536	10	0.30%
Grace Hospital Properties	Real Estate	23,447,044	10	0.35%	-		0.00%
Carolina Centers LLC	Land development	-		0.00%	41,114,408	3	0.61%
Sypris Technologies Inc.	Manufacturing	-		0.00%	25,827,138	7	0.38%
HDM Furniture Industries, Inc.	Furniture manufacturing	-		0.00%	24,303,536	8	0.36%
Viscotec	Automotive parts manufacturing	-		0.00%	27,872,498	6	0.41%
Bellsouth Telephone Company	Telephone utility	-		0.00%	21,917,116	9	0.33%
Totals		$ 494,752,251		7.37%	$ 406,715,106		6.05%

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19

Table 8

BURKE COUNTY, NORTH CAROLINA
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Original Levy		Amount	Percentage of Adjusted Levy
2010	35,047,688	33,877,694	96.66%	1,122,322	35,000,016	99.86%
2011	34,917,206	33,723,870	96.58%	1,132,564	34,856,434	99.83%
2012	35,089,376	33,948,471	96.75%	1,080,538	35,029,009	99.83%
2013	35,791,580	34,511,075	96.42%	1,200,822	35,711,897	99.78%
2014	43,900,065	42,807,902	97.51%	986,212	43,794,114	99.76%
2015	44,127,461	43,203,344	97.91%	829,641	44,032,985	99.79%
2016	44,151,751	43,289,007	98.05%	751,956	44,040,963	99.75%
2017	45,340,513	44,465,034	98.07%	721,400	45,186,434	99.66%
2018	49,861,915	49,154,063	98.58%	450,850	49,604,913	99.48%
2019	46,841,472	45,998,431	98.20%	-	45,998,431	98.20%

Source: Burke County Tax Department

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 9

BURKE COUNTY, NORTH CAROLINA
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

	Governmental Activities			Business-Type Activities			
Fiscal Year	General Obligation Bonds	Certificates of Participation	Installment Loans	Installment Loans	Total Primary Government	Per Capita (1)	Percentage of Persona Income (1)
2010	4,765,000	46,395,000	12,208,883	415,941	63,784,824	703	2.60%
2011	4,375,000	43,490,000	10,612,058	374,077	58,851,135	649	2.36%
2012	3,975,000	40,585,000	9,434,821	332,214	54,327,035	604	2.10%
2013	3,570,000	37,680,000	8,682,888	290,350	50,223,238	562	1.95%
2014	3,235,000	37,720,000	7,705,157	248,487	48,908,644	551	1.83%
2015	2,770,000	34,350,000	6,470,667	211,739	43,802,406	493	1.57%
2016	2,305,000	30,985,000	5,289,500	169,875	38,749,375	436	1.34%
2017	1,840,000	48,670,000	4,383,333	157,741	55,051,074	611	1.81%
2018	1,425,000	64,290,000	3,645,000	145,607	69,505,607	776	2.20%
2019	1,020,000	58,995,000	2,990,000	133,473	63,138,473	*	*

* Information not yet available

Notes: Details regarding the county's outstanding debt can be found in the notes to the financial statements.
(1) See Table 13 for personal income and population data. These ratios are calculated using personal income and population the prior calendar year.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 10

BURKE COUNTY, NORTH CAROLINA
Ratios of Net General Bonded Debt Outstanding
Last Ten Fiscal Years

Fiscal Year	General Obligation Bonds	Premiums/ Discounts	Total General Obligation Debt	Percentage of Personal Income(1)	Percentage of Actual Taxable Value of Property(2)	Per Capita(1)
2010	4,765,000	0	4,765,000	0.19%	0.19%	176
2011	4,375,000	0	4,375,000	0.18%	0.18%	162
2012	3,975,000	0	3,975,000	0.15%	0.15%	145
2013	3,570,000	0	3,570,000	0.14%	0.14%	124
2014	3,235,000	0	3,235,000	0.12%	0.12%	112
2015	2,770,000	0	2,770,000	0.10%	0.10%	92
2016	2,305,000	0	2,305,000	0.08%	0.08%	73
2017	1,840,000	0	1,840,000	0.06%	0.04%	57
2018	1,425,000	0	1,425,000	0.05%	0.02%	42
2019	1,020,000	0	1,020,000	*	0.02%	29

Notes: Details regarding the County's outstanding debt can be found in the Notes to the Financial Statements.
(1) See Table 13 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.
(2) See Table 5 for property value data.
* not available

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 11

BURKE COUNTY, NORTH CAROLINA
Legal Debt Margin Information
Last Ten Fiscal Years

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Assessed Value of Property	$ 6,727,847,692	$ 6,767,191,345	$ 6,736,444,423	$ 6,882,996,153	$ 6,445,976,324	$ 6,477,527,647	$ 6,483,907,794	$ 6,655,465,442	$ 7,162,788,921	$ 6,708,671,292
Debt Limit, 8% of Assessed Value (Statutory Limitation)	538,227,815	541,375,308	538,915,554	550,639,692	515,678,106	518,202,212	518,712,624	532,437,235	573,023,114	536,693,703
Amount of Debt Applicable to Limit										
General obligation debt	4,765,000	4,375,000	3,975,000	3,570,000	3,235,000	2,770,000	2,305,000	1,840,000	1,425,000	1,020,000
Installment Purchases	58,603,883	54,102,058	50,019,821	46,362,888	45,425,157	40,820,667	36,274,500	53,053,333	67,935,000	61,985,000
Total net debt applicable to limit	63,368,883	58,477,058	53,994,821	49,932,888	48,660,157	43,590,667	38,579,500	54,893,333	69,360,000	63,005,000
Legal Debt Margin	$ 474,442,991	$ 482,506,170	$ 484,583,402	$ 495,729,145	$ 437,469,463	$ 474,399,806	$ 479,452,837	$ 477,543,902	$ 503,663,114	$ 473,688,703
Total net debt applicable to the limit as a percentage of debt limit	11.77%	10.80%	10.02%	9.07%	9.44%	8.41%	7.44%	10.31%	12.10%	11.74%

Note: NC Statute GS 159-55 limits the county's outstanding debt to 8% of the appraised value of property subject to taxation. The following deductions are made from gross debt to arrive at net debt applicable to the limit: money held for payment of prinicpal; debt incurred for water, sewer, gas, or electric power purposes; uncollected special assessments, funding and refunding bonds not yet issued; and revenue bonds. The legal debt margin is the difference between the debt limit and the county's net debt outstanding applicable to the limit, and represents the County's legal borrowing authority.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 12

BURKE COUNTY, NORTH CAROLINA
Demographic and Economic Statistics
Last Ten Fiscal Years

Year	Population (1)	Personal Income (1) (thousands of dollars)	Per Capita Personal Income (1)	Median Age (2)	Public School Enrollment (3)	Unemployment Rate (4)
2010	90,687	2,450,364	27,020	40.9	13,918	13.40%
2011	90,712	2,492,065	27,472	41.4	13,742	12.70%
2012	89,995	2,584,080	28,714	41.7	13,389	10.80%
2013	89,386	2,571,128	28,764	42.1	13,266	9.50%
2014	88,807	2,676,314	30,136	42.4	13,404	6.80%
2015	88,842	2,794,772	31,458	42.7	13,180	5.80%
2016	88,851	2,891,036	32,538	42.9	12,360	5.00%
2017	90,127	3,041,519	33,747	43.3	12,113	4.00%
2018	89,519	3,156,887	35,265	40.1	12,497	3.57%
2019	90,912	*	*	43.7	12,140	3.56%

* Information not available.

Notes:
(1) Information obtained from U. S. Bureau of Economic Analysis
(2) Information obtained from N. C. State Data Center
(3) Information obtained from N. C. Department of Public Instruction.
(4) Information obtained from N. C. Employment Security Commission

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 13

BURKE COUNTY, NORTH CAROLINA
Full-time Equivalent County Government Employees by Function
Last Ten Fiscal Years

Function/Program	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General government	55.3	52.3	51.3	45.3	47.3	51.3	52.3	53.3	53.3	53.3
Public safety	182	186	187	182	193	211	213	216	208	217
Transportation	0	0	0	0	0	0	0	0	0	0
Human services	202	195	188	193	192	187	206	215	220	224
Cultural and Recreational	27	27	26	25	25	26	26	26	26	27
Environmental Protection	2	2	2	2	2	2	2	2	2	2
Economic and Physical Development	17	18	11	12	11	10	12	9	9	9
Enterprise	19.7	18.7	18.7	18.7	19.7	18.7	18.7	19.7	19.7	19.7
Total	505	499	484	478	490	506	530	541	538	552

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Table 14

BURKE COUNTY, NORTH CAROLINA
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years

	Fiscal Year									
Function/Program	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
General Government										
County Government buildings	22	22	22	22	22	24	25	25	26	26
Public Safety										
Sheriff										
Centers	1	1	1	1	1	1	1	1	1	1
Squad Cars	61	76	76	84	87	97	100	87	87	87
Downtown jail										
Sq footage	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Total bed count	60	60	60	60	60	60	60	60	60	60
Emergency medical service										
Quick response vehicles	3	3	3	1	3	1	4	4	4	4
Advanced life support vehicles	14	16	16	14	14	13	14	15	16	16
Stations	6	6	6	6	6	7	7	7	8	8
Human services										
Health Department Locations	1	1	1	1	1	1	1	1	1	1
Culture and recreation										
Total acreage-all parks	176	176	176	164	164	164	164	164	474	474
Number of parks	5	5	5	4	4	4	4	4	4	6
Solid waste disposal facility										
Number of collection sites	5	5	5	5	6	6	6	6	6	6

Source: Various County departments.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY

COMPLIANCE SECTION

Lowdermilk Church & Co., L.L.P.
Certified Public Accountants

121 N. Sterling Street
Morganton, North Carolina 28655
Phone: (828) 433-1226
Fax: (828) 433-1230

Independent Auditors' Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

To the Board of Commissioners of
Burke County
Morganton, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Burke County, North Carolina as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Burke County, North Carolina's basic financial statements, and have issued our report thereon dated January 24, 2020. Our report includes a reference to other auditors who audited the financial statements of Burke County Tourism Development Authority, as described in our report on Burke County, North Carolina's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors. The financial statements of Burke County Tourism Development Authority were not audited in accordance with Government Auditing Standards.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Burke County, North Carolina's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Burke County, North Carolina's internal control. Accordingly, we do not express an opinion on the effectiveness of Burke County, North Carolina's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. 2019-001.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Burke County, North Carolina's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and which are described in the accompanying schedule of findings and questioned costs as item 2019-002.

Burke County, North Carolina's Response to Findings

Burke County, North Carolina's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Burke County, North Carolina's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lowdermilk Church & Co., L.L.P.

Morganton, North Carolina
January 24, 2020

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Lowdermilk Church & Co., L.L.P.
Certified Public Accountants

121 N. Sterling Street
Morganton, North Carolina 28655
Phone: (828) 433-1226
Fax: (828) 433-1230

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Independent Auditors' Report On Compliance For Each Major Federal Program And On Internal Control Over Compliance Required By The Uniform Guidance And the State Single Audit Implementation Act

To the Board of Commissioners of
Burke County
Morganton, North Carolina

Report on Compliance for Each Major Federal Program

We have audited Burke County, North Carolina's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that could have a direct and material effect on each of Burke County, North Carolina's major federal programs for the year ended June 30, 2019. Burke County, North Carolina's major federal programs are identified in the summary of the auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Burke County, North Carolina's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act. Those standards, the Uniform Guidance and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Burke County, North Carolina's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Burke County, North Carolina's compliance.

Opinion on Each Major Federal Program

In our opinion, Burke County, North Carolina complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as item 2019-002. Our opinion on each major federal program is not modified with respect to these matters.

Burke County, North Carolina's response to the noncompliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Burke County, North Carolina's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of Burke County, North Carolina, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Burke County, North Carolina's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program, and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Burke County, North Carolina's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, we did identify certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2019-002 that we consider to be significant deficiencies.

Burke County, North Carolina's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Burke County, North Carolina's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Lowdermilk Church & Co., L.L.P.

Morganton, North Carolina
January 24, 2020

Lowdermilk Church & Co., L.L.P.
Certified Public Accountants

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Morganton, North Carolina 28655
Phone: (828) 433-1226
Fax: (828) 433-1230

Independent Auditors' Report On Compliance For Each Major State Program And On Internal Control Over Compliance Required By The Uniform Guidance And The State Single Audit Implementation Act

To the Board of Commissioners of
Burke County
Morganton, North Carolina

Report on Compliance for Each Major State Program

We have audited Burke County, North Carolina's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that could have a direct and material effect on each of Burke County, North Carolina's major State programs for the year ended June 30, 2019. Burke County, North Carolina's major State programs are identified in the summary of the auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of State statutes, regulations, and the terms and conditions of its State awards applicable to its State programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Burke County, North Carolina's major State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the applicable sections of Title 2 *U.S. Code of State Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as described in the *Audit Manual for Governmental Auditors in North Carolina,* and the State Single Audit Implementation Act. Those standards, and the Uniform Guidance and the State Single Audit Implementation Act, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major State program occurred. An audit includes examining, on a test basis, evidence about Burke County, North Carolina's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major State program. However, our audit does not provide a legal determination of Burke County, North Carolina's compliance.

Opinion on Each Major State Program

In our opinion, Burke County, North Carolina complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major State programs for the year ended June 30, 2019.

Report on Internal Control over Compliance

Management of Burke County, North Carolina is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Burke County, North Carolina's internal control over compliance with the types of requirements that could have a direct and material effect on each major State program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major State program, and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Burke County, North Carolina's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a State program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a State program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a State program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Lowdermilk Church & Co., L.L.P.

Morganton, North Carolina
January 24, 2020

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

BURKE COUNTY, NORTH CAROLINA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2019

I. Summary of Auditor's Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

Material weakness identified?	____	Yes	X	No
Significant deficiency identified that is not considered to be material weaknesses	X	Yes	____	None reported
Noncompliance material to financial statements noted	X	Yes	____	No

Federal Awards

Internal control over major Federal programs:

Material weakness identified?	____	Yes	X	No
Significant deficiencies identified that are not considered to be material weaknesses	X	Yes	____	None reported

Type of auditor's report issued on compliance for major Federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	____	Yes	X	No

Identification of major Federal programs:

Program Name	CFDA#
Community Development Block Grants	14.228
Medicaid Assistance Program - Administration	93.778
Foster Care and Adoption Cluster	93.658 & 93.659
TANF	93.558

Dollar threshold used to distinguish between Type A and Type B Programs: $750,000

Auditee qualified as low-risk auditee	X	Yes	____	No

State Awards

Internal control over major State programs:

Material weakness identified?	____	Yes	X	No
Significant deficiency identified that is not considered to be material weaknesses	____	Yes	X	None reported

Type of auditor's report issued on compliance for major State programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the State Single Audit Implementation Act	____	Yes	X	No

Identification of major State programs:
- State Foster Care Benefits Program
- Foster Care and Adoption Cluster
- Rural Center Development Grant

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

BURKE COUNTY, NORTH CAROLINA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2019

II. Financial Statement Findings

Finding 2019-001

Criteria: GAAP reporting requires premium received on installment debt be amortized in the government-wide financial

Condition: In the current year it was discovered that the premiums received with the 2017 LOBs and the 2018 LOBs did not get reported. The amount of total premiums is $3,900,108 which is a material amount and required a prior year adjustment to correct the records.

Context: While performing internal control procedures, staff noted the condition.

Effect: Government-wide liabilities were understated.

Cause: Finance Director failed to properly review financial statements for FY 16-17 and 17-18.

Recommendation: Additional review of financial statements should be performed.

Name of Contact Person: Margaret Pierce, Deputy County Manager/Finance Director

Corrective Action/Management's Response: Management concurs. Management has since added review process on new loans to insure all information is reported correctly in the appropriate fiscal year.

III. Federal Award Findings and Questioned Costs

US Department of Health and Human Services
Passed Through the NC Department of Health and Human Services
Program Name: Title IV-E Adoption Asisstance - Direct Benefit Payment
CFDA # 93.659
Grant Number: 1901NCFOST

Finding 2019-002

Significant Deficiency/Non-compliance

Criteria: In accordance with 45 CFR 1355-1356 and in the State law NCGS 180-A-49, the requirement applicable in this case, applicant files should contain certain eligibility forms.

Condition: One case did not include all of the required forms.

Questioned Costs: $6,972. This amount was determined by totaling all the aid received by the case.

Context: Of the 240 case files, we examined 24 and determined one case file did not contain a signed adoption assistance agreement.

Effect: One applicant received assistance for which they may not have been eligible.

Cause: Adoption assistance agreements are currently scanned into a paperless system. Accordingly, the County's system of review did not detect these errors in a timely manner.

Identification of a repeat finding: This is a repeat finding from the immediate previous audit - 2018-001.

Recommendation: Procedures should continue to ensure all required forms are completed and are included in the scanning

Name of Contact Person: Korey Wellman-Fisher, DSS Director

Views of responsible officials and planned corrective actions: The County agrees with the finding and will implement adequate checks and balances to ensure this problem does not recur.

IV. State Award Findings and Questioned Costs

None reported.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Johnnie W. Carswell, Chair
Scott Mulwee, Vice Chair
Wayne F. Abele, Sr., Commissioner
Jeffrey C. Brittain, Commissioner
Maynard M. Taylor, Commissioner

BURKECOUNTY
ALL ABOUT ADVANCING

Kenneth B. Steen, County Manager
Kay H. Draughn, Clerk to the Board
J. R. Simpson, II, County Attorney
Kania Law Firm, P.A., Tax Attorney

Corrective Action Plan
For the Year Ended June 30, 2019

Section II. Financial Statement Findings

Finding 2019-1

Name of Contact Person: Margaret Pierce, Burke County Finance Director

Corrective Action: Process for including premium amortization in financial report has been reviewed wit staff. New review procedures have been implemented for future debt issues to insur inclusion of necessary data in government-wide financial reporting.

Proposed Completion Date: January 17, 2020

Section III. Federal Award Findings and Questioned Costs

Finding 2019-2

Name of Contact Person: Korey Fisher- Wellman, Burke County Department of Social Services Director
Kathy Craig, Service Program Administrator

Corrective Action: The DSS Director will review the case file with error with the Service Prograr Administrator to ensure clear understanding of finding. The Service Prograr Administrator will conduct periodic reviews on a selection of case files to ensure a required procedures are followed in a timely basis.

Proposed Completion Date: January 23, 2020

Section IV. State Award Findings and Questioned Costs

None reported.

BURKE COUNTY, NORTH CAROLINA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
For the Year Ended June 30, 2019

Finding 2018-001

Status: Document review has improved with 5 cases cited previously. Staff will continue review of procedures.

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
Schedule of Expenditures of Federal and State Awards
For the Year Ended June 30, 2019

Grantor/Pass-Through Grantor/Program/Cluster Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal (Direct & Pass-Through) Expenditures	State Expenditures	Passed-through to Subrecipients	Local Expenditures
Federal Awards:						
U.S. Department of Agriculture						
Passed-through the N.C. Department of Health and Human Services:						
Division of Social Services:						
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561		$ 710,131	$ 672	$ -	$ 710,131
Division of Public Health:						
Administration:						
Special Supplemental Nutrition Program for Women, Infants, & Children (Note 5)	10.557		470,522	-	-	-
Total U.S. Department of Agriculture			1,180,653	672	-	710,131
U.S. National Endowment for the Arts						
Passed-through the Office of Library Services						
Library Services and Technology Act Program	45.100		19,572	-	-	-
U.S. Environmental Protection Agency						
Brownfield Assessment and Cleanup Cooperative Agreements	68.818	00D61017	140,071	-	-	-
U.S. Department of Housing and Urban Development						
Passed-through N.C. Department of Commerce						
Community Development Block Grants	14.228	18-00526	945,674	-	-	-
U.S. Department of Homeland Security						
Passed-through the N.C. Department of Public Safety:						
WNS Search and Rescue Exercise Grant	97.067	EMW-2017-SS-0085-S01	13,500	-	-	-
Emergency Management Performance Grant	97.042	EMA-2016-EP-00002-S01	54,899	-	-	54,899
Total U.S. Department of Homeland Security			68,399	-	-	54,899
U.S. Department of Justice						
Burke County Recovery Court Implementation	16.585	2018-DC-BX-0060	34,624	-	34,624	-
Passed-through the N.C. Department of Public Safety:						
Replacement and Surveillance Equipment	17.738	2017-DJ-BX-0130	24,497	-	-	-
Total U.S. Department of Justice			59,121	-	34,624	-
U.S. Department of Health & Human Services						
Administration on Aging						
Aging Cluster:						
Passed-through Western Piedmont Council of Governments:						
Home and Community Care Block Grant (HCCBG) -						
Title III B - Access Services	93.044	18/19 AANCT3SS	10,961	645	-	20,336
90% State Funds						
Title III C1 - Congregate Nutrition	93.045	18/19 AANCT3CM	125,264	7,368	-	1,290
Title III C2 - Home Delivered Meals	93.045	18/19 AANCT3HD	-	39,511	-	14,737
Senior Center				38,782	-	-
Nutrition Services Incentive Program (NSIP)	93.053	18/19 AANCNSIP	20,667	-	-	-
Total Aging Cluster			156,892	86,306	-	36,363
Passed-through N.C. Department of Insurance:						
Seniors Health Insurance Information Program	93.779	90SAPG0027-03-01	2,596	-	-	-
Medicare Improvements for Patients and Providers Act	93.779	1801NCMISH-00	1,792	-	-	-
Administration for Children and Families						
Passed-through the N.C. Department of Health and Human Services:						
Division of Social Services:						
Family Reunification	93.556	1701NCFPSS & 1801NCFPSS	65,354	-	-	-
Temporary Assistance for Needy Families						
Administration	93.558	1802NCTANF & 1902NCTANF	765,754	-	-	694,626
Special Childrens Adoption	93.558	1801NCTANF & 1901NCTANF	44,360	-	-	-
Child Support Enforcement	93.563		649,742	-	-	334,715
Low-Income Home Energy Assistance Block Grant						
Administration	93.568	G18B1NCLIEA & G19B1NCLIEA	71,592	-	-	-
Direct Benefit Payments	93.568	G18B1NCLIEA & G19B1NCLIEA	388,123	-	-	-
Crisis Intervention Payments	93.568	G18B1NCLIEA & G19B1NCLIEA	435,920	-	-	-
Permanency Planning	93.645	G1601NCCWSS & G1701NCCWSS	18,467	-	-	6,156
Social Services Block Grant	93.667	G1801NCSOSR & G1801NCSOSR	526,566	3,743	-	166,448
Total Division of Social Services			2,965,878	3,743	-	1,201,945

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
Schedule of Expenditures of Federal and State Awards
For the Year Ended June 30, 2019

Grantor/Pass-Through Grantor/Program/Cluster Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal (Direct & Pass-Through) Expenditures	State Expenditures	Passed-through to Subrecipients	Local Expenditures
Foster Care and Adoption Cluster (Note 3)						
Title IV-E Foster Care	93.658	1801NCFOST	595,710	73,920	-	518,915
Adoption Assistance - Direct Benefit Payments	93.659	1801NCADPT	1,052,152	257,804	-	263,617
Adoption/Foster Care Special Provision	93.658	1801NCFOST	215,436	-	-	6,850
Total Foster Care and Adoption Cluster (Note 3)			1,863,298	331,724	-	789,382
Subsidized Child Care (Note 5)						
Child Care Development Fund Cluster						
Division of Social Services						
Child Care Development Fund - Administration	93.596		99,953	40,000	-	-
Total Subsidized Child Care Cluster			99,953	40,000	-	-
Health Care Financing Administration						
Passed-through the N.C. Department of Health and Human Services:						
Division of Social Services:						
Medical Assistance Program (Note 5)						
Administration	93.778	XIX-MAP19	2,323,272	16,240	-	845,151
Health Choice	93.767	CHIP19	65,209	-	-	-
Chafee Foster Care Independence Program	93.674	G1701NC1420 & G1801NC1420	30,090	4,837	-	-
Total Division of Medical Assistance			2,418,571	21,077	-	845,151
Passed-through the N.C. Department of Health and Human Services						
Division of Public Health:						
Project Grants for TB Control	93.116		50	-	-	-
HPP & PHEP	93.074		34,176	-	-	-
Immunization Grant	93.268		25,408	-	-	-
Maternal and Child Health Services Block Grant	93.994		55,467	-	-	-
Preventive Health and Health Service Block Grant	93.758		14,053	-	-	-
Sexually Transmitted Diseases Control Grant	93.977		100	-	-	-
Family Planning Services	93.217		39,171	-	-	-
Healthy Communities Activities	93.991		35,809	-	-	-
Temporary Assistance for Needy Families	93.558		12,588	-	-	-
Total Division of Public Health			216,822	-	-	-
Total U.S. Department of Health & Human Services			7,725,802	482,850	-	2,872,841
US Forestry Service						
Passed-through the N.C. Department of Public Instruction:		FY 2018 SRS				
Timber Receipts			124,697	-	124,697	-
Total Federal Awards			10,263,989	483,522	159,321	3,637,871
State Awards:						
N.C. Department of Health and Human Services						
Division of Social Services						
Adoption Subsidy			-	415,761	-	92,614
Extended Foster Care Maximization			-	78,348	-	-
State Foster Home Maximization			-	464,613	-	464,613
State Foster Care Benefits Program			-	177,918	-	177,918
Total Division of Social Services			-	1,136,640	-	735,145
Division of Public Health:						
General						
HIV/STD SSBG Aid			-	500	-	-
Gonorrhea Partner Services			-	1,251	-	-
Tuberculosis			-	18,741	-	-
Communicable Diseases			-	1,610	-	-
Child Health			-	279	-	-
Family Planning			-	36,455	-	-
Maternal Health			-	36,396	-	-
WHSF			-	9,815	-	-
School Nurse Funding Incentive			-	100,000	-	-
STD Drugs			-	250	-	-
General Aid to Counties			-	114,459	-	-
Food and Lodging Fees			-	8,283	-	-
Total Division of Public Health			-	328,039	-	-
Total N.C. Department of Health and Human Services			-	1,464,679	-	735,145

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina
Schedule of Expenditures of Federal and State Awards
For the Year Ended June 30, 2019

Grantor/Pass-Through Grantor/Program/Cluster Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal (Direct & Pass-Through) Expenditures	State Expenditures	Passed-through to Subrecipients	Local Expenditures
N.C. Department of Public Safety						
Division of Emergency Management						
Hurricane Florence reimbursement			-	93,875	16,186	-
Division of Administration, Community Programs						
Juvenile Crime Prevention Council Programs		012-XXXX	-	317,894	317,894	108,073
Total N.C. Department of Public Safety			-	411,769	334,080	108,073
N.C. Department of Commerce						
Rural Center Development Grant - Project Rampart		2018-117-3201-2587	-	500,000	-	500,000
N.C. Department of Cultural and Natural Resources						
Recreational trails program		RTP2017-06P001	-	100,000	-	-
Recreational trails program		RTP2016-03P001	-	25,056	-	-
Division of State Library:						
Aid to Public Libraries Fund			-	142,529	-	-
Total N.C. Department of Cultural and Natural Resources			-	267,585	-	-
N.C. Department of Agriculture and Consumer Services						
Soil Conservation Assistance			-	3,600	-	
Soil Conservation Technician Cost Sharing				26,820	-	26,820
Spay and Neuter Grant			-	13,351	13,351	-
Total N.C. Department of Agriculture and Consumer Services			-	43,771	13,351	26,820
N.C. Department of Environmental Quality						
Abandoned Mobile Home Grant		Contract 6885	-	2,500	-	250
Total State Awards			-	2,690,304	347,431	1,370,288
Total Federal and State Awards			$ 10,263,989	$ 3,173,826	$ 506,752	$ 5,008,159

Notes to the Schedule of Expenditures of Federal and State Financial Awards:

1. Basis of Presentation:
The accompanying schedule of expenditures of federal and State awards (SEFSA) includes the federal and State award activity of Burke County under the programs of the federa government and the State of North Carolina for the year ended June 30, 2019. The information in this SEFSA is presented in accordance with the requirements of Title 2 US Code c Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the State Single Audit Implementation Ac Because the Schedule presents only a selected portion of the operations of Burke County, it is not intended to and does not present the financial position, changes in net position c cash flows of Burke County.

2. Summary of Significant Account Policies:
Expenditures reported in the SEFSA are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniforr Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate:
Burke County has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

4. The following are clustered by the NC Department of Health and Human Services and are treated separately for state audit requirement purposes:
Subsidized Child Care
Foster Care and Adoption

5. Benefit Payments Issued by the State:
The amounts listed below were paid directly to individual receipients by the State from federal and State moneys. County personnel are involved with certain functions, primarily eligibilit determinations that cause benefit payments to be issued by the State. These amounts disclose this additional aid to County recipients that do not appear in the basic financia statements because they are not revenues and expenditures of the County.

Program Title	CFDA No.	Federal	State
Special Supplemental Nutrition Program for Women Infant and Children	10.557	470,522	-
Supplemental Nutrition Assistance Program	10.551	710,131	672
Temporary Assistance for Needy Families	93.558	1,066,637	(15)
Adoption Assistance	93.659	1,052,152	257,804
Child Care and Development Block Grant	93.575	188,428	-
Child Care and Development Fund Mandatory/Match	93.596	260,690	87,052
Foster Care - Title IV-E	93.658	1,611,146	483,720
Medical Assistance Program	93.778	89,229,311	45,921,479
Children's Health Insurance Program	93.767	2,589,856	-
Child Welfare Services Adoption		-	415,761
State / County Special Assistance program		-	594,702

Attachment: Burke County Audited Financial Statements FY 18-19 (2999 : Finance - Presentation of FY 18-19 Audit)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

SCHEDULED PUBLIC HEARINGS

Subject Title: AAB - Ordinance Amending Chapter 6, Animals, Code of Ordinances & Public Hearing - 6:00 P.M.

Presented By: Debbie Hawkins

Summary of Information: The following ordinance amends certain portions of Chapter 6, Animals, Burke Co. Code of Ordinances. The proposed amendments were unanimously approved by the Animal Advisory Board on February 26, 2020.

Budgetary Effect: None at this time. Codification charges will be included in the FY 20-21 budget and incorporated with any other ordinance changes that may be approved in the near future.

County Manager's Recommendation: Approval is recommended.

Suggested Motion:

Hold a public hearing to receive citizen input.

Motion to adopt Ordinance No. 2020-01.

Burke County
North Carolina

Ordinance Amending Chapter 6, Animals, Burke Co. Code of Ordinances

Text to be removed contains a strikethrough mark. New text is shown in **bold red** font.

ARTICLE I. - IN GENERAL

Sec. 6-1. - Definitions.

Consult means to discuss with and reach a decision.

Standards of Care:

An owner, keeper or temporary owner of an animal is required to provide their animal(s) with humane care and treatment as follows:

- **Access to an adequate supply of fresh air,**
- **Species-specific food,**
- **Clean container of fresh water,**
- **Daily exercise especially if using a tether to avoid any unwanted behaviors,**
- **Shelter, as defined in this ordinance,**
- **Access to shade from direct sunlight at all times, and that is large enough for each outdoor pet at one time, and**
- **Veterinary care when needed to prevent suffering.**

Sec. 6-*2*. - Authority and purpose; general duties of animal control.

~~(b)(4) Be responsible for the seizure and arranging for the impoundment, in consultation with the animal services director, where deemed necessary, of any dog or other animal in the county involved in a violation of this chapter or any other county ordinance or state law.~~

(b) (4) Animal Control Officers will collaborate with the Animal Services Director each workday to determine space availability. When space is limited, Animal Control officers can then place greater emphasis on owner education and owner retention with the primary goal being to not impound and euthanize healthy animals for space. Prior to the impoundment of strays / animals at large (reference Burke Co. Animal Ordinance Sec. 6-12) Animal Control Officers shall determine if the animal has a rabies tag, an identification tag or scan for a microchip. (G.S. 130A-192). If the animal has any of the above, the animal control officer will

(a) contact the owner of the animal and return the animal to the owner,
(b) educate the owner, or
(c) educate the owner and issue a citation to the owner for a violation of this ordinance. (Burke County Animal Ordinance Sec. 6-131 (a) (1)).

If the animal has none of the above, the animal control officer shall conduct a neighborhood canvass to see if anyone recognizes the animal / knows the owner. If the owner is known or address obtained, the officer shall:

(a) attempt to return the animal to that address,
(b) educate the owner or
(c) educate and issue a warning for a violation of this ordinance.

If the owner is not home, the animal control officer shall leave notice at the residence stating the kind and type of animal seized, the place where the animal is to be impounded, the hours it may be reclaimed, and the length of time it is to be held.

6-2 ~~(c)~~

~~The county animal services center is a public shelter operated on a managed intake basis and must be in compliance with all state standards established for public shelters. County animal control will only respond to resident complaints when an animal is in severe distress or death is imminent. In circumstances of no severe distress or imminent death, the owner must sign a release in order for the county to take ownership of any animal. The county shall operate and maintain a county animal shelter (animal services center) for the purpose of impounding or caring for animals held under the authority of state law, this chapter or any other county or municipal ordinance. The county may contract for the operation of the animal services center as it deems appropriate.~~

6-2 **(c)** **The county animal services center is a public shelter operated on a managed intake basis and must be in compliance with all state standards established for public shelters. Owners who wish to surrender their animal must contact Animal Services and schedule an appointment.**

6-2 **(d)** **County animal control will only respond to citizen calls regarding:**
i. a resident's report of suspected violation of the Standards of Care,
ii. violation of the Animal Ordinance
iii. a suspected case of animal cruelty,
iv. when an animal is in severe distress or
v. when the animal's death appears imminent.

6-2 (~~d~~)

~~It shall be the duty of the county animal services employees and the animal control division to keep or cause to be kept accurate and detailed records of:~~

~~(1) Impoundment and disposition of all animals coming into the animal services center~~

~~(2) Bite cases, violations and complaints and investigation of same.~~

~~(3) All other records deemed necessary per G.S. 132-1.1(e).~~

6-2 (e) It shall be the duty of the county animal control division to keep or cause to be kept and submit to Animal Services staff accurate, detailed records including but not limited to citations issued for violations of this ordinance prior to the impoundment of all animals coming into the animal services center.

(1) Bite cases, violations and complaints and investigation of same.
(2) All other records deemed necessary per G.S. 132-1.1(e).

6-2 (f) It shall be the duty of the county animal services employees to keep or cause to be kept accurate and detailed records of the status and disposition of all animals housed at the animal services center.

6-2 ~~(e)~~ **(g)** Animal control officers.

(1) County animal control officers are sworn deputies with the county sheriff's office. They are also designated as animal cruelty investigators. Only county employees shall be designated as an animal cruelty investigator.

(2) Animal control officers shall have the following additional powers and duties within the county and within any municipality therein that has given prior approval in accordance with applicable law:

a. The responsibility for the enforcement of all state and local laws including ordinances, resolutions pertaining to the ownership and control of dogs and other animals.

b. To cooperate with the county health director, the animal services employees and all other municipality law enforcement officers in the county and assist in the enforcement of the laws of the state with regard to animals, the vaccination of dogs and cats against rabies, the confinement and leashing of dangerous animals, and any other state law applicable to animals or animal control.

c. To investigate reported or observed animal cruelty or animal neglect, complaints or violations and make written reports of such investigations and, when requested, provide such reports to the district attorney's office.

d. To investigate reports of observed harassment or attacks by dogs or other animals against people, animals, or domesticated livestock and to assist in locating those persons owning or harboring the attacking animals.

ARTICLE III. – IMPOUNDMENT

(No changes to 6-71 – 6.76)

Sec. 6-77. - Rescue requirements and audits.

Approved rescue groups are allowed to pull animals from county animal services. Pursuant to G.S. 130A-192(a), all animals are required to be held for an initial impoundment period of 72 hours. However, in the event that an animal is surrendered to county animal services, the animal may be released immediately. Following the initial impoundment period, animals will be held in the animal services center and made available for rescue by an approved rescue group or the general public as long as the health and temperament of the animal determines that it is suitable for rescue/adoption. This determination will be made by the animal services director and the decision will be final.

(1) Following the transfer of an animal to an approved rescue group, county animal services will require that the animal be provided with the appropriate care that includes spay/neuter, updated vaccinations, and health reconditioning (if needed), etc.

(2) Random ~~Quarterly~~ audits will be performed by the animal advisory board to ensure proper care and recordkeeping of all approved rescue groups~~/groups~~. During each audit, two approved rescues will be selected for audit review and required to provide all required documentation ~~of applicable vaccinations, spay/neuter, and current location of a random selection of animals they have pulled from county animal services.~~ **to evaluate the health and welfare of the animals as determined by the animal advisory board.**

If the audit shows an approved rescue group is not in compliance two times in two consecutive audits due to missing or incorrect documentation or refusal/failure to provide, a warning will be issued, and the rescue given ten working days to produce additional documentation. If the rescue fails to produce requested documents or additional information to refute the audit, the rescue's permission to pull animals from Animal Services will be suspended. Time of suspension will be no less than six months. Re-evaluation of the rescue will be conducted by the Animal Services Director. A second violation will warrant a 12-month suspension, and any additional violations will mean permanent revocation.

(3) Rescues must obtain and maintain nonprofit, tax-exempt status as a 501(c)3.

(4) In order to be considered for approval as an approved rescue group by county animal services, groups must submit the county animal services' rescue application, along with three letters of reference, one of which must be submitted by a state licensed veterinarian with preference given to rescues that can also provide references from other North Carolina-based animal shelters. County animal services will notify the applicant group of its decision to approve or deny the application. If the application is denied, county animal services will state any/all deficiencies that resulted in the decision to deny approval of the application.

(5) All adoptable animals are available on a first-come, first-serve basis. Priority will be given to adoptions by individuals over transfer to approved rescue groups or foster.

(6) To ensure that all information is recorded accurately and efficiently, county animal services will require that all interaction with approved rescue groups must be completed

via email at animalservices@burkenc.org. All phone calls and in-person contact will be referred to the email address.

(7) In addition to auditing approved rescues, the animal advisory board will perform random audits on records from Burke County Animal Control and Burke County Animal Services.

ARTICLE V. - REMEDIES

Sec. 6-131. - General enforcement, order, or other relief.

(a) Civil penalties. Any person, firm or corporation violating any of the provision of this chapter shall be subject to the imposition by citation of a civil penalty for each such violation which shall be paid in full within ten days of the service of the citation by a representative of the county animal control division or any law enforcement officer in accordance with G.S. 153A-123. If the offender does not pay the penalty within ten days, the county may recover said penalty plus court costs in a civil action in the nature of debt. Failure to correct the violation within the ten-day period will result in an additional penalty of $50.00 per violation per day until the violation is corrected. All civil fees are subject to associated legal fees in the collection of delinquent fees.

(1) Unless otherwise stated in this chapter, any person firm, etc., violating any provision of this chapter shall be subject to the following penalties with a time frame of one year on the last citation.

~~a. First offense, $50.00 penalty.~~
~~b. Second offense, $100.00 penalty.~~
~~c. Third offense, $200.00 penalty.~~
~~d. All offenses after third, $200.00 penalty per incident.~~
~~e. All offenses after third, $200.00 penalty per incident.~~

a. First offense, warning.
b. Second offense, $50.00 penalty.
c. Third offense, $100.00 penalty.
d. Fourth offense, $200.00 penalty.
e. All offenses after third, $200.00 penalty per incident.

(2) If any dangerous animal or dangerous dog (as defined in G.S. 67-4.1), when unprovoked, attacks, assaults, wounds, bites or otherwise injures or kills a human being, the owner shall pay a civil penalty of $3,000.00. After a ten-day waiting period, exclusive of Sundays and holidays, the owner may reclaim the animal or dangerous dog in injury cases only. Animals that kill a human being will be euthanized when it has been proven through the legal process.

(3) If any dangerous animal or dangerous dog (as defined in G.S. 67-4.1), when unprovoked, kills, wounds or assists in killing or wounding any domestic animal or pet, the owner of said animal or dog shall pay a civil penalty of $200.00. For each subsequent violation, the owner of said animal or dog shall pay a civil penalty of $400.00.

(4) If any dangerous animal or dangerous dog runs at large, the owner of said animal or dog shall pay a civil penalty of $200.00. For each subsequent violation, the owner of said animal or dog shall pay a civil penalty of $300.00.

(5) Any person in possession of or keeping an inherently exotic within the county in violation of the applicable provisions of this chapter shall be subject to the imposition by citation of a civil penalty for each such violation in the amount of $300.00.

(6) Violation of the county ordinance for animal cruelty is subject to a first offense fine of $200.00 and a second offense fine of $300.00 if the second offense occurs within one year of the first offense.

(7) If the offender does not pay the full amount of the penalty within ten days, the county may recover all attorney fees in a civil action in the nature of debt.

(8) The owner shall also be responsible for any costs incurred such as a tranquilizer fee, costs of which are at a minimum of $50.00.

(9) The owner shall be responsible for all fees associated with the citation collection.

(10) Failure to pay fees owed to county animal control/services within ten days could result in referral to the North Carolina Debt Setoff Collection Program for collection pursuant to G.S. 105A-2(6) as well as a local collection assistance fee of $15.00.

(b) Criminal sanctions. Violation of this chapter shall be a misdemeanor for which a criminal summons may be issued. Any person convicted of such violation shall be punishable as provided in G.S. 14-4. Each day's violation of this section is a separate offense.

(c) Injunctive relief. In addition, enforcement of this chapter may be by appropriate equitable remedy, injunction or order of abatement issued by a court of competent jurisdiction.

(d) Seizure or impoundment. In addition to criminal or civil penalties, animal control is authorized to seize or impound an animal for violation of specific sections of this chapter as set forth in this chapter. If an animal is seized, the animal control officer shall issue a written notice of seizure and leave it with the owner or it may be affixed to the premises from which the animal was seized.

Adopted this the 17th day of March 2020.

_____
Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

Attest:

_____
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

BURKE COUNTY
BOARD OF COMMISSIONERS
NOTICE OF PUBLIC HEARING
MARCH 17, 2020 – 6:00 P.M.

The Burke County Board of Commissioners will hold a public hearing at 6:00 p.m. on March 17, 2020 in the Commissioners' Meeting Room, Burke County Services Building, 110 N. Green St. in Morganton, NC (Door E). At the meeting they will take public comment regarding amendments to Chapter 6 (Articles I, III and V) of the Burke County Code of Ordinances, Animals. If reasonable ADA accommodations are needed to participate in the meeting, please contact the County Manager's office at 828.764.9350 at least 48 hours prior to the meeting.

Kay Honeycutt Draughn, Clerk to the Board

Chapter 6 - ANIMALS[1]

Footnotes:

--- (**1**) ---

State Law reference— Authority of county to prohibit the abuse of animals, G.S. 153A-127; authority to establish and operate animal shelters, G.S. 153A-442; dogs, G.S. 67-1 et seq.; county authority to levy animal tax, G.S. 153A-153; authority of county to regulate the possession or harboring of dangerous animals, G.S. 153A-131; county authority to prohibit the abuse of animals, G.S. 153A-127.

ARTICLE I. - IN GENERAL

Sec. 6-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandon means to intentionally, knowingly, recklessly, or negligently leave an animal at a location for more than 48 consecutive hours without providing for the animal's continued care.

Adequate feed means the provision at suitable intervals, not to exceed 24 hours, of a quantity of wholesome foodstuff suitable for the species and age, sufficient to maintain a reasonable level of nutrition in each animal. Such foodstuff shall be served in a sanitized receptacle, dish, or container.

Adequate shelter means that shelter which will keep a nonaquatic animal dry, within reasonable efforts to keep the animal out of the direct path of winds and out of the direct sun, at a temperature level that is reasonable for the current weather. If a concern is registered, the credibility of the report will be determined at the judgment and discretion of the responding animal control officers. For dogs, cats and other small animals, the shelter shall be a windproof and moisture-proof structure of suitable size to accommodate the animal and allow retention of body heat. It shall include four walls, a roof and a solid floor, with an opening entrance large enough to allow access to the animal, but placed in such a way as to keep the animal out of the direct path of winds. Metal barrels do not provide adequate shelter for a dog, cat or other small animal and are prohibited for that purpose. Shelters shall have adequate drainage and shall be free of accumulated waste, feces, trash, debris and/or any other elements, per the discretion of animal control officers, that are deemed unsafe to the health and well-being of the animal. For the purpose of this definition, the following do not constitute adequate shelter:

(1) Underneath stoops, decks and outside steps.

(2) Inside or underneath vehicles.

(3) Metal barrels.

(4) Cardboard boxes.

Adequate water means constant access to a supply of clean, fresh, drinkable water provided in a sanitary manner or provided at suitable intervals for the species and not to exceed 24 hours at any interval. During freezing temperatures, steps must be taken to ensure unfrozen, drinkable water is available at all times.

Animal means any live, vertebrate creature specifically including but not limited to dogs, cats, farm animals, birds, fish, livestock and reptiles.

Animal control division/animal control officers means the division of the county sheriff's office that has the responsibility to enforce all state laws and all ordinances of the county pertaining to animals. Animal control officers in the performance of their duties shall have all the power, authority, and immunity granted under this chapter and by the general laws of the state to enforce the provisions of this chapter, and the laws of the state as they relate to the care, treatment, control or impounding of animals. Notwithstanding anything herein to the contrary, animal control does not operate the Burke County

Animal Services Center. Operation of the animal services center shall be under the supervision, administration, and control of the county animal services director. All investigations of reported or observed animal cruelty or animal abuse shall be the responsibility of and shall be carried out by the animal control officers.

Animal services director means that person designated by the board of commissioners and the county manager in Burke County and where appropriate, his or her designee, charged with the responsibility, discretion and authority to interpret, implement and enforce the animal services programs in Burke County. The animal services director is the person charged with the supervision, administration, and operation of the Burke County Animal Services Center; and who has final determination on the care, treatment, control, impounding, and disposition of animals.

Animal shelter, operated on a managed intake basis and hereinafter called the animal services center, means the facility which is used to house or contain seized, stray, homeless, quarantined, abandoned or unwanted animals which is owned and operated by the county for the purpose of caring for them, placing through adoption or euthanizing if necessary.

Approved rescue group means a nonprofit organization that cares for animals and which has been favorably assessed by the animal services director through the application of written standards.

At large means any animal found off the property of its owner and not under restraint or any animal that has been the subject of a previous at-large complaint when found unrestrained whether on or off the property of its owner, or any animal previously determined to be dangerous that is not confined to a secure enclosure while on the property of its owner.

Attack means an approach to a person by an unrestrained animal in a vicious, terrorizing or threatening manner, without the animal having been teased, molested, provoked, beaten, tortured or otherwise harmed.

Attack training facility means any person, group of persons, partnership or corporation engaged in boarding, breeding, selling or training dogs or other animals in the mode of attack.

Bite means the act of an animal seizing flesh with its teeth or jaws so as to tear, pierce or injure the flesh as to where blood can be seen.

Boarding kennel means: any facility or establishment which regularly offers to the public the service of boarding animals for a fee. Such a facility or establishment may, in addition to providing shelter, food and water, offer grooming or other services for animals.

Cat means any domesticated mammal of the family Felidae.

Certified rabies vaccinator (CRV) means an individual appointed by the local health director that has received at least four hours of training from the state public health veterinarian and received a written certification from the state public health veterinarian indicating they are able to administer vaccines.

Competent person means a person of suitable age and discretion to keep an animal under sufficient restraint and control in order to prevent harm to the animal, to persons, to other animals, including but not limited to domesticated livestock, or to property.

Confinement means impoundment within the county's animal services center or other appropriate facility.

Cruelty and *cruel treatment* mean every act, omission or act of neglect whereby unjustifiable pain, suffering or death is caused or permitted or attempted to be caused or permitted against animals, as well as acts of teasing, molesting, baiting or trapping, or attempted trapping, of animals unlawfully as outlined in section 6-3.

Dangerous animals means any animal that has demonstrated a fierce or dangerous propensity or tendency to do any act which may endanger persons or property and/or any non-domesticated animal indigenous to the state, including hybrid animals that are part wild. This would include, but not be limited to, any animal that (1) assaults, bites, attacks, or inflicts serious injury on a human being without provocation on public or private property and/or (2) that has killed or injured a pet or domestic animal without provocation. Exceptions: an animal will be not considered dangerous pursuant to this definition if

at the time the threat, injury or damage was sustained, the person attacked was teasing, tormenting, abusing or assaulting the animal, or has in the past teased, tormented, abused, or assaulted the animal, or was committing or attempting to commit a crime. An animal will be not considered dangerous pursuant to this definition if it has attacked or injured a pet or domesticated animal in defense of an attack by another animal, or if it is protecting or defending its young.

Dealer means any person who is licensed by the U.S. Department of Agriculture as a dealer.

Dog means any domesticated mammal of the family Canid.

Domestic animal means any of various animals such as dogs, cats, horses, sheep, cattle, goats, hogs, poultry, etc., domesticated by man so as to live and breed in a tame condition.

Domesticated livestock means livestock raised for the production of meat, milk, eggs, fiber, or used for draft or equestrian purposes, including but not limited to cattle, sheep, goats, swine, horses, mules, rabbits, and poultry.

Exhibitor means any person who is licensed by the U.S. Department of Agriculture as an exhibitor.

Exposed to rabies means any person or animal that has bitten, been bitten by or otherwise has come into contact with the bodily fluids of any animal known or suspected to have been infected with rabies.

Ferret means any domesticated mammal belonging to the family Mustelidae.

Floodprone area means an area in which two or more inches of standing water are likely to accumulate during a period of normal rainfall.

Foster means an individual or family that voluntarily takes an animal from the animal services center and provides temporary shelter and care for the animal in a home environment until the animal can be adopted by a new individual or family.

Habitual violator means an animal, owner or any other person that has been cited for violating this chapter on three or more occasions in the past three years and the most recent violation was within the past 12 months.

Harbor. An animal shall be deemed to be harbored if it is fed or sheltered by the same person or household for 24 consecutive hours or more.

Health department means the Burke County health department.

Health director means the director of the Burke County health department.

Hunting dog means a canine used for the purpose of assisting hunters in tracking and retrieving game.

Impoundment means possession or seizure of an animal by the county animal control officer for placement in the county's animal service center or other appropriate facility.

In estrus means the stage of the reproductive cycle in which a female animal can become pregnant.

Inherently dangerous exotic means any undomesticated member of the Canidae, Felidae, or Ursidae families, including hybrids thereof, which due to their inherent nature, may be considered dangerous to humans and which include:

(1) Canidae: including any member of the Canid dog family not customarily domesticated by man or any hybrids thereof, including wolf hybrids that are a cross between a wolf and a domestic dog, but not including domestic dogs (*Canis familiaris*).

(2) Felidae: including any member of the cat family weighing over 30 pounds not customarily domesticated by man or any hybrids thereof, but not including domestic cats (*Felis catus*).

(3) Urisdae: including any member of the bear, or caniform, family.

(4) Primate: for the purpose of this chapter, the term "primate" includes any member of the Primates family who weighs eight pounds or more.

Kennel means an establishment or premises wherein any person engages in a business or keeps or maintains ten or more domesticated animals over four months of age at any one time; or an establishment wherein any person engages in the business or practice of keeping or selling more than one litter of domesticated animals at any one time. Domesticated animals, for the purpose of this chapter, shall be defined as dogs, cats, and other generally accepted household pets. Litter, for the purpose of this chapter, shall be defined as the progeny resulting from the breeding of two domesticated animals.

Neutered means any animal that has been operated upon to prevent reproduction.

Nighttime means the time from sunset until sunrise.

Nuisance means any act of an animal causing a substantial and unreasonable interference with another's land or his use or enjoyment of that land as outlined in section 6-14.

Other local government body (bodies) means the City of Morganton, Town of Valdese, Town of Drexel, Town of Glen Alpine, Town of Hildebran, Town of Long View, Town of Rhodhiss, Town of Connelly Springs, Town of Rutherford College, and City of Hickory.

Owner means any person, group of persons, firm, partnership or corporation owning, keeping, having custody or control over, sheltering, feeding, harboring or allowing the animal to remain on or about their property for more than 72 consecutive hours. In the event that the owner of an animal is a minor, for the purposes of this chapter, the parent or guardian of such minor shall be considered the owner of that animal.

Owner's property means that area described in a deed of conveyance or the area described in a lease. In a situation involving townhouses or condominiums, animal control will treat the common areas as being owned by the homeowner's association. In a situation involving leased apartments, animal control will treat common areas as being owned by the lessor or property owner. A motor vehicle is not a part of the owner's property unless it is physically located on the area described in a deed of conveyance or the area described in a lease. A motor vehicle that is physically located in or on the common areas of townhouses, condominiums, or leased apartments, or other public areas shall be treated as being off the owner's property.

Pet means a domesticated animal kept for pleasure rather than utility.

Physical harm means any injury which is serious enough to require immediate medical attention.

Poisonous reptile means any animal that crawls or moves on its belly as a snake or on small short legs as a lizard and has the capability of injecting humans or animals with venom which may cause death or physical injury.

Prior complaint means any prior oral or written complaint to animal control about a specific animal, or any oral or written complaint about any animals or a specific owner being in violation of any section of this chapter.

Provocation means any act that would reasonably be expected to cause an animal to defend itself, its young, its owner or keeper, or the property of said owner or keeper.

Restraint. An animal is under restraint within the meaning of this chapter if it is:

(1) Controlled by means of a chain, leash, or other like device;

(2) On or within a vehicle being driven or parked;

(3) Within a secure enclosure; or

(4) Within the dwelling house of the owner.

Sanitized means physically clean and, to a practical minimum, removed of all agents injurious to health.

Secure enclosure means a fence or structure of adequate height, forming or causing a humane enclosure suitable to prevent the animal from escaping and to prevent the entry of young children.

Severe injury means any physical injury that results in broken bones or disfiguring lacerations or requires cosmetic surgery or hospitalization.

Spayed means any female animal that has been operated upon to prevent reproduction.

Stray means any dog, cat or ferret found within the county wandering at large that does not bear evidence of identification of any owner, any dog not displaying a valid rabies tag, or a cat or ferret not displaying a valid rabies tag or having a valid microchip.

Tethering means to restrain a dog outdoors by means of a rope, chain, wire or product manufactured for the purpose of tethering a dog, one end of which is fastened to the dog and the opposite end of which is connected to a stationary object or to a cable or trolley system. This does not include walking an animal with a handheld leash.

Vaccination means the administration of rabies vaccine by a licensed veterinarian or by a certified rabies vaccinator.

Veterinary hospital means any place or establishment which is maintained and operated under the supervision of a licensed veterinarian as a hospital where animals are harbored, boarded and cared for incidental to the treatment, prevention or alleviation of disease processes during the routine practice of the profession of veterinary medicine for surgery, diagnosis and treatment of diseases and injuries of animals.

Wild animal means any animal that is not normally domesticated or a domesticated animal that has returned to its natural wild state. A hybrid of any animal, regardless of genetic percentages, shall be deemed a wild animal. Feral/community cats are not considered wild animals.

(Ord. No. 2017-08, § 6-1, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-2. - Authority and purpose; general duties of animal control.

(a) This chapter is adopted pursuant to the power granted Burke County in G.S. 153A-121, 153A-127, and 153A-442. The overarching goal of this chapter is to protect the health, safety and welfare of county residents and the animals residing within the county, regulate and control the conduct, keeping and care of those animals, facilitate as many responsible, lifetime adoptions of abandoned pets as possible and encourage the reuniting of owners to their impounded animals.

(b) The animal control division of the Burke County Sheriff's Office shall:

(1) Enforce and carry out all state laws and all ordinances of the county pertaining to rabies control.

(2) Be responsible for the investigation of all reported animal bites, for the quarantine of any dog, cat, or ferret exposed to or suspected of having rabies, for a period of not less than ten days, and for reporting to the health director as soon as practical the occurrence of any such animal bite and the condition of any quarantined animal.

(3) Be responsible for the investigation of reports or observations of incidents of harassment of or injuries to domesticated livestock caused by animals. Incidents committed by wildlife are not under the jurisdiction of the animal control division of the Burke County Sheriff's Office and are to be referred to the state wildlife resources commission.

(4) Be responsible for the seizure and arranging for the impoundment, in consultation with the animal services director, where deemed necessary, of any dog or other animal in the county involved in a violation of this chapter or any other county ordinance or state law.

(5) Investigate cruelty or abuse with regard to animals. Incidents committed against wildlife are not under the jurisdiction of the animal control division of the Burke County Sheriff's Office and are to be referred to the state wildlife resources commission.

(6) Make such investigations or inquiries as necessary for the purpose of ascertaining compliance with this chapter or applicable state statute.

(7) Be empowered to issue citations or notices of violation of this chapter in such form as the animal control division may prescribe.

(8) Have employees who are trained to standards established by the state and animal control division.

(c) The county animal services center is a public shelter operated on a managed intake basis and must be in compliance with all state standards established for public shelters. County animal control will only respond to resident complaints when an animal is in severe distress or death is imminent. In circumstances of no severe distress or imminent death, the owner must sign a release in order for the county to take ownership of any animal. The county shall operate and maintain a county animal shelter (animal services center) for the purpose of impounding or caring for animals held under the authority of state law, this chapter or any other county or municipal ordinance. The county may contract for the operation of the animal services center as it deems appropriate.

(d) It shall be the duty of the county animal services employees and the animal control division to keep or cause to be kept accurate and detailed records of:

(1) Impoundment and disposition of all animals coming into the animal services center.

(2) Bite cases, violations and complaints and investigation of same.

(3) All other records deemed necessary per G.S. 132-1.1(e).

(e) Animal control officers.

(1) County animal control officers are sworn deputies with the county sheriff's office. They are also designated as animal cruelty investigators. Only county employees shall be designated as an animal cruelty investigator.

(2) Animal control officers shall have the following additional powers and duties within the county and within any municipality therein that has given prior approval in accordance with applicable law:

a. The responsibility for the enforcement of all state and local laws including ordinances, resolutions pertaining to the ownership and control of dogs and other animals.

b. To cooperate with the county health director, the animal services employees and all other municipality law enforcement officers in the county and assist in the enforcement of the laws of the state with regard to animals, the vaccination of dogs and cats against rabies, the confinement and leashing of dangerous animals, and any other state law applicable to animals or animal control.

c. To investigate reported or observed animal cruelty or animal neglect, complaints or violations and make written reports of such investigations and, when requested, provide such reports to the district attorney's office.

d. To investigate reports of observed harassment or attacks by dogs or other animals against people, animals, or domesticated livestock and to assist in locating those persons owning or harboring the attacking animals.

(Ord. No. 2017-08, § 6-2, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-3. - Animal cruelty.

In addition to what is prohibited by G.S. 14-360—14-366, the following shall be prohibited:

(1) Chaining or tethering an animal to a stationary object for a period of time or under conditions that are harmful or potentially harmful to the animal. Examples of improper chaining or tethering include, but are not limited to, the following:

a. Using a length or weight of a chain or tether that is not appropriate for the size, weight, and age of the animal.

b. Using a chain or tether that is less than ten feet in length and does not have a swivel on the end. All chains or tethers must be attached to the animal by means of a properly fitting harness or collar.

c. Allowing an animal to be chained or tethered such that the animal is not confined to the owner's property or such that the chain or tether can become entangled and prevent the animal from moving about freely, lying down comfortably or having access to adequate food, water and shelter.

d. Using a chain of any type as a primary collar. All collars used for the purpose of chaining or tethering an animal must be made of nylon or leather. Choke chains are intended for training purposes only and are not to be used as a collar. It shall be unlawful to tie an animal using a chain or tether made of exposed wire, rope, twine, cord, or similar material, excluding products manufactured for the sole purpose of tethering.

e. When it has been determined that an animal is housed or restrained less than 15 feet from a public street, road, sidewalk, or right-of-way, such circumstances constitute a public nuisance. If the animal is not in the street, road, sidewalk, or right of way, the animal control officer shall issue a notice to the owner directing the owner to move the animal. If the animal is found on a public street, road, sidewalk, or right of way and the owner is not at home or refuses to remove the animal from the street, road, sidewalk, or right of way, the animal may be seized and impounded.

(2) To intentionally remove or destroy an electronic collar or other electronic device placed on a dog by its owner to maintain control of the dog.

(3) Leaving an animal in an enclosure that is deemed unsafe for the animal. All enclosures should be free of hazards and appropriate for the size and species of the animal.

(4) To color, dye, stain or otherwise change the natural color of baby chickens or other fowl or rabbits.

(5) For any individual, nonprofit, or commercial establishment to separate a dog or cat from its mother until it is seven weeks of age or accustomed to taking food or nourishment other than by nursing, whichever is later.

(6) For any person to entice or lure any animal out of an enclosure or off the property of its owner or keeper, or to seize, molest or tease any animal while the animal is held or controlled by its owner or keeper or while the animal is on or off the property of its owner or keeper, except a stray animal may be seized when trying to capture it.

(7) In regards to the animal fighting and baiting regulations as stated in G.S. 14-362.2., the following exclusions will apply:

a. This section does not prohibit the use of dogs in the lawful taking of animals under the jurisdiction and regulation of the wildlife resources commission.

b. This section does not prohibit the use of dogs in earthdog trials that are sanctioned or sponsored by entities approved by the commissioner of agriculture that meet standards that protect the health and safety of the dogs. Quarry at an earthdog trial shall at all times be kept separate from the dogs by a sturdy barrier, such as a cage, and have access to food and water.

c. This section does not apply to the use of herding dogs engaged in the working of domesticated livestock for agricultural, entertainment, or sporting purposes.

(8) It shall be unlawful for any person to commit any of the acts made unlawful under the provisions of G.S. 14-360, 14-362 and 14-363 as the same relate to dogs, or to commit any other act made unlawful by any other law of the state relating to animal cruelty, fighting and abandonment. The repeal of such law or laws of the state shall have no effect upon this section, and the acts herein made unlawful shall, in the event of such repeal, be those referred to in said law or laws immediately prior to such repeal.

(9) Failure or refusal to report injured domestic animals to the county 911 or the animal's owner, if known.

a. Any person who injures a domestic animal by way of including, but not limited to, motor vehicle impact, firearm discharge or unforeseen accident.

b. Any person who willfully fails to report a severely distressed, sick or injured animal on their property within a timeframe conducive to saving the animal's life.

(10) Performing surgical procedures, including cosmetic procedures on any domestic animal, livestock excluded, except by a licensed veterinarian. This includes, but is not limited to, tail docking, ear cropping, castration, de-clawing and dewclaw removal.

(Ord. No. 2017-08, § 6-3, 5-16-2017)

Sec. 6-4. - Inherently dangerous exotics.

(a) It shall be unlawful for any person to keep an inherently dangerous exotic within the county.

(b) Traveling fairs, circuses, licensed zoos and carnivals shall be exempt from this section.

(c) Recapturing. The owner of any inherently dangerous exotic shall reimburse the county for all costs incurred while attempting to recapture any escaped inherently dangerous exotic. If the animal is sheltered or euthanized by animal control, the owner shall pay all costs.

(Ord. No. 2017-08, § 6-4, 5-16-2017)

Sec. 6-5. - Exotic mammals and reptiles.

(a) At no time may any person or persons harbor an inherently dangerous exotic mammal or reptile in the county.

(b) For the purpose of this chapter an exotic mammal or reptile:

(1) Is not native or indigenous to the state;

(2) Does not have an established wild population in the state; or

(3) Is not regulated by the state wildlife commission.

(c) Harborer of any exotic mammal or reptile is any persons, regardless of ownership, who allows an exotic mammal or reptile to remain, be fed, or to be given shelter or refuge within the person's home, yard, enclosure outbuilding, abandoned vehicle or building, place of business, or any other premises in which the person has control.

(d) An inherently dangerous exotic mammal is any member of the Canidae, Felidae, Ursidae, or primate families, including hybrids thereof, which due to their inherent nature, may be considered dangerous to humans.

(1) Canidae includes any member of the dog (Canid) family not customarily domesticated by man or any hybrids of such Canidae thereof including wolf/wolf hybrids, which are a cross between a wolf and a domestic dog, but not including domestic dogs (*Canis familiaris*).

(2) Felidae includes any member of the cat family weighing over 30 pounds not customarily domesticated by man or any hybrids of such Felidae, but not including domestic cats (*Felis catus*).

(3) Ursidae includes any member of the bear family or hybrids of such Ursidae.

(4) Primate, for the purposes of this chapter, includes any member of the primate family who weighs eight pounds or more.

(e) An inherently dangerous reptile is any member of the class Reptilia which:

(1) Is venomous. A venomous reptile shall include all members of the families:

a. Helodermidae (Gila monsters and Mexican beaded lizards).

b. Viperidae (vipers).

c. Crotalidae (pit vipers).

d. Atractaspididae (burrowing asps).

e. Hydrophilidae (sea snakes).

f. Elapidae (cobras, coral snakes and their allies).

g. As well as any rear-fanged snakes of the family Colubridae that are known to be dangerous to humans including but not limited to:

1. *Dispholidus typus* (boomslang).

2. *Thelotornis kirtlandii* (twig snake).

3. *Rhabdophis* spp. (keelbacks).

(2) Is a member of the order of crocodilian (crocodiles, alligators and caiman).

(f) All exotic mammals or reptiles already in the county prior to the ordinance from which this chapter is derived will be grandfathered, however, if applicable, owners of exotic mammals or reptiles will be required to spay or neuter. All exotic mammals or reptiles that are not spayed or neutered will be in violation of this chapter. Exotic mammals or reptiles not spayed or neutered will be impounded and euthanized by the county animal control.

(g) Exceptions. This chapter does not apply to:

(1) Veterinary clinics in possession of such mammals or reptiles for treatment or rehabilitation purposes.

(2) Any institution or organization that exists primarily to educate the public in the areas of science and nature which receives or has received financial support from federal, state and/or local governments; which has a paid membership open to and composed of members of the general public; which is directed by a board of directors or similar body elected by the membership; and which has been declared a 501(c)(3) exempt organization by the Internal Revenue Service.

(3) Nonresident circuses for no longer than one seven-day period per each separate location where such circus is held within the county per calendar year.

(4) Nonresident carnivals for no longer than one seven-day period per each separate location where such carnival is held within the county per calendar year.

(5) Nonresident licensed zoos for no longer than one seven-day period per each separate location where such licensed zoo is held within the county per calendar year.

(6) Persons temporarily transporting such mammals or reptiles through the county provided that such transit time shall not be more than 24 hours.

(h) Disposition of impounded inherently dangerous exotics.

(1) Any owner of an inherently dangerous exotic who is in violation of this chapter will have their exotic mammal or reptile impounded. Whenever possible, the animal control officer shall impound the animal in the presence of its owner or harborer; however, if not practical, the animal control officer may impound such animal consistent with the provisions of this section.

(2) If an exotic is impounded pursuant to this section, the owner or harborer of the exotic shall be notified by the animal control officer in person or by certified mail.

(3) Any exotic impounded pursuant to this section will be held 72 hours for the owner to claim pursuant to subsection (h)(4) of this section. If the exotic cannot be taken safely by the animal control officer, or if proper and safe housing cannot be found for the animal, at the discretion of the animal control officer, he can euthanize the animal.

(4) The owner or harborer of the exotic can reclaim the exotic if the person can satisfy to the animal control officer that a safe transfer of the exotic to a location outside of the county is arranged.

(5) All costs of impoundment and care of the exotic will be charged to its owner or harborer regardless of whether the exotic is claimed by or returned to said owner or harborer. In the event the exotic is reclaimed, such costs shall be paid in full prior to the owner or harborer reclaiming the exotic pursuant to this section.

(Ord. No. 2017-08, § 6-4.1, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-6. - Keeping and control of dangerous animals.

(a) The owner of an animal that has been determined to be a dangerous animal by the county animal control division will be notified in writing to confine the animal in a humane, secure enclosure. The owner shall post a plainly visible sign upon the secure enclosure warning that a dangerous animal is on the premises.

(b) The owner shall have 30 days from the date of notification to provide a humane secure enclosure. If no suitable confinement of the animals is available at the owner's residence, or outbuilding, the animal will be confined in the animal services center or boarding facility at the owner's expense after consultation with the Animal Services Director.

(c) An animal control officer is empowered to confiscate the dangerous animal and impound it at the owner's expense pending the owner's construction of a humane, secure enclosure. If any dangerous animals are confiscated under this provision, the owner of the dangerous dog or animal shall be given written notice at the time of confiscation that if the owner fails to provide a secure enclosure upon the expiration of 30 days from confiscation, animal control is authorized to euthanize the animal. If the owner constructs a secure enclosure that is approved by animal control, the animal may be redeemed within 30 days from confiscation as long as all fees owed to animal control for harboring, caring, and maintaining the animal are paid.

(Ord. No. 2017-08, § 6-4.2, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-7. - Establishment of dangerous animal appeal board.

There is hereby created a dangerous animal appeal board to serve as the official appellate body that hears all dangerous animal appeals (per G.S. 67-4.1, pertaining to dangerous dogs). The appeal board will convene at the direction of the county board of commissioners or its designee. The appeal board is to be composed of five members appointed by the county board of health who shall serve three-year staggered terms. The appeal board shall be composed of at least one veterinarian licensed to practice veterinary medicine in the state and two members of the general public.

(Ord. No. 2017-08, § 6-4.3, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-8. - Requirements for attack training facility.

(a) It shall be unlawful for any person, group of persons, partnership or corporation to conduct attack training at any location unless such training is conducted within a secure enclosure in the presence of the owner or trainer at all times.

(b) Any dog or animal trained or being trained in a mode of attack is deemed to be dangerous and is subject to all the provisions of this chapter related to dangerous dogs or dangerous animals.

(Ord. No. 2017-08, § 6-4.4, 5-16-2017)

Sec. 6-9. - Reporting of dangerous animals.

The owner of a dangerous animal shall inform the county animal control division as soon as practical, but not later than 24 hours after the occurrence of any of the following:

(1) An assault, attack, or biting upon any human being committed by any such animal in the owner's care or control.

(2) An attack or biting upon any domestic animal or pet while said animal is off the owner's property.

(3) The destruction of or damage to property of another by such animal.

(4) The roaming or escape of any animal required to be restrained or confined to a secure enclosure.

(5) If the owner of a dangerous animal wishes to transfer ownership or possession of the dog to another person, the owner shall provide written notice to the authority that made the determination under this section, stating the name and address of the new owner or possessor of the animal before the ownership of the animal is transferred.

(6) If the owner of a dangerous animal plans to relocate and/or change address, the owner shall provide notice to the authority that made the determination under this chapter, stating the new address and/or date of relocation prior to the move.

(Ord. No. 2017-08, § 6-4.5, 5-16-2017)

Sec. 6-10. - When provisions do not apply.

The provisions of this section do not apply to:

(1) An animal being used by a law enforcement officer to carry out law enforcement duties.

(2) An animal being used in a lawful hunt or lawful agriculture purpose.

(3) An animal where the injury or damage inflicted by the dog was sustained by a domestic animal while the dog was working as a hunting dog, herding dog, or predator control dog on the property of, or under the control of, its owner or keeper, and the damage or injury was to a species or type of domestic animal appropriate to work of the dog.

(4) An animal where the injury inflicted by the dog was sustained by a person who, at the time of the injury, was committing a willful trespass or other tort, was tormenting, abusing, or assaulting the dog, had tormented, abused, or assaulted the dog, or was committing or attempting to commit a crime.

(Ord. No. 2017-08, § 6-4.6, 5-16-2017)

Sec. 6-11. - Interference with enforcement.

(a) It shall be unlawful for any person to resist, obstruct, delay, interfere with, hinder or molest the animal services staff, animal control officers or veterinarians in the performance of any duty authorized by this chapter, or to seek to release any animal in the custody of such agents.

(b) It shall also be unlawful for any person to seek to release, attempt to release, or to release any animal in the custody of the animal control division, whether it be in the dog box in the back of a truck or in a live trap or any other type of confinement device, except as otherwise specifically provided in this chapter. Anyone in violation of this section will be subject to a fine of $100.00 for the first offense, and $300.00 for each following offense civil citation.

(c) It shall be unlawful for any person to file a false report with animal control or to provide false information to an officer involving any investigation of any reported violation of this chapter. Any person found violating this provision shall be guilty of a Class 3 misdemeanor and shall be fined not more than $500.00.

(d) It shall be unlawful for any person to repeatedly file frivolous or unfounded complaints with animal control in order to intimidate or harass any member of the department, animal owner, business owner or rescue group. Any person found violating this provision shall be guilty of a Class 3 misdemeanor and shall be fined not more than $500.00.

(Ord. No. 2017-08, § 6-5, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-12. - Handling of stray or abandoned animals.

(a) It shall be unlawful for any person, without the consent of the owner or keeper, knowingly and intentionally to harbor, feed, keep in their possession by confinement or otherwise, any animal that does not belong to him, including strays or abandoned animals, unless he has, within 24 hours from the time such animal came into his possession, notified animal services. This allows animal services to have a record of the animal and its location in the event the owner or keeper calls or visits the animal services center in search of the animal.

(b) Any animal at large that is seized, impounded, and confined in the animal services center, after the mandatory 72-hour hold, may be adopted, transferred to an approved rescue or euthanized pursuant to procedures of animal services and applicable state law.

(c) Impoundment of such an animal shall not relieve the owner or keeper thereof from any penalty which may be imposed for violation of this chapter.

(d) Any animal seized and impounded that is badly wounded or diseased and has no identification may be euthanized pursuant to procedures of animal services. If the animal has rabies or is suspected of having rabies, the body shall be disposed of in accordance with applicable state regulations. If the animal has identification, animal services shall attempt to notify the owner or keeper before euthanizing such animal; in any event, and except as may be otherwise provided by law, animal control/animal services shall have no liability for euthanizing wounded or diseased animals when such action is taken in accordance with G.S. 19A-32.1(b)(2), which is applicable when "the animal is seriously ill or injured, in which case the animal may be euthanized before the expiration of the minimum holding period if the manager of the animal services center determines, in writing, that it is appropriate to do so. The writing shall include the reason for the determination."

(e) If a stray animal is not claimed within 72 hours of the date of impoundment, the animal shall become the property of the county and be made available for adoption as allowed by this chapter. Owner-surrendered animals may be made available for immediate adoption. When attempting to locate a lost pet, the public may view every animal held at the animal services center at least four hours a day, three days a week. If the animal services center is housing animals that must be kept apart from the general public for health reasons, public safety concerns, or in order to preserve evidence for

criminal proceedings, the animal services center shall make reasonable arrangements that allow pet owners to determine whether their lost pets are among those animals.

(f) The animal services director may allow an approved rescue group or the individual who found an animal to serve as a foster in the event the animal requires extensive or ongoing veterinary care and the group or individual has expressed a desire to seek treatment and assume all financial responsibility.

When conditions make it advisable, the animal services director may allow other animals to be fostered during the 72-hour holding period, so long as such is done in compliance with NCGS §19A-32.19(d) and (e).

(g) Notification of animal control/services division applies to the following:

(1) Animal services must be notified of all stray or abandoned animals prior to adoption or placement. Any person who gives away, sells, or allows an otherwise strayed or abandoned animal to be adopted without first notifying animal services shall have no authority over the animal and ownership shall remain with the previous owner to the extent the previous owner is able to be identified.

(Ord. No. 2017-08, § 6-6, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-13. - Animal advisory board.

(a) Establishment and composition of the county animal advisory board. There is hereby created an animal advisory board to advise the county commissioners, county manager, and animal services director on matters related to the organization and operation of the county animal services center. The advisory board shall be composed of seven members appointed by the board of commissioners. All members must reside at all times in the county. This board shall include one member, as defined by the listed parameters, for each of the following seats:

(1) Member of a 501(c)3 animal rescue agency or foster agency.

(2) Veterinarian (practicing or retired).

(3) Board of health member or designee, excluding health director.

(4) At large (pet owner).

(5) Law enforcement officer, excluding animal control officers.

(6) Member of a 501(c)3 animal rescue agency or foster agency.

(7) At large (pet owner).

(b) All bylaws, regulations and rules of procedures of boards and commissions of the county shall be approved by the board of commissioners.

(c) For the initial terms, three of the members shall be appointed for one-year terms, and four of the members shall be appointed for two-year terms. All subsequent appointments shall be for two-year terms, so that the membership appointments are staggered. Such officers may be reelected for not more than three consecutive terms. Board members shall serve their complete term unless removed for any reason by the board of commissioners. In the event of any vacancy on the board, the board of commissioners shall appoint a replacement member.

(d) The board shall select in its first meeting of each calendar year, a chairperson, vice-chairperson, and secretary. The chairperson shall call all regular and any special meetings of the board, and shall preside at those meetings. In the absence of the chairperson, the vice-chairperson shall preside at any regular or called meeting. In the absence of the chairperson and the vice-chairperson, the secretary shall preside.

(e) The animal services director or designee will attend all meetings of the animal advisory board, and shall be responsible for the proper advertisement of meetings. He/she also shall serve as the staff resource for the board in its research and deliberations. However, he/she shall have no vote on any matter coming before the board unless in the event of a tie due to a recused member on a voting matter.

(f) The animal advisory board will meet on a quarterly basis for review and discussion of any issues that it deems appropriate regarding operation of the animal services center. Additional meetings may be scheduled if requested by the county commission, county manager, animal services director, or the chairperson of this board.

(g) The public health director or designee will attend all meetings of the animal advisory board; he shall also serve as a public health resource for the board in its research and deliberations. However, he shall have no vote on any matter coming before the board.

(h) It shall be the duty of the chairperson of the various boards and commissions to notify the clerk to the board of commissioners should there be a resignation or any other termination of membership.

(i) The chairperson shall be responsible for advising the clerk to the board of commissioners of changes of address of their members.

(j) Applications for membership to all boards and commissions shall be filed with the clerk to the board of commissioners prior to appointment.

(k) No member of any board or commission shall serve more than one unexpired term and four full terms of office consecutively, provided that this provision shall not prevent any person from serving any number of nonconsecutive terms, nor shall it apply to any board or commission whose authorization or bylaws are in conflict with this provision.

(l) All boards and commissions of the county shall meet in accordance with their ordinance provisions, adopted and approved bylaws, and the North Carolina Open Meetings Law. Special meetings may be called by the chairperson or by a quorum of members upon 48 hours' notice. It shall be the responsibility of the animal services director to notify the news media and clerk to the board of commissioners of all special meetings.

(m) In January of each year, the chairperson of each board and commission shall be responsible for notifying the clerk to the board of commissioners and the news media of the regular meeting time and place for that particular board or commission for all regular meetings in the calendar year.

(n) Regular attendance at board and commission meetings by the members is expected by the board of commissioners.

(o) No member of any board or commission shall, without good and sufficient reason, fail to attend three consecutive meetings or fail to attend 50 percent of all the regularly scheduled meetings in one calendar year. Any member who at any time does not comply with this requirement shall be deemed to have abandoned and forfeited membership on such board or commission and the term of office of such absentee shall thereby terminate. It shall be the responsibility of the chairperson to then notify the clerk to the board of commissioners that a vacancy exists on the board or commission.

(p) Members shall serve on boards and commissions without compensation, excepting those board and commission members allowed a specified compensation in the authorizing regulations for the board or commission or as approved by laws.

(Ord. No. 2017-08, § 6-7, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Secs. 6-14—6-30. - Reserved.

ARTICLE II. - RABIES CONTROL

Sec. 6-31. - Compliance with state law.

It is the purpose of this article to supplement applicable state laws by providing for a procedure for enforcement of state laws relating to rabies control in addition to criminal penalties provided by state law.

(Ord. No. 2017-08, § 6-8, 5-16-2017)

Sec. 6-32. - Inoculation of dogs, cats, and ferrets.

(a) Upon complying with this article, there shall be issued by the inoculators, to the owner of the animal inoculated, a metallic tab, stamped with the number and year for which issued, and indicating that the animal has been inoculated against rabies.

(b) It shall be unlawful for any owner to fail to provide their dog with a collar or harness to which a current tag issued under this section is securely attached. The collar or harness, with attached tag, must be worn at all times.

(c) Cats and ferrets shall have the option of either a collar or a microchip to ensure they are outfitted with proper identification. If the animal is microchipped, owners must maintain records of rabies vaccinations and current tag.

(d) It shall be unlawful for any person to use for any animal a rabies inoculation tag issued for an animal other than the one using the tag.

(Ord. No. 2017-08, § 6-9, 5-16-2017)

Sec. 6-33. - Report and confinement of animals biting persons or showing rabies symptoms.

(a) Dogs and cats quarantined under this section shall be confined in a veterinary hospital or boarding kennel approved by the animal control division at the expense of the owner. Dogs and cats quarantined under this section shall be confined in the county animal services center at the expense of the owner after consultation with the animal services director.

(b) The only home confinement that can be authorized by animal control is when (i) the person bitten resides at the same residence; (ii) the owner has a fenced in area in his yard; (iii) the fenced in area has no entrances or exits that are not locked; and (iv) the animal is currently vaccinated against rabies. Proof of vaccination will be required at the time of investigation. If the animal is confined on the owner's premises, the animal control officer shall revisit the premises for inspection purposes at approximately the middle of the confinement period and again at the conclusion of the confinement period.

(c) In the case of stray dogs or cats whose ownership is not known, the dogs or cats may be euthanized and the head examined for rabies or kept for the supervised quarantine period required by this section at the county animal services center.

(d) If rabies does not develop within ten calendar days after a dog or cat is quarantined under this section, the dog or cat may be released from quarantine upon written authorization of the health director or the health director's delegate. For purposes of calculating time periods, the date of initial impound is not counted. If the dog or cat has been confined in the county animal services center, the owner shall pay any fines, necessary veterinarian fees and a boarding fee set by and approved by the county board of commissioners. Any animal that bites a person that has not been reclaimed within 72 hours from the end of the ten-day rabies observation quarantine period shall become the property of the county and may be dealt with as set forth in section 6-12(b) Animal services is authorized to initiate legal proceedings to recover the costs of caring for an animal confined at the animal services center pursuant to this section if the animal is not redeemed.

(e) In the case of a carnivore or bat, the animal may be euthanized and the head examined for rabies.

(f) Upon seizing an animal pursuant to G.S. 130A-196, the animal control officer shall leave with the owner or affix to the owner's residence a notice containing the beginning and ending dates of

confinement and stating that the owner must redeem the animal within 24 hours of the ending date of confinement stated in the notice.

(Ord. No. 2017-08, § 6-10, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-34. - Areawide emergency quarantine.

When reports indicate a positive diagnosis of rabies, the county health director may order an areawide quarantine for such period as he deems necessary. Upon invoking of such emergency quarantine, no dog, cat, or other carnivores shall be taken into the streets or permitted to be in the streets during such period. During such quarantine, no animal may be taken or shipped from the county without written permission of the animal control officer. During the quarantine period, local health authorities shall be empowered to organize and coordinate a program of mass immunization by the establishment of temporary emergency rabies vaccination facilities strategically located throughout the county.

(Ord. No. 2017-08, § 6-11, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-35. - Post mortem diagnosis.

(a) If an animal dies while under observation for rabies, the head of such animal shall be submitted to the county health department for shipment to the North Carolina State Laboratory of Public Health for rabies diagnosis.

(b) The carcass of any animal suspected of dying of rabies shall be surrendered to the county animal control division. The head of such animal shall be submitted to the county health department for shipment to the state laboratory of public health for rabies diagnosis only if the animal was involved in a bite. The state lab will not test specimens if a bite has not occurred.

(Ord. No. 2017-08, § 6-12, 5-16-2017)

Sec. 6-36. - Unlawful killing, releasing, etc., of certain animals.

It shall be unlawful for any person to kill or release any animal under observation for rabies, any animal suspected of having been exposed to rabies, or any animal which has bitten a human, or to remove such animal from the county without written permission from the animal control division.

(Ord. No. 2017-08, § 6-13, 5-16-2017)

Sec. 6-37. - Failure to surrender for quarantine or destruction.

It shall be unlawful for any person to fail or refuse to surrender any animal for quarantine or euthanization as required in this article when demand is made by the animal control division.

(Ord. No. 2017-08, § 6-14, 5-16-2017)

Secs. 6-38—6-70. - Reserved.

ARTICLE III. - IMPOUNDMENT

Sec. 6-71. - General regulation.

Any animal which appears to be lost, stray, unwanted, or which is found not wearing a valid rabies vaccination tag as required by state law or this chapter, and not under restraint in violation of this chapter, shall be impounded by the animal control division by any means necessary and confined in the county animal services center in a humane manner. Impoundment of such animal shall not relieve the owner thereof from any penalty which may be imposed for violation of this chapter. All impounded animals will be scanned for a microchip to aid in the notification of the legal owner.

(Ord. No. 2017-08, § 6-15, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-72. - Notice to owner.

Immediately upon impounding an animal, the animal control officer / animal services employees shall make reasonable effort to notify the owner and inform such owner of the impoundment. If the owner is unknown or cannot be located, animal services shall hold the animal for a minimum of 72 hours and then make the animal available for adoption, transferred to a rescue, transferred to a foster or, barring extenuating circumstances pursuant to G.S. 19A-32.1(b)(2), euthanization after the five-day impoundment period.

If an animal shelter transfers possession of an animal under this subsection, at least one photograph depicting the head and face of the animal shall be displayed at the animal services center in a conspicuous location that is available to the general public during hours of operation, and that photograph shall remain posted until the animal is disposed of.

(Ord. No. 2017-08, § 6-16, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-73. - Redemption by owner.

(a) The owner of an animal impounded under this article may redeem the animal and regain possession thereof within 72 hours from the time notification of impoundment is given by complying with all applicable provisions of this chapter and paying any necessary veterinary fees and boarding fees set and approved by the county board of commissioners.

(b) No owner may be permitted to adopt his own animal under the provisions of this article in order to reclaim an animal that has been impounded pursuant to state law or this article in order to avoid paying the applicable fees associated.

(c) The owner of any animal that is turned over to animal services will be able to retrieve the animal after the release form has been signed. The owner will be responsible for paying the $25.00 handling fee the day that said animal was turned in.

(Ord. No. 2017-08, § 6-17, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-74. - Adoption or euthanization of unredeemed animals.

(a) If an impounded animal is not redeemed by the owner within the period described in this article, it shall become the property of the county and will be:

(1) Transferred to an approved nonprofit rescue/adoption group registered with the county's animal services division for domesticated animals only, thus excluding wild animals;

(2) Offered for adoption to individuals who have paid the current adoption fees; or

(2.5) Transferred to an approved foster. If the animal services center places an animal in foster care, the animal services center may, in writing, appoint the person or organization possessing the animal to be an agent of the center. After the expiration of the minimum holding period, the center may (i) direct the agent possessing the animal to return it to the center, (ii) allow the agent to adopt the animal consistent with the center's adoption policies, or (iii) extend the period of time that the agent holds the animal on behalf of the center. The animal services center may

terminate an agency created under this subsection at any time by directing the agent to deliver the animal to the center. The animal services center, as principal in the agency relationship, shall not be liable to reimburse the agent for the costs of care of the animal and shall not be liable to the owner of the animal for harm to the animal caused by the agent, absent a written contract providing otherwise.

(3) Euthanized in a humane manner after the five-day impoundment period, space permitting and barring extenuating circumstances pursuant to G.S. 19A-32.1(b)(2).

(b) No animal which has been impounded by reason of its being a stray, unclaimed by its owner, shall be allowed to be adopted from the animal services center during a period of emergency rabies quarantine invoked pursuant to article II of this chapter, except by special authorization of the county health director.

(c) Adoption contract. Any eligible individual adopting a dog or cat from the animal services center shall be required to sign an adoption contract with the animal services center which states that the applicant accepts all ownership responsibilities and liabilities associated with the adoption. Spay and neuter will be mandatory for all animals adopted from the animal services center.

Any eligible rescue or approved foster accepting an animal from the animal services center shall complete the required transfer contract.

(d) Exceptions from adoption policy.

(1) Animal services may refuse adoption of animal to a person less than 18 years of age.

(2) Persons who have previously been cited under this chapter.

(3) Person/household that has adopted three animals in a calendar year.

(4) Animals that exhibit non-person aggressive behavior will be deemed adoptable with full disclosures made to rescues and potential adopters of the aggression type (i.e., food, territory, small prey, etc.).

(e) Animals that exhibit fierce, dangerous, or person-aggressive behavior shall not be offered for adoption.

(f) Any animal officially surrendered by the owner to animal services may be placed for adoption as authorized in this section. No animal will be euthanized prior to the state mandated three-day impoundment period or the county's five-day impoundment period if space is available in the animal services center, barring extenuating circumstances as deemed by the animal services director pursuant to G.S. 19A-32.1(b)(2), which is applicable when "the animal is seriously ill or injured, in which case the animal may be euthanized before the expiration of the minimum holding period if the manager of the animal services center determines, in writing, that it is appropriate to do so. The writing shall include the reason for the determination."

(g) Any animal impounded that is gravely injured or seriously ill and has no identification can be euthanized in a humane manner pursuant to G.S. 19A-32.1(b)(2). If the animal has identification, an animal control officer or animal services employee shall attempt to notify the owner before euthanizing; but if the owner cannot be reached readily and the animal is enduring prolonged, unnecessary suffering, the animal control officer certified to euthanize or animal services employee certified to euthanize may euthanize the animal in a humane manner.

(Ord. No. 2017-08, § 6-18, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-75. - Procedure with respect to redemption or adoption of unvaccinated dog, cat or ferrets.

All dogs, cats or ferrets four months of age or older that leave the animal services center or any animal hospital or veterinary clinic shall be required to have a current rabies vaccination.

(Ord. No. 2017-08, § 6-19, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-76. - Suspected rabid animals not to be redeemed or adopted.

Notwithstanding any other provision of this article, animals impounded that appear to be suffering from rabies shall not be redeemed or adopted, but shall be dealt with in accordance with article II of this chapter.

(Ord. No. 2017-08, § 6-20, 5-16-2017)

Sec. 6-77. - Rescue requirements.

Approved rescue groups are allowed to pull animals from county animal services. Pursuant to G.S. 130A-192(a), all animals are required to be held for an initial impoundment period of 72 hours. However, in the event that an animal is surrendered to county animal services, the animal may be released immediately. Following the initial impoundment period, animals will be held in the animal services center and made available for rescue by an approved rescue group or the general public as long as the health and temperament of the animal determines that it is suitable for rescue/adoption. This determination will be made by the animal services director and the decision will be final.

(1) Following the transfer of an animal to an approved rescue group, county animal services will require that the animal be provided with the appropriate care that includes spay/neuter, updated vaccinations, and health reconditioning (if needed), etc.

(2) Quarterly audits will be performed by the animal advisory board to ensure proper care and recordkeeping of all approved rescue groups/groups. During each audit, two approved rescues will be selected for audit review and required to provide all documentation of applicable vaccinations, spay/neuter, and current location of a random selection of animals they have pulled from county animal services. If the audit shows an approved rescue group is not in compliance two times in two consecutive audits due to missing or incorrect documentation or refusal/failure to provide, a warning will be issued, and the rescue given ten working days to produce additional documentation. If the rescue fails to produce requested documents or additional information to refute the audit, the rescue's permission to pull animals from Animal Services will be suspended. Time of suspension will be no less than six months. Re-evaluation of the rescue will be conducted by the Animal Services Director. A second violation will warrant a 12-month suspension, and any additional violations will mean permanent revocation.

(3) Rescues must obtain and maintain nonprofit, tax-exempt status as a 501(c)3.

(4) In order to be considered for approval as an approved rescue group by county animal services, groups must submit the county animal services' rescue application, along with three letters of reference, one of which must be submitted by a state licensed veterinarian with preference given to rescues that can also provide references from other North Carolina-based animal shelters. County animal services will notify the applicant group of its decision to approve or deny the application. If the application is denied, county animal services will state any/all deficiencies that resulted in the decision to deny approval of the application.

(5) All adoptable animals are available on a first-come, first-serve basis. Priority will be given to adoptions by individuals over transfer to approved rescue groups or foster.

(6) To ensure that all information is recorded accurately and efficiently, county animal services will require that all interaction with approved rescue groups must be completed via email at animalservices@burkenc.org. All phone calls and in-person contact will be referred to the email address.

(Ord. No. 2017-08, § 6-21, 5-16-2017; Ord. No. 2019-11, 8-6-2019; Ord. No. 2019-14, 11-19-2019)

Sec. 6-78. - Pet shops.

(a) In general. A pet shop is a building or facility located outside city/town limits and the person acquires animals for the purposes of resale, excluding domesticated livestock, that are bred by others whether as owner, agent, or on consignment, and that sells, trades or offers to sell or trade such animals at retail or wholesale, or a person that holds or keeps animals, excluding domesticated livestock, for the purpose of cleaning or grooming.

(b) Standards for pet shops. All pet shops subject to this chapter, including pet shops run in conjunction with another animal facility, shall, in addition to the other requirements of this article, also, comply with the following minimum standards:

(1) There shall be available hot water at a minimum temperature of 140 degrees Fahrenheit for washing cages and disinfecting, and cold water easily accessible to all parts of the shop.

(2) Fresh water shall be available to all species at all times. Containers are to be cleaned and disinfected each day. All water containers shall be removable for cleaning and be mounted so the animal cannot turn them over or defecate in them.

(3) The temperature of the area around the animal enclosures in the shop shall be maintained at a level that is healthful for every species of animals kept in the shop.

(4) All cages and enclosures are to be of a nonporous material for easy cleaning and disinfecting. Each cage must be of sufficient size that the animal will have room to stand, turn, lie down and stretch out to its full length without touching the sides or tops of the enclosure, and floors of sufficient strength and design to ensure the animal's limbs or paws cannot pass through the cage floor.

(5) All animals under three months of age are to be fed at least two times per 24 hours. Food for all animals shall be free from contamination, wholesome, palatable and of sufficient quantity and nutritive value to meet the normal daily requirements for the condition and size of the animal. Food for animals shall be served in a clean dish so mounted that the animal cannot readily tip it over, and it shall be removable.

(6) Each bird must have a perch and sufficient room to sit on a perch. Perches shall be placed horizontal to each other in the same cage. Cages and perches must be cleaned every day, and cages must be disinfected when birds are sold or as otherwise transferred. Parrots and other large birds shall have separate cages from smaller birds.

(7) There shall be sufficient clean, dry bedding to meet the needs of each individual animal. Provision shall be made for the removal and disposal of animal and food waste, bedding and debris, to ensure the enclosure is maintained in a clean and sanitary manner.

(8) All animals must be fed and watered and all cages cleaned every day, including Sundays and holidays.

(c) Failure to meet these standards shall be grounds for the issuance of a citation subjecting the owner to the penalties described in this chapter, and/or the issuance of an abatement order to comply with the provisions of this chapter.

(d) Owners or operators of pet shops must apply to the animal control for a pet shop permit, pay any designated privilege tax and receive a permit to own or operate a pet shop in the county.

(e) Pet shops shall be subject to inspection by the department of agriculture upon registration with county animal control.

(f) In the county, no person may own or operate a pet shop outside of any municipal limits unless and until such person satisfies the requirements of this section and has been issued a privilege license if required.

(Ord. No. 2017-08, § 6-22, 5-16-2017)

Secs. 6-79—6-110. - Reserved.

ARTICLE IV. - MISCELLANEOUS

Sec. 6-111. - Zoning and environmental health.

Owners, as defined in this chapter, must be in compliance with all applicable zoning and environmental health ordinances.

(Ord. No. 2017-08, § 6-23, 5-16-2017)

Sec. 6-112. - Enforcement in municipalities; restricted.

Animal control officers shall have no authority to enforce this chapter within the boundaries of any municipality unless the governing body of that municipality adopts a resolution stating that the county is empowered to enforce the provisions of this chapter within that municipality and repeals any inconsistent ordinance.

(Ord. No. 2017-08, § 6-24, 5-16-2017)

Sec. 6-113. - Deceased animals.

(a) It shall be the duty of the owner or person in charge of any animal that dies from cause, and the owner, lessee or person in charge of any land upon which any animal dies, to bury the dead animal to a depth of at least three feet beneath the surface of the ground and 300 feet from groundwater source within 24 hours after the death of the animal is known, or to otherwise dispose of the animal in a manner approved by the state veterinarian.

(b) It shall be unlawful for any person to remove the carcass of a dead animal from his premises to the premises of any other person without the written permission of the person having charge of such premises and without burying such carcass as provided in this section.

(c) The animal control office does not pick up any deceased animal from properties or roadways.

(d) Euthanized animals shall be disposed of in accordance with section 26.10 (Environment) of the Burke County Code. The bodies of euthanized animals shall not be sold.

(Ord. No. 2017-08, § 6-25, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Sec. 6-114. - Animals creating a nuisance.

(a) The following acts or actions by an owner or possessor of an animal are hereby declared to be unlawful:

(1) It shall be unlawful for any dog owner to keep a dog that habitually or repeatedly barks in such a manner or to such an extent that it is a public nuisance. The term "habitually or repeatedly" is defined as three or more times per minute for no less than a 15-minute period.

(2) Maintaining animals in an unsanitary environment resulting in offensive odors or danger to the animal or to the public health, safety or welfare, or failing to maintain a condition of good order and cleanliness that reduces the probability of transmission of disease.

(3) Maintaining the owner's property in a manner that is offensive, annoying or dangerous to the public health, safety or welfare of the community because of the number, type, variety, density or location of the animals on the property.

(4) Maintaining an animal that is diseased and dangerous to the public health.

(5) Domestic animal owners shall clean up feces left on private or public property that is not owned by the owner.

(6) Allowing animals to turn over garbage containers or remove garbage from them.

(7) Allowing animals to damage gardens, foliage or other real property.

(8) Maintains an animal that chases, snaps at, attacks or otherwise molests pedestrians, bicyclists, motor vehicles, livestock, or domestic animals off the property of the owner.

(9) Owners of the animal may be issued one warning for an animal nuisance violation per calendar year. Any subsequent instances will be subject to a uniform citation and the applicable fees.

(b) Property owners have the right to prohibit domestic animals from being present on their property. If any domestic animal is on a citizen's property and the mere presence of the domestic animal is a nuisance, then the property owner may take the following steps to keep animals off of their property:

(1) Fill out a complaint form provided by animal control stating that there is a domestic animal on their property that is creating a nuisance by its mere presence.

(2) The complainants must identify themselves as the complainants and identify the name and address of the owner of the domestic animal that is creating a nuisance.

(3) The complaint will be mailed certified receipt or hand delivered by animal control to the owner of the domestic animal creating the nuisance.

(4) After the owner of the domestic animal receives the complaint they have 24 hours to ensure that the identified domestic animal in the complaint is not present on the complainant's property.

(5) If the identified domestic animal in the complaint is found to be present on the complainant's property, the owner of the domestic animal will be in violation of this chapter.

Note: This measure is to give property owners the right to identify specific domestic animals that are creating a nuisance. This does not bind the county to keep all animals off of any property. Animal control will not take complaints from complainants requesting that all domestic animals be kept off their property.

(Ord. No. 2017-08, § 6-26, 5-16-2017)

Sec. 6-115. - Cat colonies.

(a) A cat colony is defined as three or more cats feeding and living in close proximity not under the direct control of an owner.

(b) Cat colonies must be registered with animal services.

(c) Each colony must have a contact person.

(d) Each colony must have permission from the property owner to house the colony on the premises.

(e) Each contact person will be required to maintain a current and up-to-date log of vaccines and records of all cats in the colony.

(f) Each contact person group is responsible for any and all damages that occur off the property that the colony is located on.

(g) This provision does not pertain to any agency or municipality having its own animal control ordinance.

(Ord. No. 2017-08, § 6-27, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Secs. 6-116—6-130. - Reserved.

ARTICLE V. - REMEDIES

Sec. 6-131. - General enforcement, order, or other relief.

(a) *Civil penalties.* Any person, firm or corporation violating any of the provision of this chapter shall be subject to the imposition by citation of a civil penalty for each such violation which shall be paid in full within ten days of the service of the citation by a representative of the county animal control division or any law enforcement officer in accordance with G.S. 153A-123. If the offender does not pay the penalty within ten days, the county may recover said penalty plus court costs in a civil action in the nature of debt. Failure to correct the violation within the ten-day period will result in an additional penalty of $50.00 per violation per day until the violation is corrected. All civil fees are subject to associated legal fees in the collection of delinquent fees.

(1) Unless otherwise stated in this chapter, any person firm, etc., violating any provision of this chapter shall be subject to the following penalties with a time frame of one year on the last citation.

a. First offense, $50.00 penalty.

b. Second offense, $100.00 penalty.

c. Third offense, $200.00 penalty.

d. All offenses after third, $200.00 penalty per incident.

(2) If any dangerous animal or dangerous dog (as defined in G.S. 67-4.1), when unprovoked, attacks, assaults, wounds, bites or otherwise injures or kills a human being, the owner shall pay a civil penalty of $3,000.00. After a ten-day waiting period, exclusive of Sundays and holidays, the owner may reclaim the animal or dangerous dog in injury cases only. Animals that kill a human being will be euthanized when it has been proven through the legal process.

(3) If any dangerous animal or dangerous dog (as defined in G.S. 67-4.1), when unprovoked, kills, wounds or assists in killing or wounding any domestic animal or pet, the owner of said animal or dog shall pay a civil penalty of $200.00. For each subsequent violation, the owner of said animal or dog shall pay a civil penalty of $400.00.

(4) If any dangerous animal or dangerous dog runs at large, the owner of said animal or dog shall pay a civil penalty of $200.00. For each subsequent violation, the owner of said animal or dog shall pay a civil penalty of $300.00.

(5) Any person in possession of or keeping an inherently exotic within the county in violation of the applicable provisions of this chapter shall be subject to the imposition by citation of a civil penalty for each such violation in the amount of $300.00.

(6) Violation of the county ordinance for animal cruelty is subject to a first offense fine of $200.00 and a second offense fine of $300.00 if the second offense occurs within one year of the first offense.

(7) If the offender does not pay the full amount of the penalty within ten days, the county may recover all attorney fees in a civil action in the nature of debt.

(8) The owner shall also be responsible for any costs incurred such as a tranquilizer fee, costs of which are at a minimum of $50.00.

(9) The owner shall be responsible for all fees associated with the citation collection.

(10) Failure to pay fees owed to county animal control/services within ten days could result in referral to the North Carolina Debt Setoff Collection Program for collection pursuant to G.S. 105A-2(6) as well as a local collection assistance fee of $15.00.

(b) *Criminal sanctions.* Violation of this chapter shall be a misdemeanor for which a criminal summons may be issued. Any person convicted of such violation shall be punishable as provided in G.S. 14-4. Each day's violation of this section is a separate offense.

(c) *Injunctive relief.* In addition, enforcement of this chapter may be by appropriate equitable remedy, injunction or order of abatement issued by a court of competent jurisdiction.

(d) *Seizure or impoundment.* In addition to criminal or civil penalties, animal control is authorized to seize or impound an animal for violation of specific sections of this chapter as set forth in this chapter. If an animal is seized, the animal control officer shall issue a written notice of seizure and leave it with the owner or it may be affixed to the premises from which the animal was seized.

(Ord. No. 2017-08, § 6-28, 5-16-2017; Ord. No. 2019-11, 8-6-2019)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: FM - Request for Approval of a Lease Purchase Agreement Between Home Trust Bank and Icard Township Fire Rescue, Inc.

Presented By: Mike Willis and/or Brand Lingerfelt

Summary of Information: Icard Township Fire & Rescue, Inc. is entering into a Lease Purchase Agreement with Home Trust Bank for a new 2020 Pierce Pumper and related equipment. The Fire Department held a public meeting on January 26, 2020 at their station located at 100 First Avenue NE, Hildebran. The Board of Directors of the fire department believes the department is fiscally responsible and financially able to buy the fire apparatus and respectfully request the Burke County Board of Commissioners endorse the verification documents from Home Trust Bank pertaining to the loan agreement. The endorsement would not in any way constitute a financial obligation to the County of Burke.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To support Icard Township Fire Rescue, Inc.'s effort to upgrade its fire apparatus and endorse the verification documents for purchase and finance of a new fire apparatus through the Home Trust Bank.

Johnnie W. Carswell, Chair
Scott Mulwee, Vice Chair
Wayne F. Abele, Sr., Commissioner
Jeffrey C. Brittain, Commissioner
Maynard M. Taylor, Commissioner

Kenneth B. Steen, County Manager
Kay H. Draughn, Clerk to the Board
J. R. Simpson, II, County Attorney
Kania Law Firm, P.A., Tax Attorney

BURKE COUNTY

January 30, 2020

HomeTrust Bank
P.O. Box 10
Asheville, NC 28802-0010

Gentlemen:

The funding for Icard Township Fire Rescue, Inc. has been progressive as per the following schedule:

FISCAL YEAR	ACTUAL OR ANTICIPATED TAX REVENUE	ASSESSED VALUATION	RATE PER $100 VALUE
2020	$ 648,550	$ 642,733,913	$ .10
2019	$ 591,813	$ 497,603,636	$ .10
2018	$ 583,633	$ 458,666,180	$ .10

Margaret Pierce
Deputy County Manager/Finance Director

200 Avery Avenue - P.O. Box 219 - Morganton, NC 28680-0219
County Manager: (828) 764-9350 ~ Clerk to the Board: (828) 764-9354 ~ Fax: (828) 764-9352

Attachment: Icard Township Fire Rescue Loan_0001 (3011 : FM - Approval Between Home Trust Bank and Icard Fire & Rescue)

Johnnie W. Carswell, Chair
Scott Mulwee, Vice Chair
Wayne F. Abele, Sr., Commissioner
Jeffrey C. Brittain, Commissioner
Maynard M. Taylor, Commissioner

Kenneth B. Steen, County Manager
Kay H. Draughn, Clerk to the Board
J. R. Simpson, II, County Attorney
Kania Law Firm, P.A., Tax Attorney

BURKE COUNTY

January 30, 2020

HomeTrust Bank
P. O. Box 10
Asheville, NC 28802-0010

Re: Municipal Lease and Option Agreement between HomeTrust Bank and Icard Township Fire Rescue, Inc.

Dear Sirs,

I am Chairman of the County Commissioners of Burke County. This letter is to advise you that: Icard Township Fire Rescue, Inc. is a qualified Volunteer Fire Department, assigned to protect a specific Fire District within this Count.

In addition, a special ad valorem (fire tax) is assessed on the real property owners of this district. Said tax is to be used exclusively to provide equipment, facilities, and training as is necessary to provide fire protection for said district. Said funds may also be used to up grade equipment as the need arises. This tax is collected by the County and disbursed by the Finance Office to the Fire Department on a regular basis by the County Finance Officer. The Fire Department is operated and managed by the Board of Directors of the Fire Department and the officers of said Department. The Department is currently meeting the requirements of their fire service contract.

The Fire Department has made us aware of their intention to acquire new capital assets through a Lease Purchase transaction with your firm. Please be advise that the County has no objection to this transaction.

Sincerely,

_____

Chairman
Burke County Commission

Attachment: Icard Township Fire Rescue Loan_0001 (3011 : FM - Approval Between Home Trust Bank and Icard Fire & Rescue)

200 Avery Avenue - P.O. Box 219 - Morganton, NC 28680-0219
County Manager: (828) 764-9350 ~ Clerk to the Board: (828) 764-9354 ~ Fax: (828) 764-9352

(To Be Reproduced on County Letterhead)

DATE (please date after the department has held their public meeting on 1/26/2020)

HomeTrust Bank
PO Box 10
Asheville, NC 28802-0010

Re: Municipal Lease and Option Agreement between HomeTrust Bank and Icard Township Fire Rescue, Inc.

Dear Sirs,

I am Chairman of the County Commissioners of Burke County. This letter is to advise you that: Icard Township Fire Rescue, Inc. is a qualified Volunteer Fire Department, assigned to protect a specific Fire District within this County.

In addition, a special ad valorem (fire tax) is assessed on the real property owners of this district. Said tax is to be used exclusively to provide equipment, facilities, and training as is necessary to provide fire protection for said district. Said funds may also be used to upgrade equipment as the need arises. This tax is collected by the County and disbursed by the Finance Office to the Fire Department on a regular basis by the County Finance Officer. The Fire Department is operated and managed by the Board of Directors of the Fire Department and the Officers of said Department. The Department is currently meeting the requirements of their fire service contract.

The Fire Department has made us aware of their intention to acquire new capital assets through a Lease Purchase transaction with your firm. Please be advised that the County has no objection to this transaction.

Sincerely,

_____
Chairman
Burke County Commission

Attachment: Icard Township Fire Rescue Loan_0001 (3011 : FM - Approval Between Home Trust Bank and Icard Fire & Rescue)

ICARD TOWNSHIP FIRE RESCUE INC.

P.O.BOX 905

HILDEBRAN, N.C. 28637

A Public Meeting was held at the Icard Township Fire Department located at 100 First Ave. N.E. in Hildebran on January 26th 2020 at 7:00 P.M. with Chairman of the Board of Directors Kenneth T. Eckard presiding.

There were 20 Resident Freeholders of the Fire District present for the meeting.

A discussion was held on the Fire Department's purchase and Lease Agreement on a 2020 Pierce Pumper on a 2020 Pierce Enforcer Chassis and related equipment.

Chairman Eckard informed the citizens of the district of the departments plan to enter into a Lease Purchase Agreement with United Financial of Fletcher North Carolina . Total cost of the Fire Truck is approximately $608,897.00 . The department's plan is to pay $200,000.00 down and would include (5) annual payments of $87,634.00. Interest accrued in the (5) years would be approximately $29,273.00 at an interest rate of 3.33%.

Asking for any comments and receiving none, a vote was taken to follow through with the Lease Purchase Agreement.

This vote was unanimously in favor of the purchase of this needed apparatus.

Sincerely:
Robert Bishop

Secretary I.T.F.D.

SERVING THE COMMUNITY SINCE 1954

Attachment: Icard Township Fire Rescue Loan_0001 (3011 : FM - Approval Between Home Trust Bank and Icard Fire & Rescue)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: FM - Request for Approval of a Lease Purchase Agreement Between Home Trust Bank and Oak Hill Fire & Rescue Protection Association, Inc.

Presented By: Mike Willis / Jimmy Winters

Summary of Information: Oak Hill Fire and Rescue Protection Association, Inc. is entering into a Lease Purchase Agreement with Home Trust Bank for a new Firovac 3800 gallon Hawk model tanker fire apparatus. The Fire Department held a public meeting on February 4, 2020 at their station located at 2400 NC Hwy 181, Morganton. The Board of Directors of the Oak Hill Fire and Rescue Protection Association, Inc. believes the department is fiscally responsible and financially able to buy the fire apparatus and respectfully request the Burke County Board of Commissioners endorse the verification documents from Home Trust Bank pertaining to the loan agreement. The endorsement would not in any way constitute a financial obligation to the County of Burke.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To support Oak Hill Fire and Rescue Protection Association, Inc.'s effort to upgrade its fire apparatus and endorse the verification documents for purchase and finance of a new fire apparatus through the Home Trust Bank.

Oak Hill Fire and Rescue Protection Association, Inc.

Minutes of the Special Meeting

Special Meeting to Address the Loan Process

The Oak Hill Fire and Rescue Protection Association, Inc. Special Meeting was held Tuesday, 4 February 2020 at 7:00 PM at Oak Hill Fire/Rescue Station 1. The meeting was called to order at 7:00 PM by David Miller President of the Board of Directors. The following issues were discussed:

ITEM	DISCUSSION	ACTION TAKEN
Proof of Quorum	President Miller declared a quorum for the Special Meeting with 12 voting members in attendance.	Quorum acknowledged.
Proof of Meeting Notice	President Miller declared notice of the Special Meeting was given by printed advertisement in the Morganton News Herald on 5 January 2020.	Notice was acknowledged.
Purpose of Meeting	President Miller explained the purpose of the special meeting was to inform the Membership of the decision to finance the new tanker truck through United Financial and to provide the Membership an opportunity to ask questions about the process and indebtedness.	For information.
Public Comments and/or Questions	President Miller opened the floor for public comments and/or questions.	No comments or questions were offered.
Adoption of Resolution	The Incumbency Certificate and Corporate Resolution, as required by United Financial, was presented, and request for adoption was made.	Without objection, the Resolution was adopted, and the appropriate Board Officers were empowered to sign the documents.
Adjourn	There was a motion made to adjourn by James Best, seconded by Glenn Tanzer.	Motion passed.

With no further business to be conducted, the Special Meeting was adjourned at 7:15 PM.

Respectfully submitted,

William F. Brown, III
Secretary, Oak Hill Fire and Rescue Protection Association, Inc.

Morganton News Herald

Advertising Affidavit

Account Number

3153147

PO Box 968
Hickory, NC 28603

Date

January 05, 2020

OAK HILL FIRE DEPT.
2400 HWY 181
MORGANTON, NC 28655

Date	Category	Description	Ad Number	Ad Size
01/05/2020	Legal Notices	OAK HILL FIRE/RESCUE PROTECTION ASSN. INC. PUBLIC	0000622225	2 x 31 L

OAK HILL FIRE/RESCUE PROTECTION ASSN. INC.

PUBLIC HEARING

LEGAL NOTICE

Notice is hereby given, pursuant to Public Law NO. 100-647 S1013(a)(24)(A) (1988), the undersigned will hold public hearing on February 4th, 2020 at 7pm at the location of the undersigned listed below to discuss its acquisition by lease purchase of one (1) new 2020 Firovac 3800 Gallon Hawk Model Tanker Fire Apparatus Mounted on a 2020 Kensworth T-800 Chassis and Related Equipment and financial arrangements related thereto.

Approximate amount of issue: $345, 024.00

All interested persons are invited to attend.

IN WITNESS WHEREOF, I have hereunto set my hand and Official Seal at my office in Morganton this 30th day of December, 2019.

William Franklin Brown, III
Corporate Secretary

Oak Hill Fire and Rescue Protection Association, Inc.
2400 NC Hwy 181
Morganton, NC 28655

Publish: January 5, 2020.

Publisher of

Morganton News Herald

Burke County

Before the undersigned, a Notary Public of Iredell County, North Carolina, duly commissioned, qualified, and authorized by law to administer oaths, in said County and State; that he/she is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a copy of which is attached hereto, was published in the Morganton News Herald on the following dates:

01/05/2020

and that the said newspaper in which such notice, or legal advertisement was published, was a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina.

Assistant Bookkeeper

Newspaper reference: 0000622225

Sworn to and subscribed before me, this 6 day of January, 2020

Pamela Waddell
Notary Public

My Commission expires: May 27, 2022

PAMELA WADDELL
Notary Public
Iredell County
NORTH CAROLINA

THIS IS NOT A BILL. PLEASE PAY FROM INVOICE. THANK YOU

Attachment: Oak Hill Fire Apparatus Purchase Docs_Feb 2020 (2996 : FM - Request for Approval Between Home Trust Bank & Oak Hill Fire

Johnnie W. Carswell, Chair
Scott Mulwee, Vice Chair
Wayne F. Abele, Sr., Commissioner
Jeffrey C. Brittain, Commissioner
Maynard M. Taylor, Commissioner

Kenneth B. Steen, County Manager
Kay H. Draughn, Clerk to the Board
J. R. Simpson, II, County Attorney
Kania Law Firm, P.A., Tax Attorney

BURKE COUNTY

March 17, 2020

HomeTrust Bank
PO Box 10
Asheville, NC 28802-0010

Re: Municipal Lease and Option Agreement between Home Trust Bank and Oak Hill Fire and Rescue Protection Association, Inc.

Dear Sirs,

I am Chairman of the County Commissioners of Burke County. This letter is to advise you that: Oak Hill Fire and Rescue Protection Association, Inc. is a qualified Volunteer Fire Department, assigned to protect a specific Fire District within this County.

In addition, a special ad valorem (fire tax) is assessed on the real property owners of this district. Said tax is to be used exclusively to provide equipment, facilities, and training as is necessary to provide fire protection for said district. Said funds may also be used to upgrade equipment as the need arises. This tax is collected by the County and disbursed by the Finance Office to the Fire Department on a regular basis by the County Finance Officer. The Fire Department is operated and managed by the Board of Directors of the Fire Department and the Officers of said Department. The Department is currently meeting the requirements of their fire service contract.

The Fire Department has made us aware of their intention to acquire new capital assets through a Lease Purchase transaction with your firm. Please be advised that the County has no objection to this transaction.

Sincerely,

_____

Johnnie W. Carswell, Chairman
Burke County Board of Commissioners

Attachment: OHFD_Commissioner Letter_Loan_Feb 2020 (2996 : FM - Request for Approval Between Home Trust Bank & Oak Hill Fire and

200 Avery Avenue - P.O. Box 219 - Morganton, NC 28680-0219
County Manager: (828) 764-9350 ~ Clerk to the Board: (828) 764-9354 ~ Fax: (828) 764-9352

Johnnie W. Carswell, Chair
Scott Mulwee, Vice Chair
Wayne F. Abele, Sr., Commissioner
Jeffrey C. Brittain, Commissioner
Maynard M. Taylor, Commissioner

Kenneth B. Steen, County Manager
Kay H. Draughn, Clerk to the Board
J. R. Simpson, II, County Attorney
Kania Law Firm, P.A., Tax Attorney

BURKE COUNTY

February 24, 2020

Home Trust Bank
PO Box 10
Asheville, NC 28802-0010

Gentlemen:

The funding for Oak Hill Fire and Rescue Protection Association, Inc. has been progressive as per the following schedule:

Fiscal Year	Actual or Anticipated Tax Revenue	Assessed Valuation	Rate Per $100 Value
2020	$ 389,956	$ 456,088,680	0.090
2019	$ 369,654	$ 432,344,163	0.090
2018	$ 360,899	$ 422,104,439	0.090

SIGNATURE BLOCK OF APPROPRIATE COUNTY OFFICER: Margaret Pace

Attachment: OHFD_Home Trust Bank_Financial Data_Feb 2020 (2996 : FM - Request for Approval Between Home Trust Bank & Oak Hill Fire

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: BOC - Proclamation Declaring Youth in Government Day

Presented By: Johnnie Carswell, Chairman

Summary of Information: The month of April is designated as National County Government Month throughout the United States. For the past 20 years, as part of Burke County's participation in this annual event, students from the area high schools have been invited to spend a day with County staff touring County government facilities. Burke Middle College, Hallyburton Academy, and the Burke County Home School Educator Group were also invited to participate. Extension Director, Spring Williams-Byrd, has agreed to facilitate this event. The Board is asked to select a date for Youth in Government Day. Taking the school academic calendar and Ms. Byrd's availability into account, April 30th is the proposed date.

Budgetary Effect: N/A

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To designate April 30, 2020 or another selected date as Youth in Government Day in Burke County and adopt Proclamation No. 2020-02.

PROCLAMATION DECLARING APRIL 30, 2020
AS "YOUTH IN GOVERNMENT DAY"

WHEREAS, the young people of today are the City, County, State, and Federal Government leaders of tomorrow; and,

WHEREAS, the month of April is designated as National County Government Month throughout the United States; and,

WHEREAS, Student Government Associations from Draughn High School, East Burke High School, Freedom High School, and Patton High School were asked to sponsor a group of students in observance of National County Government Month; and,

WHEREAS, students from the Burke Middle College, Hallyburton Academy and the Burke County Home School Educator Group were invited to participate in this national event; and,

WHEREAS, the students will spend the day with County government officials. They will begin the day with an orientation, receive a tour of County facilities and operations and conclude with a luncheon with the County Commissioners; and,

WHEREAS, the Board of County Commissioners heartily endorses the project, commends the leaders, and thanks the students for their participation.

NOW, THEREFORE, the Burke County Board of Commissioners does hereby proclaim April as County Government Month in Burke County and designates April 30th, 2020 as "**YOUTH IN GOVERNMENT DAY IN BURKE COUNTY".**

Adopted this 17th day of March 2020.

_____
Johnnie W. Carswell, Chairman
Burke County Board of Commissioners

Attest:

_____
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: Clerk - Appointment & Removals to Recreation Commission

Presented By: Kay Draughn and/or Treg McGee

Summary of Information: The creation of a new seat (Seat No. 13) on the Recreation Commission is requested due to the opening of Mt. View Elementary School. An application from Jessica Whisnant was received and the 3-year term would end March 31, 2023.

With regard to the remainder of the Commission's seats, a number of challenges exists.

Seat No. 1 - Forest Hill

Brad Clark's removal is requested due to attendance issues. His unexpired term ends March 31, 2021 and there are no applications on file for this seat.

Seat No. 2 - Glen Alpine

Seat No. 2 is vacant. The term ends March 31, 2022. There are no applications on file.

Seat No. 3 - Drexel

Seat No. 3 is vacant, but an application is expected to be received from Lisa Butler. The term ends March 31, 2022.

Seat No. 4 - Valdese / Rutherford College

Seat No. 4 is occupied by Doug Knight. He is willing to serve another term but has not submitted an application. His term ends March 31, 2020.

Seat No. 5 - George Hildebrand

Seat No. 5 is vacant. The term ends March 31, 2021. There are no applications on file.

Seat No. 6 - Hildebran / Icard

Seat No. 5 was occupied by Tim Limbo. However, he has moved and a replacement is needed. The term for this seat ends March 31, 2020. There are no applications on file.

Seat No. 7-- W.A. Young

Seat No. 7 is occupied by Jason Black. His term has not expired; therefore, no action is requested for this seat.

Seat No. 8 - Ray Childers

Seat No. 8 is occupied by Justin Weidner. His removal is requested for attendance issues and the term for this seat ends March 31, 2020. There are no application on file at this time.

Seat No. 9 - Mull

Seat No. 9 was occupied by Tamela Agnor until she resigned. The term for this seat ends March 31, 2021 and there are no applications on file.

Seat No. 10 - Oak Hill

Seat No. 10 is occupied by Mo Beam. His term ends March 31, 2022; therefore, no action on this seat is requested.

Seat No. 11 - Salem

Seat No. 11 is occupied by Brandon Clontz. He is willing to serve another term according to Recreation staff, but an application has not been received. His term ends March 31, 2020.

Seat No. 12 - Commissioner

Seat No. 12 is occupied by Commissioner Mulwee. No action on this seat is requested.

The Clerk continually recruits for these vacancies and the News Herald has recently published two (2) notices in the Community Calendar section of the newspaper to solicit application.

Budgetary Effect: NA

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To remove Brad Clark (Seat No. 1), Tim Limbo (Seat No. 6), Justin Weidner (Seat No. 8) and Tamela Agnor (Seat No. 9) and thank them for their service to the community.

To reappoint Doug Knight (Seat No. 4) and Brandon Clontz (Seat No. 11) to 3-year terms ending March 31, 2023, subject to the receipt of appointment applications.

To appoint Lisa Butler (Seat No. 3) to complete an unexpired term ending March 31, 2022, subject to the receipt of an appointment application.

To approve the addition of Seat No. 13 (Mtn. View) and appoint Jessica Whisnant to a 3-year term ending March 31, 2023.

Burke County Parks and Recreation Commission
12-Members
3-Year Terms
County Code of Ordinance, Chapter 50, Article I

Seat No.	Elem. School District	Name-Address		Term
1	Forest Hill	Brad Clark Morganton NC 28655	A-UT TE	9/18/2018 3/31/2021
2	Glen Alpine	VACANT	A R TE	 3/31/2022
3	Drexel	VACANT	A TE	 3/31/2022
4	Valdese / R. College	Doug Knight	A-UT R R TE	11/20/2018 3/31/2020
5	George Hildebrand	VACANT	A TE	 3/31/2021
6	Hildebran / Icard	Tim Limbo 1393 Airport Rhodhiss Rd. Hickory NC 28601	A R TE	5/16/2017 3/31/2020
7	W. A. Young	Jason Black	A-UT TE	11/20/2018 3/31/2021

Attachment: Recreation Roster (3009 : Clerk - Appointment & Removals to Recreation Commission)

8	Ray Childers	Justin Weidner	A	10/20/2015
		P.O. Box 1418	R	5/16/2017
		Hildebran NC 28637	TE	3/31/2020
9	Mull	Tamela Agnor	A	11/18/2014
		221 Steakhouse Road	R	10/20/2015
		Morganton NC 28655	R	3/23/2018
			TE	3/31/2021
10	Oak Hill	Mo Beam	A-UT	9/18/2018
		1445 Avery Road	R	8/20/2019
		Morganton NC 28655	TE	3/31/2022
11	Salem	Brandon Clontz	A-UT	12/20/2016
		2250 Sunshine Lane	Removed	5/16/2017
		Morganton NC 28655	A-UT	12/19/2017
			TE	3/31/2020
12	County Commissioner	Scott Mulwee	A	5/16/2017
			R	12/19/2017
			R	12/1/2018
			R	12/1/2019
			TE	12/1/2020

A=Appointment
R=Reappointment
A-UT=Appointed to Complete Unexpired Term
TE=Term Expires

BURKE COUNTY APPLICATION APPOINTMENT TO BOARDS AND COMMITTEES

Name:Date: Jessica E. Whisenant 12-5-19

Address: 100 Allman St.

City: Morganton State: NC Zip: 28655

Telephone: Home: Business:

Cell: 828-409-4755 Email: coachjess88@gmail.com

Occupation: N/A (Stay @ home MOM)

Retired from:

How did you hear about this opportunity? Deana Gates

Are you currently serving on a board or committee? (Yes) No

If so, please identify the board or committee: Mountain View Athletics
I serve as Treasurer

Community interest and activities: Recreational Sports and community events/activities for Youth of Burke County

Do you reside in the extraterritorial area of a municipality? Yes (No)

List in order of preference the board and/or committee(s) on which you would like to serve.

Attachment: Jessica Whisnant Mountain View (3009 : Clerk - Appointment & Removals to Recreation Commission)

1. Recreation Board/Committee

2.

3.

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

NO

Revised Oct. 24, 2013

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

I am passionate about helping all Youth have opportunities to thrive throughout the county. I am motivated to learn more, help and grow with Parks and Recreation

Are you willing to attend board or committee meetings on a regular basis? (Yes) No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee: N/A

Are you willing to abide by the Burke County Code of Ethics? (Yes) No

Remarks: Thank you for consideration!
(OPTIONAL)

Signature: Jessica Whisenant
(ORIGINAL SIGNATURE REQUIRED)

Attachment: Jessica Whisnant Mountain View (3009 : Clerk - Appointment & Removals to Recreation Commission)

I hereby resign my position as representative for Mull district on the Burke County Parks and Recreation Commission.

Tamela Agnor
01/07/2020

Attachment: Agnor Resignation (3009 : Clerk - Appointment & Removals to Recreation Commission)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: Clerk - Board of Health Removal

Presented By: Kay Draughn

Summary of Information: The removal of Michelle Freeman (Seat No. 5, Optometrist or private citizen) is requested. Ms. Freeman was unable to attend four (4) consecutive meetings due to her employment and she resigned in December. There are no applications on file at this time.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To remove Michelle Freeman from the Board of Health (Seat No. 5, Optometrist or Private Citizen) and thank her for her service to the community.

Board of Health
11-Member Board
All Appointed by the County
Terms: 3-Year Terms
3-Term Limit

Seat No.	Position	Name-Address		Term
1	Pharmacist	Melinda Zimmerman	A	1/15/2013
		110 Oakland Court	R	12/15/2015
		Valdese NC 29690	R	12/18/2018
			TE	12/31/2021
2	Commissioner	Johnnie Carswell	A	12/20/2016
		107 Drexel Road	A	12/19/2017
		Morganton NC 28655	A	12/15/2018
			A	12/00/2019
			TE	12/31/2020
3	Veterinarian	Thomas Wallrichs	A	12/17/2013
		P.O. Box 1006	R	12/15/2015
		Rutherford College NC 28671	R	12/18/2018
			TE	12/31/2021
4	Physician	Dr. Anthony Frank	A	12/17/2019
		224 Riverside Drive		
		Morganton NC 28655		
			TE	12/31/2022
5	Optometrist	Michelle Freeman	A	1/15/2019
	Or Private Citizen	6648 Roper Hollow Road		
		Morganton NC 28655	TE	12/31/2021
6	Dentist	Dr. Nicholas Thomas	A	12/19/2017
		5357 Knollview Dr.		
		Morganton NC 28680	TE	12/31/2020
7	Registered Nurse	Susan Bingham	A	12/16/2014

Attachment: Health Roster (3003 : Clerk - Board of Health Removal)

		2294 Lighthouse Lane	R	12/19/2017
		Connelly Springs NC 28612	TE	12/31/2020
8	Engineer	Sam King, Jr.	A	12/21/2010
		401 Poteat Drive	R	12/17/2013
		Morganton NC 28655	R	12/20/2016
			R	12/17/2019
			TE	12/31/2020
9	At-Large	Carol Ervin Largent	A-UT	5/18/2010
		429 Bost Road	R	12/3/2012
		Morganton NC 28655	R	12/15/2015
			R	12/18/2018
			TE	12/31/2021
10	At-Large	Connie Stines	A-UT	10/17/2017
		6240 Watershed Road	R	12/19/2017
		Morganton NC 28655	TE	12/31/2020
11	At-Large	Adriana Morris	A-UT	4/19/2016
		504 2nd Street	R	12/20/2016
		Morganton NC 28655	R	12/17/2019
			TE	12/31/2022

A=Appointment
R=Reappointment
A-UT=Appointed to Complete Unexpired Term
TE=Term Expires
UFN - Until Further Notice

Attachment: Health Roster (3003 : Clerk - Board of Health Removal)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: Clerk - NCDOT Secondary Roads Resolution

Presented By: Kay Draughn

Summary of Information: NCDOT Engineering Technician, Morgan Long, requested an updated resolution reflecting the current membership of the Board for a resolution concerning the addition of secondary roads to the State Maintenance System. A draft resolution and the 2017 resolution are provided for the Board's consideration and reference.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To adopt Resolution No. 2020-03.

BURKE COUNTY
NORTH CAROLINA

A RESOLUTION FROM THE BURKE COUNTY BOARD OF COMMISSIONERS TO THE NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION TO REQUEST THE ADDITION OF ROADS TO THE STATE MAINTAINED SECONDARY ROAD SYSTEM

WHEREAS, petitions are from time to time filed with the Burke County Board of Commissioners for addition of roads to the North Carolina Department of Transportation State Maintenance System; and

WHEREAS, the Board of Commissioners does not investigate these petitioned roads for addition; and

WHEREAS, the Board of Commissioners relies on the North Carolina State Department of Transportation to investigate these petitioned roads and to determine if they meet the established standards and criteria for addition to the State Maintenance System.

NOW, THEREFORE BE IT RESOLVED, that the Burke County Board of Commissioners reaffirms its resolutions adopted on September 7, 2004, April 28, 2015 and March 21, 2017 requesting the Division of Highways to process all road additions without the further approval of the Board of Commissioners. Further, the Board reaffirms its request to receive notification of each addition to the State Maintenance System.

Adopted this 17th day of March 2020.

_____
Johnnie W. Carswell, Chairman
Board of Commissioners

ATTEST:

_____
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Res. No. 2017-04

BURKE COUNTY
NORTH CAROLINA

A RESOLUTION FROM THE BURKE COUNTY BOARD OF COMMISSIONERS TO THE NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION TO REQUEST THE ADDITION OF ROADS TO THE STATE MAINTAINED SECONDARY ROAD SYSTEM

WHEREAS, petitions are from time to time filed with the Burke County Board of Commissioners for addition of roads to the North Carolina Department of Transportation State Maintenance System; and

WHEREAS, the Board of Commissioners does not investigate these petitioned roads for addition; and

WHEREAS, the Board of Commissioners relies on the North Carolina State Department of Transportation to investigate these petitioned roads and to determine if they meet the established standards and criteria for addition to the State Maintenance System.

NOW, THEREFORE BE IT RESOLVED, that the Burke County Board of Commissioners reaffirms its resolutions adopted on September 7, 2004 and April 28, 2015 requesting the Division of Highways to process all road additions without the further approval of the Board of Commissioners. Further, the Board reaffirms its request to receive notification of each addition to the State Maintenance System.

Adopted this 21st day of March, 2017.

Jeffrey C. Brittain, Chairman
Board of Commissioners

ATTEST:

Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

SEAL OF BURKE COUNTY ORGANIZED 1777 NORTH CAROLINA

MAR 2017

Attachment: 2017 Res NCDOT Secondary Roads (3002 : Clerk - NCDOT Secondary Roads Resolution Update)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: CM - Sheriff's Vehicle Lease with Town of Hildebran

Presented By: Bryan Steen

Summary of Information: In the past the Town of Hildebran and the County, by and through the Sheriff, executed a lease agreement for a motor vehicle to be used as a Sheriff's vehicle for the provision of law enforcement services by the Community Policing Deputy in the Town. Hildebran wants to continue the leasing arrangement and has purchased a new 2020 AWD Police Interceptor. In the 2008 lease agreement, which was extended to June 30, 2014, the lease fee was $1, and the County provided the license tags, gasoline, maintenance and insurance on the vehicle. The County Attorney was asked to review and update the lease agreement as needed for the pre-agenda meeting.

Budgetary Effect: $1,100+/- - funding should be available in the Sheriff's budget.

County Manager's Recommendation: Approval is recommended, pending review / revisions by the County Attorney.

Suggested Motion: To approve a lease agreement between Burke County and the Town of Hildebran for a motor vehicle for community policing law enforcement services in the Town of Hildebran. Further, authorize the County Manager to execute the lease on behalf of the Board, subject to review and/or revisions by the County Attorney.

NORTH CAROLINA

BURKE COUNTY

LEASE OF MOTOR VEHICLE TO BE USED AS SHERIFF VEHICLE

THIS LEASE AGREEMENT of Motor Vehicle is entered into this ___ day of _____ 2020 by and between the TOWN OF HILDEBRAN, hereafter referred to as "Lessor", and the COUNTY OF BURKE, ~~by and through the Sheriff of Burke County,~~ hereafter referred to as "Lessee".

WITNESSETH:

~~WHEREAS, the parties to this Agreement desire to be bound by the terms herein; and~~

~~WHEREAS, the parties to this Agreement stipulate to its fairness; and~~

WHEREAS, the parties desire to enter into an agreement for a motor vehicle to be used as a Sheriff vehicle, and the parties hereto wish by this Lease Agreement to set out the terms for the lease of the vehicle; and

WHEREAS, the Lessee desires to benefit from the use of the vehicle and any equipment described herein or described on Exhibit A attached hereto, to promote law enforcement;

NOW, THEREFORE, based on the sum of One ($1.00) Dollar, paid by the Lessee to the Lessor, and the vehicle referred to hereafter and the forbearances on the part of the Lessor to make use of said vehicle during the term of the lease referred to herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby fully acknowledged, the parties do agree and covenant with each other as follows:

1. The Lessor will purchase a vehicle with a “police package" fully equipped patrol car ("the Vehicle"), together with the equipment as set forth on the list attached hereto as Exhibit A. The Vehicle shall be delivered and available for service by _____ 2020.

2. The Vehicle is to be used by the Community Policing Deputy, or his successor or other designated officer from the Burke County Sheriff s Department, primarily (both as to location and time) in the Town of Hildebran. The Community Policing Deputy and the Sheriff have discretion, within reason, to use the Vehicle outside of the Town limits of Hildebran for necessary law enforcement purposes but acknowledge that the primary purpose is use within the Town of Hildebran and its jurisdiction.

Attachment: Town of Hildebran Motor Vehicle MOA (2) with JRS revisions (2) (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

3. The Lessor shall retain title to the Vehicle at all times.

4. The Vehicle will be attached to the fleet of the Burke County Sheriff's Office and may be prepared in a manner consistent with the appearance scheme of that fleet, and in any event in a manner approved by the Sheriff of Burke County.

5. The Lessee shall pay a yearly leasehold fee to the Lessor in the amount of One ($1.00) Dollar per year, payable on each anniversary date of this Agreement.

6. The ~~County of Burke~~ Lessee will, at its sole expense, provide license tags, gas, maintenance and insurance on the Vehicle for the duration of the lease.

7. The Lessee shall be responsible for paying all excise taxes and ad valorem taxes, if any, from any source, on the Vehicle.

8. The Lessee shall also be required to pay for all liability, collision and comprehensive insurance coverage on the Vehicle, noting so far as is allowed that the Lessor is also a named insured on such policies. Lessee shall maintain liability, collision and comprehensive insurance coverage on the Vehicle in an amount not less than the amount of such insurance coverage maintained by the County upon comparable law enforcement vehicles in the fleet of the Burke County Sheriff's Department.

9. Upon termination of this lease, the ownership and control of the Vehicle shall remain solely with the Town of Hildebran. If the Lessor chooses to keep the Vehicle, all indicia and dress associating the Vehicle with the Lessee or the Burke County Sheriff's Department shall be removed. However, at the termination of this Lease, unless terminated due to uncorrected default by Lessee, then if the Lessor chooses not to keep the Vehicle, the Lessee shall have the option and first opportunity to purchase the Vehicle, and all its equipment, for the fair market value at the date of termination of this Lease.

10. Either party may terminate this Lease Agreement at any time by giving the other party sixty (60) days written notice of intention to terminate this Lease.

11. This Lease shall extend for four (4) years and the same shall be deemed to have begun on ~~_____, 2020~~ date first above written. The Lessee, however, shall have the right to extend the Lease and all of its terms and conditions for an additional period of one (1) year, by providing written notice to the Lessor at least ~~sixty (60)~~ thirty (30) days prior to the termination

Attachment: Town of Hildebran Motor Vehicle MOA (2) with JRS revisions (2) (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

of this lease, and provided that all of the stated consideration, including payment of expenses, have been paid and continue to be paid on a timely basis, and that all other commitments required of the Lessee have been met.

12. The Lessor reserves the right to inspect the Vehicle from time to time with certified mechanics, upon reasonable notice to the Lessee.

~~13.~~ When ~~the Lessor is given the opportunity to inspect the Vehicle, or to use the Vehicle, or at any time when the Lessee is not occupying or using the Vehicle, then the Vehicle may be driven only by mature authorized licensed individuals with the specific permission of the Lessor, and the specific approval of the Sheriff or his deputy.~~ No use shall be made of the Vehicle other than by the Community Policing Deputy or other Burke County Sheriff's Department deputies under the provision of Section 2, above.

14. During the term of this lease, the Vehicle shall be used only for law enforcement purposes.

15. In the event that the Vehicle is damaged during the term of this lease, but is repairable to return for the service anticipated by this lease, as determined in the discretion of the Lessee, the Lessee shall be responsible for making and paying for all of the costs of any repairs.

16. The Lessee shall give the Lessor notice, within 24 hours, of any damage occurring to the Vehicle during the term of this lease.

17. The Lessee shall cooperate fully with the Lessor and any insurance company or provider as to the Vehicle regarding the defense of any claim or legal action arising out of any damage to the Vehicle.

18. This Agreement is not to be assigned, nor the Vehicle sublet, without the written consent of the Lessor first obtained.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals ~~this _____ day of _____, 2020~~. as of the day and year first above written.

[Signatures continued on following page.]

Attachment: Town of Hildebran Motor Vehicle MOA (2) with JRS revisions (2) (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

LESSOR:

TOWN OF HILDEBRAN

By: _____

Wendell Hildebrand, Mayor

ATTEST:

_____

Alice Sanders, CMC, NCCMC Town Clerk

LESSEE:

~~BURKE COUNTY BOARD OF COMMISSIONERS~~

COUNTY OF BURKE

By:_____

Johnnie Carswell, Chairman

ATTEST:

_____

~~VICKI CRAIGO~~, Clerk to the Board

KAY HONEYCUTT DRAUGHN, CMC, NCMCC

EXHIBIT A

Vehicle

2020 Ford Police Interceptor Utility AWD

VIN# 1FM5K8AC9LGB76060

Equipment

1 – Arbitrator HD In Car Camera System (New or Transferred from Existing Vehicle)

a) Panasonic Arbitrator MK3, HD Camera, 256GB SSD, Wireless 1 integrated option
b) Panasonic 2.4GHz Wireless Microphone
c) Panasonic Back Seat Camera w/ cable
d) Panasonic G-Force Sensor w/ cables

1 – Motorola APX4500 7/800 In Car Radio System with the following configuration:

a) 3Y Essential Service
b) 3600 OR 9600 Trunking BAUD Single System
c) 3DB Low-Profile Antenna
d) Gateway RSM
e) Remote Mount MID Power
f) APX O2 Control Head
g) APX Control Head Software
h) CBL Remote Mount 10FT
i) Auxilary Speaker 13W (3.2OHM)
j) No GPS Antenna Needed
k) TDMA Operation

Installation of Following Equipment by Dana Safety Supply:

a) CODE 3 UNIV SUPERVISOR 6 TORUS M/C LEDS
b) CODE3 2020 FORD SUV INTERIOR LB MOUNT
c) CODE 3 PART# CSTICK-MR6-BA
d) CODE 3 60” Liner Perimeter Bar

Attachment: Exhibit A (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

EXHIBIT A

e) CODE 3 60” Liner Perimeter Bar

f) BRACKET TO MOUNT THE CSTICK IN REAR WINDOW

g) CODE3 200W PT# Z3SXP-1 SIREN/SWITCH

h) CODE3 PT# Z3C-OBD-PIU-G Z3 MATRIX HARNESS

i) CODE 3 100 WATT SPEAKER W/ PI UTILITY BRACKET

j) CODE3 SPLIT B/B T-REX W/6-LINEAR LEDS, SURFACE MOUNT

k) PG PT# P1000UINT20AOSB ProCell with Outer Seat Belt

l) PG PT# GPC4720D-H Vert. Pro Cell Weapon Mount

m) GJ 2020 FORD PIUT CONSOLE PACKAGE

n) GJ NOTEPAD V UNIVERSAL COMPUTER CRADLE

o) GJ DUAL USB POWER PORT 4.2 A

p) GJ OEM FILLER PLATE FOR OEM USB & (2) CIG ADAPTERS

q) GJ 12V OUTLET RECEPTACLE ONLY

r) GORHINO LR Series PB 2 Code3 2020 Ford SUV

s) GORHINO HEADLIGHT WRAPS 2020 FORD SUV

t) CODE 3 LED SURFACE MOUNTLED LIGHT BLUE

u) AME 5# (2A:10B:C) FIRE EXTINGUISHER W/VEHICLE BRKT

v) LAIRD (TES) MB8UMI 3/4" BRASS MT, COAX W/MINI-USB

w) TES LAIRD 760-870 BLACK PHANTOM ANTENNA

x) TRUCK VAULT1 DRAWER ELEVANTED VERSION FORD INT 201

y) SLI STINGER LED DS W/DC CHARGER (NICAD BATTERY)

z) PJ762 (PocketJet 7 200dpi Thermal Printer with Bluetoo

aa) BROT 10" USB CABLE --- USB --- MINI5B/USB-A CONNECTOR

bb) BROT 14' DIRECT WIRE 12 VDC POWER CORD

cc) BURKE COUNTY SHERIFF’S OFFICE GRAPHICS

COPY

NORTH CAROLINA
BURKE COUNTY

LEASE OF MOTOR VEHICLE TO BE USED AS SHERIFF VEHICLE

THIS LEASE AGREEMENT of Motor Vehicle is entered into this 1st day of July 2008 by and between the TOWN OF HILDEBRAN, hereafter referred to as "Lessor", and the COUNTY OF BURKE, by and through the Sheriff of Burke County, hereafter referred to as "Lessee".

WITNESSETH:

WHEREAS, the parties to this Agreement desire to be bound by the terms herein; and

WHEREAS, the parties to this Agreement stipulate to its fairness; and

WHEREAS, the parties desire to enter into an agreement for a motor vehicle to be used as a Sheriff vehicle, and the parties hereto wish by this Lease Agreement to set out the terms for the lease of the vehicle; and

WHEREAS, the Lessee desires to benefit from the use of the vehicle and any equipment described herein or described on Exhibit A attached hereto, to promote law enforcement;

NOW, THEREFORE, based on the sum of One ($1.00) Dollar, paid by the Lessee to the Lessor, and the vehicle referred to hereafter and the forbearances on the part of the Lessor to make use of said vehicle during the term of the lease referred to herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby fully acknowledged, the parties do agree and covenant with each other as follows:

1. The Lessor will purchase a vehicle with a "police package" fully equipped patrol car ("the Vehicle"), together with the equipment as set forth on the list attached hereto as Exhibit A. The Vehicle shall be delivered and available for service by July 31, 2008.
2. The Vehicle is to be used by the Community Policing Deputy, or his successor or other designated officer from the Burke County Sheriff s Department, primarily (both as to location and time) in the Town of Hildebran. The Community Policing Deputy and the Sheriff have discretion, within reason, to use the Vehicle outside of the Town limits of Hildebran for necessary law enforcement purposes, but acknowledge that the primary purpose is use within the Town of Hildebran and its jurisdiction.
3. The Lessor shall retain title to the Vehicle at all times.
4. The Vehicle will be attached to the fleet of the Burke County Sheriffs Department, and may be prepared in a manner consistent with the appearance scheme of that fleet, and in any event in a manner approved by the Sheriff of Burke County.

Attachment: LeaseAgreement_DeputyVehicle_BurkeCo_20200224 (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

5. The Lessee shall pay a yearly leasehold fee to the Lessor in the amount of One ($1.00) Dollar per year, payable on each anniversary date of this Agreement.
6. The County of Burke will, at its sole expense, provide license tags, gas, maintenance and insurance on the Vehicle for the duration of the lease.
7. The Lessee shall be responsible for paying all ad valorem taxes, if any, from any source, on the Vehicle.
8. The Lessee shall also be required to pay for all liability, collision and comprehensive insurance coverage on the Vehicle, noting so far as is allowed that the Lessor is also a named insured on such policies. Lessee shall maintain liability, collision and comprehensive insurance coverage on the Vehicle in an amount not less than the amount of such insurance coverage maintained by the County upon comparable law enforcement vehicles in the fleet of the Burke County Sheriff's Department.
9. Upon termination of this lease, the ownership and control of the Vehicle shall remain solely with the Town of Hildebran. However, at the termination of this Lease, unless terminated due to uncorrected default by Lessee, then if the Lessor chooses not to keep the Vehicle, the Lessee shall have the option and first opportunity to purchase the Vehicle, and all its equipment, for the fair market value at the date of termination of this Lease.
10. Either party may terminate this Lease Agreement at any time by giving the other party sixty (60) days written notice of intention to terminate this Lease.
11. This Lease shall extend for four (4) years and the same shall be deemed to have begun on July 1, 2008. The Lessee, however, shall have the right to extend the Lease and all of its terms and conditions for an additional period of one (1) year, by providing written notice to the Lessor at least sixty (60) days prior to the termination of this lease, and provided that all of the stated consideration, including payment of expenses, have been paid and continue to be paid on a timely basis, and that all other commitments required of the Lessee have been met.
12. The Lessor reserves the right to inspect the Vehicle from time to time with certified mechanics, upon reasonable notice to the Lessee.
13. When the Lessor is given the opportunity to inspect the Vehicle, or to use the Vehicle, or at any time when the Lessee is not occupying or using the Vehicle, then the Vehicle may be driven only by mature authorized licensed individuals with the specific permission of the Lessor, and the specific approval of the Sheriff or his deputy.
14. During the term of this lease, the Vehicle shall be used only for law enforcement purposes.
15. In the event that the Vehicle is damaged during the term of this lease, but is repairable to return for the service anticipated by this lease, as determined in the discretion of the Lessee, the Lessee shall be responsible for making and paying for all of the costs of any repairs.

Attachment: LeaseAgreement_DeputyVehicle_BurkeCo_20200224 (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

16. The Lessee shall give the Lessor notice, within 24 hours, of any damage occurring to the Vehicle during the term of this lease.

17. The Lessee shall cooperate fully with the Lessor and any insurance company or provider as to the Vehicle regarding the defense of any claim or legal action arising out of any damage to the Vehicle.

18. This Agreement is not to be assigned, nor the Vehicle sublet, without the written consent of the Lessor first obtained.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this 6th day of May, 2008.

LESSOR:

TOWN OF HILDEBRAN

By: _____

Wendell Hildebrand, Mayor

ATTEST:

Ella Caudle, CMC

Ella Caudle, CMC, Town Clerk

LESSEE:

BURKE COUNTY BOARD OF COMMISSIONERS

By: _____

Wayne F. Abele, Sr., Chairman

ATTEST:

Vicki Craigo

VICKI CRAIGO, Clerk to the Board

SEAL OF BURKE COUNTY NORTH CAROLINA ORGANIZED 1777

Attachment: LeaseAgreement_DeputyVehicle_BurkeCo_20200224 (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

3442

INVOICE

Ford | LINCOLN

611 Brevard Road
P.O. Box 1490 • Asheville, NC 28802
Phone: 828-253-2731 • Fax: 828-258-6204

Stock No. 2020633

Date 02/12/20

Salesman JEFFREY WILLIAMS

Purchaser TOWN OF HILDEBRAN St. Address 109 SOUTH CENTER ST

Business N/A

City HILDEBRAN State NC County BURKE ZIP 28637 Telephone Home N/A

I or we (thereinafter referred to as Purchaser or Buyer) hereby agree to purchase from you under the terms and conditions specified, the following: XX New ____ Used ____ Demo Year 2020

Make FORD Body AWD Model POLICE INTERCEPTOR Color ICONIC SILVER METALLIC

VIN 1FM5K8AC9LGB76060 In service date N/A Mileage 95

USED CAR TRADE-IN AND/OR OTHER CREDITS

Make of Trade-In N/A Mileage N/A

Year N/A Model N/A

Tag # N/A Color N/A

Serial # N/A

Balance Owed To N/A Amount N/A

Address N/A

2ND TRADE

Make of Trade-In N/A Mileage N/A

Year N/A Model N/A

Tag # N/A Color N/A

Serial # N/A

Balance Owed To N/A Amount N/A

Address N/A

Base Price	36,927.50
	N/A
	N/A
	N/A
	N/A
N/A	N/A
	N/A
CASH PRICE	36,927.50
Trade In Allowance	N/A
Buyer's Difference	36,927.50
Notary, Processing	N/A
Selling Price	36,927.50
Sales Tax %	N/A
Tag & Title Fees	N/A
Extended Service Plan	N/A
Advalorem Tax On Trade	N/A
Balance Owed On Trade	N/A
Total Delivery Price	36,927.50
Deposit	N/A
Down Payment	N/A
	N/A
	N/A
	N/A
Balance Due on Delivery	36,927.50

You will be allowed a credit of $ N/A on the above described trade-in LESS NET PAYOFF OF ALL LIENS AGAINST IT, which you represent to be $ N/A payable to N/A.

I understand that if the payoff figure differs, the net allowance will be adjusted. I understand that if the payoff is greater than shown. I am responsible for the difference. Should the payoff be less, I understand that it is the lienholder's responsibility to refund the amount.

x _____
PURCHASER'S SIGNATURE

UNLESS THE MANUFACTURER OR THE DEALER HAS ISSUED SPECIFIC WARRANTY ON THIS VEHICLE, SEE THE DISCLAIMER OF WARRANTY ON THE BACK OF THIS CONTRACT (SEE SELECTIONS 3, 8, 7 ON REVERSE)

PURCHASER'S CERTIFICATION

1. Purchaser's certifies that the mileage as shown on the odometer on my trade-in is the actual mileage of this vehicle.
2. Purchaser agrees that this Agreement includes all of the terms and conditions on both the face and reverse side hereof, that this Agreement cancels and supercedes any prior Agreement and as the date hereof comprises the complete and exclusive statement of terms of the Agreement relating to the subject matters covered hereby. The Agreement cannot be modified except by express written Agreement of the parties. Purchaser by his execution of the Agreement acknowledges that he has read its terms and conditions and has received a true copy of the Agreement.

TRANSIT DAMAGE

3. Purchaser acknowledges that there may have been certain transit and/or storage damage to the vehicle sold by the Seller herein, and Purchaser hereby releases the Seller for any and all claims arising out of such transit and/or damage.

KNOWN DEFECTS

4. All equipment (including tires) as appraised on my trade-in will remain, and the the only existing material defects known to me on the motor vehicle that is being traded in to the dealer are:

_____

_____ ; AND
IF NONE SO STATE

5. THIS IS A CASH SALE.
6. However, in the event any portion of the purchase price is financed, the Agreement and any subsequent retail installment contract or security agreement is subject to the acceptance of said retail installment contract or security agreement by a bank or finance company.
7. NOTICE: If You Are Buying A Used Vehicle, See The Reverse Side Under "Provisions Applicable On Sale Of A Used Vehicle" Because Implied Warranties Of Merchantability And Fitness For A Particular Purpose Are Disclaimed And Certain Statements Are Made Concerning The Odometer Reading.
8. Purchaser acknowledges that the vehicle purchased from the dealer has a Federal Price Label on the vehicle pursuant to Public Law 85-506 if a new vehicle, or has a "Buyers Guide" affixed to a side

LIEN HOLDER

NAME: N/A

ADDRESS: N/A

N/A

Attachment: Ford Hildebran Sales Invoice 3442_0001 (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

NORTH CAROLINA

EXTENSION OF LEASE

BURKE COUNTY

THIS AGREEMENT, made and entered into this 4th day of February, 2014, by and between the TOWN OF HILDEBRAN (hereinafter "Lessor") and BURKE COUNTY (hereinafter "Lessee");

W I T N E S S E T H:

WHEREAS, the parties hereto did enter into an Agreement entitled " Lease of Motor Vehicle to be used as Sheriff Vehicle," dated as of July 1, 2008 and executed May 6, 2008 (the "Lease"); and

WHEREAS, the Lease had a term of four (4) years from July 1, 2008, with the option for the Lessee to extend the Lease for an additional year; and

WHEREAS, Lessee did extend the Lease for a period up to and including June 30, 2013; and

WHERAS, since that time the parties have continued operating under the terms of the Lease; and

WHEREAS, the parties desire to extend the term of the Lease through June 30, 2014;

NOW THEREFORE, in consideration of the premises and the mutual covenants contained herein, the parties hereto agree as follows:

1. The term of the Lease is hereby extended to and including June 30, 2014.

2. The Lease as so amended and extended, shall remain in full force.

IN WITNESS WHEREOF, the parties hereto have executed this Extension of Lease, the day and year first above written.

LESSOR:

TOWN OF HILDEBRAN

By: _____
Mayor

ATTEST:

Alice Sanders
Town Clerk

Attachment: LeaseExtension_DeputyVehicle_BurkeCo_20140204 (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

LESSEE:

BURKE COUNTY

By:_____
Chairman, Board of Commissioners

ATTEST:

_____
Clerk to the Board

Attachment: LeaseExtension_DeputyVehicle_BurkeCo_20140204 (3004 : CM - Sheriff's Vehicle Lease with Town of Hildebran)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: CM - The Nest - a Public / Private Partnership for a Wedding & Conference Venue at Fonta Flora County Park

Presented By: Bryan Steen

Summary of Information: On January 15, 2020, the Board received information on a public / private venture called "The Nest" which is a proposed wedding venue and conference center at Lake James / Fonta Flora County Park. After hearing the presentation, the County Commissioners were not ready to move forward with the project as it was proposed, and additional information was requested, including solid cost estimates. After the meeting and local media coverage, the Commissioners received numerous emails from citizens expressing concern and opposition to the proposed project.

On behalf of the County Commissioners, the County Manager wishes to express his sincere appreciation to the developers George Milner, Isaac Hoff and Planning Director Scott Carpenter for their hard work in developing such a unique concept and for bringing it to the Board for their consideration. However, there is no need for further discussion or action on "The Nest" proposal at this time. The County will continue to explore development options for low-impact environmentally friendly projects that will enhance the Fonta Flora County Park at Lake James as they may arise in the future.

Budgetary Effect: None.

County Manager's Recommendation: No further action or discussion on "The Nest" (wedding venue & conference center) at Fonta Flora County Park.

Suggested Motion: To express appreciation to George Milner, Isaac Hoff and Scott Carpenter, Deputy Co. Manager / Planning Director for their efforts in developing the concept / proposal for a wedding venue and conference center (The Nest) at Lake James, Fonta Flora County Park.

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: CM - Resolution Granting Co. Mgr. Authorization to Reduce or Waive AS Fees

Presented By: Bryan Steen

Summary of Information: This is a request to adopt a resolution which will grant authority to the County Manager to reduce or waive fees at the Animal Services Center (ASC). This resolution would allow the County Manager, upon consultation with the Animal Services Director, the authority to waive fees during periods of high animal capacity, especially with puppy and kitten season approaching in spring, during special adoption events, to help prevent the spread of illness, and any other reason deemed reasonably necessary by the County Manager and Animal Services Director.
The Animal Advisory Board (AAB) met on January 29, 2020. During this meeting, the AAB voted unanimously to support this recommendation: The County Manager should be given the authority to reduce or waive adoption fees for extenuating circumstances and for special events.

Budgetary Effect: Minor budgetary effect.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To adopt resolution No. 2020-04.

Burke County
North Carolina

RESOLUTION OF THE BURKE COUNTY BOARD OF COMMISSIONERS AUTHORIZING THE COUNTY MANAGER TO WAIVE ANIMAL SERVICES FEES

WHEREAS, the laws of the State of North Carolina, and in particular North Carolina General Statute §153A-102, authorize the Burke County Board of County Commissioners to fix fees and commissions charged by county officers and employees for performing services or duties permitted or required by law; and

WHEREAS, the Board of Commissioners adopted a rate/fee schedule for the Burke County Animal Services Department ("Animal Services"); and

WHEREAS, it is necessary to waive certain Animal Services fees in specific situations to ensure the efficient and safe operation of the Burke County animal shelter and to protect the health and well-being of the shelter animals; and

WHEREAS, North Carolina General Statute §153A-12 authorizes the Board of Commissioners to delegate responsibility for any function or activity to others as it sees fit, unless specifically precluded by statute, by ordinance or resolution; and

WHEREAS, the Board of Commissioners is authorized to delegate the authority to waive Animal Services fees and desires to delegate such authority to the County Manager.

NOW, THEREFORE, be it resolved by the Burke County Board of Commissioners as follows:

The County Manager, upon consultation with the Animal Services Director, may waive one or more of the fees listed in the then current Animal Services rate/fee schedule when the Burke County animal shelter is at or near capacity, for "clear the shelter" and other adoption events, to prevent the spread of illness and/or disease to healthy animals at the shelter, or for any other reason deemed reasonably necessary by the County Manager and the Animal Services Director.

A waiver of Animal Services fees shall be temporary and shall cease when the shelter is at or below 50 percent capacity, when the event prompting the waiver has ended, or when illness or disease no longer poses a threat to the health of the shelter animals.

Adopted this 17th day of March 2020.

_____
Johnnie W. Carswell, Chairman
Burke County Board of Commissioners

ATTEST:

_____
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: CM - Resolution Supporting Establishment of Animal Services Foundation

Presented By: Bryan Steen

Summary of Information: The following resolution supports the creation of a nonprofit / foundation to benefit the Animal Services Center. The nonprofit's primary mission would be to raise monies for the new Animal Services Center and to apply for grants that benefit the Center, the pets housed there and initiatives that will increase adoptions.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To adopt Resolution No. 2020-05.

Burke County
North Carolina

Resolution Supporting the Establishment of a Nonprofit Foundation for the Burke County Animal Services Center

Whereas, from the early 1970s until 2019, the Sheriff's Office has been responsible for animal control enforcement and operation of the animal shelter in Burke County; and

Whereas, in 2019 because of extremely high euthanasia rates and public concern, the Burke County Board of Commissioners commissioned a staff report on realignment strategies and best management practices for operation of the animal shelter, which resulted in an extensive, comprehensive report which included 39 recommendations for change and-improvement; and

Whereas, one such recommendation was the establishment of a nonprofit foundation to support the needs of the animal shelter; and

Whereas, also as recommended by the staff report, the County Commissioners moved the operation of the animal shelter from the Sheriff's Office to the County Manager's Office and created the Animal Services Department; with Animal Control enforcement remaining under the Sheriff's authority; and

Whereas, as part of the 2019 transition, the Animal Services Department now works with an aging animal shelter that is severely undersized to meet current public demand and to utilize best animal housing practices, and best adoption standards and practices; and

Whereas, through a competitive process, the County hired PNP Design Group / Shelter Planners of America to complete a facility needs assessment and estimate future animal and human population trends; and

Whereas, the consultant completed the study and recommended the County construct a new 13,914 sq. ft. animal adoption facility with a projected cost of between $4.8 million to almost $6 million; and

Whereas, the County Commissioners officially received and accepted the facility needs assessment at a special meeting held on January 30, 2020; and

Whereas, while the County Commissioners strongly support the construction of a new animal services facility in the next few years, the County has numerous other buildings in need of immediate repairs, and many other fiduciary responsibilities; and

Whereas, the topic of a nonprofit foundation dedicated to raising funds to build a new Animal Services Center was raised at the Commissioners retreat in February, 2020; and the Commissioners present reacted favorably to the creation of a nonprofit foundation; and

Whereas, the purpose of the nonprofit foundation would be to raise funds for the construction of a new Animal Services Center in Burke County, to apply for grants to benefit the Center and the animals it cares for, and to otherwise work for and financially support Animal Services in Burke County; and

NOW THEREFORE, BE IT RESOLVED BY the Burke County Board of Commissioners that it:

1. Expresses its support for the construction of a new Animal Services Center in the future,
2. Expresses its support for the creation of a nonprofit foundation to benefit the Animal Services Center,
3. Requests staff cooperation with and encouragement of any group of persons interested in forming such a nonprofit foundation, and
4. Expresses appreciation to all the Burke County citizens who have worked tirelessly to improve local animal welfare and continue to do so.

Adopted this 17th day of March 2020.

_____
Johnnie W. Carswell, Chairman
Burke County Board of Commissioners

Attest:

_____
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: FM - Appointment to the Local Emergency Planning Committee

Presented By: Mike Willis

Summary of Information: Burke County is required to organize and maintain the Local Emergency Planning Committee (LEPC) as a requirement of the federal law known as Emergency Planning and Community Right-to-Know Act (EPCRA). EPCRA requires facilities with more than the threshold planning quantities of hazardous materials to report to the LEPC, Fire Departments, and the State Emergency Response Commission. This reporting is done through Tier II reporting on a program called E-Plan. E-Plan can be viewed by the LEPC, Fire Departments, and Emergency Services personnel. The LEPC is formed to work on the planned response and general safety measures in dealing with hazardous materials at fixed facilities and transportation routes. This committee is designed to work hand-in-hand with emergency response agencies, business and industry organizations and the general public.

The LEPC is required to have a certain cross section of representation according to the by-laws. One (1) seat is open for appointment, Seat number 7 representing the hospital, due to the retirement of Paul Phillips. Ronnie D. Rector has taken the Director of Security/Emergency Management position at CHS Blue Ridge and is willing to fulfill the unexpired term held by Paul Phillips ending January 31, 2022.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To remove Paul Phillips from the LEPC and thank him for his service. To appoint Ronnie D. Rector (CHS Blue Ridge) to Seat No. 7 (hospital) on the LEPC for the remainder of a 3-year term ending January 31, 2022.

Local Emergency Planning Committee
County Appoints Sixteen (16) Members
16-Member Board
3-Year Terms

Seat No.	Position	Name-Address		Term
1	Local Official	Pete Minter	A	1/19/2016
			R	2/19/2019
			TE	1/31/2022
2	Law Enforcement	Banks Hinceman	A	1/19/2016
			R	1/16/2018
			TE	1/31/2021
3	Fire Service	Israel Gibson	A	1/21/2020
		304 College Street	R	
		Morganton NC 28655	TE	1/31/2023
4	Emergency Mgmt.	Mike Willis	A	1/19/2016
		1335 Creekwood Drive	R	1/24/2017
		Morganton NC 28655	R	1/21/2020
			TE	1/31/2023
5	Public Health	Rebecca McLeod	A	1/19/2016
			R	1/16/2018
			TE	1/31/2021
6	Environmental Health	Brooke Jarlson	A	1/19/2016
		745 Boundary Street	R	1/24/2017
		Newton NC 28658	TE	1/31/2020
7	Hospital	Paul Phillips	A	1/16/2018
		Carolinas Healthcare	R	2/19/2019
			TE	1/31/2022
8	Local Elected Official	Johnnie Carswell	A-UT	1/24/2017
		107 Drexel Road	R	12/19/2017
		Morganton NC 28655	R	2/19/2019
			TE	1/31/2022
9	Citizen Rep.	April Pope	A	1/21/2020
		940 E. Union Street	R	

Attachment: LEPC Roster (2998 : FM - Appointment to the Local Emergency Planning Committee)

		Morganton NC 28655	TE	1/31/2023
10	Civic/Community Group	Charles Conley	A-UT TE	3/19/2019 1/31/2022
11	Media	Lisa Propst	A TE	1/19/2016 1/16/2018 1/31/2021
12	Transportation	Joshua Mashburn 2161-C Mt. Home Ch Rd Morganton NC 28655	A R TE	1/16/2018 1/21/2020 1/31/2023
13	Agriculture	Spring Williams-Byrd	A R TE	1/19/2016 2/19/2019 1/31/2022
14	EMS	Greg Curry	A TE	1/19/2016 1/16/2018 1/31/2021
15	Faclity Emergency Sustance	Jeffrey McDaniel	A R TE	2/19/2019 1/31/2022
16	SAFT America Seat Added 01/2020	Steve Jenkins	A TE	1/21/2020 1/31/2023

A=Appointment
R=Reappointment
A-UT=Appointed to Complete Unexpired Term
TE=Term Expires

Attachment: LEPC Roster (2998 : FM - Appointment to the Local Emergency Planning Committee)

BURKE COUNTY
APPOINTMENT APPLICATION
BOARDS AND COMMITTEES

Name: Ronnie D. Rector Date: 02/20/2020

Address: 162 Alpine Street

City: Connelly Springs State: NC Zip: 28612

Telephone: Home: (828) 430-0976 Business: (828) 580-5918

Cell: (828) 430-0976 Email: Ronnie.Rector@Blueridgehealth.org

Occupation: Director Security and Emergency Management - CMC Blue Ridge Health Care

Retired from: Morganton Department of Public Safety

How did you hear about this opportunity? Burke County EM Director, Mike Willis

Are you currently serving on a county board or committee? ___ Yes X No

If so, please identify the board or committee: _____

Community interest and activities:

To assist with helping to ensure the safety of the citizens of our community through planning, response and mitigation.

Do you reside in the extraterritorial area of a municipality? _____ Yes X No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. Local Emergency Planning Commitee
2. _____
3. _____

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

Retired Director of Public Safety, Morganton Department of Public Safety. Current position as Director of Security and Emergency Management for Carolina Medical Center Blue Ridge.

Revised: 1-26-18

Attachment: Rector_LEPC Application_Feb 2020 (2998 : FM - Appointment to the Local Emergency Planning Committee)

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

From my current position, I would like to assist with helping to ensure the safety of the citizens of our community through planning, response and mitigation.

Are you willing to attend board or committee meetings on a regular basis? ___ Yes X No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

None

Remarks: Thank you for your consideration
(OPTIONAL)

Signature: _____
(ORIGINAL SIGNATURE REQUIRED)
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to:

Burke County
Attn: Clerk to the Board
P.O. Box 219
Morganton NC 28680
Email: kay.draughn@burkenc.org
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Rector_LEPC Application_Feb 2020 (2998 : FM - Appointment to the Local Emergency Planning Committee)

Burke County Local Emergency Planning Committee
as of February 20, 2020

Seat No.	Position	Name	Term Appt	Re Appt	Re Appt	Term Expires
1	Local Official	Peter Minter	1/19/2016	1/31/2019		1/31/2022
2	Law Enforcement	Banks Hinceman	1/19/2016	1/16/2018		1/31/2021
3	Fire Service	Israel Gibson	1/21/2020			1/21/2023
4	Emergency Mgt	Mike Willis	1/19/2016	1/24/2017	1/21/2020	1/21/2023
5	Public Health	Rebecca McLeod	1/19/2016	1/16/2018		1/31/2021
6	Environmental Health	Brooke Jarlson	1/21/2020			1/21/2023
7	Hospital	Vacant				1/31/2022
8	Local Elected Official	Johnnie Carswell	1/24/2017	1/31/2019		1/31/2022
9	Citizen	April Pope	1/21/2020			1/21/2023
10	Civic/Community	Charles Conley	3/1/2019			3/1/2022
11	Media	Lisa Propst	1/19/2016	1/16/2018		1/31/2021
12	Transportation	Joshua Mashburn	1/16/2018	1/21/2020		1/21/2023
13	Agriculture	Spring Williams-Byrd	1/19/2016	1/31/2019		1/31/2022
14	EMS	Greg Curry	1/19/2016	1/16/2018		1/31/2021
15	Industry Facility	Jeffrey McDaniel	1/31/2019			1/31/2022
16	Industrial Facility	Steve Jenkins SAFT	1/21/2020			1/21/2023

Attachment: LEPC Membership_Roster (2998 : FM - Appointment to the Local Emergency Planning

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: FM - Adoption of Revised LEPC Bylaws

Presented By: Mike Willis

Summary of Information: The Burke County Local Emergency Planning Committee (LEPC) by-laws were recently updated and are submitted to the Burke County Board of Commissioners for review and approval in accordance with Chapter 2, Article 4, Section 2-87 of the Burke County Code of Ordinances.

Budgetary Effect: N/A

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve the by-laws for Local Emergency Planning Committee.

BYLAWS
OF THE
BURKE COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

ARTICLE I

NAME

The organization shall be known as the Burke County Local Emergency Planning Committee.

ARTICLE II

PURPOSES

The duties and activities of the Committee are those as set forth by the Superfund Amendment and Reauthorization Act of 1986 and the North Carolina Governor's Executive Order Number 43.

A. Identification of facilities and hazardous substances transportation routes.

B. Development of emergency response procedures, on and off site.

C. Ensure the designation of community and facility coordinator (s) to implement plans.

D. Develop emergency notification procedures.

E. Develop methods for determining release and impact on the populace.

F. Identify the emergency response equipment, both in industry and community organizations.

G. Develop evacuation plans.

H. Develops and schedules training programs for emergency response personnel.

I. Develop methods and schedules for exercising emergency response plans.

J. Establish guidelines for public access in accordance with Community Right to Know provision of Title III providing for the disclosures of records.

Attachment: LEPC Bylaws_Rev_Feb 2020_Final (2997 : FM - Adoption of Revised LEPC Bylaws)

ARTICLE III

MEMBERSHIP

SECTION 1. **MEMBERS.** The Local Emergency Planning Committee shall consist of representation, at a minimum, from the following as required by SARA, 1986. Additional seats will be added or removed based on the needs of Burke County.

A. (One) Local Elected Official.

B. (One) Representative from law enforcement.

C. (One) Representative from the fire service.

D. (One) Representative from Civil Defense/Emergency Management.

E. (One) Public health professional.

F. (One) Representative of environmental affairs.

G. (One) Hospital representative (Administrative).

H. (One) Representative of transportation.

I. (One) Citizen.

J. (One) Representative of a civil/community group.

K. (One) Representative of the media.

L. (One) Representative of agriculture.

M. (One) Representative of Emergency Medical Service.

N. (One) Facility Emergency Coordinator or designated representative, as appointed by their organization for EHS (Extremely Hazardous Substance) facilities.

SECTION 2. **INACTIVE MEMBER.** Same as the County Policy (Guidelines for Boards and Commissions), which is any member who misses (3) meetings without being excused.

SECTION 3. **APPOINTMENTS.** All members shall be appointed to the Committee by the Board of County Commissioners in compliance with Article IV (Boards, Commissioners and Committees) of the Burke County Code of Ordinances. Due to the nature and mission of this committee, the Chairperson may request an exemption from the residency requirement set forth in Section 2-88 of the Code based on an individual members job function and/or responsibilities.

SECTION 4. **VACANCIES.** Vacancies shall be filled in accordance with the policies and procedures of the Burke County policy.

Attachment: LEPC Bylaws_Rev_Feb 2020_Final (2997 : FM - Adoption of Revised LEPC Bylaws)

ARTICLE IV

OFFICERS

SECTION 1. **CHAIRPERSON.** The Chairperson shall be appointed by the Board of Commissioners, upon favorable recommendation by the Local Emergency Planning Committee (LEPC).

SECTION 1a. **DUTIES OF THE CHAIRPERSON.** The Chairperson shall preside at all meetings of the Committee, preserve order during its meetings, appoint all committees, serve as an ex officio member of such committees, and shall sign all minutes, and such records, vouchers, or other documents connected with the work of the Committee requiring such signature.

SECTION 2. **VICE-CHAIRPERSON.** The VICE-CHAIRPERSON shall be voted on by the members of the Committee.

SECTION 3. **DUTIES OF THE VICE-CHAIRPERSON.** In the Absence of the Chairperson or in the event of their inability or refusal to act, the Vice-Chairperson, unless otherwise determined by the Chairperson and then so acting shall have all powers of the Chairperson. They shall exercise such other duties as from time to time may be assigned to them by the Chairperson or the Committee.

SECTION 3a. **DUTIES OF THE RECORDING SECRETARY**. The Recording Secretary shall have charge of all books, papers, records, and other documents of the Committee; shall keep the minutes of all meetings of the Committee; shall conduct all correspondence pertaining to the office of the Recording Secretary; shall compile statistics and other data as may be required for the use of the members of the Committee; and shall perform such duties as may be directed by the Committee or by the Chairperson.

ARTICLE V

MEETINGS

SECTION 1. **REGULAR MEETINGS**. The Committee shall meet at least biannually for regular meetings.

Attachment: LEPC Bylaws_Rev_Feb 2020_Final (2997 : FM - Adoption of Revised LEPC Bylaws)

SECTION 2. **SPECIAL MEETINGS**. The Chairperson shall call such special meetings as may be deemed necessary to carry out the duties of the Committee. Upon the written request of at least four members, the Chairperson shall call a meeting within ten (10) days.

SECTION 3. **HEARINGS.** The Committee shall hold such hearings as it may deem necessary and desirable at such times as may be determined by a majority vote of the Committee in regular meeting.

SECTION 4. **QUORUM**. A quorum shall consist of fifty-one percent (51%) of the active Committee members. A quorum shall be required to transact business.

SECTION 5. **AGENDA**. Any member may request the Chairperson to place an item on the agenda. If the Chairperson should decline to do so, a member may have such item placed on the agenda by submitting it in writing to the Chairperson with supporting signatures of three (3) members.

SECTION 6. **RULES OF ORDER**. The deliberations of all meetings of the Committee and its various committees shall be governed by Robert's Rules of Order, Newly Revised.

SECTION 7. **NOTICE OF MEETINGS**. Notice of the time, place and agenda items to be considered at each meeting shall be given in writing to all members at least two weeks prior to each meeting by the staff. Any matters not appearing on the agenda may be considered upon a favorable vote of a majority of the members present to do so. Notice of special meetings and intended agenda items shall be given to all Committee members in writing or by phone at least fourteen (14) days in advance of any special meeting. Meetings shall comply with the North Carolina Open Meeting Law.

SECTION 8. **MEETING ATTENDANCE**. Meetings and meeting attendance shall comply with Article IV, Section 2-91 and 2-92 of the Burke County Code of Ordinances.

ARTICLE VI

VOTING

SECTION 1. **ONE VOTE EACH.** Each Committee member, including the Chairperson, shall be entitled to one vote.

SECTION 2. **PROXY VOTES**. No member shall vote by proxy.

SECTION 3. **ABSENTENTIONS**. Members may register their abstention on any vote which shall be reflected in the minutes, and members are encouraged to abstain on matters which would pose for them a conflict of interest.

Attachment: LEPC Bylaws_Rev_Feb 2020_Final (2997 : FM - Adoption of Revised LEPC Bylaws)

SECTION 4. **DETERMINATION OF ACTION**. All final actions, committee positions, or policy recommendations shall require favorable vote of a majority of those committee members present at a duly called meeting.

ARTICLE VII

REPORTS AND RECOMMENDATIONS

SECTION 1. **ANNUAL REPORT**. By July 1st of each year, the Committee shall make a report describing its activities for the preceding year to the County Manager and Board of Commissioners.

SECTION 2. **REVIEW OF DRAFT REPORTS**. A review-of-any proposed annual report shall be circulated to all members of the Committee at least fifteen (15) days prior to consideration by the full Committee at a regular scheduled meeting.

SECTION 3. **ISSUANCE OF REPORTS**. No report of any kind shall be released in the name of the Committee unless and until it has been dully adopted by a favorable vote of majority of the members of the Committee.

SECTION 4. **LEGISLATIVE RECOMMENDATIONS**. The Committee may address matters regarding legislation to be endorsed by the Committee in regularly scheduled meetings. Recommendations shall be presented to the Board of Commissioners for approval before any endorsement is made.

ARTICLE VIII

AMENDMENTS

These by-laws may be amended or replaced upon affirmative vote of a majority of the members of the Committee any regular meeting of the Committee provided that any proposed changes have been circulated to all members thirty (30) days prior to any action thereon and is subject to the approval of the Board of Commissioners.

Attachment: LEPC Bylaws_Rev_Feb 2020_Final (2997 : FM - Adoption of Revised LEPC Bylaws)

RATIFICATION PROVISION

These by-laws are duly adopted by a majority of the members of the Committee this 11th day of February 2020. The signatures of those subscribing to these by-laws are set forth below.

Michael L. Willis

CHAIRPERSON, LOCAL EMERGENCY PLANNING COMMITTEE

CHAIRMAN, BURKE COUNTY BOARD OF COMMISSIONERS
Approved: March 17, 2020

Attachment: LEPC Bylaws_Rev_Feb 2020_Final (2997 : FM - Adoption of Revised LEPC Bylaws)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: Health - HARBOUR LEAD Grant Contract Approval

Presented By: Lisa Moore

Summary of Information: In the fall, the County was awarded a $600,000 grant for the HARBOUR-LEAD program. Contracts from the service providers, Burke Recovery - $336,747, The Cognitive Connection - $119,920, Burke United Christian Ministries - $73,215 and Catawba Valley Behavioral Health - $48,801, were submitted for services that will be provided for voluntary clients participating in the program during the life of the three (3)-year Department of Justice HARBOUR-LEAD Grant.

After the grant was awarded, the BJA requested a revised budget be submitted. That has occurred but a final line item budget hasn't been received as of this meeting. To keep the project moving, staff requests the contracts be approved and authority granted to the County Manager to revise the amounts (if needed) when the final budget is received.

Budgetary Effect: None. Funding is provided through the $600,000 Department of Justice grant from October 1, 2019 through September 30, 2022.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve the HARBOUR-LEAD grant program service contracts as follows: Burke Recovery - $336,747, The Cognitive Connection - $119,920, Burke United Christian Ministries - $73,215 and Catawba Valley Behavioral Health - $48,801, subject to review and/or revision by the County Manager, County Attorney and receipt of a final Dept. of Justice grant budget. Further, authorize the County Manager to execute the agreements on behalf of the Board.

NORTH CAROLINA BURKE COUNTY

AGREEMENT FOR THE HARBOUR (HELPING ACHIEVE RECOVERY THROUGH BURKE OPIOID USE REDUCTION) PROGRAM

THIS AGREEMENT, made and entered into the first day of January 2020, by and between BURKE COUNTY, a body politic and corporate, located at 200 Avery Avenue, Morganton, North Carolina, 28655 (the "County"), and Burke Council on Alcoholism and Chemical Dependency, Inc. (dba Burke Recovery), a North Carolina non-profit corporation (501c3), located at 203 White Street Morganton, NC 28655 (the "Provider");

WITNESSETH:

WHEREAS, the County has acquired a BJA-COAP Grant Award to implement the BJA HARBOUR-LEAD Program ("HARBOUR") in the amount of $600,000.00 dollars for the 36 month reporting period of October 2019 to September 2022;

WHEREAS, the Provider provides such professional/Support services for HARBOUR for this 3 year BJA Grant period in the amount of $336,747 upon a negotiated basis; and

WHEREAS, the parties have reached the following agreement for the Provider to provide services/supports to implement HARBOUR,

NOW, THEREFORE, in consideration of premises, and the mutual covenants contained herein, the parties hereto are agreed as follows:

1. Services. The Provider will provide the following services to Burke County, as part of its HARBOUR Duties:

   A. Staffing Responsibilities and Invoicing.
   (1). Hire a Program Coordinator for HARBOUR. The Program Coordinator will plan and coordinate the program including scheduling, client intake, staffing communication, data collection and information dissemination. Burke Recovery will invoice Burke County for reimbursement of this staffing cost, including fringe benefit expenses.

   B. General Equipment/Supply Grant Reimbursement Invoicing.
   (1). General Office Supplies including copy paper, folders, pens, envelopes, laptop, printing, postage supplies, etc., will be purchased through the BJA Grant of which Burke Recovery will invoice Burke County for reimbursement of these supply costs.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

C. Consultant Fees, and Invoicing.
(1). Contract a program evaluation consultant to complete periodic and final program evaluation duties with the end-goal of reporting to the HARBOUR advisory council. Burke Recovery will invoice Burke County for reimbursement of this cost.

D. Assessment, Basic ROP Services and Peer Support and Invoicing.
(1). Client assessments, basic ROP services and peer support services will be provided through the BJA Grant of which Burke Recovery will invoice Burke County for reimbursement of service costs.

2. Cost. For the services to be provided, the County shall pay to the Provider as directed through the BJA HARBOUR Grant Agreement for a period of the 36-month BJA Grant Award. (Please see attached Budget Agreement for 2019-2022)

3. Term. The term of this Agreement shall be from October 1, 2019 to September 30, 2022.

4. Indemnification. The Provider agrees to protect, indemnify, save and hold harmless the County, its agents, officers, directors and employees against any and all obligations, judgments, liability, claims, causes of action, demands or losses whatsoever, including court costs and attorneys' fees, arising out of any third-party claim, including but not limited to those of the Department based upon any action, negligent or intentional acts, or omissions involving the Provider or its employees or agents in connection with the Provider's performance of this Agreement.

5. County Obligations. Burke County Government agrees:

   A. To pay the Provider as set forth above.

6. Termination. In the event of any of the circumstances set forth below (hereinafter referred to as "default"), the County may immediately terminate this Agreement. Notice of termination must be in writing, state the reason or reasons for the termination, and specify the effective date of the termination:

   A. In the event that Provider shall cease to exist as an organization or shall enter bankruptcy proceedings, be declared insolvent, or liquidate all or substantially all of its assets, or significantly reduce its services during the term of this Agreement.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

B. In the event of any fraudulent representation by the Provider in an invoice or other verification required to obtain payment under this Agreement or other misrepresentation relating to the performance of services under this Agreement

C. Nonperformance, incomplete service or performance, or failure to satisfactorily perform any part of the work identified in Section 1, above, or to comply with any provision of this Agreement, as determined by the County in its sole discretion.

D. Failure to adhere to the terms of applicable county, state or federal laws, regulations, or state public policy.

7. Notice. Written notice mailed or delivered to the last known address of the parties shall constitute sufficient notice to the County and the Provider. All notices required and/or made pursuant to this Agreement to be given to the County and the Provider shall be in writing and mailed to the party addressed as follows:

The County:

Burke County
Attn: Burke County Manager
P.O. Box 219
Morganton, NC 28680

The Provider:

Burke Recovery
Attn: Executive Director
203 White Street
Morganton, NC 28655

8. Entire Agreement. This Agreement, including any referenced attachments, constitutes the entire Agreement between the parties and shall supersede, replace or nullify any and all prior agreements of understandings, written or oral, relating to the matter set forth herein, and any such prior agreements or understanding shall have no force or affect whatsoever on this Agreement. The County and the Provider have read this Agreement and agree to be bound by all of its terms, and further agree that this Agreement constitutes the complete and exclusive statement of the Agreement between the County and the Provider.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

9. Severability. All clauses herein shall act independently of each other. If a clause is found to be illegal or unenforceable, it shall have no effect on the other provisions of this Agreement. If any part, term or provision of this Agreement is by the Courts held to be illegal or in conflict with any laws of the State of North Carolina or the United States, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.

10. Governing Law. The laws of the State of North Carolina shall govern all aspects of this Agreement. In the event that it is necessary for either party to initiate legal action regarding this Agreement, venue shall lie in Burke County, North Carolina.

INSURANCE REQUIREMENTS

PROVIDER shall maintain insurance from companies licensed to write business in North Carolina, with an A.M. Best rating of "A" or higher, and acceptable to the COUNTY OF BURKE, of the kinds and minimum amounts specified below.

Certificates and Notice of Cancellation; before commencing work under this contract, PROVIDER shall furnish the COUNTY OF BURKE with certificates of all insurance required below. Certificates shall indicate the type, amount, class of operations covered, effective date and expiration date of all policies, and shall contain the following statement:

The Certificate of Insurance, naming the COUNTY OF BURKE as an additional insured where specified, shall be further evidenced by an actual endorsement furnished to the COUNTY OF BURKE from the insurer within thirty (30) days of the signing of the contract between the PROVIDER and the COUNTY OF BURKE, and is included as an attachment of this agreement.

The amount of insurance to be provided for all coverages listed under this section shall be not less than $1,000,000.00, unless otherwise specified, per occurrence for claims arising from bodily injury and/or property damage, including accidental death which may arise directly or indirectly from PROVIDER'S performance of professional services under this contract. The PROVIDER shall be responsible for any liability directly or indirectly arising out of professional services

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

performed under this contract by a sub-Provider which liability is not covered by the sub-Provider's insurance.

1. The PROVIDER shall maintain during the life of this contract WORKERS' COMPENSATION and EMPLOYER'S LIABILITY INSURANCE covering all of the PROVIDER'S employees to be engaged in the work under this contract, providing the required statutory benefits under North Carolina Workers Compensation Law, and Employers Liability Insurance providing limits at least in the amount of $500,000/500,000/500,000 applicable to claims due to bodily injury by accident or disease.

2. A required Certificate of Insurance is to include the following coverage and limits to liability:

	Each Person	Each Occurrence	Aggregate
Comprehensive General Liability	$1,000,000	$1,000,000	$1,000,000
Professional Liability		$1,000,000	$3,000,000
Automobile Insurance		$1,000,000	
Workmen's Compensation	$500,000	$500,000	$500,000

(Please see attached Certificate of Insurance)

The PROVIDER shall furnish the schedule of insurance carried under this contract in the form of a Certificate of Insurance attested by the insurance carrier or appointed agent, indicating the type, amount, class of operations covered, effective date and expiration date of all policies.

RESPONSIBILITY OF COMPLIANCE WITH LEGAL REQUIREMENTS

The bidder's products, service and facilities shall be in full compliance with any and all applicable state, federal, local, environmental and safety laws, regulations, ordinances and standards or any standards adopted by nationally recognized testing facilities regardless of whether or not they are referred to in this agreement.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

The Provider affirms that it is a corporation duly organized under the laws of the State of North Carolina and existing in good standing under the laws of the State of North Carolina, or is licensed to do business as a foreign corporation under the laws of the State of North Carolina, and has full power and authority to carry on its business as such is now being conducted. The Provider hereby verifies that it is aware of, and in compliance with the requirements of E-Verify (Chapter 64, Article 2, North Carolina General Statutes) and will execute an Affidavit verifying compliance.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

SIGNATURES

IN WITNESS WHEREOF, the County of Burke has caused this Agreement to be duly executed in its name and behalf and the Provider has caused this Agreement to be duly executed in its name and behalf.

Provider

NAME: Burke Recovery

ADDRESS: 203 White Street

Morganton, NC 28655

SIGNED BY:

PRINT NAME: Kimberly James, Executive Director

This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____

Margaret Pierce, Deputy County Manager/Finance Director

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

NORTH CAROLINA BURKE COUNTY

AGREEMENT FOR THE HARBOUR (HELPING ACHIEVE RECOVERY THROUGH BURKE OPIOID USE REDUCTION) PROGRAM

THIS AGREEMENT, made and entered into the first day of January 2020, by and between BURKE COUNTY, a body politic and corporate, located at 200 Avery Avenue, Morganton, North Carolina, 28655 (the "County"), and Catawba Valley Behavioral Health, a North Carolina non-profit corporation (501c3), located at 327 1st Ave. NW, Hickory, NC 28601 (the "Provider");

WITNESSETH:

WHEREAS, the County has acquired a BJA-COAP Grant Award to implement the BJA HARBOUR-LEAD Program ("HARBOUR") in the amount of $600,000.00 dollars for the 36 month reporting period of October 2019 to September 2022;

WHEREAS, the Provider provides such professional LEAD (Law Enforcement Assisted Diversion) services for HARBOUR for this 3 year BJA Grant period in the amount of $48,801 upon a negotiated basis; and

WHEREAS, the parties have reached the following agreement for the Provider to provide services/supports to implement HARBOUR,

NOW, THEREFORE, in consideration of premises, and the mutual covenants contained herein, the parties hereto are agreed as follows:

1. Services. The Provider will provide the following services to Burke County, as part of its HARBOUR Duties:

   A. Staffing Responsibilities and Invoicing.
   (1). LEAD case management services provided for HARBOUR-LEAD participants. HARBOUR grant will provide partial funding for this staffing position for the last two years of the life of the grant. Catawba Valley Behavioral Health will invoice Burke County for reimbursement of this staffing cost, including fringe benefit expenses.

2. Cost. For the services to be provided, the County shall pay to the Provider as directed through the BJA HARBOUR Grant Agreement for a period of the 36-month BJA Grant Award.

3. Term. The term of this Agreement shall be from October 1, 2019 to September 30, 2022.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

4. Indemnification. The Provider agrees to protect, indemnify, save and hold harmless the County, its agents, officers, directors and employees against any and all obligations, judgments, liability, claims, causes of action, demands or losses whatsoever, including court costs and attorneys' fees, arising out of any third-party claim, including but not limited to those of the Department based upon any action, negligent or intentional acts, or omissions involving the Provider or its employees or agents in connection with the Provider's performance of this Agreement.

5. County Obligations. Burke County Government agrees:

   A. To pay the Provider as set forth above.

6. Termination. In the event of any of the circumstances set forth below (hereinafter referred to as "default"), the County may immediately terminate this Agreement. Notice of termination must be in writing, state the reason or reasons for the termination, and specify the effective date of the termination:

   A. In the event that Provider shall cease to exist as an organization or shall enter bankruptcy proceedings, be declared insolvent, or liquidate all or substantially all of its assets, or significantly reduce its services during the term of this Agreement.

   B. In the event of any fraudulent representation by the Provider in an invoice or other verification required to obtain payment under this Agreement or other misrepresentation relating to the performance of services under this Agreement

   C. Nonperformance, incomplete service or performance, or failure to satisfactorily perform any part of the work identified in Section 1, above, or to comply with any provision of this Agreement, as determined by the County in its sole discretion.

   D. Failure to adhere to the terms of applicable county, state or federal laws, regulations, or state public policy.

7. Notice. Written notice mailed or delivered to the last known address of the parties shall constitute sufficient notice to the County and the Provider. All notices required and/or made

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

pursuant to this Agreement to be given to the County and the Provider shall be in writing and mailed to the party addressed as follows:

The County:

Burke County
Attn: Burke County Manager
P.O. Box 219
Morganton, NC 28680

The Provider:

Catawba Valley Behavioral Health
Attn: John Waters, CEO
327 1st Ave. NW
Hickory, NC 28601

8. Entire Agreement. This Agreement, including any referenced attachments, constitutes the entire Agreement between the parties and shall supersede, replace or nullify any and all prior agreements of understandings, written or oral, relating to the matter set forth herein, and any such prior agreements or understanding shall have no force or affect whatsoever on this Agreement. The County and the Provider have read this Agreement and agree to be bound by all of its terms, and further agree that this Agreement constitutes the complete and exclusive statement of the Agreement between the County and the Provider.

9. Severability. All clauses herein shall act independently of each other. If a clause is found to be illegal or unenforceable, it shall have no effect on the other provisions of this Agreement. If any part, term or provision of this Agreement is by the Courts held to be illegal or in conflict with any laws of the State of North Carolina or the United States, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.

10. Governing Law. The laws of the State of North Carolina shall govern all aspects of this Agreement. In the event that it is necessary for either party to initiate legal action regarding this Agreement, venue shall lie in Burke County, North Carolina.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

INSURANCE REQUIREMENTS

PROVIDER shall maintain insurance from companies licensed to write business in North Carolina, with an A.M. Best rating of "A" or higher, and acceptable to the COUNTY OF BURKE, of the kinds and minimum amounts specified below.

Certificates and Notice of Cancellation; before commencing work under this contract, PROVIDER shall furnish the COUNTY OF BURKE with certificates of all insurance required below. Certificates shall indicate the type, amount, class of operations covered, effective date and expiration date of all policies, and shall contain the following statement:

The Certificate of Insurance, naming the COUNTY OF BURKE as an additional insured where specified, shall be further evidenced by an actual endorsement furnished to the COUNTY OF BURKE from the insurer within thirty (30) days of the signing of the contract between the PROVIDER and the COUNTY OF BURKE, and is included as an attachment of this agreement.

The amount of insurance to be provided for all coverages listed under this section shall be not less than $1,000,000.00, unless otherwise specified, per occurrence for claims arising from bodily injury and/or property damage, including accidental death which may arise directly or indirectly from PROVIDER'S performance of professional services under this contract. The PROVIDER shall be responsible for any liability directly or indirectly arising out of professional services performed under this contract by a sub-Provider which liability is not covered by the sub-Provider's insurance.

1. The PROVIDER shall maintain during the life of this contract WORKERS' COMPENSATION and EMPLOYER'S LIABILITY INSURANCE covering all of the PROVIDER'S employees to be engaged in the work under this contract, providing the required statutory benefits under North Carolina Workers Compensation Law, and Employers Liability Insurance providing limits at least in the amount of $500,000/500,000/500,000 applicable to claims due to bodily injury by accident or disease.

2. A required Certificate of Insurance is to include the following coverage and limits to liability:

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

	Each Person	Each Occurrence	Aggregate
Comprehensive General Liability	$1,000,000	$1,000,000	$1,000,000
Professional Liability		$1,000,000	$3,000,000
Automobile Insurance		$1,000,000	
Workmen's Compensation	$500,000	$500,000	$500,000

(Please see attached Certificate of Insurance)

The PROVIDER shall furnish the schedule of insurance carried under this contract in the form of a Certificate of Insurance attested by the insurance carrier or appointed agent, indicating the type, amount, class of operations covered, effective date and expiration date of all policies.

RESPONSIBILITY OF COMPLIANCE WITH LEGAL REQUIREMENTS

The bidder's products, service and facilities shall be in full compliance with any and all applicable state, federal, local, environmental and safety laws, regulations, ordinances and standards or any standards adopted by nationally recognized testing facilities regardless of whether or not they are referred to in this agreement.

The Provider affirms that it is a corporation duly organized under the laws of the State of North Carolina and existing in good standing under the laws of the State of North Carolina, or is licensed to do business as a foreign corporation under the laws of the State of North Carolina, and has full power and authority to carry on its business as such is now being conducted. The Provider hereby verifies that it is aware of, and in compliance with the requirements of E-Verify (Chapter 64, Article 2, North Carolina General Statutes) and will execute an Affidavit verifying compliance.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

SIGNATURES

IN WITNESS WHEREOF, the County of Burke has caused this Agreement to be duly executed in its name and behalf and the Provider has caused this Agreement to be duly executed in its name and behalf.

Provider

NAME: Catawba Valley Behavioral Healthcare

ADDRESS: 327 1st Ave. NW, Hickory, NC 28601

SIGNED BY: John Waters, CEO

PRINT NAME: John Waters, CEO

This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____

Margaret Pierce, Deputy County Manager/Finance Director

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

NORTH CAROLINA BURKE COUNTY

AGREEMENT FOR AN EMPLOYEE ASSISTANCE PROGRAM

THIS AGREEMENT, made and entered into the first day of January 2020, by and between BURKE COUNTY, a body politic and corporate, located at 200 Avery Avenue, Morganton, North Carolina, 28655 (the "County"), and Clay, Wilson and Associates Inc. dba: The Cognitive Connection, a North Carolina professional association, located at 301 East Meeting Street Morganton, NC 28655 (Please note all mail correspondences need to be mailed to The Cognitive Connection's Corporate Office at: 4330 Viola Sipe Drive, Conover NC 28613 (the "Provider");

WITNESSETH:

WHEREAS, the County has acquired a BJA Grant Award to implement the HARBOUR-LEAD program ("HARBOUR") in the amount of $600,000.00 dollars for the 36 month reporting period of October 2019 to September 2022;

WHEREAS, the Provider provides such professional/Support services for HARBOUR for this 3 year BJA Grant period in the amount of $119,920 upon a negotiated basis; and

WHEREAS, the parties have reached the following agreement for the Provider to provide services/supports to implement HARBOUR;

NOW, THEREFORE, in consideration of premises, and the mutual covenants contained herein, the parties hereto are agreed as follows:

1. Services. The Provider will provide the following services to Burke County, to be part of its HARBOUR Duties:

   A. Enhanced Services (SACOT, IOP).
   (1). Provide enhanced services (SACOT, IOP) for HARBOUR clients during program to enhance and sustain recovery. The Cognitive Connection will invoice Burke County for reimbursement of these service costs.

2. Cost. For the services to be provided, the County shall pay to the Provider as directed through the BJA HARBOUR Grant Agreement for a period of the 36-month BJA Grant Award.

3. Term. The term of this Agreement shall be from October 1, 2019 to September 30, 2022.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

4. Indemnification. The Provider agrees to protect, indemnify, save and hold harmless the County, its agents, officers, directors and employees against any and all obligations, judgments, liability, claims, causes of action, demands or losses whatsoever, including court costs and attorneys' fees, arising out of any third-party claim, including but not limited to those of the Department, veterinarians, or owners of animals, based upon any action, negligent or intentional acts, or omissions involving the Provider or its employees or agents in connection with the Provider's performance of this Agreement.

5. County Obligations. Burke County Government agrees:

   A. To designate a Program Administrator whose function is to be the liaison between the Provider and the HARBOUR Affiliates.

   B. To pay the Provider as set forth above.

6. Termination. In the event of any of the circumstances set forth below (hereinafter referred to as "default"), the County may immediately terminate this Agreement. Notice of termination must be in writing, state the reason or reasons for the termination, and specify the effective date of the termination:

   A. In the event that Provider shall cease to exist as an organization or shall enter bankruptcy proceedings, be declared insolvent, or liquidate all or substantially all of its assets, or significantly reduce its services or accessibility to County employees and their families during the term of this Agreement.

   B. In the event of any fraudulent representation by the Provider in an invoice or other verification required to obtain payment under this Agreement or other misrepresentation relating to the performance of services under this Agreement

   C. Nonperformance, incomplete service or performance, or failure to satisfactorily perform any part of the work identified in Section 1, above, or to comply with any provision of this Agreement, as determined by the County in its sole discretion.

   D. Failure to adhere to the terms of applicable county, state or federal laws, regulations, or state public policy.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

7. Notice. Written notice mailed or delivered, to the last known address of the parties shall constitute sufficient notice to the County and the Provider. All notices required and/or made pursuant to this Agreement to be given to the County and the Provider shall be in writing and mailed to the party addressed as follows:

The County:

Burke County
Attn: Burke County Manager
P.O. Box 219
Morganton, NC 28680

The Provider: The Cognitive Connection

4330 Viola Sipe Drive

Conover, NC 28613

8. Entire Agreement. This Agreement, including any referenced attachments, constitutes the entire Agreement between the parties and shall supersede, replace or nullify any and all prior agreements of understandings, written or oral, relating to the matter set forth herein, and any such prior agreements or understanding shall have no force or affect whatsoever on this Agreement. The County and the Provider have read this Agreement and agree to be bound by all of its terms, and further agree that this Agreement constitutes the complete and exclusive statement of the Agreement between the County and the Provider.

9. Severability. All clauses herein shall act independently of each other. If a clause is found to be illegal or unenforceable, it shall have no effect on the other provisions of this Agreement. If any part, term or provision of this Agreement is by the Courts held to be illegal or in conflict with any laws of the State of North Carolina or the United States, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.

10. Governing Law. The laws of the State of North Carolina shall govern all aspects of this Agreement. In the event that it is necessary for either party to initiate legal action regarding this Agreement, venue shall lie in Burke County, North Carolina.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

INSURANCE REQUIREMENTS

VENDOR shall maintain insurance from companies licensed to write business in North Carolina, with an A.M. Best rating of "A" or higher, and acceptable to the COUNTY OF BURKE, of the kinds and minimum amounts specified below.

Certificates and Notice of Cancellation; before commencing work under this contract, VENDOR shall furnish the COUNTY OF BURKE with certificates of all insurance required below. Certificates shall indicate the type, amount, class of operations covered, effective date and expiration date of all policies, and shall contain the following statement:

The Certificate of Insurance, naming the COUNTY OF BURKE as an additional insured where specified, shall be further evidenced by an actual endorsement furnished to the COUNTY OF BURKE from the insurer within thirty (30) days of the signing of the contract between the VENDOR and the COUNTY OF BURKE, and is included as an attachment of this AGREEMENT.

The amount of insurance to be provided for all coverages listed under this section shall be not less than $1,000,000.00, unless otherwise specified, per occurrence for claims arising from bodily injury and/or property damage, including accidental death which may arise directly or indirectly from VENDOR'S performance of professional services under this contract. The VENDOR shall be responsible for any liability directly or indirectly arising out of professional services performed under this contract by a sub-Vendor which liability is not covered by the sub-Vendor's insurance.

1. The VENDOR shall maintain during the life of this contract WORKERS' COMPENSATION and EMPLOYER'S LIABILITY INSURANCE covering all of the VENDOR'S employees to be engaged in the work under this contract, providing the required statutory benefits under North Carolina Workers Compensation Law, and Employers Liability Insurance providing limits at least in the amount of $500,000/500,000/500,000 applicable to claims due to bodily injury by accident or disease.

2. A required Certificate of Insurance is to include the following coverage and limits to liability:

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

	Each Person	Each Occurrence	Aggregate
Comprehensive General Liability	$250,000	$1,000,000	$1,000,000
Bodily Injury Liability	$100,000	$ 200,000	
Workmen's Compensation	Statutory		
Employers Liability	Statutory		
Umbrella Excess Third Liability	the Excess Insurer's Limit of Liability is to be $5,000,000		
In Excess of Retained Limit.			

The VENDOR shall furnish the schedule of insurance carried under this contract in the form of a Certificate of Insurance attested by the insurance carrier or appointed agent, indicating the type, amount, class of operations covered, effective date and expiration date of all policies.

RESPONSIBILITY OF COMPLIANCE WITH LEGAL REQUIREMENTS

The bidder's products, service and facilities shall be in full compliance with any and all applicable state, federal, local, environmental and safety laws, regulations, ordinances and standards or any standards adopted by nationally recognized testing facilities regardless of whether or not they are referred to in this agreement.

The Vendor affirms that it is a corporation duly organized under the laws of the State of North Carolina and existing in good standing under the laws of the State of North Carolina, or is licensed to do business as a foreign corporation under the laws of the State of North Carolina, and has full power and authority to carry on its business as such is now being conducted. The Vendor hereby verifies that it is aware of, and in compliance with the requirements of E-Verify (Chapter 64, Article 2, North Carolina General Statutes) and will execute an Affidavit verifying compliance.

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

SIGNATURES

IN WITNESS WHEREOF, the OWNER has caused this Agreement to be duly executed in its name and behalf and the VENDOR has caused this Agreement to be duly executed in its name and behalf

VENDOR

NAME: Clay, Wilson and Associates, Inc dba: The Cognitive Connection

ADDRESS: 4330 Viola Sipe Drive

Conover, NC 28613

SIGNED BY: Julie C. Walker, CEO

OWNER

PRINT NAME: Julie C. Walker

This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Margaret Pierce, Deputy County Manager/Finance Director

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

.Auto-Owners

69309
Issued 12-05-2019

INSURANCE COMPANY
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

BUSINESS AUTO POLICY
STANDARD PROGRAM

AGENCY MIMOSA INSURANCE AGENCY LLC

Endorsement Effective 12-03-2019

15-0320-00 DW MKT TERR 059 (828) 437-5357

POLICY NUMBER **41-654-081-00**
Company Use 35-04-NC-9810

NAMED INSURED BURKE UNITED CHRISTIAN MINISTRIES

Company Bill

POLICY TERM
12:01 a.m. 12:01 a.m.
10-23-2019 to 10-23-2020

ADDRESS 305 B WEST UNION STREET

MORGANTON NC 28655-3782

This policy is amended in consideration of the additional or return premium shown below. This Declarations voids and replaces all previously issued. Declarations bearing the same policy number and premium term.

000091 / 000090

Scheduled Drivers List

Listed below are drivers currently scheduled on this policy. Please compare the list with your current records and contact your agent with any changes that need to be made. We will update the list accordingly for the next renewal.

Name: Last	First	Age	Date of Birth MM-DD-CCYY	State
BARRIER	DALE	68	03-14-1951	NC
BRADSHAW	DIANE	57	12-21-1961	NC
OHNESORGE	ROSEMARY	64	05-16-1955	NC
PHELPS	JOHN	78	09-23-1941	NC
BEAM	DAVID	76	11-01-1942	NC
LIPSEY	BENJAMIN	72	11-14-1946	NC
WATTS	JOSHUA	42	01-26-1977	NC
BANNER	RAYMOND	79	08-09-1940	NC
NORRIS	ELIZABETH	28	11-06-1990	NC
BRADSHAW	BILLY	58	02-28-1961	NC
SCHELLER	MICHAEL	70	03-27-1949	NC
THOMAS	CARL	53	01-30-1966	NC
BURLESON	DAVID	59	10-04-1960	NC
VANCE	SAMMY	51	04-20-1968	NC
REEP	GLENN	82	03-02-1937	NC
MULL	WENDY	46	06-15-1973	NC
WHITE	CAMERON	32	11-06-1986	NC
PARKER	STEVE	72	09-19-1947	NC

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

69309 (6-18)

AUTO-OWNERS INS. CO.

Issued 12-0

5.13.a

AGENCY MIMOSA INSURANCE AGENCY LLC
15-0320-00 DW MKT TERR 059

Company Bill

POLICY NUMBER 41-654-081-00
Company Use 35-04-NC-9810

NAMED INSURED BURKE UNITED CHRISTIANMINISTRIES

Term 10-23-2019 to 10-23-2020

	TERRITORY	CLASS
3. 1999 DODG RAM 1500 QUAD VIN: 1B7HF13ZXXJ511592	465 Burke County, NC	5GA

COVERAGES	LIMITS	PREMIUM	CHANGE
Combined Liability	$ 500,000 each accident	$265.99	
Medical Payments	$ 5,000 each person	42.05	
Comprehensive	ACV- $ 100 deductible	45.67	
Collision	ACV - $ 250 deductible	92.12	
Terrorism Coverage		2.14	
	TOTAL	$447.97	No Charge

Interested Parties: None

ITEM DETAILS: Radius of operation - within a 100 mile radius.
USE CLASS (00260): NOCNot Wholesale Or Retail Delivery.
Vehicle Count Factor Applies.
Total item recoupment by coverage:
BI - $9.05 PD - . $·9.05

160 1810 100 0022001 0879

	TERRITORY	CLASS
4. 2007 DODG GRAND CARAVAN SE VIN: 1D4GP24R97B103661	465 Burke County, NC	5GA

COVERAGES	LIMITS	PREMIUM	CHANGE
Combined Liability	$ 500,000 each accident	$277;18	
Medical Payments	$ 5,000 each person	42.05	
Comprehensive	ACV - $ 100 deductible	58.57	
Collision	ACV - $ 250 deductible	96.85	
Terrorism Coverage		2.28	
	TOTAL	$476.93	No Charge

Interested Parties: None

ITEM DETAILS: Radius of operation -within a 100 mile radius.
USE CLASS (00260): NOC Not Wholesale Or Retail Delivery.
Vehicle Count Factor Applies.
Total item recoupment by coverage:
BI - $9.05 PD - $9.05

160 1810 100 0022001 0879

	TERM	ALL ITEMS
ESTIMATED TOTAL PREMIUM	$2,169.45	No Charge

-A 12% Cumulative Multi-Policy Discount applies to commercial rated vehicles.
Supporting policies are marked with an (X): Comm Umb() Comm Prop/Comm Liab(X) WC() Life() Farm().
- A 5% Multi-Policy Discount applies to private-passenger rated vehicles.

0087
0094

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

INSURANCE COMPANY
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

BUSINESS AUTO POLICY
STANDARD PROGRAM

AGENCY MIMOSA INSURANCE AGENCY LLC
15-0320-00 DW MKT TERR 059 (828)437-5357

Endorsement Effective 12-03-2019
POLICY NUMBER **41-654-081-00**
Company Use 35-04-NC-981O

NAMED INSURED BURKE UNITED CHRISTIAN MINISTRIES

Company Bill

POLICY TERM		
12:01 a.m.		12:01 a.m.
10-23-2019	to	10-23-2020

ADDRESS 305 B WEST UNION STREET
MORGANTON NC 28655-3782

This policy is amended in consideration of the additional or return premium shown below. This Declarations voids and replaces all previously issued Declarations bearing the same policy number and premium term.

ITEM THREE - SCHEDULE OF COVERED AUTOS, ADDITIONAL COVERAGES AND ENDORSEMENTS

TERRITORY CLASS

Uninsured and Underinsured Motorists

COVERAGES	LIMITS	PREMIUM	CHANGE
Uninsured and Underinsured Motorists Bodily Injury	$ 500,000 each person/$ 500,000 each accident	$233.66	
Uninsured Motorists Property Damage	$ 500,000 each accident - $ 100 deductible	18.85	
Terrorism Coverage		1.26	
	TOTAL	$253.77	
			No Charge

Rating is for 3 commercial vehicles..

160 0879

Hired Autos 465 SPL
Burke County, NC

COVERAGES	LIMITS	PREMIUM	CHANGE
Combined Liability	$ 500,000 each accident	$88.21	
Comprehensive	ACV $ 100 deductible each covered auto	12.10	
Collision	ACV $ 250 deductible each covered auto	34.70	
Terrorism Coverage		.58	
	TOTAL	$135.59	
			No Charge

Additional Endorsements For This Item: 19392 (06-92)

ITEM DETAILS: Estimated cost of hire - liability $ If Any (Subject to audit)
Estimated cost of hire - physical damage $ If Any (Subject to audit)
Total item recoupment by coverage:
BI - $9.06 PD • $9.06
Cost of hire means the total cost you incur for the hire of autos you do not own (not including autos you borrow or rent from your partners or employees or their family members). Cost of hire does not include charges for services performed by motor carriers of property or passengers.

160 1812 100 0879

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

69309 (6-18)
Issued 12-05

5.13.a

.Auto-Owners

INSURANCE COMPANY
610fANACAPRI BLVD., LANSING, MI 48917-3999

BUSINESS AUTO POLICY
STANDARD PROGRAM

AGENCY MIMOSAINSURANCE AGENCY LLC
15-0320-00 DW MKT TERR 059 (828) 437-5357

Endorsement Effective 12-03-2019
POLICY NUMBER **41-654-081-00**
Company Use 35-04-NC-9810

ITEM ONE
NAMED INSURED BURKE UNITED CHRISTIAN MINISTRIES

ADDRESS 305 B WEST UNION STREET
MORGANTON NC 28655-3782

Company Bill

POLICY TERM		
12:01 a.m.		12:01 a.m.
10-23-2019	to	10-23-2020

Entity: Corporation

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

ITEM TWO - SCHEDULE OF COVERED AUTOS AND COVERAGES

This policy_ provides only those coverages where a ch1;1rge is shown in the premium column below. Each of these coverages will apply only to those."autos" shown as_ covered "autos". "Autos" are shown as covered "autos" for a particular coverage by the entry of one or more of the symbols from the COVERED AUTOS section of the Business Auto Coverage Form next to the name of the coverage.

COVERAGES	COVERED AUTOS SYMBOLS	LIMIT OF INSURANCE FOR ANY ONE ACCIDENT OR LOSS	PREMIUM
Combined Uability	1	$500,000 each accident	$1,112.39
Uninsured and Underinsured Motorists Coverage	6	Uninsllred and Underlnsured Motorists Bodily Injury- See ITEM THREE for each covered auto.	$233.66
	6	Uninsured Motorists Property Damage - See ITEM THREE for each covered auto.	$18.85
Auto Medical Payments .	7	$5,000 each person	$126.15
PHYSICAL DAMAGE Comprehensive	7,8	See ITEM THREE for thedeductible applicable for each covered auto.	$246.77
Collision	7,8		$421.38
Towing andLabor			No Coverage
Rental Reimbursement			No Coverage
		Premium for Endorsements and Terrorism Coverage	$10.25
		ESTIMATED TOTAL PREMIUM*	$2,169.45

* This policy may be subject to final audit.

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Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

.Auto-Owners

Issued 12-05-2019

INSURANCE COMPANY
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

AGENCY MIMOSA INSURANCE AGENCY LLC
15-0320-00 DW MKT TERR 059 (828) 437-5357

Endorsement Effective 12-03-2019
POLICY NUMBER **41-654-081-00**
Company Use 35-04-NC-9810

NAMEDINSUREo BURKE UNITED CHRISTIAN MINISTRIES

Company Bill

ADDRESS 305 B WEST UNION STREET
MORGANTON NC 28655-3782

POLICY TERM		
12:01 a.m.		12:01 a.m.
10-23-2019	to	10-23-2020

BUSINESS AUTO POLICY
DESCRIPTION OF CHANGES EFFECTIVE 12-03 2019
(See Declarations Attached)

DELETED DRIVER: CARL FERGUSON
DELETED DRIVER: MARK FRANKLIN
DELETED DRIVER: CLARENCE OSBORNE
DELETED DRIVER: HAL RAYBURN
DELETED DRIVER: RONALD CONLEY
DELETED DRIVER: KEITH SUTTLES
DELETED DRIVER: SANFORD CLARK
DELETED DRIVER: WENDY MULL
DELETED DRIVER: SANFORD CLARK
DELETED DRIVER: ROBERT KENDALL
DELETED DRIVER: PAUL TAYLOR

	TERM	ALL ITEMS
ESTIMATED TOTAL PREMIUM	$2,169.45	No Charge

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

15-0320-00
MIMOSA INSURANCE AGENCY LLC
PO BOX310.
MORGANTON NC 28680

.Auto-Owners
INSURANCE

LIFE • HOME • CAR • BUSINESS

P.O. BOX 30660 •LANSING, MICHIGAN 48909-8160

AUTO-OWNI;RS INSURANCE COMPANY

12-05-2019

BURKE UNITED CHRISTIAN MINISTRIES
305 B WEST UNION STREET
MORGANTON NC 28655-3782

Remember, you can view your policy, pay your bill or change your paperless options any time online, at **www.auto-owners.com.** If you have not already enrolled your policy, you may do so using policy number **41-654-081-00** and Personal ID Code (PID) **T2K 6G1 4P2.**

Your agency's phone number is (828) 437-5357.

RE: Policy 41-654-081-00

Thank you for selecting Auto-Owners Insurance Group to serve your insurance needs! Feel free to contact your independent Auto-Owners agent with questions you may have.

Auto-Owners and its affiliate companies offer a variety of programs, each of which has its own eligibility requirements, coverages and rates.. In addition, Auto-Owners also offers many billing options. Please take this opportunity to review your insurance needs with your Auto-Owners agent, and discuss which company, program, and billing option may be most appropriate for you.

Auto-Owners Insurance Company was formed in 1916. The Auto-Owners Insurance Group is comprised of five property and casualty companies and a life insurance company. Our A++ (Superior) rating by A.M. Best Company signifies that we have the financial strength to provide the insurance protection you need.

- ***Serving Our Policyholders and Agents Since 1916*** -

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

NORTH CAROLINA BURKE COUNTY

AGREEMENT FOR THE HARBOUR (HELPING ACHIEVE RECOVERY THROUGH BURKE OPIOID USE REDUCTION) PROGRAM

THIS AGREEMENT, made and entered into the first day of Januaiy 2020, by and between BURKE COUNTY, a body politic and corporate, located at 00 Avery Avenue, Morganton, North Carolina, 28655 (the "County"), and Burke United Christian Ministries, a North Carolina non-profit corporation (501c3), located at 305-B West Union Street Morganton, NC 28655 (the "Provider");

WITNESSETH:

WHEREAS, the County has acquired a BJA-COAP Grant Award to implement the BJA HARBOUR-LEAD Program ("HARBOUR") in the amount of $600,000.00 dollars for the 36 month reporting period of October 2019 to September 2022;

WHEREAS, the Provider provides such professional/Support services for HARBOUR for this 3 year BJA Grant period in the amount of $73,215.00 upon a negotiated basis; and

WHEREAS, the parties have reached the following agreement for the Provider to provide services/supports to implement HARBOUR,

NOW, THEREFORE, in consideration of premises, and the mutual covenants contained herein, the parties hereto are agreed as follows:

1. Services. The Provider will provide the following services to Burke County, as part of its HARBOUR Duties:

   A. Staffing Responsibilities and Invoicing.
   (1). Hire a Social Worked for HARBOUR. The Social Worker will serve as the main refen-al contact for the program and will provide all resource connections for the clients through case management and continued involvement in every client's progress. Burke United Christian Ministries will invoice Burke County for reimbursement of this staffing cost, including fringe benefit expenses.

2. Cost. For the services to be provided, the County shall pay to the Provider as directed through the BJA HARBOUR Grant Agreement for a period of the 36-month BJA Grant Award. (Please see attached Budget Agreement for2019-2022)

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

pursuant to this Agreement to be given to the County and the Provider shall be in writing and mailed to the party addressed as follows:

The County:

Burke County
Attn: Burke County Manager
P.O. Box219
Morganton, NC 28680 ·

The Provider:

Burke United Christian Ministries
Attn: Executive Director
305-B West Union Street
Morganton, NC 28655

8. Entire Agreement. This Agreement, including any referenced attachments, constitutes the entire Agreement between the patties and shall supersede, replace or nullify any and all prior agreements of understandings, written or oral, relating to the matter set forth herein, and any such prior agreements or understanding shall have no force or affect whatsoever on this Agreement. The County and the Provider have read this Agreement and agree to be bound by all of its terms, and further agree that this Agreement constitutes the complete and exclusive . statement of the Agreement between the County and the Provider.

9. Severability. All clauses herein shall act independently of each other. If a clause isfound to be illegal or unenforceable, it shall have no effect on the other provisions of this Agreement. If any pait, term or provision of this Agreement is by the Courts held to be illegal or.in conflict with any laws of the State ofN01th Carolina or the United States, the validity of the remaining p01tions or provisions shall not be affected, and the rights and obligations of the parties shall be constrned and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.

10. Governing Law. The laws of the State ofNorth Carolina shall govern all aspects of this Agreement. In the event that it is necessary for either party to initiate legal action regarding this Agreement, venue shall lie in Burke County, North Carolina.

INSURANCE REQUIREMENTS

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

SIGNATURES

IN WITNESS WHEREOF, the County of Burke has caused this Agreement to be duly executed in its name and behalf and the Provider has caused this Agreement to be duly executed in its name and behalf.

Provider

NAME: Burke United Christian Ministries

ADDRESS: 305-B West Union Street

Morganton, NC 28655

SIGNED BY: Alice Horton

PRINT NAME: Alice Horton, Executive Director

This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Margaret Pierce, Deputy County Manager/Finance Director

Attachment: Service Contracts for HARBOUR-LEAD Grant.2.2020 (3008 : Health - HARBOUR- LEAD Grant Contract Approval)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: Tax Dept. - Tax Collection Report for February 2020

Presented By: Danny Isenhour

Summary of Information: The Board of Commissioners is presented with the Tax Collection Report for the period between July 1, 2019 and February 29, 2020. It reflects the status of collections by the Burke County Tax Collection's Staff. Included is the status comparing Collections to Levy and comparing Collections to Budget. Levy information is for Property Tax only and does not include the Vehicle Tax.

The information below is comparing Tax Collections to the Tax Levy. Tax Levy is the total taxable property value times the tax rate. The levy changes monthly with the addition of discoveries, other changes or corrections and when Public Utility values are added.

Category	Tax Levy	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	$44,881,650.00	$	$	%

The information below is comparing Tax Collections for Property Tax and Motor Vehicle Tax to the Annual Budget. This information is a supplement to the Annual Settlement Report.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Current Year Taxes	$48,070,000.00	$	$	%
Delinquent Taxes	$650,000.00	$	$	%
Late List Penalty	$250,000.00	$	$	%

These two items below make up the current year taxes above.

Category	Annual Budget	Amount Collected YTD	Balance to Collect	% Collected
Property Tax	$43,470,000.00	$	$	%
Motor Vehicle Tax	$4,600,000.00	$	$	%

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To accept the Tax Collection Report for February 2020 as presented.

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: Tax Dept. - Release Refund Report for February 2020

Presented By: Danny Isenhour

Summary of Information: Releases in value and/or refunds of taxes typically occur when:

- Taxpayers submit information that creates a reduction in value.
- Situs is corrected between counties and/or municipalities.
- Valuation appeals reduce the value for real or personal property.
- The postmark reveals a payment was timely sent.

The Board of Commissioners is presented with the following list of releases and refunds for consideration. The Net Release is a result of the Report Amount minus the Rebilled Amount.

Tax System Refunds and Releases				
	Report Amount	**Rebilled Amount**	**Net Release**	**Refund Amount**
Releases (TR-304)	$	$	$	$

VTS Refunds Over $100	
	Refund Amount
VTS Adjustments	$

*Note: The net loss amount is a result of the report amount minus the rebilled amount.

Budgetary Effect: None.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To approve the Tax Releases and Refunds for February 2020 as presented.

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: Tax Dept. -Tax Collection Request to Change Minimum Tax Bill to $5.00

Presented By: Danny Isenhour

Summary of Information: On September 3rd, 2002 the Burke County Board of Commissioners adopted a "*Resolution Authorizing the Tax Collector to make Adjustments for Underpayments or Overpayments and to Set a Minimum Billing Amount*". This resolution had two parts. The first part authorized the Burke County Tax Collector to treat "small underpayments" of $1.00 or less as payment in full. It also authorized that "small overpayments" of $1.00 or less not to be refunded. This was in accordance with North Carolina General Statute 105-357(c).

The second part of this resolution authorized the Burke County Tax Collector not to bill taxpayers for amounts for $1.00 or less. This was within the range (up to $5.00) allowed by North Carolina General Statute 105-321(f).

No change is being requested for the first part of the current resolution; it is compliant with North Carolina General Statute.

The requested change is from the second part, increase the minimal tax bill from $1.00 to $5.00, the maximum amount allowed by North Carolina Genera Statute 105-321(f). This is due to the increased cost of printing, insertion, mailing (postage), staff time to prepare and collect bills, and other cost such as bank processing. This cost is around $4.50 per bill and that amount increases dramatically when the bill goes delinquent. Due to the research required to collect delinquent property tax is extremely time consuming and may or may not result in the bill getting paid.

Here is a poll of some neighboring counties that responded:

County	Minimum Bill	Notes
Burke	$1.00	
Caldwell	$5.00	
Henderson	$5.00	
Lincoln	$1.00	Requesting Increase
McDowell	$3.00	
Rutherford	$1.00	Requesting Increase

Also, the quantity of these small bills has increased since implementing GAP Billing on motor vehicles. GAP is the period between when the tagged motor vehicle registration

expired and when it was renewed. In most cases less than one month. North Carolina General Statute 105-330.3(2) requires taxing jurisdictions to bill the vehicles for this unregistered period as personal property.

Here are some stats for all 2019 bills between $1.00 and $5.00.

TABLE A

# Bills Between $1.00-$5.00	4321
Taxes Generated	$11,289.57
Taxes Collected	$6,022.26
% Collected	53.34%
Delinquent Taxes	$5,267.31

TABLE B

Taxes Generated @ 100% Collection	$11,289.75
Cost 4321 Bills @ $4.50	$19,444.50
Taxes Minus Cost	-$8,154.93

TABLE C

Taxes Collected @ 53.34% Collection	$6,022.26
Cost 4321 Bills @$4.50	$19,444.50
Collections minus Cost	-$13,422.24
Taxes minus Cost	-$8,154.93

Budgetary Effect: A minor loss of revenue but, a greater savings in cost.

County Manager's Recommendation: Approval is recommended.

Suggested Motion: To adopt Resolution No. 2020-06.

Burke County
North Carolina

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO MAKE ADJUSTMENTS FOR SMALL UNDERPAYMENTS OR OVERPAYMENTS AND TO SET A MINIMUM BILLING AMOUNT

WHEREAS, on September 3, 2002 the Burke County Board of Commissioners adopted a Resolution Authorizing the Tax Collector to Make Adjustments for Small Underpayments or Overpayments and to set a Minimum Billing Amount; and

WHEREAS, pursuant to North Carolina General Statute 105-357(c) this resolution authorized the Tax Collector to treat underpayments of $1.00 or less as payment in full; and

WHEREAS, this resolution also authorized the Tax Collector not to refund an overpayment of $1.00 or less, unless requested by the taxpayer; and

WHEREAS, pursuant to North Carolina General Statute 105-321(f), the resolution authorized the tax collector not to bill any taxpayer or otherwise collect minimal taxes in the amount of $1.00 or less; and

WHEREAS, the cost to create, bill, and process tax bills under $5.00 is more than the revenues generated.

NOW, THEREFORE, BE IT RESOLVED, pursuant to North Carolina General Statute 105-357(c), the Burke County Board of Commissioners hereby:

- Reaffirms that the Tax Collector shall treat underpayments of $1.00 or less as payment in full.
- Reaffirms that the Tax Collector shall not refund overpayments of $1.00 or less unless the taxpayer requests the refund before the end of the fiscal year.
- Pursuant to North Carolina General Statute 105-321(f), the Burke County Tax Collector, as a function of that office, is authorized not to bill any taxpayer when the total original amount does not exceed $5.00.
- This authority shall be deemed to be continuing until rescinded by the appropriate resolution of this Board.

Adopted this 17th day of March 2020.

_____
Johnnie W. Carswell, Chairman
Burke Co. Board of Commissioners

Attest:

_____
Kay Honeycutt Draughn, CMC, NCMCC
Clerk to the Board

§ 105-321. Disposition of tax records and receipts; order of collection.

(a) County tax records shall be filed in the office of the assessor unless the board of county commissioners shall require them to be filed in some other public office of the county. City and town tax records shall be filed in some public office of the municipality designated by the governing body of the city or town. In the discretion of the governing body, a duplicate copy of the tax records may be delivered to the tax collector at the time he is charged with the collection of taxes.

(b) Before delivering the tax receipts to the tax collector in any year, the board of county commissioners or municipal governing body shall adopt and enter in its minutes an order directing the tax collector to collect the taxes charged in the tax records and receipts. A copy of this order shall be delivered to the tax collector at the time the tax receipts are delivered to him, but the failure to do so shall not affect the tax collector's rights and duties to employ the means of collecting taxes provided by this Subchapter. The order of collection shall have the force and effect of a judgment and execution against the taxpayers' real and personal property and shall be drawn in substantially the following form:

State of North Carolina

County (or City or Town) of _____

To the Tax Collector of the County (or City or Town) of _____ _____:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of _____ and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County (or City or Town) of _____ , and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this ____ day of _____, _____

_____

_(Seal)

Chairman, Board of Commissioners of _____ County

(Mayor, City (or Town) of _____)

Attest:

_____

Clerk of Board of Commissioners of _____ County

Attachment: NCGS 105-321(f) (2995 : Tax Collection Request to Change Minimum Tax Bill to $5.00)

(Clerk of the City (or Town) of _____)

(c) The original tax receipts, together with any duplicate copies that may have been prepared, shall be delivered to the tax collector by the governing body on or before the first day of September each year if the tax collector has made settlement as required by G.S. 105-352. The tax collector shall give his receipt for the tax receipts and duplicates delivered to him for collection.

(d) Repealed by Session Laws 2006-30, s. 5, effective June 29, 2006.

(e) The governing body of a taxing unit may contract with a bank or other financial institution for receipt of payment of taxes payable at par and of delinquent taxes and interest for the current tax year. A financial institution may not issue a receipt for any tax payments received by it, however. Discount for early payment of taxes shall be allowed by a financial institution that contracts with a taxing unit pursuant to this subsection to the same extent as allowed by the tax collector. A financial institution that contracts with a taxing unit for receipt of payment of taxes shall furnish a bond to the taxing unit conditioned upon faithful performance of the contract in a form and amount satisfactory to the governing body of the taxing unit. A governing body of a taxing unit that contracts with a financial institution pursuant to this subsection shall publish a timely notice of the institution at which taxpayers may pay their taxes in a newspaper having circulation within the taxing unit. No notice is required, however, if the financial institution receives payments only through the mail.

(f) Minimal Taxes. - Notwithstanding the provisions of G.S. 105-380, the governing body of a taxing unit that collects its own taxes may, by resolution, direct its assessor and tax collector not to collect minimal taxes charged on the tax records and receipts. Minimal taxes are the combined taxes and fees of the taxing unit and any other units for which it collects taxes, due on a tax receipt prepared pursuant to G.S. 105-320 in a total original principal amount that does not exceed an amount, up to five dollars ($5.00), set by the governing body. The amount set by the governing body should be the estimated cost to the taxing unit of billing the taxpayer for the amounts due on a tax receipt or tax notice. Upon adoption of a resolution pursuant to this subsection, the tax collector shall not bill the taxpayer for, or otherwise collect, minimal taxes but shall keep a record of all minimal taxes by receipt number and amount and shall make a report of the amount of these taxes to the governing body at the time of the settlement. These minimal taxes shall not be a lien on the taxpayer's real property and shall not be collectible under Article 26 of this Subchapter. A resolution adopted pursuant to this subsection must be adopted on or before June 15 preceding the first taxable year to which it applies and remains in effect until amended or repealed by resolution of the taxing unit. A resolution adopted pursuant to this subsection shall not apply to taxes on registered motor vehicles.

(g) Minimal Refunds. - The governing body of a taxing unit that collects its own taxes may, by resolution, direct the taxing unit not to mail a refund for an overpayment of tax if the refund is less than fifteen dollars ($15.00). Upon adoption of a resolution

pursuant to this subsection, the taxing unit shall keep a record of all minimal refunds by receipt number and amount and shall make a report of the amount of these refunds to the governing body at the time of the settlement and shall implement a system by which payment of the refund may be made to a taxpayer who comes into the office of the taxing unit seeking the refund. Unless the taxpayer requests the minimal refund in person at the office of the taxing unit before the end of the fiscal year in which the refund is due, the taxing unit must implement a system to apply the minimal refund as a credit against the tax liability of the taxpayer for taxes due to the taxing unit for the next succeeding year. An overpayment of tax bears interest at the rate set under G.S. 105-241.21 from the date the interest begins to accrue until a refund is paid or applied in accordance with this section. Interest accrues from the later of the date the tax was paid and the date the tax would have been considered delinquent under G.S. 105-360. A resolution adopted pursuant to this subsection must be adopted on or before June 15 preceding the first taxable year to which it applies and remains in effect until amended or repealed by resolution of the taxing unit. (1939, c. 310, s. 1103; 1971, c. 806, s. 1; 1973, c. 476, s. 193; c. 615; 1987, c. 45, s. 1; 1989, c. 578, s. 1; 1991, c. 584, s. 1; 1995, c. 24, s. 1; c. 329, ss. 1, 2; 1999-456, s. 59; 2006-30, s. 5; 2012-79, s. 3.1; 2015-266, s. 2.)

Daniel Isenhour
Tax Administrator

Burke County

Office of Tax Administration

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO MAKE ADJUSTMENTS FOR UNDERPAYMENTS OR OVERPAYMENTS AND TO SET A MINIMUM BILLING AMOUNT

Be it resolved by the Burke County Board of Commissioners, pursuant to North Carolina General Statute 105-357(c), that the Burke County Tax Collector, as a function of that office, be authorized to treat small underpayments of taxes as paid in full and not to refund small overpayments unless the taxpayer request a refund before the end of the fiscal year in which the payment is made. A "small underpayment" is a payment made that is no more than $1.00 less than the taxes due. A "small overpayment" is no more than $1.00 greater than the taxes due.

Also, may it be resolved by the Board of Commissioners, Pursuant to North Carolina General Statute 105-321(f), that the Burke County Tax Collector, as a function of that office, be authorized not to bill any taxpayer for, or otherwise collect minimal taxes in the amount of $1.00 or less.

This authority shall be deemed to be continuing until rescinded by the appropriate resolution of this Board.

Duly adopted this the 3rd day of September, 2002.

Trossie W. Wall, Jr.

Trossie W. Wall, Jr. Chairman
Burke County Board of Commissioners

ATTEST:
Frances McKinney

Frances McKinney,
Clerk to the Board

C:\My Documents\Admin. 2002\RESOLUTION-MakeAdjustmentsforUnderpayment&OverpaymentofTaxes.doc

PO Box 219, Morganton, NC 28680-0219
Phone: 828.438.5400 ● Fax: 828.438.5445 ● Hickory Toll Free: 828.324.4705

Attachment: RESOLUTION OVER - UNDERPAYMENTS-MIN AMT 2002 (2995 : Tax Collection Request to Change Minimum Tax Bill to $5.00)

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

CONSENT AGENDA

Subject Title: Tax - Approval of Agreement with DataMax for Enforced Collection (Place Holder)

Presented By: Danny Isenhour

Summary of Information: (Place Holder)

Budgetary Effect:

County Manager's Recommendation:

Suggested Motion:

Burke County, North Carolina

Agenda Abstract

Meeting Date: March 3, 2020

ITEMS FOR DECISION

Subject Title: Sheriff's Office - Reassignment of Animal Enforcement Duties

Presented By: Steve Whisenant

Summary of Information: The Sheriff's Office (SO) believes the citizens of Burke County would best be served if Animal Enforcement were to be transitioned from under the direction of the SO's to a civilian department under the authority of the County Manager. The SO recommends:

1. Transfer the current Lieutenant (Lt.) Animal Law Enforcement position to a Burke County Jail sworn-lieutenant's position. Having a sworn Lt. would provide the Burke County Jail with the ability to have a Lt. on duty spread over more days, evenings, and nights. The sworn jail Lt. would serve warrants, assist in both local and state transports (currently our state transport Deputy is working up to 7 days a week), assist with local transports and security of arrestees who are transferred to the local hospital for medical/psychological reasons or to Raleigh for forensic evaluations, assist with training, and perform other related jail duties requiring a sworn officer.
2. With the remaining three Animal Control law enforcement deputies, the SO requests to retain two of those deputies. These deputies would be available to accompany the newly created non-sworn animal enforcement civilian officers within dangerous situations where their personal safety may be at risk. These deputies would be available to assist with the investigation and prosecution of N.C. felony animal violations when requested by judicial officials or the district attorney's office. When not accompanying the civilian enforcement officers, the deputies would serve warrants, subpoenas, juvenile petitions, and perform other related sheriff office's duties. These deputies would be solely under the supervision and authority of the Burke County Sheriff's Office and have no duty to investigate or enforce Burke County Animal Ordinances or misdemeanor N.C. Animal Statutes.
3. The newly created non-sworn animal enforcement civilian officers' duties would include all investigations and enforcement of Burke County Animal Ordinances and misdemeanor N.C. Animal Statutes. Their duties would include setting and monitoring of animal traps, seizing and transporting animals, providing 24/7 on-call service for emergency animal seizures where animals safety and well-being are at risk, and all other animal law enforcement related duties. These officers would be under the supervision and authority of the County Manager and not the

Burke County Sheriff's Office.

Budgetary Effect: The Sheriff's Office (SO) will work with County Finance during the planning of the FY20-21 budget to identify the potential costs. Of the four current SO Animal Control Officer positions, the SO would be requesting three of those four positions be absorbed into the already existing SO budget as described above. The funding for the fourth Animal Control Officer could be used to help fund the new civilian animal enforcement department.

County Manager's Recommendation: The County Manager has serious reservations regarding this requests and concerns regarding the likelihood of a successful transition by July 1, 2020.

Suggested Motion: Direct the County Manager to work with the Sheriff's Office to transition Animal Enforcement from the Sheriff's Office to a County Department with a planned implementation at the start of the 2020-2021 Fiscal Year.