



**Burke County**  
**Board of Commissioners**  
**Pre-Agenda Meeting**  
**Virtual Zoom Meeting**  
**Tuesday, May 5, 2020**  
**3:00 PM**

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- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PRESENTATIONS**
  1. AS - Pet of the Month (Place Holder) - Presented by Kaitlin Settlemyre, Animal Services Director
  2. TDA - Financial Update for the Period Ending March 31, 2020 (Place Holder) - Presented by Ed Phillips, TDA Director
- 4. SCHEDULED PUBLIC HEARINGS**
  1. BDI - Building Reuse Grant and Local Economic Development Grant for Project Refresh and Public Hearing - 6:00 PM - Presented by Alan Wood and/or Hope Hopkins, BDI
- 5. CONSENT AGENDA**
  1. BCPS - Presentation of Financial Data for the Period Ending March 31, 2020 - Presented by Keith Lawson, BCPS Finance Officer
  2. WPCC – Presentation of Financial Data for the Period Ending March. 31, 2020 - Presented by Sandy Hoilman, WPCC Chief Financial Officer
  3. BOC / PBHM - Amended Bylaws - Presented by Tara Conrad, PBHM
  4. BOC - Resolution Regarding Rules of Procedure for Electronic Meetings During COVID-19 State of Emergency - Presented by Johnnie Carswell, Chairman
  5. BOC - Resolution Regarding Surplus Real Property - Presented by Johnnie Carswell, Chairman
  6. Clerk - East Burke Senior Center Advisory Committee - Reappointments / Removal - Presented by Kay Draughn, Clerk to the Board
  7. Finance - Audit Contract for FY 19-20 - Presented by Margaret Pierce, Deputy Co. Mgr. / Finance Director
  8. Finance - County Financial Report for the Period Ending March 31, 2020 - Presented by Margaret Pierce, Deputy Co. Mgr. / Finance Director
  9. JCPC - Approval of County Plan for Burke County & Funding Allocation - Presented by AJ Coutu, JCPC Administrator and/or Rebecca McLeod, Health Director
  10. Tax Dept. - Tax Collection Report for April 2020 (Place Holder) - Presented by Danny Isenhour, Tax Administrator
  11. Tax Dept. - Release Refund Report for April 2020 (Place Holder) - Presented by Danny Isenhour, Tax Administrator

**6. ITEMS FOR DECISION**

1. Co. Mgr. - Presentation of Recommended Budget for FY 20-21 and Scheduling of Public Hearing - Presented by Bryan Steen, County Manager
2. HR - Creation of Animal Services Enforcement Positions - Presented by Rhonda Lee, HR Director

**7. REPORTS**

**8. OTHER DISCUSSION ITEMS**

**9. ADJOURN**

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To participate in the Zoom virtual meeting, please contact Kay Draughn, Clerk to the Board, by 2 p.m. on May 5, 2020 at 828-764-9354 or [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org).