

**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

**3. PRESENTATIONS**

1. AS - Pet of the Month - Presented by Kaitlin Settlemyre, Animal Services Director
2. Sheriff - Recognition of Detective Kirstie Puckett for the Advanced Law Enforcement Certificate - Presented by Steve Whisenant, Sheriff
3. BBBS - Proclamation Proclaiming January 2020 as National Mentoring Month - Presented by Dorian Palmer, Big Brothers Big Sisters
4. Health Dept. - Presentation on Progress of Burke County Recovery Court - Presented by Lisa Moore, Public Health Educator
5. Health Dept. - Presentation of 2019 Community Health Needs Assessment - Presented by Lisa Moore, Public Health Educator

**4. SCHEDULED PUBLIC HEARINGS**

1. Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M. - Presented by Scott Carpenter, Deputy Co. Mgr./Planning Director

**5. CONSENT AGENDA**

1. Blue Ridge Community Action - Community Service Block Grant for FY 20-21 - Presented by Mary Wright, Blue Ridge Community Action
2. BOC - Refusal of Real Property at East Burke Middle School for Fire & Rescue Substation - Presented by Johnnie Carswell, Chairman
3. Clerk - Reappointment to Library Board of Trustees - Presented by Kay Draughn, Clerk to the Board
4. Comm. Dev. - Fonta Flora Trail - Accept Easement - Lake James Camping Resort - Presented by Shane Prisby, Community Development Operations Manager
5. DSS - Appointment/Reappointment to Child Protection Child Fatality Team - Presented by Korey Fisher-Wellman, DSS Director
6. FM - Appointments to the Local Emergency Planning Committee - Presented by Mike Willis, Fire Marshal
7. FM - NC VIPER and Burke Co. Emergency Management Agreement - Presented by Mike Willis, Fire Marshal
8. Sheriff's Office - Approval of Authorized Signers for Inmate Trust Bank Account - Presented by Steve Whisenant, Sheriff
9. Tax Dept. - Tax Collection Report for December 2019 - Presented by Danny Isenhour, Tax Administrator
10. Tax Dept. - Release Refund Report for December 2019 - Presented by Danny Isenhour, Tax Administrator

**6. ITEMS FOR DECISION**

1. Sheriff - Inmate Food Services Contract Price Revision - Presented by Steve Whisenant, Sheriff

**7. REPORTS**

**8. OTHER DISCUSSION ITEMS**

**9. ADJOURN**

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In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**PRESENTATIONS**

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**Subject Title: AS - Pet of the Month (Place Holder)**

**Presented By: Kaitlin Settlemyre**

**Summary of Information:** Animal Services staff will present a dog and cat in need of its “forever” home at the regular meeting.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion: None. Encourage citizens to adopt an animal from the Burke Co. Animal Services Center.**

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**PRESENTATIONS**

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**Subject Title: Sheriff - Recognition of Detective Kirstie Puckett for the Advanced Law Enforcement Certificate**

**Presented By: Steve Whisenant**

**Summary of Information:** Detective Kirstie Puckett has been awarded the prestigious “Advanced Law Enforcement Certificate” from the North Carolina Sheriff’s Education and Training Standards Commission. This certificate is awarded in recognition of the attainment of training and educational objectives commensurate with the role of a professional law enforcement officer.

Sheriff Whisenant will recognize and congratulate Detective Puckett for receiving this prestigious recognition.

**Budgetary Effect:** N/A

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** Recognize Detective Puckett and congratulate her on her accomplishment.

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**PRESENTATIONS**

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**Subject Title: BBBS - Proclamation Proclaiming January 2020 as National Mentoring Month**

**Presented By: Dorian Palmer**

**Summary of Information:** The following proclamation proclaims January 2020 as National Mentoring Month and calls upon all citizens, businesses, public and private agencies, as well as religious and educational institutions, to join the mentoring movement and be a part of Big Brothers Big Sisters of Burke County and WNC (Western North Carolina).

Budgetary Effect: None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion: To adopt Proclamation No. 2020-01.**

**Burke County  
North Carolina**

**Proclamation Proclaiming January 2020 as National Mentoring Month**

WHEREAS, the Big Brothers Big Sisters mentoring model is a proven, effective strategy that helps children and young adults by matching them with a caring, responsible adult role model who can provide guidance and direction, and build their confidence; and

WHEREAS, mentoring strengthens Burke County's economic and social well-being by helping young people fulfill their potential, encouraging healthy family relationships, and promoting more vibrant communities; and

WHEREAS, Big Brothers Big Sisters has been making an impact on the lives of young people in Burke County since 1999, serving a total of 751 children, serving 51 in the 2017 year; and in Western North Carolina since 1982, serving 3,016 children in the 2018-19 calendar years; and

WHEREAS, residents of Burke County are making a profound difference in the lives of our young people by serving as mentors; and

WHEREAS, many of Burke County's children are in need of a caring adult mentor in their lives, and closing this mentoring gap will take more investment, partnerships, and volunteers ready to make a difference in a child's life; and

WHEREAS, National Mentoring Month is an opportunity to raise public awareness of the importance of mentoring, recognize the dedicated individuals who serve as mentors, and encourage more citizens to help build a brighter future for Burke County's youth through mentoring; and

WHEREAS, in honor of the mentors, volunteers and staff, the month of January is recognized nationally as Mentoring Month.

NOW, THEREFORE BE IT PROCLAIMED that the Board of Commissioners of Burke County North Carolina; hereby declare January 2020 as National Mentoring Month and calls upon all citizens, businesses, public and private agencies, as well as religious and educational institutions, to join the mentoring movement and be a part of Big Brothers Big Sisters of Burke County and WNC (Western North Carolina).

Adopted this 21<sup>st</sup> day of January 2020.

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Johnnie W. Carswell, Chairman  
Burke Co. Board of Commissioners

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**PRESENTATIONS**

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**Subject Title: Health Dept. - Presentation on Progress of Burke County Recovery Court**

**Presented By: Lisa Moore**

**Summary of Information:** Lisa Moore will present a summary of progress to date for Burke County Recovery Court and include the collaborative efforts with Law Enforcement Assisted Diversion (L.E.A.D) and In-Jail services for Burke County. The presentation will include participant data, social determinants of health assessment, information on individuals assisted through population health at Catawba Valley Behavioral Health (CVBH), and the progress moving forward.

**Budgetary Effect:** N/A

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To accept the report as presented.

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**PRESENTATIONS**

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**Subject Title: Health Dept. - Presentation of 2019 Community Health Needs Assessment**

**Presented By: Lisa Moore**

**Summary of Information:** Lisa Moore will present the 2019 Community Health Needs Assessment for the health department. As required by state and national accreditation, every three years a Community Health Needs Assessment has to be compiled and presented to stakeholders and the community at large. This assessment is a collaborative process through which community members gain insight into health concerns and resources within Burke County.

**Budgetary Effect:** N/A

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To accept the 2019 Community Health Needs Assessment as presented.



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## Executive Summary

### Overview

The Community Health Needs Assessment (CHNA) is completed through a collaborative process in which community members gain insight into health concerns and resources within the county. This CHNA was completed as a joint effort between the Burke County Health Department (BCHD) and Carolinas Healthcare System Blue Ridge, along with the organizations/individuals that comprise the Burke Wellness Initiative.

The assessment was developed on four pillars split into primary and secondary data. The two components of primary data resulted from both survey and focus group data from Burke County residents, regarding health and social issues that impact the health of the people living in Burke County. The primary data was collected from 1,049 completed surveys and approximately 81 focus group attendees. The two pillars of secondary data were gathered from state, national and local statistics. Information from this community health needs assessment reveals the health and quality of life in Burke County while identifying the strengths, challenges and resources in the community.

### Priority Determination

In September 2019, the Burke Wellness Initiative and additional community partners reviewed the top five health and social issues identified in the results of the community survey and focus groups. The group participated in a prioritization exercise to determine the priorities to develop into a comprehensive Community Health Improvement Plan. The top three priorities identified for the 2019 CHNA are:

- 1) Heart Disease/Stroke
- 2) Substance Use Disorder
- 3) Chronic Obstructive Pulmonary Disease (COPD)

### Data Review

#### **Demographics**

- Estimated population of 88,898 residents
- Total estimated population saw a slight increase from 88,842 to 88,898 since the 2016 assessment
- Median age in Burke County stayed the same from 2016 at 43.6
- Gender distribution consists of 49.4% male and 50.6% female
- 85(+) age group has steadily increased over the last couple of years which is indicative of the trend for Burke County

### **Economic Climate**

- The poverty rate in Burke County dropped slightly from 19.9% in 2016 to 19.3% in 2017
- The largest percentage of those in poverty at 41.3% are under the age of 5
- Compared to the peer counties, Burke ranks second to highest for annual poverty rate
- Burke County's median household income is \$40,854
- Burke County's per capita income is \$6,238 less than the state average

### **Employment**

- Burke County's unemployment rate for 2017 was 4.9% which is lower than the average of 5.7% in 2015
- When compared to peer counties, Burke County has the second lowest unemployment rate
- Burke County, like NC, has experienced a decrease in the labor force
- Case Farms and Valdese Weavers are the major manufacturing employers and Burke County Public Schools and Carolinas Healthcare System Blue Ridge are the top non-manufacturing employers within Burke County

### **Education**

- Burke County has a diverse school population with attendance in public, charter, private and home school settings
- Burke County exceeds the state graduation rate of 86.5% with 89.7% of Burke County students receiving high school diplomas
- Burke County's percentage of students receiving free and reduced lunch is 53.7% compared to 59.35% in the 2016 assessment

### [Social Determinants of Health](#)

#### **Housing**

- Most housing structures in Burke County were built between 1939 and 2010
- Median value of an owner-occupied home is \$115,400
- The median gross rent in Burke County is \$635 per month and has stayed relatively the same since the 2016 assessment
- A diverse community collaboration has been appointed to assess and address the lack of housing and lack of affordable housing in Burke County

#### **Transportation**

- After successful acquisition of funding in 2018, Greenway Public Transportation started 4 flex routes for a two-year trial period in Burke County
- Two routes cover Morganton city proper and two routes have a service area from City of Morganton to the eastern end of Burke County
- On-call van service and para-transit van service are still available to Burke County riders as needed

### Morbidity/Mortality

- Residents born in Burke County between 2015-2017 will have an estimated life expectancy of 76.4 years
- The top five leading causes of death for Burke County changed slightly from the 2016 assessment. The top five leading causes of death in 2017 were 1) Diseases of the heart, 2) Cancer, 3) Chronic lower respiratory diseases, 4) All other unintentional injuries and 5) Alzheimer's disease
- Most chronic conditions facing the community are costly and largely preventable with some positive lifestyle behavior changes

### Areas of Success

- Both individuals and organizations in Burke County portray a strong sense of community engagement. The desire is evident in the pursuit to collectively address concerns that impact the health of residents and ensure Burke County is a healthy place for all populations.
- Since the 2016 CHNA, Burke County received several large grants to address the substance misuse epidemic within Burke County:
  1. Burke Recovery/Burke Substance Abuse Network received the Drug Free Communities grant from the Substance Abuse Mental Health Services Administration to facilitate multiple prevention efforts around underage drinking and misuse of prescription medications as well as other associated substances within Burke County.
  2. Burke County received a federal Department of Justice grant for Burke County Recovery Court (Adult Drug Court). Recovery Court serves high risk/high need adult non-violent offenders voluntarily interested in participating in treatment/recovery services.
  3. Through the Burke Substance Abuse Network, Burke County received a grant from the Kate B. Reynolds Charitable Trust to begin and complete a 3-year comprehensive community strategic gap/needs/asset analysis of the drug use/misuse challenge within Burke County.
  4. Burke County recently received another federal Department of Justice grant for the HARBOUR-LEAD project. LEAD is a pre-arrest community based and law enforcement led diversion program with the goals of improving public safety and public order. This program diverts voluntary offenders into community based, intensive case management and treatment receiving a wide array of support services to reduce recidivism. HARBOUR (Helping Achieve Recovery through Burke Opioid Use Reduction) program goals include: (1) reduce overdose incidents and deaths; (2) give low-level offenders the opportunity to access treatment with long-term recovery support instead of criminal justice system involvement, thereby reducing recidivism rates and long-term costs to the taxpayers; (3) provide treatment and long-term recovery support along with maximizing the ability of those in recovery to reintegrate into the community (aka. Re-entry).
- Burke County will open a new state-of-the-art 264 bed facility (Burke County Jail) to house all the Burke County inmates locally and reduce transporting of inmates to other jails and discontinue the need for Burke County to rent bed space from surrounding jails.

- A housing leadership team has been assembled to determine the extent of the housing/unaffordable housing shortage within the county to be able to provide more permanent and rental properties for Burke County residents and those looking to relocate to this area

### Areas of Concern

- Homelessness continues to be an important issue in Burke County. As the number of individuals that are considered homeless continues to increase, the demand for adequate resources for this population will be difficult to sustain. Accuracy of information is difficult since agencies gathering this data use various assessment instruments and cannot yield consistent county wide data.
- Substance misuse remains to be a great concern within Burke County. Burke County is seeing an increase in the use of meth and other drugs since the accessibility to opioids has been reduced so additional treatment and recovery support services remain necessary to reduce the demand from those in addiction.
- Lack of housing and lack of affordable housing remains to be an important issue within Burke County. Further studies and long-range planning continue to be developed so Burke County can attract future business for positive growth.
- Medicaid Transformation is a concern for all those who provide services for the Medicaid population. This challenge will be watched carefully as the new delivery of services begin to decrease the atmosphere of competitiveness among providers especially those in behavioral health.

### **Conclusion**

Heart disease/stroke, substance use disorder and COPD touch every member of the community in many ways and contribute to years of productive lives lost through physical impairment, financial instability, emotional devastation, disability and even death. When caring communities pool resources and work together to provide prevention education, access to care, treatment and recovery support, and adequate resources, they empower individuals/families to take responsibility for their health and well-being.

## Background and Introduction

The Burke Wellness Initiative is the driving force for the Community Health Needs Assessment (CHNA) process. The Burke Wellness Initiative is led by the Burke County Health Department and Carolinas HealthCare System Blue Ridge. The Burke Wellness Initiative maximizes community resources and input to develop the CHNA using a formal community engagement process. The committee utilizes the Mobilizing for Action through Planning and Partnerships (MAPP) framework for community engagement. There is a total of approximately 58 members representing 34 agencies and the community at large (refer to Appendix A for a full list of members and agencies).

The purpose and vision of the Burke Wellness Initiative is to ensure that Burke County embraces, educates and provides the opportunity to empower persons of all ages to make informed choices to live healthier lives. The values include, access, empowerment, engagement, capacity, education and continuity (communication). The Burke Wellness Initiative defines “wellness” as encompassing physical, emotional, mental and spiritual health and well-being. The Burke Wellness Initiative is responsible for the planning, marketing, implementation and evaluation of CHNA process.

MAPP is a community-wide strategic planning process for improving public health, as well as an action-oriented mechanism to help communities prioritize public health issues, identify resources for addressing them, and act accordingly. The MAPP framework consists of six phases: (1) Organizing for Success and Partnership Development, (2) Visioning, (3) Four MAPP Assessments, (4) Identifying Strategic Issues, (5) Formulate Goals and Strategies, and (6) The Action Cycle.

## Data Collection

The CHNA reveals the health and quality of life in Burke County while identifying the strengths, challenges and resources within the community. The CHNA process gathers, analyzes and evaluates health data from primary and secondary sources. As part of the primary data collection, a CHNA survey was distributed and focus groups were hosted to collect county residents’ opinions regarding health and social issues that impact the health of those living in Burke County. Secondary data was gathered from state and local statistics as cited in Appendix F: References.

The Burke Wellness Initiative collected primary data through the following methods:

- **Community Health Needs Assessment Survey (Survey tool and results cited in Appendix B & C)**
  - 1,049 Burke County residents completed survey responses
  - Burke Wellness Initiative members distributed paper copies and online links to CHNA survey in Survey Monkey to the following community areas and organizations, including but not limited to:
    - Burke County Chamber of Commerce
    - Burke County Government Employees

- Burke County Public Libraries
  - Burke County Public School employees
  - Burke County United Way-Partner Agency Network
  - Burke Literacy Council
  - Carolinas HealthCare System Blue Ridge employees and patients
  - Community Wide Health Screening- Lady Fair
  - Morganton-Burke Senior Center
  - Western Piedmont Community College
  - Good Samaritan Clinic Board
  - Builders Association
  - Burke Mission Station
- **Focus Groups**
    - Focus groups gathered additional information from citizens regarding their health concerns, behaviors and potential solutions to address the identified health concerns.
    - Participants were invited through word of mouth, personal and public invitation and through other established groups.
    - Conducted 7 focus groups with 81 participants including:
      - (Focus group results cited in Appendix D)
      - Burke Substance Abuse Network members
      - Burke County Circles Group
      - Cultural Diversity Committee – Carolinas Healthcare System Blue Ridge
      - Opportunity Threads – Spanish Speaking owned private business
      - Good Samaritan Clinic staff
      - CHS Cancer Support Group
      - Burke Senior Center

### Peer Counties

Peer counties are determined by HealthStats, North Carolina's interactive health statistics website. HealthStats provides numerical statistical data on the health status of North Carolinians and the state of the health care system in North Carolina. Peer counties are determined based on:

1. Population size
2. Number of individuals living below the poverty level
3. Population under 18 years of age
4. Population 65 years of age and older
5. Population density

Burke County's peer counties include Caldwell, Lee, Rockingham, Surry and Wilkes.

## Populations at Risk

- **Uninsured/Underinsured**

Access to affordable health care is a national concern affecting all; including the residents of Burke County. Even after the adoption of the Affordable Care Act, residents who were unable to qualify for governmental assistance (ex. Medicaid, Medicare) and who were also unable to afford the healthcare options offered through the HealthCare Marketplace fell into the "Medicaid Gap." After North Carolina voted not to expand the "Gap," these residents were left without an avenue through which to receive basic healthcare. These residents who live without health insurance seek health care at hospital emergency departments; the most expensive venue for the treatment of non-emergent conditions; local free clinics or opt not to seek any health care assistance.

Burke Health Network is a collaboration of safety net providers within Burke County tasked with coordinating resources for those uninsured/underinsured residents with securing medical, behavioral health and whole person care and increase the opportunity for improved health and quality of life. Burke Health Network assists uninsured residents between the ages of 18-64 and fall under the 200% federal poverty level status gain access to a medical home.

In 2018, Burke Health Network screened 1,413 residents for services with the following breakdown:

- Of those, 993 were enrolled in the network and placed in a medical home with coordinating services
- 1,108 of the residents were screened for assistance with the social determinants of health (housing, food, transportation, etc.)
- 200 clients were enrolled in the NC Medication Assistance program and were able to access much needed medication
- 480 clients were bridged for one-time medication assistance
- 1,081 clients completed a comprehensive health assessment
- 499 referrals were made for labs, diagnostic imaging, eyeglasses, specialty care, etc.
- The leading diagnosis was hypertension (high blood pressure)

- **Substance Misuse Population**

Burke County, NC is ranked in the top 5% of vulnerability for the rapid dissemination of HIV or HCV infections among persons who inject drugs - there is no doubt when reviewing the needs of the county as well as the rising use of opioids that the residents of the community are in need of prevention and intervention. Before the addition of the STOP Act, the local hospital system, Carolinas HealthCare System - Blue Ridge implemented an internal policy to stem the flow of opioid prescriptions and through the prescription reduction policy made an impact on the number of pills distributed in the community.

However, the lowered rate of opioid prescribing has not impacted “supply and demand,” as individuals with the disease of addiction, or those using recreationally, still maintain the “demand” for a substance and therefore alter the “supply.” As a result, meth and heroin use is on the rise.

According to Carolinas HealthCare System - Blue Ridge Emergency Department, 4.55% of all Emergency Department visits are primarily due to substance use. Of those visits, over one-half (2.66% of the total visits) are for meth use, nearly one-fifth (0.83% of the total visits) are for opioid use and the remainder is a combination of cocaine, marijuana, benzodiazepines and other drugs. Since November 2012, the Burke County Sheriff’s Office has collected and disposed of over 3,147 pounds of prescription medication using two of the county’s seven drop boxes and multiple take-back events; this is equivalent to 2,618,295 pills made inaccessible for misuse in only seven years.

The cost of this epidemic is measurable in multiple ways, including loss of life, loss of children due to involvement of foster care, and loss of economic revenue. According to the NC Injury and Violence Prevention Branch, Burke County’s unintentional drug overdose rate in 2016 was 27.9 per 100,000 residents; which was 229% higher than the state rate of 12.2 and 174% higher than the regional rate of 16. The financial impact for Burke County, as calculated by the NC State Center for Health Statistics in 2016 was \$33,663,578; \$150,426 incurred through medical bills and the remaining \$33,513,152 due to the loss of work.

The number of children in foster care due to substance use/misuse has remained at maximum capacity due to over 90% of the children being placed outside of the home, whether in licensed foster care homes or with kinship guardians, as a result of parental misuse of substances.

The chart information below reported by Burke County Department of Social Services indicates the numbers of children who entered care due to parental substance misuse as well as the number who entered care for reasons other than substance misuse for the past several years.

Year	Average for Year in Foster Care	Entry due to substance misuse	Entry not due to substance misuse
2016	197	98	13
2017	241	98	13
2018	232	78	12
2019 YTD	237	66	8

- **Homelessness**

There is more than one “official” definition of “homelessness”. Health centers funded by the US Department of Health and Human Services (DHHS) use the following definition: A homeless individual is defined as an individual who lacks housing (without regard to whether the individual is a member of a family); including an individual whose primary residence during the

night is a supervised public or private facility (e.g. shelters) that provides temporary living accommodations; and any individual who is a resident in transitional housing. A homeless person is an individual without permanent housing who may live on the streets; stay in a shelter, mission, single room occupancy facilities, abandoned building or vehicle; or in another unstable or non-permanent situation.

An individual may be homeless if that person is “doubled up,” a term that refers to a situation where individuals are unable to maintain their housing situation and are forced to stay with a series of friends and/or extended family members. In addition, previously homeless individuals who are to be released from a prison or a hospital may be considered homeless if they do not have a stable housing situation to which they can return. A recognition of the instability of an individual’s living arrangement is critical to the definition of homelessness.

The latest annual Point in Time Count of those individuals experiencing homelessness in Burke County was completed in January 2019. It is noted that Burke County falls within Region 3 of the Point in Time count. Although Region 3 data is broken down to include detailed demographics on gender, age, race, ethnicity and veteran status, any additional data is unavailable. Burke County’s data is as follows:

- Unsheltered Homeless = 29 People/28 Households
- Emergency Shelter and Transitional Housing = 40 People/32 Households

Morganton Department of Public Safety Captain Jason Whisnant and his team work on community engagement department within the Public Safety Office. Through this vital role, these officers have an opportunity to build a relationship with this population and gather this important information that can be used to determine community needs, gaps, resources, etc. Morganton Public Safety conducted their own homeless count in July 2019.

The data below is the count from this survey. Captain Whisnant indicates that the following data is a minimum estimate of the existing problem and notes there are new camps/people coming in weekly. Survey information was voluntary; meaning, they were not required to provide information to the team. There were eight individuals that did not want to disclose any information.

- Active camps-22
- Counted people-28
  - Gender: Male-20 / Female-8
  - Length of time in Morganton:
    - Life = 4
    - 20+ years = 4
    - 10 years = 1
    - 5 to 9 years = 3
    - 1 to 4 years = 3
    - 6 months to 1 year = 2
    - less than 6 months = 11

Place/State of Origin	Number of Individuals
Burke County	8
Kentucky	5
Statesville	1
Asheville	1
South Carolina	1
Florida	1
Tennessee	1
Eastern NC	3
Michigan	1
No response	6

These surveyed individuals accessed the following resources within the community: Burke United Christian Ministries (BUCM)– 24; The Outreach Center – 3; Summit Church – 1; and A Caring Alternative (Mental Health/Substance Use Services) – 4. When asked if they wanted services, there were 26 responses to “No” and two did not have a response. Below were the responses about what brought them to Morganton:

- Family or friends-20
- Services-2
- Stayed after Carnival Left-3
- Work-2
- no response- 1

Burke County Public Schools provided a brief snapshot of homeless students identified during the last academic year. The school system abides by the McKinney-Vento definition of homelessness which “means individuals who lack a fixed, regular, and adequate nighttime residence”.

- 2018-19 = 72 students
- 115 suicide risk screenings were completed by Counselors/Social Workers
- 101 students served in the Burke Alternative to suspension program
- 76 truancy charges filed

Burke United Christian Ministries which operates within the definition of homeless as, “not having a stable roof over their head”; provided the following information for their contact with the homeless population:

- **Number served:** In 2018, served 561 individuals who were homeless at some time during the year. The agency provided \$10,145.50 worth of assistance 775 times in the form of tents, sleeping bags, tarps, back packs, blankets, heaters, etc.
- **Resources and Referrals Used:** The House of Refuge, The Meeting Place, DSS, A Caring Alternative, Strategic Interventions, Partners Behavioral Health, Burke Health Network, Burke Integrated Health, Christ Centered Recovery, Vessels of Mercy, Burke Recovery, Options, etc.
- **Identified Gaps/Needs in Services/Resources** - Housing is, by far the scarcest resource. There is very limited transitional housing and almost nothing for homeless families. Additionally, daycare and access to mental health services are also issues.
- **Older Adults 65(+)**

Healthy People 2020 sees unprecedented growth in the number of older adults. In 2014, 14.5% (46.3 million) of the US population was aged 65 or older and is projected to reach 23.5% (98 million) by 2060. Aging adults experience a higher risk of chronic disease. Burke County continues to see an increase in the older adult population and the challenges it poses. Within this assessment is a detailed section on the older population.

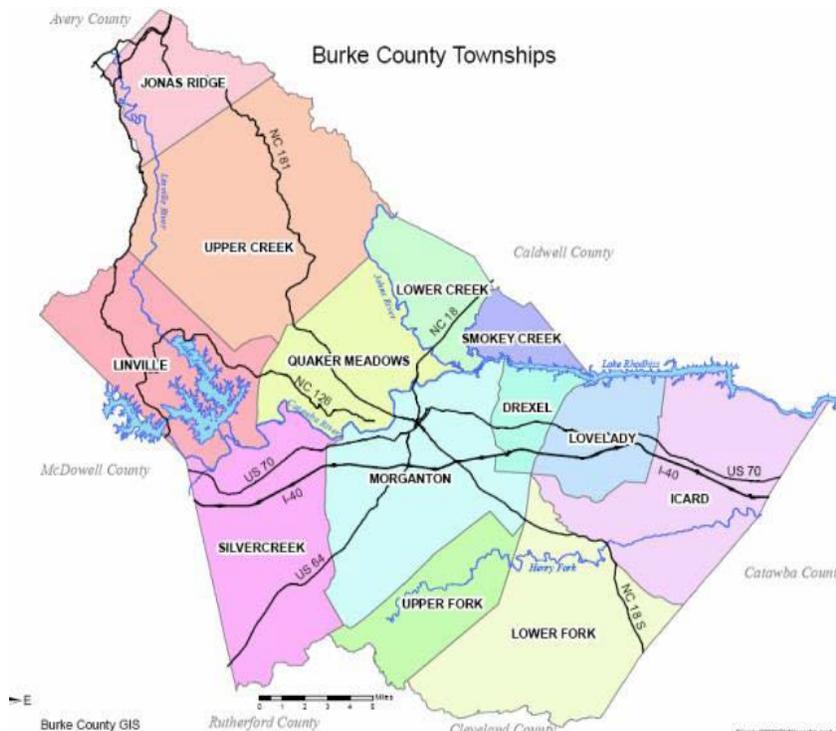
## Community Profile Geography

Burke County is in the western part of North Carolina located in the foothills of the Blue Ridge Mountains. Burke County is bordered to the west by McDowell County and to the south by Rutherford and Cleveland counties. Its border to the north is shared by Caldwell and Avery counties while Catawba County lies due east.

Burke County covers a land mass of approximately 514 square miles with an elevation that ranges from 900 to over 4,300 feet above sea level. Burke County consists of 13 townships and seven municipalities; Morganton being the largest as well as the county seat.

The Catawba River runs through the county and feeds Lake James, which has become one of the major attractions of Burke County and support 1.5 million recreational users a year. Lake James is one of the most pristine lakes remaining in the Southeast and is in the northwestern portion of

Burke County. To preserve Burke County’s environmental integrity the Lake James and South Mountain State Parks were established nearly 30 years ago. Other attractions include the wild, rugged and scenic wilderness of Linville Gorge, the age-old mystery of the Brown Mountain Lights, and panoramic vistas from the top of Table Rock, Shortoff Mountain, and the Blue Ridge Parkway.



## History

In 1777, the NC General Assembly passed an act dividing Rowan County and creating a new county named in honor of Thomas Burke. Mr. Burke was a representative in the Continental Congress until he became the third governor of the state. The new county of Burke comprised such a large territory that it later became the largest part of the 16 counties including Buncombe, Catawba, Mitchell, Madison, Yancey, Caldwell, McDowell and Alexander. In 1834, Burke County was reduced to its present size of 514 square miles.

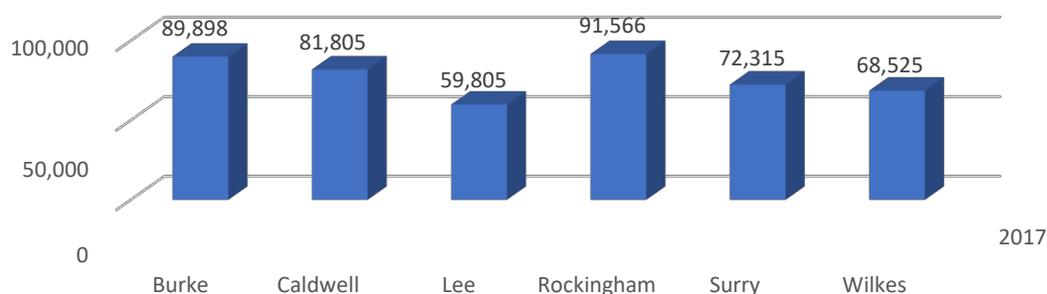
Burke County's first courthouse was built in 1785, about eight years after the county was formed. A second courthouse was constructed in 1791 and served as the county Courthouse until 1833 when a two-story building was authorized by the General Assembly. Until vacated for the new courthouse in 1976, the Old Burke County Courthouse was the oldest public structure in Western North Carolina still being used for its originally designated purpose.

To date, the largest landowners in Burke County are the US Government, Crescent Resources (Duke Energy Co.), and the State of North Carolina. Burke County also has the third largest concentration of state employees in North Carolina. Departments include: Department of Transportation, Department of Corrections, J. Iverson Riddle Developmental Center, North Carolina School for the Deaf and Broughton Hospital.

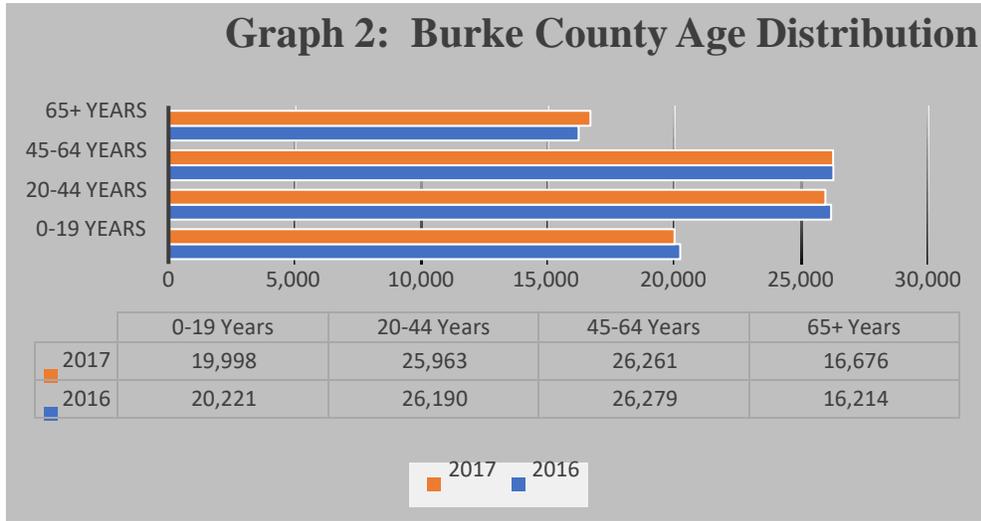
## Demographics

Burke County is home to an estimated total population of 88,898<sup>1</sup> which is a minute increase from 88,842 reported in the 2016 Community Health Needs Assessment. According to the NC Department of Commerce: October 2019 profile, Burke County is approximately 57% urban encompassing 50,672 residents while 38,226 residents live in the rural parts of the county which cover the remaining 43%.<sup>2</sup>

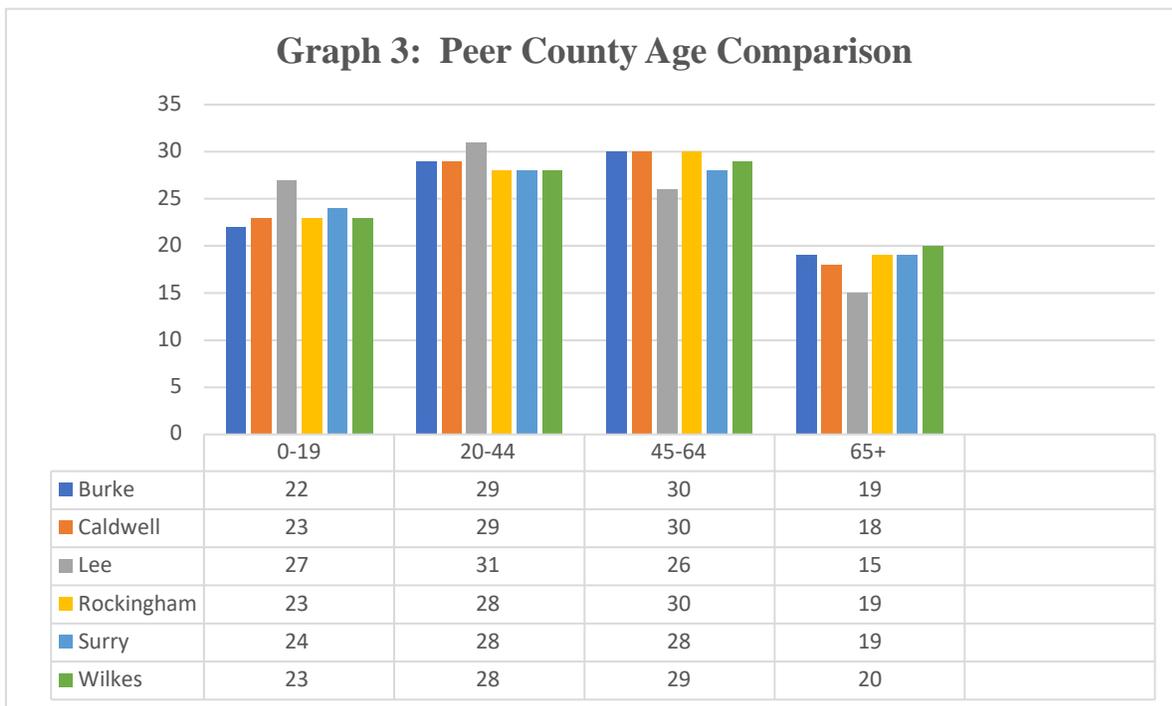
**Graph 1: 2017 Peer County Population Estimates**



Graph 1 depicts the population size comparisons for Burke County’s recognized peer counties. Burke County has the second highest estimated population base when compared to the peer counties.



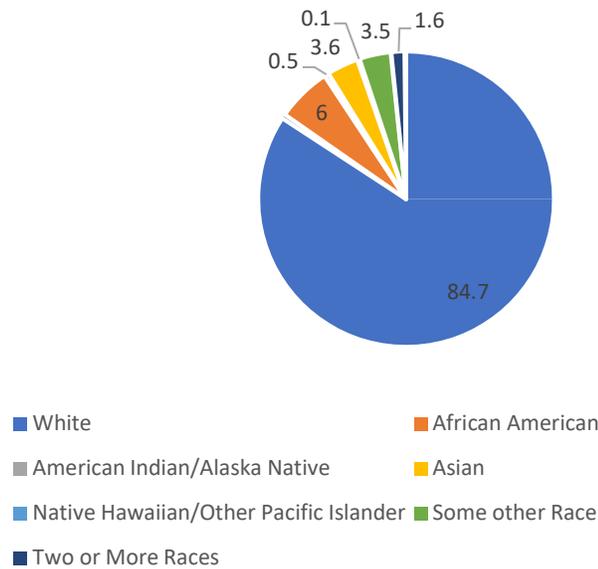
Graph 2 depicts the US Census age estimates for Burke County. Estimates from 2016 to 2017 decreased slightly in each age category except the 65 and older group which increased slightly. American Fact Finder also noted that the 85+ age group has steadily increased over the last couple of years which is indicative of the trend for Burke County.<sup>3</sup> Since the trend for the older population is projected to continue to increase, aging factors such as accessibility, mobility and disability will become issues which Burke County will need to research and develop plans to address in the future.



Graph 3 shows the age comparison for Burke’s peer counties. This comparison illustrates that Wilkes County has the highest percentage of 65 and older adults with Lee County having the lowest population base and the higher percentage of 0-44 age groups.

In 2017, the median age stayed close to the same as the last assessment at 43.6 with a gender distribution of 43,908 males (49.4%) and 44,990 females (50.6%). Children under the age of 5 has stayed the same at 4.8%.<sup>4</sup> The age distribution for Burke County hasn’t changed since the 2016 Needs Assessment.

**Graph 4: Distribution of Race**



Graph 4 is Burke County’s most recent racial distribution. The racial makeup has not changed since the 2016 assessment. 92% of residents speaks English with 8% speaking another language. According to the US Census Bureau American Fact Finder, an estimated 5,223 residents or 5.9% of the population within Burke County is of Latino origin.<sup>5</sup>

## Social Determinants of Health

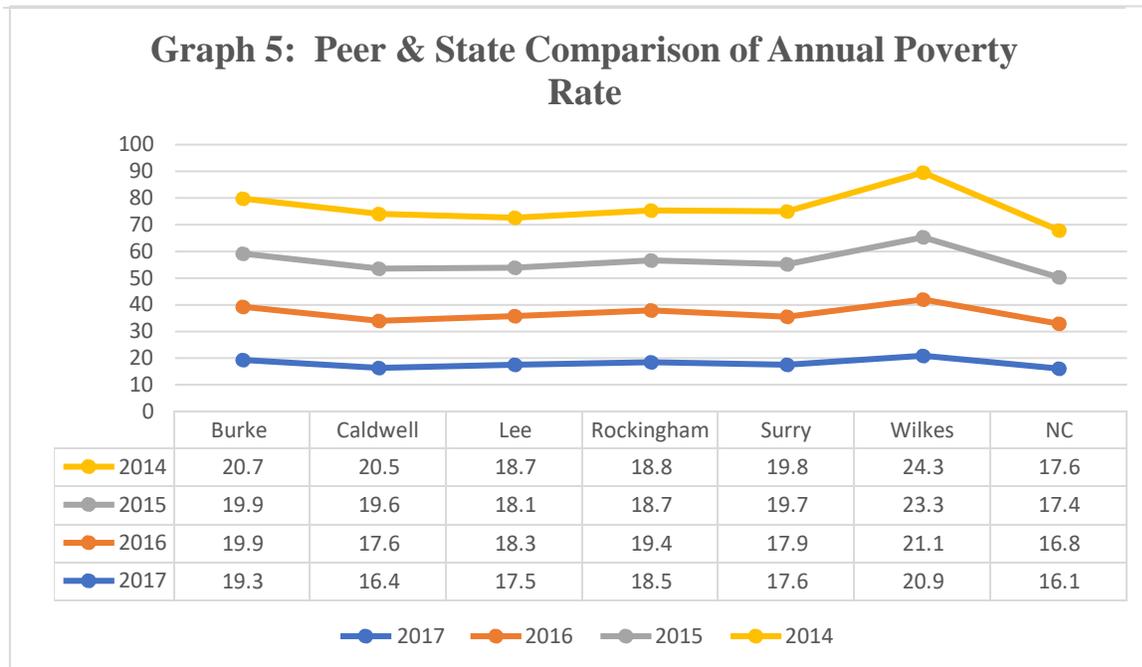
### Poverty

An imperative component of the assessment of population health is poverty; a condition defined by an inability to have one’s basic needs (food, shelter, clothing) met. The American Psychological Association sites poverty as a major leading cause for “substandard housing, homelessness, inadequate nutrition and food insecurity, inadequate childcare, lack of access to health care [and] unsafe neighborhoods.” Additionally, children are specifically affected through “poor academic achievement, school dropout, abuse and neglect, behavioral and socioeconomic problems, physical health problems and developmental delays.” As it is inherently tied to the

other identified health issues, it is necessary to consider poverty as not only a separate concern, but an origin for the trauma that leads to other concerns like substance use/misuse and mental health.

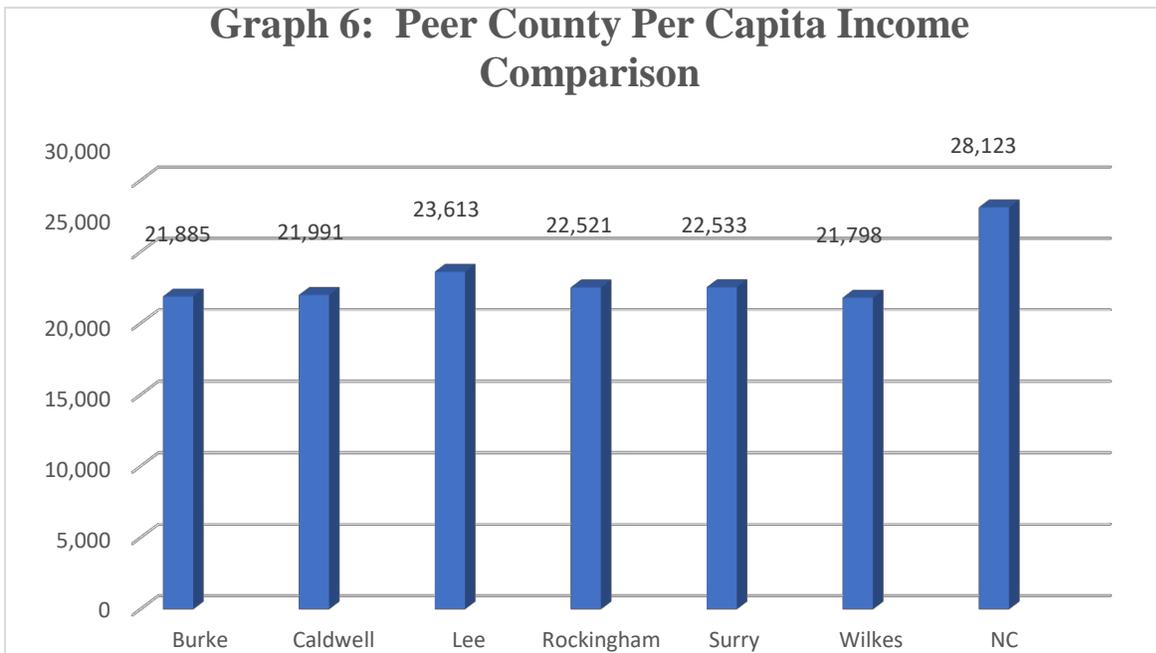
The poverty rate is the percent of the population (both individuals and families) whose monetary income (which includes job earnings, unemployment compensation, social security income, public assistance, pension/retirement, royalties, child support, etc.) is below the threshold established by the Census Bureau. In 2015 and 2016, the estimated poverty rate was 19.9% and dropped slightly to 19.3% in 2017.<sup>6</sup> Those in poverty under the age of 18 comprise 29.3%, with the largest percentage in poverty being under the age of 5 at 41.3%.<sup>7</sup> Below is the breakdown of those below the poverty level by age group and education attainment level for those over the age of 25:

Under the age of 5	41.3%	<b>Those age 25 and over:</b>	
18-34 years of age	25.6%	Less than a high school graduate	30.7%
35-64 years of age	16.1%	High school graduates	14.0%
65+ years of age	9.8%	Some college/Associates degree	14.3%
		Bachelor’s degree or higher	4.3%



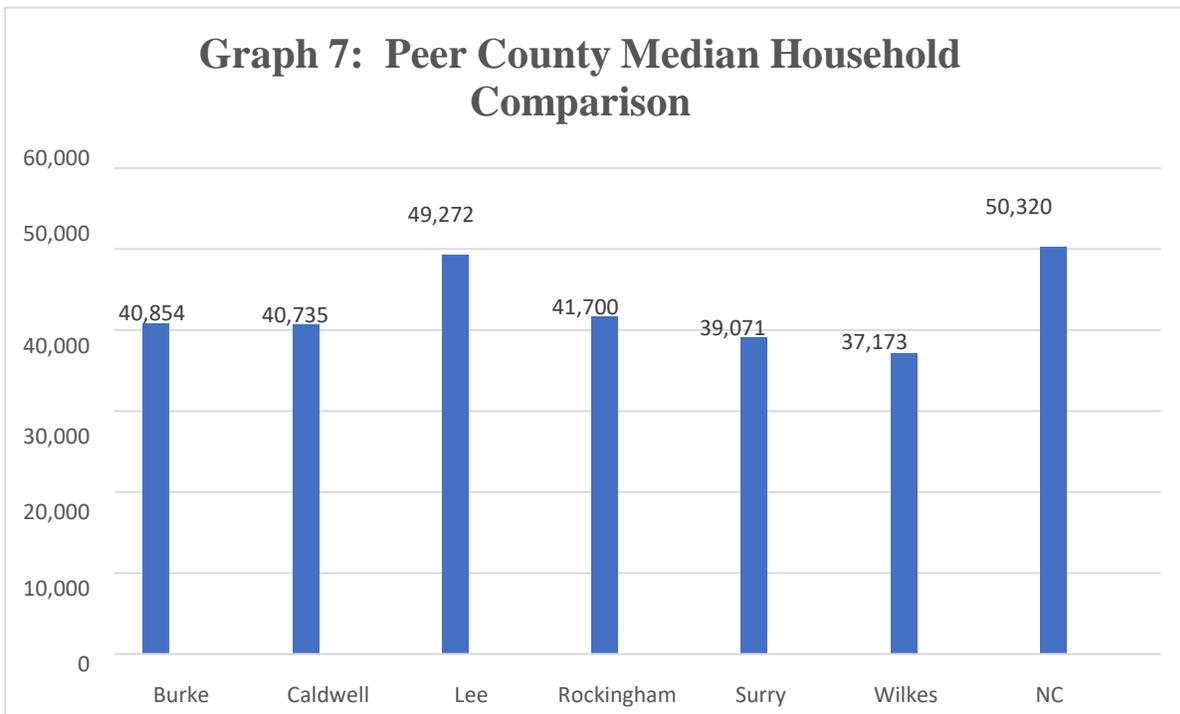
Graph 5 depicts the comparison of the annual poverty rate between Burke County, the peer counties and the state since 2014.<sup>8</sup> All the counties have consistently stayed above the state rate. Burke County continues to experience a slight decrease each year in the poverty rate. Compared to its peers, Burke County has consistently ranked second to highest for rate of poverty.

**Graph 6: Peer County Per Capita Income Comparison**



Per capita income or average income measures the average income earned per person in a given area (city, county, region, etc.) in a specified year. It is calculated by dividing the area’s total income by its total population. Graph 6 shows that Burke County is second to last in per capita income when compared to its peer counties and \$6,238 less than the state average.<sup>9</sup>

**Graph 7: Peer County Median Household Comparison**



Household income is the average income of all people living in a housing unit whether related or not. Median household income is the point where half the population makes more, and half makes less. Graph 7 shows the comparison of the median household income between Burke and

peer counties. The comparison shows that Burke County ranks third from the bottom. While it is higher than the previous assessment at \$37,086, there is still room for improvement to a more competitive household income. The median household income in Burke County of \$40,854 is \$9,466 less than the NC average.<sup>10</sup>

The Burke County Department of Social Services reports that the average number of eligible served SNAP/EBT participants through the NCFASST report was as follows:

2016 – 13,107

2017 – 12,192

2018 – 12,467

### Employment

NC Works estimates that Burke County's labor force has decreased from 41,419 in July 2019 to 40,910 in August 2019 with July 2019 having the highest labor force since January 2016 when it was reported at 39,440. The state of NC has otherwise seen a recent decrease in the labor force.<sup>11</sup>

US Census, American Fact Finder estimates that 67.3% of Burke County residents work within the county, 32% work outside of Burke County and .7 work outside NC.<sup>12</sup>

According to the Burke Development Incorporated, the following companies are the major manufacturing employers in Burke County for 2018.<sup>13</sup>

Employer	Industry	Number Employed
Case Farms	Food Processing	1000
Valdese Weavers	Woven Fabric	750
Leviton	Electrical	625
Continental Automotive	Anti-Lock Brakes	525
Seiren NA	Automotive	275
Baker Furniture	Furniture	250
Molded Fiberglass	Truck & Bus Bodies	220
Bimbo Bakeries	Baked Goods	215
Gildan	Textiles	187

Kellex Seating	Furniture	178
Chaddock Furniture	Furniture	175
EJ Victor	Furniture	165
Gerresheimer Glass	Glass & Glass Product Mfg.	150
SGL Carbon	Graphite Products	125
<b>Source: Burke Development Incorporated</b>		

The following companies are the major non-manufacturing employers in Burke County for 2018.

<b>Employer</b>	<b>Industry</b>	<b>Number Employed</b>
Burke County Public Schools	Public Education	1,500
Carolinas HealthCare – Blue Ridge	Health Care	1,400
Broughton Hospital	Mental Health Care	1,225
J. Iverson Riddle Developmental Ctr.	Mental Health Care & Research Ctr.	1,000
Burke County	County Government	525
Western Piedmont Community College	College System	415
City of Morganton	City Government	270
<b>Source: Burke Development Incorporated</b>		

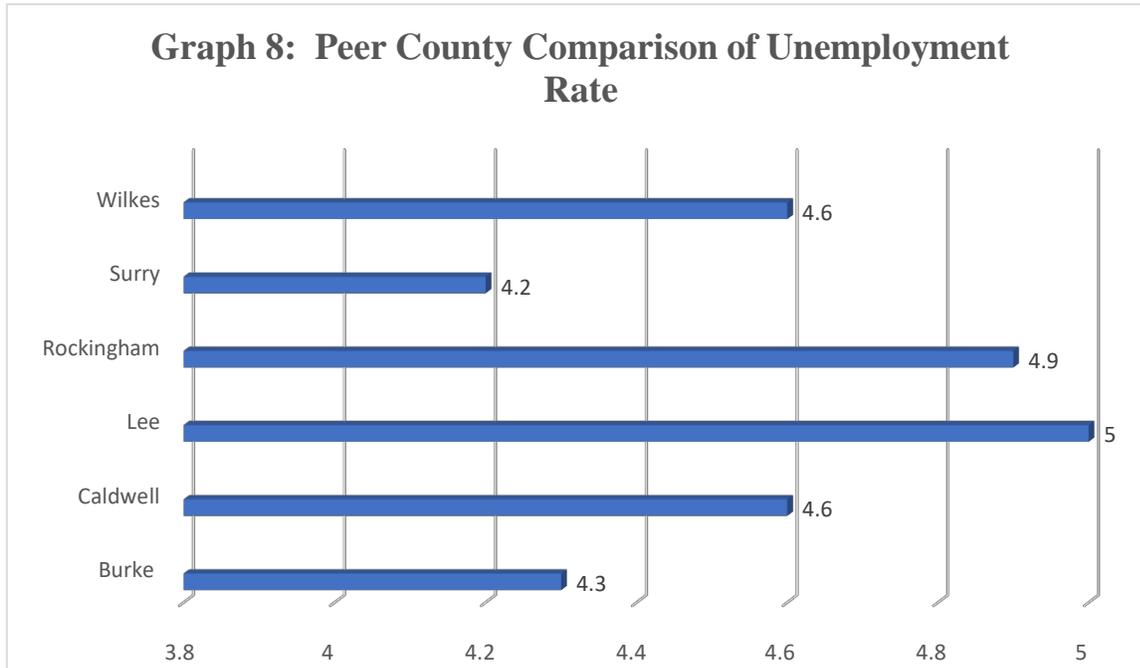
According to NC Works Online: Labor and Economic Analysis Division, occupations with the highest projected growth from 2017-2026 are as follows:

- Food preparation and serving workers including fast food
- Janitors and cleaners
- Heavy tractor-trailer truck drivers
- Nursing assistants
- Laborers and freight, stock and materials movers

The same analysis division also shows the top 10 positions with highest median (annual) wages in Burke County for 2018 were:

- Sales Managers \$144,548
- Chief Executives \$130,014
- Pharmacists \$129,587
- Architectural and Engineering Managers \$117,546
- Physicians Assistants \$104,744
- General and Operations Managers \$102,079
- Medical and Health Services Managers \$98,850
- Financial Managers \$94,121
- Industrial Production Managers \$90,654
- Administrative Service Managers \$88,142

**Unemployment**



Graph 8 depicts the unemployment rates of peer counties compared to Burke County. In Burke County since 2016 the unemployment rate has been as low as 3.1% and as high as 4.9% in 2017.<sup>14</sup> Currently, Burke County’s unemployment rate is the same as the State’s rate. When compared to peer counties, Burke has the second lowest unemployment rate.

**Education**

Burke County has a diverse school population with students attending public, charter, private and home schools within the community. Burke County Public Schools has an enrollment of 12,668 for the 2019-2020 school year. Over the last 4 school years, Burke County Public Schools has

seen a gradual increase in student enrollment except for a sharp decrease in 2018-2019 and a rebound for school year 2019-2020. Burke County’s most current high school graduation rate for 2018-2019 is 89.7% which is higher than the state rate of 86.5%. Graduation rates in Burke County have fluctuated very little since the last assessment. In 2016, Burke County Public Schools was recognized for having the highest graduation rate in the state for medium size school district. Below Graph 9 depicts the graduation rates for Burke compared to peer counties.<sup>15</sup>

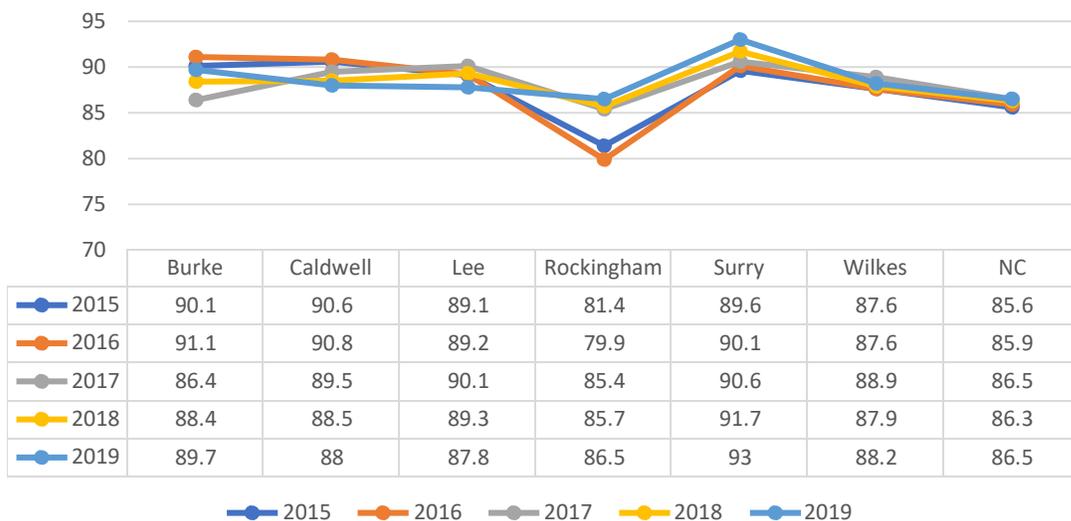
In Burke County, 100% of schools receive some percentage of free and reduced lunch compensation through the Federal Eligibility Program. This year, the public schools have seen a 3.1% increase in lunch participation and a 23% increase in breakfast participation. Burke County’s percentage of students partaking in free and reduced lunch program is 53.7% compared to 59.35% in the 2016 needs assessment.

Burke County has a large home-schooled community which continues to increase. In 2016, Burke County had 1,043 homeschooled students. According to the NC Home School Statistical Summary report, an estimated 1,467 home schoolers were enrolled for school year 2017-2018 and 1,540 for 2018-2019 school year.<sup>16</sup>

Burke County has 4 private schools, Morganton Day School, Silver Creek Adventist School, Reflections of Christ Christian Academy and Christ Classical Academy with a current combined enrollment of approximately 170 students. Burke County also has one charter school, New Dimensions, where approximately 340 kindergarten through 8<sup>th</sup> grade students are enrolled.

Burke County is also home to Western Piedmont Community College with an approximate enrollment of 4,000-degree program students and more than 10,000 enrolled in continuing education courses. Several universities operate satellite programs on the Western Piedmont off campus instructional site.

**Graph 9: Peer County and State Comparison High School Graduation Rate**



**Educational Attainment:**

	<b>Ages 25 (+)</b>	<b>65(+)</b>
Less than a HS grad	19.5%	22.5%
HS grad/GED	30.2%	33.4%
Some college/Assoc degree	33.6%	26.4%
Bachelor's degree or higher	16.7%	17.6%

The 65 (+) group has a higher achievement percentage at each end of the attainment spectrum except for some college/associate degree level.

**Housing**

Burke County has a total number of 40,989 housing units; of those, 34,568 are occupied and 6,421 are vacant.<sup>17</sup> Most housing structures in Burke County were built between 1939 and 2010. The median value of an owner-occupied house in Burke County is \$115,400.<sup>18</sup> In Burke County, the number of owner-occupied housing units increased slightly from 22,914 in 2010-2014 to 24,733 from 2013 – 2017.<sup>19</sup>

Conversely, the number of renter-occupied housing units was 10,300 from 2010-2014 and dropped slightly to 9,835 from 2013 – 2017.<sup>20</sup> The median gross rent is \$635 per month with 69.7% of renters paying between \$500-\$999.<sup>21</sup> The median rent has stayed relatively the same since the last CHNA in 2016.

Available, affordable and adequate housing (rental/ownership) is often a barrier to the health and well-being of the citizens of Burke County. The security that comes from an available, affordable and adequate home or lack thereof, plays an intricate role in the physical, emotional and mental health of an individual. Burke County is facing the challenge of providing housing for its current residents and those forecasted to relocate to Burke County by 2021. There are several agencies working on the development of new housing (rental/ownership/subsidized/affordable/market value). In 2017, Burke County assembled a housing committee who in turn commissioned a housing needs assessment. The completed report evaluated demographics, economic growth and housing supply. This report will be used to develop a long-range plan to address the housing insufficiency. Renovation or sales of identified properties that have been abandoned, are substandard or are condemned will also be addressed.

Education and assistance in foreclosure and repair assistance has been offered for several years. Many policies at all levels hinder the success of agencies that are working to fill the gap of providing affordable and adequate housing at all income levels. These policies need to be reviewed in relationship to the housing challenges and addressed accordingly. The need is great to provide housing for the natural growth of the county, however, there are several projects that will be bringing more people to the area therefore housing needs will soon exponentially grow.

Housing issues cause stress which can lead to more serious illnesses, including physical illnesses due to living conditions.

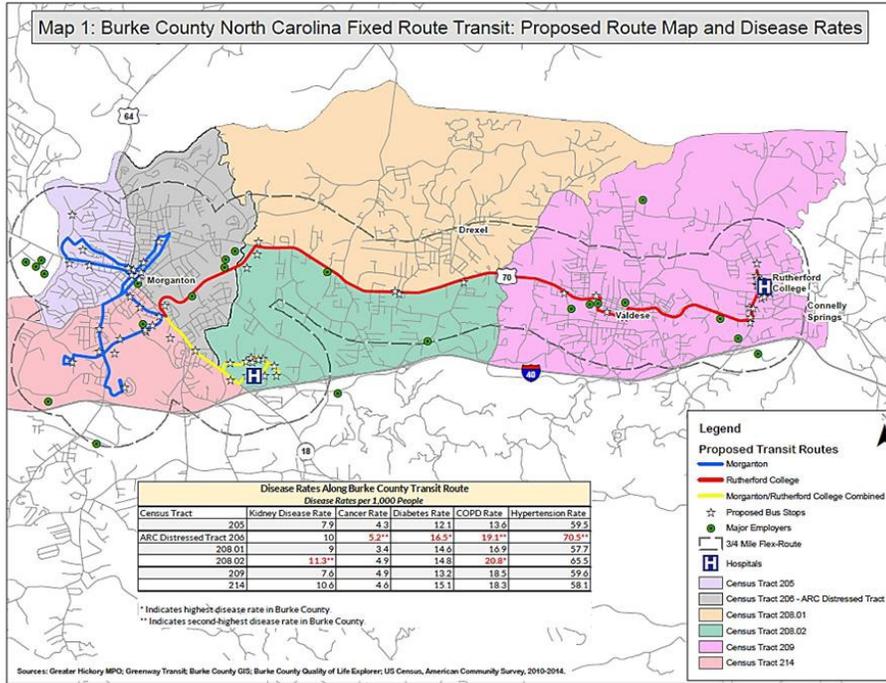
Research has shown a clear link between financial health, which includes the ability to afford house, and physical health. People with strong financial health experience less stress, access regular preventive healthcare, make healthier choices and take prescribed medication. People with strong physical health can work longer and are better equipped to deal with financial issues. Access to safe, secure and good quality housing is an important determinant of good health and assists communities with the following: 1) frees family resources which in turn can be used for nutritious food and health care expenditures; 2) provides greater residential stability and reduces stress and related adverse health outcomes; 3) fosters greater self-esteem and a sense of security over their physical environment; 4) well-constructed/well-maintained housing can limit exposure to allergens, neurotoxins and other dangers; 5) neighborhood improvements can create healthier opportunities such as walkable communities, retail establishments, access to fresh produce, etc.

### **Transportation**

Prior to 2018, the Western Piedmont Regional Transportation Authority (WPRTA), commonly known as Greenway Public Transportation, operated rapid demand van and paratransit (ADA-compliant) services in Burke County with no fixed or regular route. An individual had to schedule a request by phone for individualized van transit service at least three (3) days in advance with a Greenway reservationist.

In 2018, a community coalition of businesses, nonprofits, and governmental agencies partnered to discuss the need for regular transportation in Burke County. Under the guidance of the Western Piedmont Council of Governments, transportation planners and the service operator, WPRTA/Greenway prepared a narrative of need to convince third-party, external grantees to fund a fixed route in Burke County.

Two of the larger obtained grants were funded by the Appalachian Regional Commission (ARC) and the Kate B. Reynolds Charitable Trust. Grant narratives expressed transportation need for employment and medical appointments, respectively. For example, the ARC grant application included letters of support from area businesses and employers to show that there was support for regular transit for working people in the county. There was also data for disease rates in Burke County to show the need for medical transportation (\*\*see graphic/map below).



Other local funders contacted to assist in starting a fixed route included the Burke County United Way, Burke Development, Inc., Burke’s Women’s Fund, Carolinas HealthCare System Blue Ridge, Community Foundation of Burke County, Western Piedmont Foundation at Western Piedmont Community College, County of Burke, City of Morganton, Town of Drexel, Town of Rutherford College, Town of Valdese, FTA funds, and individual contributors.

Ultimately successful, the resources pooled were substantial enough to fund 4 Burke County Flex Routes for a two-year trial period, starting in October 2018.

Two routes (21 and 22) cover Morganton city proper and 2 routes (23 and 24) have a service area from Morganton city to Valdese or Rutherford College in east Burke County. Riders can request a “deviated” stop within .75 mile of a route, therefore the routes are known as “flex.”

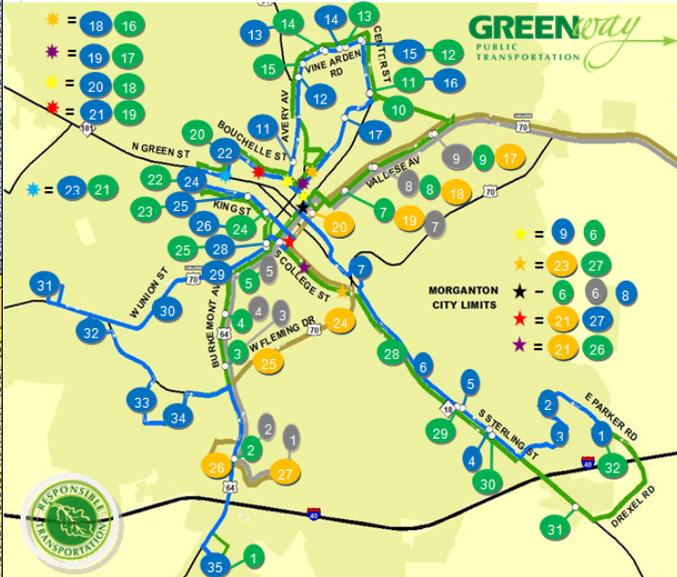
Below are the Burke Flex Routes effective as of May 13, 2019. The transportation planning team, including the Greenway Operations Director/Safety Manager, has carefully calibrated the routes and bus stops to give transit access to low-income housing residences, food and shopping centers, and medical and human service providers.

ite 24 - Silver	Valdese Hospital	Ext.
	stop Location	Time
<b>route 23 (Gold)</b>		
1	College (WPCC)	-00
2	WPCPC Entrance	-01
3	Burkement Ave	-05
4	ve & New St	-06
5	on -W Meeting St	-07
6	Court House	-09
7	& Church St	-13
8	& Hogan St	-14
9	S Carolina St	-15
10	rd	-19
11	Hwy 70	-21
12	rexel	-24
13	S Oakland Ave	-25
14	- Drexel	-26
15	sing - Lydia Ave	-34
16	nents - Church St	-36
17	aldese	-39
18	il - Valdese	-40
19	valdese	-41
20	rk Store	-43
21	es - Valdese	-44
22	ldred St SE	-45
23	use - Malcolm Blvd	-48
24	illage Town Hall	-55
<b>ite 23 (Gold)</b>		
<b>ite 24 (Silver)</b>		
1	ital - Outpatient	-00
2	ital - Cancer Center	-01
3	Rutherford College	-04
4	ldred St NE	-10
5	ies - Valdese	-11
6	Bank - Valdese	-12
7	ool	-13
8	aldese	-15
9	il - Valdese	-16
10	- Drexel	-17
11	sing - Lydia Ave	-20
12	- Drexel	-29
13	& Oakland Ave	-36
14	al Practice - Hwy 70	-34
15	rd	-36
16	& Carolina St	-40
17	& Hogan St	-41
18	& Church St	-42
19	y Courthouse	-44
20	brary - Concord St	-46
21	l Apts - S College St	-47
22	armacy	-48
23	il / Case Farms	-49
24	sing Dr	-51
25	rkement Ave	-53
26	college (WPCC)	-55
<b>ite 24 (Silver)</b>		

**Burke Flex Route effective September 3, 2019**

Fares begin September 3

Call 828-465-7634 for more information

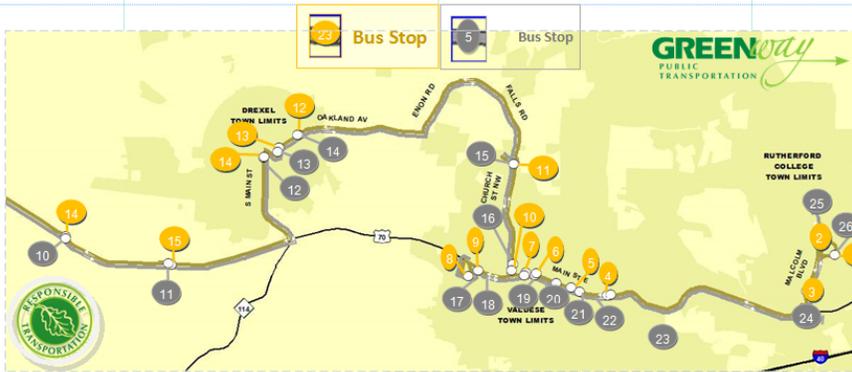


Check out our real-time Ride Systems application and more at [www.mygreenway.org](http://www.mygreenway.org)

Title VI - WPRTA is committed to ensuring that no person is excluded from participation in, or denied the benefits of its services on the basis of race, color or national origin as protected by Title VI of the Civil Rights Act of 1964, as amended.

Run	Route 21 - Blue	Run	Route 22 - Green
Stop	Parker Rd to Magnolia	Stop	Magnolia Plaza to Pine
<b>From Route 22 (Gold)</b>			
1	Burke County Human Se	1	Big Lots - Magnolia Plaza
2	Cannon Pharmacy	2	WPCPC Entrance - Burken
3	Blue Ridge - Morgantown	3	PPG Paints - Burkement
4	S Sterling St. & E Parker	4	Burkement Ave & New
5	Sterling Forest Apartme	5	Mission Station -W Meeti
6	Village Creek Apartment	6	Burke County Court Hou
7	Robert - E Fleming Dr	7	Valdese Ave & Church St
8	Burke County Court Hou	8	Valdese Ave & Hogan St
9	Burke Integrated Health	9	Valdese Ave & Carolina
10	Burke County Office Bui	10	E Union St & Tennessee
11	Food Matters - Avery Av	11	E Union St & Center St
12	The Rising Church - Rock	12	Vineyard Rd & Center
13	Vineyard Rd & Brackett	13	Vineyard Rd & Brackett
14	Vineyard Rd & View St	14	Hunters Coin Laundry - P
15	Vineyard Rd & Center	15	Midlife Manor
16	Center St & E Union St	16	Morganton City Hall
17	NC Works - E Union St	17	Bouchelle St & Avery Av
18	Midlife Manor	18	Bouchelle St & Fleming
19	Morganton City Hall	19	Bouchelle St & Caldwell
20	Bouchelle St & Avery Av	20	Bouchelle St & Caldwell
21	Bouchelle St & Fleming	21	Caldwell St & N Green St
22	Bouchelle St & Caldwell	22	Morganton Senior Cente
23	Caldwell St & N Green St	23	Collett Recreation Cente
24	Morganton Senior Cente	24	Community House
25	Collett Recreation Cente	25	Burke Pharmacy / Librar
26	Community House	26	Alder Springs Apts - S Co
27	Morganton Library	27	Table Rock Pharmacy
28	History Museum Annex	28	Broughton - S Sterling St
29	Morganton First Baptist	29	S Sterling & Sloan St
30	Mimosa Apts / Flynn Ho	30	Zantzy's / Foothills High
31	Ingles - Carlton City Bld	31	Plaza m / Waffle House
32	Shury Park - Golf Course	32	Burke County Human Se
33	Wal-Mart - Morganton He		
34	Beck's - Morganton Heig		
35	Big Lots - Magnolia Plaza		
<b>To Route 22 (Green)</b>			
Run	Route 22 - Green	Run	Route 23 - Gold
Stop	Magnolia Plaza to Pine	Stop	Valdese Hospital to WPCPC
<b>From Route 23 (Gold)</b>			
1	Big Lots - Magnolia Plaza	1	Community College (WPCC)
2	WPCPC Entrance - Burken	2	Burkement Ave - WPCPC Entrance
3	PPG Paints - Burkement	3	PPG Paints - Burkement Ave
4	Burkement Ave & New	4	Burkement Ave & New St
5	Mission Station -W Meeti	5	Mission Station -W Meeting St
6	Burke County Court Hou	6	Burke County Court House
7	Valdese Ave & Church St	7	Valdese Ave & Church St
8	Valdese Ave & Hogan St	8	Valdese Ave & Hogan St
9	Valdese Ave & Carolina	9	Valdese Ave & Carolina St
10	E Union St & Tennessee	10	US 70 & Zion Rd
11	E Union St & Center St	11	US 70 & Zion Rd
12	Vineyard Rd & Center	12	Downtown Drexel
13	Vineyard Rd & Brackett	13	Mimosa Ave & Oakland Ave
14	Hunters Coin Laundry - P	14	Autum Care - Drexel
15	Midlife Manor	15	Valdese Housing - Lydia Ave
16	Morganton City Hall	16	Aggie Apartments - Church St
17	Bouchelle St & Avery Av	17	Food Lion - Valdese
18	Bouchelle St & Fleming	18	Dollar General - Valdese
19	Bouchelle St & Caldwell	19	Auto Zone - Valdese
20	Bouchelle St & Caldwell	20	Foothills Thrift Store
21	Caldwell St & N Green St	21	Centennial Park
22	Morganton Senior Cente	22	Bimbo Bakeries - Valdese
23	Collett Recreation Cente	23	Main St & Eldred St SE
24	Community House	24	ID's Smokehouse - Malcolm Blvd
25	Burke Pharmacy / Librar	25	Rutherford College Town Hall
26	Alder Springs Apts - S Co	25	Valdese Hospital - Outpatient
27	Table Rock Pharmacy	26	Valdese Hospital - Outpatient
28	Broughton - S Sterling St		
29	S Sterling & Sloan St		
30	Zantzy's / Foothills High		
31	Plaza m / Waffle House		
32	Burke County Human Se		
<b>To Route 21 (Blue)</b>			

FB 11/17  
HANJ.CC/HAJUN



**Scheduling a flex route trip within the 3/4 mile (deviation) of the route:**

The flex route is a shared ride, public transportation service. Requests for 3/4 mile deviated service may be made during normal business hours by 12:00 p.m. on the preceding business day that service is requested, however additional notice is recommended. Reservations may be made between the hours of 8:30 a.m. and 5:00 p.m. Monday through Friday by calling 828-464-9444.

Please provide the following information when you schedule a ride: name, pickup address, phone number, destination, need a van with a lift, bringing a personal care attendant or children.

Deviated same day service requests are not available. The trip requests for both destination and return shall be scheduled at the time of the request. Same day service is available at designated bus stops.

Route 23 - Gold			Route 24 - Silver		
Bus Stop	Valdese Hospital to WPCPC	Ext. Time	Bus Stop	WPCPC to Valdese Hospital	Ext. Time
<b>From Route 24 (Silver)</b>			<b>From Route 23 (Gold)</b>		
1	Valdese Hospital - Outpatient	-00	1	Community College (WPCC)	-00
2	Valdese Hospital - Cancer Center	-01	2	Burkement Ave - WPCPC Entrance	-03
3	Walgreens - Rutherford College	-04	3	PPG Paints - Burkement Ave	-05
4	Main St & Eldred St NE	-10	4	Burkement Ave & New St	-06
5	Bimbo Bakeries - Valdese	-11	5	Mission Station -W Meeting St	-07
6	First Citizens Bank - Valdese	-12	6	Burke County Court House	-09
7	Old Rock School	-13	7	Valdese Ave & Church St	-13
8	Food Lion - Valdese	-15	8	Valdese Ave & Hogan St	-14
9	Dollar General - Valdese	-18	9	Valdese Ave & Carolina St	-15
10	Church St NW	-17	10	US 70 & Zion Rd	-19
11	Valdese Housing - Lydia Ave	-20	11	US 70 & Zion Rd	-19
12	Autum Care - Drexel	-20	12	Downtown Drexel	-21
13	Mimosa Ave & Oakland Ave	-29	13	Mimosa Ave & Oakland Ave	-25
14	Drexel Park	-31	14	Autum Care - Drexel	-26
15	Drexel Medical Practice - Hwy 70	-34	15	Valdese Housing - Lydia Ave	-34
16	US 70 & Zion Rd	-36	16	Aggie Apartments - Church St	-36
17	Valdese Ave & Carolina St	-40	17	Food Lion - Valdese	-39
18	Valdese Ave & Hogan St	-41	18	Dollar General - Valdese	-40
19	Valdese Ave & Church St	-42	19	Auto Zone - Valdese	-41
20	Burke County Courthouse	-44	20	Foothills Thrift Store	-42
21	Morganton Library - Concord St	-46	21	Centennial Park	-43
22	Alder Springs Apts - S College St	-47	22	Bimbo Bakeries - Valdese	-44
23	Table Rock Pharmacy	-48	23	Main St & Eldred St SE	-45
24	Dollar General / Case Farms	-49	24	ID's Smokehouse - Malcolm Blvd	-46
25	Aldi - W Fleming Dr	-51	25	Rutherford College Town Hall	-48
26	Cook Out - Burkement Ave	-53	25	Valdese Hospital - Outpatient	-55
27	Community College (WPCC)	-55	26	Valdese Hospital - Outpatient	-55
<b>To Route 24 (Silver)</b>			<b>To Route 23 (Gold)</b>		

**Flex Route Bus Fares:**

Effective September 3, 2019

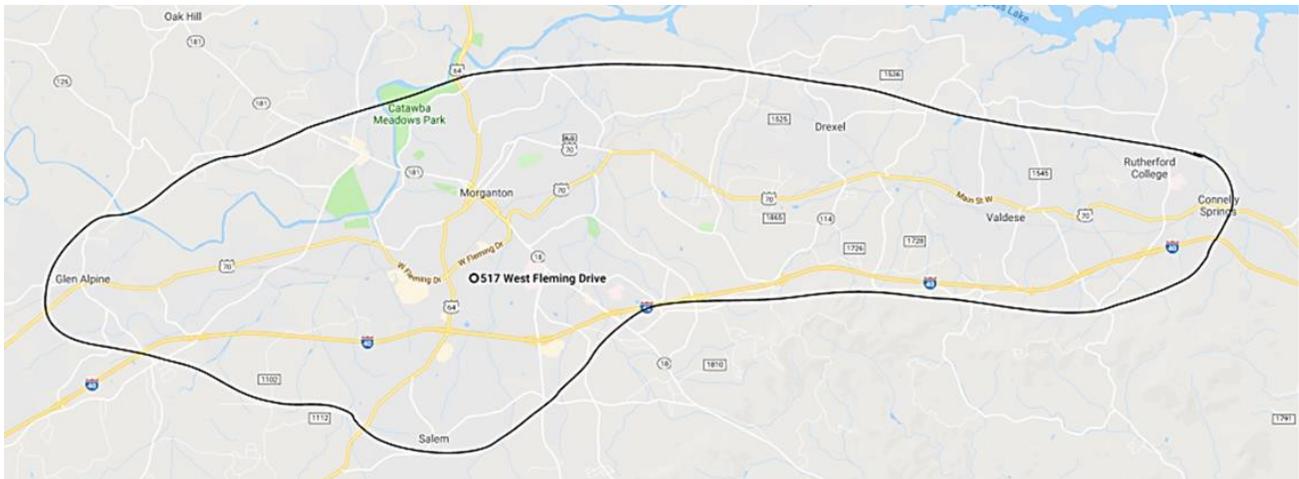
Bus Operators do not make change

Single Ride	.....\$1.25
Seniors disabled*	.....0.60
Must present a WPRTA ID card, Photo I.D. proof of age (65 or older) or a Medicare card issued pursuant to Sections II and XVII of the Social Security Act by the bus operator before paying reduced fare.	
Five and under	.....Free
All day pass	.....3.00
Thirty day pass	.....45.00
Student semester pass	.....100.00

As one can see from the table below documenting Burke ridership, usage of the new “flex” routes in Burke County has continued to grow through community support.

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
<b>Operating Days</b>	23	20	15	21	20	21	21	22	20	183
<b>Walk on</b>										
Route 21	520	601	592	706	800	805	762	1018	1082	6886
Route 22	445	564	581	919	868	730	766	840	777	6490
Route 23	89	78	49	131	138	155	163	218	404	1425
Route 24	71	68	69	116	116	160	168	187	324	1279
<b>Walk-On Total</b>	1,125	1,311	1,291	1,872	1,922	1,850	1,859	2,263	2,587	16,080
<b>Deviations</b>										
Route 21/22	213	188	136	283	363	420	322	481	269	2675
Route 23/24	40	21	6	10	45	52	47	59	103	383
<b>Deviations Total</b>	253	209	142	293	408	472	369	540	372	3058
<b>Overall Total</b>	1378	1520	1433	2165	2330	2322	2228	2803	2959	19,138

On-call van service still exists and is widely used in Burke County, including services provided for Medicaid-funded Department of Social Services medical transportation. Request for van service transportation around the county is evaluated on a case-by-case basis. The map below shows the general service area for van (rapid demand public) service.



Para-transit van service is available to riders who have disabilities or other mobility issues (wheelchair, etc.) in compliance with the Americans with Disabilities Act (ADA). All vans and Greenway/WPRTA vehicles are equipped with electronic lifts and ramps (as well as wheelchair securement devices); and all drivers have training in operating mobility-assistance devices.

## Behavioral/Mental Health

The Federal initiative, Healthy People, charges communities with acting on the following: “to create effective programs we must work collaboratively across sectors to address the unique needs of a community”. In 2015, Burke Integrated Health (BIH) was established through a collaborative effort of numerous organizations to offer a one stop location to access behavioral and primary health care needs along with assessing social determinates of health for all participants. Integrated care resulted in improved outcomes for persons experiencing a mental illness, but to improve outcomes even more the need to address social determinates of health (SDOH) came to the forefront. In response, employment/positions were created to address these SDOH. Peer Navigators and/or Population Case Managers assist those identified with SDOH needs with referrals to community resources.

Since being established, BIH has continued to grow. 1,376 BIH participants received comprehensive clinical assessments (CCA) from July 1, 2017 through June 30, 2018. These CCAs were conducted by licensed mental health clinicians to help identify, arrange and initiate services at BIH and/or in the community; including 579 new patients referred to BIH for primary care.

During this same period, 49 BIH participants reported that if they had not received services at BIH they would have gone to the emergency department for help. The average cost of an emergency department visit is \$1,233 (See <https://www.letstalkcost.com/solutions/6-ways-to-reduce-your-health-care-costs/>) and; therefore BIH saved an estimated \$60,000(+).<sup>22</sup>

In addition to BIH providing services, Partners Behavioral Health Management, the LME/MCO managing Burke County, dispatched the Mobile Crisis Management team 187 times to Burke County from July 1, 2018 through June 30, 2019 resulting in 30 psychiatric hospitalizations, 33 placements in area Facility-Based Crisis inpatient units and a remaining 124 crisis events that were resolved in the community.

As another behavioral healthcare provider, Carolinas Healthcare System Blue Ridge provided local data for Behavioral Health and Detox admissions and inpatient days from 2016-2018:<sup>23</sup>

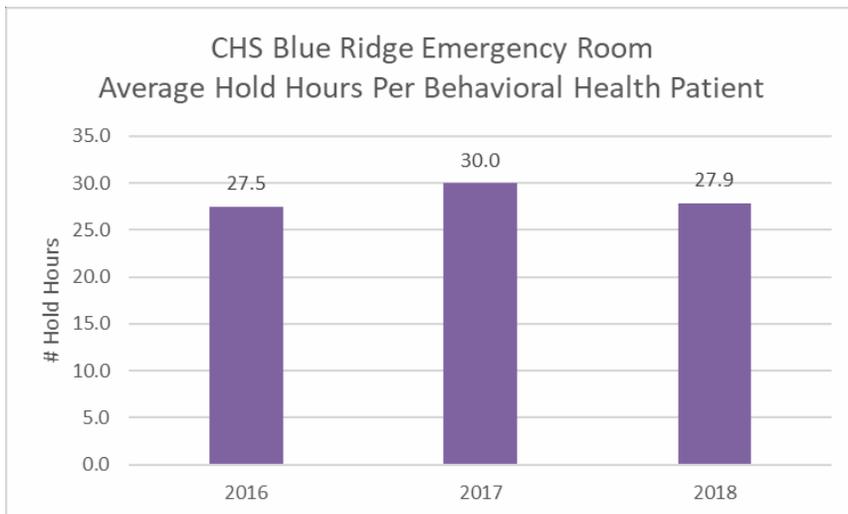
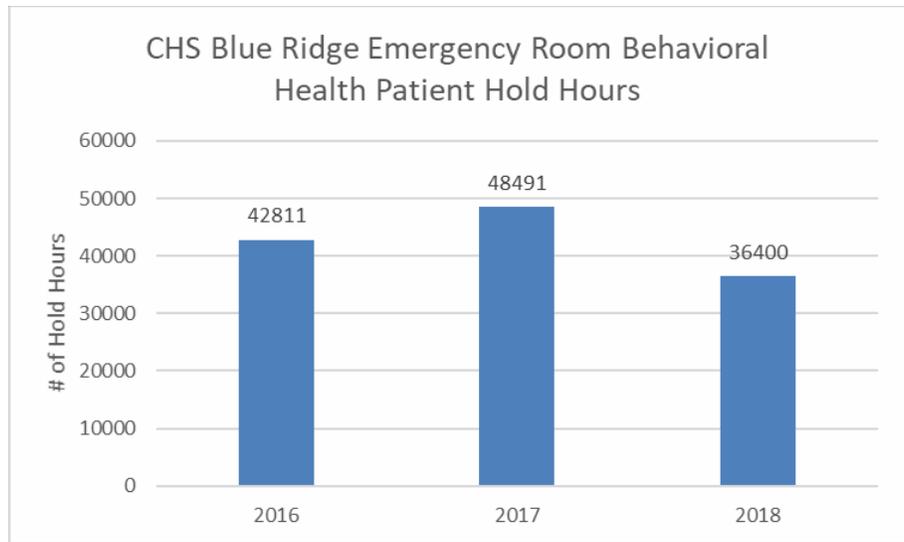
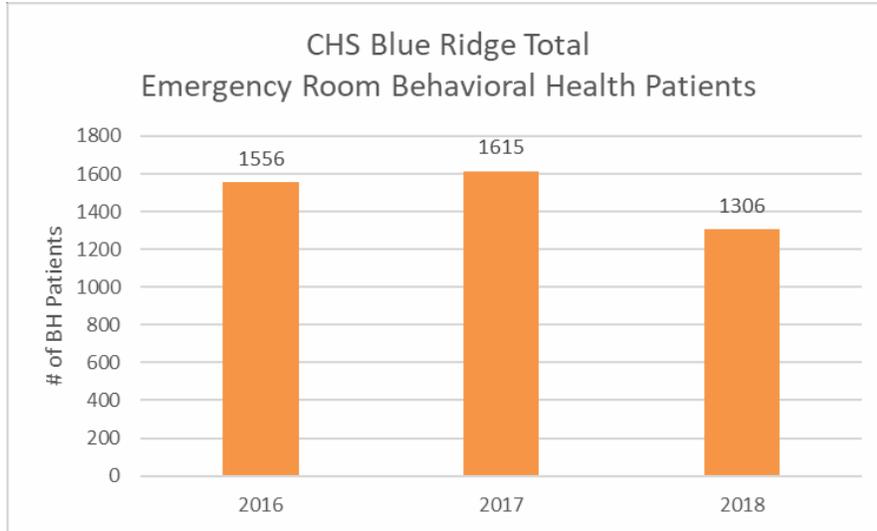
### Behavioral

Year	Admission	Patient Days
2016	758	7382
2017	755	7286
2018	870	6941

### Detox

Year	Admission	Patient Days
2016	537	2503
2017	376	1868
2018	214	1117

This data depicts a continued increase in hospital admissions and inpatient days for both issues.



Even with these efforts, a report to the Joint Legislative Oversight Committee dated 01/31/18 noted over 2,000 Burke County residents were in need but did not receive behavioral health services.

**Older Adult Profile**

According to the 2017 North Carolina State Aging Profile, developed by the North Carolina Department of Health and Human Services (NCDHHS), North Carolina nationally ranks 9th both in total population and in the number of people 65 and older. Since 2017, North Carolina has seen an increase in the number of older adults who call North Carolina home (see Chart 1). Due to this trend, the state is estimated to have more people over the age of 60 than under the age of 18 as soon by the end of 2019. Burke County is also expected to experience a similar rate of change in the older adult population (see Chart 2). This in turn leads to a statewide challenge of long-term and supportive services.<sup>24</sup>

Age	2017		2037		% Change 2017-2037
	#	%	#	%	
Total	10,283,255		12,684,352		23%
0-17	2,312,886	23%	2,606,213	21%	13%
18-44	3,658,073	36%	4,419,187	35%	21%
45-59	2,072,070	20%	2,304,524	18%	11%
60+	2,240,226	22%	3,354,428	26%	50%
65+	1,617,993	16%	2,660,084	21%	64%
85+	181,695	2%	382,686	3%	111%

Chart 1

Chart 1

**Burke** Aging profile, 2017

Chart 2

Ages	2017		2037		% Change (2017-2037)
	#	%	#	%	
Total	90,776		100,291		11%
0-17	18,352	20%	19,283	19%	5%
18-44	28,942	32%	33,572	34%	16%
45-59	19,471	21%	16,500	17%	-15%
60+	24,011	27%	30,936	31%	29%
65+	17,802	20%	25,281	25%	42%
85+	2,054	2%	3,442	3%	68%

Chart 3

*Ages 65 and Over*

Rank	Cause	Number
1	Diseases of the heart	14,710
2	Cancer	13,656
3	Chronic lower respiratory diseases	4,599
4	Cerebrovascular disease	4,295
5	Alzheimer's disease	4,245
6	Diabetes mellitus	1,973
7	Pneumonia and influenza	1,690
8	Other unintentional injuries	1,646
9	Nephritis, nephrotic syndrome and nephrosis	1,625
10	Septicemia	1,135
	All other causes (Residual)	17,506
	<b>Total Deaths—All Causes</b>	<b>67,080</b>

As described in the Chart 3, the North Carolina State Center for Health Statistics reported in the “NC Vital Statistics Leading Cause of Death”, Volume 2 (published October 2017),<sup>25</sup> among those age 65 and older, diseases of the heart, cancer and chronic lower respiratory diseases were the top three leading causes of death. In February 2019, NC Medicare published a report stating that nearly 2 million North Carolina residents are enrolled in Medicare. The Medicaid Annual Report: SFY 2018, depicts 8.4% of Medicaid beneficiaries in North Carolina are over the age of 65. The second highest claims and premiums total for NC Medicaid recipients was \$1,210,500,000 and covered the cost of skilled nursing facilities. Care for older adults in North Carolina has an immense impact on taxpayer dollars.

The cost of care for older adults can be alarming, but it is not the only area of concern. Many older adults are cared for by unpaid family caregivers. NC DHHS describes a family caregiver as:

- a person of any age providing care for an older adult age 60 or older,
- a person providing care for a person of any age with Alzheimer’s disease or related brain Disorder; or
- a person (who is not the birth of adoptive parent), who is age 55 or older, raising a related child age 18 or under or an adult with a disability.

The concern crosses racial/ethnic barriers. According to the 2019 Alzheimer’s Disease Facts and Figures Report, published by the Alzheimer’s Association, there are an estimated 473,000 family caregivers of older adults with Dementia in NC. Those family caregivers provide 538,000,000 hours of unpaid care, which equates to a total value of \$6,806,000,000. Family caregivers are a vital part of the continuum of care received by older adults in North Carolina. Therefore, support for caregivers is a crucial consideration in planning for the future needs of a growing older adult population in Burke County as well as North Carolina.

According to a BMI qualitative study of health and social needs of aging Latinos there are many barriers preventing access to health care for aging Latinos including but not limited to the inability to speak English, low educational levels and lack of health literacy (Responding to Health and Social Needs of Aging Latinos in New: Growth Communities). In order to meet the needs and demands of the increasing Latino populations, we must remain cognizant of their needs and have the ability to provide access to services.

### Sexually Transmitted Infections/Pregnancy

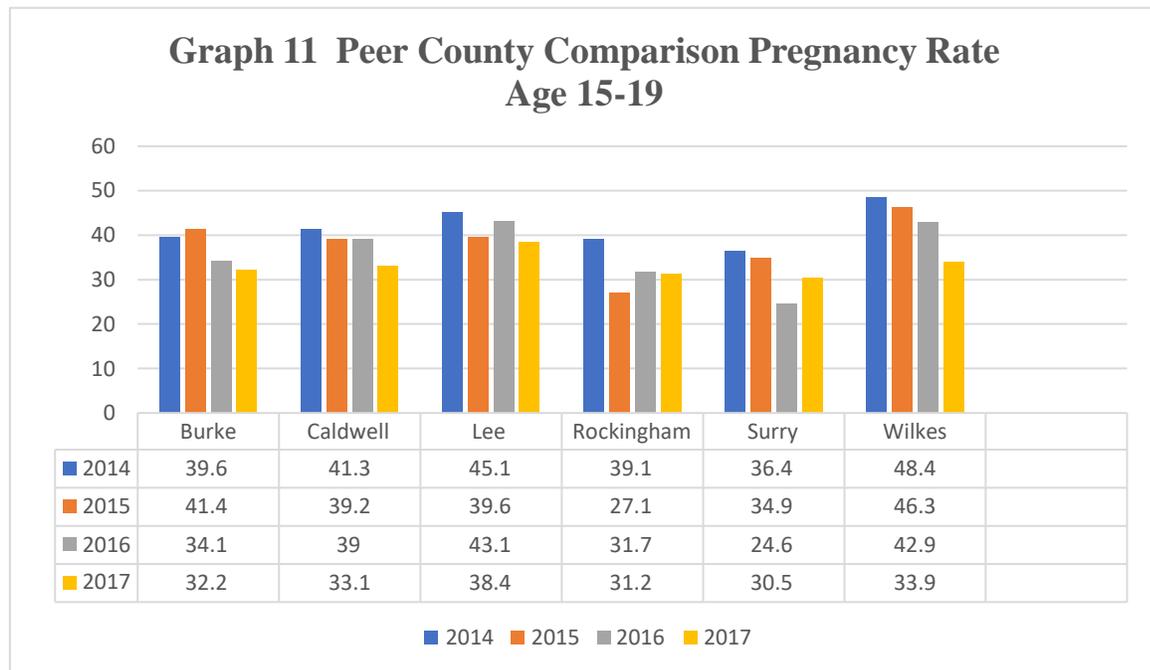
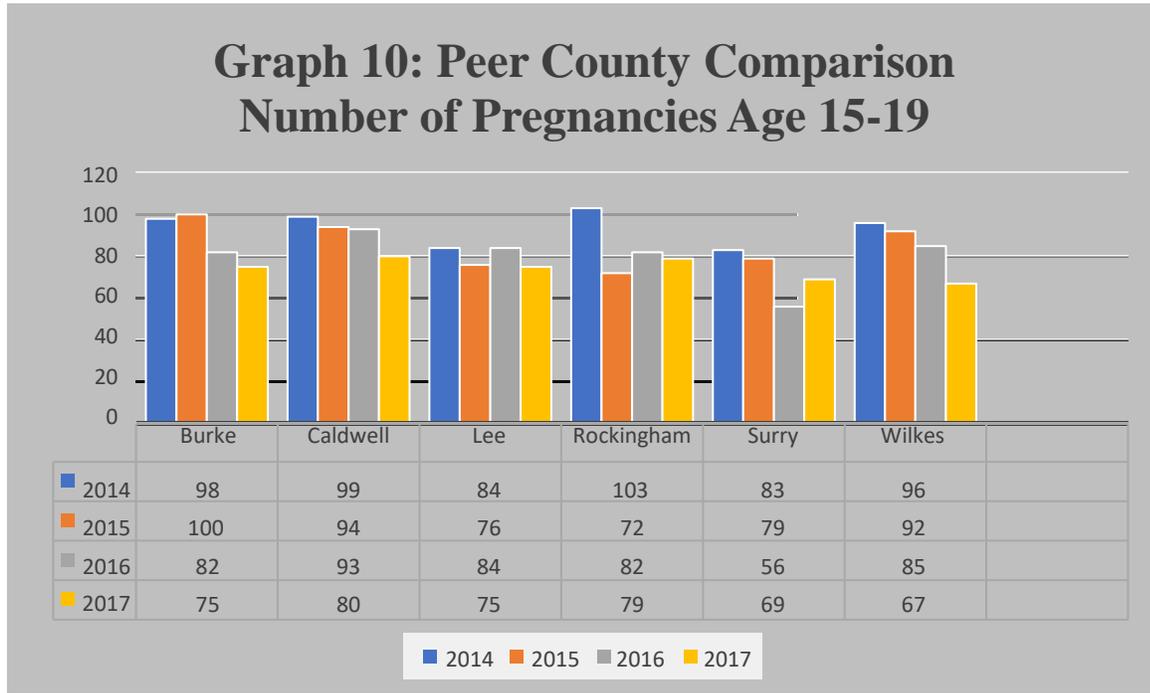
Sexually Transmitted Infections (STI's) remain a significant public health problem according to Healthy People 2020 (ODPHP, 2016). Healthy People 2030 continues to have goals of promoting health and preventing disease and premature death (ODPHP, 2019). Certain STI's are reportable to the State of North Carolina just like certain other communicable and infectious diseases. In the past 5 years, newly diagnosed cases of Chlamydia, Gonorrhea, Acute Hepatitis B, HIV and Primary & Secondary Syphilis have increased in Burke County; the numbers for Hepatitis C have stayed the same; AIDS Stage 3 has decreased slightly.

Reportable Sexually Transmitted Infections	2013	2014	2015	2016	2017
Chlamydia	230	201	269	285	334
Gonorrhea	37	22	40	69	165
Syphilis (Primary, Secondary, and early Latent)	6	2	0	7	13
HIV Infection	5	1	6	5	6
AIDS (Acquired Immuno-Deficiency Syndrome)	2	4	2	5	1
Acute Hepatitis B	1	0	3	5	7
Acute Hepatitis C	3	3	2	4	3

When comparing Burke County to the peer counties of Caldwell, Lee, Rockingham, Surry and Wilkes Counties, regarding Chlamydia, Gonorrhea and Syphilis; Burke County maintains a higher transmission rate. Burke County incidence rates for Chlamydia, Gonorrhea and Syphilis, however, remain consistently lower than the state rates. The highest numbers and incidence of these STI's from 2013 to 2017 remain in the age groups of 20-29 years old with the majority falling in the range of 20-24 years of age; furthermore, these remain the highest in the male and female African American group.<sup>26</sup>

Pregnancy rates have fallen 11.7% among Burke County teens (age 15-19) from 2012-2017. Over this time period we have also seen a decrease in the teen pregnancy rate in all of Burke's peer counties. In 2012, Burke County had 120 pregnant teens, or 43.9%, which fell to 75 pregnant teens, or 32.3%, in 2017. Although Burke County's teen pregnancy rate is trending downward it is still 5.5% higher than the state rate of 26.7%. When divided racially, there were not enough teen pregnancies in Burke County to yield statistically significant results, so those figures are not included.<sup>27</sup>

Graphs 10 and 11 show a breakdown of Burke County's number and rate of teen pregnancies for 2014-2017 as compared to each of Burke's peer counties.<sup>28,29</sup>



## Tobacco

As stated by the Office on Smoking and Health (2019), “smoking leads to disease and disability and harms nearly every organ system of the body.” In the chart below, the North Carolina State Center for Health Statistics reported in their *NC Vital Statistics Leading Causes of Death Volume 2* (published in October 2017), that among all ages in North Carolina, cancer, disease of the heart and chronic lower respiratory disease were the top three leading causes of death among NC residents. All three of these causes can be linked to smoking and could be prevented if smoking was identified as the contributing factor; as smoking is the number one cause of preventable death (CDC 2019).

<i>All Ages</i>		
Rank	Cause	Number
1	Cancer	19,526
2	Diseases of the heart	18,276
3	Chronic lower respiratory diseases	5,317
4	Cerebrovascular disease	4,941
5	Alzheimer's disease	4,152
6	Other unintentional injuries	3,950
7	Diabetes mellitus	2,813
8	Nephritis, nephrotic syndrome and nephrosis	2,002
9	Pneumonia and influenza	1,896
10	Septicemia	1,559
	All other causes (Residual)	26,066
	<b>Total Deaths—All Causes</b>	<b>90,498</b>

Fortunately, Burke County has responded to this crisis. In 2010, the Burke County Board of Commissioners developed an implementation process for all county-owned buildings, grounds, and vehicles to be tobacco-free and as of 2019, Burke County has tobacco free government grounds and parks (NC TPCB, 2019). This was a much-needed policy because in 2014, 24% of adults smoked in Burke County; compared to 20% of adults in North Carolina (County Health Rankings, 2019).

Although smoking has been the hot topic for tobacco use over the past few years, across the state it is becoming apparent that electronic vaping devices are becoming more of an issue. According to the NC Youth Tobacco Survey (NCYTS), 16.9% of high school students and 5.3% of middle school students currently use e-cigs and over 23% of high school students were considering use next year. This shows an 894% increase for high school students and a 430% increase for middle

school students since 2011 (NCYTS, 2017). The graph below shows the distribution of current tobacco product users in middle and high school in North Carolina (Chart 2).

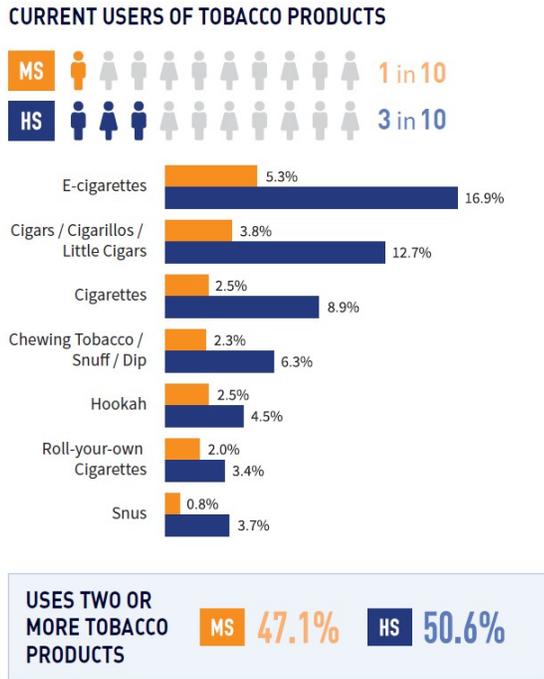


Chart 2

Over the next few years, it is going to be critical that Burke County, Carolinas Healthcare System Blue Ridge, Burke County Schools, Burke Substance Abuse Network, and the Burke County Health Department work together to decrease the use of tobacco products among residents of Burke County, specifically among youth. By focusing on youth, it may be possible to not only decrease the number of tobacco users, but also decrease the likelihood of residents dying prematurely of preventable disease associated with tobacco use.

**Morbidity and Mortality**

Life expectancy is the average number of additional years that one given age would be expected to live if current mortality conditions remain constant. It is expected that residents born between 2015-2017 have an estimated life expectancy of 76.4 years.

**2012-2016 Ten Leading Causes of Death**

Rank	Cause	Number	Rate
1	Diseases of the heart	1,129	253.5
2	Cancer – All Sites	1,105	248.1
3	Chronic lower respiratory diseases	383	86.0
4	Cerebrovascular disease	298	66.9
5	Alzheimer’s disease	253	56.8
6	Other unintentional injuries	239	53.7
7	Diabetes mellitus	154	34.6
8	Pneumonia & influenza	127	28.5

9	Suicide	94	21.1
10	Nephritis, nephrotic syndrome, & nephrosis	88	19.8

### 2017 Ten Leading Causes of Death

Rank	Cause	Number	Rate
1	Diseases of the heart	222	21.7
2	Cancer	218	21.3
3	Chronic lower respiratory diseases	77	7.5
4	All other unintentional injuries	55	5.4
5	Alzheimer's disease	51	5.0
6	Cerebrovascular diseases	45	4.4
7	Diabetes mellitus	37	3.6
8	Motor vehicle injuries	2	2.3
9	Parkinson's disease	20	2.0
10	Pneumonia & influenza	18	1.8

A large portion of these leading causes of death can be attributed to the aging of the community. The order of the leading causes of death has changed somewhat since the 2016 data was published. "Other unintentional injuries" moved from a ranking of 6 to 4 and could be attributable to the rise of substance misuse within the county. "Motor vehicle injuries" and "Parkinson's disease" were previously not in the top ten leading causes but have moved up into the rankings.<sup>34</sup>

## Environmental

### Recycling and Waste Management

Burke County consists of seven municipalities in which the Town of Valdese, City of Morganton, and the Town of Rutherford College are the only municipalities that receive pick up service through the county's only recycling service, Simply Green Recycling. Simply Green currently serves 610 houses in Burke County along with 112 businesses and restaurants. Out of the estimated 88,898 residents, this is a very small percentage. Residents also have the option to dispose of their recyclable waste in designated receptacles located across the county; although this use is currently not tracked.

### Burke County Environmental Health Stats

Burke County Health Department's Environmental Health division works to keep the residents of Burke County safe through two primary functions: Food and Lodging sanitation inspections and On-site Authorizations, Operational Permits and Private Well Permits. Food and Lodging staff complete sanitation inspections for restaurants, school cafeterias, nursing homes, vendors for festivals, institutional facilities such as hospitals, etc. During the fiscal year 2018-2019, Environmental Health's food and lodging staff inspected 716 food service and

lodging/institutional facilities. The On-site Wastewater staff permits and supervises new construction, expansion and repairs of septic systems along with permitting new well construction or repairs of an existing well. During fiscal year 2018-2019, On-site Wastewater staff issued 620 permits for septic systems and 76 permits for wells-new and existing.

## Areas of Success

There is a strong sense of community engagement and a desire by organizations and individuals in Burke County to collectively address concerns that impact the health of residents. All the initiatives mentioned are successful because of the dedication and commitment of the community to ensuring Burke County is a healthy place for all populations.

Success since the last CHNA comes in many forms in Burke County. This CHNA is being completed as a joint effort between Burke County Health Department and Carolinas HealthCare System Blue Ridge, along with the organizations that comprise the Burke Wellness Initiative. This coordinated effort has provided a process for formal community engagement.

Burke Substance Abuse Network (BSAN) is a coalition of providers, support groups, related agencies and other stakeholders who come together to: (a) network; (b) identify gaps in service; and (c) strategically plan responses to community needs as they relate to the reduction of substance abuse and use in youth, young adults, their families, and all citizens of Burke County, NC for long term community health. In 2018, the coalition completed a strategic planning process to realign the resources available in the community with the desire to impact change as it relates to substance use/misuse in Burke County. Combined with the receipt of a Drug-Free Community (DFC) grant from the Substance Abuse Mental Health Services Administration (SAMHSA) and the resulting inclusion of a community coordinator to assist with program implementation, resource identification and cross-sector connections, BSAN grew to include over 150 active members representing over 80 community agencies/organizations and was realigned to include key task forces. These task forces include Faith, Underage Drinking, RxEAP (Prescription Education Awareness and Prevention), Public Information and Advocacy, Provider Access and the Communities Project.

Additional efforts include the Drug Free Communities grant-funded program, dubbed Drug-Free Burke which facilitated multiple prevention efforts in the Burke County Public School System. The program also coordinates efforts across the community to ensure the specific prevention of underage drinking and misuse of prescription medications; as well as other associated substances of which use is prevalent. Echoing and supporting the goals of Drug-Free Burke is a program through Burke Recovery called Adolescent Prevention Services which provides intervention services, through a Certified Substance Abuse Counselor, for students in middle and high school who are in situations of experimentation or minor misuse.

From the BSAN community collaborative, a core group of members assembled including community, governmental and legal representatives to work on two important needs identified to assist the legal aspects of substance misuse. Grants were written and secured to implement the

L.E.A.D (Law Enforcement Assisted Diversion) and Adult Drug Court (Burke County Recovery Court) programs. These programs will be funded for multiple years through the Federal Department of Justice. LEAD is a pre-arrest community-based and law enforcement led diversion program with the goals of improving public safety and public order, while reducing short-term incarceration and recidivism of low-level drug and sex offenders. This program diverts these voluntary offenders into community based, intensive case management and treatment receiving a wide array of support services. In 2018, the L.E.A.D program was initiated within the entire county including all local municipalities. Burke County Recovery Court is a post-adjudication, voluntary, supervised, holistic, cognitive based, judicially mandated intensive treatment program for offenders who have been identified as having problems with drugs and/or alcohol. The population this will serve is the high risk/high need adult non-violent offenders convicted of DWI level 1 and 2 with a felony or misdemeanor drug conviction, or a felony or misdemeanor conviction other than a drug conviction, if alcohol or drugs were a contributing factor in the crime.

As part of the continuum of substance use disorder services available for those in active addiction involved in the legal community; Burke County also offers a jail services program. The jail services program offers treatment and recovery support services to those incarcerated due to substance use disorder. In addition, the BRIDGE program offered through Burke Recovery, assists offenders released from incarceration continued outpatient treatment, recovery support services and assistance with reintegration back into the community.

Burke County has also secured grant funding from the Kate B. Reynolds Charitable Trust through Healthy Places for the next three years. These funds will be used to complete a comprehensive community strategic gap/needs/asset analysis of the drug use/misuse challenge within the county. This analysis will assemble all organizations that assist those in addiction and recovery services to the table to work collaboratively to create a mapping of data, resources, strategies and interventions to continue combatting the drug epidemic from all angles.

Burke Recovery and partnering agencies have been blanketing the community with prevention education and programming to positively impact the reduction of substance use/misuse. Between May and December 2018, 746 lock boxes were distributed throughout the community to allow citizens the opportunity to lock their medications and help reduce the availability of theft of prescription medications. A follow up program called "Follow the Box" ensures members of the prevention team reach out to all lockbox recipients to ensure they are using their box, determine the effectiveness and discover if any additional resources or lockboxes are needed.

A public information and advocacy group with representation from Burke Recovery, Alcoholics Anonymous, The Meeting Place, Burke County Sheriff's Office, Burke Youth Health Coalition, The Cognitive Connection, Vessels of Mercy (Women's Treatment and Recovery Program), NAMI, Western Piedmont Community College and community members assembled to create and develop adult/youth focused consistent substance use/misuse communication and prevention education for the community. Messages are distributed through print, radio and many avenues of social media to reach as many residents as possible.

Carolinas Healthcare System Blue Ridge has been working on strategies to reduce the number of mental health emergency department visits through several avenues. A social worker was added to the emergency department to help decrease behavioral health holds along with establishing additional outpatient resources for the community to obtain mental health services. Burke Integrated Health, a collaboration of agencies offering behavioral health services, primary care and substance use treatment, has assisted with providing an alternative to presenting to the emergency department (see the Mental/Behavioral Health section). The use of these and other strategies has helped Carolinas Healthcare System Blue Ridge see a slight reduction in the number of emergency department behavioral health patients, behavioral hold hours and average hold hours per behavioral health patient as depicted in graph earlier in this assessment (pg.28).

In 2018, community partners were trained in Adult/Youth Mental Health First Aid. These evidence-based trainings teach members of the public how to help a person with a mental health problem, experiencing a worsening of a mental health problem or in a mental health crisis. Mental Health First Aid does not teach people how to treat or diagnose mental health or substance use conditions but teaches people how to offer initial support until appropriate professional help is received or until the crisis resolves. This group will continue to train additional community members such as faith-based organizations, teachers, coaches, school counselors, civic organizations, etc.

The Burke County Sheriff's Office is pleased to announce the new Burke County Jail is scheduled to open on December 20, 2019. The state-of-the-art 264 bed facility will enable the County to house all the Burke County inmates in the local jail. Subsequent to adequate staffing to ensure the safety of the officers and inmates, this jail will provide Burke County with the opportunity to rent any empty beds to overcrowded jails in other counties. The rental of these extra beds will generate revenue for Burke County. In addition, the jail opening will stop Burke County from renting up to 62 beds in five other counties and stop deputies working overtime to transporting inmates to other jails.

A housing leadership team has assembled and commissioned an initial housing study to determine the extent of the housing/unaffordable housing shortage within the county. The leadership team has created four work groups: 1) legislative, 2) available housing, 3) affordable housing and 4) blighted housing along with homelessness needs. This year, a housing summit was held to bring these issues to a wider audience and to offer the opportunity for individuals/agencies to get involved by having these work groups develop a six-month action plan for addressing this issue. While there has been some positive movement on this critical issue, much work is still required to provide more permanent and rental properties for Burke County residents and those looking to relocate to the county.

## Areas of Concern

### Homelessness

Homelessness continues to be an issue for Burke County. As the number of individuals transitions into the county continues to increase, the ability to keep adequate resources for this transitioning population is becoming difficult. The homelessness data is not reflective of the entire county but is heavily documented from the Morganton area where most of the resources are located.

Accuracy of information can be difficult since agencies gathering homeless data use various assessment instruments which does not yield consistent, accurate county wide data. There is also a lack of constant resources for this population.

### Substance Use/Misuse

Substance misuse continues to be a great concern in Burke County. Through BSAN, Burke County is working to become a recovery-oriented community. The number of hospitalizations and deaths due to opioid, heroin, meth and other illicit drugs remains concerning for the public's safety. Additional treatment and recovery support services remain necessary in the fight to reduce the demand from those in addiction. Burke County is seeing an increase in the use of meth and other drugs since the accessibility to opioids has been reduced. Burke County parents with positive drug screens remain the leading cause of children being taken out of their home environment and placed for care with grandparents/great-grandparents or in other kinship situations. Due to the exponential increase of children in need, Burke County Department of Social Services continues to struggle to find qualified foster parents for the large number of children being placed in the system.

### Medicaid Transformation

Medicaid transformation and the many facets of change it brings for all Medicaid providers will be a challenge when it is implemented. Burke County is concerned that the transformation could create an atmosphere of competitiveness among behavioral health and other providers thereby straining the positive collaborative avenues cultivated among agencies over the last several years.

### Housing

Lack of housing and lack of affordable housing, including transitional housing, plays a vital role in the health and well-being of the residents in Burke County. As the housing crisis is studied further and long-range strategies are developed, this concern can be reduced in the future. The housing issue can also impact future business growth within the county. Housing is one of the most impactful aspects that businesses will study before starting or growing a business in a projected area.

## Top Health Priorities

### Priority Determination

During the 2019 community engagement process, Burke County residents were surveyed to determine the top health issues affecting our community. In September 2019, Burke Wellness Initiative members, stakeholders and residents participated in a prioritization exercise to take the top 5 identified issues and focus them to the top 3 priorities for development of the Community Health Improvement Plan. The prioritization exercise used was the Hanlon Method; a method that weighs 1) the ability to evaluate outcomes, 2) the size of the problem, and 3) the seriousness of the problem. The seriousness of the issue accounted for criteria to be reviewed such as; the severity of the problem, potential public concern, potential economic loss associated with the health problem and the actual impact on others within the community. The three priorities chosen based on the criteria assigned through this method cause large numbers of death, disability, hospitalizations; and higher medical costs, both direct and indirect, for the residents in Burke County.

Priorities identified for development of the Community Health Improvement Plan for the next three years of focus are:

1. Heart Disease/Stroke
2. Substance Use Disorder
3. Chronic Obstructive Pulmonary Disease (COPD)

### Priority One: Heart Disease/Stroke

Cardiovascular disease (Heart disease) refers to conditions that involve the narrowed or blocked blood vessels within the heart that can lead to a heart attack, chest pain (angina) or stroke. Conditions that affect the heart muscle, valves, rhythm, or congenital heart defects are also considered forms of heart disease. Atherosclerosis is the most common cause of cardiovascular disease. Risk factors for heart disease include age, sex, family history, smoking, poor diet, high blood pressure, high cholesterol, physical inactivity, excess weight, stress, etc. You cannot change family history, but many other lifestyle changes such as quitting smoking, eat a diet low in salt and saturated fat, reduce or manage stress, exercise at least 30 minutes most days of the week and control other chronic conditions can improve or prevent heart disease.

- About **610,000 people** die of heart disease in the United States every year—that's **1 in every 4 deaths**.<sup>35</sup>
- Heart disease is the leading cause of death for both men and women.
- Coronary Heart Disease (CHD) is the most common type of heart disease, killing over **370,000 people** annually.<sup>36</sup>
- Every year about **735,000 Americans** have a heart attack. Of these, 525,000 are a first heart attack and 210,000 happen in people who have already had a heart attack.<sup>37</sup>

Stroke (Cerebrovascular disease) can be caused by a blocked artery (ischemic stroke) or the leaking or bursting of a blood vessel (hemorrhagic stroke). Some people may experience only a temporary disruption of blood flow to the brain (transient ischemic attack, or TIA) that does not cause permanent damage. A stroke happens when the blood supply to part of the brain is damaged in some way that does not allow the brain tissue to get oxygen and nutrients. Brain cells begin to die within a few minutes. Those experiencing a stroke or symptoms need prompt treatment since early action and treatment can minimize brain damage and further complications.

Like heart disease, there are similar factors that can increase stroke risk including excess weight, physical inactivity, heavy drinking or use of some illicit drugs, high blood pressure, smoking and exposure to secondhand smoke, high cholesterol, family history of stroke, age, sex, etc. Men have a higher risk of stroke, but women are more likely to die from strokes.

Heart Disease and Stroke have ranked in the top 5 leading causes of death in Burke County since 2008. Charts below show the prevalence of heart disease, stroke and COPD in the ages of 40 to 85+. As Burke County continues to age, these numbers have the potential to rise and cause greater physical, financial, mobility, etc. devastation to individuals and families.

**2014-2018 Ten Leading Causes of Death by Age Group**  
**Ranking, Number of Deaths, and Unadjusted Death Rates per 100,000 Population**

40-64 YEARS	0	TOTAL DEATHS --- ALL CAUSES	1,238	776.4
	1	Cancer - All Sites	320	200.7
	2	Diseases of the heart	245	153.7
	3	Other Unintentional injuries	102	64.0
	4	Chronic lower respiratory diseases	78	48.9
	5	Chronic liver disease & cirrhosis	52	32.6
	6	Diabetes mellitus	51	32.0
	7	Suicide	46	28.8
	8	Motor vehicle injuries	28	17.6
	9	Cerebrovascular disease	21	13.2
	10	Septicemia	19	11.9
	Nephritis, nephrotic syndrome, & nephrosis	19	11.9	

<b>65-84 YEARS</b>	<b>0</b>	<b>TOTAL DEATHS --- ALL CAUSES</b>	2,318	3018.5
	<b>1</b>	<b>Cancer - All Sites</b>	630	820.4
	<b>2</b>	<b>Diseases of the heart</b>	477	621.2
	<b>3</b>	<b>Chronic lower respiratory diseases</b>	242	315.1
	<b>4</b>	<b>Cerebrovascular disease</b>	132	171.9
	<b>5</b>	<b>Alzheimer's disease</b>	97	126.3
	<b>6</b>	<b>Diabetes mellitus</b>	78	101.6
	<b>7</b>	<b>Other Unintentional injuries</b>	56	72.9
	<b>8</b>	<b>Pneumonia &amp; influenza</b>	47	61.2
	<b>9</b>	<b>Septicemia</b>	34	44.3
	<b>Nephritis, nephrotic syndrome, &amp; nephrosis</b>	34	44.3	

<b>85+ YEARS</b>	<b>0</b>	<b>TOTAL DEATHS --- ALL CAUSES</b>	1,344	13492.6
	<b>1</b>	<b>Diseases of the heart</b>	390	3915.3
	<b>2</b>	<b>Alzheimer's disease</b>	150	1505.9
	<b>3</b>	<b>Cancer - All Sites</b>	145	1455.7
	<b>4</b>	<b>Cerebrovascular disease</b>	122	1224.8
	<b>5</b>	<b>Chronic lower respiratory diseases</b>	66	662.6
	<b>6</b>	<b>Pneumonia &amp; influenza</b>	45	451.8
	<b>7</b>	<b>Parkinson's disease</b>	35	351.4
	<b>8</b>	<b>Other Unintentional injuries</b>	31	311.2
	<b>9</b>	<b>Diabetes mellitus</b>	26	261.0
	<b>10</b>	<b>Nephritis, nephrotic syndrome, &amp; nephrosis</b>	25	251.0

Carolinas Healthcare System Blue Ridge reported, from 2018 – 2019, there were approximately 3,178 hospitalizations and emergency department visits along with the NC State Center for Health Statistics reported approximately 403 deaths attributable to these chronic conditions.

With heart disease/stroke being identified as a priority, the Burke Wellness Initiative will begin to develop some goals, strategies and interventions within the Community Health Improvement Plan to move the needle and reduce the many burdens of these chronic conditions.

## Priority Two: Substance Use Disorder

Substance use/misuse of legal, illegal and non-medical use of prescription opioid medication continues to adversely impact the citizens of Burke County. The impact can be felt in all levels of resources, agencies and individual death and disability within this growing issue. According to the 2019 NC County Health Rankings and Roadmaps report, Burke County had 34 drug

overdose deaths.

According to NC DHHS Injury and Violence Prevention Branch 2017 report, 17 Burke County residents died from unintentional opioid overdoses; 63 residents sought care at the emergency department for opioid overdoses and 8,133,000 opioid pills were dispensed to Burke County residents.<sup>38</sup>

The NC Injury and Violence Prevention Branch also reported the following statistics for Burke County:<sup>39</sup>

- Rate of unintentional overdose deaths for 2012-2016 was 27.9 compared to 12.2 for the State
- 62% were male and 38% were female
- 46% were aged 25 – 44 and 46% were aged 45 – 64
- 94% were White, 4% were African American and 1% were Asian and 1% Other
- The number of opioid pills dispensed per person in an outpatient setting was 120.9 compared to 66.5 for the State

North Carolina estimated the total lifetime costs for medical and work loss from medication and drug fatalities for 2016: \$150,246 for medical and \$33,513,152 for work loss, for a total of \$33,663,578.<sup>40</sup>

Morganton Public Safety reported the following statistics within Morganton city limits:<sup>41</sup>

- In 2017, 111 arrests were made for manufacturing, intent to sell, deliver or traffic and 133 arrests related to schedule VI marijuana and 38 arrests for schedule III or IV substances;
- In 2018, 155 arrests were made for manufacturing, intent to sell, deliver or traffic and 67 arrests related to schedule VI marijuana and 26 arrests for schedule III or IV substances.

Morganton Public Safety also reported 17 overdose reversals in 2018 and 8 reversals from January - May 2019 along with 3 confirmed heroin overdose deaths within the first part of 2019.<sup>42</sup>

According to the 2018-2019 PRIDE survey taken by 573 students (263 male and 306 female) in grades 8<sup>th</sup>, 10<sup>th</sup> and 12<sup>th</sup> within Burke County Public Schools, the following statistics were compiled regarding legal and illegal substances used:<sup>43</sup>

- Average age of first use:
 

Cigarettes/tobacco	13 years of age
E-Cigarettes/Vaping	14 years of age
Alcohol	13 years of age
Marijuana	13 years of age
Prescription meds	12 years of age
Opioid pain killers	13 years of age

- Past 30 days of use: 1 out of 10 high school seniors used alcohol  
1 out of 21 students surveyed (8,10,12 grades) used alcohol within the last 30 days (13% in 2016-2017 school year)  
1 out of 55 high school seniors surveyed used prescription drugs within the past 30 days – of those 50% used only on weekends (3% in 2016-2017)  
1 out of 55 high school seniors surveyed used opioid pain killers within the past 30 days
- Perception of Risk: Highest perception of risk is in the 10<sup>th</sup> grade  
30% of students surveyed (8,10,12 grades) do not perceive drinking alcohol as a moderate-great risk  
20% of students surveyed does not perceive prescription drug use as a moderate-great risk  
20% of students surveyed does not perceive use of opioid pain killers as a moderate-great risk
- Ease of Access: 1 out of every 5 students surveyed perceives alcohol is fairly easy/very easy to get  
1 out of 12 students surveyed perceives prescription drugs are fairly easy/very easy to get  
1 out of 13 students surveyed perceives opioid pain killers are fairly easy/very easy to get
- Location of Use: Most students surveyed use cigarettes/tobacco/e-cigs/vaping at home, friend's house or other places  
1 out of 12 high school seniors, who admit to drinking, use alcohol at home  
1 out of 34, 8<sup>th</sup> grades, who admit to drinking, use alcohol at a friend's house  
1 out of 15 high school seniors, who admit to drinking, use alcohol at a friend's house
- Time of Use: 1 out of 28, 8<sup>th</sup> graders surveyed, who admit to drinking, use alcohol on the weekends  
1 out of 28, high school sophomores, who admit to drinking, use alcohol on the weekends  
1 out of 8, high school seniors, who admit to drinking, use alcohol on the weekends

Weekends are the highest time of use across the board for any substance referenced in the youth survey.

According to the survey data:

- Making good grades is the most impactful protective factor against the use of illicit drugs among students
- Parents setting clear rules is the second most impactful protective factor against the use of illicit drugs among students
- Attending church or other religious gathering places is the third most impactful protective factor against the use of illicit drugs among students

A great deal of positive work has already been accomplished around substance use disorder, but much work is still required to battle this continued priority within Burke County.

### Priority Three: Chronic Obstructive Pulmonary Disease (COPD)

Like heart disease and stroke, Chronic Obstructive Pulmonary Disease (COPD) is a chronic condition for a large portion of Burke County residents and is depicted in the leading causes of death charts within the Priority One section above. COPD is a disease that makes it hard to breathe. It is a progressive disease that gets worse over time. COPD causes coughing with large amounts of mucus, wheezing, shortness of breath, chest tightness and other symptoms.

COPD can often be prevented. Smoking is the leading cause of COPD. Long term exposure to other lung irritants such as air pollution, chemical fumes or dusts has also been contributed to COPD.

Carolinas Healthcare System Blue Ridge reported approximately 1,970 hospitalizations and emergency department visits and NC State Center for Health Statistics reported approximately 140 deaths attributable to COPD in Burke County.

With COPD being identified as a priority, the Burke Wellness Initiative will begin to develop some goals, strategies and interventions within the Community Health Improvement Plan to move the needle and reduce the burden of this chronic condition.

Heart disease, stroke and COPD have some common lifestyle changes like healthy eating active living, smoking cessation, etc. that can be more directly focused to assist in preventing, delaying or better managing these chronic conditions and extending the quality of life for Burke County residents.

## Acknowledgements

Special thanks to all those individuals and agency representatives on the Burke Wellness Initiative for all their diligent work and input into the completion of this assessment. Without your collaborative work this assessment would not have been as comprehensive. Moving forward together as a community will inspire positive work within Burke County.

Special thank you to all those on the Burke Wellness Initiative that gathered and provided valuable data and information used in this Community Health Needs Assessment.

## Appendices

Appendix A: Burke Wellness Initiative Members

Appendix B: 2019 Burke County CHNA Survey

Appendix C: 2019 Burke County CHNA Survey Results

Appendix D: 2019 Burke County CHNA Focus Group Results

Appendix E: Access to the 2019 Burke County CHNA

Appendix F: References

### Appendix A: Burke Wellness Initiative Members

First Name	Last Name	Title	Agency
Jason	Baisden	Program Officer	Kate B. Reynolds Charitable Trust
Danette	Brackett	Director of Business Development	Carolinas HealthCare System Blue Ridge
Renee	Brackett	Adult Services/Burke Integrated Health Director	Burke Integrated Health
Brad	Buchanan		Morganton Public Safety
Beverly	Carlton	President/CEO	Olive Hill Community Economic Development Corporation, Inc.
Johnnie	Carswell	Burke County Commissioner	Burke County
Wendy	Cato	Community Member/Morganton City Council	Morganton City Council
Traci	Clark	General Accounting Manager	Carolinas HealthCare System Blue Ridge
Tara	Conrad	Community Engagement Director	Partners Behavioral Health Management
Jim	Craig	Regional Coordinator	Western Carolina University
Brittany	Dobbins	Director of Operations – Blue Ridge Medical Group	Carolinas Healthcare System Blue Ridge
Kim	Duncan		Western Piedmont Council of Governments
Carol	Ervin	Behavioral Health Director	Carolinas Healthcare System Blue Ridge
David	Everhart	Emergency Department Director	Carolinas Healthcare System Blue Ridge
Deedra	Epley	Director	Burke Health Network

First Name	Last Name	Title	Agency
Sherry	Fisher	Executive Director	Good Samaritan Clinic
Brandi	Greer	Drug Free Communities Coordinator	Burke Recovery
Sarah	Haymore	Program Manager	Catawba Valley Healthy Families
Banks	Hinceman	Major	Burke County Sheriff's Office
Randi	Huizenga	Drug Court Coordinator	Burke County Recovery Court
Kim	James	Executive Director	Burke Recovery
Valerie	Kelly	Director of Nursing	Burke County Health Department
Aaron	Kohrs	Mobility Manager	Greenway Transportation
Linda	Johnson	Administrative Assistant	Carolinas Healthcare System Blue Ridge
Shawn	Lane	Community Accessibility Specialist	NC Division for the Deaf and Hard of Hearing
Michelle	Mathis	Executive Director	Olive Branch Ministries
Sharon	McBrayer	Reporter	The News Herald
Rebecca	McLeod	Health Director	Burke County Health Department
Thomas	Meek	Primary Care Physician	The Cognitive Connection
Miranda	Michaels	School Nurse Coordinator	Burke County Public Schools
Brittany	Mikeal	Community Outreach Representative	United Healthcare

First Name	Last Name	Title	Agency
Chae	Moore	Public Health Education Specialist	Burke County Health Department
Lisa	Moore	Health Education Supervisor	Burke County Health Department
Mayra	Moore	Spanish Language Interpreter	Burke County Health Department
Bianca	Moses	Director of Community Relations	The Outreach Center
Leslie	Mull	Nurse Manager – Emergency Department	Carolinas Healthcare System Blue Ridge
Barbara	Nagy	Community Member	N/A
Edward	Plyler	CMO Continuing Care	Carolinas HealthCare System Blue Ridge
Karen	Pritchard	Nursing Program Director	Western Piedmont Community College
Regina	Rhodes	Manager – Quality and Care Management	Carolinas Healthcare System Blue Ridge
Melaina	Rhoney	Executive Director	A Caring Alternative
Traci	Riebel	Executive Director of Hospital Foundation	Carolinas Healthcare System Blue Ridge
Francisco	Risso	Chaplain	Carolinas Healthcare System Blue Ridge
Maureen	Schwind	Executive Director	Burke County United Way
Sarah	Stamey	Aging Specialist	Western Piedmont Council of Governments - AAA
Tonia	Stephenson	President	Burke County Chamber of Commerce

First Name	Last Name	Title	Agency
Mike	Swan	Director of Student and Family Services/Community Liaison	Burke County Public Schools
Joset	Taylor	Director of Operations - ASC	Carolinas Healthcare System Blue Ridge
Lynette	Taylor	QI Director	The Cognitive Connection
Andrew	Thomas, II		Carolinas HealthCare System Blue Ridge
Emily	Troutman	Extension Agent	NC Cooperative Extension – Burke County Center
Michael	Vance	Community Member and Board Member for Burke Recovery	N/A
Steve	Villar	Executive Director	Morganton Housing Authority
Julie	Walker	CEO	The Cognitive Connection
John	Waters	CEO	Catawba Valley Behavioral Health
Jason	Whisnant	Captain	Morganton Public Safety
Steve	Whisenant	Sheriff	Burke County Sheriff's Office
Amy	White	Registered Nurse	Skill Creations, Inc.
Alma	Yanez	Enrollment Coordinator	Burke Health Network

## Appendix B: 2019 Burke County CHNA Survey

**You can help identify the most important health issues in Burke County by completing this survey. Your answers will help our community develop plans to address these issues. Survey results are part of the Burke Wellness Initiative's 2019 Community Health Needs Assessment. Responses are confidential.**

**Please do NOT write your name on the survey.**

1. Do you live in Burke County?       Yes       No **(STOP HERE if you do not live in Burke County.)**
2. What is your zip code? \_\_\_\_\_

Quality of Life Statements	Circle one number for each statement.				
	Strongly Disagree	Disagree	Agree	Strongly Agree	Not Applicable
3. Burke County's health resources meet most of my medical needs.	1	2	3	4	N/A
4. If you are 18-54 years old, Burke County is a good place to live.	1	2	3	4	N/A
5. If you are 55 years or older, Burke County is a good place to live.	1	2	3	4	N/A
6. I know where to go to learn about jobs that are open in Burke County.	1	2	3	4	N/A
7. Burke County is a safe place to work, play, pray and live.	1	2	3	4	N/A
8. Burke County has resources to help individuals and families with substance use disorder, mental health and poverty issues.	1	2	3	4	N/A

**9. Please check the “top health issues” in Burke County. Choose 5 from the list below.**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Aging problems (mobility/hearing/vision)                 | <input type="checkbox"/> Cancer  | <input type="checkbox"/> Substance use/misuse (prescription/illegal drugs/alcohol) |
| <input type="checkbox"/> Dementia/Alzheimer's                                     | <input type="checkbox"/> Liver disease   | <input type="checkbox"/> Sexually transmitted diseases/HIV                         |
| <input type="checkbox"/> Asthma   | <input type="checkbox"/> Kidney disease  | <input type="checkbox"/> Hepatitis C   |
| <input type="checkbox"/> COPD(Chronic Obstructive Pulmonary Disease)/Lung Disease | <input type="checkbox"/> Infectious/contagious diseases (TB, pneumonia, flu, etc.) | <input type="checkbox"/> Teenage pregnancy   |
| <input type="checkbox"/> Heart disease/Stroke                                     | <input type="checkbox"/> Mental health/Behavioral health/Depression                | <input type="checkbox"/> Motor vehicle accidents                                   |
| <input type="checkbox"/> Diabetes/Obesity   | <input type="checkbox"/> Oral/dental health  | <input type="checkbox"/> Children born addicted                                    |
| <input type="checkbox"/> Pre/postnatal depression                                 | <input type="checkbox"/> other: _____  |  |

**10. Please check the most important “unhealthy behaviors” in Burke County. Choose 5 from the list below.**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Substance use/misuse (prescriptions/illegal drugs/alcohol) | <input type="checkbox"/> Not going to a dentist for regular check-ups          | <input type="checkbox"/> Second-hand smoke  |
| <input type="checkbox"/> Poor personal hygiene                                      | <input type="checkbox"/> Not going to a medical provider for regular check-ups | <input type="checkbox"/> Suicide            |
| <input type="checkbox"/> Having unsafe sex  | <input type="checkbox"/> Not using, or incorrectly using child safety seats    | <input type="checkbox"/> Tobacco use/vaping |
| <input type="checkbox"/> Lack of exercise   | <input type="checkbox"/> Not using seat belts                                  | <input type="checkbox"/> Unhealthy eating   |
| <input type="checkbox"/> Not getting immunizations                                  | <input type="checkbox"/> Reckless/impaired driving                             | <input type="checkbox"/> Violent behavior   |
| <input type="checkbox"/> Other: _____   |  |   |

**11. Please check the most important “Social issues” in Burke County. Choose 5 from the list below.**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Lack of resources for people with cultural or language differences | <input type="checkbox"/> Lack of health care providers<br>What kind? _____ | <input type="checkbox"/> Family impact due to imprisonment         |
| <input type="checkbox"/> Disaster Preparedness/bioterrorism                                 | <input type="checkbox"/> Lack of public transportation                     | <input type="checkbox"/> Safe places to walk, exercise, play, etc. |
| <input type="checkbox"/> Homelessness   | <input type="checkbox"/> Access to healthy food                            | <input type="checkbox"/> Lack of spay/neuter pets                  |
| <input type="checkbox"/> Lack of resources from prison or other places                      | <input type="checkbox"/> Lack of affordable childcare                      | <input type="checkbox"/> Literacy (reading and writing)            |
| <input type="checkbox"/> Inadequate/Unaffordable housing for all                            | <input type="checkbox"/> Poverty   | <input type="checkbox"/> Violent Crime                             |

Lack of affordable health insurance/health care/medications

Environmental pollution (air, water, land)

End of life planning

Lack of education/dropping out of school

Racism/Discrimination

Underemployment/poor paying jobs

Neglect and abuse (of a child, a spouse, the elderly, etc.)

Other: \_\_\_\_\_

**12. Do you have children or teens living in or regularly visiting your home? If yes, what are your attitudes and behaviors around substance use?**

No children or teens living or regularly visiting in our home  
 I save unused prescription medications in the house for later use

I have prescription medications unlocked in my home  
 I allow my child to attend adult chaperoned parties where alcohol is served

I know how to properly get rid of medications

I talk with my child about the dangers of high-risk behaviors (Such as sex, drinking and drug use, etc.)

I am aware of the medication drop boxes in Burke County

I have alcohol in unlocked spaces in my home (cabinet, refrigerator, etc.)

I keep prescription and over-the-counter medications in a lock box in my home

I think it is okay to allow my son or daughter to drink alcohol in our own home

Other: \_\_\_\_\_

**13. How would you rate your own personal health? Please check one answer.**

Very healthy

Somewhat healthy

Somewhat unhealthy

Very unhealthy

**14. Do you currently have any of the following? Check all that apply.**

Dementia/Alzheimer's

Heart Disease

Substance use issues

Asthma

High blood pressure

Hearing/vision

Cancer

High cholesterol

Thyroid Disorders

Chronic Obstructive Pulmonary Disease (COPD)/Lung Disease

Overweight/obesity

Diabetes/Diabetes risk

Mental Health/Depression/Anxiety

None

Other: \_\_\_\_\_

**15. During the past year, did you have a problem getting medical care you needed? If yes, check all that apply.**

No, I did not have any issues this year

I did not have transportation

I did not have health insurance

No one would take my insurance

I did not know where to go

No one was accepting new patients

Hospital would not take my insurance

My insurance did not cover what I needed

They were not open when I needed them

I could not afford it/the cost was too high

Took too long to get an appointment

Other: \_\_\_\_\_

**16. When was your last routine physical/wellness check-up? Do not include visits while you were sick or pregnant.**

Within past year

1-2 years ago,

3-5 years ago,

5+ years ago

Never

**17. During the past year, did you have a problem filling a prescription? If yes, check all that apply.**

No, I did not have issues filling prescriptions

I had a problem with Medicare Part D

I did not have prescription coverage

My insurance did not cover what I needed

I could not afford it/the cost was too high

I did not have transportation

Other: \_\_\_\_\_

18. If one of your friends or family members needed counseling for a mental health/behavioral health, substance use/misuse or developmental disability problem, whom would you suggest they contact? **Check all that apply.**

- Broughton Hospital
- Doctor (Nurse Practitioner, Physician's Assistant, etc.)
- Burke Integrated Health/CVBH/A Caring Alternative/Cognitive Connection
- Hospital Emergency Department
- Burke Recovery
- Minister/Pastor
- Burke Health Network/Good Samaritan Clinic
- Partners Behavioral Health Management
- Children's Developmental Services
- School Counselor
- Counselor or Therapist in private practice
- I do not know
- Vocational Rehabilitation/Independent Living
- Other: \_\_\_\_\_

19. During the past year, did you have a problem getting mental health care?

If yes, check all that apply.

- No, I did not have any issues this year
- I did not have transportation
- I did not have health insurance
- No one would take my insurance
- I did not know where to go
- No one was accepting new patients
- Hospital would not take my insurance
- My insurance did not cover what I needed
- They were not open when I needed them
- I could not afford it/the cost was too high
- Took too long to get an appointment
- Other: \_\_\_\_\_

20. Which of the following end of life plans do you have? **Check all that apply.**

- Do Not Resuscitate (DNR)/Living Will
- Organ donor
- Funeral Expenses/Arrangements
- Power of Attorney/Healthcare Power of Attorney
- Life Insurance
- Medical Orders for Scope of Treatment (MOST)
- Will
- I do not know
- None

21. How often do you exercise for at least 30 minutes, outside of your job, each week?

- None- I do not exercise
- Once a week
- 2-3 times per week
- 4-6 times per week
- Daily

22. Where do you get your fresh fruits and vegetables? **Check all that apply.**

- Chain Grocery Store (Food Lion, Lowes, Galaxy, Food Matters, Aldi, etc.)
- Local Produce Store
- Local Food Pantries
- Family Garden/Community Garden
- Roadside Produce Stand
- No - I do not get fresh fruits and vegetables
- Farmers Market
- Other: \_\_\_\_\_

Please answer this next set of questions so we can see how different types of people feel about local health issues. Remember, your answers are confidential and cannot be linked to you in any way.

23. How old are you? \_\_\_\_\_

24. Gender  Female  Male

25. What is your race and ethnicity?

- Asian/Pacific Islander
- Black- Non-Hispanic
- Hispanic/Latino
- Native American
- White- Non-Hispanic
- Multi-Race
- Other: \_\_\_\_\_

26. What is the last grade you completed in school? *Check only one (1) answer.*

Did not complete high school

College no degree

Bachelor's degree

High School Diploma/GED

Associate degree

Graduate degree (Masters/Doctoral)

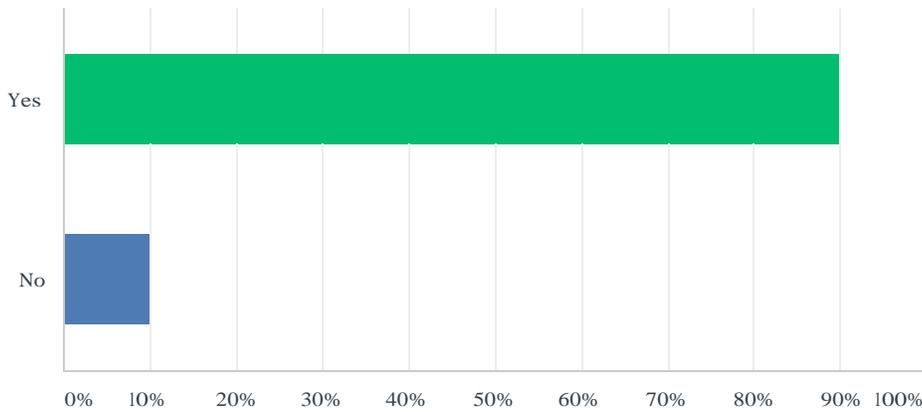
**27. How many hours a week do you work?**

- Employed full-time (33+ hours)
- Unemployed
- Student
- Employed part-time (32 hours or less)
- Disabled; unable to work
- Temporary/Seasonal/Migrant Farmworker
- Stay at home parent
- Retired

Appendix C: 2019 Burke County CHNA Survey Results

Q1 Do you live in Burke County?

Answered: 1,049 Skipped: 0

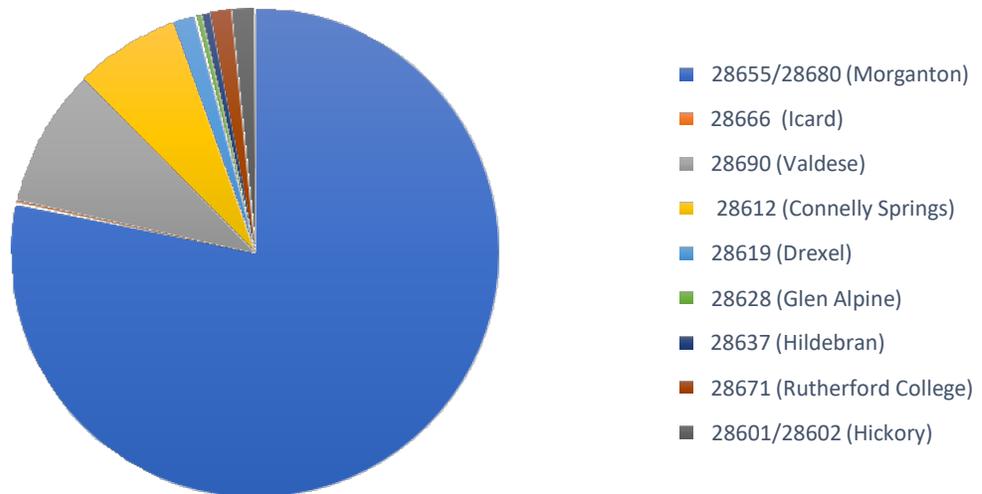


ANSWER CHOICES	RESPONSES	
Yes	90.18%	946
No	9.82%	103
TOTAL		1,049

\*\*All participants that answered "no" to living in Burke County were directed to a disqualification page.

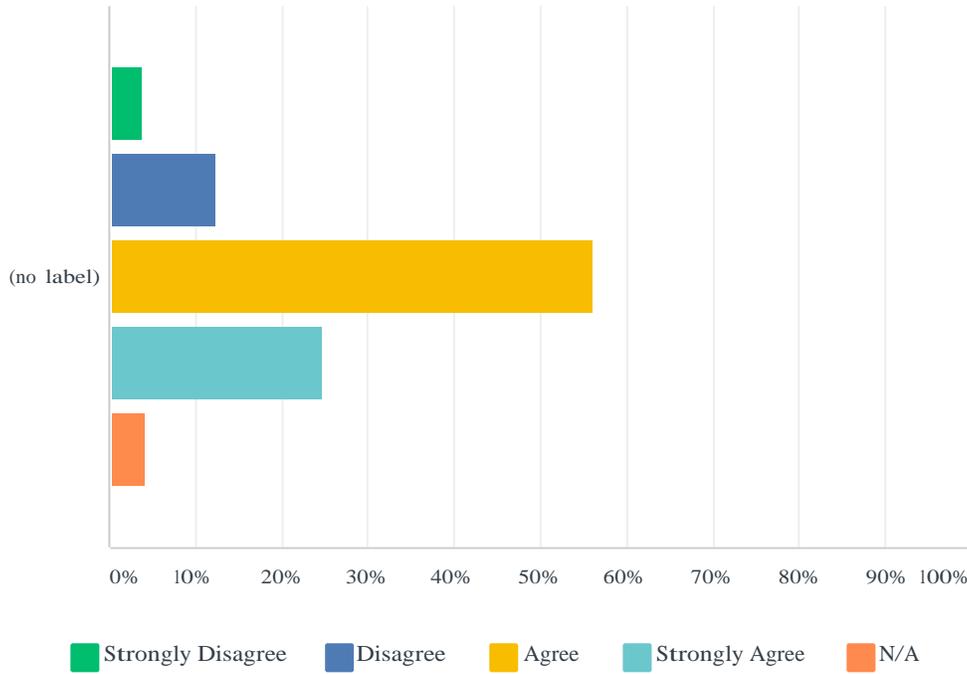
Question 2: What is your zip code?

Answered: 927 Skipped: 122



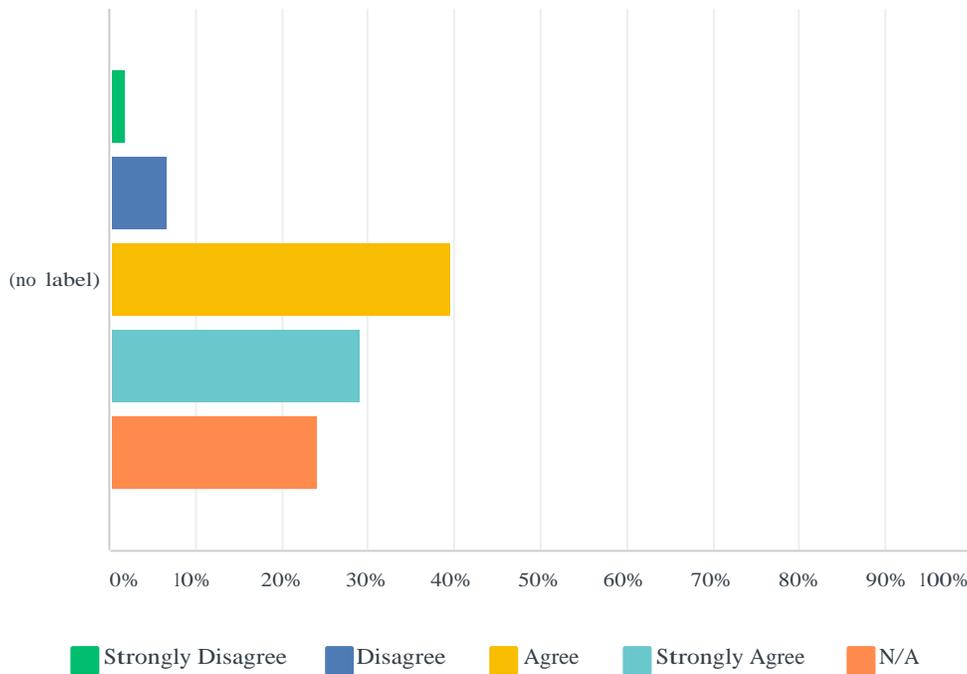
### Q3 Burke County's health resources meet most of my medical needs.

Answered: 902 Skipped: 147



### Q4 If you are 18-54 years old, Burke County is a good place to live.

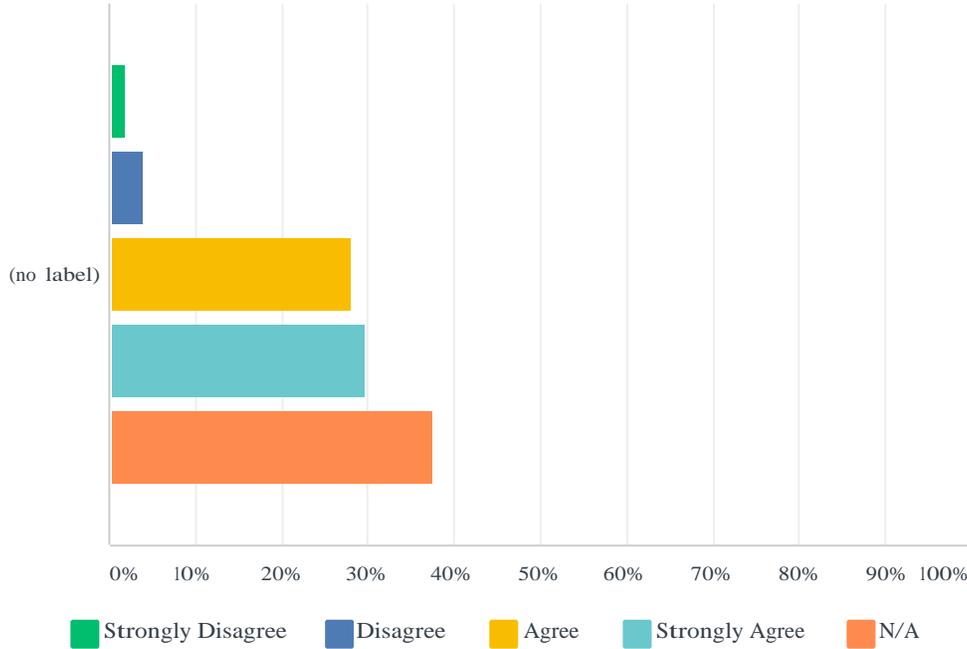
Answered: 854 Skipped: 195



	STRONGLY DISAGREE	DISAGREE	AGREE	STRONGLY AGREE	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	1.64%	6.44%	39.23%	28.92%	23.77%	854	3.25
	14	55	335	247	203		

### Q5 If you are 55 years or older, Burke County is a good place to live.

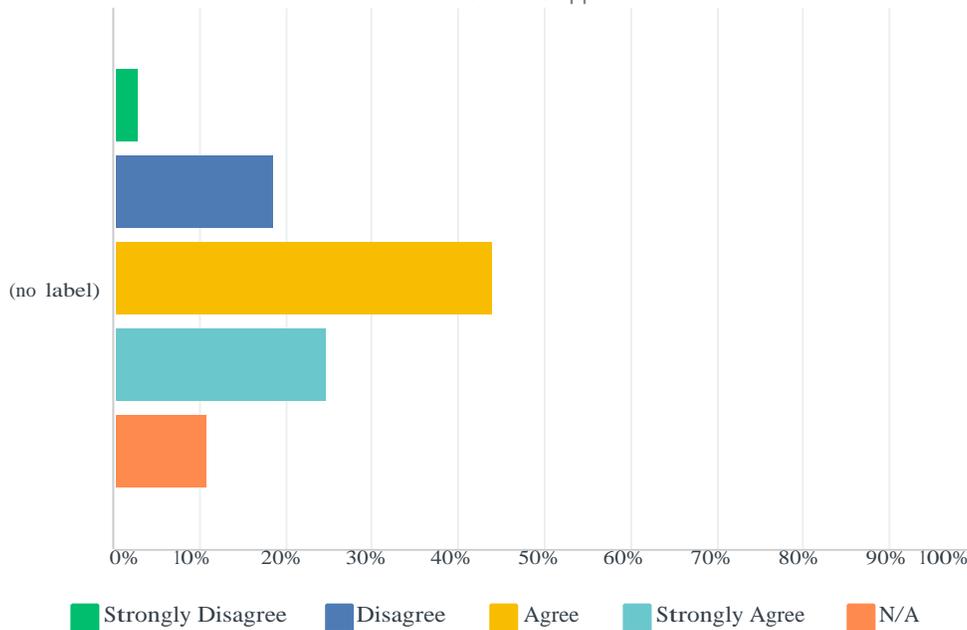
Answered: 887 Skipped: 162



	STRONGLY DISAGREE	DISAGREE	AGREE	STRONGLY AGREE	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	1.58%	3.83%	27.73%	29.54%	37.32%	887	3.3
	14	34	246	262	331		

### Q6 I know where to go to learn about jobs that are open in Burke County.

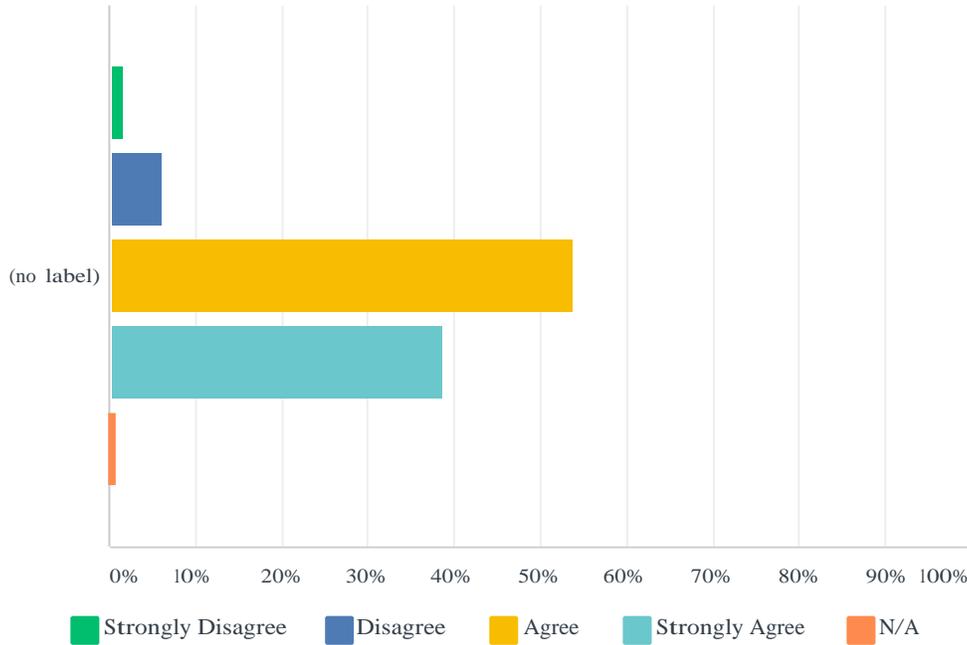
Answered: 896 Skipped: 153



	STRONGLY DISAGREE	DISAGREE	AGREE	STRONGLY AGREE	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	2.68%	18.42%	43.75%	24.55%	10.60%	896	3.01
	24	165	392	220	95		

### Q7 Burke County is a safe place to work, play, pray and live.

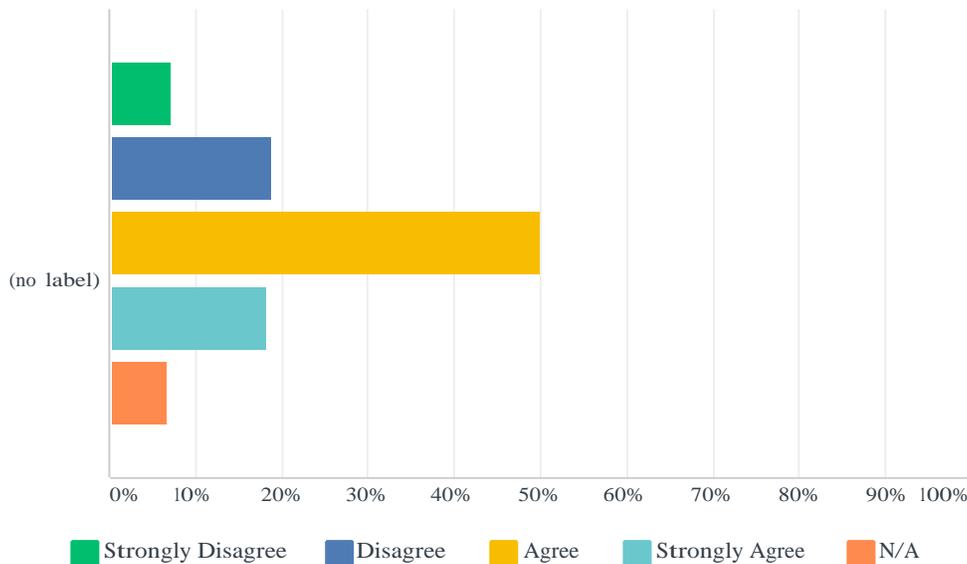
Answered: 902 Skipped: 147



	STRONGLY DISAGREE	DISAGREE	AGREE	STRONGLY AGREE	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	1.44%	5.76%	53.55%	38.47%	0.78%	902	3.30
	13	52	483	347	7		

### Q8 Burke County has resources to help individuals and families with substance use disorder, mental health and poverty issues.

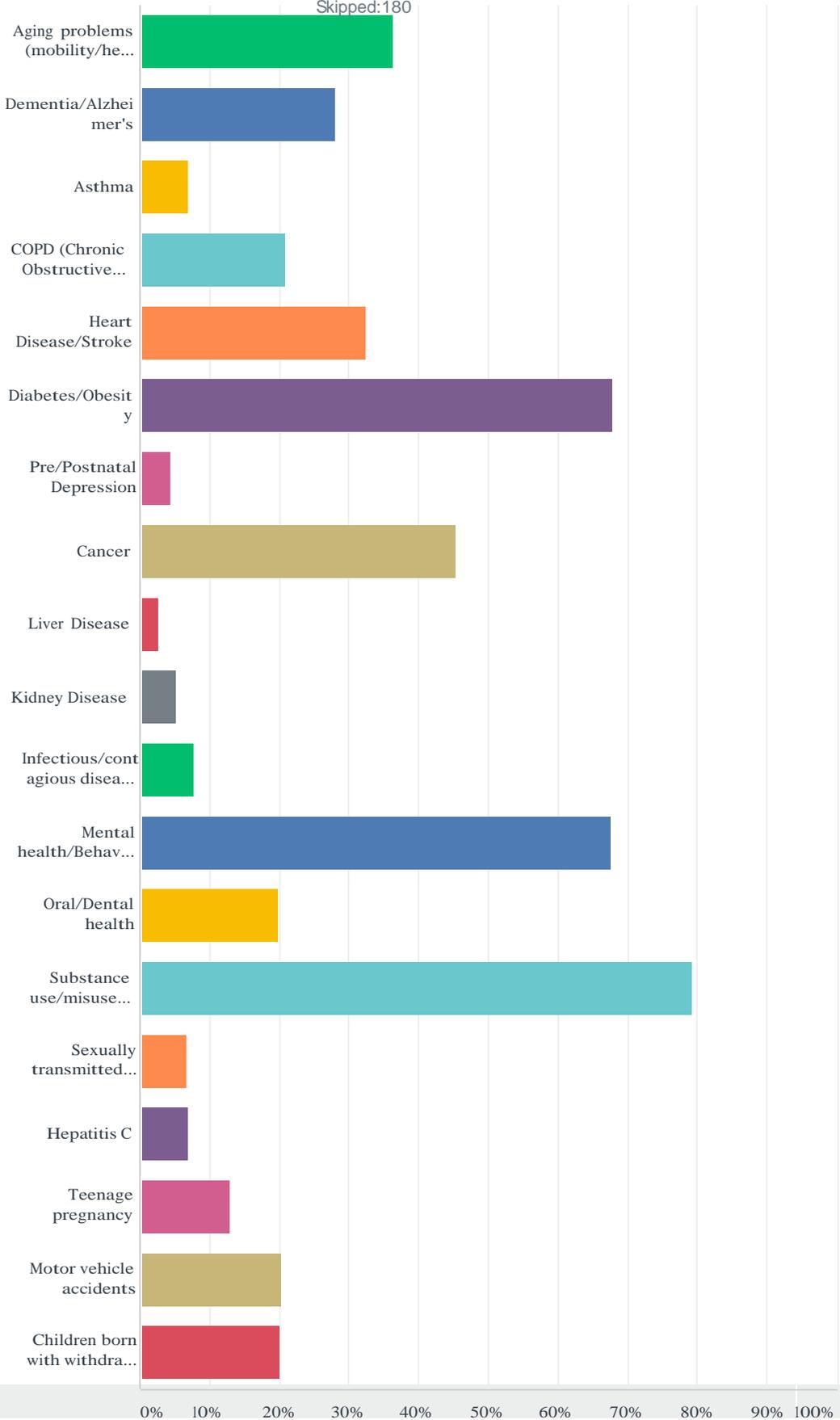
Answered: 905 Skipped: 144



	STRONGLY DISAGREE	DISAGREE	AGREE	STRONGLY AGREE	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	6.96%	18.67%	49.83%	18.01%	6.52%	905	2.84
	63	169	451	163	59		

### Q9 Please check the "top health issues" in Burke County. Choose 5 from the list below.

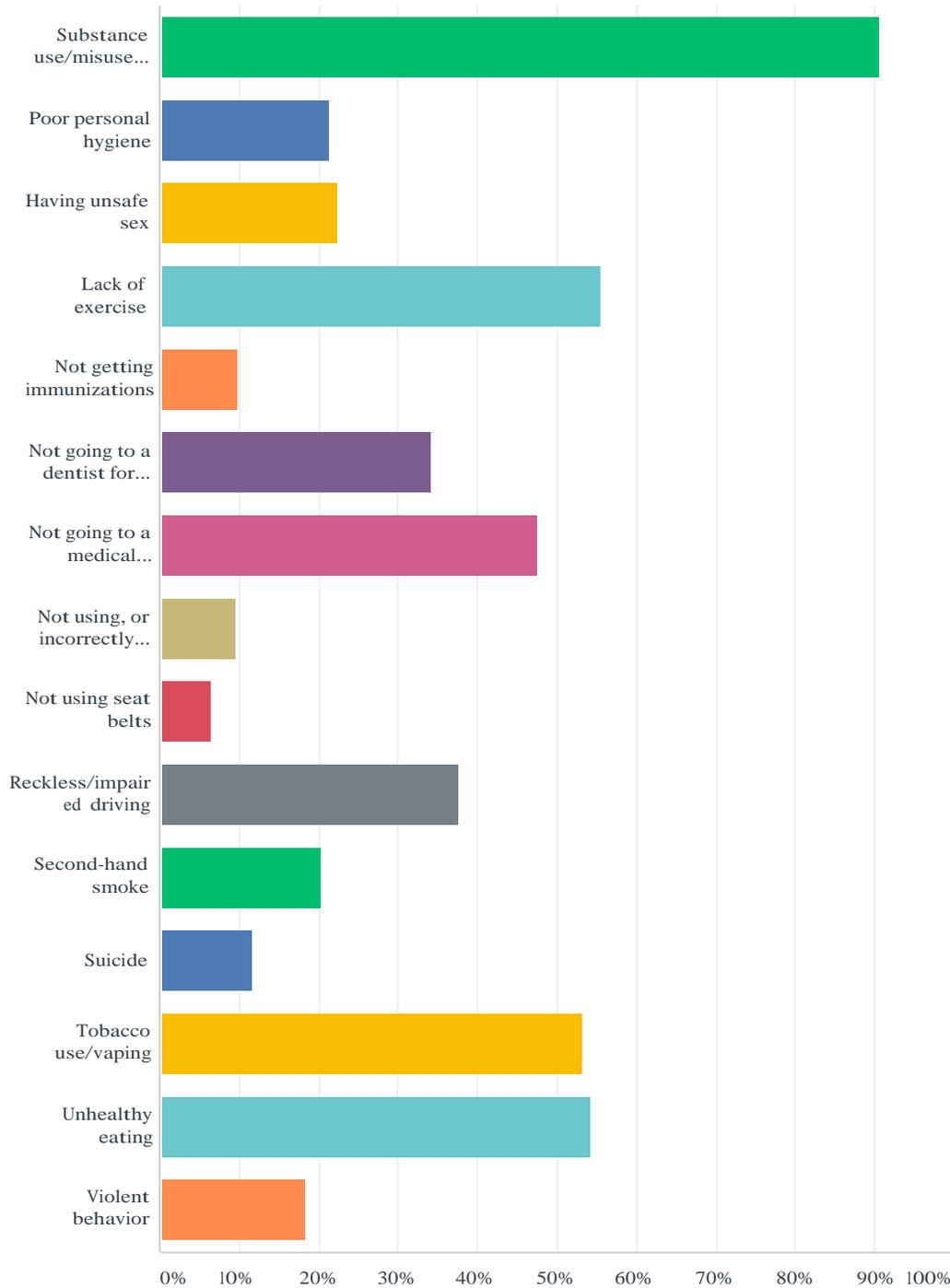
Answered: 869  
Skipped: 180



Aging problems (mobility/hearing/vision)	36.25%	315
Dementia/Alzheimer's	27.73%	241
Asthma	6.67%	58
COPD (Chronic Obstructive Pulmonary Disease)/Lung Disease	20.71%	180
Heart Disease/Stroke	32.22%	280
Diabetes/Obesity	67.55%	587
Pre/Postnatal Depression	4.26%	37
Cancer	45.11%	392
Liver Disease	2.42%	21
Kidney Disease	4.95%	43
Infectious/contagious diseases (TB, pneumonia, flu, etc.)	7.59%	66
Mental health/Behavioral health/Depression	67.43%	586
Oral/Dental health	19.56%	170
Substance use/misuse (prescription/illegal drugs/alcohol)	79.06%	687
Sexually transmitted diseases/HIV	6.44%	56
Hepatitis C	6.79%	59
Teenage pregnancy	12.66%	110
Motor vehicle accidents	20.14%	175
Children born with withdrawal symptoms	19.91%	173
Total Respondents: 869		

# Q10 Please check the most important “unhealthy behaviors” in Burke County. Choose 5 from the list below.

Answered: 867 Skipped: 182

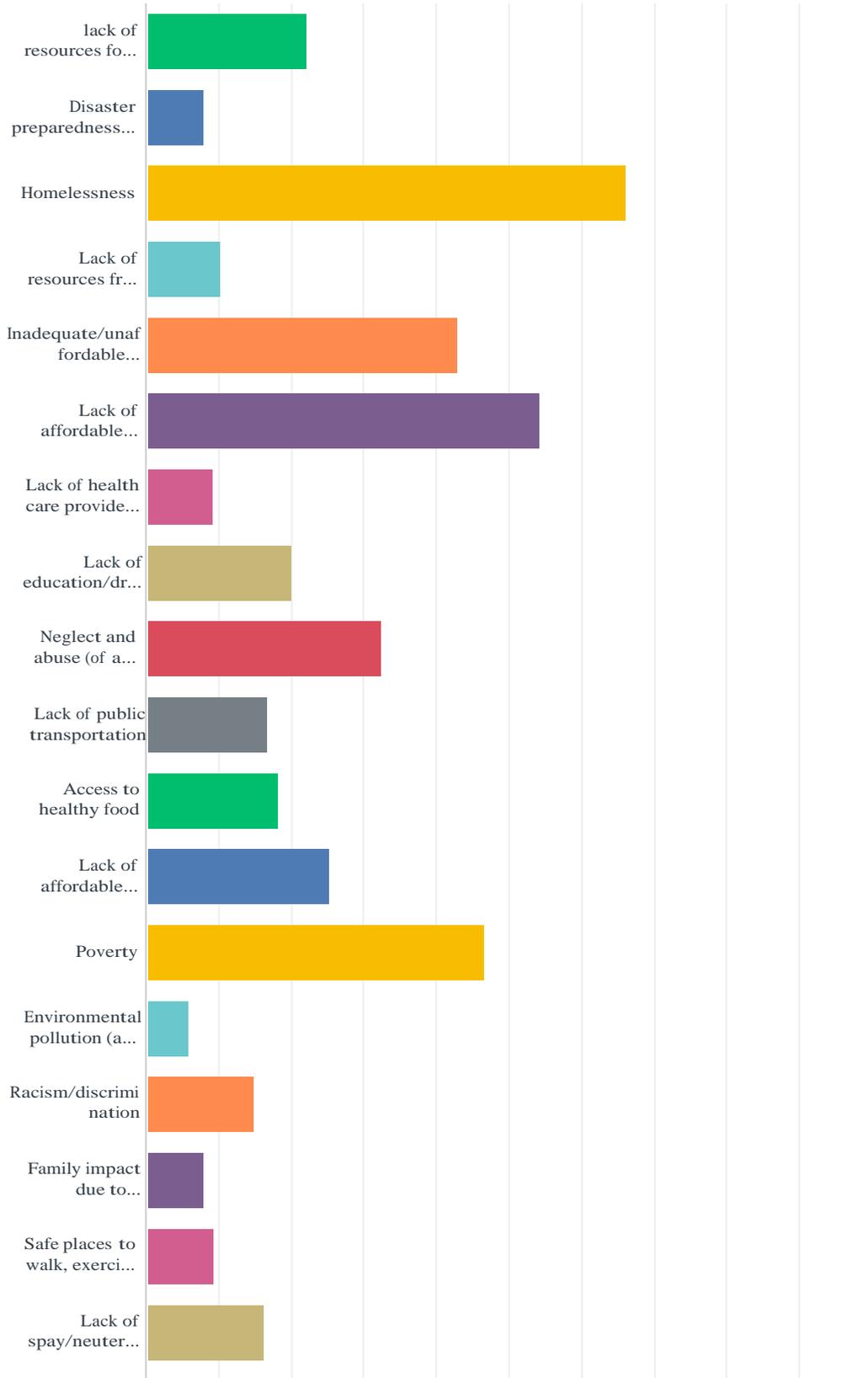


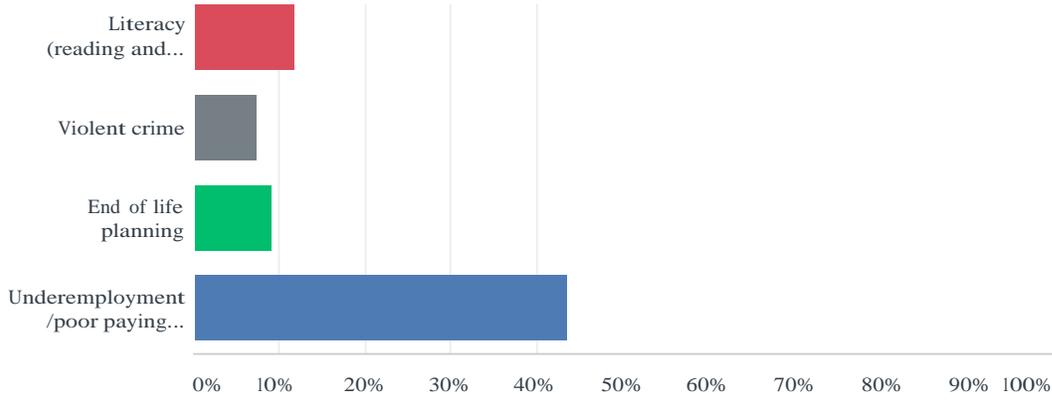
ANSWER CHOICES	RESPONSES	
Substance use/misuse (prescription/illegal drugs/alcohol)	90.31%	783
Poor personal hygiene	21.11%	183

Having unsafe sex	22.26%	193
Lack of exercise	55.25%	479
Not getting immunizations	9.57%	83
Not going to a dentist for regular check-ups	33.79%	293
Not going to a medical provider for regular check-ups	47.29%	410
Not using, or incorrectly using child safety seats	9.34%	81
Not using seat belts	6.34%	55
Reckless/impaired driving	37.49%	325
Second-hand smoke	20.18%	175
Suicide	11.53%	100
Tobacco use/vaping	52.83%	458
Unhealthy eating	53.98%	468
Violent behavior	18.22%	158
Total Respondents: 867		

# Q11 Please check the most important “social issues” in Burke County. Choose 5 from the list below.

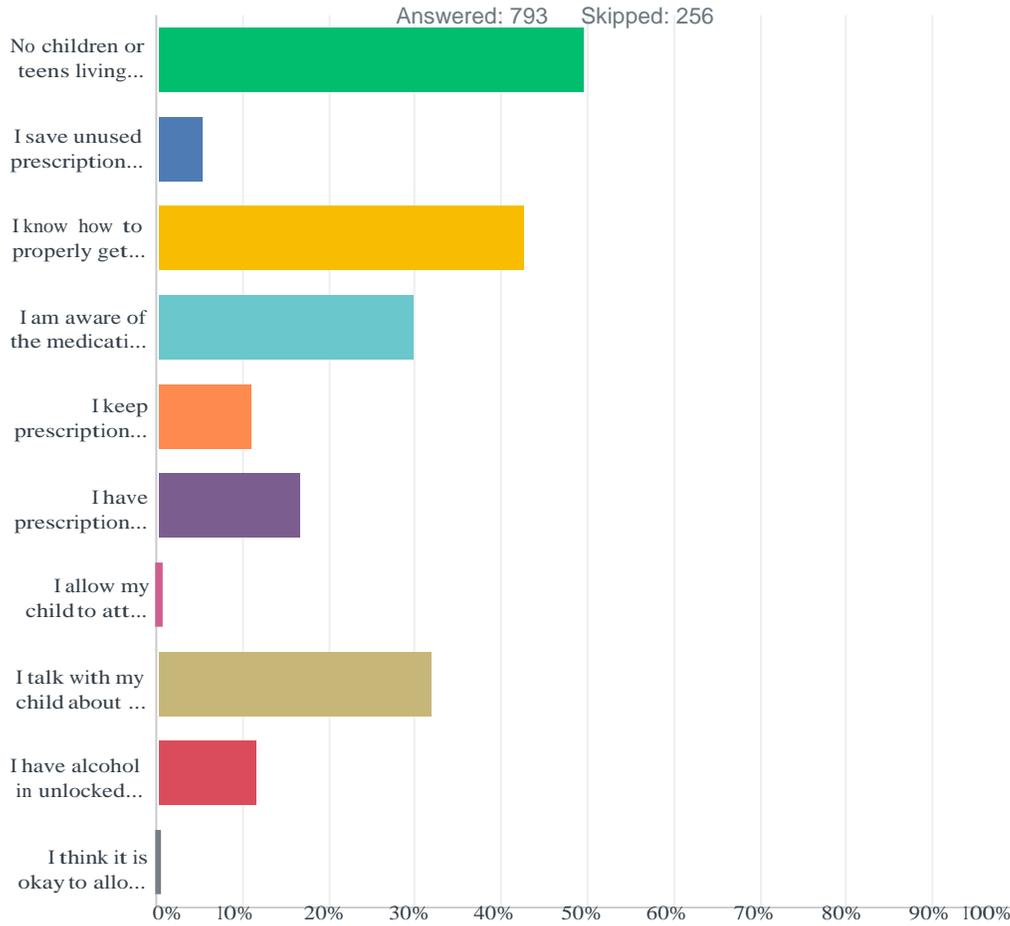
Answered: 861 Skipped: 188





ANSWER CHOICES	RESPONSES	
lack of resources for people with cultural or language differences	22.07%	190
Disaster preparedness/bioterrorism	7.67%	66
Homelessness	65.97%	568
Lack of resources from prison or other places	10.10%	87
Inadequate/unaffordable housing for all	42.74%	368
Lack of affordable health insurance/health care/medications	54.01%	465
Lack of health care providers (Please indicate what kind in the other comments section.)	9.06%	78
Lack of education/dropping out of school	19.86%	171
Neglect and abuse (of a child, a spouse, the elderly, etc.)	32.29%	278
Lack of public transportation	16.49%	142
Access to healthy food	18.00%	155
Lack of affordable childcare	25.20%	217
Poverty	46.34%	399
Environmental pollution (air, water, land)	5.69%	49
Racism/discrimination	14.63%	126
Family impact due to imprisonment	7.67%	66
Safe places to walk, exercise, play, etc.	9.18%	79
Lack of spay/neuter pets	16.03%	138
Literacy (reading and writing)	11.61%	100
Violent crime	7.32%	63
End of life planning	8.94%	77
Underemployment/poor paying jobs	43.21%	372
Total Respondents: 861		

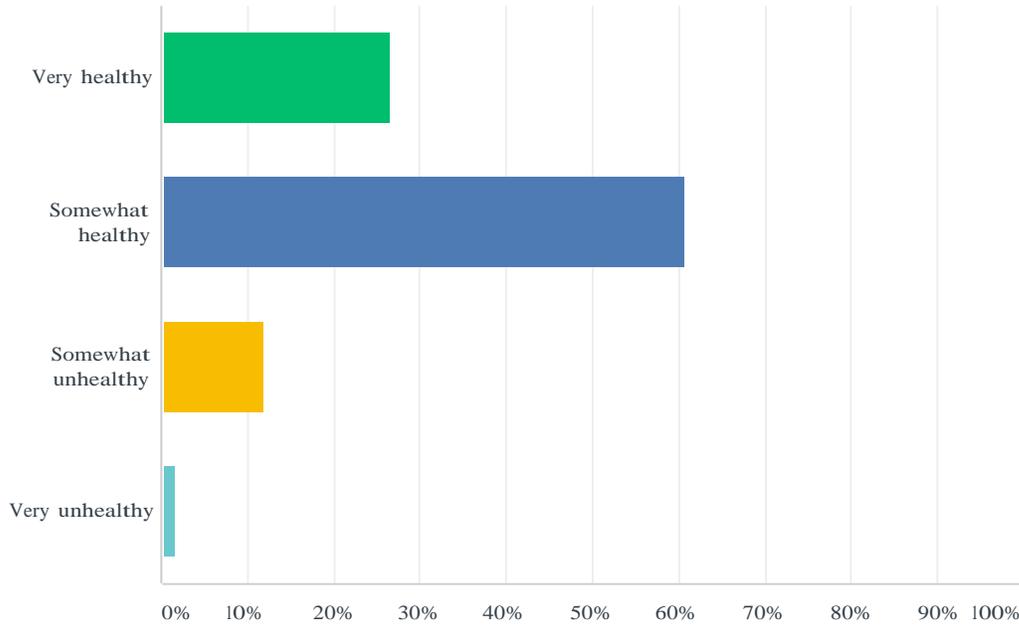
# Q12 Do you have children or teens living in or regularly visiting your home? If yes, what are your attitudes and behaviors around substance use?



ANSWER CHOICES	RESPONSES	
No children or teens living or regularly visiting in our home	49.43%	392
I save unused prescription medications in the house for later use	5.17%	41
I know how to properly get rid of medications	42.37%	336
I am aware of the medication drop boxes in Burke County	29.63%	235
I keep prescription and over-the-counter medications in a lock box in my home	10.84%	86
I have prescription medications unlocked in my home	16.52%	131
I allow my child to attend adult chaperoned parties where alcohol is served	0.76%	6
I talk with my child about the dangers of high-risk behaviors (Such as sex, drinking and drug use, etc.)	31.78%	252
I have alcohol in unlocked spaces in my home (cabinet, refrigerator, etc.)	11.48%	91
I think it is okay to allow my son or daughter to drink alcohol in our own home	0.63%	5
Total Respondents: 793		

### Q13 How would you rate your own personal health? Please check one answer.

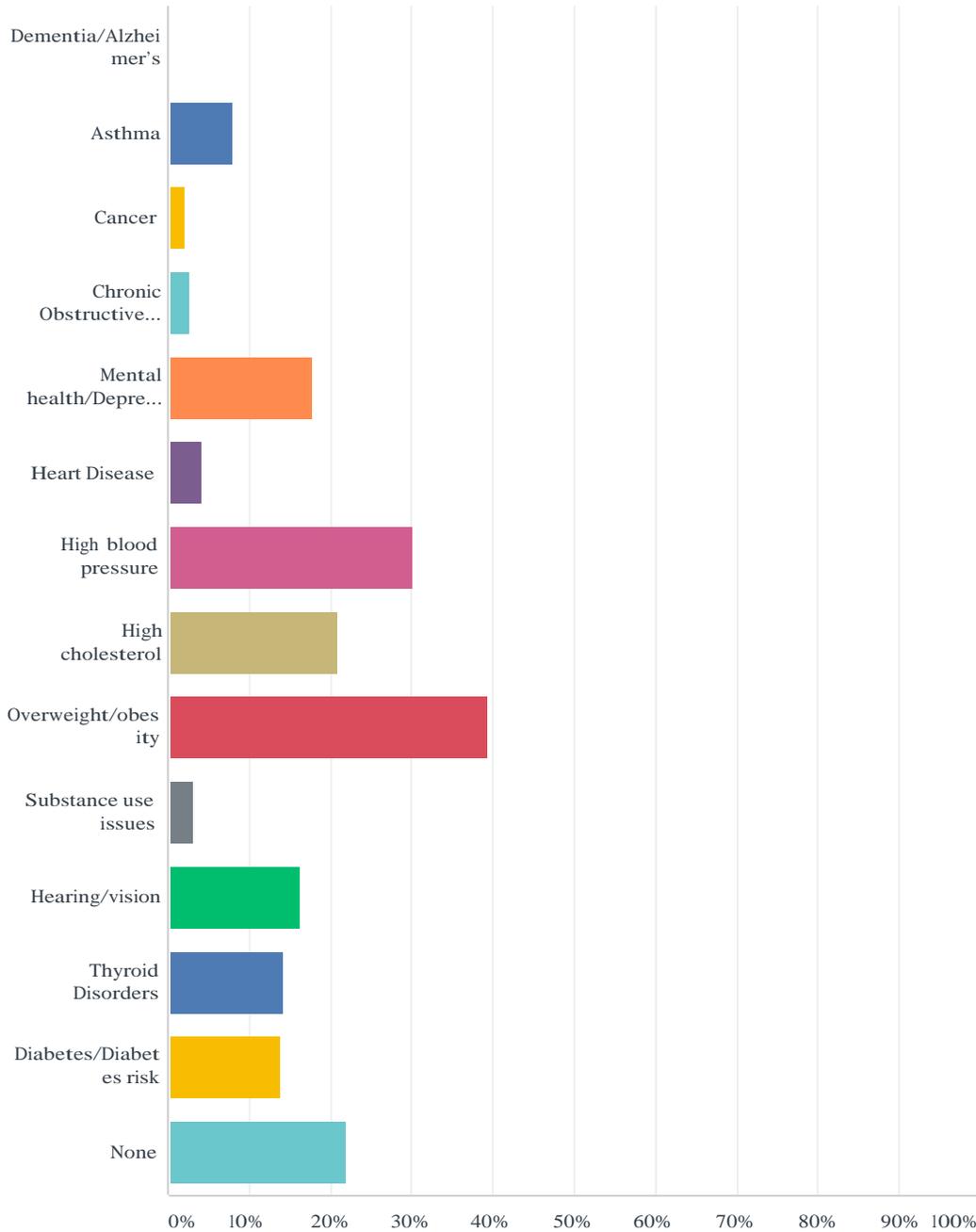
Answered: 872 Skipped: 177



ANSWER CHOICES	RESPONSES	
Very healthy	26.26%	229
Somewhat healthy	60.55%	528
Somewhat unhealthy	11.70%	102
Very unhealthy	1.49%	13
<b>TOTAL</b>		<b>872</b>

# Q14 Do you currently have any of the following? Check all that apply.

Answered: 845 Skipped: 204

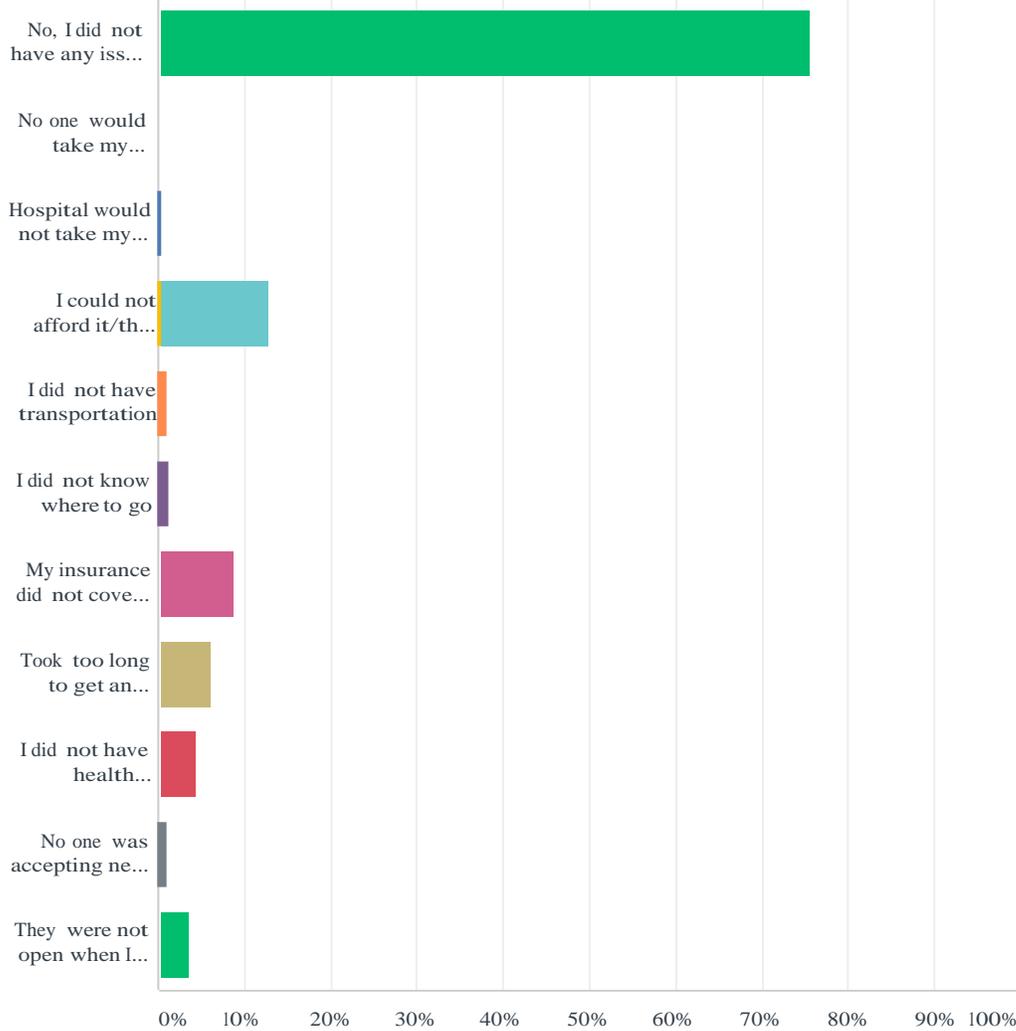


ANSWER CHOICES	RESPONSES	
Dementia/Alzheimer's	0.24%	2
Asthma	7.69%	65
Cancer	1.89%	16
Chronic Obstructive Pulmonary Disease (COPD)/Lung Disease	2.49%	21
Mental health/Depression/Anxiety	17.51%	148

Heart Disease	3.91%	33
High blood pressure	29.94%	253
High cholesterol	20.71%	175
Overweight/obesity	39.17%	331
Substance use issues	2.96%	25
Hearing/vision	16.21%	137
Thyroid Disorders	14.08%	119
Diabetes/Diabetes risk	13.61%	115
None	21.78%	184
Total Respondents: 845		

# Q15 During the past year, did you have a problem getting medical care you needed? If yes, check all that apply.

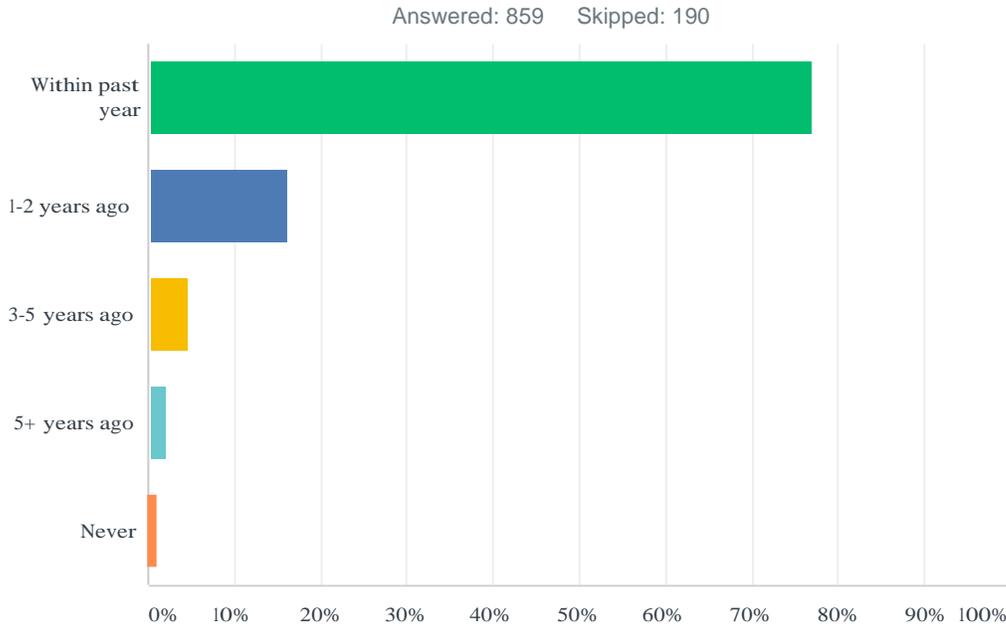
Answered: 831 Skipped: 218



ANSWER CHOICES	RESPONSES	
No, I did not have any issues this year	75.33%	626
No one would take my insurance	0.48%	4
Hospital would not take my insurance	0.36%	3
I could not afford it/the cost was too high	12.52%	104
I did not have transportation	1.08%	9
I did not know where to go	1.32%	11
My insurance did not cover what I needed	8.66%	72
Took too long to get an appointment	5.78%	48
I did not have health insurance	4.21%	35

No one was accepting new patients	1.08%	9
They were not open when I needed them	3.25%	27
Total Respondents: 831		

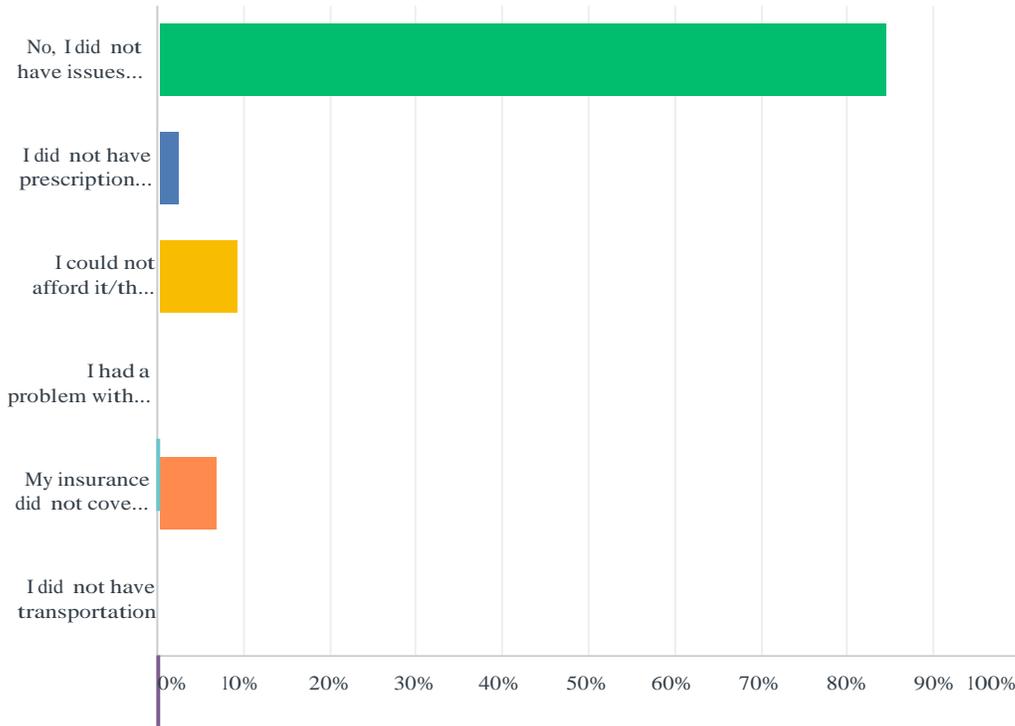
### Q16 When was your last routine physical/wellness check-up? Do not include visits while you were sick or pregnant.



ANSWER CHOICES	RESPONSES	
Within past year	76.72%	659
1-2 years ago	15.95%	137
3-5 years ago	4.42%	38
5+ years ago	1.86%	16
Never	1.05%	9
<b>TOTAL</b>		<b>859</b>

# Q17 During the past year, did you have a problem filling a prescription? If yes, check all that apply.

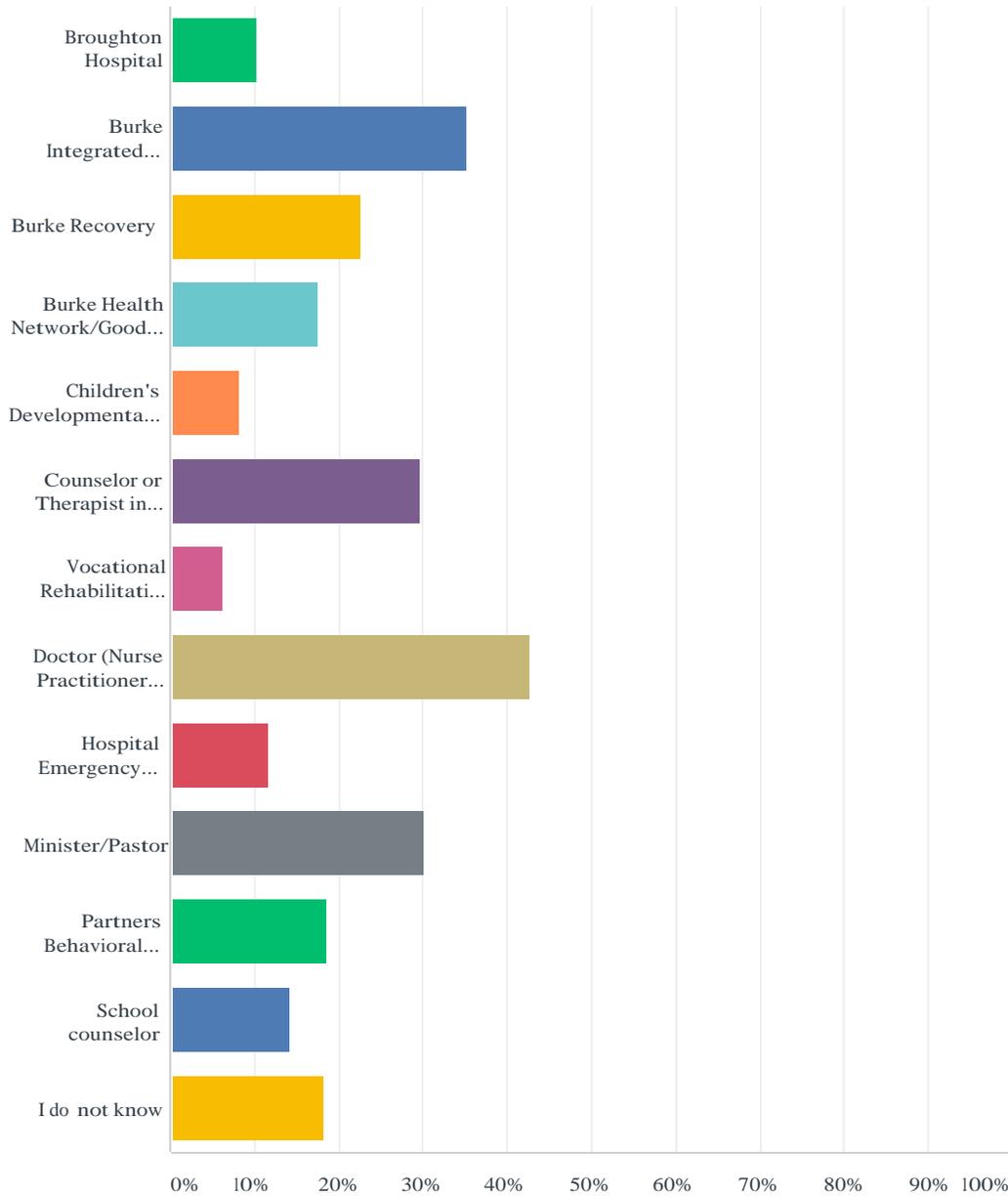
Answered: 845 Skipped: 204



ANSWER CHOICES	RESPONSES	
No, I did not have issues filling prescriptions	84.26%	712
I did not have prescription coverage	2.25%	19
I could not afford it/the cost was too high	9.11%	77
I had a problem with Medicare Part D	0.36%	3
My insurance did not cover what I needed	6.63%	56
I did not have transportation	0.47%	4
Total Respondents: 845		

Q18 If one of your friends or family members needed counseling for a mental health/behavioral health, substance use/misuse or developmental disability problem, whom would you suggest they contact? Check all that apply.

Answered: 833 Skipped: 216

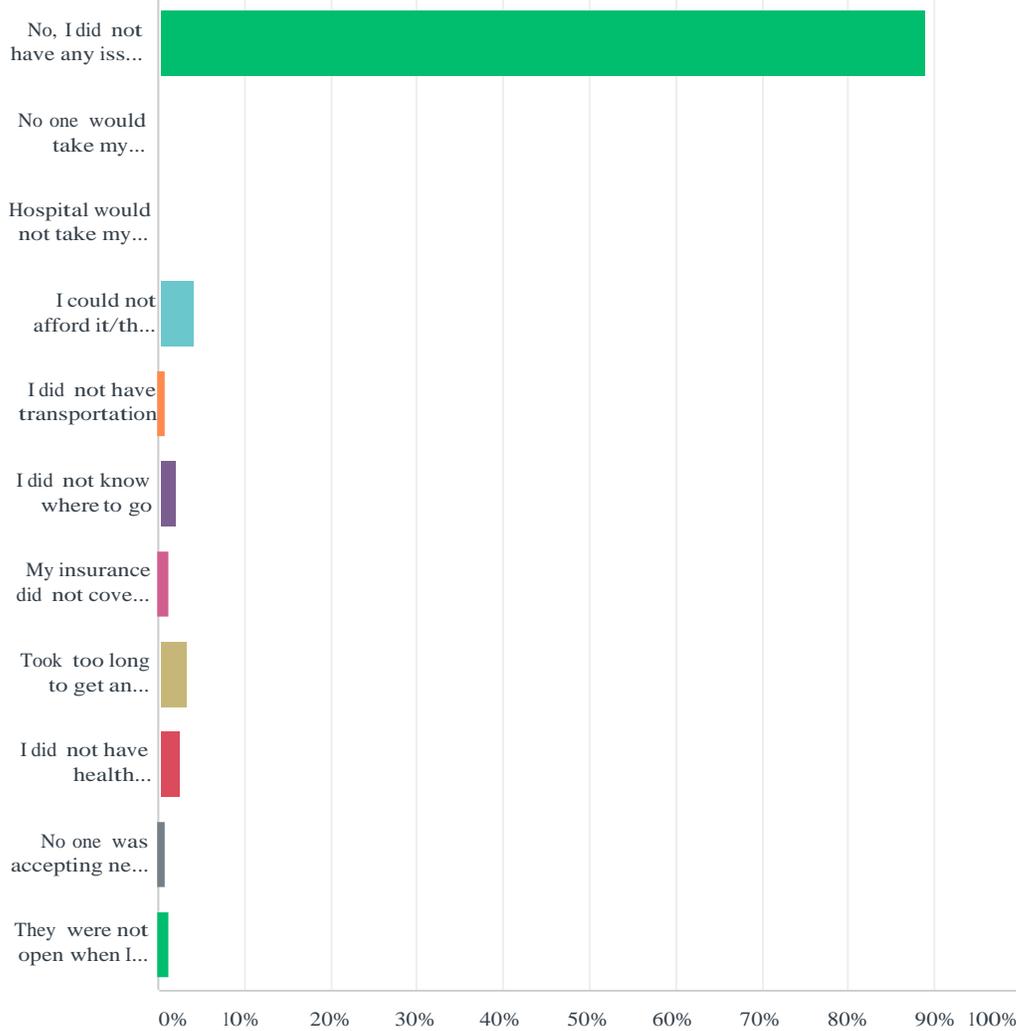


ANSWER CHOICES	RESPONSES	
Broughton Hospital	9.96%	83
Burke Integrated health/CVBH/A Caring Alternative/Cognitive Connection	34.93%	291
Burke Recovery	22.45%	187

Burke Health Network/Good Samaritan Clinic	17.29%	144
Children's Developmental Services	7.92%	66
Counselor or Therapist in private practice	29.53%	246
Vocational Rehabilitation/Independent Living	6.12%	51
Doctor (Nurse Practitioner, Physician's Assistant, etc.)	42.50%	354
Hospital Emergency Department	11.52%	96
Minister/Pastor	30.01%	250
Partners Behavioral Health Management	18.49%	154
School counselor	13.93%	116
I do not know	18.01%	150
Total Respondents: 833		

# Q19 During the past year, did you have a problem getting mental health care? Check all that apply.

Answered: 818 Skipped: 231

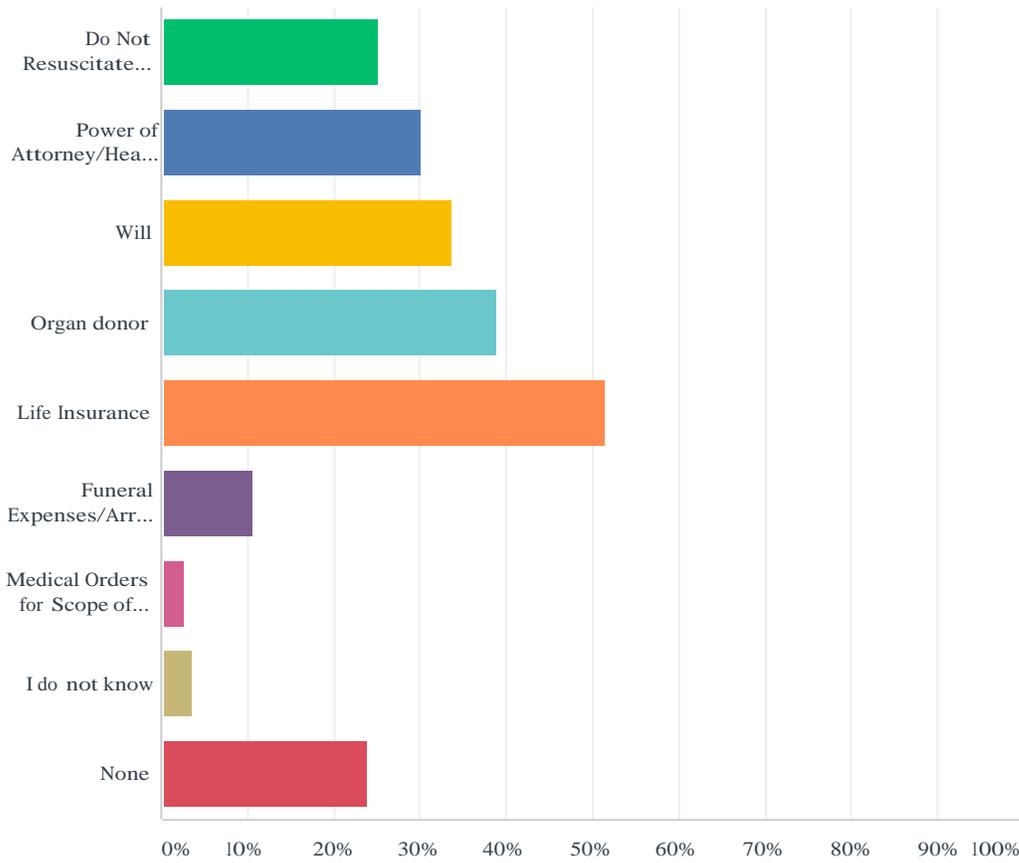


ANSWER CHOICES	RESPONSES	
No, I did not have any issues this year	88.63%	725
No one would take my insurance	0.24%	2
Hospital would not take my insurance	0.00%	0
I could not afford it/the cost was too high	4.03%	33
I did not have transportation	0.73%	6
I did not know where to go	1.83%	15
My insurance did not cover what I needed	1.34%	11
Took too long to get an appointment	3.06%	25
I did not have health insurance	2.32%	19

No one was accepting new patients	0.73%	6
They were not open when I needed them	1.22%	10
Total Respondents: 818		

# Q20 Which of the following end of life plans do you have? Check all that apply.

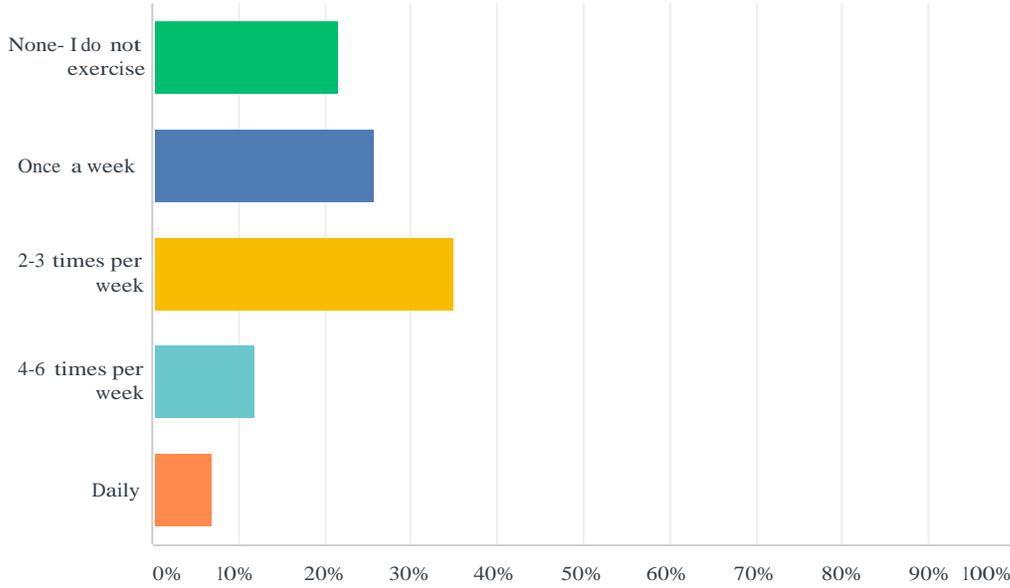
Answered: 852 Skipped: 197



ANSWER CHOICES	RESPONSES	
Do Not Resuscitate (DNR)/Living Will	24.88%	212
Power of Attorney/Healthcare Power of Attorney	29.81%	254
Will	33.45%	285
Organ donor	38.62%	329
Life Insurance	51.29%	437
Funeral Expenses/Arrangements	10.56%	90
Medical Orders for Scope of Treatment (MOST)	2.58%	22
I do not know	3.29%	28
None	23.71%	202
Total Respondents: 852		

## Q21 How often do you exercise for at least 30 minutes, outside of your job, each week?

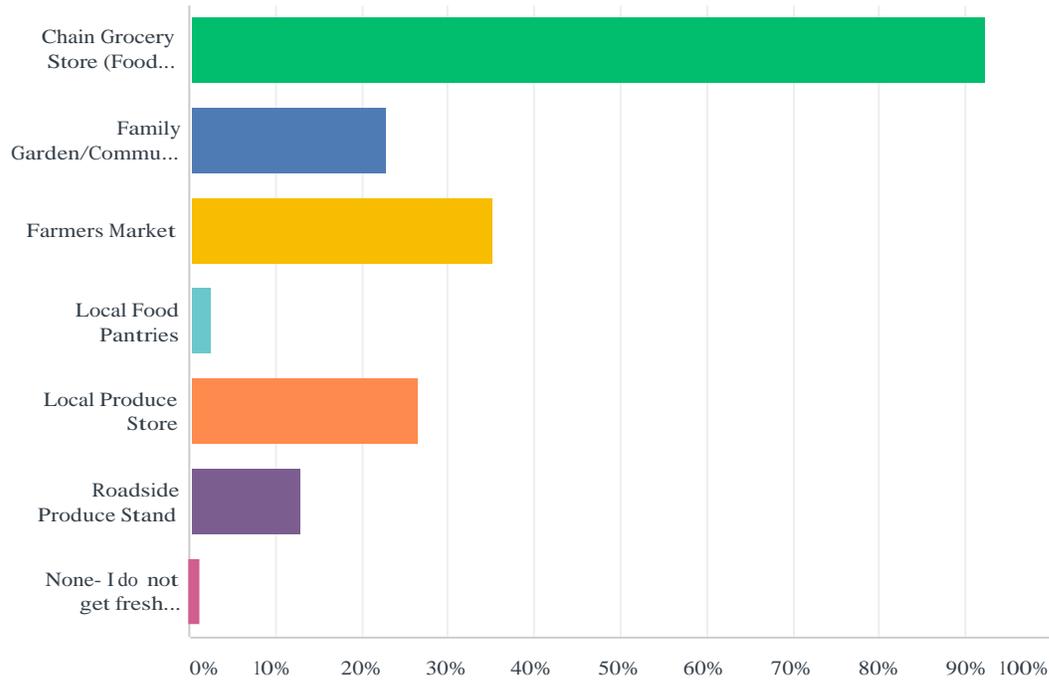
Answered: 850 Skipped: 199



ANSWER CHOICES	RESPONSES	
None- I do not exercise	21.29%	181
Once a week	25.53%	217
2-3 times per week	34.71%	295
4-6 times per week	11.76%	100
Daily	6.71%	57
<b>TOTAL</b>		<b>850</b>

# Q22 Where do you get your fresh fruits and vegetables? Check all that apply.

Answered: 855 Skipped: 194



ANSWER CHOICES	RESPONSES	
Chain Grocery Store (Food Lion, Lowes, Galaxy, Food Matters, Aldi etc.)	92.05%	787
Family Garden/Community Garden	22.69%	194
Farmers Market	34.85%	298
Local Food Pantries	2.34%	20
Local Produce Store	26.43%	226
Roadside Produce Stand	12.75%	109
None- I do not get fresh fruits and vegetables	1.17%	10
Total Respondents: 855		

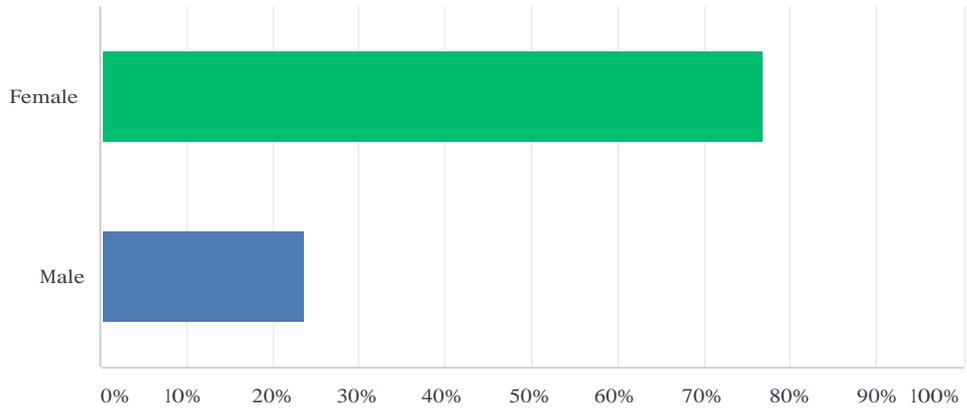
## Q23 How old are you?

Answered: 854 Skipped: 195

Ages of the respondents ranged from 18 to 93. Due to the “write-in” nature of this question, a graph is not available to depict the varied results.

# Q24 Gender?

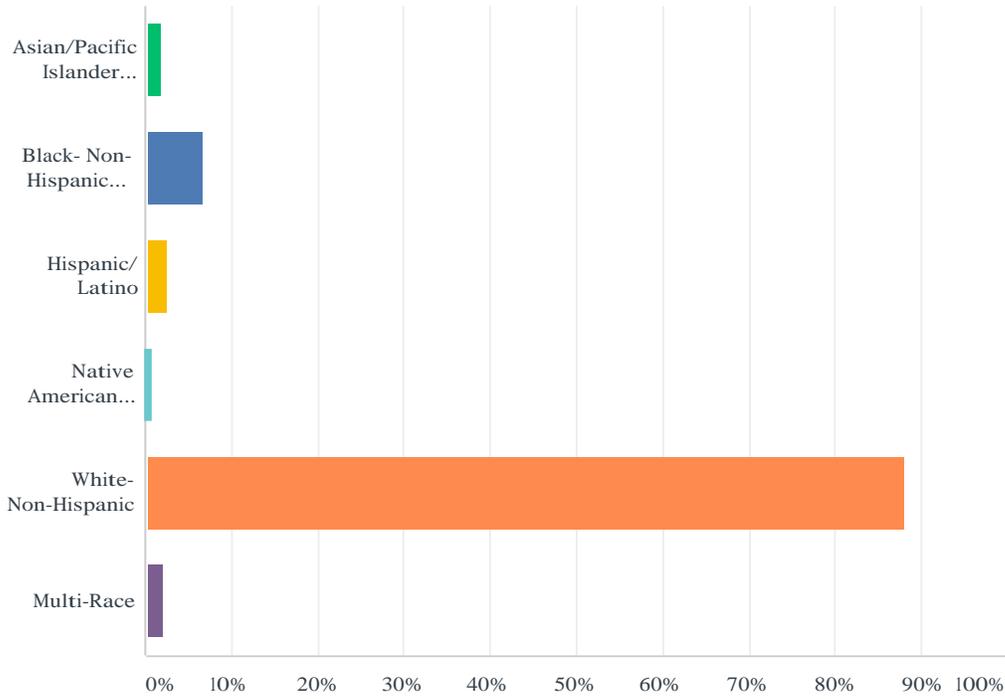
Answered: 852 Skipped: 197



ANSWER CHOICES	RESPONSES	
Female	76.64%	653
Male	23.36%	199
		852

## Q25 What is your race and ethnicity?

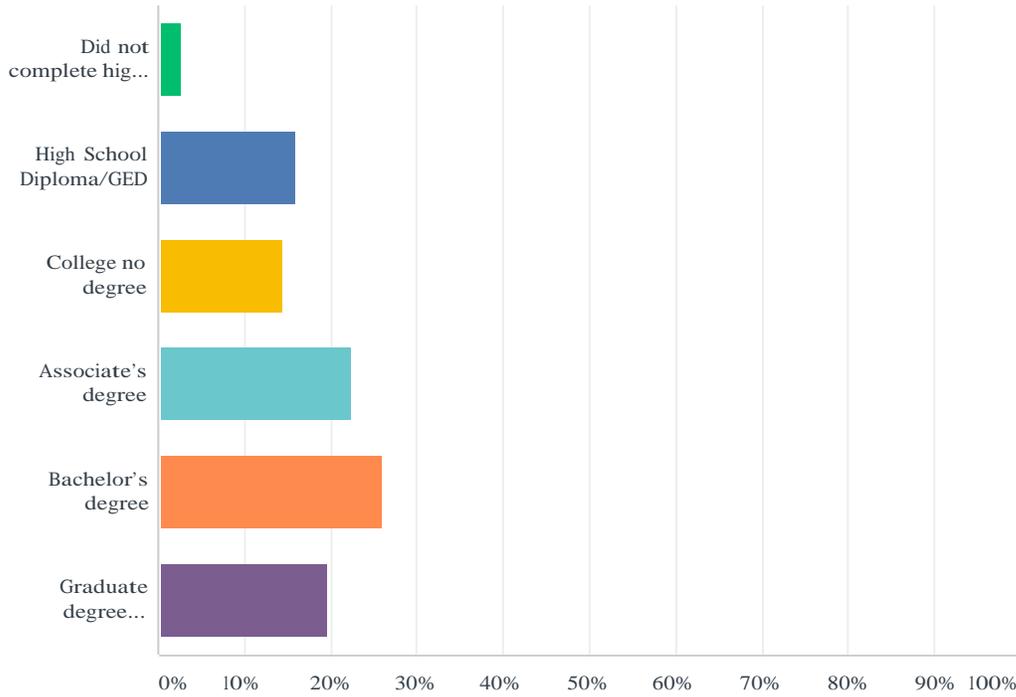
Answered: 851 Skipped: 198



ANSWER CHOICES	RESPONSES	
Asian/Pacific Islander	1.76%	15
Black- Non- Hispanic	6.58%	56
Hispanic/ Latino	2.35%	20
Native American	0.82%	7
White- Non-Hispanic	87.90%	748
Multi-Race	1.88%	16
Total Respondents: 851		

# Q26 What is the highest grade you completed in school? Check only one (1) answer.

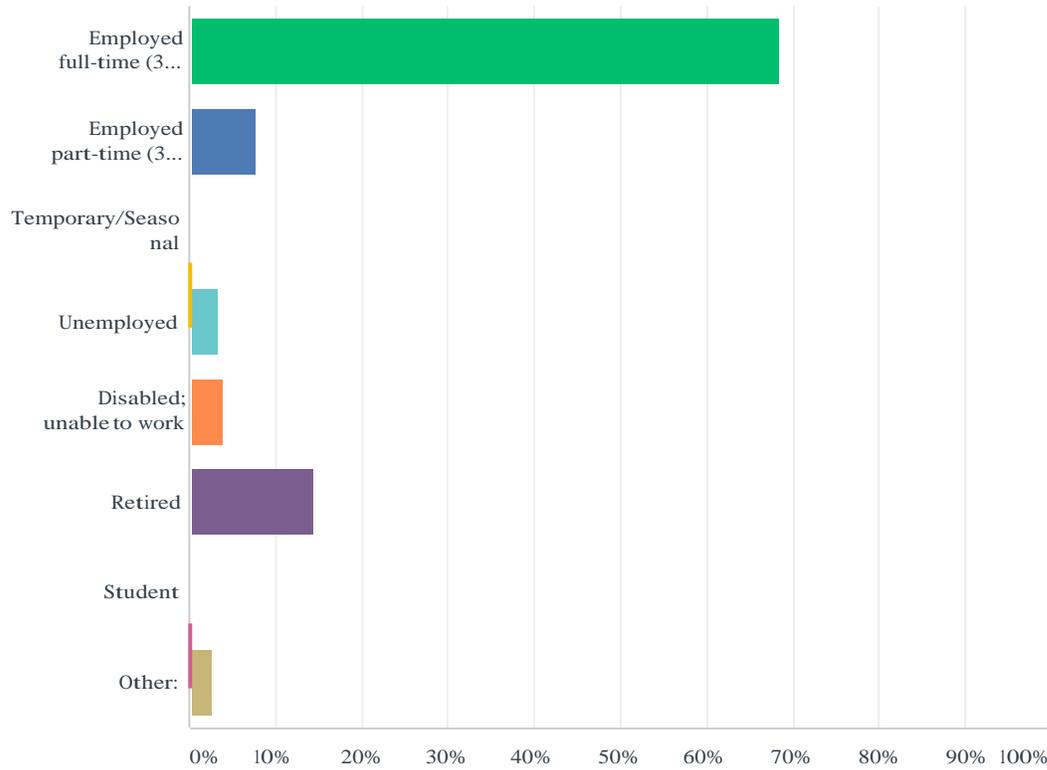
Answered: 855 Skipped: 194



ANSWER CHOICES	RESPONSES	
Did not complete high school	2.57%	22
High School Diploma/GED	15.67%	134
College no degree	14.27%	122
Associate's degree	22.22%	190
Bachelor's degree	25.73%	220
Graduate degree (Masters/Doctoral)	19.53%	167
<b>TOTAL</b>		<b>855</b>

## Q27 How many hours a week do you work?

Answered: 857 Skipped: 192



ANSWER CHOICES	RESPONSES	
Employed full-time (33 + hours per week)	68.14%	584
Employed part-time (32 hours or less per week)	7.47%	64
Temporary/Seasonal	0.35%	3
Unemployed	3.03%	26
Disabled; unable to work	3.85%	33
Retired	14.24%	122
Student	0.35%	3
Other:	2.57%	22
<b>TOTAL</b>		<b>857</b>

## Appendix D: 2019 Burke County Focus Group Results

### Focus Group Discussion Questions

The top themes seen throughout the focus groups are included with each of the discussion questions. The full responses for the focus groups are available from the Burke County Health Department upon request.

#### Question 1: What do you think are the top health issues in Burke County?

1. Drug/alcohol use
2. Behavioral health/mental health
3. Heart disease
4. Obesity
5. Diabetes
6. Tobacco use
7. Elderly assistance/transportation

#### Question 2: What do you think are the most unhealthy behaviors in Burke County?

1. Drugs/alcohol
2. Unhealthy eating
3. Tobacco use/vaping
4. Unprotected sex

#### Question 3: What are the top social issues in Burke County?

1. Lack of housing/affordable housing
2. Lack of affordable healthcare insurance
3. Homelessness
4. Transportation
5. Access to internet (not available in rural parts of county)
6. Poverty
7. Racism

#### Question 4: Do you have children or teens living in or regularly visiting your home? If yes, what are your attitudes and behaviors around substance use?

1. Keep meds in purse and not leave at home
2. Keep in safe place (Lock your meds)
3. Kids should not be drinking at home
4. Lack of monitoring/supervision of kids
5. No alcohol in unlocked spaces
6. Open communication/education about substances

#### Question 5: During the past year, did you have a problem getting medical care you needed?

1. Medicare does not pay enough on bills
2. Co-pays too high

3. Doctor's refusing to see you if you don't have the co-pays
4. Hospital wouldn't take my insurance
5. Very few specialists that accept Medicaid

**Question 6: During the past year, did you have a problem filling a prescription?**

1. Can't afford them and pay other bills
2. Insurance companies force patients to get meds at certain pharmacies due to price
3. Meds not available

**Question 7: During the past year, did you have trouble getting mental health care?**

1. The provider came up with an excuse not to help me
2. Not enough psychiatrists in county
3. Must take children to other counties for counseling
4. Mental health access for youth is low. Difficult time with referrals for access for children
5. Stigma about illness

**Question 8: What is good about living, working, playing, and praying in Burke County?**

1. Burke County has a lot of resources compared to other counties
2. Lots of recreational activities – inside and outdoors
3. Good relationship with law enforcement
4. A lot of churches
5. Community gardens and food pantries to help feed people
6. Agencies work well together
7. Nice people
8. Nice downtown area
9. Taxes good compared to other counties – Cost of living lower
10. New bus route
11. Burke Mission Station
12. County is growing

**Question 9: What are some specific things that you would change to better the health of the community or changes that you would like to see in the future?**

1. Work on the homeless problem. Maybe use some buildings at Broughton and places to use as homeless shelters until people can get back on their feet
2. Have more treatment and recovery options for substance use so family doesn't have to go out of state to recover
3. Hire new government and get rid of the political parties
4. More law enforcement with better pay
5. Decrease nepotism in companies and government at all levels
6. No limits on some of the housing for seniors
7. Teach basic survival skills for youth
8. Change all wages to living wages
9. Need a place for those with mental illness to go during the day instead of a shelter
10. Free bus routes

11. Affordable childcare
12. Provide more prevention education
13. Burke County struggles with an identity problem. What does the county want to be known for textiles? tourism? retirement area? Decide what will be attractive and beneficial for the entire county and promote, attract businesses, and build resources around that identity

## Appendix E: Access to the 2019 Burke County CHNA

**The 2019 Community Health Needs Assessment can be accessed through the following outlets:**

Public Libraries

Burke County Government website

Burke County Health Department website

Carolinas Healthcare System Blue Ridge website

Burke County United Way website

### **Community Health Needs Assessment presentations will include:**

Carolinas Healthcare System Blue Ridge Board of Directors

Burke County Board of Health

Burke County Board of Commissioners

Burke County Chamber of Commerce/Business for Breakfast

Townships/Municipalities (Upon request)

Other community groups, organizations, faith community (Upon request)

If your organization/agency is interested in a presentation of the 2019 Community Health Needs Assessment, please contact Lisa Moore, Burke County Health Department, at 828-764-9218 or [lisa.moore@burkenc.org](mailto:lisa.moore@burkenc.org)

## Appendix F: References

- <sup>1</sup> United States Census Bureau. (2017). American Fact Finder: Annual Estimate of the Population: 2017 Population Estimates: table: ACS Demographic and Housing Estimates. Retrieved from <http://factfinder.census.gov>.
- <sup>2</sup> NC Department of Commerce. October 2019. Burke County Profile. Retrieved from <https://accessnc.opendata.soft.com>
- <sup>3</sup> United States Census Bureau. (2017). American Fact Finder: Annual Estimate of the Population: 2017 Population Estimates: table: Age and Sex: Retrieved from <http://factfinder.census.gov/>.
- <sup>4</sup> United States Census Bureau. (2017). American Fact Finder. Annual Estimate of the Population: 2017 Population Estimates: table. Age and Sex: Retrieved from <http://factfinder.census.gov/>.
- <sup>5</sup> United States Census Bureau. (2017). American Fact Finder. Annual Estimate of the Population: 2017 Population Estimates: table. Age and Sex: Retrieved from <http://factfinder.census.gov/>.
- <sup>6</sup> United States Census Bureau. (2017). American Fact Finder: Annual Estimate of Poverty Status: 2017 Poverty Status Estimates: table: Poverty Status in the Past 12 Months. Retrieved from <http://factfinder.census.gov/>.
- <sup>7</sup> United States Census Bureau. (2017). American Fact Finder: Annual Estimate of Poverty Status: 2017 Poverty Status Estimates: table: Poverty Status in the Past 12 Months. Retrieved from <http://factfinder.census.gov/>.
- <sup>8</sup> United States Census Bureau. (2017). American Fact Finder: Annual Estimate of Poverty Status: 2017 Poverty Status Estimates: table: Poverty Status in the Past 12 Months. Retrieved from <http://factfinder.census.gov/>.
- <sup>9</sup> United States Census Bureau. (2017). American Fact Finder: table: Selected Economic Characteristics. Retrieved from <https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=CF>
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- <sup>11</sup> Local Area Unemployment Statistics; Bureau of Labor Statistics. Retrieved from [https://accessnc.opendata.soft.com/pages/dashboard\\_laborforce\\_laws/](https://accessnc.opendata.soft.com/pages/dashboard_laborforce_laws/)
- <sup>12</sup> United States Census Bureau. (2017). American Fact Finder: 2013-2017 American Community Survey 5-Year Estimates: table: Commuting Characteristics by Sex: Retrieved from <http://factfinder.census.gov/>
- <sup>13</sup> Burke Development Incorporated. (2018). Largest Employers in Burke County. Retrieved from <http://burkedevinc.com/business-resources/existing-industry/>
- <sup>14</sup> Local Area Unemployment Statistics; Bureau of Labor Statistics. Retrieved from [https://accessnc.opendata.soft.com/pages/dashboard\\_laborforce\\_laws/](https://accessnc.opendata.soft.com/pages/dashboard_laborforce_laws/)
- <sup>15</sup> Burke County Public School Administration
- <sup>16</sup> NC DOA. (2018-2019). 2019 NC Home School Statistical Summary Report: Retrieved from [https://files.nc.gov/ncdoa/18-19\\_Home\\_School\\_Annual\\_Report.pdf](https://files.nc.gov/ncdoa/18-19_Home_School_Annual_Report.pdf)

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- <sup>18</sup> United States Census Bureau. (2017). American Fact Finder: American Community Survey: table: Selected Housing Characteristics: Retrieved from <http://factfinder.census.gov/>
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- <sup>24</sup> NC Department of Health and Human Services. 2017. NC State Aging Profile: Retrieved from <https://www.ncdhhs.gov>
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- <sup>28</sup> NC State Center for Health Statistics: Statistics and Reports: Vital Statistics: table: Reported Pregnancies 2012-2017: Retrieved from <https://schs.dph.ncdhhs.gov/data/vital/pregnancies/2017>
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- <sup>31</sup> NC Tobacco Prevention and Control Branch. 2019. Smoke Free and Tobacco Free Local Government Policies, September 2019: Retrieved from <https://nc.maps.arcgis.com/apps/webappviewer/index.html?id=c878320e7c494e99804005894c7519eb>
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- <sup>35</sup> CDC, NCHS. Underlying Cause of Death 1999-2013 on [CDC WONDER Online Database](#), released 2015. Data are from the Multiple Cause of Death Files, 1999-2013, as compiled from data provided by the 57 vital statistics jurisdictions through the Vital Statistics Cooperative Program. Accessed Feb. 3, 2015.
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- <sup>37</sup> Mozaffarian D, Benjamin EJ, Go AS, et al. Heart disease and stroke statistics—2015 update: a report from the American Heart Association. *Circulation*. 2015;131:e29-322.
- <sup>38</sup> NC Department of Health and Human Services: Injury and Violence Prevention Branch. 2017. Poisoning Data: Retrieved from <https://www.injuryfreenc.ncdhhs.gov/DataSurveillance/Poisoning.htm>
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- <sup>41</sup> Morganton Department of Public Safety
- <sup>42</sup> Morganton Department of Public Safety
- <sup>43</sup> Burke Recovery. 2018-2019 PRIDE Survey

# Burke County, North Carolina

## Agenda Abstract

Meeting Date: January 7, 2020



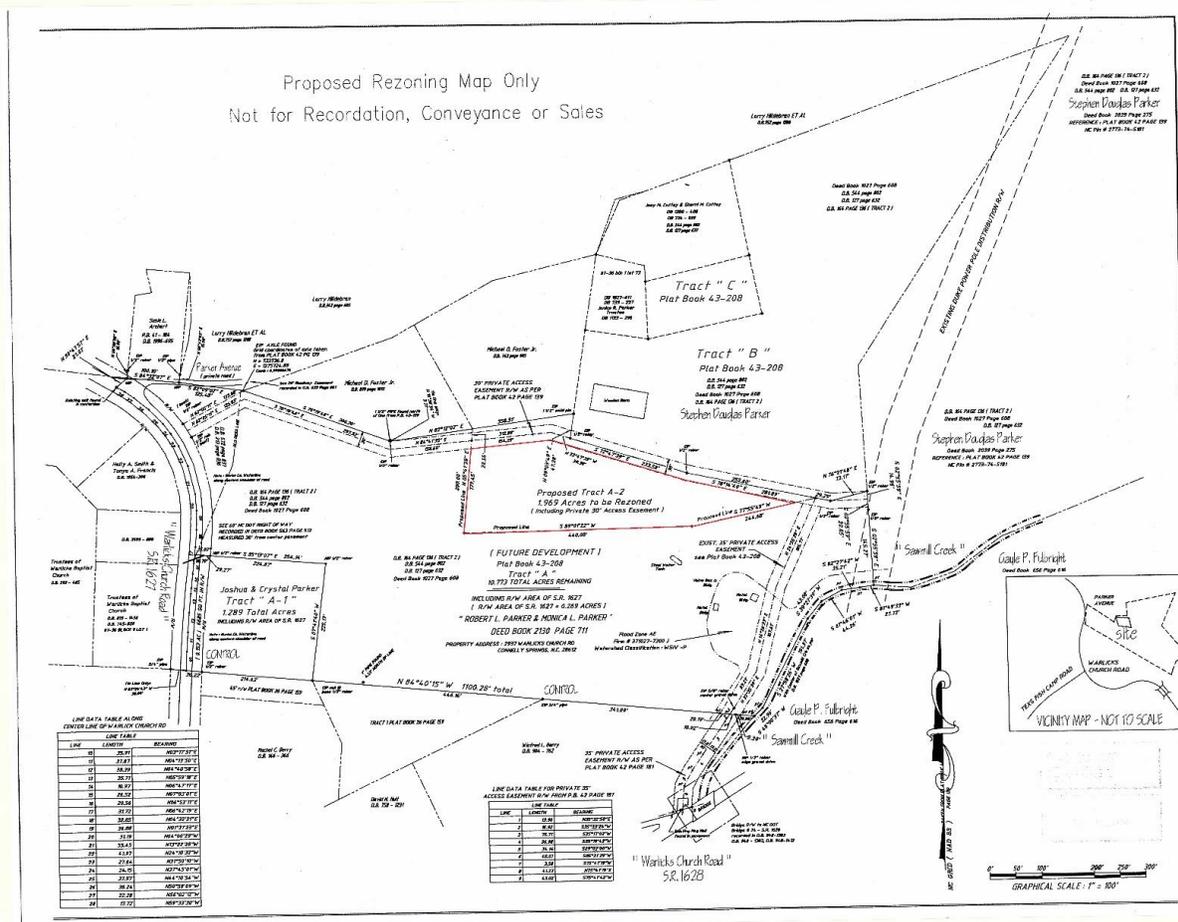
### SCHEDULED PUBLIC HEARINGS

Subject Title: Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.

Presented By: Scott Carpenter

### Summary of Information: REQUEST

Staff has received a rezoning application from Robert Parker to rezone approximately a two-acre portion of one (1) parcel of land totaling 11.35 acres. The request is to rezone that portion of property from its current zoning of Residential Three (R-3) to the General Business District (G-B). The property owner wishes to establish a furniture upholstery business at this location.



**SITE ANALYSIS**

The parcel is described as follows: The 911 address of the parcel is 2937 Warlicks Church Rd. Morganton, NC. The parcel is further identified in county records as **(PIN# 2773632359 and REID# 26263)**. The parcel has two small frame sheds on the property according to property tax records. Otherwise, the land is vacant and wooded. The property has road frontage on Warlicks Church Road. (SR #1627), however, the two-acre area proposed to be rezoned is accessed via a thirty-foot (30') "private" access easement which connects to Warlicks Church Road.

The property is located within the Icard Township of Burke County, the Lake Hickory WS-IV-PA Water Supply Watershed, and the Icard Fire District. The parcel has a very small portion of floodway located in the southeast corner of the property. This location is outside of the area proposed to be rezoned.

**SURROUNDING AREA**

Land uses in the surrounding area are a mixture of residential, commercial, and agricultural uses. The parcels that adjoin the subject property are all zoned residential three. Many of those adjoining parcels have dwellings on them. There are several parcels in close proximity to the subject parcel which are zoned General Business. There is a church and several commercial businesses and warehouses located in close proximity to the subject property. There are also two (2) parcels nearby which house poultry operations.

Across Warlicks Church Road is Residential two (R-2) zoning which is mainly occupied by single-family detached dwellings.

The table below indicates the existing land uses in the area.

<b>Existing Zoning and Land Uses within the Surrounding Area</b>		
	<b>Current</b>	<b>Existing Land Uses</b>
North	R-3	Residences, Vacant Land, Agricultural (Poultry)
South	R-3, G-B	Residences, Retail, Warehousing
East	R-3	Vacant, Scattered residences
West	R-2, G-B	Residences, Church, Commercial/Warehouse



Burke County, NC Zoning Administration  
Aerial Land Use Map

ZMA 2019-10

Applicant:  
Robert Parker

PIN#  
2773632359



0 5910 220 330 440  
Feet

Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

The 2018 Aerial photo (**Above**) and Existing Land Use Map (**Below**) also provide a visual representation of the existing land uses in the area. The current Zoning Map (shows where the current zoning districts are located).



Burke County, NC Zoning Administration  
Existing Land Use Map

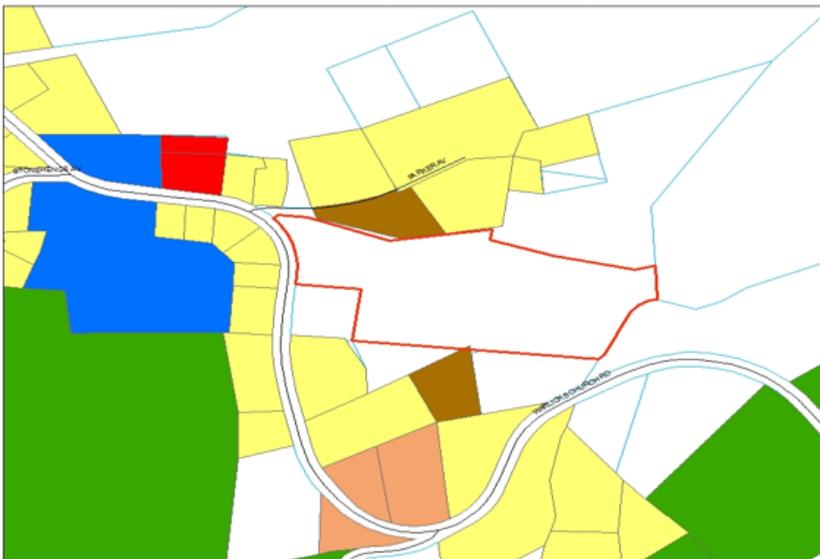
ZMA 2019-10

Applicant:  
Robert Parker

PIN#  
2773632359

Legend

- Streets
- ExistLandUse**
- LUCode**
- City
- Extra-Territorial Jurisdiction
- Commercial
- Office & Institutional
- Industrial
- Vacant
- Agriculture
- Parks / State Lands
- Single-family Residential
- Multi-family Residential
- Single-wide Residential
- Double-wide Residential

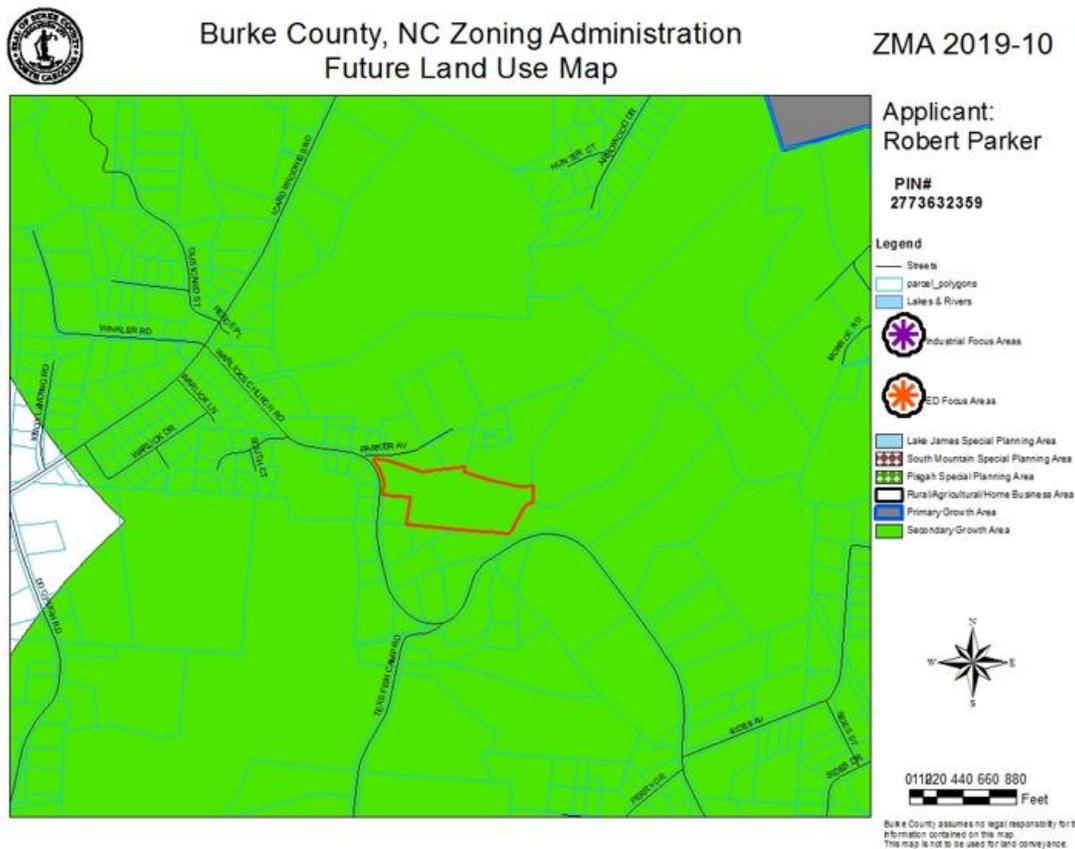


0 4080 160 240 320  
Feet

Burke County assumes no legal responsibility for the information contained on this map. This map is not to be used for land conveyance.

### CONFORMITY WITH THE COMPREHENSIVE PLAN

The current land use plan for Burke County is the 2016-2030 Blueprint Burke Strategic Land Use Plan. Within that plan, this area of the county is designated as the “Secondary Growth Area”. This area has many of the attributes of the Primary Growth Area (i.e. infrastructure, utilities, transportation corridors, mixed uses), or there is an expectation that those attributes will be available in the near future. Current residential densities in this area may be less than in the Primary Growth Area. Both residential and certain non-residential uses are recommended for this area where appropriate.



### CONFORMITY WITH THE BURKE COUNTY ZONING ORDINANCE

The “current” zoning district for this parcel is the Residential Three (R-3) District. The R-3 Residential District is a less restrictive medium density residential district that allows a broader range of residential uses including single and multi-section mobile homes and a greater variety of compatible non-residential uses in areas that may be less suburban in nature. Public water is available to this area through Icard Water Corp. There is no public sewer available. All waste-water disposal would be through onsite septic systems. Certain home occupations which are incidental and secondary to the residential use are permitted within these districts.

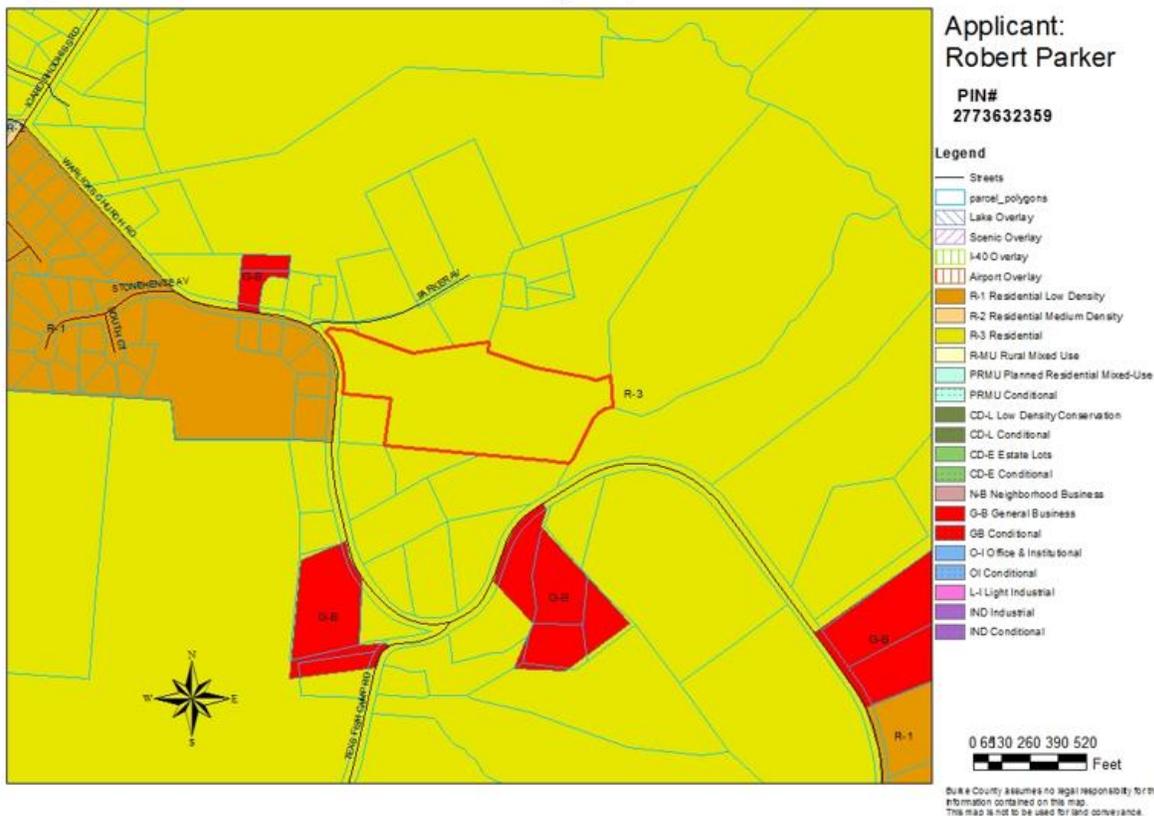
### PROPOSED ZONING DISTRICT

The proposed zoning district is the General Business District. The G-B General Business District is established to provide suitable locations for those commercial activities which serve the general public, including those which function rather independently of each other.



Burke County, NC Zoning Administration  
Current Zoning Map

ZMA 2019-10



STAFF COMMENTS:

This is essentially a residential community for the most part. The proposed zoning change to a non-residential zoning district can be considered due to the close proximity to existing General Business zoning. In staff's opinion, this would not be considered a "spot" zoning. The location of the proposed zoning has both pros and cons. The proposed location of the non-residential zoning somewhat insulates it from the existing residential uses. However, access to the proposed location is via a private thirty-foot easement. This access road is currently not in place. The county does not have specific requirements for commercial access, therefore, if the rezoning is approved, there is no ordinance standard that would require them to construct the access road to a certain standard. Because this is a rezoning to a *general* zoning district, the county cannot put a condition on the rezoning which would require the property owner to construct the road to a specific standard. Unless the portion of property proposed to be rezoned adjoins the state road, there could be issues with accessing this area for commercial development. This may not affect the owner's proposed commercial development, however, could affect any future development.

Staff's comments are based on the facts of the case.

- The parcels adjacent to the subject parcel are all zoned Residential.
- The proposed zoning district can be considered because there is "General Business" zoning in close proximity to the subject parcel.
- The applicant has provided a description of the proposed business however, if the rezoning is approved, *all* uses within the General Business district would be permissible. (See Section 920 Table of Permitted and Permissible Uses).
- The existing access may not be appropriate for all the allowed uses within the Table of Uses. The Board cannot put a condition on the rezoning that the road must be brought up to a certain standard.
- The access to the proposed area to be rezoned could be problematic for a commercial district if extensive road construction is not undertaken. The Board cannot require the applicant to undertake this extensive road construction.

To assist the Board in their decision, staff has provided the following considerations:

- Is there a public need for additional land to be zoned to the requested classification?
- What is the impact on public services, facilities, infrastructure, fire and safety, and topography?
- What are the nearby development/zoning patterns?
- Is the rezoning request compatible with the character of the surrounding area and suitable with the property for certain uses?

#### PLANNING BOARD COMMENTS

The Burke County Planning Board met on December 5, 2019 to hear this rezoning request. The four (4) member Board heard from staff as the facts of the case were presented. The Board then heard from the applicant. The Board then opened the meeting up for Public Comments. There was no one present at the meeting to speak. The Board noted the written comments that were provided by a citizen.

The Board then asked questions of staff and the applicant before deliberating the rezoning request. A motion was made to "Approve" the rezoning request. The motion was taken to a vote and two (2) Board members voted to approve the rezoning. Because a majority of the present members did not vote to approve the rezoning request, the Planning Board's recommendation is to "deny" the rezoning request. **The objecting members reasoning was that they did not feel that the majority of allowed uses within the General Business District would be suitable and appropriate for this area.**

#### ADDITIONAL INFORMATION

Please refer to the application, driving directions, photos, and map(s) for more information.





**Budgetary Effect:** None

**County Manager's Recommendation:** Denial is recommended.

**Suggested Motion:**

1. Receive staff report.
2. Hold a public hearing.
3. Motion to deny the rezoning request (ZMA 2019-10) and approve the related consistency statement.

The proposed rezoning would not be consistent with the 2016-2030 Burke County Strategic Land Use plan and would not be considered reasonable and in the public interest because:

- The proposed rezoning would allow for many different non-residential uses which would be inappropriate for this area.
- The existing character of the community is predominantly residential. The proposed rezoning would adversely impact the existing residential character of the surrounding area.
- The Planning Board recommended denial of the rezoning request. The BOC believes that recommendation is reasonable and appropriate.

**OR**

Motion to approve:

To adopt an Ordinance (No. 2020-01) amending the Burke County Zoning Map (ZMA 2019-10) and related consistency statement.

The proposed rezoning would be consistent with the 2016-2030 Burke County Strategic Land Use plan and considered reasonable and in the public interest because:

- The proposed rezoning is consistent with the Burke County 2016-2030 Strategic Land Use Plan as it recommends both residential and certain commercial uses within the Secondary Growth Area.
- There are other General Business zoning with existing commercial uses within the immediate area.

**Burke County  
North Carolina**

Ord. No. 2020-01

**An Ordinance Amending the Official Burke County Zoning Map  
ZMA 2019-10**

Be it ordained that the Official Burke County Zoning Map is hereby amended as follows:

A two-acre *portion* of one (1) parcel of land corresponding to PIN#: **2773632359** is hereby re-zoned **from** the Residential Three (R-3) District **to** the General Business District (G-B).

Adopted this 21<sup>st</sup> day of January 2020.

\_\_\_\_\_  
Johnnie W. Carswell, Chairman  
Burke Co. Board of Commissioners

Attest:

\_\_\_\_\_  
Kay Honeycutt Draughn, CMC, NCMCC  
Clerk to the Board

# BURKE COUNTY - REZONING APPLICATION

Office Use Only	
Date: <u>11/12/19</u>	Application No.: <u>ZMA 2019-10</u>
<b>TO: BURKE COUNTY PLANNING BOARD AND COUNTY COMMISSIONERS</b>	
I (we) the undersigned do hereby respectfully make application and request the Planning Board to amend the Zoning Map of the County of Burke as herein requested and in support of this application, the following facts are shown:	
It is requested that the foregoing property be rezoned from <u>R-3</u> to <u>G-B</u>	
The property sought to be rezoned is located:	
911 Address: <u>Part of 2937 Warlick Church rd</u>	
PIN #: <u>2773632359</u>	Acre(s): <u>2 AC.</u>
Zoning: <u>R-3 #26263</u>	Frontage of _____ feet and depth of _____ feet.
Flood Plain: <u>N-A</u>	Watershed: <u>WS4 PA</u>
Subdivision: <u>N-A</u>	Lot No: <u>N-A</u>
<b>Property sought to be rezoned is owned by:</b>	
Name: <u>Robert Parker</u>	
Mailing Address <u>7671 Rhodhiss rd C/S - 28612</u>	
Telephone: (H) _____	(W) <u>838-325-0515</u> (C) <u>838-308-4629</u>
The following are the surrounding land uses of the adjacent property located within 100' of the subject property.	
Present Zoning	Present Use
North <u>R-3</u>	<u>residential</u>
South <u>R-3 &amp; G-B</u>	<u>residential</u>
East <u>R-3</u>	<u>residential - farm</u>
West <u>R-3 &amp; G-B</u>	<u>residential - warehouse</u>
Proposed Use: <u>Cornerstone Uph - reuph. shop</u>	
<u>Original Origin 1968 - Burke County</u>	
Remarks: <u>My Parents started the Business in 68' and now my son is in the business 3 gen. in B. County Time for a new Building</u>	
Attached is a map which shows the property requested to be rezoned and other surrounding properties and their designated zones and uses. The undersigned requesting rezoning and amendment to the Burke County Zoning Map and/or Ordinance does hereby concur that the Burke County Zoning Ordinance shall govern the use, parking requirements, yard requirements, etc., for the district in which said property is located.	
<u>Pete Minto</u> Signature of Planning Administrator	<u>Robert L. Parker Jr</u> Signature of Applicant
Date: <u>11/12/2019</u>	Phone # of Applicant: <u>838-308-4629</u>
<u>7671 Rhodhiss rd. C-S 28612</u> Address of Applicant	

Attachment: Application (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)

Filing Fee: \$650.00 Check No.: <u>2089</u>	Fee is Non-Refundable <u>\$650.00</u>
---	---------------------------------------

I certify that the information in this application and all attachments are true and correct.

**AFFIDAVIT**

North Carolina  
County of Burke

Robert L. Parker, appearing before the undersigned  
*Name of Property Owner (printed)*

Notary and being duly sworn, says that:

- 1. I am the owner of the property described above.
- 2. All statements above are true and correct.

Robert L. Parker  
*Property Owner's Signature*

Sworn to (or affirmed) and subscribed before me this the 11th day of November,  
2019.

(Official Seal)

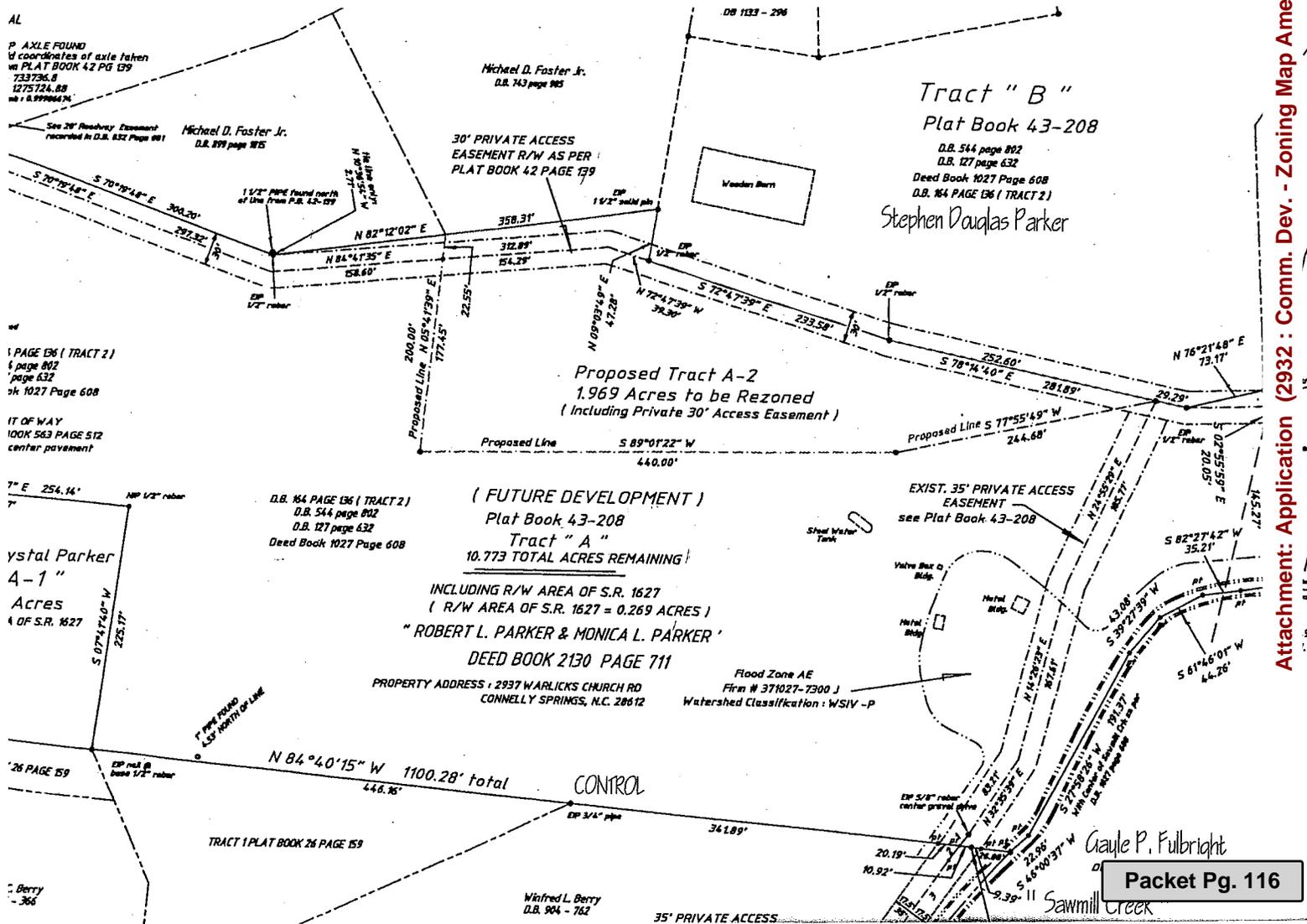
Lori L. Winstead  
*Official Signature of Notary*

Lori L Winstead, Notary Public  
*Notary's printed or typed name*

My commission expires: 6-14-2022

Attachment: Application (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)





PERMITS/INSP PAYMENT RECPT#: 70042  
BURKE COUNTY  
110 N. GREEN STREET  
MORGANTON NC 28680

DATE: 11/12/19 TIME: 10:12  
CLERK: amy.swans DEPT:  
CUSTOMER#: 0

COMMENT:

CHG: PRF PLANNING REZONI 650.00

AMOUNT PAID: 650.00

PAID BY: CORNERSTONE UPHOLSTE

PAYMENT METH: CHECK  
CHECK #3089

REFERENCE: CHECK #3089

AMT TENDERED: 650.00

AMT APPLIED: 650.00

CHANGE: .00

Google Maps 110 N Green St to 2937 Warlicks Church Rd Drive 17.8 miles, 24 min

### 110 N Green St

Morganton, NC 28655

#### Get on I-40 E from N Sterling St

- 8 min (2.9 mi)
- ↑ 1. Head southwest on Avery Ave toward N Green St  
446 ft
- ↶ 2. Avery Ave turns left and becomes N Sterling St  
0.7 mi
- ↑ 3. Continue straight onto S Sterling St  
Pass by McDonald's (on the left in 1.7 mi)  
1.9 mi
- ⤴ 4. Use the left 2 lanes to turn left to merge onto I-40 E  
0.2 mi

#### Follow I-40 E to Old N C Hwy 10 in Icard. Take exit 118 from I-40 E

- 12 min (12.6 mi)
- ⤴ 5. Merge onto I-40 E  
12.4 mi
- ↘ 6. Take exit 118 for Old NC 10  
0.1 mi

#### Take Curleys Fish Camp Rd and Teks Fish Camp Rd to Warlicks Church Rd

- 5 min (2.4 mi)
- ↶ 7. Turn left onto Old N C Hwy 10  
0.1 mi
- ↶ 8. Turn left (signs for Interstate 40 W/Morganton)  
0.1 mi
- ↘ 9. Turn right onto Curleys Fish Camp Rd  
0.4 mi
- ↶ 10. Turn left onto US-70 W  
315 ft
- ↘ 11. Turn right onto Teks Fish Camp Rd  
1.5 mi
- ↑ 12. Continue straight onto Warlicks Church Rd  
0.1 mi

Attachment: Driving Directions (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)

4.1.b

# 2937 Warlicks Church Rd

Connelly Springs, NC 28612

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Attachment: Driving Directions (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)

Phone Records – Case Number: ZMA 20

Entry # 1                      Date \_\_\_\_\_ Time \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Property Area: \_\_\_\_\_

Information Request / Concern: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Entry # \_\_\_\_\_                      Date \_\_\_\_\_ Time \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Property Area \_\_\_\_\_

Information Request / Concern \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Entry # \_\_\_\_\_                      Date \_\_\_\_\_ Time \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Property Area \_\_\_\_\_

Information Request / Concern \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Entry # \_\_\_\_\_                      Date \_\_\_\_\_ Time \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Property Area \_\_\_\_\_

Information Request / Concern \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachment: Phone Record Form Fillable (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)

### FAX SHEET

Michael D. Foster & Sheila Foster

8608 Parker Ave.

Connelly Springs, NC 28612

828.238.0937 or 828.238.4924

Sheilafoster67@yahoo.com

<b>To:</b> PETER MINTER	<b>From:</b> Michael Foster
<b>Fax:</b> 828.764.9021	<b>Pages:</b> 3 (including fax sheet)
<b>Phone:</b>	<b>Date:</b> 12/03/2019
<b>Re:</b> Robert Parker zoning request for meeting 12/05/2019	<b>cc:</b>

X Urgent x For Review  Please Comment  Please Reply  Please Recycle

Comments:

Please call or email so I will know you received this.

Thanks,  
Sheila Foster

828.238.4924  
sheilafoster67@yahoo.com

Attachment: Sheila Foster Comments (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)

RECEIVED 12-03-'19 21:54

FROM- 18285979190

TO-

P0001/0004

Michael & Sheila Foster  
 8608 Parker Avenue  
 Connelly Springs, NC 28612  
 828.238.4924  
Sheilafoster67@yahoo.com

December 3, 2019

Burke County Community Development

Attn: Peter Minter

RE: Robert Parker (Applicant)

Date of Meeting December 5, 2019

Please make sure all Board Members get a copy of this letter to read the concerns my family has over this rezoning request.

My husband is a Viet Nam Vet and we moved to this area when he got out of the Air Force and settled here because his family (Lee and Nellie Foster) lived here. We bought our home 32 years ago in a residential area never dreaming we would have Chicken Houses in our area and now the land right behind our home is being considered rezoned to Business. My husband is 70 and I am 69 years old and this is our forever home. .When you vote on this please see how close this is to our home and the well we use for water. My husband is out of town and will not be back until Saturday and I do not drive at night. Most people that could come with me do not get off work in time. Listed below are the concerns we have:

1. What type of business will be here?
2. How many employees will be working here?
3. What road will be used to get to this business and what kind of trucks will be traveling on this road? We already have a box truck going up and down our private Road (Parker Ave.) in the mornings and late at night driven by Jeff and Logan Parker.
4. If they use the road (path) next to my son; Michael Foster, Jr.'s land 8580 Parker Ave., that will be a lot of traffic and noise right next to his home.
5. If this business is going to be Upholstery will they be using chemicals? My husband has emphysema, COPD, and bladder cancer so he has a lot of breathing issues.
6. If there is going to be a lot of noise, are they going to be required to put some kind of boundary up so we will not be disturbed by this. Ex: trees or sound proofing fence.

Attachment: Sheila Foster Comments (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)

- 7. Please note that out of all the land they own they have picked the 2 acres that are directly behind our home and go from our left boundary to our right boundary. The applicant's son just built a home and you will notice he is not asking to rezone the area behind his son's new home. My son and my family are the ones that would be bothered by this request.
- 8. Please make sure the Applicant does not put a Chicken House this close to our home and well; we have enough air pollution in our neighborhood already from Stephen Parker's (Robert Parker's brother the Applicant for this zoning request) chicken houses.
- 9. Everyone within a certain number of miles to the chicken houses had our homes and land value reduced by 10% and we can not afford to see a lifetime investment go down in value anymore. Will this rezoning request; if passed, make our home and land values go down even more???

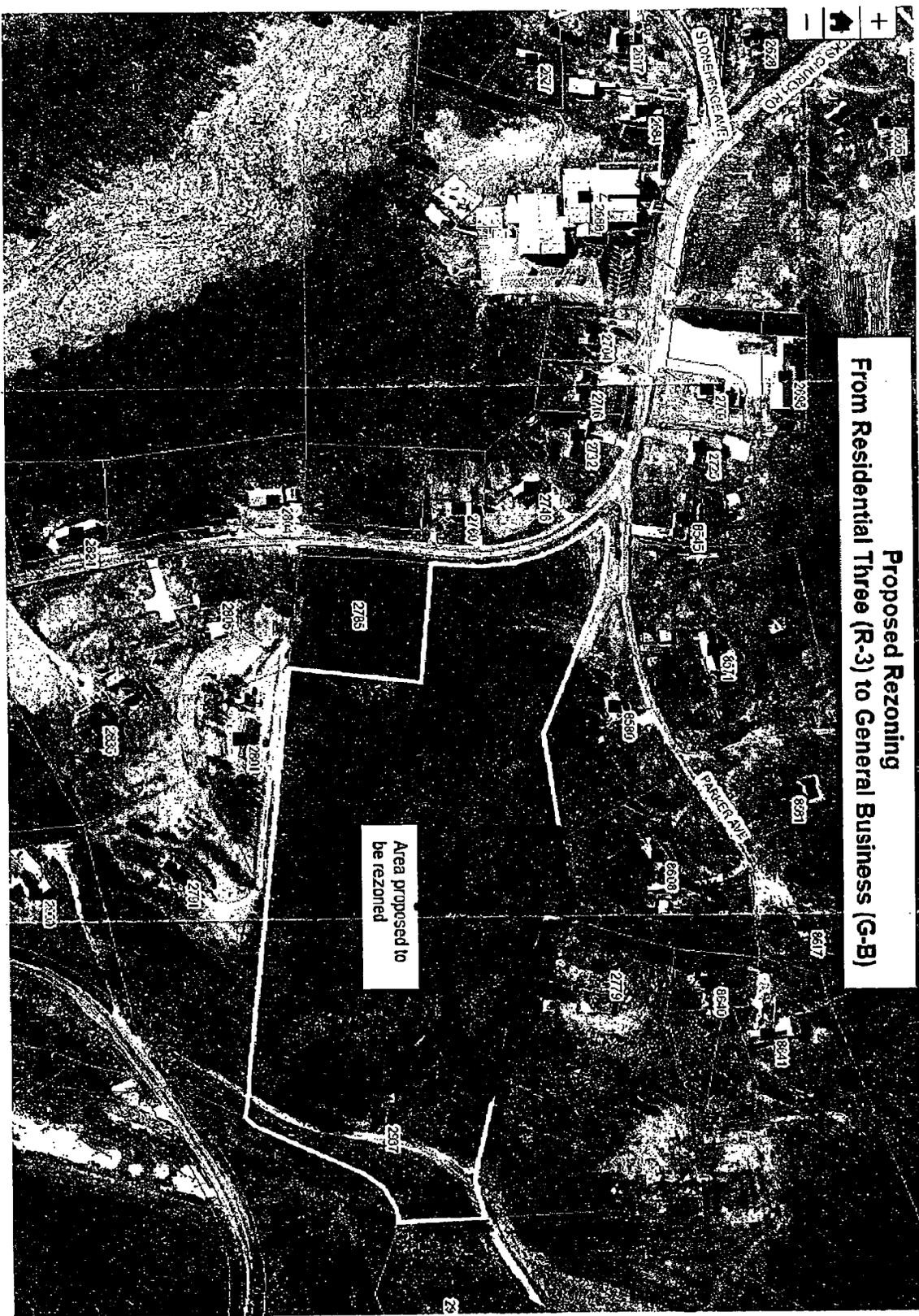
Look at this request like you would if someone was requesting a business zone in your residential area. Thank you for taking the time to read this and listen to our concerns as taxpayers and voters.

With kind regards,

Michael and Sheila Foster 8608 Parker Ave., Connelly Springs, NC

Michael Foster, Jr. 8580 Parker Ave., Connelly Springs, NC

Attachment: Sheila Foster Comments (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)



Rezoning Petition: ZMA 2019-010  
 Applicant: Robert Parker  
 Request: Rezone a 2-acres from Residential Three (R-3) to General Business (G-B)

Attachment: Sheila Foster Comments (2932 : Comm. Dev. - Zoning Map Amendment ZMA 2019-10 & Public Hearing - 6:00 P.M.)

## **Burke County Notice of Public Hearing**

The Burke County Board of Commissioners will hold a public hearing at 6:00 p.m. on January 21, 2020 in the Commissioners' Meeting Room, Burke Co. Services Building, 110 N. Green St., Morganton, NC (Door E). At the meeting they will take public comment regarding the following matter:

ZMA 2019-10 – Applicant Robert Parker - A request to rezone a two (2) acre portion of one (1) parcel of land totaling 11.35 acres from the Residential Three (R-3) to the General Business (G-B) District. (PIN# 2773632359)

Prior to the public hearing, citizens may contact the Burke County Community Development at (828) 764-9030 with questions. In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager's office at (828) 764-9350 at least forty-eight (48) hours prior to the meeting.

Pub: Jan. 9 and Jan. 16

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

**Subject Title: Blue Ridge Community Action - Community Service Block Grant for FY 20-21**

**Presented By: Mary Wright**

**Summary of Information:** Blue Ridge Community Action intends to apply for funding provided by The North Carolina Department of Health and Human Services, Office of Economic Opportunity. The Office of Economic Opportunity helps low-income individuals and families achieve self-sufficiency. They work to improve the social and economic well-being of individuals, families and communities across North Carolina. Local agencies help individuals find jobs, locate housing, obtain shelter, have food, obtain access to health care and take care of children. The application deadline is February 2020.

**July 1, 2020 - June 30, 2021**

**Funding level:** \$490,821(\$185,778 for Burke, \$169,615 for Caldwell and \$135,428 for Rutherford County)

**Funding source:** North Carolina Department of Health and Human Services  
 Division of Social Services/Economic and Family Services

**Service area:** Burke, Caldwell and Rutherford Counties

**Families to be served:** 185

**Long Range Goal:** To reduce barriers that adversely affect living conditions of low-income families by providing information, referral and access to needed human services by 6/30/21.

**One Year Objective:**

1. To conduct intake, assessment, eligibility and referral for 300 low-income families regarding local human services assistance programs and providing assistance in applying for services.
2. To assure 150 low-income families receive identified human service by 6/30/21. (60 in Burke, 60 in Caldwell and 30 in Rutherford County)
3. To provide to 40 families comprehensive case management service to assist them to move above the poverty level. (20- Burke, 10 - Caldwell, 20 - Rutherford)
4. Move 5 families out of poverty by 6/30/21.

**Information and Referral Activities:**

1. Provide outreach and intake through door-to-door canvassing, intra-agency referrals, agency referrals, walk-ins and through the family support center.
2. Assess family needs and make appropriate referrals for needed services.
3. Provide follow up activities to assure services are received.
4. Coordinate a cross referral system for services for the poor.
5. Families will receive information on how to make better choices in their lives by attending scheduled workshops and presentations at the family support center. This includes understanding why choices are made, the procedures that lead to change, financial awareness and planning, and achieving and maintaining good health.

### **Self-Sufficiency Outcomes**

- . Provide outreach and recruitment through door-to-door canvassing, inter-agency referrals, walk-ins and through the BRCA family support center.
- . Secure documents for eligibility determination and record-keeping.
- . Complete a family assessment to identify family strengths and resources needed.
- . Make appropriate referrals for needed services.
- . Monitor family plans for progress and/or adjustments.
- . Provide direct assistance to families as needed.
- . Assure 10 families receive employment.

BRCA Community Services Block Grant employs 1 Community Service Worker II and 1 Case Manager that are responsible for the following:

1. Providing support and services as a response to the poor.
2. Serving as liaisons between clients and available service providers.
3. Reaching out into the community to determine what services are available to low-income families; what needed services are lacking in the community; how available services are obtained; and what sources can be utilized to obtain services which are not immediately within the community/county.
4. Providing case management services.
5. Providing a centralized intake and application process.
6. Maintaining centralized agency filing system.
7. Coordinate and or conduct training sessions as needed.

Note: The Board received a copy of the partial grant application by email on December 20, 2019.

**Budgetary Effect:** None. No local funding is requested.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:**

1. Receive a brief overview of the grant application.
2. To formally acknowledge receipt of Blue Ridge Community Action's Community Service Block Grant application for FY 20-21.

Community Services Block Grant [CSBG]
Documentation of Submission to County Commissioners

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: Blue Ridge Community Action, Inc.

County: Burke

Date of Application Submission: 12/20/19

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO February 14, 2020.

Clerk to the Board should initial all items below.

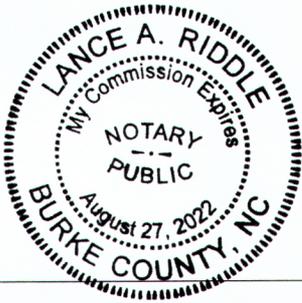
- Initials and text: 'The agency submitted a complete grant application for Commissioner review.', 'The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.', 'Commissioners' comments provided those to the agency. (If applicable)'

Signature of Clerk to the Board

Date: 12-20-2019

Signature of Notary: Lance A. Riddle - Gary A. Riddle

Date: 12-20-2019



Attachment: BRCA Community Service Block Grant App (2939 : Blue Ridge Community Action - Community Service Block Grant for FY 20-21)

Community Services Block Grant [CSBG]  
Documentation of Submission to County Commissioners

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: \_\_\_\_\_ Blue Ridge Community Action, Inc. \_\_\_\_\_

County: \_\_\_\_\_ Caldwell \_\_\_\_\_

Date of Application Submission: \_\_\_\_\_ 12/20/19 \_\_\_\_\_

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO **February 14, 2020**.

Clerk to the Board should initial all items below.

- \_\_\_\_\_ The agency submitted a complete grant application for Commissioner review.
- \_\_\_\_\_ The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners
- \_\_\_\_\_ Commissioners' comments provided those to the agency. (If applicable)

\_\_\_\_\_  
Clerk to the Board Date

\_\_\_\_\_  
Notary Date

Attachment: BRCA Community Service Block Grant App (2939 : Blue Ridge Community Action - Community Service Block Grant for FY 20-21)

**Community Services Block Grant [CSBG]  
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: \_\_\_\_\_ Blue Ridge Community Action, Inc. \_\_\_\_\_

County: \_\_\_\_\_ Rutherford \_\_\_\_\_

Date of Application Submission: \_\_\_\_\_ 12/20/19 \_\_\_\_\_

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO **February 14, 2020**.

Clerk to the Board should initial all items below.

- \_\_\_\_\_ The agency submitted a complete grant application for Commissioner review.
- \_\_\_\_\_ The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners
- \_\_\_\_\_ Commissioners' comments provided those to the agency. (If applicable)

\_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

Attachment: BRCA Community Service Block Grant App (2019) : Blue Ridge Community Action - Community Service Block Grant for FY 20-21

# North Carolina Department of Health and Human Services



## Community Services Block Grant Program

Fiscal Year 2020-21 Application for Funding

Project Period July 1, 2020 – June 30, 2021

Application Due Date: February 14, 2020

Agency Information			
Agency:	Blue Ridge Community Action, Inc.		
Agency:	Blue Ridge Community Action, Inc.		
Federal I.D.	56-0855390		
DUNS Number:			
Administrative Office Address:	800 North Green Street Morganton, NC 28655		
Mailing Address (include the 4-digit zip code extension):	800 North Green Street Morganton, NC 28655		
Telephone Number:	828-438-6255		
Fax Number:	828-433-5721		
<b>Proposed Funding:</b>	<b>CSBG:</b> <b>\$490,821</b>	<b>Additional Resources:</b> <b>\$</b>	<b>Agency Total Budget:</b> <b>\$8, 402,418</b>
<b>Application Period:</b>	<b>Beginning:</b> July 1, 2020	<b>Ending:</b> June 30, 2021	
Board Chairperson:	Constance Inita Smith		
Board Chairperson's Address: (where communications should be sent)	800 N. Green Street Morganton, NC 28655		
Board Chairperson's Term of Office (enter beginning and end dates):	10/2019-10/2020		
Executive Director:	Stephanie E. Ashley		
Executive Director Email Address:	<a href="mailto:sashley@brcainc.org">sashley@brcainc.org</a>		
Agency Fiscal Officer:	Karen G. Harshman		
Fiscal Officer Email Address:	<a href="mailto:kmgodfrey_brca@yahoo.com">kmgodfrey_brca@yahoo.com</a>		
CSBG Program Director:	Mary Wright		
CSBG Program Director Email Address:	<a href="mailto:mmwright@brcainc.org">mmwright@brcainc.org</a>		
Counties Served with CSBG funds:	Burke, Caldwell, Rutherford		
Agency Operational Fiscal Year:	July-June		

North Carolina Department of Health and Human Services  
Office of Economic Opportunity –  
2420 Mail Service Center / Raleigh, North Carolina 27699-2420

**Proposed Funding**

**CSBG:** Enter the proposed amount of CSBG funds allocated for FY 2021. \$490,821

**Additional Resources:** Enter the amount of other resources the agency expects to receive during the 2021 program year. If an exact figure is not known at this time, the best possible estimate.

**Agency Total Budget:** Enter the sum of CSBG and Additional Resources for the period of July 1, 2020 - June 30, 2021. \$8,402,418

Attachment: BRCA Community Service Block Grant App (2939 : Blue Ridge Community Action - Community Service Block Grant for FY 20-21)

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
Certification and Assurances**

**Public Hearing on the Initial Plan**

We herein certify that a public hearing as required by 10A NCAC 97B .0402 Citizen Participation in the Application Process occurred on \_\_\_\_\_ for the initial planning process for the agency's current project plan and the agency has maintained documentation to confirm the process of the public hearing.

For multi-county providers, indicate the date and the county the hearing was held.

Date	County	Date	County
1/7/20	Burke		
1/8/20	Caldwell		
1/9/20	Rutherford		

**County Commissioners' Review**

We herein certify that the application for this project period was submitted to the Board of County Commissioners for review and comment on \_\_\_\_\_ as required by 10A NCAC 97C .0111(b)(1)(A).

For multi-county providers, indicate the county and date the application for funding was presented to the Board of County Commissioners as required by 10A NCAC 97C .0111(B).

Date	County	Date	County
	Burke		
	Caldwell		
	Rutherford		

**Board of Directors Approval of the Application**

I hereby certify that the information contained in the attached application is true and the Board of Directors has reviewed and approved this application for the Community Services Block Grant Program.

Date of Board Approval: \_\_\_\_\_

Board Chairperson: \_\_\_\_\_  
(Signature) (Date)

Finance Committee Chairperson: \_\_\_\_\_  
(Signature) (Date)

**Board of Directors' Membership Roster**

Total Seats Per Agency Bylaws	15			Total Current Vacant Seats	2	
Total Number of Seats Reserved for Each Sector	Poor	5	Public	5	Private	5
Total Number of Vacant Seats Per Each Sector	Poor	1	Public	1	Private	0

Name	County of Residence	Community Group/ Area Represented	Date Initially Seated [month/year]	Number of Terms Served [completed]	Current Term Expiration [month/year]
<b>Representatives of the Poor</b>					
1. Mary Johnson	Burke	East Drexel Community	2/2004	4	10/2020
2. Annie Logan	Caldwell	Freedman Community	8/2010	3	8/2022
3. VACANT	Rutherford	Spindale Community			
4. JoAnn Woods	Rutherford	Forest City Community	8/2014	1	8/2020
5. Keith Lipsey	Rutherford	Forest City Community	1/2019	0	1/2022
6.					
<b>Public Elected Officials</b>					
1. Terry Elliott	Burke	Burke County Commissioner	8/1999	5	12/2020
2. James (Al) Smith	Burke	Burke County Commissioners	2/2019	0	12/2020
3. VACANT	Rutherford	Rutherford County Commissioners			
4. C. Inita Smith	Caldwell	Caldwell County Commissioners	10/2003	4	1/2021
5. Hannah Romero	Caldwell	Caldwell County Commissioners	11/2019	0	8/2023
6.					
<b>Representatives of Private Organizations</b>					
1. Barbara Myers	Burke	NAACP	8/2010	3	8/2022
2. Hilary Ventura	Burke	Legal Aid of NC	1/2014	1	1/2020
3. Shari Brown	Caldwell	CCC & TI	2/2009	3	4/2021
4. Ashley Kaczynski	Burke	Head Start Policy Council	11/2019	0	11/2022
5. Linda Davis	Burke	Foster Grandparent Program	2/2019	0	2/2022
6.					

The signature of the Board of Directors Chairperson certifies that the persons representing the poor were selected by a democratic process and that there is documentation on file that confirms the selection of all board members. In addition, by signing below, the Board of Directors Chairperson confirms that the selection of all board members coincides with the directives outlined in the agency's bylaws and that a current Board of Directors Member Profile is on file for each member.

\_\_\_\_\_  
Board of Directors Chairperson



**Board of Directors' Officers and Committees**

Note: All committees of the board should fairly reflect the composition of the board (10A NCAC 97C .0109). Be sure to identify the chairperson and other committee positions.

Name	Office	Sector Represented	County Represented*
<b>Officers of the Board</b>			
C. Inita Smith	Chairperson	Public	Caldwell
Hilary R. Ventura	Vice-Chair	Private	Burke
Barbara R. Myers	Secretary/Treasurer	Private	Burke
<b>Committee Name: Executive</b>			
C. Inita Smith	Chairperson	Public	Caldwell
Hilary R. Ventura	Member	Private	Burke
Barbara Myers	Member	Private	Burke
Mary Johnson	Member	Poor	Burke
Annie Logan	Member	Poor	Caldwell
<b>Committee Name: Finance</b>			
Barbara R. Myers	Chairperson	Private	Burke
Terry Elliott	Member	Public	Burke
Shari Brown	Member	Private	Caldwell
Linda Davis	Member	Private	Burke
VACANT		Poor	Rutherford
<b>Committee Name: Planning</b>			
Mary Johnson	Chairperson	Poor	Burke
James Smith	Member	Public	Burke
Ashley Kaczynski	Member	Private	Burke
VACANT		Public	Rutherford
<b>Committee Name: Personnel/EO</b>			
Annie Logan	Chairperson	Poor	Caldwell
Hannah Romero	Member	Public	Caldwell
JoAnn Woods	Member	Poor	Rutherford
Kelth Lipsey	Member	Poor	Rutherford
<b>Committee Name:</b>			
	Chairperson		
<b>Committee Name:</b>			
	Chairperson		

\*To be completed by agencies serving multiple counties.

# Community Service Block Grant

## Board of Directors Contractual Certifications

I, Constance Inita Smith (board chairperson name and name of applicant) certify the information in the following categories by initialing each certification and signing below:

- A. Conflict of Interest:** I certify that a Conflict of Interest Policy is in place and that a copy of the policy can be found in the Employee Policy Manual and in the Board Member Handbook. I also certify that all members of the Board of Directors and all staff annually sign "Conflict of Interest" forms and that copies of Board member signatures are kept in the Board Minutes Book while copies of employee signatures are retained in the personnel files.
- B. Board of Director Orientation/Training:** I certify that a Board Member Orientation Policy is in place and that it is utilized as new Board members are assigned to the Board. I also certify that all Board members attend an annual Board Training each year and record of such is reflected in the Board minutes. The most recent Board Training occurred on May 28, 2019.
- C. Agency-wide Audit:** I certify that Rives & Associates performs an audit annually. The audit is completed each year and submitted for review by the Board. The most recent audit for program year 2018-19 was submitted and accepted by the Board at the January 14, 2019 meeting and is on record in said minutes.

Certification (Original Signature)

\_\_\_\_\_  
Signature of Chairperson/President

\_\_\_\_\_  
Date

# Community Service Block Grant Certification of Community Assessment

The Blue Ridge Community Action, Inc. has conducted a Community Assessment of its service area within the past three (3) years utilizing the following method(s):

(Check one or more of the following methods)

- Surveys of the community(s) - door to door, telephone, etc.
- Review of Records - agency intake forms, program participant records, etc. (may be used with at least one other type of needs assessment; will not meet compliance on its own)
- Review of demographical information - U.S. Census, welfare statistics, unemployment statistics, etc.
- Discussions/information/testimony provided by individuals and community members - social service professionals, agency staff, program participants, etc.
- Public meetings to solicit input on community needs
- Other (Describe) \_\_\_\_\_

The most recent Community Assessment was completed on: January 2020  
(date)

The Community Assessment was completed by: Progress Resources, Inc.  
(agency or contractor)

It is expressly understood that this Community Assessment should include community and consumer input. It is to be used as a basis for prioritizing the needs of the low-income population in the service area and for planning the applicant's projects to meet those needs.

It is further understood that documentation validating that a Community Assessment was completed and is to be retained by the applicant and is subject to review by the Office of Economic Opportunity.

Please provide a 4-5 sentence summary of your most recent Community Needs Assessment:

The uneven distribution of resource and continuing changes in population characteristics coupled with employment and education, underscore the importance of effective social programs aimed at moving families toward self-sufficiency. Careful attention to program design, staff development, and resource allocation based on the findings of the community assessment will ensure that programs and program services thoughtfully and strategically address the needs of the region's most venerable residents and valuable resources.

**(continue to next page)**

The following is a list of needs as prioritized, with community input, through the needs assessment process.

1. Lack of employment—lack of good paying jobs	4. Nutrition—not enough income or subsidy to purchase enough food
2. Housing—Availability of safe & affordable housing	5. Lack of adequate transportation—cost of purchasing and maintaining a vehicle and limited public transportation
3. Lack of education	6. Health care—lack of sufficient insurance, income and transportation

Certification (Original Signature)

\_\_\_\_\_  
Signature of Chairperson/President

\_\_\_\_\_  
Date

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
Planning Process Narrative**

1. Explain in detail how each of the following was involved in the planning and development of this strategic plan.
  - a. Low-Income Community:  
Low income persons are involved in the CSBG planning process through community and family surveys, agency program data, input through public hearings and target area representation on the agency's Board of Directors and Head Start Policy Council. In addition, feedback is obtained from families receiving BRCA services and needs identified by those seeking to obtain service.
  - b. Agency Staff:  
Agency staff plays a key role in the development of the agency strategic plan process. Agency staff provide input regarding needs data, historical information concerning program target areas, number of clients served and client needs. Agency staff establish the framework for carrying out the objectives outlined in the strategic plan. In addition, staff consult with area agencies to determine the current level of community services and available resources to address the needs of low-income families.
  - c. Agency's Board Members:  
Several meetings and training sessions are held with the BRCA Administrative Staff and the Board of Directors. As a result, the Long Range Strategic Plan is developed and adopted. The Board reviews the program design for appropriateness in responding to local needs and meeting the goals and objectives of the agency's strategic plan. The Board provides guidance on legal, programmatic and fiscal concerns throughout the year.
2. Describe how and what information was gathered from the following key sectors of the community in assessing needs and resources during the community assessment process and other times. These should ideally be from each county within your agency's service area:
  - a. Community-based organizations:
  - b. Faith-Based Organizations:
  - c. Private Sector:
  - d. Public Sector:
  - e. Educational Sector:
3. Describe your agency's method and criteria for identifying poverty causes including how the agency collected and analyzed qualitative and quantitative data in identifying those causes.  
  
Methods used to identify the poverty causes include data analysis, client input through needs assessments, and input and assessments from other service providers. Staff collect and analyze data on poverty related problems from human service agencies, census data and census updates, education and employment agencies and local and state data made available through coordinated planning process. BRCA staff review in-house data gathered from our client databases regarding client needs and services received, through intake reviews and staff interaction.

## Identified causes:

Unemployment/underemployment	Access to needed services	Language barriers
Quality of affordable child care	Affordable housing/home ownership	

4. Describe activities that your agency has undertaken to advocate for and empower low-income individuals and families to achieve economic independence and security.

BRCA serves as the lead agency for the Circles program in Burke County. Circles is a national programs designed to eliminate poverty. Families are provided the training, networking, and social capital essential to getting out of poverty. Key components include changing the mindset and policies of the community with respect to poverty, family centered established goals and objectives, and partnerships with middle and upper income members of the community to provide needed support and guidance on building financial, emotional and social resources.

5. Describe how your agency plans to make more effective use of, coordinate and form partnerships with other organizations and programs including: State welfare reform efforts; public and private resources; religious organizations, charitable groups, and community organizations.

BRCA staff serves on several boards and committees that address the needs of low-income families. Staff provide input in the planning, design and implementation of program design and establishes coordination linkages in the delivery of services. Boards and Committees involved include but is not limited to:

- Caldwell Department of Social Services
- Burke and Caldwell Council on Aging
- Burke County United Way
- Burke and Caldwell Smart Start
- Burke County CAP Program Advisory Board
- Workforce Development Board
- Emergency Food and Shelter Grant Board
- Burke County Circles Initiative
- NC Works
- Isothermal Community College Human Resource Committee
- Rutherford County DSS Foster Parent Reunification Committee
- NCPK Board
- Burke Rotary

Many of the successes achieved by BRCA are the result of the strength of our partnerships. These relationships are reflected in program design and the provision of services to the families we serve. Staff use a cross-referral and follow-up system to coordinate and assure families receive services that they are eligible for.

BRCA has established an on-going relationship with the local Department of Social Services, health departments, transit authorities, employment agencies, faith-based organizations, Senior Centers, and other agencies in Burke, Caldwell and Rutherford Counties. Coordination of services includes cross-referral for services, including, but not limited to:

- Department of Social Services—child care vouchers, adult day care vouchers, emergency assistance, Low-Income Energy Assistance Program (LIHEAP), Work First placement, food stamps, Medicaid, staff training, information and referral
- Health Department—immunizations, health screenings, dental screening and services, WIC, consumer information
- Transit Authority—transportation services

- Workforce Investment Opportunity Act (WIOA)—job readiness, employment referral and placement, employment verification
  - Faith-Based Organizations—food, emergency assistance, information and referral, handicap ramps
  - Community College—ABE/GED, English as a Second Language, Spanish in the workplace
  - Senior Centers—volunteers, services for elderly
  - Section 8 Housing—rental subsidy
  - Community Development Corporation—First-Time Homebuyer Assistance, Pre-Home Ownership Education, Financial Literacy
  - Smart Start—child care subsidy
  - Council on Aging—nutrition services for the elderly, adult day health service
  - Western Piedmont Council of Governments—housing repairs, foreclosure prevention assistance
  - United Way—information and crisis assistance
  - Area Agency on Aging—senior services
  - Veterans Administration—adult day health services, senior employment and training
  - Cooperative Extension—staff training, nutrition education
  - Local Housing Authority—subsidized housing
  - Consumer Credit Counseling—financial & budget counseling, debt management
6. Describe how your agency will establish linkages between governmental and other social services programs to assure the effective delivery of such services to low-income individuals, to avoid the duplication of such services and to fill identified gaps in services, through the provision of information, referrals, case management and follow-up consultations.

BRCA continues to coordinate and establish linkages with other human service programs through the sharing of needs, data, involvement on inter-agency and community planning groups, involvement in inter-agency client service coordinating councils, volunteer activities, provision of information and referral.

7. Provide a description of how your agency will support innovative community and neighborhood-based initiatives related to the purposes of the Community Services Block Grant (fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting).

There are several programs in Burke, Caldwell and Rutherford counties that are designed to encourage effective parenting. Programs include services through Child Care Connections, Smart Start, Appalachian Family Innovations, Family Connections, Family Support Network and Department of Social Services. BRCA works closely with, and encourages program participants to utilize these existing program services. BRCA's Head Start program has special activities set aside for male involvement. This includes gardening days, "donuts for dads" and other father (male) projects.

8. Describe activities that your agency has undertaken or plans to undertake, on an emergency basis, for the provision of such supplies and services, nutritious foods and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.

BRCA works closely with primary emergency food and shelter providers in the community. BRCA has established partnerships with the local American Red Cross, Salvation Army, local shelters

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
Planning Process Narrative (continued)**

and all faith-based organizations providing emergency food, crisis assistance and shelter. BRCA staff is a member of the local Emergency Food and Shelter Grant Board of Directors in Burke County. The Head Start program has limited funds for emergency assistance. Emergency assistance funds are provided on a limited basis by CSBG funds. BRCA operates the Congregate Nutrition and Home Delivered Meals programs in Caldwell County. The programs are funded through the Home and Community Care Block Grant. Priority is given to low income elderly. BRCA works closely with the Morganton Senior Center for referrals to the Nutrition and Home Delivered Meals programs in Burke County. Bi-annually BRCA coordinates with the Fraternal Order of Police to provide food boxes to identified families.

9. Describe how your agency will coordinate the provision of employment and training activities with entities providing activities through statewide and local workforce investment systems under the Workforce Innovation and Opportunity Act. Provide the dollar amount of your allocation that will go towards employment training.

BRCA is an active partner with the Workforce Development boards in Burke and Caldwell Counties. BRCA serves and will continue to serve as a Workforce Investment Act employment site. CSBG Program staff attend local "Hire" meetings sponsored by the NC Works Career Centers in the counties we serve. Community Service staff will make needed referrals to employment and training opportunities available through WIA programs and NC Works in Burke, Caldwell, and Rutherford Counties. BRCA is the subcontractor for the Senior Community Service Employment and Training Program. The program provides training opportunities for seniors preparing them to return to unsubsidized employment.

10. Describe how your agency will ensure coordination with the emergency energy crisis intervention program under title XXVI (relating to low-income home energy assistance).

BRCA works closely with the Department of Social Services to assure low-income families are aware of emergency energy crisis intervention programs. Program staff attend the local annual training workshop for the Crisis Intervention Program (CIP) and the Low Income Energy Assistance Program (LIEAP). Program information, eligibility criteria, the application process, and dates to apply are posted and distributed to low-income families and posted at all BRCA sites. In addition low-income families are referred to the Weatherization Assistance Program and the Heating and Air Repair and Replacement Program for energy cost savings by improving the energy efficiency of their home.

11. Describe the needs of low-income youth and your agency's efforts to promote increased community coordination and collaboration in meeting the needs of low-income youth.

BRCA partners with the Burke County Public Schools Burke Alternative to Suspension Program to serve as a volunteer worksite for students suspended from public school. Students are provided volunteer opportunities as well as time to complete school assignments. Students successfully completing the program receive attendance and academic credit.

BRCA operates the Head Start and Early Head Start programs which provides pre-school education, socialization, medical dental and developmental evaluations and screenings for 232 children. Child care services are provided for 165 children enabling parents to retain employment, seek employment, or continue education and job training. Head Start and child care are provided at three child care centers owned and operated by BRCA.

12. Describe your agency's method for informing custodial parents in single-parent families that participate in CSBG programming about the availability of child support services. In addition, describe your method for referring eligible parents to the child support office[s].

BRCA Community Service staff complete a family assessment by completing a family profile on all applicants. The family profile provides detailed information about the family including sources of income. Single parent families are provided information and referral on the availability of child support services. The information includes the process for applying for child support and contact numbers. The resource referral form will document the referral for services and the result of the referral.

13. Describe activities that your agency has undertaken or plans to undertake, to address the Department's priorities which includes:
- Combat the **Opioid Crisis** by focusing on policies and practices that prevent opioid misuse, addiction and overdose;
  - Develop better outcomes for **Early Childhood** learners to ensure that they are healthy, safe and nurtured, learning and ready to succeed;
  - Expand **NCCARE360**, a statewide database that provides resource information for medical providers and human services professionals in response to social determinants of health like housing stability, food security, transportation access and interpersonal safety; and
  - Implement **Healthy Opportunities** that improve the health, safety and well-being of North Carolinians by addressing conditions in which people live that directly impacts health.

BRCA staff will attend trainings to begin to identify and disseminate information. Training will include but not limited to training sessions offered thru VAYA Health and other community resources. In addition, staff will receive the NC Peer Support Training/Certification.

BRCA is the Head Start Grantee for Burke and Caldwell Counties as well as an Early Head Start grantee for the same counties. Head Start and Early Head Start annual goals in the grant include tracking health, nutrition, school readiness and parent involvement. Outcomes are reports to Head Start thru the grant renewal process.

NCCARES360 is not available in this area at this time. BRCA staff will begin using the system once it is implemented for this area as a source of information and referral.

BRCA is currently negotiating a partnership agreement with Brian Myers of Dogwood Health Trust who is applying for Healthily Opportunities funding for the Western District. BRCA will continue partnerships with area health departments, low cost and free health clinics, and agencies that provide health services.

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
OEO Form 210**

**Agency Strategy for Eliminating Poverty**

**Planning Period:** July 1, 2020 – June 30, 2021

**Section I: Identification of the Problem (use additional sheets if necessary)**

1. Give the Poverty Cause name(s), rank the poverty cause(s) and identify which one(s) the agency will address.

Information & Referral

2. Describe the poverty cause(s) in detail in the community with appropriate statistical data (include data sources).

- (A) Explain why the problem exists.

There are many factors that cause poverty. Among those factors are lack of information on available resources, language barriers, mental and physical disabilities, little or no education, low skill levels, low self-esteem, low self-confidence, poor health and poor health care, poor family planning, anti-social and self-destructive behavior, and poor financial management practice. Once poor, there are many factors that tend to keep people in poverty. Poor people are frequently unable to pay for housing, food, childcare, healthcare, and education. Difficult choices must be made when limited resources cover only some of these necessities. If you are poor, you are essentially an illness, an accident, or a paycheck away from homelessness. Those factors include low paying jobs, inadequate or no health coverage, poor housing, little or no public transportation, too few affordable day care centers, and discriminatory practices, especially in the workplace.

The homeless population of Burke and Caldwell Counties has increased significantly due to economic causes related to industry closings and lay-offs, rigid program guidelines for public subsidy of compensation, the immigration of Hispanic population, the abuse of spouses and children and the discharge of persons in poverty from local state institutions. Homelessness and poverty are inextricably linked. There are few agencies available to address the total needs of the homeless which include food, shelter, transportation, employment assistance, physical and mental health care, and emergency assistance

Emergency assistance needs and demands on limited resources are growing at a rapid rate. Crisis intervention funds have been reduced in all three counties in the service area. Because of the limited funding available through DSS programs, local Christian ministry and non-profit programs are reporting an increase in emergency assistance requests without having adequate resources to meet the need.

- (B) Identify the segment of the population and give the number of people experiencing the problem.

The total population for Burke County is estimated at 89,486 and the total population of Caldwell County is estimated at 81,484. The total population of Rutherford County is 66,600. Both Burke and Caldwell Counties have been designated as low wealth counties. The per capita income is \$18,341 for Burke, \$19,860 for Caldwell, and \$17,709 for Rutherford County. The poverty population in our area is made up of people on fixed income, people who work at or below poverty incomes, people who receive public assistance, and families with single heads of households. 20.9% or 11,068 individuals in Burke County and 20.8% or 9,462 individuals in Caldwell County, and 21.0% or 13,818 individuals in Rutherford County are below the poverty level. (U.S. Census Bureau American Fact Finder).

The median income for households in Burke County is \$37,735. The median income of households in Caldwell County is \$34,853. The median income for Rutherford County is \$36,863. Of these families 25.6% in Burke and 16.8% in Caldwell are families with children under the age of 5 years old. 35% of related

children under age 18 in Rutherford County were below the poverty level.

Educational attainment for the region is somewhat concerning especially related to the population who did not finish high school (approximately one-fourth of those who begin high school). 18.60% of adults of the Rutherford County are less than a high school graduates. 22.5% in Burke County and 24.10% of adults in Caldwell County have less than a high school education. (<http://www.census.gov/quickfacts>) With a segment of the population lacking education, the typical low-income family is caught in a diminishing cycle. It is difficult to lure industry that pays well since employers in these fields are increasingly in need of a highly educated workforce. The significant majority of male and female blue collar workers within both counties are employed in furniture 13% Burke and 28% Caldwell, construction 9% Burke and 11% Caldwell, health care 18% Burke and 13% Caldwell, and education. (<http://www.city-data.com>). Without higher paying jobs available, there is little incentive for potential employees to complete higher education. These facts above indicate that program families may need assistance completing their GEDs and college degrees.

The Hispanic / Latino population represents a significant minority; therefore, BRCA must consider the needs of English language learners from varying perspectives – children, parents, and staff – while also planning program and classroom activities from a multicultural perspective. North Carolina has seen a 400% increase in its Latino population from 1990-2000 (<http://elpueblo.org>). In 2004 North Carolina was identified as the 12th largest Hispanic market in the United States (<http://quepasamedia.com>). As with all new waves of immigrant populations in the United States, Latinos are confronted with issues of assimilation, cultural expression, identity, discrimination, stereotypes, and separation with loved ones in their native country. The Hispanic / Latino populations increased to 5.1% in Burke and 4.6% in Caldwell. Although the statewide increase in the Hispanic / Latino population during the last ten years (111%) is not as significant as in the previous ten-year span (400%), this group continues to represent a growing and significant minority as well as a challenge to many programs in terms of addressing linguistic and cultural issues.

Source: <http://factfinder.census.gov> \*Source: <http://www.city-data.com>

(C) Provide demographic information of those adversely effected inclusive of:

- (a) Gender
- (b) Age
- (c) Race/Ethnicity for the agency's service area

County	Caldwell		Burke		Rutherford	
	Below Poverty Level	Percent below Poverty	Below Poverty Level	Percent below Poverty	Below Poverty Level	Percent below Poverty
Population of whom poverty status is determined	9,462	20.80%	11,068	20.90%	13,818	21.00%
<b>Gender</b>						
Male	3,912	17.90%	5,177	20%	6,215	19.50%
Female	5,550	23.40%	5,891	21.90%	7,603	22.30%
<b>Age</b>						
Under age 18 years	2,807	29.70%	3,667	32.80%	4,572	31.80%
18 - 64 years	5,523	19.60%	6,664	20.30%	8,015	20.20%
65 years and older	1,132	14.30%	736	8.30%	1,231	10.30%
<b>Race</b>						
White	7,347	18.70%	7,722	17.70%	10,375	18.20%
Black or African American	1,178	35.70%	1,180	31.10%	2,457	39.20%

American Indian and Alaska Native	68	22.50%	38	14.20%	26	10.40%
Asian		0.00%	361	19.60%	19	4.80%
Other Races	456	33.10%	1,116	51.10%	572	54.60%

(D) Explain how the persons are adversely affected.

Many human service agencies cannot provide outreach to low-income persons in their homes, relying primarily on institutional office procedures, the media and referrals from other agencies. Outreach efforts, which include information and referral, are needed to find, inform and provide access for low-income persons not currently served by area programs. The limited resources for child care, Work First, crisis assistance and transportation indicate that outreach and information and referral need to focus on the poor who are isolated, uninformed and most in need.

**Section II: Resource Analysis (use additional sheets if necessary)**

(E) Resources Available:

a. Agency Resources: \$490,821

b. Community Resources:

United Way	Workforce Development funds	Burke & Caldwell Transit Authorities
Council on Aging	Community College	Yokefellow
Social Services	Division of Facility Services	South Caldwell Christian Ministries
Health Department	Blue Ridge Comm. Action programs	Shelter Home of Caldwell
American Red Cross	Olive Hill Community Econ Dev Corp.	Foothills Mental Health
Salvation Army	Local Churches	Ministerial Alliances
Social Services	Burke United Christian Ministries	Burke & Caldwell Smart Start
East Burke Christian Ministry	Caldwell Health Department	Good Samaritan Clinic
OPTIONS (Victims Assist. Shelter)	Caldwell Council on Aging	The Outreach Center
Section 8 Housing	Local Housing Authorities	The Meeting Place
Rutherford/Polk Smart Start	New Beginnings Soup Kitchen	Grace of God Mission & Family Resources, Inc.
Isothermal Planning & Development Commission	Operation Hope	

(F) Resources Needed:

c. Agency Resources: \$490,821

d. Community Resources:

**Section III: Objective and Strategy**

Objective Statement: To reduce barriers that adversely affects living conditions of 150 low-income providing information, referral and access to needed human services by 6/30/2021

(G)

Strategies for Objective:

\*To maintain, coordinate, and improve human services information and referral network to assure access to these services by low-income persons.

To assist low-income families in organizing to develop a greater role in the distribution of available resources, the development of community based economic initiatives, and in the local decision-making process.

\* To inform and educate low-income families about services of local human service programs, providing assistance in applying for services as well as follow-up to assure services are obtained.

\* To assure families achieve a greater sense of authority over their lives by participating in trainings and workshops.

## OEO Form 210 (continued)

**Section IV: Results Oriented Management and Accountability Cycle (use additional sheets if necessary)**

Organizational Standard 4.3 requires that an agency's strategic plan and Community Action Plan document the continuous use of the ROMA cycle and use the services of a ROMA trainer.

- (H) Community Needs Assessment: Please summarize the primary needs of your community as determined through the Community Needs Assessment, and explain which of those are Family, Agency, or Community Needs, and why.

BRCA is in the process of completing a new community assessment. The plan is to submit the completed assessment to the Board of Directors for approval by March 2020.

The previous Community Assessment identifies the following community needs:

Lack of employment and income - Family

Affordable housing – Community

Lack of education - Family

Not enough food or food resources - Family

Lack of adequate transportation - Community

Lack of adequate healthcare - Family

See attached assessment results

- (I) Achievement of Results and Evaluation: Please discuss your agency's achievement of results from last year. What were the successes and why were those areas successful? What areas did not meet targets or expectations and why were those areas not as successful? What Improvements or changes will be made for this year's work plan to achieve desired results and better meet the needs of the community?

For fiscal year 6/30/2019 the CSBG Information and Referral program met 141% of the planned objectives. This is attributed to the enhancement of the centralized database system for tracking activities and accomplishments. The Self-Sufficiency program met 108% of service level, however only met 40% or only moved 2 families out of poverty. Program staff has and will continue to receive training and technical assistance in this area.

- (J) Please name the ROMA trainer who provided services used in developing this community Action Plan and describe what specific services were provided.

Robert Lail, the certified ROMA Trainer and ROMA implementer on staff, assists with the implementation of ROMA, development of the Community Needs Assessment, Strategic Plan, reporting, delivery of services, and staff training.

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
One-Year Work Program  
OEO Form 212**

Section I: Project Identification				
1. Project Name:	Information and Referral			
2. Mission Statement:	To reduce barriers that adversely affects living conditions of 150 low-income families by providing information, referral and access to needed human services and information to empower individuals and families to achieve a greater sense of authority over their lives by 6/30/21.			
4. Objective Statement:	To inform and educate 150 low-income families of local human service assistance programs providing assistance in applying for services as well as follow-up to assure services are obtained by 6/30/21.			
5. Project Period:	July 1, 2020 – June 30,2021			
6. CSBG Funds Requested for this Project:	July 1, 2020	To	June 30, 2021	\$490,821
7. Total Number Expected to Be Served:	150			
a. Expected Number of New Clients	150			
b. Expected Number of Carryover Clients				

**One-Year Work Program  
OEO Form 212 (continued)**

<b>Section II: One-Year CSBG Program Objective and Activities</b>				
Identified Problem	Service or Activity	Outcome Expected	NPIs (List all NPIs applicable to activity)	Position Title(s)
Lack of information & referral	To provide outreach and intake thru door-to-door canvassing, intra-agency referral system, walk-ins, telephone contacts and interagency referrals for 300 low-income families	150 low income families will receive the service they were referred		Comm/Econ Svc Director, CS Worker II, CS Program Asst
	To assess family needs and make appropriate referrals	Assure participant families are income eligible		CS Worker II, CS Program Asst
	Complete applications for service	Assure participant families are income eligible		CSW II, CS Program Asst
	To secure proper documentation for eligibility determination and appropriate data compilation that meets reporting requirements	Assure participant families are income eligible		CSW II, CS Program Asst
	Coordinate/refer families to identified needed services to include but not limited to Head Start, Child Day Care, Weatherization, HARRP, Home Delivered Meals, Congregate Nutrition, Food			CSW II, CS Program Asst

Attachment: BRCA Community Service Block Grant App (2939 : Blue Ridge Community Action - Community Service Block Grant for FY 20-21)

	Stamps, transportation, employment/training, Medicaid, Adult Day Care			
	To provide follow up activities and documentation of services received			CSW II, Program Asst
	To advocate for services for identified families			CSW II, CD Program Asst, Com/Econ Svs Dir
	Maintain client information in centralized database system			CSW II, CD Program Asst Program Asst III, Program Asst IV
	Monitor, evaluate and assess total project outcomes			Community/Economic Service Dept. Director

**One-Year Work Program  
OEO Form 212 (continued)**

<b>Section III: Program Administration and Operations</b>					
Administration, Services, Operations Outcome Expected	Position Title(s)	Implementation Schedule			
		First Quarter	Second Quarter	Third Quarter	Fourth Quarter
To provide outreach and intake thru door-to-door canvassing, intra-agency referral, walk-ins, telephone contacts and intra-agency referrals	CSWII, CS Program Asst, Program Asst III, Program Asst IV	75	75	75	75
To assess family needs and make appropriate referrals	CSW II, CS Program Asst	75	75	75	75
Complete applications for service	CSW II, CS Program Asst	75	75	75	75
To secure proper documentation for eligibility determination and appropriate data compilation that meets reporting requirements	CSW II, CS Program Asst	75	75	75	75
To assure 150 low-income families receive the services to which they were referred	CSW II, CS Program Asst	65	35	30	20
Coordinate/refer families to identified needed services to include but not limited to Head Start, Early Head Start, Day Care, Weatherization, HARRP, Home Delivered Meals, Congregate Nutrition, Home Delivered Meals, transportation, food stamps, employment/training, Medicaid, Adult Day Care to assure 100 low-income families receive the service to which they were referred	CSWII, CS Program Asst	65	35	30	20
To provide follow up activities and documentation of services received	CSW II, CS Program Asst Comm/Econ Service Director	65	35	30	20
To advocate for services identified families	CSW II, CS Program Asst, Program Asst III, Program Asst IV				
Maintain client information in centralized database system	CSW II CS Prog Asst, Prog Asst III, Prog Asst IV Admin Asst Community /Economic Service Director				
Monitor, evaluate and assess total project outcomes	Community /Economic Svc. Dir.				

Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
OEO Form 210

Agency Strategy for Eliminating Poverty

Planning Period: 7/1/2020 - 6/30/2021

Section I: Identification of the Problem (use additional sheets if necessary)

1. Give the Poverty Cause name(s), rank the poverty cause(s) and identify which one(s) the agency will address.

Self-Sufficiency

2. Describe the poverty cause(s) in detail in the community with appropriate statistical data (include data sources).

(A) Explain why the problem exists.

There are many factors that cause poverty. Among those factors are lack of information on available resources, language barriers, mental and physical disabilities, little or no education, low skill levels, low self-esteem, low self-confidence, poor health and poor health care, poor family planning, anti-social and self-destructive behavior, and poor financial management practice. Once poor, there are many factors that tend to keep people in poverty. Poor people are frequently unable to pay for housing, food, childcare, healthcare, and education. Difficult choices must be made when limited resources cover only some of these necessities. If you are poor, you are essentially an illness, an accident, or a paycheck away from homelessness. Those factors include low paying jobs, inadequate or no health coverage, poor housing, little or no public transportation, too few affordable day care centers, and discriminatory practices, especially in the workplace.

The homeless population of Burke and Caldwell Counties has increased significantly due to economic causes related to industry closings and lay-offs, rigid program guidelines for public subsidy of compensation, the immigration of Hispanic population, the abuse of spouses and children and the discharge of persons in poverty from local state institutions. Homelessness and poverty are inextricably linked. There are few agencies available to address the total needs of the homeless which include food, shelter, transportation, employment assistance, physical and mental health care, and emergency assistance

Emergency assistance needs and demands on limited resources are growing at a rapid rate. Crisis intervention funds have been reduced in all three counties in the service area. Because of the limited funding available through DSS programs, local Christian ministry and non-profit programs are reporting an increase in emergency assistance requests without having adequate resources to meet the need.

(B) Identify the segment of the population and give the number of people experiencing the problem.

The total population for Burke County is estimated at 89,486 and the total population of Caldwell County is estimated at 81,484. The total population of Rutherford County is 66,600. Both Burke and Caldwell Counties have been designated as low wealth counties. The per capita income is \$18,341 for Burke, \$19,860 for Caldwell, and \$17,709 for Rutherford County. The poverty population in our area is made up of people on fixed income, people who work at or below poverty incomes, people who receive public assistance, and families with single heads of households. 20.9% or 11,068 individuals in Burke County and 20.8% or 9,462 individuals in Caldwell County, and 21.0% or 13,818 individuals in Rutherford County are below the poverty level. (U.S. Census Bureau American Fact Finder).

The median income for households in Burke County is \$37,735. The median income of households in Caldwell County is \$34,853. The median income for Rutherford County is \$36,863. Of these families 25.6%

in Burke and 16.8% in Caldwell are families with children under the age of 5 years old. 35% of related children under age 18 in Rutherford County were below the poverty level.

Educational attainment for the region is somewhat concerning especially related to the population who did not finish high school (approximately one-fourth of those who begin high school). 18.60% of adults of the Rutherford County are less than a high school graduates. 22.5% in Burke County and 24.10% of adults in Caldwell County have less than a high school education. (<http://www.census.gov/quickfacts>) With a segment of the population lacking education, the typical low-income family is caught in a diminishing cycle. It is difficult to lure industry that pays well since employers in these fields are increasingly in need of a highly educated workforce. The significant majority of male and female blue collar workers within both counties are employed in furniture 13% Burke and 28% Caldwell, construction 9% Burke and 11% Caldwell, health care 18% Burke and 13% Caldwell, and education. (<http://www.city-data.com>). Without higher paying jobs available, there is little incentive for potential employees to complete higher education. These facts above indicate that program families may need assistance completing their GEDs and college degrees.

The Hispanic / Latino population represents a significant minority; therefore, BRCA must consider the needs of English language learners from varying perspectives – children, parents, and staff – while also planning program and classroom activities from a multicultural perspective. North Carolina has seen a 400% increase in its Latino population from 1990-2000 (<http://elpueblo.org>). In 2004 North Carolina was identified as the 12th largest Hispanic market in the United States (<http://quepasamedia.com>). As with all new waves of immigrant populations in the United States, Latinos are confronted with issues of assimilation, cultural expression, identity, discrimination, stereotypes, and separation with loved ones in their native country. The Hispanic / Latino populations increased to 5.1% in Burke and 4.6% in Caldwell. Although the statewide increase in the Hispanic / Latino population during the last ten years (111%) is not as significant as in the previous ten-year span (400%), this group continues to represent a growing and significant minority as well as a challenge to many programs in terms of addressing linguistic and cultural issues.

Source: <http://factfinder.census.gov> \*Source: <http://www.city-data.com>

(C) Provide demographic information of those adversely effected inclusive of:

- (a) Gender
- (b) Age
- (c) Race/Ethnicity for the agency's service area

County	Caldwell		Burke		Rutherford	
	Below Poverty Level	Percent below Poverty	Below Poverty Level	Percent below Poverty	Below Poverty Level	Percent below Poverty
Population of whom poverty status is determined	9,462	20.80%	11,068	20.90%	13,818	21.00%
<b>Gender</b>						
Male	3,912	17.90%	5,177	20%	6,215	19.50%
Female	5,550	23.40%	5,891	21.90%	7,603	22.30%
<b>Age</b>						
Under age 18 years	2,807	29.70%	3,667	32.80%	4,572	31.80%
18 - 64 years	5,523	19.60%	6,664	20.30%	8,015	20.20%
65 years and older	1,132	14.30%	736	8.30%	1,231	10.30%
<b>Race</b>						
White	7,347	18.70%	7,722	17.70%	10,375	18.20%

Black or African American	1,178	35.70%	1,180	31.10%	2,457	39.20%
American Indian and Alaska Native	68	22.50%	38	14.20%	26	10.40%
Asian		0.00%	361	19.60%	19	4.80%
Other Races	456	33.10%	1,116	51.10%	572	54.60%

(D) Explain how the persons are adversely affected.

Many human service agencies cannot provide outreach to low-income persons in their homes, relying primarily on institutional office procedures, the media and referrals from other agencies. Outreach efforts, which include information and referral, are needed to find, inform and provide access for low-income persons not currently served by area programs. The limited resources for child care, Work First, crisis assistance and transportation indicate that outreach and information and referral need to focus on the poor who are isolated, uninformed and most in need.

## Section II: Resource Analysis (use additional sheets if necessary)

(E) Resources Available:

a. Agency Resources: \$490,821

b. Community Resources:

United Way	Workforce Development funds	Burke & Caldwell Transit Authorities
Council on Aging	Community College	Yokefellow
Social Services	Division of Facility Services	South Caldwell Christian Ministries
Health Department	Blue Ridge Comm. Action programs	Shelter Home of Caldwell
American Red Cross	Olive Hill Community Econ Dev Corp.	Foothills Mental Health
Salvation Army	Local Churches	Ministerial Alliances
Social Services	Burke United Christian Ministries	Burke & Caldwell Smart Start
East Burke Christian Ministry	Caldwell Health Department	Good Samaritan Clinic
OPTIONS (Victims Assist. Shelter)	Caldwell Council on Aging	The Outreach Center
Section 8 Housing	Local Housing Authorities	The Meeting Place
Rutherford/Polk Smart Start	New Beginnings Soup Kitchen	Grace of God Mission & Family Resources, Inc.
Isothermal Planning & Development Commission		

(F) Resources Needed:

c. Agency Resources: \$490,821

d. Community Resources:

It is difficult to place a dollar value on what will adequately supply community needs. It is estimated approximately \$30,000,000 is needed to meet community needs. This includes \$490,821 CSBG allocation

**Section III: Objective and Strategy**

(G) Objective Statement:

To move 5 families out of poverty by 6/30/2021

Strategies for Objective:

\*To provide case management to families along with direct provision of services that result in job placement, job retention and increase family income.

\*To assure families achieve a greater sense of authority over their lives by participating in trainings and workshops.

Section IV: Results Oriented Management and Accountability Cycle (use additional sheets if necessary)

Organizational Standard 4.3 requires that an agency's strategic plan and Community Action Plan document the continuous use of the ROMA cycle and use the services of a ROMA trainer.

(K) Community Needs Assessment: Please summarize the primary needs of your community as determined through the Community Needs Assessment, and explain which of those are Family, Agency, or Community Needs, and why.

BRCA is in the process of completing a new community assessment. The plan is to submit the completed assessment to the Board of Directors for approval by March 2020.

The previous Community Assessment identifies the following community needs:

Lack of employment and income - Family

Affordable housing – Community

Lack of education - Family

Not enough food or food resources - Family

Lack of adequate transportation - Community

Lack of adequate healthcare - Family

See attached assessment results

(L) Achievement of Results and Evaluation: Please discuss your agency's achievement of results from last year. What were the successes and why were those areas successful? What areas did not meet targets or expectations and why were those areas not as successful? What Improvements or changes will be made for this year's work plan to achieve desired results and better meet the needs of the community?

For fiscal year 6/30/2019 the CSBG Information and Referral program met 141% of the planned objectives. This is attributed to the enhancement of the centralized database system for tracking activities and accomplishments. The Self-Sufficiency program met 108% of service level, however only met 40% or only moved 2 families out of poverty. Program staff has and will continue to receive training and technical assistance to meet program objectives.

Training

(M) Please name the ROMA trainer who provided services used in developing this community Action Plan and describe what specific services were provided.

Robert Lail, the certified ROMA Trainer and ROMA implementer on staff, assists with the implementation of ROMA, development of the Community Needs Assessment, Strategic Plan, reporting, delivery of services, and staff training.

**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
One-Year Work Program  
OEO Form 212**

Section I: Project Identification				
1. Project Name:	Self-Sufficiency			
2. Mission Statement:	To move 5 low-income families out of poverty by 6/30/2021			
3. Objective Statement:	To provide case management to 40 low income families along with direct provision of services that result in job placement and increase family income by 6/30/2020.			
4. Project Period:	July 1, 2020 – June 30, 2021			
5. CSBG Funds Requested for this Project:	July 1, 2020	To	June 30, 2021	\$490,821
6. Total Number Expected to Be Served:	40			
a. Expected Number of New Clients	30			
b. Expected Number of Carryover Clients	10			

Attachment: BRCA Community Service Block Grant App (2939 : Blue Ridge Community Action - Community Service Block Grant for FY 20-21)

**One-Year Work Program  
OEO Form 212 (continued)**

<b>Section II: One-Year CSBG Program Objective and Activities</b>				
Identified Problem	Service or Activity	Outcome Expected	NPIs (List all NPIs applicable to activity)	Position Title(s)
Lack of employment & income	To provide 40 low-income families with comprehensive case management assistance	40	7A	Comm./Econ. Svcs. Dir, Case Manager
	To provide outreach and intake through door-to-door canvassing, intra-agency referral system, walk-ins, interagency referrals, and telephone contacts.	Assure program info & services are made available to low income residents		CSW II Case Manager
	To secure proper documentation for eligibility determination and appropriate data compilation that meets reporting requirements.	Assure families meet income guidelines		CSW II Case Manager Prog. Asst III Prog. Asst IV
	Complete a family assessment to identify the family's strengths and resources needed to achieve employment.	Identify family strengths needed resources		Case Manager CSW II
	Provide explanation of program purpose and expected benefits to eligible applicants.	Enroll participants in Self Sufficiency program		Case Manager CSW II
	Develop and maintain action plan to reflect family goals and activities.			Case Manager
Lack of education & training	To assure families achieve a greater sense of authority over their lives. Coordinate training workshops and presentations that include, but are not limited to: • Components of Choice			Case Manager

Attachment: BRCA Community Service Block Grant App (2020-21) : Blue Ridge Community Action - Community Service Block Grant for FY 20-21)

	<p>Theory/Reality Therapy</p> <ul style="list-style-type: none"> <li>• Financial Literacy/Budgeting Training</li> <li>• Healthy Living/Nutritional Planning</li> <li>• Employability Skills</li> <li>• Circle Leader Training</li> <li>• Substance abuse and prevention</li> </ul>			
	<p>Operations &amp; Accountability</p> <ul style="list-style-type: none"> <li>• Monitor, evaluate and assess total project</li> <li>• Maintain participant files</li> <li>• Report outcome measures</li> <li>• Provide staff development and training</li> </ul>		7A	Comm/Econ Svc Dir, Prog Asst III, Prog Asst IV
	<p>Coordinate comprehensive services inclusive of, but not limited to:</p> <ul style="list-style-type: none"> <li>• Case Management Activities                             <ul style="list-style-type: none"> <li>➤ Orientation</li> <li>➤ Goal Plan Development</li> <li>➤ Service Delivery/Follow-Up</li> <li>➤ Training</li> <li>➤ Testing &amp; Testing Fees</li> <li>➤ Stipends</li> <li>➤ Home Visits</li> </ul> </li> </ul>			Case Manager
	<ul style="list-style-type: none"> <li>• Stabilization Services                             <ul style="list-style-type: none"> <li>➤ Crisis Intervention</li> <li>➤ Rent/utility Deposits</li> <li>➤ Rent and Utility payments</li> <li>➤ Child Care</li> <li>➤ Education and employment support services</li> </ul> </li> </ul>			

Attachment: BRCA Community Service Block Grant App (2939 : Blue Ridge Community Action - Community Service Block Grant for FY 20-21)

Lack of employment	Partner and coordinate with NC Works Career Centers and other employment organizations for the job readiness training, job search assistance and employment placement.			Case Manager
	On-going assessments and follow up			Case Manager

Attachment: BRCA Community Service Block Grant App (2939 : Blue Ridge Community Action - Community Service Block Grant for FY 20-21)

**One-Year Work Program  
OEO Form 212 (continued)**

Section III: Program Administration and Operations						
Administration, Services, Operations Outcome Expected	Position Title(s)	Implementation Schedule				
		First Quarter	Second Quarter	Third Quarter	Fourth Quarter	
To provide 40 low-income families with comprehensive case management assistance	Comm./Econ. Svcs. Dir, Case Manager	15	8	9	8	
To secure proper documentation for eligibility determination and appropriate data compilation that meets reporting requirements	Case Manager CSW II	15	8	9	8	
Complete a family assessment to identify the family's strengths and resources needed to achieve employment	Case Manager I CSW II	15	8	9	8	
Provide explanation of program purpose and expected benefits to eligible applicants	Case Manager CSW II	15	8	9	9	
Enroll applicant in the self-sufficiency program	Case Manager CSW II	15	8	9	8	
Develop and maintain action plan to reflect family goals and activities	Case Manager I CSW II					
Coordinate and make appropriate referrals for services as needed	Case Manager CSW II					
To assure families achieve a greater sense of authority over their lives by participating in training workshops and presentations that include but are not limited to Components of Choice Theory Therapy Financial Literacy/budgeting training Healthy living/Nutritional planning Earned income tax credits Employability skills Circle Leader Training	Case Manager					
Operations and accountability Monitor, evaluate, assess total project Maintain participant files Report outcome measures Provide staff development training	Comm./Econ. Svcs. Dir. Case Manager Program Asst. III Program Asst. IV					





**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
One-Year Work Program  
OEO Form 212 (continued)**

9. Use the tables below to enter your agency's targeted outcome results. The performance measures will be included in the agency's CSBG contract.

All CSBG grantees operating self-sufficiency projects are required to enter program targets in Table 1. Please refer to *Performance Measures and Outcomes Definitions* on page 7 of the Fiscal Year 2020-21 CSBG Application Instructions. If your agency operates more than one project, you will also need to complete Table 2 on the following page and also enter specific program targets. There should be one table of outcome measures per project.

<b>Table 1 Outcome Measures for Project 2 (Self-Sufficiency)</b>	
<b>Measure</b>	<b>Expected to Achieve the Outcome in Reporting Period (Target)</b>
The number of participant families served.	40
The number of low-income participant families rising above the poverty level.	5
The number of participant families obtaining employment.	8
The number of participant families who are employed and obtain better employment.	3
The number of jobs with medical benefits obtained.	2
The number of participant families completing education/training programs.	8
The number of participant families securing standard housing.	2
The number of participant families provided emergency assistance.	8
The number of participant families provided employment supports.	15
The number of participant families provided educational supports.	15
The average change in the annual income per participant family experiencing a change.	This measure does not require a target but must be reported.
The average wage rate of employed participant families.	This measure does not require a target but must be reported.



**Community Services Block Grant Program  
Fiscal Year 2020-21 Application for Funding  
One-Year Work Program  
OEO Form 212 (continued)**

<b>CSBG Expenditure by Service Category</b>					
<b>A.2. CSBG Expenditures Domains</b>	<b>Target CSBG Funds</b>	<b>Actual Q1</b>	<b>Actual Q2</b>	<b>Actual Q3</b>	<b>Final</b>
A.2a. Employment	5,000	1,250	1,250	1,250	1,250
A.2b. Education and Cognitive Development	4,000	1,000	1,000	1,000	1,000
A.2c. Income, Infrastructure, and Asset Building					
A.2d. Housing	3,500	875	875	875	875
A.2e. Health and Social/Behavioral Development <i>(includes nutrition)</i>					
A.2f. Civic Engagement and Community Involvement					
A.2g. Services Supporting Multiple Domains	12,000	3,000	3,000	3,000	3,000
A.2h. Linkages <i>(e.g. partnerships that support multiple domains)</i>					
A.2i. Agency Capacity Building					
A.2j. Other <i>(e.g. emergency management/disaster relief)</i>	2,500	625	625	625	625
<b>A.2k. Total CSBG Expenditures (auto calculated)</b>	<b>27,000</b>	<b>6,750</b>	<b>6,750</b>	<b>6,750</b>	<b>6,750</b>

**Community Services Block Grant Program  
 Fiscal Year 2020-21 Application for Funding  
 One-Year Work Program  
 OEO Form 212 (continued)**

10. For Community Action Agencies that serve multiple counties, provide a breakdown of the expected *number of persons served* in each designated county in the table below. Show the total *number of persons served* in the table.

Number of Families to be Served Per County											
Agency Name: Blue Ridge Community Actin, Inc.											
Project Name: Information and Referral											
County	Burke	Caldwell	Rutherford								Total
Total Planned	60	60	30								150
Project Name: Self-Sufficiency											
County	Burke	Caldwell	Rutherford								Total
Total Planned	10	10	20								40

1. Describe the role and responsibilities of the following in the assessment and evaluation of agency programs.
  - a. Board of Directors:  
The Board of Directors review program goals and accomplishments monthly. This gives Board members the opportunity to evaluate and assess program effectiveness.
  - b. Low-Income Community:  
The low-income community is represented by one-third of the membership of the Board of Directors. These persons elected by target areas to represent low-income communities are instrumental in the assessment and evaluation process of issues affecting the low-income community. Representatives of the low-income communities are encouraged to keep the community informed and share community concerns.
  - c. Program Participants:  
Program participants participate in the evaluation process through site councils, policy boards, and through customer satisfaction surveys.
  - d. Others:  
BRCA staff will closely track the performance of achieving the goals and objectives set forth in the program plan. In evaluating the extent of which BRCA meets program goals, the agency utilizes a monthly program progress report (PPR) to measure the performance and the impact of the efficiency of program activities. The monthly PPR is used to collect and analyze data and record the activities used to accomplish program goals and objectives. The PPR is compiled for monthly and quarterly reports to BRCA management staff, the Board of Directors, OEO office and other funding sources and service providers. The BRCA Executive Director and Finance Director will conduct periodic monitoring to determine if program requirements are being met. Administrative monitoring will focus on the extent to which organizational and operational systems, procedures and practices are functioning effectively and efficiently. The internal monitoring process is designed to detect problems and determine whether new systems or changes may be appropriate.
2. Describe the systematic approach for collecting, analyzing and reporting customer satisfaction data to the Board of Directors.  
BRCA has developed 3 instruments for collecting customer satisfaction—an on-line survey is attached to the BRCA website, staff initiated telephone surveys, and written customer feedback surveys. Information from these surveys are analyzed and used to assess the quality of services provided. This report is made available to the Board of Directors through the Monthly Program Progress Report.
3. Describe how administrative policies and procedures are monitored by the Board of Directors.  
The Board of Directors reviews and approves all administrative policies and procedures. Policies and procedures are presented to the full Board for approval at monthly Board meetings. Once approved, these policies and procedures are distributed to all employees.
4. Describe how the Board acts on monitoring, assessment and evaluation reports.  
The BRCA Board reviews monthly and quarterly reports of program activities and accomplishments compared to the program goals and objectives outlined in the work plan. Issues are addressed when they are identified and recommendations are made to strengthen programs. The Board will also review and act on monitoring recommendations made by funding sources. The Board will act on policy changes indicated and formulate as recommended by staff and funding sources. The Board may, from time to time, make independent critiques of the programs.
5. Describe the Board's procedure for conducting the agency self-evaluation.

6. Summarize the results of the Board's most recent self-evaluation. Describe how the information has been or will be used to develop the agency's next Strategy for Eliminating Poverty. Indicate the timeframe and planned activities for the next evaluation. **5.1.a**

The Board evaluation indicates the organization's progress in meeting the strategic direction is ahead of targeted goals. The board meets monthly to review and assess the financial matrix, which is a part of the agency's strategic plan. The Board of Directors receives agency-wide program progress reports monthly. The Program Progress Report details agency-wide program objectives and year-to-date accomplishments. The next evaluation is scheduled at the annual Board retreat.

**CONTRACT BUDGET  
STATE OF NORTH CAROLINA  
OFFICE OF ECONOMIC OPPORTUNITY**

Agency	Effective Period		
Archer Action Agency	From	07/01/20	To
			06/30/21
<b>Revenues</b>			
Program Costs	(1) Amount	(2) % of Funds	(3) Source of Funds
1. Maximum Federal Funds	\$0	100% %	CSBG
	\$0	0% %	
	\$0	0% %	
2. Maximum State Funds	\$0	0% %	
3. Provider Match Funds - Cash	\$0	0% %	
4. Provider Match Funds - In-Kind	\$0	0% %	
5. State Match Funds - Cash	\$0	0% %	
<b>6. TOTAL PROGRAM COST</b>	<b>\$0</b>		
*Total of #1 and #2 Should equal Column 2 Total.		*Line 6 Should equal Column 3 Total.	
*Total of #3, #4 and #5 should equal Column 1 Total.			

**Estimated Expenditures**

Object of Expenditures	Column 1	Column 2	Column 3
	Provider / Other* (Cash and/or In-Kind)	Federal/State Funds	Total Program Costs
A. Salaries and Wages	\$0	\$96,000	\$96,000
B. Fringes Benefits	\$0	\$33,540	\$33,540
C. Equipment Purchases - Tangible Property	\$0	\$1,000	\$1,000
D. Communication	\$0	\$8,312	\$8,312
E. Space Costs	\$0	\$10,500	\$10,500
F. Travel/Employee Development	\$0	\$32,000	\$32,000
G. Supplies and Materials	\$0	\$4,800	\$4,800
H. Contractual Services	\$0	\$16,000	\$16,000
I. Client Services	\$0	\$193,750	\$193,750
J.	\$0	\$0	\$0
K. Other	\$0	\$1,550	\$1,550
L. Indirect Costs	\$0	\$27,255	\$27,255
<b>M. Totals</b>	<b>\$0</b>	<b>\$424,707</b>	<b>\$424,707</b>

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

---

**Subject Title: BOC - Refusal of Real Property at East Burke Middle School for Fire & Rescue Substation**

**Presented By: Johnnie Carswell**

**Summary of Information:** As indicated in the following resolution and accompanying exhibit, before real property located at the East Burke Middle School can be leased to Icard Fire & Rescue Inc. for a substation to provide fire protection, the County must officially refuse the property.

(NCGS 115C-518 Extract: The board of education shall offer the property to the board of commissioners at a fair market price or at a price negotiated between the two boards. If the board of commissioners does not choose to obtain the property as offered, the board of education may dispose of such property according to the procedure as herein provided.)

The County does not have a need for the property and believes that situating a fire and rescue substation on the property would be in the public's best interest.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To formally decline the Board of Education's offer of 1.88 acres of real property located at the intersection of Miller Bridge Road and Old NC Hwy 10 as presented.

**RESOLUTION OF THE BURKE COUNTY BOARD OF EDUCATION  
DECLARING A PORTION OF THE SCHOOL PROPERTY ADJACENT TO EAST BURKE  
MIDDLE SCHOOL SURPLUS IN ORDER TO LEASE THE PROPERTY TO ICARD  
TOWNSHIP FIRE RESCUE INC.**

**WHEREAS**, Icard Township Fire Rescue Inc. (“Department”) has requested to lease a portion of the East Burke Middle School Property (the “Property”) from the Burke County Board of Education (the “Board of Education”) for the purpose of constructing a substation thereon to provide fire protection to the area including East Burke Middle School;

**WHEREAS**, the Property is specifically described on a survey attached hereto as Exhibit A;

**WHEREAS**, the Board of Education is of the opinion that the property is unnecessary for school purposes and proposes to lease said portion of the Property to the Department for a term of 50 years and without monetary consideration therefor;

**WHEREAS**, the Burke County Board of Commissioners must be offered the Property pursuant to G.S. §115C-518 as a precondition of the effectiveness of any such lease; and

**WHEREAS**, as required by G.S. § 160A-277, the Board of Education shall provide 10 days’ public notice of its intent to consider a lease. Said notice shall include the property description, the fact that consideration other than fire protection is not being requested by the Board, and the intent of the Board to act on the lease at its regular Board meeting scheduled for February 3, 2020.

**NOW THEREFORE**, the Board of Education hereby resolves as follows:

**Section 1.** Pursuant to G.S. § 115C-518 and G.S. § 160A-277, the Property is hereby declared surplus.

**Section 2.** The Board Chair and Superintendent are authorized to seek the County’s rejection of the Property, finalize a lease with the Department to be advertised prior to final Board approval, and execute other documents necessary to effect the lease, after Board approval, in the name of and as the act of the Board of Education. Furthermore, the Superintendent is authorized to take such actions as he shall deem necessary to carry out the purposes of this Resolution.

**Section 3.** This Resolution shall be effective immediately upon its approval.

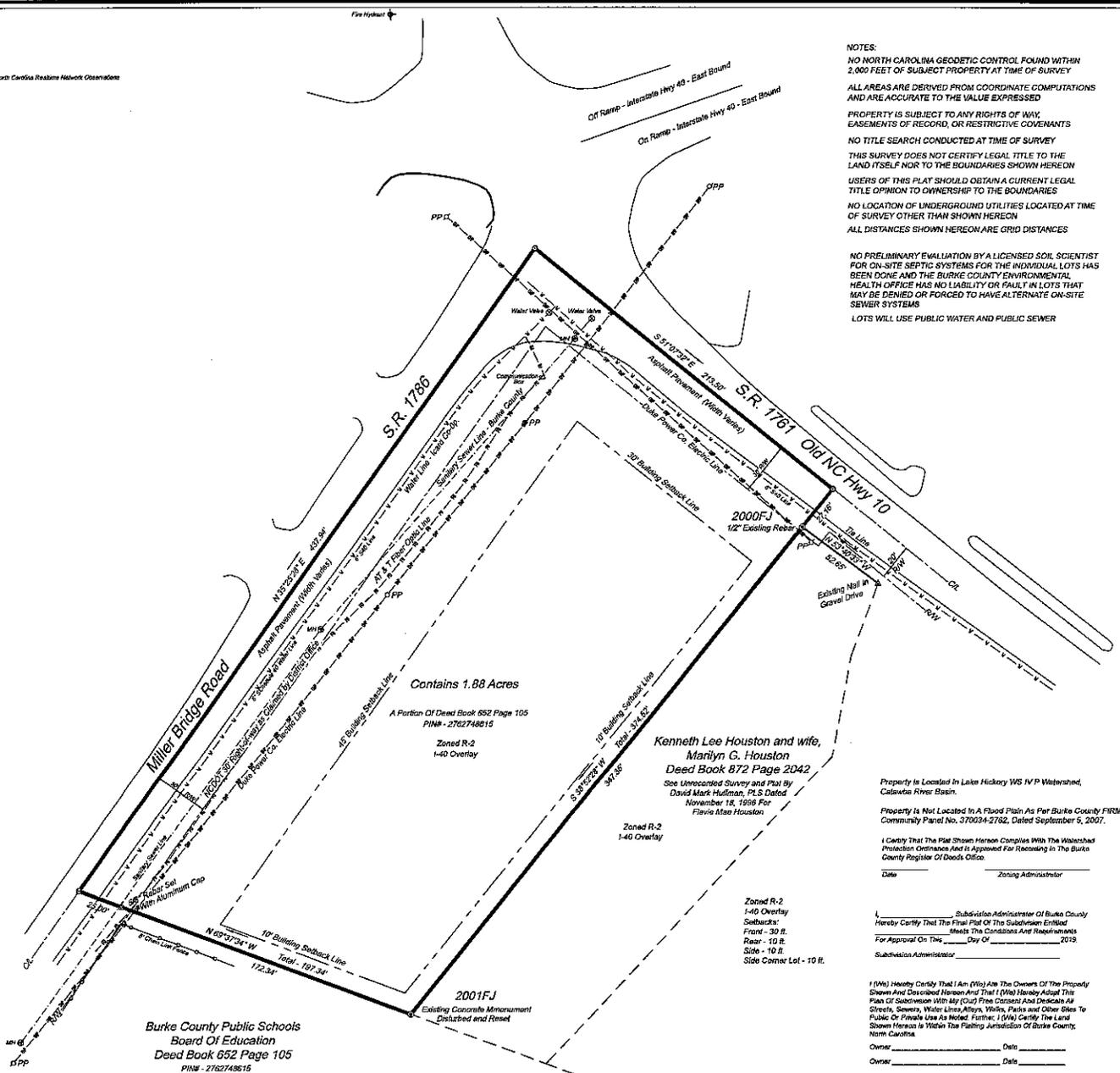
**READ AND APPROVED**, this the 2<sup>nd</sup> day of DECEMBER 2019.

  
\_\_\_\_\_  
Dr. Larry Putnam, Superintendent &  
Ex Officio Secretary

  
\_\_\_\_\_  
Board Chair

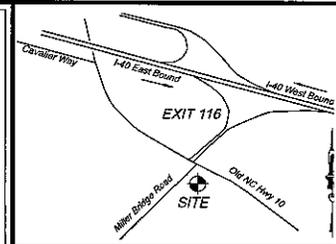
Attachment: Resolution Declaring Property Surplus @ EBMS (2943 : BOC - Refusal of Real Property at East Burke Middle School for Fire &

North Based on North Carolina Reference Network Observations  
 Grid North NAD 83 / 2011



**NOTES:**  
 NO NORTH CAROLINA GEODETIC CONTROL FOUND WITHIN 2,000 FEET OF SUBJECT PROPERTY AT TIME OF SURVEY  
 ALL AREAS ARE DERIVED FROM COORDINATE COMPUTATIONS AND ARE ACCURATE TO THE VALUE EXPRESSED  
 PROPERTY IS SUBJECT TO ANY RIGHTS OF WAY, EASEMENTS OF RECORD, OR RESTRICTIVE COVENANTS  
 NO TITLE SEARCH CONDUCTED AT TIME OF SURVEY  
 THIS SURVEY DOES NOT CERTIFY LEGAL TITLE TO THE LAND ITSELF NOR TO THE BOUNDARIES SHOWN HEREON  
 USERS OF THIS PLAT SHOULD OBTAIN A CURRENT LEGAL TITLE OPINION TO OWNERSHIP TO THE BOUNDARIES  
 NO LOCATION OF UNDERGROUND UTILITIES LOCATED AT TIME OF SURVEY OTHER THAN SHOWN HEREON  
 ALL DISTANCES SHOWN HEREON ARE GRID DISTANCES

NO PRELIMINARY EVALUATION BY A LICENSED SOIL SCIENTIST FOR ON-SITE SEPTIC SYSTEMS FOR THE INDIVIDUAL LOTS HAS BEEN DONE AND THE BURKE COUNTY ENVIRONMENTAL HEALTH OFFICE HAS NO LIABILITY OR FAULT IN LOTS THAT MAY BE DENIED OR FORCED TO HAVE ALTERNATE ON-SITE SEWER SYSTEMS  
 LOTS WILL USE PUBLIC WATER AND PUBLIC SEWER



VICINITY MAP NDT TO SCALE

**NORTH CAROLINA, McDOWELL COUNTY**  
 I, KENNETH D. SUTTLES, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN SEE PLAT, THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DASHED LINES DRAWN FROM INFORMATION FOUND IN SEE PLAT); THAT THE RATIO OF PRECISION AS CALCULATED IS 1:19,898 ±; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 2nd DAY OF AUGUST, A.D., 2019.

Discussed by:  
 Kenneth D. Suttles  
 P.L.S. # 3728



G.S. 47-30(1)(19): THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND

**NORTH CAROLINA, McDOWELL COUNTY**

I, J. DOUGLAS SUTTLES, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL GPS SURVEY MADE UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY:

- (1) CLASS OF SURVEY: CLASS A (NC21-56.1603)
- (2) POSITIONAL ACCURACY: 0.10 M
- (3) TYPE OF GPS FIELD PROCEDURE: RTK
- (4) DATES OF SURVEY: JULY 17, 2019
- (5) DATUM/EPOCH: NAD83(2011)
- (6) PUBLISHED/FIXED-CONTROL USE: NCR7N
- (7) GEOID MODEL: GEOID 12B
- (8) COMBINED GRID FACTOR(S): SEE PLAT
- (9) UNITS: FEET

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 2nd DAY OF AUGUST, A.D., 2019.

Discussed by:  
 Douglas Suttles  
 P.L.S. # 3728



**NORTH CAROLINA, BURKE COUNTY**

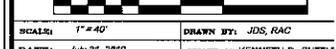
I, J. DOUGLAS SUTTLES, REVIEW OFFICER OF BURKE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

DATE: \_\_\_\_\_ REVIEW OFFICER: \_\_\_\_\_

**NORTH CAROLINA, BURKE COUNTY**

THE FOREGOING CERTIFICATE OF REVIEW OFFICER FOR BURKE COUNTY IS CERTIFIED TO BE CORRECT AND FILED FOR REGISTRATION ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019 AT \_\_\_\_\_ AM 1 PM IN BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

REGISTER OF DEEDS



SCALE: 1" = 40' DRAWN BY: JDS, RAC  
 DATE: July 31, 2019 APPROVED BY: KENNETH D. SUTTLES

FIELD CLERK: KDS, LAS, DH

**LEGEND**

- COMPLETED POINT
- 5/8" REBAR SET
- EXISTING IRON (type noted)
- CONCRETE MONUMENT, GEODETIC MONUMENT
- ▲ P.K. NAIL, RAILROAD SPIKE, COTTON GIN SPIKE
- ⊕ POWER POLE
- BOUNDARY LINE
- TIE LINE
- ADJOINER LINE

Corner Information and Combined Scale Factors

Point#	Northing	Easting	Elevation	Latitude (DMS)	Longitude (DMS)	Combined Scale (Grid-Gnd)	Geoid?
2000FJ	725401.95	1267849.59	1176.63	N35°43'05.349"	W81°28'00.457"	1.00014560384735	-105.71
2001FJ	725131.52	1267631.58	1195.07	N35°43'02.622"	W81°28'03.019"	1.00014659322371	-105.70

Property is Located in Lake Hickory WS IV P Watershed, Catawba River Basin  
 Property is Not Located in A Flood Plain As Per Burke County FIRM Community Panel No. 370534-2782, Dated September 5, 2007.

I Certify That The Plat Shown Hereon Complies With The Watershed Protection Ordinances And Is Approved For Retaining In The Burke County Register Of Deeds Office.  
 Date: \_\_\_\_\_ Zoning Administrator: \_\_\_\_\_

I, \_\_\_\_\_ Subdivision Administrator of Burke County  
 Hereby Certify That The Final Plat Of The Subdivision Entitled \_\_\_\_\_ Meets The Conditions And Requirements For Approval On This \_\_\_\_\_ Day Of \_\_\_\_\_, 2019.  
 Subdivision Administrator: \_\_\_\_\_

I (We) Herby Certify That I (Am) (We) Are The Owner (s) Of The Property Shown And Described Hereon And That I (We) Herby Adopt This Plat Of Subdivision With My (Our) Free Consent And Dedicate All Streets, Sewers, Water Lines, Easements, Rights, and Other Sites To Public Or Private Use As Noted Herein; I (We) Certify The Land Shown Hereon is Within The Planning Jurisdiction Of Burke County, North Carolina.  
 Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
 Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Burke County Public Schools  
 Board Of Education  
 Deed Book 652 Page 105  
 PIN# - 2782748615  
 Zoned R-2 1-40 Overlay

Contains 1.88 Acres  
 A Portion Of Deed Book 652 Page 105  
 PIN# - 2782748615  
 Zoned R-2 1-40 Overlay

Kenneth Lee Houston and wife,  
 Manilyn G. Houston  
 Deed Book 672 Page 2042  
 See Unrecorded Survey and Plat by  
 David Mark Hoffman, P.L.S. Dated  
 November 18, 1998 For  
 Flavie Mae Houston  
 Zoned R-2 1-40 Overlay

Zoned R-2 1-40 Overlay  
 Subbacks:  
 Front - 30 ft.  
 Rear - 10 ft.  
 Side - 10 ft.  
 Side Corner Lot - 10 ft.

Zoned R-2 1-40 Overlay

PHYSICAL ADDRESS: \_\_\_\_\_

REVISIONS:


TAX MAP INFORMATION


PIN# - 2782748615

Survey For:  
 Burke County  
 Icard Township, Burke County, North Carolina

Surveying, P.A.  
 40 SOUTH MAIN STREET  
 SUITE 200  
 WAXON, NORTH CAROLINA 28782  
 (828) 692-1332

418 SOUTH KING STREET  
 MORGANTOWN, NORTH CAROLINA 28653  
 (828) 433-0123

COMPUTER: Map Room 2 FIELD BOOK: 06-19

FILE NAME: 14272.dwg MAP FILE NO.: 14272

Attachment: EBMS land for IVFD Survey 08-15-19 (2943 : BOC - Refusal of Real Property at East Burke

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

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**Subject Title: Clerk - Reappointment to Library Board of Trustees**

**Presented By: Kay Draughn**

**Summary of Information:** The term of appointment for Jennie Cook (Seat No. 8, Hildebran - City) on the Library Board of Trustees ended December 31, 2019. Ms. Cook is willing to serve another 3-year term.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion: To reappoint Jennie Cook to the Library Board of Trustees (Seat No. 8, Hildebran City) for a 3-year term ending December 31, 2022.**

**Burke County Public Library  
12 Members  
3-Year Terms  
6 Appointed by BOC  
2-Term Maximum**

Seat No.	Position	Name-Address		Term
1	Morganton - City	Vacant	A TE	12/31/2021
2	Morg. City Council	John Cantrell 660 Hopewell Road Morganton NC 28655	A R R TE	NA NA 1/16/2018 12/31/2020
3	Burke Commissioner	Johnnie Carswell 107 Drexel Road Morganton NC 28655	A R R R R R R TE	12/00/2012 12/17/2013 12/16/2014 12/20/2016 12/19/2017 12/18/2018 12/17/2019 12/31/2020
4	At-Large	Mr. Leslie Cothren* 1814 Wesley Road Morganton NC 28655	A R R TE	12/17/2013 2/16/2016 2/19/2019 12/31/2021
5	Valdese - City	Marilee G. Stettler P.O. Box 95 Valdese NC 28690	A-UT R TE	5/19/2015 1/16/2018 12/31/2020
6	Vald. Council Member	Frances Hildebran 144 Lady Slipper Lane Valdese NC 28690	A R TE	NA NA NA

Attachment: Library Roster (2942 : Clerk - Reappointment to Library Board of Trustees)

7	Hildebran - Mayor	Wendell Hildebrand 8830 Shepherd Ct. Hildebran NC 28637	A TE	1/16/2018 12/31/2020
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8	Hildebran - City	Jennie Cook P.O. Box 382 Hildebran NC 28637	A TE	6/19/2018 12/31/2019
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9	At-Large	Sherry Willard 115 Kinwood Street Morganton NC 28655	A R TE	3/17/2015 1/16/2018 12/31/2020
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A=Appointment  
 R=Reappointment  
 A-UT=Appointed to Complete Unexpired Term  
 TE=Term Expires

Attachment: Library Roster (2942 : Clerk - Reappointment to Library Board of Trustees)



**BURKE COUNTY  
APPLICATION  
APPOINTMENT TO BOARDS AND COMMITTEES**

Name: Virginia "Jennie" Cook Date: 12-27-19

Address: P.O. Box 382 (101 4<sup>th</sup> AVE NE)

City: Hildebran State: NC Zip: 28637

Telephone: Home: 828 397-7052 Business: 828 397-6941

Cell: 828 781-0885 Email: jmc@billsewing.com

Occupation: business owner

Retired from: \_\_\_\_\_

How did you hear about this opportunity? \_\_\_\_\_

Are you currently serving on a board or committee? \_\_\_ Yes  No

If so, please identify the board or committee: \_\_\_\_\_

Community interest and activities:  
Running in Primary for Burke Board of Commissioners

Do you reside in the extraterritorial area of a municipality? \_\_\_ Yes  No

List in order of preference the board and/or committee(s) on which you would like to serve.

- 2 x. Library Trustee / Burke County
- 1 x. WPCC Board of Trustees
- 3. \_\_\_\_\_

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

Previously - Council - Hildebran - Mayor - Hildebran - Board of Adjustments - Burke County - Presently

Attachment: Jennie Cook App (2942 : Clerk - Reappointment to Library Board of Trustees)

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

Help the community -  
\_\_\_\_\_

Are you willing to attend board or committee meetings on a regular basis?  Yes  No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee: NONE

Are you willing to abide by the Burke County Code of Ethics?  Yes  No

Remarks: \_\_\_\_\_

Signature: Virginia M Cook (OPTIONAL)  
Jennie  
(ORIGINAL SIGNATURE REQUIRED)

Return form to: Burke County  
Attn: Clerk to the Board  
P.O. Box 219  
Morganton NC 28680  
Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)  
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Jennie Cook App (2942 : Clerk - Reappointment to Library Board of Trustees)

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

---

**Subject Title: Comm. Dev. - Fonta Flora Trail - Accept Easement - Lake James Camping Resort**

**Presented By: Shane Prisby**

**Summary of Information:** The Burke County Community Development has been working with the owners of Lake James Camping Resort on an easement for the Fonta Flora State Trail and Overmountain Victory National Historic Trail. The easement is approximate 1.28 acres and is being given to the County at no cost.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion: To accept the trail easement from Lake James Camping Resort, LLC.**

STATE OF NORTH CAROLINA

PUBLIC TRAIL EASEMENT

BURKE COUNTY

**THIS PERPETUAL TRAIL EASEMENT AGREEMENT** (this “Easement”), made on this \_\_\_ day of \_\_\_\_\_, 20\_\_ by and between **LAKE JAMES CAMPING RESORT LLC**, having an address of 263 Nevada St., Auburn, CA 95603 (hereinafter, “Grantor”), and the **COUNTY OF BURKE**, a body politic and corporate of the State of North Carolina, having a mailing address of P.O. Box 219, Morganton, NC 28680 (hereinafter “Grantee”). The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include singular, plural, masculine, feminine, or neuter as required by context.

**WITNESSETH:**

**WHEREAS**, Grantor is the sole owner in fee simple of certain real property situated, lying, and being in Linville Township, Burke County, North Carolina, and being more particularly described in instruments recorded in Deed Book 2415, Page 493 of the Burke County Registry, North Carolina (hereinafter, “the Property”); and

**WHEREAS**, Grantor is willing to set aside a public trail in the property, as more particularly described in Exhibit A, attached hereto and incorporated herein by reference (hereinafter referred to as the “Easement Area”), for the purpose of creating a Public Trail Easement, thereby restricting and limiting the use of land within the easement area to the terms and conditions and for the purposes hereinafter set forth; and

**WHEREAS**, Grantee intends to use the Easement Area for its Fonta Flora State Trail and Overmountain Victory National Historic Trail programs, and agrees to use and maintain the Easement Area in its natural condition for education, aesthetic, passive recreational, and scientific purposes, without alteration or disturbance of habitats, plants, or animal populations except as may be deemed necessary and appropriate under an approved plan for use of the Easement Area;

**NOW, THEREFORE**, Grantor hereby grant and convey unto grantee and its successors or assigns a Public Trail Easement of the nature and character and to the extent hereinafter set forth, in the Easement Area. The terms, conditions and restrictions of the Public Trail Easement are as hereinafter set forth:

1. **Duration.** This Public Trail Easement shall be enforceable in perpetuity. It is an easement in gross, runs with the land, and is enforceable by Grantee against Grantor, their representatives, heirs, successors and assigns, lessees, agents, and licensees.

2. **Easement.** The permanent easement hereby granted is for a trail across the Easement Area, which shall be open to the public. It is anticipated that this trail shall connect to the adjoining properties to form a part of the Fonta Flora State Trail and Overmountain Victory National Historic Trail.
  
3. **Reserved Uses and Restricted Activities.** This easement shall be held and developed for the public use and benefit as a part of the parks and recreation system operated by the Grantee, for the establishment of the Fonta Flora State Trail and Overmountain Victory National Historic Trail through the Easement Area, and associated uses. Grantee shall have the right to construct, install, maintain, and repair the Trail, including the right to selectively cut and remove shrubbery, trees, and other vegetative growth which might otherwise block or impede the Trail or the public use thereof. Grantor shall be restricted from any development or usage that would impair or interfere with the purposes of this Public Trail Easement. The following terms and conditions apply:
  - a. **Description of Trail Facilities:** An unpaved trail constructed of natural materials not to exceed six (6) feet in width, together with steps, railings, and other surface structures which, as to wet areas, may include bridges, boardwalks, and culverts (collectively, the "Trail").
  
  - b. **Recreational Uses:** The parties expressly restrict the recreational use of the Easement Area to permit only passive recreational uses. The use of motorized vehicles in the Easement Area is prohibited, except as may be deemed appropriate for the construction and management of the Fonta Flora State Trail and Overmountain Victory National Historic Trail.
  
  - c. **Maintenance:** Grantee shall keep the Trail and its surroundings in a reasonably maintained state
  
  - d. **Educational Uses:** Grantee may engage in educational use of the Easement Area and the right of access to the Easement Area for such purposes including, but not limited to, engaging in organized educational activities.
  
  - e. **Non-Commercial Forestry Use:** The parties restrict forestry and timber cutting within the Easement Area to limit such activities to maintaining forest health, managing and restoring natural forest types, controlling invasive species, and to selective, non-commercial timbering to enhance wildlife habitat, natural ecosystems, and aesthetics. Only Grantor's limited harvest and sale of timber in the Easement Area that is incidental to forestry management permitted herein this paragraph is allowed. The restrictions set forth in this paragraph shall not apply in areas where forest is damaged by ice, fire, storm, wind, insects, infectious organisms, or other natural disasters, or is considered a human safety problem.
  
  - f. **Access & Driveways:** Existing driveways of the Easement Area, including any providing access to Grantors' adjoining property, may be maintained and

improved but not significantly widened. Grantor may add driveways or access across the Trail so long as it does not interfere or prohibit the construction, maintenance, or use of the Trail. Any such construction, maintenance or improvement must be conducted to minimize runoff and erosion on to the Trail. Grantee retains the right to protect the Trail from runoff from driveways and will conduct such maintenance and improvements in coordination with Grantor. Grantor and Grantors' assigns, visitors, and tenants may use motorized vehicles on such existing driveways.

- g. New Construction: Grantor reserves the right to construct foot bridges across any streams, ditches, or other waterways which may originate in, terminate in, or flow through the Easement Area.
- h. Accessory Facilities: A reasonable number of benches, picnic tables, and wastebaskets may be installed within the Easement Area by Grantee, subject to approval of size and location by Grantor. Fences, gates, and barriers may be installed within the Easement Area to control access to the Trail.
- i. Hours: Use of the Easement Area is limited to the hours between dawn and dusk.
- j. Signs: No signs shall be permitted in the Easement Area except interpretive signs describing the conservation values of the Easement Area, signs identifying the owner of the Property and the holder of the Conservation Easement, signs identifying the Trail as a part of the Fonta Flora State Trail, signs identifying the Trail as a part of the Overmountain Victory National Historic Trail, and signs giving directions or prescribing rules and regulations for the use of the Easement Area.
- k. Dumping: Dumping of soil (except as deemed appropriate for the construction or maintenance of the Trail), trash, ashes, garbage, waste, abandoned vehicles, appliances or machinery, or other material in the Easement Area is prohibited.
- l. Grading, Mineral Use, Excavation, and Dredging: Grading, filling, excavation, dredging, mining, and drilling is prohibited. Removal of topsoil, sand, gravel, rock, peat, minerals, or other materials from the Easement Area is prohibited except as may be deemed appropriate for the construction and maintenance of the Trail.
- m. Water Quality and Drainage Patterns: Diking, draining, dredging, channeling, filling, leveling, pumping, impounding or engaging in any related activity constituting a disruption or alteration of the natural drainage patterns on the Easement Area is prohibited by either party. Diverting, or causing or permitting the diversion of, surface or underground water into, within, or out of the Easement Area by any means, is prohibited. Removal of wetlands, polluting or discharging into waters, springs, seeps, or wetlands, or use of pesticides or biocides is prohibited.

- n. **Criminal Conduct:** Both parties reserve the right to take action to prevent loud, boisterous, or disorderly conduct, or to prevent persons from loitering, lounging, or gathering in the easement area; or to prevent persons disturbing the peace therein.
4. **Rights and Responsibilities Retained by the Grantor.** Subject to the terms and restrictions contained herein, Grantor reserves to and for itself and its successors all customary rights and privileges of ownership, including without limitation the right to quiet enjoyment of the Easement Area; the rights to sell, lease, encumber, impose restrictions on and devise the Easement Area, provided such transaction is subject to the terms of this Public Trail Easement and written notice is provided to Grantee; together with any rights not specifically prohibited by or limited by this Public Trail Easement, and not inconsistent with the purposes of this Public Trail Easement. Grantor understands that nothing in this Public Trail Easement relieves it of any obligation or restriction on the use of the Easement Area imposed by law.
5. **Taxes.** Grantor shall continue to be solely responsible for payment of all taxes and assessments levied against the Property.
6. **Liens and Subordination.** Grantor warrants to Grantee that the Easement Area is, as of the date of this agreement, free and clear of all liens or, if it is not, that Grantor has obtained and attached to this agreement as an exhibit the legally binding subordination of any mortgage, lien or other encumbrance affecting the Easement Area as of the date of this agreement.
7. **Liability.** Grantor intends, by granting this Public Trail Easement, to make the Easement Area available to the public for recreational and educational purposes as contemplated by Chapter 38A of the North Carolina General Statutes and are therefore afforded the statutory limitations upon liability as set forth in N.C. Gen. Stat. 38A-4, as amended, from any duty to the users of the Trail. The parties hereto agree that no provision of this Public Trail Easement shall be construed as constituting a waiver of Grantee's sovereign immunity, and that Grantee's liability for any claims arising hereunder or from the use of the above described premises shall be within the coverage of the Tort Claims Act.
8. **Assignment and Transfer.** Neither Grantor nor Grantee may assign or otherwise transfer any of their respective rights and duties under this Easement voluntarily or involuntarily, whether by merger, consolidation, dissolution, operation of law or any other manner except as permitted below. Any purported assignment or transfer in violation of this section is void.
- a. **By Grantee:** Grantee shall have the right to transfer this Public Trail Easement and Permanent Access Easement to any public agency or to a private nonprofit organization that, at the time of transfer, is a qualified organization under §170(h) of the U.S. Internal Revenue Code, as amended, and under N.C. Gen. Stat. §121-34 et seq., provided the agency or organization expressly agrees to assume the responsibility imposed on the transferring party or parties by this Public Trail

Easement. As a condition of such transfer, Grantee shall require that the conservation purposes intended to be advanced hereunder shall continue to be carried out.

- b. By Grantor: This agreement is a servitude running with the land binding upon the undersigned Grantor and, upon recordation in the Public Record, all subsequent owners of the Easement Area or any portion of the Easement Area are bound by its terms whether or not the subsequent owners had actual notice of the Easement and whether or not the deed of transfer specifically referred to the transfer being under and subject to this Easement.
  - c. This Easement binds and benefits Grantor and Grantee and their respective representatives, successors, and assigns.
9. **Amendment of Easement.** This Public Trail Easement may be amended by a written instrument executed by both Grantee and Grantor. Any such amendment shall be consistent with the purpose of this Public Trail Easement and its terms, and shall comply with Section 170(h) of the Internal Revenue Code or any regulations promulgated in accordance with that section, as well as N.C. Gen. Stat. § 121-34 *et seq* or any regulations promulgated in accordance with . Any such amendment shall be duly recorded in the Office of the Burke County Register of Deeds.
  10. **Interpretation.** This Public Trail Easement shall be interpreted under the laws of the State of North Carolina, resolving any ambiguities and questions of the validity of specific provisions so as to give maximum effect to its conservation purposes.
  11. **Severability.** Any court order or judgment establishing the invalidity of any of the covenants, terms or conditions of this Public Trail Easement, or any part thereof, shall in no way affect the validity of any of the other provisions of the agreement, which shall remain in full force and effect. However, if any of the covenants, terms, or conditions of the Public Trail Easement affecting the central conservation purposes of the Agreement is deemed invalid, the entire Easement shall be null and void.
  12. **Notices.** Any notices required by this Public Trail Easement shall be in writing and shall be personally delivered or sent by first class mail to the parties respectively at the following addresses, or by electronic mail delivered to a party and acknowledged by the recipient, unless a party has been notified in writing by the other of a change of address:

To Grantor:

263 Nevada St  
Auburn, CA 95603

To Grantee:

Burke County  
P.O. Box 219  
Morganton, NC 28680

13. **Grantor's Title Warranty** Grantor covenants and represents that Grantor is the sole owner and is seized of the Property in fee simple and has good right to grant and convey the aforesaid Public Trail Easement; that the Easement Area are free and clear of any and all encumbrances, and Grantor will warrant and defend the title against the lawful claims of all persons whomsoever; that there is legal access to the Property; and Grantor covenants that Grantee shall have the use of and enjoy all of the benefits derived from and arising out of the aforesaid easements conveyed.
14. **Counterparts.** This Public Trail Easement may be executed in two or more counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument.
15. **Recording.** The Grantee shall record this instrument and any amendment hereto in timely fashion with the Office of the Register of Deeds of Burke County, North Carolina, and may re-record it at any time as may be required to preserve its rights under this Public Trail Easement.

**TO HAVE AND TO HOLD** this Public Trail Easement unto the Grantee, its successors and assigns, forever.

**IN WITNESS WHEREOF**, the Grantor and Grantee, intending to legally bind themselves subject to the conditions of this Public Trail Easement, have set their hands on the date first written above.

GRANTOR:

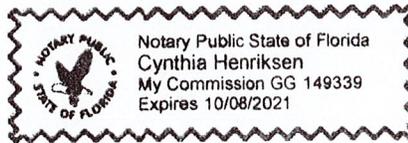
*Barry Haase* (Seal)  
LAKE JAMES CAMPING RESORT LLC

NORTH CAROLINA  
\_\_\_\_\_ COUNTY

I, *Cynthia Henriksen*, a Notary Public of *FLORIDA PALM BEACH* County, ~~North Carolina~~ do hereby certify that *BARRY HAASE* personally appeared before me this day and executed the foregoing instrument.

Witness my hand and official stamp or seal this the *11<sup>th</sup>* day of *DECEMBER*, 20*19*

*Cynthia Henriksen*



Notary Public (SEAL)

My commission expires: *10-8-2021*

Attachment: Lake James Camping Resort Easement (PARTIALLY SIGNED) (2924 : Fonta Flora Trail - Accept Easement - Lake James Camping

GRANTEE:

\_\_\_\_\_ (Seal)

COUNTY OF BURKE

NORTH CAROLINA

BURKE COUNTY

I, \_\_\_\_\_, a Notary Public of \_\_\_\_\_ County, North Carolina do hereby certify that \_\_\_\_\_ personally appeared before me this day and executed the foregoing instrument.

Witness my hand and official stamp or seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_

Notary Public (SEAL)

My commission expires: \_\_\_\_\_

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

---

**Subject Title: DSS - Appointment/Reappointment to Child Protection Child Fatality Team**

**Presented By: Korey Fisher-Wellman**

**Summary of Information:** The term of appointment for Kathy Smith (Seat 3, parent with a child under the age of 18) on the CPCF Team ended in April. Ms. Smith is willing to serve another term and her application is forthcoming. Julie Causby occupied Seat No. 5, at-large and her term also ended in April. However, she is not seeking reappointment. An application was received from April Pope, a DSS Supervisor and member of the LEPC (Local Emergency Planning Committee). The term is for three (3) years.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To reappoint Kathy Smith to the CPCF Team (Seat 3, Parent w/ Child <18) for the remainder of a 3-year term ending April 30, 2022 and approve an exception to the residency requirement.

**To remove Ms. Causby's name from the CPCF Team roster and thank her for her service to the community.**

**To appoint April Pope to the CPCF Team (Seat No. 5, at-large) for the remainder of a 3-year term ending April 30, 2022.**



**BURKE COUNTY  
APPOINTMENT APPLICATION  
BOARDS AND COMMITTEES**

Name: April Pope Date: 12/11/2019

Address: 940 E. Union St

City: Morganton State: NC Zip: 28655

Telephone: Home: 828-403-1774 Business: 828-764-9663

Cell: 828-403-1774 Email: april.pope@burkenc.org

Occupation: Social Work Supervisor

Retired from: \_\_\_\_\_

How did you hear about this opportunity? Employer

Are you currently serving on a county board or committee?  Yes  No

If so, please identify the board or committee: LEPC - Local Emergency Planning Committee

Community interest and activities:

\_\_\_\_\_  
\_\_\_\_\_

Do you reside in the extraterritorial area of a municipality?  Yes  No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. Child Community Protection Team
2. \_\_\_\_\_
3. \_\_\_\_\_

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

Very passionate about the children in this community

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

To provide the best service possible to the children  
in the county

Are you willing to attend board or committee meetings on a regular basis?  Yes  No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee: \_\_\_\_\_

Remarks: \_\_\_\_\_  
(OPTIONAL)

Signature: April H Pope  
(ORIGINAL SIGNATURE REQUIRED)  
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to: Burke County  
Attn: Clerk to the Board  
P.O. Box 219  
Morganton NC 28680  
Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)  
Phone: 828-764-9354 Fax: 828-764-9352

**Child Protection & Child Fatality Prevention Team  
21-Members  
County Appoints Eight (8) Members  
3-Year Terms**

General Statute: 7B-1406

Seat No.	Position	Name-Address		Term
1	Law Enforcement	Steve Whisenant, Sheriff 110 Meadow View Street Morganton, North Carolina 28655	A	1/17/2012
			R	7/15/2014
			R	4/18/2017
			TE	4/30/2020
2	EMS	Major Jason Black 5706 Mt. Olive Churh Road Morganton NC 28655	A	4/18/2017
			TE	4/30/2020
3	Parent w/ Child < 18	Kathy Smith 3097 Spencer Trail Lenoir NC 28645	A	7/19/2016
			TE	4/30/2019
4	At-large	1 Mr. Chris Jernigan 7330 Myrtle Drive Nebo, North Carolina 28761	A	
			R	4/19/2005
			R	6/17/2008
			R	5/17/2011
			R	7/15/2014
			R	4/18/2017
TE	4/30/2020			
5	At-large	2 Julie Causby 108 Perpons Street Morganton NC 28655	A	9/16/2014
			R	4/19/2016
			TE	4/30/2019
6	At-large	3 Beth Cali 1552 Mtn. Shadows Drive Morganton NC 28655	A-UT	5/15/2018
			R	
			TE	4/30/2021

Attachment: CPCF Roster (2941 : DSS - Appointment/Reappointment to Child Protection Child Fatality Team)

7	At-large	4	David Rust	A	10/2/2012
			2971 Shell Avenue	R	9/15/2015
			Valdese, NC 28690	R	5/15/2018
				TE	4/30/2021
8	At-Large	5	Brandon L. Collins	A	7/21/2015
			155 Whispering Pine St.	R	5/15/2018
			Morganton, NC 28655	TE	4/30/2021

A=Appointment  
R=Reappointment  
A-UT=Appointed to Complete Unexpired Term  
TE=Term Expires

Contact: Sharon Honeycutt at DSS

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

**Subject Title: FM - Appointments to the Local Emergency Planning Committee**

**Presented By: Mike Willis**

**Summary of Information:** Burke County is required to organize and maintain the Local Emergency Planning Committee (LEPC) as a requirement of the federal law known as Emergency Planning and Community Right-to-Know Act (EPCRA). EPCRA requires facilities with more than the threshold planning quantities of hazardous materials to report to the LEPC, Fire Departments, and the State Emergency Response Commission. This reporting is done through Tier II reporting on a program called E-Plan. E-Plan can be viewed by the LEPC, Fire Departments, and Emergency Services personnel. The LEPC is formed to work on the planned response and general safety measures in dealing with hazardous materials at fixed facilities and transportation routes. This committee is designed to work hand-in-hand with emergency response agencies, business and industry organizations and the general public.

The LEPC is required to have a certain cross section of representation with fifteen (15) members serving according to the by-laws. Five (5) seats are up for reappointment and membership changes are requested for Seats 3, 6 and 9, removal of Charlie Watts, Matt Gupton and Mike Long respectively who have requested to be removed. Further, the addition of a new at-large seat (No. 16), is requested and an application from Steve Jenkins, SAFT America was received. The term is for three (3) years.

Note: Pending approval of Seat No. 16, the bylaws will be updated at the LEPC's February meeting.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To remove Charlie Watts, Matt Gupton and Mike Long and thank them for their service to the community. To reappoint Mike Willis (Seat No. 4) and Josh Mashburn (Seat No. 12) to the LEPC for 3-year terms ending January 31, 2023.

To appoint Israel Gibson (Morganton Fire) to Seat No. 3, Brooke Jarlson (Burke Environmental Health) to Seat No. 6, April Pope (Citizen/Shelter Response Team Member) to Seat No. 9 and Steve Jenkins (SAFT America) to Seat No. 16 on the LEPC for 3-year term ending January 31, 2023.



**BURKE COUNTY  
APPOINTMENT APPLICATION  
BOARDS AND COMMITTEES**

Name: Israel Gibson Date: 12/9/19

Address: 304 College St.

City: Morganton State: NC Zip: 29655

Telephone: Home: \_\_\_\_\_ Business: 828-437-1211

Cell: 828-467-0869 Email: igibson@morgantonps.org

Occupation: Fire Services Captian

Retired from: \_\_\_\_\_

How did you hear about this opportunity? Burke County EM Director

Are you currently serving on a county board or committee?  Yes  No

If so, please identify the board or committee: \_\_\_\_\_

Community interest and activities:

Serve and Protect the citizens within the confines of the  
City of Morganton and County of Burke

Do you reside in the extraterritorial area of a municipality?  Yes  No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. LEPC
2. \_\_\_\_\_
3. \_\_\_\_\_

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

Manager of Fire Services in the City of Morganton

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

To enhance the interoperability between City and County  
Emergency Services and County Emergency Management

Are you willing to attend board or committee meetings on a regular basis?  Yes  No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

\_\_\_\_\_

Remarks: \_\_\_\_\_

(OPTIONAL)

Signature: Israel Gibson \_\_\_\_\_

(ORIGINAL SIGNATURE REQUIRED)

(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to: Burke County  
Attn: Clerk to the Board  
P.O. Box 219  
Morganton NC 28680  
Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)  
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Gibson\_LEPC Applicaotn\_Dec 2019 (2938 : Appointment to the Local Emergency Planning Committee)



# BURKE COUNTY APPOINTMENT APPLICATION BOARDS AND COMMITTEES

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Business: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Retired from: \_\_\_\_\_

How did you hear about this opportunity? \_\_\_\_\_

Are you currently serving on a county board or committee? \_\_\_ Yes \_\_\_ No

If so, please identify the board or committee: \_\_\_\_\_

Community interest and activities:

\_\_\_\_\_  
\_\_\_\_\_

Do you reside in the extraterritorial area of a municipality? \_\_\_\_\_ Yes \_\_\_\_\_ No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

\_\_\_\_\_  
\_\_\_\_\_

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

---

---

Are you willing to attend board or committee meetings on a regular basis? \_\_\_ Yes \_\_\_ No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

---

Remarks: \_\_\_\_\_  
(OPTIONAL)

Signature: \_\_\_\_\_  
(ORIGINAL SIGNATURE REQUIRED)  
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to: Burke County  
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Phone: 828-764-9354 Fax: 828-764-9352



# BURKE COUNTY APPOINTMENT APPLICATION BOARDS AND COMMITTEES

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Business: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Retired from: \_\_\_\_\_

How did you hear about this opportunity? \_\_\_\_\_

Are you currently serving on a county board or committee?  Yes  No

If so, please identify the board or committee: \_\_\_\_\_

Community interest and activities:

\_\_\_\_\_  
\_\_\_\_\_

Do you reside in the extraterritorial area of a municipality?  Yes  No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

\_\_\_\_\_  
\_\_\_\_\_

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

---

---

Are you willing to attend board or committee meetings on a regular basis? \_\_\_ Yes \_\_\_ No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

---

Remarks: \_\_\_\_\_  
(OPTIONAL)

Signature: \_\_\_\_\_  
(ORIGINAL SIGNATURE REQUIRED)  
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to:                   Burke County  
                                  Attn: Clerk to the Board  
                                  P.O. Box 219  
                                  Morganton NC 28680  
                                  Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)  
                                  Phone: 828-764-9354 Fax: 828-764-9352

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

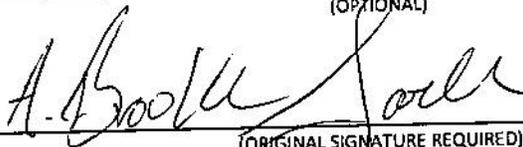
Recently took an emergency preparedness class

Are you willing to attend board or committee meetings on a regular basis?  Yes  No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

N/A

Remarks: \_\_\_\_\_

Signature:  \_\_\_\_\_

(OPTIONAL)

(ORIGINAL SIGNATURE REQUIRED)

(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to:

Burke County  
Attn: Clerk to the Board  
P.O. Box 219  
Morganton NC 28680  
Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)  
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Jarlson\_LEPC Signature page\_Nov 2019 (2938 : Appointment to the Local Emergency Planning Committee)



**BURKE COUNTY  
APPOINTMENT APPLICATION  
BOARDS AND COMMITTEES**

Name: April Pope Date: 11/12/2019

Address: 940 E Union St

City: Morganton State: NC Zip: 28655

Telephone: Home: 828-403-1774 Business: \_\_\_\_\_

Cell: 828-403-1774 Email: april.pope@burkenc.org

Occupation: Social Work Supervisor

Retired from: \_\_\_\_\_

How did you hear about this opportunity? Michael Willis and Rebecca McLeod

Are you currently serving on a county board or committee?  Yes  No

If so, please identify the board or committee: \_\_\_\_\_

Community interest and activities:  
\_\_\_\_\_  
\_\_\_\_\_

Do you reside in the extraterritorial area of a municipality?  Yes  No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. Local Emergency Planning Committee
2. \_\_\_\_\_
3. \_\_\_\_\_

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

\_\_\_\_\_  
\_\_\_\_\_

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

I serve as the disaster coordinator for DSS, and coordinate the shelters

Are you willing to attend board or committee meetings on a regular basis?  Yes  No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

\_\_\_\_\_

Remarks: \_\_\_\_\_ (OPTIONAL)

Signature:  \_\_\_\_\_ (ORIGINAL SIGNATURE REQUIRED)

(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to: Burke County  
Attn: Clerk to the Board  
P.O. Box 219  
Morganton NC 28680  
Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)  
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: April Pope\_LEPC Application Dec 2019 (2938 : Appointment to the Local Emergency Planning Committee)



**BURKE COUNTY  
APPOINTMENT APPLICATION  
BOARDS AND COMMITTEES**

Name: Joshua C. Mashburn Date: 12-09-19

Address: 2161 C Mt. Home Church Rd.

City: Morganton State: NC Zip: 28655

Telephone: Home: \_\_\_\_\_ Business: 8284386274

Cell: \_\_\_\_\_ Email: jcmashburn@ncdot.gov

Occupation: County Maintenance Engineer NCDOT

Retired from: \_\_\_\_\_

How did you hear about this opportunity? Mike Willis

Are you currently serving on a county board or committee?  Yes  No

If so, please identify the board or committee: LEPC

Community interest and activities:

\_\_\_\_\_  
\_\_\_\_\_

Do you reside in the extraterritorial area of a municipality?  Yes  No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. LEPC
2. \_\_\_\_\_
3. \_\_\_\_\_

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

\_\_\_\_\_  
\_\_\_\_\_

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

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Are you willing to attend board or committee meetings on a regular basis?  Yes  No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

---

Remarks: \_\_\_\_\_  
(OPTIONAL)

Signature:  \_\_\_\_\_  
(ORIGINAL SIGNATURE REQUIRED)  
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to: Burke County  
Attn: Clerk to the Board  
P.O. Box 219  
Morganton NC 28680  
Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)  
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Joshua Mashburn\_LEPC Application Dec 2019 (2938 : Appointment to the Local Emergency Planning Committee)



**BURKE COUNTY  
APPOINTMENT APPLICATION  
BOARDS AND COMMITTEES**

Name: Stephen Jenkins Date: 11-13-2019

Address: 313 Crescent St. NE

City: Valdese State: NC Zip: 28690-

Telephone: Home: 828-683-2206 Business: 828-879-5052

Cell: 704-437-2592 Email: steve.jenkins@saftamerica.com

Occupation: Environmental Health & Safety Manager

Retired from: \_\_\_\_\_

How did you hear about this opportunity? Michael Willis

Are you currently serving on a county board or committee? \_\_\_ Yes  No

If so, please identify the board or committee: \_\_\_\_\_

Community interest and activities:

Very interested in keeping the community surrounding  
our business (Saft) safe and healthy

Do you reside in the extraterritorial area of a municipality?  Yes \_\_\_\_\_ No

List in order of preference the board and/or committee(s) on which you would like to serve.

1. LEPC
2. \_\_\_\_\_
3. \_\_\_\_\_

Most board or committee seats have no special requirement other than being a citizen of Burke County. Do you have special criteria that you would like to be considered for this appointment?

I do not live in Burke County, but work in Valdese for  
Saft America Inc. as their EHS Manager

Describe why you are interested in serving on a board or committee. What goals and objectives do you have?

Interface with the personnel who would be assisting Saft in case we had an emergency.

Are you willing to attend board or committee meetings on a regular basis?  Yes  No

Please disclose any business or personal relationships that may be considered a conflict of interest, if selected to serve on a board or committee:

\_\_\_\_\_

Remarks: \_\_\_\_\_  
(OPTIONAL)

Signature: Stephen C. Jenkins  
(ORIGINAL SIGNATURE REQUIRED)  
(SIGNING INDICATES AGREEMENT TO ABIDE BY THE BURKE COUNTY CODE OF ETHICS.)

Return to: Burke County  
Attn: Clerk to the Board  
P.O. Box 219  
Morganton NC 28680  
Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)  
Phone: 828-764-9354 Fax: 828-764-9352

Attachment: Stephen Jenkins App (2938 : Appointment to the Local Emergency Planning Committee)

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

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**Subject Title: FM - NC VIPER and Burke Co. Emergency Management Agreement**

**Presented By: Mike Willis**

**Summary of Information:** This agreement will serve as a mutual benefit to and enhance the partnership between NC VIPER and Burke County Emergency Management. Burke County currently shares communication equipment locations with NC VIPER. The space they are requesting to utilize is minimal and will not have a negative impact on our facilities capabilities. There will be no additional costs to Burke County as a result of this agreement. The space will assist them with securing maintenance equipment that is used to maintain VIPER sites. NC VIPER has always been very supportive to Burke County's communication issues and timely to respond to issues when they arise. The term is for 10 years.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To approve the agreement between the North Carolina Department of Public Safety, State Highway Patrol, VIPER and Burke County Emergency Management, subject to review and/or revision by the County Attorney.

## MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT, made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 2020 by and between The North Carolina Department of Public Safety, State Highway Patrol, VIPER hereinafter designated as NCSHP-VIPER, and Burke County Emergency Management hereinafter called Burke EM, collectively hereinafter designated as Parties;

WITNESSETH:

THAT WHEREAS the NCSHP-VIPER and Burke EM are committed to delivery of the highest possible level of fire, law enforcement, medical emergency, and related services; and

WHEREAS, Burke EM has space available at its Facility, located at 2500 Marsh Trail, Morganton NC; and

NOW, THEREFORE, the parties hereto do hereby enter into this Memorandum of Agreement and covenant and agree as follows:

1. **PURPOSE:** The purpose of this MOU is to define the rights and obligation of Burke EM and NCSHP-VIPER with respect to colocation of equipment between Burke EM and the NCSHP-VIPER at the Burke EM site 2500 Marsh Trail, Morganton, North Carolina 28655 in Burke County. This agreement will establish the parameters of responsibility between Burke EM and NCSHP-VIPER.
2. **SPACE:** The space the agreement is in reference to is a bay within the facility located at 2500 Marsh Trail. NCSHP-VIPER shall have unlimited access to this space.
3. **INSURANCE:** NCSHP-VIPER will carry insurance on all of the equipment they place at the facility. NCSHP-VIPER will not hold Burke County responsible for any loss due to theft, fire, or acts of nature.
4. **TERM:** The term of this agreement will commence on the date of the last signature and run for a ten (10) year term. The PARTIES agree to all terms of this MOA, all applicable local, State, and Federal laws, all ordinances and codes.
5. **RENT:** The rent for the use of building space shall be \$0.00 per month for the Term of the MOU.
6. **ACCESS AND AUTHORIZED PERSONNEL:** The Parties shall have a non-exclusive right to access the premises for ingress and egress purposes. The Parties and their authorized personnel shall have reasonable access to the Premises twenty-four (24) hours a day, seven (7) days a week, for the purposes of routine and emergency maintenance of the Parties facilities.

7. **TERMINATION:** Either party may terminate this lease at any time by giving thirty (30) days written notice to the other.

DEPARTMENT OF PUBLIC SAFETY  
STATE HIGHWAY PATROL

By: \_\_\_\_\_  
Max L. Casey  
Construction Manager NCSHP-VIPER

Burke County

By: \_\_\_\_\_  
Kenneth B. Steen  
Burke County Manager

Attachment: Burke EM Agreement (2945 : FM - NC VIPER and Burke Co. Emergency Management Agreement)

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

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**Subject Title: Sheriff's Office – Approval of Authorized Signers for Inmate Trust Bank Account**

**Presented By: Steve Whisenant**

**Summary of Information:** The Account Signature Card for the Inmate Trust Account needs to be updated in accordance with NCGS 159-25 (7)(b) to reflect personnel changes at the Burke County Sheriff's Office. Sue Hensley has been hired as the Administrative Technician for the Jail and needs to be added as an authorized signer to the account. Captain Greg Huntley and Brian Niefert will remain as authorized signers since their respective duties of overseeing the jail and the Sheriff's Office finances have not changed. Captain Jeff Robinson needs to be removed as an authorized signatory since his duties no longer include supervision of the Burke County Jail.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To approve the Account Signature Card for the Inmate Trust Account with the following authorized signers: Margaret Pierce, Bryan Steen, Greg Huntley, Brian Niefert, and Sue Hensley in accordance with NCGS 159-25 (7)(b).

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

**Subject Title: Tax Dept. - Tax Collection Report for December 2019**

**Presented By: Danny Isenhour**

**Summary of Information:** The Board of Commissioners is presented with the Tax Collection Report for the period between July 1, 2019 and December 31, 2019. It reflects the status of collections by the Burke County Tax Collection's Staff. Included is the status comparing Collections to Levy and comparing Collections to Budget. Levy information is for Property Tax only and does not include the Vehicle Tax.

The information below is comparing Tax Collections to the Tax Levy. Tax Levy is the total taxable property value times the tax rate. The levy changes monthly with the addition of discoveries, other changes or corrections and when Public Utility values are added.

<b>Category</b>	<b>Tax Levy</b>	<b>Amount Collected YTD</b>	<b>Balance to Collect</b>	<b>% Collected</b>
Property Tax	\$44,815,217	\$	\$	%

The information below is comparing Tax Collections for Property Tax and Motor Vehicle Tax to the Annual Budget. This information is a supplement to the Annual Settlement Report.

<b>Category</b>	<b>Annual Budget</b>	<b>Amount Collected YTD</b>	<b>Balance to Collect</b>	<b>% Collected</b>
Current Year Taxes	\$48,070,000.00	\$	\$	%
Delinquent Taxes	\$650,000.00	\$	\$	%
Late List Penalty	\$250,000.00	\$	\$	%

These two items below make up the current year taxes above.

<b>Category</b>	<b>Annual Budget</b>	<b>Amount Collected YTD</b>	<b>Balance to Collect</b>	<b>% Collected</b>
Property Tax	\$43,470,000.00	\$	\$	%
Motor Vehicle Tax	\$4,600,000.00	\$	\$	%

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To accept the Tax Collection Report for December 2019 as presented.

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**CONSENT AGENDA**

**Subject Title: Tax Dept. - Release Refund Report for December 2019**

**Presented By: Danny Isenhour**

**Summary of Information:** Releases in value and/or refunds of taxes typically occur when:

- Taxpayers submit information that creates a reduction in value.
- Situs is corrected between counties and/or municipalities.
- Valuation appeals reduce the value for real or personal property.
- The postmark reveals a payment was timely sent.

The Board of Commissioners is presented with the following list of releases and refunds for consideration. The Net Release is a result of the Report Amount minus the Rebilled Amount.

<b>Tax System Refunds and Releases</b>				
	<b>Report Amount</b>	<b>Rebilled Amount</b>	<b>Net Release</b>	<b>Refund Amount</b>
Releases (TR-304)	\$	\$	\$	\$

<b>VTS Refunds Over \$100</b>	
	<b>Refund Amount</b>
VTS Adjustments	\$

\*Note: The net loss amount is a result of the report amount minus the rebilled amount.

**Budgetary Effect:** None.

**County Manager's Recommendation:** Approval is recommended.

**Suggested Motion:** To approve the Tax Releases and Refunds for December 2019 as presented.

**Burke County, North Carolina**  
**Agenda Abstract**  
**Meeting Date: January 7, 2020**



**ITEMS FOR DECISION**

**Subject Title: Sheriff - Inmate Food Services Contract Price Revision**

**Presented By: Steve Whisenant**

**Summary of Information:** After the approval of Aramark Correctional Services, LLC as the provider for inmate food services at the Burke County Jail at the November 19, 2019 County Commissioners meeting, the Sheriff's office began to meet with Aramark to finalize a contract and begin planning for opening the jail. During discussions about the planned menu, it was determined that the menu Aramark had submitted with their proposal to win the contract was based on providing inmates with bulk juice. The Sheriff's Office asked about making a change to the menu to switch from using bulk juice to individual juice to make meal service more efficient and less time consuming for staff. Aramark informed the Sheriff's Office that making the change would not be an issue, however the change would result in a price change per meal.

	<u>Proposed Menu</u>	<u>Revised Menu</u>
<u>Breakfast</u>	"Bulk" Orange Juice	"Individual Carton" of Orange Juice
<u>Lunch</u>	"Bulk" Punch Fruit Drink	"Individual Packet" of Punch Fruit Drink
<u>Dinner</u>	"Bulk" Sweetened Iced Tea	"Individual Packet" of Punch Fruit Drink

**Budgetary Effect:** Changing from bulk juice per meal to individual juice will result in a \$.058 price increase per meal, the price per meal will increase from \$1.925 to \$1.983.

**County Manager's Recommendation:** Approval was granted by the County Manager and ratification of the price increase is requested. As you may recall, the contract was approved in November and begins January 1, 2020; half of the contract will be paid from funds allocated in the FY 2019-20 budget and the remaining half of the contract will be budgeted in the FY 2020-21 budget.

**Suggested Motion:** To ratify the approval of the price increase per meal of \$.058 to \$1.983 per meal for inmate food services (individual cartons and packets) at the Burke County Jail with Aramark Correctional Services, LLC.