

Scott Mulwee, Chair
Jeffrey C. Brittain, Vice Chair
Randy Burns, Commissioner
Johnnie W. Carswell, Commissioner
Phil Smith, Commissioner



Brian C. Epley, Co. Manager
Kay H. Draughn, Clerk to the Board
J. R. Simpson, II, County Attorney
Kania Law Firm, P.A., Tax Attorney

REQUEST FOR PROPOSALS # 2023-0411
Burke County General Services
Foothills Higher Education Center (FHEC) Additional HVAC Replacements

The County of Burke is seeking sealed bids from qualified and licensed vendors for the replacement of 2 Trane rooftop units at the Foothills Higher Education Center in Morganton, NC

Sealed bids will be received through regular postal mail, or special courier service to the Burke County Finance Office at the addresses below:

Physical Address:	200 Avery Avenue	Mailing Address:	P.O. Box 219
	Morganton, NC 28655		Morganton, NC 28680

Bids are due on or before **Tuesday, April 11, 2023, at 2:00 pm** local time. Any bid received later than the specified date and time will not be accepted or considered. The bid opening is immediately following cut-off time in Avery Building, first floor conference room, 200 Avery Avenue, Morganton, NC 28655. Vendors are not required to attend the bid opening.

Vendors are required to conduct a site visit prior to submitting a bid. Please contact Burke County General Services at 828-764-9065 to schedule an appointment. All site visits must be completed before bids are due.

Questions are due Tuesday, April 4, 2023, at 5:00 pm local time. All questions should be directed by email to: brian.nieft@burkenc.org. Answers to all questions will be posted on the website below.

Please visit www.burkenc.org/Bids.aspx to download this information and any updates on the project.

The County of Burke reserves the right to reject any and/or all bids not deemed to be in the best interest of the County, to cancel the RFP in part or in its entirety, or to waive irregularities.

Project Address

Foothills Higher Education Center
2128 S Sterling Street
Morganton, NC 28655

Scope of Work

1. Provide and install two (2) new Trane 25-ton rooftop gas packaged units.
2. Remove and dispose of old rooftop units.
3. Provided all equipment needed for removal and installation.
4. Provide turnkey installation of all units.

Specifications

1. The new units must include the following specifications:
 - a. 2 – 25-ton rooftop gas packaged unit
 - b. 1-year parts and labor warranty
 - c. 5-years compressor parts warranty
2. Disconnect and reconnect all required supply lines. Reuse, if possible, replace if required.
3. Disconnect and reconnect all ductwork and electrical to old and new units.
4. Disconnect and reconnect existing controls.
5. Provide and install any new ductwork transitions that might be needed.
6. Provide a clean and safe working environment during entire project.

Requirements

1. Proposals must include itemized cost for all work to be performed including equipment, installation, programming, and training.
2. Proposer must provide general liability insurance, with a combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate or as otherwise specified in addendum, whichever is greater.

BID PROPOSAL FORM

**Burke County General Services
RFP # 2023-0411**

FHEC ADDITIONAL HVAC REPLACEMENTS

Bid Due Date & Time: Tuesday, April 11, 2023, at 2:00 pm

Bid Lump Sum Amount: \$ _____

Bidder Name: _____

Address: _____

NC Contractors License Number: _____

Contact Person for this Project: _____

Phone: _____ Email address: _____

The undersigned hereby certifies that they have read the requirements and specifications for providing services in accordance with Burke County's Request for Proposal; thoroughly understands the same; and proposes to meet or exceed the specifications.

This bid form MUST BE included and completed to be considered a valid bid

Signature of Authorized Representative

Date

Printed Name

Title