



**Burke County  
Board of Commissioners  
Regular/Special Meeting  
Zoom Virtual Meeting  
Tuesday, May 19, 2020  
6:00 PM  
841 5775 8269 / 910769**

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**1. CALL TO ORDER**

**2. INVOCATION**

Pastor David Bridges, First Apostolic Church

**3. PLEDGE OF ALLEGIANCE**

Commissioners & Management Staff

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MEETING MINUTES**

1. December 2, 2019 Pre-Agenda Meeting
2. December 17, 2019 Regular Meeting
3. January 7, 2020 Pre-Agenda Meeting
4. January 10, 2020 Special Meeting
5. January 15, 2020 Special Meeting

**6. PRESENTATIONS**

1. AS - Pet of the Month - Presented by Kaitlin Settlemyre, Animal Services Director
2. TDA - Financial Update for the Period Ending March 31, 2020 - Presented by Ed Phillips, TDA Director

**7. SCHEDULED PUBLIC HEARINGS**

1. BDI - Building Reuse Grant and Local Economic Development Grant for Project Refresh and Public Hearing - 6:00 PM - Presented by Alan Wood and/or Hope Hopkins, BDI

**8. INFORMAL PUBLIC COMMENTS**

Citizens that want to address the Commissioners during the "Informal Public Comments" portion of the meeting are encouraged to submit their comments to the Clerk by 4 p.m. on Tuesday, May 19, 2020 in one of the following ways:

1. Email: [kay.draughn@burkenc.org](mailto:kay.draughn@burkenc.org)
2. US Mail: Burke County, Attn: Kay Draughn, P.O. Box 219, Morganton, NC 28680
3. Hand-deliver: Burke County Governmental Offices, 200 Avery Avenue (2nd Floor) in Morganton.

**9. CONSENT AGENDA**

1. BCPS - Presentation of Financial Data for the Period Ending March 31, 2020

2. BOC - Resolution Regarding Rules of Procedure for Electronic Meetings During COVID-19 State of Emergency
3. Clerk - Appointment to Planning Board **New Item**
4. Clerk - East Burke Senior Center Advisory Committee - Reappointments / Removal
5. Finance - Audit Contract for FY 19-20
6. JCPC - Approval of County Plan for Burke County & Funding Allocation
7. PBHM - PBHM Amended Bylaws
8. Tax Dept. - Tax Collection Report for April 2020
9. Tax Dept. - Release Refund Report for April 2020
10. WPCC – Presentation of Financial Data for the Period Ending March. 31, 2020

**10. ITEMS FOR DECISION**

1. Co. Mgr. - Presentation of Recommended Budget for FY 20-21 and Scheduling of Public Hearing - Presented by Bryan Steen, County Manager
2. CM - Coronavirus Relief Fund Direct County Allocation - Presented by Bryan Steen, County Manager **New Item**
3. HR - Creation of Animal Services Enforcement Positions - Presented by Rhonda Lee, HR Director

**11. REPORTS AND COMMENTS**

1. BOC - Reports & Comments - Presented by Johnnie Carswell, Chairman

**12. VACANCY ANNOUNCEMENTS**

1. Clerk - Boards and Committees Vacancy Report - Presented by Kay Draughn, Clerk to the Board

**13. CLOSED SESSION**

1. BOC - Closed Session to Discuss Threatened or Pending Litigation, to Preserve the Attorney-Client Privilege, to Discuss Economic Development Matters and to Discuss Personnel Matters (If needed.) - Presented by Johnnie Carswell, Chairman

**14. ADJOURN**

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In accordance with ADA regulations, persons in need of an accommodation to participate in the meeting should notify the County Manager’s office at 828-764-9350 at least forty-eight (48) hours prior to the meeting.