



**AGENDA ACTION REPORT
BURKE COUNTY
BOARD OF COMMISSIONERS
SPECIAL (REGULAR) MEETING
VIA ZOOM
TUESDAY, MAY 19, 2020
6:00 P.M.**

Note: This agenda action report is for information only. The meeting minutes will be the official record of action taken by the Board on May 19, 2020.

1. CALL TO ORDER

2. INVOCATION

Pastor David Bridges, First Apostolic Church

3. PLEDGE OF ALLEGIANCE

Commissioners & Management Staff

JR Simpson, County Attorney

4. APPROVAL OF AGENDA

APPROVED

5. APPROVAL OF MEETING MINUTES

APPROVED

1. December 2, 2019 Pre-Agenda Meeting
2. December 17, 2019 Regular Meeting
3. January 7, 2020 Pre-Agenda Meeting
4. January 10, 2020 Special Meeting
5. January 15, 2020 Special Meeting

6. PRESENTATIONS

1. AS - Pet of the Month - Presented by Kaitlin Settlemire, Animal Services Director

FEATURED BESSY, FELINE, AS THE PET OF THE MONTH

2. TDA - Financial Update for the Period Ending March 31, 2020 - Presented by Ed Phillips, TDA Director

ACCEPTED REPORT

7. SCHEDULED PUBLIC HEARINGS

1. BDI - Building Reuse Grant and Local Economic Development Grant for Project Refresh and Public Hearing - 6:00 PM - Presented by Alan Wood and/or Hope Hopkins, BDI

HELD PUBLIC HEARING; NO SPEAKERS; MOVED ITEM TO MAY 22, 2020 SPECIAL MEETING FOR ADDITIONAL PUBLIC COMMENT PERIOD PER HB 704

8. INFORMAL PUBLIC COMMENTS

Citizens that want to address the Commissioners during the "Informal Public Comments" portion of the meeting are encouraged to submit their comments to the Clerk by 4 p.m. on Tuesday, May 19, 2020 in one of the following ways:

1. Email: kay.draughn@burkenc.org

2. US Mail: Burke County, Attn: Kay Draughn, P.O. Box 219, Morganton, NC 28680
3. Hand-deliver: Burke County Governmental Offices, 200 Avery Avenue (2nd Floor) in Morganton.

EIGHT (8) STATEMENTS WERE READ ALOUD BY THE CLERK

9. CONSENT AGENDA APPROVED

1. BCPS - Presentation of Financial Data for the Period Ending March 31, 2020 BOC - Resolution Regarding Rules of Procedure for Electronic Meetings During COVID-19 State of Emergency
2. Clerk - Appointment to Planning Board **New Item**
3. Clerk - East Burke Senior Center Advisory Committee - Reappointments / Removal
4. Finance - Audit Contract for FY 19-20
5. JCPC - Approval of County Plan for Burke County & Funding Allocation
6. PBHM - PBHM Amended Bylaws
7. Tax Dept. - Tax Collection Report for April 2020
8. Tax Dept. - Release Refund Report for April 2020
9. WPCC – Presentation of Financial Data for the Period Ending March. 31, 2020

10. ITEMS FOR DECISION

1. Co. Mgr. - Presentation of Recommended Budget for FY 20-21 and Scheduling of Public Hearing - Presented by Bryan Steen, County Manager

PRESENTED RECOMMENDED BUDGET OF \$109,436,985. CONTINUATION OF 69.5 CENT TAX RATE PROPOSED. SCHEDULED PUBLIC HEARING FOR JUNE 16, 2020 AT 6 PM

2. CM - Coronavirus Relief Fund Direct County Allocation - Presented by Bryan Steen, County Manager **New Item**

ACCEPTED THE CORONAVIRUS RELIEF FUND ALLOCATION OF \$1,722,221. AUTHORIZED THE COUNTY MANAGER TO ESTABLISH THE PROCESS AND PROCEDURES A MUNICIPALITY LOCATED IN BURKE COUNTY MUST FOLLOW IF THEY WISH TO PARTICIPATE AND HAVE THEIR REQUEST FOR CORONAVIRUS RELIEF GRANT FUNDS CONSIDERED BY THE COUNTY MANAGER IN ACCORDANCE WITH CORONAVIRUS GRANT GUIDELINES AND AVAILABILITY OF GRANT FUNDS. AUTHORIZED THE COUNTY MANAGER TO EXECUTE CORONAVIRUS RELIEF ALLOCATION AGREEMENTS WITH PARTICIPATING MUNICIPALITIES IN BURKE COUNTY.

3. HR - Creation of Animal Services Enforcement Positions - Presented by Rhonda Lee, HR Director

AUTHORIZED THE CREATION OF ONE (1) ANIMAL SERVICES ENFORCEMENT SUPERVISOR AND TWO (2) ANIMAL SERVICES ENFORCEMENT OFFICER POSITIONS. AUTHORIZED THE BURKE COUNTY HUMAN RESOURCES DEPARTMENT TO BEGIN ADVERTISING AND RECRUITING FOR THESE POSITIONS SO THE SELECTED CANDIDATES CAN BEGIN EMPLOYMENT WITH THE COUNTY ON JULY 1, 2020.

11. REPORTS AND COMMENTS

1. BOC - Reports & Comments - Presented by Johnnie Carswell, Chairman

RECEIVED COMMENTS AND REPORTS

12. VACANCY ANNOUNCEMENTS

1. Clerk - Boards and Committees Vacancy Report - Presented by Kay Draughn, Clerk to the Board

VACANCIES ANNOUNCED

13. CLOSED SESSION

NOT NEEDED; NOT HELD

1. BOC - Closed Session to Discuss Threatened or Pending Litigation, to Preserve the Attorney-Client Privilege, to Discuss Economic Development Matters and to Discuss Personnel Matters (If needed.) - Presented by Johnnie Carswell, Chairman

14. ADJOURNED AT 7:10 PM