

March 1, 2017 (Regular)

**BURKE COUNTY BOARD OF HEALTH
REGULAR MEETING**

The Burke County Board of Health met in regular session on Wednesday, March 1, 2017 at 5:00 p.m. The meeting was held in Conference Room No. H-69 of the Human Resource Center, located at 700 East Parker Road in Morganton, North Carolina. Those present were:

PRESENT: Sam King Jr., Chairman
Susan Bingham – Vice Chairman
Johnnie Carswell
Richard Garrison
Dr. Michael Gould
Adrianna Morris
Dr. Natalie Whitaker
Carol Ervin Largent
Dr. Thomas Wallrichs

ABSENT: Dr. Gresham Orrison
Melinda Zimmerman

ALSO PRESENT: Rebecca McLeod, Health Director
Cathy Pritchard, Assistant Health Director
Melissa Estep, Administrative Assistant III

CALL TO ORDER

Susan Bingham, Vice-Chairman called the meeting to order at 5:08 pm.

PUBLIC COMMENTS

DISCUSSION:

North Carolina Re-Accreditation Recap

Rebecca brought the Board members up to date on the Site Visit that was completed earlier today. The Site Visitors conducted their Exit Conference at 11:30 am and were gone before lunch. Rebecca reminded the Board that there are no recommendations presented at this Exit Conference, but they would come in a letter to our department within two weeks.

DECISION ITEMS:

APPROVAL OF MEETING MINUTES

With no changes to February 8, 2017 meeting minutes, the minutes were unanimously approved following a motion and second.

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Motion: To approve the regular Board of Health meeting minutes of February 8, 2017 (regular meeting).

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| RESULT: | APPROVED (UNANIMOUS) |
| MOVER: | Adrianna Morris |
| SECONDER: | Richard Garrison |
| AYES: | Dr. Gould, Richard Garrison, Sam King Jr., Susan Bingham, Johnnie Carswell, Adrianna Morris, Dr. Thomas Wallrichs, Dr. Natalie Whitaker, and Carol Largent. |
| ABSENT: | Dr. Gresham Orrison, Melinda Zimmerman |

2015 – 2016 BURKE COUNTY HEALTH DEPARTMENT PERFORMANCE MEASURES REPORT

Rebecca presented the SFY16 Agency Performance Measures Report for discussion and approval with the Board. The Board discussed each of the five (5) Agency Objectives (see attached report) and asked questions about why #4 – **Meet established standards for productivity (#persons seen and served) within each service area** was not met under Efficiency. Rebecca explained to Board members about how the overall population in Burke County has been decreasing since 2007 and how she has reported to the Board over the past four years about our service lines and how we have had to adjust staffing levels due to decreases in funding sources. The Board discussed how this impacted the SFY18 budget requests that they approved at the February 2017 Board of Health Meeting. After no further discussion, Carol Largent motioned to accept the report and Dr. Thomas Wallrichs seconded. Vote was unanimous.

Motion: To approve the 2015-2016 Agency Performance Measures Report.

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| RESULT: | APPROVED (UNANIMOUS) |
| MOVER: | Carol Largent |
| SECONDER: | Dr. Thomas Wallrichs |
| AYES: | Dr. Gould, Richard Garrison, Sam King Jr., Susan Bingham, Johnnie Carswell, Adrianna Morris, Dr. Thomas Wallrichs, Dr. Natalie Whitaker, and Carol Largent. |
| ABSENT: | Dr. Gresham Orrison, Melinda Zimmerman |

BOARD OF HEALTH ANNUAL POLICY REVIEW AND APPROVAL

The following policies were presented by Rebecca McLeod for annual review and Board of Health approval.

- a. DHHS Title VI - **no changes**
- b. Burke County Observing Public Health Laws and Regulations – **no changes**
- c. Media and Communications Policy – **no changes**
- d. Non-discrimination Policy – **no changes**
- e. Cultural Diversity and Sensitivity Policy – **no changes**

There were no questions about the policies and Dr. Michael Gould motioned for them to be approved with no changes, and Carol Largent seconded. The vote was unanimous.

Motion: To approve the five above mentioned policies with no changes.

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| RESULT: | APPROVED (UNANIMOUS) |
| MOVER: | Dr. Michael Gould |
| SECONDER: | Carol Largent |
| AYES: | Dr. Gould, Richard Garrison, Sam King Jr., Susan Bingham, Johnnie Carswell, Adrianna Morris, Dr. Thomas Wallrichs, Dr. Natalie Whitaker, and Carol Largent. |
| ABSENT: | Dr. Gresham Orrison, Melinda Zimmerman |

CLOSED SESSION:

A closed session was not needed.

DIRECTOR'S COMMENTS:

Rebecca explained to the Board that the copies they received of the Organizational Chart, Board of Health Member List and Commissioners List was for their Board of Health Handbook. Johnnie Carswell informed the group that his phone number was incorrect on the Board of Health list and that the terms for Commissioners Maynard Taylor and Wayne Abele, Sr were incorrect. Rebecca will make sure the corrections are done and send everyone a new copy by email.

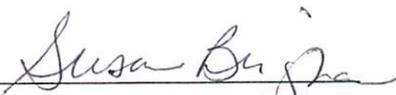
Rebecca informed the Board that she will be out of the country from March 25th – April 2nd. It is their 30th wedding anniversary cruise. She will inform all appropriate persons about who is in charge while she is gone.

Rebecca reported that we are still waiting on the contract for the mid- level provider. The contract is still in Legal at the hospital. Then it will have to go to the County attorney. Hopefully, we will be able to start in April.

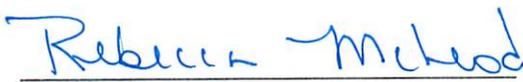
ADJOURN

With no further business to come before the Board, Vice - Chairman Susan Bingham, adjourned the meeting at 5:50 p.m.

Approved this the 1st day of March, 2017.


Susan Bingham, Vice - Chairman
Burke County Board of Health

Attest:


Rebecca McLeod, MPH
Health Director, Burke County