

Instructions: Meeting Participation & How to Submit Public Comments

The Burke County Commissioners and Management team remains committed to providing an open, transparent public process even amidst the challenges we face due to the local and global health pandemic, COVID-19. The Board of Commissioners and county staff are working diligently to ensure operational continuity in these challenging and uncertain times.



For everyone's safety during the pandemic, compliance with the Governor's Executive Orders and open meetings laws, the April 21st regular meeting is cancelled. However, a special virtual meeting will be held on the same day and time to conduct the County's regular monthly business. The special meeting will be held using Zoom which provides video, phone, and chat services through a cloud-based and

peer-to-peer software platform. Never used Zoom? No problem. Helpful tutorials may be found here: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials>

Meeting Participation or Viewing

Citizens may watch and/or listen to the virtual special (regular) meeting by:

1. Joining the Zoom platform by computer or telephone (contact Kay Draughn, Clerk to the Board, at 828.764.9354 or kay.draughn@burkenc.org for connection credentials by **3 p.m.** on **April 21, 2020**, first-come first served; or
2. Watching the live stream on the County's YouTube Channel, BurkeCountyNC; or
3. Watching the recorded meeting on COMPAS Cable Channel 2 and Spectrum Cable Channel 192.

Instructions: How to Submit Public Comments

Citizens that want to address the Commissioners during the "Informal Public Comments" portion of the meeting are encouraged to submit their comments to the Clerk by **3 p.m.** on Tuesday, **April 21, 2020** in one of the following ways:

- Email: kay.draughn@burkenc.org
- US Mail: Burke County, Attn: Kay Draughn, P.O. Box 219, Morganton, NC 28680
- Hand-delivery: Burke County Governmental Offices, 200 Avery Avenue, (2nd Floor) in Morganton.

Comments received by the deadline will be read aloud by the Clerk during the virtual meeting.