

April 5, 2017 (Regular)

**BURKE COUNTY BOARD OF HEALTH
REGULAR MEETING**

The Burke County Board of Health met in regular session on Wednesday, April 5, 2017 at 5:00 p.m. The meeting was held In Conference Room No. H-69 of the Human Resource Center, located at 700 East Parker Road in Morganton, North Carolina. Those present were:

PRESENT: Sam King Jr., Chairman
Susan Bingham – Vice Chairman
Richard Garrison
Dr. Michael Gould
Adrianna Morris
Dr. Thomas Wallrichs
Dr. Gresham Orrison
Melinda Zimmerman

ABSENT: Johnnie Carswell
Dr. Natalie Whitaker
Carol Ervin Largent

ALSO PRESENT: Rebecca McLeod, Health Director
Cathy Pritchard, Assistant Health Director
Melissa Estep, Administrative Assistant III

CALL TO ORDER

Sam King called the meeting to order at 5:05 pm.

PUBLIC COMMENTS

There was no one to address the Board.

DISCUSSION:

Social Media and Logo for Health Department- Lisa Moore

Lisa introduced Michael Vance to the Board, he is an Intern from Appalachian State University working on his Health Promotion and Communications Degree. Michael is putting together video footage to use in the development of a virtual health department tour that will be used in the community. It will also be part of a social media campaign on Facebook to promote the services of the health department to a wider audience. If any changes are needed to the website, only a few employees will be able to have access. Hopefully, this will be ready by July. Lisa ask all board members to sign a picture release giving permission for their picture to be on the video. The video will only be shown on the Burke County Health Department Website. Lisa also shared the new logo with the Board members. The logo will be used on all our printed materials that are associated with the Burke County Health Department. When the State of North Carolina decides on a logo, we can attach

April 5, 2017 (Regular)

it to our logo, but right now we can go ahead and use ours. One of the standards of PHAB was to have a health department logo and branding.

State Re-Accreditation Recommendation

Rebecca reported to the Board that we did receive our letter back from the State on the recommendations that is going to the State Accreditation Board in May. We received 98 out of 100, with the two things that they found not in compliance were due to human error. The site team will make their recommendation to the State. Rebecca is confident from reading the Site Visit Report that our health department will be recommended for re-accreditation.

Mass Gathering Ordinance Update

Rebecca received a request for a mass gathering. Burke County does have an ordinance for a mass gatherings but it has not been updated since 1977. The County does have an ordinance that public health is responsible for. The ordinance has timelines for tasks completion prior to any qualifying event. There was no application. Rebecca stated that she researched other counties and created a form for Burke County. This form is distributed to Board members. When the current group sent in the application, attendance went from 2,000 people to 499 which takes it out of the requirements for mass gatherings. The group still completed the form and stated that it contained useful information. They have coordinated with local churches to help with transportation to and from the event. They now have a written plan in place. They have also talked with law enforcement about security. There is a signed security plan in place. Rebecca is going to take the ordinance to the commissioners to be updated for future requests on mass gatherings.

Financial review July 2016 through February 2017

Cathy Pritchard presented the financial review to the board for discussion. The review is for July 2016 through February 2017.

Cathy explained the purpose of the report is to let the Board know where we stand on our expenditures and revenue. The report has changed somewhat since December. In December, the expenditures were at 43% and now they are at 59%. Cathy explained that we spend a lot of our money in the spring of the year. Our revenue is now at 42%, it was at 31% in December. Our revenue is always behind due to receiving monies from the State. The Medicaid Cost Settlement is what the State settles with us each year for the services we provide. Since we have not received the check for SFY16, those columns are blank. We did receive a document stating the Medicaid Cost Settlement will be available soon in the amount of \$148,919.00 dollars.

The group discussed the report and there was only one question. Susan Bingham ask about the bioterrorism expenditure. Rebecca reported that is for Kristin Beam's salary, fringe and program expenses.

DECISION ITEMS:

APPROVAL OF MEETING MINUTES

With no changes to March 1st, 2017 meeting minutes, the minutes were unanimously approved following a motion and second.

Motion: To approve the regular Board of Health meeting minutes of March 1, 2017. (regular meeting).

April 5, 2017 (Regular)

RESULT:	APPROVED (UNANIMOUS)
MOVER:	Dr. Thomas Wallrichs
SECONDER:	Richard Garrison
AYES:	Dr. Thomas Wallrichs, Richard Garrison, Sam King, Susan Bingham, Dr. Michael Gould, Adrianna Morris, Melinda Zimmerman
ABSENT:	Johnnie Carswell, Dr. Natalie Whitaker, Carol Ervin Largent

CLOSED SESSION:

A closed session was not needed.

DIRECTOR'S COMMENTS:

Rebecca reported that we are still waiting on the contract for the mid- level provider. The contract is still in legal at the hospital, then it will have to go to the County Attorney for approval. Rebecca has been asking for the contract since January at least twice a week. Currently, we only have one (1) nurse who can see STD clients. We are down to five (5) clinical nurses now, and we will be rearranging the schedules for the next few months.

Rebecca reported that we are in the process of working on our new electronic health record with CureMD. We will hopefully go live this summer.

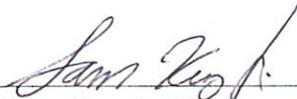
Rebecca informed Dr. Orrison that he needed to have his Board of Health training completed and submitted by the May Board meeting.

Rebecca also informed the Board that April will be the month that the commissioners will vote on the updated animal ordinance. They have moved some parts of the ordinance to zoning. There was already a zoning ordinance on how many animals a person could have before being a kennel. The ordinance currently allows a person to have six (6) animals, but the new ordinance will allow up to ten (10). They will also have an animal advisor committee board and will be asking that someone from the Board of Health be on the advisory committee. Dr. Orrison showed interest in being on the advisory committee.

ADJOURN

With no further business to come before the Board, Chairman Sam King, adjourned the meeting at 5:40 p.m.

Approved this the 5th day of April 2017.



Sam King Jr, -Chair
Burke County Board of Health

Attest:



Rebecca McLeod, MPH
Health Director, Burke County