

June 7, 2017 (Regular)

**BURKE COUNTY BOARD OF HEALTH
REGULAR MEETING**

The Burke County Board of Health met in regular session on Wednesday, June 7, 2017 at 5:00 p.m. The meeting was held in Conference Room No. H-69 of the Human Resource Center, located at 700 East Parker Road in Morganton, North Carolina. Members present were:

PRESENT: Sam King-Chairman
Susan Bingham-Vice Chairman
Richard Garrison
Carol Ervin Largent
Johnnie Carswell
Dr. Michael Gould
Dr. Thomas Wallrichs
Dr. Gresham Orrison
Melinda Zimmerman

ABSENT: Rebecca McLeod, Health Director
Adrianna Morrison
Dr. Natalie W. Whitaker

ALSO, PRESENT: Cathy Pritchard, Assistant Health Director
Missy Estep, Administrative Assistant III
Cindy Hasson, Public Health Nurse II
Nathaniel Hall, Environmental Health Supervisor

CALL TO ORDER

Sam King called the meeting to order at 5:01 pm.

PUBLIC COMMENTS

There was no one to address the Board.

PRESENTATION

Annual Review: Communicable Disease Report- Cynthia Hasson, RN Communicable Disease Nurse

Cindy Hasson spoke to the board and stated that she and another nurse at Burke County Health Department are in charge of Communicable Disease, and they can monitor communicable disease through a system that is called North Carolina Electronic Disease Surveillance System (NCEDSS), which is online. Each communicable disease report received by the Health Department, whether from a medical provider or lab, must be investigated to determine if it meets the Centers for Disease Control (CDC) and North Carolina General Communicable Disease Control Branch (NCGCDCB) case definition. If the case does not meet case definition they are not reported. Cindy stated that most of the cases for this year have not met case definition and not entered. Cindy went through the report and noted each disease indicated in the report and their trend. Cindy mentioned the shigella outbreaks in the school system last year and stated that it is an ongoing issue. Burke County recently had an outbreak of Group A Strep in a nursing home, and the State helped with the control measures and guidelines. She stated that Burke County is very low risk for Tuberculosis (TB). We do have one (1) confirmed case of Tuberculosis right now and one (1) probable case. The Health Department does offer

June 7, 2017 (Regular)

preventive medicine for patients that have had a positive skin test but negative chest x-ray. The medicine is free of cost for patients. Burke County has not had any confirmed cases of Hepatitis A in several years. Hepatitis C and Hepatitis B are on the rise mainly because of injecting drug use. Cindy stated that Burke County does have several cases of acute and chronic Hepatitis C. We refer our Hepatitis C patients to Burke Integrated Health for treatment. Cindy mentioned that the Health Department can test for Hepatitis C for history of injecting drug use, anyone injecting drugs now and anyone who has tested positive for HIV. These tests will be sent to the State Lab. Lastly, Cindy reported on the Zika virus. The maternity nurses educate all new maternity patients about the Zika Virus at their first prenatal visit. They provide handouts as well. The Centers for Disease Control (CDC) recently issued new guidance for testing for the Zika Virus, and it is available on their website. Cathy mentioned to board that we received state grant monies for Zika this fiscal year. She informed the board that the money has been spent on education and advertising. Most of the money has been used for commercials for local TV and radio. Dr. Gould mentioned that he has already seen two (2) positive cases of Rocky Mountain spotted fever so far this year.

DISCUSSION:

None at this time.

DECISION ITEMS:

APPROVAL OF MEETING MINUTES

With no changes to May 3, 2017 meeting minutes, the minutes were unanimously approved following a motion and second.

Motion: To approve the regular Board of Health meeting minutes of May 3, 2017. (Regular meeting).

RESULT:	APPROVED (UNANIMOUS)
MOVER:	Dr. Michael Gould
SECONDER:	Richard Garrison
AYES:	Susan Bingham, Johnnie Carswell, Carol Ervin Largent, Melinda Zimmerman, Dr. Thomas Wallrichs, Dr. Gresham Orrison, Dr. Michael Gould, and Richard Garrison
ABSENT:	Adriana Morris and Dr. Natalie Whitaker

Environmental Health Administrative Fee

Nathaniel Hall spoke to the Board about re-writing the refund policy. Refunding of the On-site Wastewater Application fees will only be issued for the following conditions: A property is unable to be permitted or if the applicant chooses not to pursue any permitting options offered to them by the Environmental Health Specialist conducting the site visit. A refund request must be made within six (6) months after the site visit evaluation has been conducted. If a site visit evaluation has been conducted the entire application fee will not be refunded, \$100.00 will be retained as an administrative fee. If no site visit or evaluation has been made, a full refund of the application fee will be issued within that fiscal year. If at the end of six (6) months Environmental Health has not had any contact with applicant, they will call them and ask if they want a refund or permit the property. This policy has been in place for twenty years plus. Nathaniel is proposing to keep a \$100.00 of the fee for their time and work. Cathy mentioned to the Board that Rebecca did present the changes for the Environmental Health Administration Fee Policy to the Commissioners. The changes will go into effect on July 1st, 2017 for the new budget year. Nathaniel stated that the applicants would be aware of the policy changes. Rebecca will let Kay Draughn know that the policy was approved.

Motion: To approve the Environmental Health Administration Fee of \$100.00 for services rendered.

June 7, 2017 (Regular)

RESULT:	APPROVED (UNANIMOUS)
MOVER:	Dr. Michael Gould
SECONDER:	Sam King
AYES:	Susan Bingham, Johnnie Carswell, Carol Ervin Largent, Richard Garrison, Melinda Zimmerman, Dr. Thomas Wallrichs, Dr. Gresham Orrison, Dr. Michael Gould, and Sam King
ABSENT:	Adriana Morris and Dr. Natalie Whitaker

Imaging Policy Update

Cathy informed the board that the Imaging Policy was not ready to present at this time. The policy has been written, but it has to be approved by both the Board of Health and the State for our Electronic Health Record, CUREMD. We will present in August.

Assistant Health Directors Comments:

Cathy mentioned to the board that we are going live with our new Practice Management component of the Electronic Health Record, CURE MD on June 29th. We will be doing Mock Clinics for three (3) days for staff training. The clinical piece hopefully, will be in September. Cathy stated that we have four (4) Super users for CUREMD. They are responsible for providing all staff with training. Rebecca also wanted Cathy to mention that the budget has approved with very few changes. The Environmental Health Specialist that Rebecca requested was denied as well as one (1) vehicle for Environmental Health. Rebecca also wanted Cathy to mention that we will have a Public Health Nurse II position open due to an employee retiring. Rebecca is requesting in next year's budget that this position be re-classified as a social worker position to work with Care Coordination for Children, which is a Case Management for children birth to five (5) years of age. Most Health Departments across the state have Nurses and Social Workers in this program. Cathy reminded the Board that we will not meet in July.

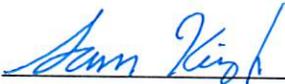
CLOSED SESSION:

A closed session was not needed.

ADJOURN

With no further business to come before the Board, Chairman Sam King, adjourned the meeting at 5:43 p.m.

Approved this the 7th day of June 2017.



Sam King, Chairman
Burke County Board of Health

Attest:



Cathy Pritchard, Assistant Health Director
Burke County Health Department